

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, APRIL 15, 2010, AT 5:00 PM IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Mark Stewart, Treasurer; Todd Anderson, Operations manager; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk, and Virginia Donaldson, resident representing Pond Creek, were present.

Mrs. Donaldson was present to get an update on the status of progress on the Miscellaneous Waterline Extension Project in reference to her area of Pond Creek. The District did not have any updated news to report. Mrs. Donaldson will contact Mr. Meeks, Mid-Ohio Valley Regional Council, to see if there is any news at that agency. Mrs. Donaldson excused herself from the rest of the meeting.

Mr. Stewart made a motion to approve the Minutes of the March 18, 2010, Regular Board Meeting as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the March 18, 2010, Board Meeting.

Mrs. Dyer presented the Board with Change Order #3 - Stonegate Construction Co.- for winter weather shutdown. Mr. Lett made a motion to approve 2009 Miscellaneous Water System Improvements Project Change Order # 3 - Stonegate Construction Co.- for winter weather shutdown- February 5, 2010 to March 7, 2010. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Change Order # 3.

Mrs. Dyer presented the Board with Requisition #5 in the amount of \$70,647.10 on the 2009 Miscellaneous Water Systems Improvement Project. Mr. Stewart made a motion to accept Requisition # 5 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Requisition # 5.

Mrs. Dyer presented the Board with the 2011 Water Budget for the District. Mr. Stewart made a motion to accept the 2011 Water Budget as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with the 2011 Sewer Budget for the District. Mr. Stewart made a motion to accept the 2011 Sewer Budget as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with a lien in the amount of \$921.22 to be placed on the Allen Estep property. This lien will bring the total liens to the amount of \$7,115.65 on the Allen Estep property. Mr. Stewart made a motion to approve the lien amount of \$921.22. Mr. Lett seconded the motion. The motion passed unanimously.

MINERAL WELLS PUBLIC SERVICE DISTRICT  
MINUTES - APRIL 15, 2010  
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Mr. Lett made a motion to approve the Financial Statement dated March 31, 2010, for All Finances (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated March 31, 2010, for Water Revenue Fund Checking Account (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated March 31, 2010, for Sewer Revenue Fund Checking Account (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve checks 40691 thru 40767 written on the Consolidate Water and Sewer Revenue Checking Account (copy attached) between March 19, 2010 and April 15, 2010. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Payroll checks 2737 thru 2768 written on the consolidated Payroll Account (copy attached) between March 19, 2010 thru April 15, 2010. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer reported there was no correspondence that needed discussed.

Mrs. Dyer discussed with the Board the need to borrow money from the reserve accounts to pay Rural Development April loan payments (see copy of letter attached). Mr. Lett made a motion to borrow money from the reserve accounts. Mr. Stewart seconded the motion. The motion passed unanimously.

This concluded Mrs. Dyer's report.

Mr. Anderson reported on the following items.

The Bogal Ridge PRV has been completed and running as a by-pass for the Bogal Tank. The PSI coming into the PRV is 158 PSI - going out is 90 PSI. The Bogal Ridge Tank is down and the new tank should be completed by mid-May.

Clean-up is being done by Stonegate and Mid-Atlantic.

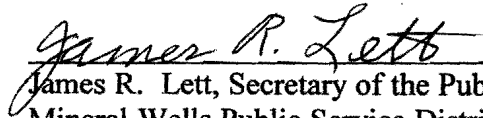
On the Parkersburg Emergency Connection C. I. Thornburg had to replace the Power Board to the Vault. When this is done start up will take place.

This concluded Mr. Anderson's report.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:01 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.

  
\_\_\_\_\_  
James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT**  
**POST OFFICE BOX 266**  
**MINERAL WELLS, WEST VIRGINIA 26150-0266**  
**(304) 489-2915 - OFFICE - (304) 489-2971 - FAX**

April 16, 2010

Virginia McDonald  
Rural Development Specialist  
USDA Rural Development  
530 Freedom Road  
Ripley, WV 25271

RE: Water Reserve Account

Dear Virginia:

The Mineral Wells PSD requests to use the following reserve accounts to make April 2010 loan payments:

Loan 91-06 Series 1999B Water Improvement Project:

Loan amount - \$10,040.00                      Account Balance - \$41,650.65

Loan 91-03 Series 1997 Sams Creek/Chesterville:

Loan amount - \$3140.00                      Account Balance - \$39,082.15

Loan 91-07 Series 1999A Rockport Extension:

Loan amount - \$3325.00                      Account Balance - \$17,221.93

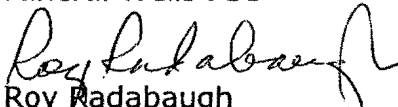
The District has incurred expenses of \$46,520.00 from the true up allocation for water purchased from Claywood Park PSD.

With the Cost of Class Service the Mineral Wells PSD will be receiving a Thirty-six percent increase for their water purchase from Claywood Park PSD.

The District has requested a rate increase to cover the rising cost of expenses by filing a 30B Tariff rate increase and will refund the monies used from the above account.

Respectfully yours,

Mineral Wells PSD

  
Roy Padabaugh  
Chairman

2011 Water Revenue Budget

Metered Sales	\$1,152,300.00
Penalties	\$20,000.00
Misc Water Revenues	\$4,248.00
Interdepartmental rents	\$5,000.00
Other Water Revenue	\$9,000.00
Other Interest Income	<u>\$1,700.00</u>

Total Revenue \$1,192,248.00

Operation and Maintenance	-\$818,250.00
Other Interest Expense	-\$200.00
Fica Expense	-\$13,500.00
2009 Allocation Water	-\$50,000.00
Bonds, Reserve, Deprecation	<u>-\$330,000.00</u>

Total Expenditures -\$1,211,950.00

Remaining from Revenue -\$19,702.00

Tap Fees (15) \$5,250.00

Capital Improvements -\$14,452.00

Budgeted expenses

Water Purchase 36% increase

Payroll effective 7/1/10 .35/hr  
effective 1/1/11 .35/hr  
Increase of 401K 11% to 12.5%

60% of New Computer Equipment

Mineral Wells FSD  
 B U D G E T P R E P A R A T I O N  
 W A T E R I N C O M E S T A T E M E N T

		NEXT YEAR'S BUDGET	CURRENT YEAR'S BUDGET	CURRENT YEAR'S ACTUAL	PRIOR YEAR'S BUDGET	PRIOR YEAR'S ACTUAL
G REVENUE ACCOUNTS						
SALES						
IND SALES-RESIDENTIAL	1 461 100 00	960,000.00-	900,000.00-	658,830.24-	892,000.00-	910,117.66-
IND SALES-COMMERCIAL	1 461 200 00	189,000.00-	180,000.00-	122,946.54-	166,000.00-	185,814.29-
IND SALES-INDUSTRIAL	1 461 300 00	2,600.00-	.00	1,836.05-	.00	592.08-
IND SALES-PUBLIC AUTHORITY	1 461 400 00	700.00-	.00	455.15-	.00	143.28-
RENTAL	1 461 500 00	.00	.00	.00	.00	.00
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TOTAL METERED SALES		1,152,300.00-	1,080,000.00-	784,067.98-	1,058,000.00-	1,096,667.31-
REVENUES						
DEFERRED DISCOUNTS	1 470 000 00	20,000.00-	22,000.00-	14,262.27-	23,000.00-	20,198.96-
VARIOUS SERVICE REVENUE	1 471 000 00	3,000.00-	1,500.00-	4,328.12-	1,500.00-	8,956.18-
MOBILE HOME PARK	1 472 500 00	1,248.00-	500.00-	576.00-	392.00-	384.00-
DEPARTMENT RENTS	1 473 000 00	5,000.00-	5,000.00-	3,333.36-	5,000.00-	.00
WATER REVENUES	1 474 000 00	9,000.00-	10,000.00-	6,318.81-	8,000.00-	9,166.95-
ON SALE	1 476 000 00	.00	.00	.00	.00	.00
OTHER REVENUES		38,248.00-	39,000.00-	28,818.56-	37,892.00-	38,706.09-
		=====	=====	=====	=====	=====
TOTAL REVENUES		1,190,548.00-	1,119,000.00-	812,886.54-	1,095,892.00-	1,135,373.40-

Mineral Wells PSD  
 B U D G E T P R E P A R A T I O N  
 WATER INCOME STATEMENT

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 SEQ FILE: PAL01

		NEXT YEAR'S BUDGET	CURRENT YEAR'S BUDGET	ACTUAL	PRIOR YEAR'S BUDGET	ACTUAL
ION/MAINTENANCE EXPENSE						
OF SUPPLY						
SED WATER	1 602 000 00	425,000.00	288,000.00	227,307.72	236,000.00	266,841.04
		=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		425,000.00	288,000.00	227,307.72	236,000.00	266,841.04
RATION						
TION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00	.00	.00
PURCHASED PUMPING	1 623 000 00	6,000.00	6,000.00	4,672.56	6,000.00	5,466.74
NG LABOR	1 624 000 00	6,500.00	7,000.00	4,560.98	6,300.00	5,762.40
NG EXPENSES	1 624 001 00	7,000.00	2,000.00	20,850.53	2,000.00	4,067.13
LLANEOUS EXPENSE	1 626 000 00	.00	.00	.00	120.00	.00
		-----	-----	-----	-----	-----
TOTAL OPERATION		19,500.00	15,000.00	30,084.07	14,420.00	15,296.27
INTENANCE						
RVISION TRANS & DIST	1 630 000 00	.00	.00	.00	.00	.00
R STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	600.00	.00	600.00	9.78
T PUMPING EQUIPMENT	1 633 000 00	3,800.00	3,000.00	3,086.01	4,200.00	3,483.32
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TOTAL MAINTENANCE		4,400.00	3,600.00	3,086.01	4,800.00	3,493.10
		=====	=====	=====	=====	=====
TOTAL PUMPING		23,900.00	18,600.00	33,170.08	19,220.00	18,789.37
MISSION & DISTRIBUTION						
ERATION						
SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	.00	.00	.00
S & DIST LINE EXPENSE	1 662 000 00	22,000.00	20,000.00	19,015.52	24,000.00	19,016.63
R EXPENSE	1 663 000 00	17,000.00	2,000.00	5,890.88	3,000.00	3,508.86
ELLANEOUS EXPENSES	1 665 000 00	.00	.00	.00	.00	.00
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TOTAL OPERATION		39,000.00	22,000.00	24,906.40	27,000.00	22,525.49
INTENANCE						
T SUPERVISION & ENGINEER	1 670 000 00	.00	.00	185.50	.00	.00
T STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	1,000.00	3,405.47	1,000.00	2,211.08
T DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	2,275.55	.00	359.64
TENANCE OF MAINS T & D	1 673 000 00	25,000.00	26,000.00	40,986.86	21,000.00	37,189.78
TENANCE OF SERVICES T & D	1 675 000 00	20,000.00	10,000.00	16,916.97	10,000.00	12,474.01
TENANCE OF METERS T & D	1 676 000 00	1,700.00	2,800.00	1,577.85	2,800.00	2,199.92
TENANCE OF HYDRANT T & D	1 677 000 00	500.00	2,000.00	332.68	1,700.00	1,505.94
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TOTAL MAINTENANCE		50,700.00	41,800.00	65,680.88	36,500.00	55,940.37
		=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		89,700.00	63,800.00	90,587.28	63,500.00	78,465.86

