

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MAY 20, 2010, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Mark Stewart, Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk; and Howard Baldwin, resident were present.

There was no one present from the public.

Mr. Lett made a motion to approve the Minutes of the April 15, 2010, Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes as presented.

Mrs. Dyer presented the Board with an invoice of \$2,576.50 from HD Waterworks Maintenance Support for the meter reading system hardware and software. Mr. Lett made a motion to approve the invoice amount as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with Change Order #4 in the amount of -\$63.14 to Stonegate Construction Co.-Miscellaneous Water Improvement Project. Mr. Lett made a motion to approve Change Order #4 as presented. Mr. Stewart seconded the motion. Mr. Radabaugh signed Change Order # 4.

Mrs. Dyer presented the Board with Requisition # 6 in the amount of \$128,620.84 for the Miscellaneous Water Improvement Project. Mr. Lett made a motion to approve Requisition # 6 as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Requisition #6.

Mrs. Dyer presented the Board with the Release of Final Settlement from the State Tax Department for the Miscellaneous Water Improvement Project. Mr. Lett made a motion to accept the Release of Final Settlement as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Release of Final Settlement from the State Tax Department.

Mrs. Dyer presented the Board with the 2010 Water Write-Off unpaid accounts for the year ending June 30, 2010, in the amount of \$1,959.18. Mr. Lett made a motion to authorize the write-off of the unpaid water accounts for the year 2010 as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with the 2010 Sewer Write-Off unpaid accounts for the year ending June 30, 2010, in the amount of \$1,384.12. Mr. Lett made a motion to authorize the

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write-off of the unpaid sewer accounts for the year 2010 as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements dated April 30, 2010, for All Finances, Water Revenue Checking Account Fund and Sewer Revenue Checking Account Fund (copy attached) as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks 40768 thru 40849 written on the Consolidated Water and Sewer Revenue Checking Account between April 15, 2010 and May 20, 2010, (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks 2769 thru 2800 written on the Consolidate Payroll Account (copy attached) between April 15, 2010 and May 20, 2010. Mr. Lett seconded the motion. The motion passed unanimously.

The following correspondence items were discussed.

Letter # 16 - Letter dated April 19, 2010 to Renee Shotwell, Bill Bailey Insurance attaching the renewal questionnaire effective July 1, 2010. The District updated the new tanks and added the Parkersburg Emergency Connection to the insurance policy.

Letter # 46 - Letter dated April 30, 2010, from Sandra Squires, PSC, attaching Commission Order 30B case for the Claywood Cost of Class Service Study new rates approved on interim basis subject to refund. The District ran legal ads in the following newspapers - Parkersburg News - May 6<sup>th</sup> and May 13<sup>th</sup> - Wirt County Journal - May 5<sup>th</sup> and May 12<sup>th</sup> - Jackson Herald - May 11<sup>th</sup> and May 18<sup>th</sup>

Letter #74 - Letter dated May 12, 2010, from Virginia McDonald, RUS, requesting annual management reports required in accordance with RUS loans.

Letter #75 - Letter dated May 14, 2010, from Cam Siegrist, Bowles Rice attaching PSC order rejecting the District's request for the Design Loan.

Letter #79 - Letter dated May 14, 2010, from Virginia McDonald, RUS, attaching required information for June 1, 2010 (approved Budget).

Letter #96 - Letter dated May 19, 2010, to Sandra Squire, PSC, attaching affidavit of Publication of rate increase for the Rule 30B.

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Mrs. Dyer reported Alan Harris, RUS, approved the District's purchase of new computer equipment after all construction invoices have been paid.

Mr. Anderson reported on the following items.

The electrical storm took out the Bar Screen at the Wastewater Treatment Plant. It appears that the cost of repairing the damage done will be in the neighborhood of \$4500.00. The storm knocked out the Holiday Inn Express Lift Station causing approximately \$1200.00 worth of damage there.

The District had to rip-rap two creek banks, one on Sams Creek, the other on Chesterville Rd. Cost of the rip-rap on Sams Creek was \$2,586.00 and the one on Chesterville Rd. was \$946.43.

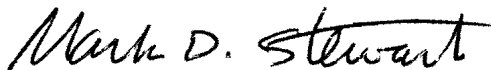
The two tank sites - Mineral Wells Hill and Bogal Ridge - have been graveled.

The flow meter that the Smoke - Testers were using is being rebuilt at this time.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:35 p.m.

CERTIFICATION

I, Mark Stewart, Treasurer of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



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Mark Stewart, Treasurer of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia

FY 2010-Charged Offs

Account	Name	Sewer	Water	Total	Location	Status
1-00220-00	Eddie B. Smith	72.12	97.08	169.20	474 Windsor Dr	
1-00310-02	Mike & Sherry Mullen	11.69	15.76	27.45	723 Windsor Dr	
1-00490-00	Michael R. Lambert	15.58	33.58	49.16	337 Oakbrook Dr	
1-00610-04	John Milton	41.86	63.93	105.79	356 Lincoln Dr	
1-01118-11	Bill Miller	2.31	3.70	6.01	18 Wells Pointe	
1-01250-02	Gary & Charity Cole	36.71	50.66	87.37	479 Dickens Dr	
1-01640-01	Linda Daugherty	-0.02	-0.02	-0.04	218 Dover Dr	
1-01670-02	Frank J. Hoffer Estate	77.10	95.90	173.00	115 Dublin Dr	
2-01604-01	Steve W. Chancey	11.42	15.58	27.00	4 Maple Shades Park	
2-01613-02	Sarah T. Littleton	6.47	7.91	14.38	318 Maple Shades Ct	
2-02080-09	Oleta Taylor	0.00	37.88	37.88	1394 Forshey Rd	
2-02329-01	Terry B. Smith	25.85	40.89	66.74	55 Pleasant View Dr	
2-02820-07	Glenn Lambert	0.00	27.13	27.13	122 Shoreline Dr	
2-02875-07	Heather Howell	0.00	19.17	19.17	Ferrell Valley	
2-05105-04	Stacy Jo Kersey	9.98	12.38	22.36	86 Bargeloh Ave	
2-05123-01	Francis Waggoner	8.76	15.72	24.48	16 Bargeloh Ave	
2-05150-00	Clint Johnson	13.28	15.03	28.31	50 Defiance Ave	
2-05180-00	Trinda Hileman	70.60	88.44	159.04	67 Dulcie Ave	
2-05195-00	Carol Darlak	1.53	1.76	3.29	32 Dulcie Ave	
3-00053-07	Todd Hoefert	13.48	15.43	28.91	24 Skyview Acres	
3-00057-12	Deanna Lyons	7.51	10.03	17.54	18 Skyview Acres	
3-00061-06	Seanna Keefe	-0.04	-0.04	-0.08	10 Skyview Acres	
3-00061-07	Ashley Knicely	30.61	34.14	64.75	Skyview Acres #10	
3-00062-00	Nellie Gibson	31.80	40.94	72.74	Skyview Acres #8	
3-00064-09	Robert Genger	47.94	62.76	110.70	7641 Pike St Lot 4	
3-03794-13	Samantha Malone	18.00	26.75	44.75	442 Elizabeth Pike	
3-12025-02	Walker Foster, Jr.	19.10	28.70	47.80	67 Mineral Park Ln	
3-12030-07	Jennifer E Seaman	40.10	51.93	92.03	178 Mineral Park Ln	
3-12055-04	Karen Todd	37.73	28.68	66.41	139 Mineral Park Ln	
3-12120-01	Joseph D. Nicolais	3.60	4.93	8.53	216 Mineral Park Ln	
3-12126-07	Matthew R Dooley	9.98	11.65	21.63	192 Mineral Park Ln	
3-12175-01	April D. Cleland	80.05	102.79	182.84	75 Mineral Park Ln	
3-13000-05	Laurie E. Tennant	7.95	10.81	18.76	Royal Gardens #1	
3-13095-03	Christopher McEndree	6.24	6.60	12.84	Royal Gardens #20	
3-16055-12	Christopher Crispen	0.50	0.93	1.43	147 Fox Run Dr Ste 17	
3-16070-05	Ben R. Scaggs	2.74	6.05	8.79	147 Fox Run Dr Ste 20	
3-16075-07	Wilda Depue	2.94	3.65	6.59	Fox run Dr Ste 21	
3-16080-04	Adam Tumlin	22.16	37.16	59.32	Fox Run Dr Ste 22	
3-16125-04	Rhonda Premore	4.92	6.46	11.38	Fox Run Dr Ste 30	
4-00125-02	James A. Shaffer	20.08	21.43	41.51	2375 Elizabeth Pike	
4-00650-02	Raymond Kinght	6.05	6.86	12.91	2451 Elizabeth Pike	
4-00960-00	Herbert Hupp Estate	69.96	91.11	161.07	18 Lake Geroge Rd	

4-01096-01	Samantha Bock	109.47	142.33	251.80	173 Butcher Bend Rd Apt #1
4-01920-01	Amanda Mowery	0.00	178.75	178.75	50 Dallas Dr
4-06800-02	Tom Egbert	4.06	3.57	7.63	63 Carolyn Ln
4-10412-01	Jami Dillon	0.00	65.30	65.30	324 Seven Pines
4-11070-00	Allen Wilson	0.00	99.44	99.44	RR 2 Box 136
4-11130-03	Melanie Lockhard	0.00	14.36	14.36	59 Mayfair Dr
4-11175-01	Mark D. Wilson	0.00	20.66	20.66	225 Mayfair Dr
4-11225-01	Darrell Clark/Deloris Kyer	0.00	30.26	30.26	550 Seven Pines Rd
4-11240-02	John W Hegedus	0.00	-3.04	-3.04	691 Seven Pines
6-00446-03	Zella Farley	67.54	0.00	67.54	23 Lost St
6-01112-02	Eric Ruble	23.25	0.00	23.25	178 Oakdale Ave
6-01495-01	Roger VanFossen	-2.22	0.00	-2.22	290 Blair Ave
8-20100-02	Timothy Bevel	0.00	88.92	88.92	Tucker's Crk Limestone Hill
8-24850-00	Tony Francis	0.00	66.40	66.40	Morehead Ridge
9-00706-07	James A. Scott	29.55	0.00	29.55	6405 Pike Street
9-00776-03	Brian Moore	106.31	0.00	106.31	201 Pine Ave
9-01086-02	Sarah B Wiggins	14.17	0.00	14.17	7 Manor Dr
9-01586-02	Angelic Dulaney	43.88	0.00	43.88	15 Deerfield Mhp
9-01736-06	Tonnye Gaines	2.33	0.00	2.33	7 Pettyville Gardens
9-01796-08	Rebecca Stiffler	4.72	0.00	4.72	12 Pettyville Gardens
9-01806-07	Timothy & Kimberly Caplinger	23.78	0.00	23.78	6 Pettyville Gardens
9-01836-05	Darlene Arthur	23.20	0.00	23.20	13 Pettyville Gardens
9-01936-06	Michele D Hoyler	45.44	0.00	45.44	23 Pettyville Gardens
		1384.12	1959.18	3343.30	

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
May 31, 2010