Mineral Wells PSD  
 B U D G E T P R E P A R A T I O N  
 WATER INCOME STATEMENT

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 SEQ FILE: PAL01

		NEXT YEAR'S		CURRENT YEAR'S		PRIOR YEAR'S	
		BUDGET		BUDGET	ACTUAL	BUDGET	ACTUAL
SERVICE EXPENSES							
ATION							
READING EXPENSES	1 902 000 00	6,000.00	5,000.00	5,022.63	8,000.00	5,329.18	
IG & COLLECTING - LABOR	1 903 100 00	28,000.00	32,000.00	22,282.32	34,000.00	30,096.76	
IG & COLLECTING - EXPENSE	1 903 200 00	5,000.00	8,000.00	3,347.37	4,300.00	9,617.70	
LECTIBLE ACCOUNTS	1 904 000 00	3,000.00	3,000.00	.00	3,200.00	7,149.11-	
		=====	=====	=====	=====	=====	
AL CUSTOMER SERVICE EXPENS		42,000.00	48,000.00	30,652.32	49,500.00	37,894.53	
TRATIVE & GENERAL							
RATION							
& GENERAL SALARIES	1 920 000 00	48,000.00	60,000.00	37,834.87	80,000.00	50,830.03	
SES GENERAL EMPLOYEES	1 920 200 00	700.00	1,200.00	413.04	1,200.00	409.11	
E SUPPLIES & EXPENSE	1 921 000 00	32,000.00	23,000.00	15,387.41	23,000.00	20,536.03	
DE SERVICES EMPLOYED	1 923 000 00	6,800.00	7,000.00	7,020.00	6,100.00	6,720.00	
NEY	1 923 001 00	600.00	600.00	647.48	600.00	186.45	
R	1 923 002 00	.00	.00	.00	.00	.00	
NERING CONSULTANTS	1 923 004 00	.00	.00	.00	.00	.00	
ERTY INSURANCE	1 924 000 00	16,000.00	15,000.00	14,123.26	20,000.00	9,536.03	
RIES & DAMAGES	1 925 000 00	600.00	600.00	.00	600.00	.00	
OYEES WELFARE EXPENSE	1 926 100 00	.00	1,200.00	.00	1,200.00	448.95	
OYEES PENSIONS/BENFITS	1 926 200 00	50,000.00	40,000.00	35,265.25	35,000.00	32,875.83	
OYEE VACATION PAY	1 926 300 00	9,350.00	9,000.00	6,278.99	7,700.00	8,297.58	
OYEES HOLIDAY PAY	1 926 400 00	7,600.00	7,300.00	7,090.23	7,200.00	7,141.44	
OYEES SICK PAY	1 926 500 00	7,600.00	5,000.00	1,508.84	6,700.00	1,931.62	
OYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	400.00	234.00	400.00	174.60	
TIME	1 926 700 00	2,000.00	2,000.00	1,482.72	2,000.00	2,057.20	
/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	13,850.00	24,656.40	6,500.00	9,656.88	
LATORY COMMISSION EXPENSE	1 928 000 00	4,000.00	3,500.00	.00	3,500.00	3,956.33	
ELLANEOUS GENERAL EXPENSE	1 930 200 00	4,000.00	5,000.00	2,612.73	5,000.00	3,998.41	
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TAL OPERATION		224,650.00	194,650.00	154,555.22	206,700.00	158,756.49	
TENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	1,872.16	400.00	308.83	
SPORTATION EXPENSES	1 933 000 00	13,000.00	19,000.00	10,694.10	17,000.00	15,691.30	
		=====	=====	=====	=====	=====	
STRATIVE & GENERAL							
		=====	=====	=====	=====	=====	
TAL OPERATION & MAINTENANCE		818,250.00	632,050.00	548,838.88	592,320.00	576,747.42	



Mineral Wells RSD  
 B U D G E T P R E P A R A T I O N  
 W A T E R I N C O M E S T A T E M E N T

		NEXT YEAR'S BUDGET	CURRENT YEAR'S BUDGET	CURRENT YEAR'S ACTUAL	PRIOR YEAR'S BUDGET	PRIOR YEAR'S ACTUAL
OPERATION EXPENSE	1 403 000 00	282,000.00	290,000.00	213,750.00	285,600.00	289,800.00
EXPENSE	1 408 100 00	13,500.00	13,500.00	9,803.39	13,100.00	11,311.68
ASSETS DISPOSITION OF PRO	1 414 000 00	.00	.00	.00	.00	.00
=====						
TOTAL OPERATING EXPENSES		1,113,750.00	935,550.00	772,392.27	891,020.00	877,859.10
INCOME & DEDUCTIONS						
EST & DIVIDEND INCOME	1 419 000 00	1,700.00-	1,300.00-	1,104.23-	935.00-	1,112.87-
NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00	.00	.00
EST ON LONGTERM DEBT	1 427 000 00	190,000.00	195,000.00	140,175.00	192,000.00	194,100.00
INTEREST EXPENSE	1 431 000 00	200.00	200.00	93.14	130.00	149.49
OF DEBT DISCOUNT (BONDS)	1 440 000 00	.00	.00	.00	.00	.00
OF DEBT DISCOUNT (LOAN)	1 442 000 00	.00	.00	.00	.00	.00
REVENUE-SERIES 2004A	1 450 000 00	.00	.00	.00	.00	.00
INFRASTRUCTURE & JOB DEV						
REVENUE-SERIES 2004B	1 451 000 00	.00	.00	.00	.00	.00
DEVELOPMENT SERVICE						
-----						
TOTAL OTHER INCOME & DEDUCTIO		188,500.00	193,900.00	139,163.91	191,195.00	193,136.62
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TOTAL INCOME		111,702.00	10,450.00	98,669.64	13,677.00-	64,377.68-

2011 Water Revenue Budget

Metered Sales	\$1,152,300.00
Penalties	20,000.00
Misc. Water Revenues	4,248.00
Interdepartmental Rents	5,000.00
Other Water Revenue	9,000.00
Other Interest Income	1,700.00
	\$1,192,248.00
Total Revenue	\$1,192,248.00
Operation and Maintenance	-\$818,250.00
Other Interest Expense	-200.00
FICA Expense	-13,500.00
2009 Allocation Water	-50,000.00
Bonds, Reserve, Deprecation	-\$330,000.00
	-\$1,211,950.00
Total Expenditures	-\$1,211,950.00
Remaining from Revenue	-\$19,702.00
Tap Fees	\$5,250.00
Capital Improvements	-\$14,452.00

2011 Sewer Revenue Budget

Metered Sales	\$655,550.00
Penalties	\$13,000.00
Misc Sewer Revenues	\$600.00
Other Interest Income	<u>\$1,000.00</u>

Total Revenue \$670,150.00

Operation and Maintenance	-\$461,750.00
Other Interest Expense	-\$100.00
Fica Expense	-\$11,000.00
Bonds, Reserve, Deprecation	<u>-\$222,600.00</u>

Total Expenditures -\$695,450.00

Remaining from Revenue -\$25,300.00

Tap Fees (5) \$1,750.00

Capital Improvements -\$23,550.00

Budgeted expenses

Payroll effective 7/1/10 .35/hr  
effective 1/1/11 .35/hr  
Increase of 401K 11% to 12.5%

40% of New Computer equipment

Mineral Wells PSD  
 B U D G E T P R E P A R A T I O N  
 S E W E R I N C O M E S T A T E M E N T

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 SEQ FILE: PAL02

		NEXT YEAR'S BUDGET	CURRENT YEAR'S BUDGET	ACTUAL	PRIOR YEAR'S BUDGET	ACTUAL
<b>G REVENUE ACCOUNTS</b>						
IC SERVICE-RESIDENTIAL	2 601 000 00	480,000.00-	475,000.00-	378,344.14-	465,000.00-	459,259.71-
IC SERVICE-COMMERCIAL	2 602 000 00	172,000.00-	190,000.00-	132,675.20-	180,000.00-	174,067.98-
IC SERVICE-PUBLIC AUTHOR	2 603 000 00	900.00-	.00	751.97-	.00	154.35-
IC SALES-INDUSTRIAL	2 604 000 00	2,400.00-	.00	1,611.34-	.00	463.41-
OR BEND SEWER	2 605 000 00	250.00-	300.00-	139.54	108.00-	1,115.00-
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TOTAL SALES OF SEWER SERVICE		655,550.00-	665,300.00-	513,243.11-	645,108.00-	635,060.45-
<b>SEWER REVENUES</b>						
ATED DISCOUNTS & PENALTY	2 612 000 00	13,000.00-	13,000.00-	9,619.09-	17,000.00-	12,177.17-
SEWERAGE REVENUES	2 615 000 00	600.00-	600.00-	140.00-	1,200.00-	12,151.13-
LLANEOUS REVENUE-DECHLOR-	2 615 100 00	.00	.00	.00	.00	.00
ON PROJECT						
ON SALE	2 620 000 00	.00	.00	.00	.00	1,525.00-
-----						
TOTAL OTHER SEWER REVENUES		13,600.00-	13,600.00-	9,759.09-	18,200.00-	25,853.30-
=====						
TOTAL REVENUES		669,150.00-	678,900.00-	523,002.20-	663,308.00-	660,913.75-
<b>OPERATION/MAINTENANCE EXPENSE</b>						
<b>OPERATING EXPENSES</b>						
ATION LABOR GENERAL SEWER	2 700 000 00	.00	.00	.00	.00	.00
SUPERVISION/ENGINEERING	2 701 000 00	.00	.00	.00	.00	.00
ATION LABOR-COLLECTING	2 702 000 00	.00	.00	.00	3,000.00	.00
LIES AND EXPENSES	2 703 000 00	.00	.00	.00	.00	.00
T SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	.00	.00	.00
T SERVICE CONN & TRAP	2 705 100 00	6,000.00	7,000.00	3,589.80	11,800.00	8,241.47
T COLLECT & TRANS MAINS	2 705 200 00	13,000.00	15,000.00	7,185.38	22,000.00	36,033.82
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TOTAL COLLECTING EXPENSES		19,000.00	22,000.00	10,775.18	36,800.00	44,275.29
<b>OTHER EXPENSES</b>						
SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	.00	.00	.00
ATION LABOR-PUMPING	2 722 000 00	9,000.00	8,000.00	6,659.00	4,000.00	10,118.21
R LIFT STATIONS	2 723 100 00	17,000.00	16,000.00	13,561.07	17,000.00	16,512.31
R GRINDER PUMPS	2 723 200 00	5,700.00	5,200.00	4,380.33	5,000.00	5,247.65
LIES-EXP LIFT STA GRINDERS	2 724 000 00	11,000.00	15,000.00	8,452.83	19,000.00	18,015.62
T SUPERVISION & ENGIN	2 725 000 00	.00	.00	.00	.00	.00
T STRUCTURES & IMPROV	2 726 000 00	750.00	750.00	.00	500.00	417.29
PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	30,000.00	25,664.53	25,000.00	28,134.96
T OTHER PUMPING EQUIPMENT	2 727 200 00	38,000.00	42,000.00	30,520.32	50,000.00	31,650.05
-----						
TOTAL PUMPING EXPENSES		106,450.00	116,950.00	89,238.08	120,500.00	110,096.09

Mineral Wells RSD  
 B U D G E T P R E P A R A T I O N  
 SEWER INCOME STATEMENT

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		NEXT YEAR'S		CURRENT YEAR'S		PRIOR YEAR'S	
		BUDGET	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>T &amp; DISPOSAL EXPENSES</b>							
UPERVISION & ENGINEERING	2 741 000 00	.00	.00	.00	.00	.00	.00
ION LABOR-TREATMENT	2 742 000 00	17,000.00	26,000.00	11,198.51	8,500.00	21,335.65	
ES AND EXPENSES-PLANT	2 743 100 00	30,000.00	25,000.00	21,512.06	18,500.00	51,976.38	
AL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	20,000.00	11,320.00	3,500.00	22,339.50	
EXPENSE-PLANT	2 743 300 00	45,000.00	42,000.00	33,154.48	35,000.00	41,902.16	
SUPERVISION & ENG	2 744 000 00	.00	.00	.00	.00	.00	.00
OF STRUCTURE & IMPROVEMT	2 745 000 00	3,000.00	1,700.00	2,791.76	500.00	3,385.38	
OF SEWAGE PONDS	2 745 100 00	.00	.00	.00	.00	6,269.86	
OF T & D SYS EQUIPMENT	2 746 000 00	3,500.00	7,000.00	2,522.93	9,000.00	6,256.47	
		-----	-----	-----	-----	-----	-----
AL TREATMENT & DISPOSAL		118,500.00	121,700.00	82,499.74	75,000.00	153,465.40	
<b>&amp; COLLECTING EXPENSES</b>							
READING LABOR	2 782 000 00	5,900.00	3,500.00	4,720.75	7,100.00	4,034.54	
NG & COLLECTING LABOR	2 783 100 00	23,000.00	26,000.00	17,513.96	26,000.00	23,340.84	
NG & COLLECTING EXPENSE	2 783 200 00	6,000.00	7,000.00	4,395.26	3,200.00	9,213.68	
		-----	-----	-----	-----	-----	-----
AL BILLING & COLLECTING		34,900.00	36,500.00	26,629.97	36,300.00	36,589.06	
<b>TRATIVE/GENERAL EXPENSE</b>							
N & GENERAL SALARIES	2 790 000 00	30,000.00	34,000.00	22,751.16	34,000.00	32,013.30	
RAL SALARIES-OPERATIONS	2 790 100 00	.00	.00	.00	.00	.00	.00
ENSES-GENERAL OFFICERS	2 792 100 00	.00	.00	.00	.00	.00	.00
ENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	300.00	275.36	500.00	272.74	
CE SUPPLIES & EXPENSES	2 793 000 00	20,500.00	15,000.00	8,732.56	15,000.00	12,158.00	
IAL SERVICES	2 795 000 00	8,000.00	6,000.00	5,955.00	4,100.00	10,536.45	
IAL LEGAL SERVICES	2 796 000 00	500.00	1,000.00	28,458.72	1,000.00	124.30	
LATORY COMMISSION	2 797 000 00	2,600.00	2,600.00	.00	2,600.00	2,389.28	
RANCE	2 798 000 00	12,500.00	8,500.00	9,415.50	7,800.00	6,357.36	
RIES/DAMAGES	2 799 000 00	1,000.00	2,400.00	.00	2,400.00	.00	
OYEES WELFARE EXPENSES	2 800 100 00	1,000.00	1,000.00	16.00	1,000.00	350.00	
OYEE PENSION & BENEFITS	2 800 200 00	41,000.00	36,000.00	28,262.22	32,000.00	32,622.82	
OYEES VACATION PAY	2 800 300 00	6,300.00	5,200.00	4,323.28	4,400.00	5,512.47	
OYEES HOLIDAY PAY	2 800 400 00	5,700.00	6,300.00	4,502.45	6,000.00	4,760.96	
OYEES SICK PAY	2 800 500 00	3,000.00	3,000.00	1,116.99	4,000.00	1,312.85	
OYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	500.00	156.00	1,000.00	116.40	
TIME	2 800 700 00	1,500.00	1,500.00	1,032.06	1,300.00	1,448.23	
/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	9,300.00	16,437.60	4,200.00	6,438.00	
ELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	4,800.00	5,798.11	4,000.00	3,443.27	
R SYSTEM IMPR PROJ	2 801 100 00	.00	.00	.00	.00	1,460.00	
T GENERAL PROPERTY	2 802 000 00	5,000.00	5,000.00	.00	5,000.00	.00	
S	2 803 000 00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
SPORTATION EXPENSE	2 903 000 00	9,500.00	11,500.00	7,129.35	11,500.00	9,481.76	
LECTIBLE ACCOUNTS	2 904 100 00	2,000.00	3,000.00	.00	3,200.00	1,767.48	
		-----	-----	-----	-----	-----	-----
AL ADMINISTRATIVE & GEN EX		182,900.00	161,900.00	149,362.36	150,000.00	134,030.71	

Mineral Wells PSD  
 B U D G E T P R E P A R A T I O N  
 SEWER INCOME STATEMENT

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		NEXT YEAR'S BUDGET	CURRENT YEAR'S BUDGET	CURRENT YEAR'S ACTUAL	PRIOR YEAR'S BUDGET	PRIOR YEAR'S ACTUAL
L OPERATING EXPENSES		461,750.00	459,050.00	358,505.33	418,600.00	478,456.55
ATION	2 503 000 00	300,000.00	300,000.00	225,900.00	302,400.00	301,200.00
XPENSE	2 507 100 00	11,000.00	11,000.00	7,907.61	10,000.00	10,874.20
ST/DIVIDEND EARNED	2 524 000 00	1,000.00-	1,000.00-	337.83-	2,535.00-	386.45-
NONOPERATING REVENUES	2 526 000 00	.00	.00	.00	.00	.00
ST ON LONG TERM DEBT	2 530 000 00	84,000.00	96,000.00	74,235.18	96,000.00	93,600.00
OF DEBT DISC & EXP	2 531 000 00	.00	.00	.00	.00	.00
INTEREST EXPENSE	2 535 000 00	100.00	100.00	83.98	100.00	117.26
		-----	-----	-----	-----	-----
EXPENSES & OTHER INCOME		394,100	406,100	307,788.94	405,965	405,405.01
		-----	-----	-----	-----	-----
DE TO SURPLUS		186,700.00	186,250.00	143,292.07	161,257.00	222,947.81

2011 Sewer Revenue Budget

Metered Sales	\$655,550.00
Penalties	13,000.00
Misc. Sewer Revenues	600.00
Other Interest Income	<u>1,000.00</u>
 Total Revenue	 \$670,150.00
 Operation and Maintenance	 -\$461,750.00
Other Interest Expense	-100.00
FICA Exepnse	-11,000.00
Bonds, Reserve, Deprecation	<u>-222,600.00</u>
 Total Expenditures	 -\$695,450.00
 Remaining from Revenue	 -\$25,300.00
 Tap Fees	 \$1,750.00
 Capital Improvements	 -\$23,550.00

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
March 31, 2010**

**Checking Accounts**

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 3,855.82
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	\$ 19.85
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>21,725.32</u>
<b>Total in Checking Accounts:</b>	<b>\$ 25,600.99</b>

**Water Accounts**

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,129.17
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	39,082.15
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	17,221.93
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	17,221.63
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	41,650.65
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	35,603.25
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	11,259.09
Security Deposit Account	
WesBanco Bank - 1134.0	38,792.54
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>78,197.24</u>
<b>Total in Water Accounts:</b>	<b>\$ 318,321.53</b>

**Sewer Accounts**

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 6,636.09
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	12,837.61
Security Deposit Account	
WesBanco Bank - 2121.3	<u>29,799.30</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 49,273.00</b>

**Total All Finances - March 31, 2010** **\$ 393,195.52**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 09 MISC WATER IMPROVEMENT PROJECT  
 March 31, 2010

BALANCE 09 MISC WATER IMPROVEMENT PROJECT  
 WESBANCO BANK, FEBRUARY 28, 2010 \$60.81

RECEIPTS:

Deposits	RUS 3/3/10	\$64,300.00
	RUS 3/5/10	1900.00
	RUS 3/24/10	21,200.00

Total Receipts: \$87,400.00

Total Cash Available: \$87,460.81

Expenditures:

	Stonegate Constr. - Req #3	\$25,567.66
	Mid Atlantic Storage - Req #3	27897.70
	Cerrone Associates - Req #3	12763.57
	Mid Atlantic Storage - Req #4	13635.09
	Cerrone Associates - Req #4	7576.94

Total Expenditures: \$87,440.96

Balance in 09 Misc Water Improvement Project  
 WesBanco Bank, March 31, 2010 \$19.85

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 March 31, 2010

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, FEBRUARY 28, 2010 \$4,180.00

RECEIPTS:

Water Sales	\$86,259.62
Water Buffalo Sales	551.50
Reconnection Fees	625.00
Tap Fees	700.00
Security Deposit Refunds	991.36
Rent from Sewer	555.56
Transfer funds Limestone Booster	518.93
Schimmel 3/4x3/4 instatite	26.90
MBC 69 bond reserve	95.27
Parkersburg Office Supply	16.16
Ashley's Recycling (8) scrap meters	152.35
Leigh Mason - meter sale	96.00

Total Receipts: \$90,588.65

Total Cash Available: \$94,768.65

Expenditures:

Action Telecom	\$ 54.24
Allegheny Power	837.26
At & T Mobility	156.34
Auto Zone	47.97
BP Credit Card Company	742.10
Big Mac Printing	198.67
Bill Bailey Insurance Agency	3,511.20
Bowles Rice McDavid Graff & Love	90.45
Cardmember Services	189.25
C I Thornburg	110.00
Cintas	357.96
Claywood Park PSD	24,751.49
Commissioner's Salaries	225.00
Cutlip Warner Development Co	4,267.73
Dominion Hope	293.77
Ferguson Waterworks	564.22
Fire Extinguisher Specialists	25.20
Hardman Supply Company	128.52
J C Bosley Construction, Inc.	1,140.00
Larry Marks	120.00
Lowe's	229.52
Melanie L. Wine	172.80
Mineral Wells PSD	664.62
Miss Utility of WV Inc.	14.70
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	7.20
Parkersburg Office Supply	67.21
PEIA	2,682.91
Poynter's Best Products	298.15
Purchase Power	82.48



Rural Development Admin 91-02.	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,673.40
State Electric Supply Co	16.87
Taylor's Disposal Inc	68.16
Telepage Communication System	10.74
Tractor Supply Credit Plan	53.99
US Postal Service	296.19
Verizon	152.65
Water Environmental Testing	67.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg- Payroll taxes	3,359.32
WesBanco Bank-Parkersburg-Sycamore R/R	1,162.74
Wirt County Journal	18.90
WV Retiree Health Benefit Trust Fund	459.92
WV Public Employees Retirement System	1,919.79
WV State Tax Department	567.83
Security Deposit Refunds	300.40

Total Expenditures: \$90,912.83

Balance in Water Revenue Fund Checking Account, WesBanco Bank, March 31, 2010	\$3,855.82
Accounts Payable	
Claywood Park PSD 2008 Water Allocation	-\$13,291.44
HD Supply - (12) 5/8" meters	-\$1,188.00
	-\$14,479.44
Balance	-\$10,623.62

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 March 31, 2010

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, FEBRUARY 28, 2010 \$ 24,427.35

RECEIPTS:

Sewer Sales	53,468.19
Butcher Bend Lagoon Assoc	693.75
Security Deposit Refunds	854.73
Reconnect Fees	50.00
MBC excess funds	7,895.07

Total Receipts: \$62,961.74

Total Cash Available: \$ 87,389.09

Expenditures:

Action Telecomm	\$36.16
Allegheny Power	6,516.24
All Power	1,860.00
Applied Industrial Tech	120.84
At & T Mobility	104.23
Auto Zone	65.79
BP Credit Card Company	494.73
Big Mac Printing	132.44
Bill Bailey Insurance Agency	2,340.80
Bowles Rice McDavid Graff & Love	60.30
Butcher Bend Lagoon Assoc	677.73
C. I. Thornburg	486.00
Cardmember Services	51.23
Cintas	238.67
Commissioner's Salaries	150.00
Cummins Crosspoint	457.81
Cutlip Warner Development	632.50
Discount Industrial Supply	72.20
Dominion Hope	195.85
Ferguson Waterworks	57.11
Fire Extinguisher Specialists	16.80
Hardman Supply Company	99.70
Larry Marks	80.00
Lowe's	419.77
Melanie L. Wine	115.20
Mineral Wells PSD	1,616.30
Miss Utility of WV Inc.	9.80
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	4.80
Parkersburg Office Supply	44.80
Parkersburg Utility Board	150.00
PEIA	2,231.03
Poynter's Best Products	198.76
Purchase Power	54.98

Ron's Porta Johns, Inc	250.00
Salaries	6,151.54
State Electric Supply	11.25
Taylor's Disposal	45.44
Telepage	7.16
Tesa Company Inc.	54.02
Tractor Supply	36.00
Trombold Equipment Co Inc	13,536.50
USA Blue Book	269.81
US Postal Service	322.06
Verizon	652.28
Water Environmental Testing	432.00
WesBanco Bank-Parkersburg-Sewer R/R	1,277.88
WesBanco Bank-Parkersburg-Payroll Taxes	2,748.98
Retiree Health Benefit Trust Fund	378.22
WW Grainger, Inc	23.63
WV Public Employees Retirement System	1,553.31
WV State Tax Department	467.17
Wirt County Journal	12.60
Security Deposit Refunds	506.04

Total Expenditures: \$ 65,663.77

Balance in Sewer Revenue Fund Checking Account, \$ 21,725.32  
WesBanco Bank, March 31, 2010

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 3/19/10 - ENDING DATE: 4/15/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

## ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
1 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	3/22/10	159603	3/22/10	796.15	15
2,101	U S POSTAL SERVICE	3/22/10	159648	3/23/10	296.19	40,691
1,307	MUNICIPAL BOND COMMISSION	3/30/10	159951	3/31/10	8,116.88	1
106	ALLEGHENY POWER	3/30/10	159922	3/31/10	837.26	40,692
133	AUTO ZONE	3/30/10	159927	3/31/10	47.97	40,693
202	BIG MAC PRINTING	3/30/10	159929	3/31/10	198.67	40,694
314	AT&T MOBILITY	3/30/10	159933	3/31/10	150.29	40,696
360	CUTLIP-WARNER DEVELOPMENT CO	3/30/10	159934	3/31/10	4,267.73	40,697
486	NATASHA STEPHENS	3/30/10	159937	3/31/10	70.37	40,699
486	DELORES K COMER	3/30/10	159939	3/31/10	51.63	40,700
486	BARBARA FLUHARTY	3/30/10	159941	3/31/10	52.08	40,701
486	WESLEY ROBINSON	3/30/10	159942	3/31/10	50.75	40,702
832	HARDMAN SUPPLY COMPANY	3/30/10	159947	3/31/10	128.52	40,707
1,204	JAMES R. LETT	3/30/10	159948	3/31/10	75.00	40,708
1,311	FERGUSON WATERWORKS	3/30/10	159952	3/31/10	128.82	40,710
1,604	PARKERSBURG OFFICE SUPPLY	3/30/10	159955	3/31/10	67.21	40,711
1,610	POYNTER'S BEST PRODUCTS	3/30/10	159958	3/31/10	298.15	40,713
1,805	RURAL DEVELOPMENT ADMN.	3/30/10	159959	3/31/10	5,252.00	40,714
1,806	ROY L RADABAUGH	3/30/10	159960	3/31/10	75.00	40,715
1,843	CINTAS LOC #531	3/30/10	159961	3/31/10	255.55	40,716
1,908	STATE ELECTRIC SUPPLY CO INC	3/30/10	159966	3/31/10	16.87	40,717
2,002	TAYLOR'S DISPOSAL INC	3/30/10	159967	3/31/10	34.08	40,718
2,005	C I THORNBURG	3/30/10	159969	3/31/10	110.00	40,720
2,314	WV DEPT OF TAX & REVENUE	3/30/10	159974	3/31/10	567.83	40,722
2,315	PUBLIC EMPLOYEES RETIREMENT SY	3/30/10	159975	3/31/10	1,919.79	40,723
2,349	WIRT COUNTY JOURNAL	3/30/10	159976	3/31/10	18.90	40,724
23,049	FIRE EXTINGUISHER SPECIALISTS	3/30/10	159979	3/31/10	25.20	40,727
23,067	MELANIE L WINE	3/30/10	159980	3/31/10	172.80	40,728
23,079	MARK STEWART	3/30/10	159981	3/31/10	75.00	40,729
309	CLAYWOOD PARK PSD	3/31/10	160044	3/31/10	24,751.49	40,730
2,313	WESBANCO BANK-PARKERSBURG	4/01/10	160263	4/01/10	845.22	16
2,313	WESBANCO BANK-PARKERSBURG	4/05/10	160570	4/05/10	868.68	17
2,313	WESBANCO BANK-PARKERSBURG	4/12/10	160993	4/12/10	881.30	18

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 3/19/10 - ENDING DATE: 4/15/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
1 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	4/14/10	161188	4/15/10	9,104.47	20
124	AT&T - STATE CALLING SERVICE	4/14/10	161170	4/15/10	3.40	40,735
153	ACTION TELECOMM	4/14/10	161171	4/15/10	51.00	40,736
200	BOSLEY RENTAL & SUPPLY INC	4/14/10	161172	4/15/10	1,140.00	40,737
275	BP	4/14/10	161173	4/15/10	735.13	40,738
486	ALLEN & CORA MOSS	4/14/10	161184	4/15/10	6.97	40,747
1,200	LOWE'S	4/14/10	161186	4/15/10	73.35	40,749
1,301	MISS UTILITY OF WV INC	4/14/10	161187	4/15/10	38.40	40,750
1,311	FERGUSON WATERWORKS	4/14/10	161195	4/15/10	36.00	40,751
1,512	HD SUPPLY WATERWORKS, LTD	4/14/10	161197	4/15/10	1,188.00	40,753
1,663	PURCHASE POWER	4/14/10	161198	4/15/10	300.00	40,754
1,866	REI CONSULTANTS	4/14/10	161199	4/15/10	680.00	40,755
2,039	TELEPAGE	4/14/10	161200	4/15/10	10.74	40,756
2,200	CARDMEMBER SERVICES	4/14/10	161208	4/15/10	387.54	40,759
2,306	WATER ENVIRONMENTAL TESTING	4/14/10	161209	4/15/10	123.00	40,760
2,308	PEIA	4/14/10	161212	4/15/10	2,670.51	40,761
2,373	WESBANCO BANK-PARKERSBURG	4/14/10	161214	4/15/10	1,514.00	40,762
20,010	BRICKSTREET INSURANCE COMPANY	4/14/10	161219	4/15/10	3,105.00	40,763
23,005	WESBANCO BANK, INC.	4/14/10	161220	4/15/10	1,095.98	40,764
23,047	RETIREE HEALTH BNFT TRST FUND	4/14/10	161223	4/15/10	457.95	40,767
	CONSOLIDATED BANK ACCOUNT				74,224.82	53 *

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 3/19/10 - ENDING DATE: 4/15/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

## ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
1 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	3/22/10	159603	3/22/10	707.81	15
2,101	U S POSTAL SERVICE	3/22/10	159648	3/23/10	197.46	40,691
106	ALLEGHENY POWER	3/30/10	159922	3/31/10	6,516.24	40,692
133	AUTO ZONE	3/30/10	159927	3/31/10	31.98	40,693
202	BIG MAC PRINTING	3/30/10	159929	3/31/10	132.44	40,694
302	CUMMINS CROSSPOINT	3/30/10	159930	3/31/10	457.81	40,695
314	AT&T MOBILITY	3/30/10	159933	3/31/10	100.19	40,696
360	CUTLIP-WARNER DEVELOPMENT CO	3/30/10	159934	3/31/10	632.50	40,697
401	DISCOUNT INDUSTRIAL SUPPLY COR	3/30/10	159936	3/31/10	72.20	40,698
486	NATASHA STEPHENS	3/30/10	159937	3/31/10	54.28	40,699
486	DELORES K COMER	3/30/10	159939	3/31/10	51.63	40,700
486	DIANE MC CRADY	3/30/10	159943	3/31/10	53.83	40,703
486	STAN & SHARON MC CLURE	3/30/10	159944	3/31/10	51.60	40,704
486	KRISTI N SHAFFER	3/30/10	159945	3/31/10	74.22	40,705
486	GRETA BOGER	3/30/10	159946	3/31/10	56.93	40,706
832	HARDMAN SUPPLY COMPANY	3/30/10	159947	3/31/10	99.70	40,707
1,204	JAMES R. LETT	3/30/10	159948	3/31/10	50.00	40,708
1,302	MINERAL WELLS PSD	3/30/10	159949	3/31/10	746.69	40,709
1,311	FERGUSON WATERWORKS	3/30/10	159952	3/31/10	26.01	40,710
1,604	PARKERSBURG OFFICE SUPPLY	3/30/10	159955	3/31/10	44.80	40,711
1,607	PARKERSBURG UTILITY BOARD	3/30/10	159957	3/31/10	150.00	40,712
1,610	POYNTER'S BEST PRODUCTS	3/30/10	159958	3/31/10	198.76	40,713
1,806	ROY L RADABAUGH	3/30/10	159960	3/31/10	50.00	40,715
1,843	CINTAS LOC #531	3/30/10	159961	3/31/10	170.40	40,716
1,908	STATE ELECTRIC SUPPLY CO INC	3/30/10	159966	3/31/10	11.25	40,717
2,002	TAYLOR'S DISPOSAL INC	3/30/10	159967	3/31/10	22.72	40,718
2,004	TROMBOLD EQUIPMENT CO INC	3/30/10	159968	3/31/10	3,232.87	40,719
2,005	C I THORNBURG	3/30/10	159969	3/31/10	486.00	40,720
2,109	USA BLUE BOOK	3/30/10	159973	3/31/10	269.81	40,721
2,314	WV DEPT OF TAX & REVENUE	3/30/10	159974	3/31/10	467.17	40,722
2,315	PUBLIC EMPLOYEES RETIREMENT SY	3/30/10	159975	3/31/10	1,553.31	40,723
2,349	WIRT COUNTY JOURNAL	3/30/10	159976	3/31/10	12.60	40,724
23,023	RON'S PORTA JOHNS, INC.	3/30/10	159977	3/31/10	250.00	40,725
23,046	BUTCHER BEND LAGOON ASSOC	3/30/10	159978	3/31/10	677.73	40,726
23,049	FIRE EXTINGUISHER SPECIALISTS	3/30/10	159979	3/31/10	16.80	40,727
23,067	MELANIE L WINE	3/30/10	159980	3/31/10	115.20	40,728
23,079	MARK STEWART	3/30/10	159981	3/31/10	50.00	40,729
2,004	TROMBOLD EQUIPMENT CO INC	3/31/10	160046	3/31/10	313.63	40,731
2,313	WESBANCO BANK-PARKERSBURG	4/01/10	160263	4/01/10	746.82	16
2,313	WESBANCO BANK-PARKERSBURG	4/05/10	160570	4/05/10	771.04	17

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 3/19/10 - ENDING DATE: 4/15/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

## ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
1 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	4/05/10	160583	4/05/10	7,855.47	40,732
2,313	WESBANCO BANK-PARKERSBURG	4/12/10	160993	4/12/10	702.76	18
1,837	RESA V	4/12/10	161071	4/12/10	16.00	40,733
2,101	U S POSTAL SERVICE	4/12/10	161072	4/12/10	126.56	40,734
1,307	MUNICIPAL BOND COMMISSION	4/14/10	161188	4/15/10	17,135.31	20
124	AT&T - STATE CALLING SERVICE	4/14/10	161170	4/15/10	2.26	40,735
153	ACTION TELECOMM	4/14/10	161171	4/15/10	34.00	40,736
275	BP	4/14/10	161173	4/15/10	490.09	40,738
486	ALYSSA BURKARDT	4/14/10	161176	4/15/10	52.44	40,739
486	SCOTT FEATHERS	4/14/10	161177	4/15/10	23.96	40,740
486	JESSICA R MC KINNEY	4/14/10	161178	4/15/10	16.21	40,741
486	TAMARA HOLBERT	4/14/10	161179	4/15/10	85.75	40,742
486	CARTEE LAND DEVELOPMENT INC	4/14/10	161180	4/15/10	165.83	40,743
486	JOSEPH WHYTSELL	4/14/10	161181	4/15/10	51.84	40,744
486	STEPHANIE HAINES	4/14/10	161182	4/15/10	78.19	40,745
486	ROBERTO DIGIROLAMO	4/14/10	161183	4/15/10	28.47	40,746
600	FASTENERS & SUPPLY INC	4/14/10	161185	4/15/10	51.50	40,748
1,200	LOWE'S	4/14/10	161186	4/15/10	166.71	40,749
1,301	MISS UTILITY OF WV INC	4/14/10	161187	4/15/10	25.60	40,750
1,311	FERGUSON WATERWORKS	4/14/10	161195	4/15/10	100.00	40,751
1,500	OHIO VALLEY MUFFLER & BRAKE	4/14/10	161196	4/15/10	11.00	40,752
1,663	PURCHASE POWER	4/14/10	161198	4/15/10	200.00	40,754
2,039	TELEPAGE	4/14/10	161200	4/15/10	7.16	40,756
2,044	TRACTOR SUPPLY CREDIT PLAN	4/14/10	161201	4/15/10	152.99	40,757
2,109	USA BLUE BOOK	4/14/10	161205	4/15/10	75.30	40,758
2,200	CARDMEMBER SERVICES	4/14/10	161208	4/15/10	30.06	40,759
2,306	WATER ENVIRONMENTAL TESTING	4/14/10	161209	4/15/10	553.00	40,760
2,308	PEIA	4/14/10	161212	4/15/10	2,243.43	40,761
20,010	BRICKSTREET INSURANCE COMPANY	4/14/10	161219	4/15/10	2,070.00	40,763
23,011	ALL POWER	4/14/10	161221	4/15/10	100.00	40,765
23,023	RON'S PORTA JOHNS, INC.	4/14/10	161222	4/15/10	225.00	40,766
23,047	RETIREE HEALTH BNFT TRST FUND	4/14/10	161223	4/15/10	380.19	40,767
	CONSOLIDATED BANK ACCOUNT				52,929.49	72 *

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2737	Todd R. Anderson	\$583.25	3/26/2010
2738	Dennis R. Brown	\$365.24	3/26/2010
2739	William H. Byers, Jr.	\$434.54	3/26/2010
2740	Cathy J. Dyer	\$543.42	3/26/2010
2741	Linda K. Watson	\$389.11	3/26/2010
2742	Darin L. Crites	\$417.79	3/26/2010
2743	Nellie B. Radcliff	\$353.74	3/26/2010
2744	Mark A. Dennis	\$347.98	3/26/2010
2745	Todd R. Anderson	\$599.28	4/2/2010
2746	Dennis R. Brown	\$485.44	4/2/2010
2747	William H. Byers, Jr.	\$502.26	4/2/2010
2748	Cathy J. Dyer	\$541.42	4/2/2010
2749	Linda K. Watson	\$387.10	4/2/2010
2750	Darin L. Crites	\$311.49	4/2/2010
2751	Nellie B. Radcliff	\$327.29	4/2/2010
2752	Mark A. Dennis	\$345.98	4/2/2010
2753	Todd R. Anderson	\$709.42	4/9/2010
2754	Dennis R. Brown	\$412.71	4/9/2010
2755	William H. Byers, Jr.	\$580.15	4/9/2010
2756	Cathy J. Dyer	\$541.43	4/9/2010
2757	Linda K. Watson	\$387.10	4/9/2010
2758	Darin L. Crites	\$279.13	4/9/2010
2759	Nellie B. Radcliff	\$327.30	4/9/2010
2760	Mark A. Dennis	\$357.41	4/9/2010
2761	Todd R. Anderson	\$599.29	4/16/2010
2762	Dennis R. Brown	\$435.42	4/16/2010
2763	William H. Byers, Jr.	\$476.60	4/16/2010
2764	Cathy J. Dyer	\$541.42	4/16/2010
2765	Linda K. Watson	\$387.11	4/16/2010
2766	Darin L. Crites	\$279.14	4/16/2010
2767	Nellie B. Radcliff	\$327.30	4/16/2010
2768	Mark A. Dennis	\$477.02	4/16/2010



Mineral Wells PSD  
G E N E R A L L E D G E R  
WATER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
METERED REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(900,000.00)	(675,000.00)	(66,224.63)	88.29	(658,543.57)	73.17	241,456.43
METERED SALES-COMMERCIAL	1 461 200 00	(180,000.00)	(135,000.00)	(9,838.87)	65.59	(122,946.54)	68.30	57,053.46
METERED SALES-INDUSTRIAL	1 461 300 00	.00	.00	(195.56)		(1,836.05)		(1,836.05)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	.00	.00	(47.76)		(455.15)		(455.15)
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1080,000.00)	(810,000.00)	(76,306.82)	84.78	(783,781.31)	72.57	296,218.69
OTHER REVENUES								
DEFERRED DISCOUNTS	1 470 000 00	(22,000.00)	(16,499.97)	(1,335.80)	72.86	(14,262.27)	64.82	7,737.73
CELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,125.00)	(895.41)	716.32	(4,253.12)	283.54	(2,753.12)
TRAILER LEASE - MOBILE HOME PARK	1 472 500 00	(500.00)	(374.94)	(96.00)	230.43	(576.00)	115.20	(76.00)
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,749.94)	(555.56)	133.33	(3,333.36)	66.66	1,666.64
SEWER WATER REVENUES	1 474 000 00	(10,000.00)	(7,499.97)	(549.25)	65.91	(6,065.56)	60.65	3,934.44
TOTAL OTHER REVENUES		(39,000.00)	(29,249.82)	(3,432.02)	105.60	(28,490.31)	73.05	10,509.69
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1119,000.00)	(839,249.82)	(79,738.84)	85.51	(812,271.62)	72.58	306,728.38

Mineral Wells PSD  
G E N E R A L L E D G E R  
WATER INCOME STATEMENT

E	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
ATION/MAINTENANCE EXPENSE								
OF SUPPLY								
HASED WATER	1 602 000 00	288,000.00	216,000.00	24,751.49	103.13	227,307.72	78.92	(60,692.28)
		=====	=====	=====	=====	=====	=====	=====
TAL SOURCE OF SUPPLY		288,000.00	216,000.00	24,751.49	103.13	227,307.72	78.92	(60,692.28)
G								
ERATION								
R PURCHASED PUMPING	1 623 000 00	6,000.00	4,500.00	653.78	130.75	4,672.56	77.87	(1,327.44)
ING LABOR	1 624 000 00	7,000.00	5,249.97	213.35	36.57	4,084.39	58.34	(2,915.61)
ING EXPENSES	1 624 001 00	2,000.00	1,499.94	518.93	311.37	20,850.53	999.99	18,850.53
		-----	-----	-----	-----	-----	-----	-----
TAL OPERATION		15,000.00	11,249.91	1,386.06	110.88	29,607.48	197.38	14,607.48
INTENANCE								
T STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	450.00	.00		.00		(600.00)
T PUMPING EQUIPMENT	1 633 000 00	3,000.00	2,250.00	449.24	179.69	3,002.58	100.08	2.58
		-----	-----	-----	-----	-----	-----	-----
TAL MAINTENANCE		3,600.00	2,700.00	449.24	149.74	3,002.58	83.40	(597.42)
		=====	=====	=====	=====	=====	=====	=====
TAL PUMPING		18,600.00	13,949.91	1,835.30	118.40	32,610.06	175.32	14,010.06
MISSION & DISTRIBUTION								
ERATION								
S & DIST LINE EXPENSE	1 662 000 00	20,000.00	14,999.94	2,472.56	148.35	17,364.66	86.82	(2,635.34)
R EXPENSE	1 663 000 00	2,000.00	1,499.94	251.63	150.98	5,693.83	284.69	3,693.83
		-----	-----	-----	-----	-----	-----	-----
TAL OPERATION		22,000.00	16,499.88	2,724.19	148.59	23,058.49	104.81	1,058.49
INTENANCE								
T SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		185.50		185.50
T STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	749.97	140.43	168.52	2,971.17	297.11	1,971.17
T DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		2,275.55		2,275.55
TENANCE OF MAINS T & D	1 673 000 00	26,000.00	19,499.94	3,722.07	171.78	39,446.22	151.71	13,446.22
TENANCE OF SERVICES T & D	1 675 000 00	10,000.00	7,499.97	2,393.98	287.27	16,662.33	166.62	6,662.33
TENANCE OF METERS T & D	1 676 000 00	2,800.00	2,099.97	604.39	259.02	1,577.85	56.35	(1,222.15)
TENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	1,499.94	12.55	7.53	332.68	16.63	(1,667.32)
		-----	-----	-----	-----	-----	-----	-----
TAL MAINTENANCE		41,800.00	31,349.79	6,873.42	197.32	63,451.30	151.79	21,651.30
		=====	=====	=====	=====	=====	=====	=====
TAL TRANS. & DISTRIBUTION		63,800.00	47,849.67	9,597.61	180.51	86,509.79	135.59	22,709.79

Mineral Wells PSD  
GENERAL LEDGER  
WATER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION							
READING EXPENSES	1 902 000 00	5,000.00	3,749.94	479.70	115.12	4,718.43	94.36 (281.57)
ING & COLLECTING - LABOR	1 903 100 00	32,000.00	23,999.94	2,551.95	95.69	20,479.14	63.99 (11,520.86)
ING & COLLECTING - EXPENSE	1 903 200 00	8,000.00	5,999.94	397.30	59.59	3,347.37	41.84 (4,652.63)
LECTIBLE ACCOUNTS	1 904 000 00	3,000.00	2,250.00	.00		.00	(3,000.00)
=====							
TOTAL CUSTOMER SERVICE EXPENS		48,000.00	35,999.82	3,428.95	85.72	28,544.94	59.46 (19,455.06)
OPERATION							
GENERAL SALARIES	1 920 000 00	60,000.00	45,000.00	4,402.45	88.04	35,025.23	58.37 (24,974.77)
GENERAL EMPLOYEES	1 920 200 00	1,200.00	900.00	.00		413.04	34.42 (786.96)
CE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	17,249.94	1,656.61	86.43	15,055.72	65.45 (7,944.28)
IDE SERVICES EMPLOYED	1 923 000 00	7,000.00	5,249.97	.00		7,020.00	100.28 20.00
RNEY	1 923 001 00	600.00	450.00	90.45	180.90	647.48	107.91 47.48
ERTY INSURANCE	1 924 000 00	15,000.00	11,250.00	.00		14,123.26	94.15 (876.74)
RIES & DAMAGES	1 925 000 00	600.00	450.00	.00		.00	(600.00)
YEEES WELFARE EXPENSE	1 926 100 00	1,200.00	900.00	.00		.00	(1,200.00)
YEEES PENSIONS/BENFITS	1 926 200 00	40,000.00	29,999.97	3,872.31	116.16	32,911.02	82.27 (7,088.98)
YEE VACATION PAY	1 926 300 00	9,000.00	6,750.00	781.29	104.17	6,182.75	68.69 (2,817.25)
YEEES HOLIDAY PAY	1 926 400 00	7,300.00	5,474.97	.00		6,160.95	84.39 (1,139.05)
YEEES SICK PAY	1 926 500 00	5,000.00	3,749.94	30.99	7.43	1,308.83	26.17 (3,691.17)
YEEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	299.97	.00		234.00	58.50 (166.00)
TIME	1 926 700 00	2,000.00	1,499.94	(328.23)	196.94-	1,357.08	67.85 (642.92)
/WV RETIREE HEALTH BENEFIT	1 926 800 00	13,850.00	10,387.44	2,739.60	237.36	24,656.40	178.02 10,806.40
LATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	2,624.94	.00		.00	(3,500.00)
ELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	3,749.94	418.54	100.45	2,476.07	49.52 (2,523.93)
-----							
TOTAL OPERATION		194,650.00	145,987.02	13,664.01	84.23	147,571.83	75.81 (47,078.17)
TENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	194.55		1,872.16	1,872.16
SPORTATION EXPENSES	1 933 000 00	19,000.00	14,249.97	1,155.23	72.96	9,856.57	51.87 (9,143.43)
=====							
OPERATION							
-----							
TOTAL OPERATION & MAINTENANCE		632,050.00	474,036.39	54,627.14	103.71	534,273.07	84.53 (97,776.93)

Mineral Wells PSD  
G E N E R A L L E D G E R  
WATER INCOME STATEMENT

E	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	290,000.00	217,499.94	23,750.00	98.27	213,750.00	73.70	(76,250.00)
EXPENSE	1 408 100 00	13,500.00	10,125.00	947.43	84.21	9,076.60	67.23	(4,423.40)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		935,550.00	701,661.33	79,324.57	101.74	757,099.67	80.92	(178,450.33)
INCOME & DEDUCTIONS								
REST & DIVIDEND INCOME	1 419 000 00	(1,300.00)	(974.97)	(79.61)	73.48	(1,097.55)	84.42	202.45
REST ON LONGTERM DEBT	1 427 000 00	195,000.00	146,250.00	15,575.00	95.84	140,175.00	71.88	(54,825.00)
R INTEREST EXPENSE	1 431 000 00	200.00	149.94	12.52	75.15	90.07	45.03	(109.93)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OTHER INCOME & DEDUCTIO		193,900.00	145,424.97	15,507.91	95.97	139,167.52	71.77	(54,732.48)
		=====	=====	=====	=====	=====	=====	=====
INCOME		10,450.00	7,836.48	15,093.64	999.99	83,995.57	803.78	73,545.57

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

E	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET	
ING REVENUE ACCOUNTS									
	STIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(356,249.97)	(37,876.01)	95.68	(366,797.84)	77.22	108,202.16
	STIC SERVICE-COMMERCIAL	2 602 000 00	(190,000.00)	(142,499.97)	(10,913.60)	68.92	(127,477.26)	67.09	62,522.74
	STIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	(72.73)		(682.98)		(682.98)
	STIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	(172.97)		(1,611.34)		(1,611.34)
	HER BEND SEWER	2 605 000 00	(300.00)	(225.00)	9.30	37.20-	139.54	46.51-	439.54
TOTAL SALES OF SEWER SERVICE			(665,300.00)	(498,974.94)	(49,026.01)	88.42	(496,429.88)	74.61	168,870.12
SEWER REVENUES									
	EDITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(9,749.97)	(849.96)	78.45	(9,339.76)	71.84	3,660.24
	SEWERAGE REVENUES	2 615 000 00	(600.00)	(450.00)	125.00	250.00-	(140.00)	23.33	460.00
TOTAL OTHER SEWER REVENUES			(13,600.00)	(10,199.97)	(724.96)	63.96	(9,479.76)	69.70	4,120.24
TOTAL REVENUES			(678,900.00)	(509,174.91)	(49,750.97)	87.93	(505,909.64)	74.51	172,990.36
OPERATION/MAINTENANCE EXPENSE									
COLLECTING EXPENSES									
	TRAP SERVICE CONN & TRAP	2 705 100 00	7,000.00	5,249.97	197.19	33.80	3,531.12	50.44	(3,468.88)
	COLLECT & TRANS MAINS	2 705 200 00	15,000.00	11,250.00	157.96	12.63	7,143.27	47.62	(7,856.73)
TOTAL COLLECTING EXPENSES			22,000.00	16,499.97	355.15	19.37	10,674.39	48.51	(11,325.61)
PUMPING EXPENSES									
	LABOR-PUMPING	2 722 000 00	8,000.00	5,999.94	280.41	42.06	6,177.79	77.22	(1,822.21)
	LIFT STATIONS	2 723 100 00	16,000.00	11,999.97	1,876.78	140.75	13,561.07	84.75	(2,438.93)
	GRINDER PUMPS	2 723 200 00	5,200.00	3,899.97	526.85	121.58	4,380.33	84.23	(819.67)
	LIFT STA GRINDERS	2 724 000 00	15,000.00	11,250.00	1,262.49	100.99	8,446.86	56.31	(6,553.14)
	STRUCTURES & IMPROV	2 726 000 00	750.00	562.50	.00		.00		(750.00)
	PUMPING-LIFT STATIONS	2 727 100 00	30,000.00	22,500.00	1,107.22	44.28	24,863.16	82.87	(5,136.84)
	OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	31,500.00	2,421.03	69.17	29,418.05	70.04	(12,581.95)
TOTAL PUMPING EXPENSES			116,950.00	87,712.38	7,474.78	76.69	86,847.26	74.26	(30,102.74)

Mineral Wells PSD  
GENERAL LEDGER  
SEWER INCOME STATEMENT

	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>MENT &amp; DISPOSAL EXPENSES</b>								
ATION LABOR-TREATMENT	2 742 000 00	26,000.00	19,499.94	1,107.44	51.11	10,450.17	40.19	(15,549.83)
IES AND EXPENSES-PLANT	2 743 100 00	25,000.00	18,749.97	1,838.99	88.27	20,553.17	82.21	(4,446.83)
ICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	14,999.94	446.00	26.76	11,320.00	56.60	(8,680.00)
EXPENSE-PLANT	2 743 300 00	42,000.00	31,500.00	3,995.89	114.16	33,154.48	78.93	(8,845.52)
OF STRUCTURE & IMPROVEMT	2 745 000 00	1,700.00	1,274.94	593.85	419.20	2,567.68	151.04	867.68
OF T & D SYS EQUIPMENT	2 746 000 00	7,000.00	5,249.97	200.63	34.39	2,394.53	34.20	(4,605.47)
		-----	-----	-----	-----	-----	-----	-----
TOTAL TREATMENT & DISPOSAL		121,700.00	91,274.76	8,182.80	80.68	80,440.03	66.09	(41,259.97)
<b>ING &amp; COLLECTING EXPENSES</b>								
READING LABOR	2 782 000 00	3,500.00	2,624.94	444.60	152.43	4,416.55	126.18	916.55
ING & COLLECTING LABOR	2 783 100 00	26,000.00	19,499.94	2,030.43	93.71	16,074.78	61.82	(9,925.22)
ING & COLLECTING EXPENSE	2 783 200 00	7,000.00	5,249.97	421.32	72.22	4,268.70	60.98	(2,731.30)
		-----	-----	-----	-----	-----	-----	-----
TOTAL BILLING & COLLECTING		36,500.00	27,374.85	2,896.35	95.22	24,760.03	67.83	(11,739.97)
<b>TRATIVE/GENERAL EXPENSE</b>								
N & GENERAL SALARIES	2 790 000 00	34,000.00	25,499.97	2,956.81	104.35	21,018.73	61.81	(12,981.27)
NSES-GENERAL EMPLOYEES	2 792 200 00	300.00	225.00	.00		275.36	91.78	(24.64)
CE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	11,250.00	957.31	76.58	8,626.63	57.51	(6,373.37)
IAL SERVICES	2 795 000 00	6,000.00	4,500.00	.00		5,955.00	99.25	(45.00)
IAL LEGAL SERVICES	2 796 000 00	1,000.00	749.97	60.30	72.36	28,458.72	999.99	27,458.72
LATORY COMMISSION	2 797 000 00	2,600.00	1,949.94	.00		.00		(2,600.00)
RANCE	2 798 000 00	8,500.00	6,374.97	.00		9,415.50	110.77	915.50
RIES/DAMAGES	2 799 000 00	2,400.00	1,800.00	.00		.00		(2,400.00)
OYEEES WELFARE EXPENSES	2 800 100 00	1,000.00	749.97	.00		.00		(1,000.00)
OYEE PENSION & BENEFITS	2 800 200 00	36,000.00	27,000.00	3,052.65	101.75	26,339.76	73.16	(9,660.24)
OYEEES VACATION PAY	2 800 300 00	5,200.00	3,899.97	520.86	120.19	4,058.32	78.04	(1,141.68)
OYEEES HOLIDAY PAY	2 800 400 00	6,300.00	4,725.00	.00		4,083.73	64.82	(2,216.27)
OYEEES SICK PAY	2 800 500 00	3,000.00	2,250.00	4,018.06	999.99	1,001.20	33.37	(1,998.80)
OYEEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	374.94	.00		156.00	31.20	(344.00)
TIME	2 800 700 00	1,500.00	1,125.00	(232.40)	185.92-	948.30	63.22	(551.70)
WV RETIREE HEALTH BENEFIT	2 800 800 00	9,300.00	6,975.00	1,826.40	235.66	16,437.60	176.74	7,137.60
ELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	3,600.00	375.42	93.85	5,067.76	105.57	267.76
T GENERAL PROPERTY	2 802 000 00	5,000.00	3,749.94	.00		.00		(5,000.00)
S	2 803 000 00	5,000.00	3,749.94	.00		5,000.00	100.00	.00
SPORTATION EXPENSE	2 903 000 00	11,500.00	8,624.97	770.18	80.36	6,570.98	57.13	(4,929.02)
LECTIBLE ACCOUNTS	2 904 100 00	3,000.00	2,250.00	.00		.00		(3,000.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL ADMINISTRATIVE & GEN EX		161,900.00	121,424.58	14,305.59	106.03	143,413.59	88.58	(18,486.41)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		459,050.00	344,286.54	33,214.67	86.82	346,135.30	75.40	(112,914.70)
DEPRECIATION	2 503 000 00	300,000.00	225,000.00	25,100.00	100.40	225,900.00	75.30	(74,100.00)
EXPENSE	2 507 100 00	11,000.00	8,249.94	766.72	83.64	7,310.99	66.46	(3,689.01)
REST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(749.97)	(39.54)	47.44	(318.50)	31.85	681.50
REST ON LONG TERM DEBT	2 530 000 00	96,000.00	72,000.00	7,000.00	87.50	77,734.09	80.97	(18,265.91)
R INTEREST EXPENSE	2 535 000 00	100.00	74.97	10.94	131.33	80.98	80.98	(19.02)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,250.00	139,686.57	16,301.82	105.03	150,933.22	81.03	(35,316.78)
		=====	=====	=====	=====	=====	=====	=====
INCOME TO SURPLUS		186,250.00	139,686.57	16,301.82	105.03	150,933.22	81.03	(35,316.78)

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
MARCH 19, 2010 – APRIL 15, 2010**

1. Service Plan and Replacement Plan for the push mower, purchased at Tractor Supply.
2. Lawn mower class action lawsuit.
3. Laws and Rules of the West Virginia Consolidated Public Retirement Board, 2009 Supplement.
4. E-mail dated March 18, 2010, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, regarding the gap between the roof and the tank sidewall panels at the Mineral Wells Hill tank #1.
5. Invoice dated March 20, 2010, to Mineral Wells PSD, from BB&T, in the amount of \$7,865.03 for the sewer revenue refunding bond.
6. Fax dated March 19, 2010, to Cam Siegrist, Bowles Rice, from Cathy Dyer, attaching the invoice received from BB&T.
7. Copy of letter dated March 19, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing (4) copies of Requisition No. 4 for the Misc. Water System Improvement Project.
8. Copy of letter dated March 19, 2010, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing approved copies of the Minutes of the Regular Board Meeting held, February 25, 2010.
9. E-mail dated March 19, 2010, to Mineral Wells PSD, from WV Expo, attaching a name badge (Todd Anderson) to clip and carry to the expo.
10. E-mail dated March 19, 2010, to Mineral Wells PSD, from WV Expo, attaching a name badge (Cathy Dyer) to clip and carry to the expo.
11. Carbon copy of E-mail dated March 19, 2010, to Sara Boardman, WV Municipal Bond Commission, from Cam Siegrist, Bowles Rice, regarding the invoice received in the amount of \$7,865.03.
12. Copy of letter dated March 19, 2010, regarding the cost for a water tap is \$350.00 and the security deposit is \$70.00.
13. E-mail dated March 19, 2010, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, stating work on the Bogal Ridge PRV will be started Monday, March 22, 2010.
14. WesBanco, Your Money Matter\$, March 2010.
15. Signed form to WesBanco, from Mineral Wells PSD, to reactivate savings account 310017949.
16. WV Rural Water Association, 2010 Legislative Session, March 19, 2010.



**Mineral Wells PSD**  
**List of Correspondence**  
**April 15, 2010**  
**Page 2**

17. E-mail dated March 23, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, attaching a message that the Public Service Commission has approved our design loan from WesBanco.
18. Copy of letter dated March 24, 2010, to Public Service Commission, from Cathy Dyer, enclosing the Water and Sewer 2009 Gross Intrastate Revenue for the District.
19. Application for Certification and Examination for Wastewater Operators; Dennis R. Brown, Cedar Lakes, May 3<sup>rd</sup> – 7<sup>th</sup>.
20. E-mail dated March 25, 2010, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, attaching the monthly deposit reminder coming due Thursday, April 1, 2010.
21. Letter of Transmittal dated March 24, 2010, to Cathy Dyer, from Mid Atlantic Storage Systems, Inc., attaching certified payroll for the 12<sup>th</sup> – 14<sup>th</sup>.
22. Carbon copy of letter dated March 25, 2010, to Mark Albright, Applications Engineer, InstruLogic Corporation, enclosing maps which identify seven (7) locations for flow monitoring within the Mineral Wells PSD sewer system.
23. E-mail dated March 26, 2010, to Mineral Wells PSD, from WV Rural Water Association, regarding billing software.
24. Letter dated March 26, 2010, to Mineral Wells PSD, from Stafford Consultants Inc., regarding structural damages if any through the winter months.
25. Letter dated March 29, 2010, to Butcher Bend Lagoon Association, from Mineral Wells PSD, attaching water usage from 11/7/08 thru 12/11/09. (1,002,200 gallons)
26. Carbon copy of E-mail dated March 29, 2010, to Manning Frymier, Cerrone Associates, from Jim Ruckman, Cerrone Associates, regarding the relocated Slate PRV.
27. Fax dated March 29, 2010, to Action Answering Service, from Mineral Wells PSD, attaching customers turned off for non payment.
28. Views & Visions, A publication of Bowels Rice, Spring 2010.
29. Letter to Mineral Wells PSD, from Miss Utility of West Virginia, informing the district that Miss Utility of West Virginia is conducting the Annual Database review for our membership.
30. Confirmation number for an electronic payment in the amount of \$8,116.88 to the West Virginia Municipal Bond Commission.
31. E-mail dated March 30, 2010, to Mineral Wells PSD, from REI Consultants, Inc., attaching analytical results in electronic format.

**Mineral Wells PSD  
List of Correspondence  
April 15, 2010  
Page 3**

32. Letter dated February 17, 2010, to Todd Anderson, from Kathy Lough, Project Manager, REI Consultants, Inc., enclosing sample results taken at I-77 Rest Area North, Comfort Suites, Limestone Booster Station, County Chrome and Trip Blank.
33. Copy of letter dated March 30, 2010, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of samples taken February 9, 2010, at I-77 Rest Area North, Comfort Suites, Limestone Booster Station, County Chrome and Trip Blank.
34. E-mail dated March 31, 2010, to Mineral Wells PSD, from Denny Rhodes, Performance Evaluation and Research Division, West Virginia Legislative Auditor's Office, is currently conducting a Departmental Review of the Department of Revenue.
35. E-mail dated March 31, 2010, to Mineral Wells PSD, from PEIA, stating open enrollment dates are April 1 – 30, 2010.
36. Estimate from New Way Carpet Cleaning, Professional Carpet & Upholstery Cleaning, in the amount of \$155.31, scheduled for April 16, 2010 at 3:00.
37. E-mail dated March 31, 2010, to Mineral Wells PSD, from Inkjet, for the purchase of 2 printer ribbons for the Epson ERC32.
38. Fax dated March 31, 2010, to Christy Pitsenbarger, WV Bureau of Public Health Office of Environmental Health Services, from Todd Anderson, attaching the Monthly Operational Report for the month of March 2010.
39. Letter dated March 30, 2010, to Mineral Wells PSD, from Todd Grinstead, General Manager, enclosing the 2009 Annual Drinking Water Quality Report and test results.
40. E-mail dated April 1, 2010, to Mineral Wells PSD, from Tracy Batman, WV Consolidated Public Retirement Board, regarding March retirement.
41. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for the Month of March 2010 and Liberty Truck Stop, from Water Environmental Testing, to Mineral Wells PSD.
42. WV Rural Water Association presents National Incident Management Systems Training Classes.
43. Letter dated March 31, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that Addendum No. 1 to the Engineering Agreement between the Mineral Wells PSD and Cerrone Associates, Inc. is acceptable to Rural Development.
44. Letter dated April 2, 2010, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing Change Order No. 4 to Mid Atlantic Storage Systems, for their contract of the Water System Improvements Project.

**Mineral Wells PSD  
List of Correspondence  
April 15, 2010  
Page 4**

45. Fax dated April 5, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching bank statement for 2009 Water Systems Improvements Project for the month of March 2010.
46. Bacteriological Examination of Water from Public Water Distribution System, to Mineral Wells PSD, from Water Environmental Testing.
47. Letter dated March 31, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$21,200.00 were ordered and should be deposited on March 24, 2010. (Mid Atlantic-\$13,635.09 and Cerrone Associates-\$7,576.94)
48. Copy of letter dated April 5, 2010, to Mid Atlantic Storage Systems, Inc., from Cathy Dyer, enclosing a check in the amount of \$13,635.09, Requisition No. 4, Misc. Water Improvement Project. Carbon copy to Virginia McDonald, Rural Development.
49. Copy of letter dated April 5, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing a check in the amount of \$7,576.94, Requisition No. 4, Misc. Water Improvement Project. Carbon copy to Virginia McDonald, Rural Development.
50. E-mail dated April 5, 2010, to Mineral Wells PSD, from PEIA, regarding our April 2010 PEIA billing has been posted to the Web Contributions System.
51. Fax dated April 2, 2010, to Cathy Dyer, from Sara Boardman, West Virginia Municipal Bond Commission, regarding debt service obligation for Sewer Ref. Revenue MIW-S-1-10-R-WO-06, in the amount of \$7,855.47.
52. Municipal Sewer & Water Magazine, April 2010.
53. Donation request to Mineral Wells PSD, from Mineral Wells Volunteer Fire Department.
54. Copy of letter dated April 6, 2010, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$7,855.47 for Sewer 10 Revenue.
55. Copy of letter dated April 7, 2010, to Roxann & William Smith, from Cathy Dyer, regarding a check in the amount of \$34.00 the district received back; to avoid termination of your service, this must be taken care of on or before Tuesday, April 13, 2010.
56. Copy of letter dated April 7, 2010, to Amanda Lafferty, from Cathy Dyer, regarding a check in the amount of \$28.06 the district received back, to avoid termination of your service, this must be taken care of on or before Tuesday, April 13, 2010.
57. Fax dated April 7, 2010, to Jim Ruckman, Cerrone Associates, from Todd Anderson, attaching testing results for the Parkersburg Emergency Connection.
58. Views & Visions, A publication of Bowles Rice McDavid Graff & Love, Spring 2010.

**Mineral Wells PSD**  
**List of Correspondence**  
**April 15, 2010**  
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59. WesBanco, Trust and Investments for January 1, 2010 to March 31, 2010.
60. E-mail dated April 6, 2010, to Mineral Wells PSD, regarding Municipal Bond Commission Statements of Activity are available on the website.
61. Fax dated April 7, 2010, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, regarding a progress meeting for Contracts #1 and #2 for the Misc. Water Improvements Project will be held April 13, 2010, at 2:00.
62. West Virginia Businesses, Inside 11 Federal and West Virginia Regulations Affecting Your Employees.
63. E-mail dated April 8, 2010, to Mineral Wells PSD, from Denny Rhodes, Municipal Bond Commission, attaching a reminder about the Legislative Auditor's Municipal Bond Commission User Satisfaction Survey.
64. Fax dated April 14, 2010, to Wirt County Journal, from Mineral Wells PSD, attaching notice to be inserted in the journal regarding our regular scheduled Board Meeting to be held, Thursday, April 15, 2010 at 5:00.
65. Fax dated April 9, 2010, to Jackson County Herald, from Mineral Wells PSD, attaching notice to be inserted in the paper regarding our regular scheduled Board Meeting to be held, Thursday, April 15, 2010 at 5:00.
66. Fax dated April 9, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice to be inserted in the paper regarding our regular scheduled Board Meeting to be held, Thursday, April 15, 2010.
67. E-mail dated April 9, 2010, to Mineral Wells PSD, from Jim Mayles, Cerrone Associates, Inc., regarding the aeration system for the Sewer system Improvements Project.
68. E-mail dated April 9, 2010, to Mineral Wells PSD, from PEIA, regarding eligibility for open enrollment.
69. Fax dated April 11, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the WWTP Compliance Issues.
70. E-mail dated April 9, 2010, to Cathy Dyer, from Cam Siegrist, Bowles Rice, regarding the approval of the Public Service Commission for the Design Loan.
71. Lead and Copper test results from Water Environmental Testing.
72. Letter dated March 31, 2010, to Mineral Wells PSD, from Pitney Bowes, regarding the District's Purchase Power account.
73. West Virginia Rural Water Association, Infrastructure Council Report Newsletter, Vol. 16, Issue 4.

**Mineral Wells PSD**  
**List of Correspondence**  
**April 15, 2010**  
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74. Copy of letter dated April 12, 2010, to Chad Miller, Cerrone Associates, enclosing test results of the lead and copper sampling for the WWTP.
75. WVRWA Management Conference, June 7-8, 2010, Canaan Valley State Park.
76. Invoice dated April 8, 2010, to Mineral Wells PSD, from New Way Carpet Cleaning, in the amount of \$1,938.88; back-up of sewer in basement area, Jerrod & Stacey Gard.
77. Fax dated April 12, 2010, to Renee Shotwell, Bill Bailey Insurance, from Linda Watson, attaching invoice from New Way Carpet Cleaning for clean-up of sewer for Jerrod & Stacey Gard.
78. Copy of letter dated April 9, 2010, to Jeff Smith, Office of Environmental Health Services, Regulatory Development and Compliance Issues, enclosing a copy of the Discharge Monitoring Report, the WV Summary of Waste Water Treatment Plant Operations for the month of March 2010, the Discharge Monitoring Report for Liberty Truck Stop for the month of March 2010 and I & I accomplishments for the 1<sup>st</sup> and 2<sup>nd</sup> quarters.
79. Copy of letter dated April 9, 2010, to Municipal Branch, WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, enclosing a copy of the Discharge Monitoring Report, the WV Summary of Waste Water Treatment Plant Operations for the month of March 2010, the Discharge Monitoring Report for Liberty Truck Stop for the month of March 2010 and I & I accomplishments for the 1<sup>st</sup> and 2<sup>nd</sup> quarters.
80. Copy of letter dated April 9, 2010, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, enclosing a copy of the Discharge Monitoring Report, the WV Summary of Waste Water Treatment Plant Operations for the month of March 2010, the Discharge Monitoring Report for Liberty Truck Stop for the month of March 2010 and I & I accomplishments for the 1<sup>st</sup> and 2<sup>nd</sup> quarters.
81. Copy of letter dated April 9, 2010, to Manning Frymier, Cerrone Associates, enclosing a copy of the Discharge Monitoring Report, the WV Summary of Waste Water Treatment Plant Operations for the month of March 2010, the Discharge Monitoring Report for Liberty Truck Stop for the month of March 2010 and I & I accomplishments for the 1<sup>st</sup> and 2<sup>nd</sup> quarters.
82. Copy of letter dated April 9, 2010, to John King, Department of Environmental Protection Environmental Enforcement, enclosing a copy of the Discharge Monitoring Report, the WV Summary of Waste Water Treatment Plant Operations for the month of March 2010, the Discharge Monitoring Report for Liberty Truck Stop for the month of March 2010 and I & I accomplishments for the 1<sup>st</sup> and 2<sup>nd</sup> quarters.
83. Signed contract for Grass Mowing and Grass Trimming at the Wastewater Treatment Plant, contract signed by Ryan Badgett, Badgett Farm & Supply and Todd Anderson, Mineral Wells PSD. \$350.00 every two (2) weeks.

**Mineral Wells PSD**  
**List of Correspondence**  
**April 15, 2010**  
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84. Letter dated April 9, 2010, to Mineral Wells PSD, from Randall M. Cole, Cerrone Associates, enclosing for review and signatures four (4) copies of Requisition No. 5 for the Miscellaneous Water System Improvements Project.
85. Letter dated April 12, 2010, to Mineral Wells PSD, from Randall M. Cole, Cerrone Associates, enclosing for signatures are six (6) copies of Change Order No. 3 for Stonegate Construction for their contract of the Water System Improvements Project.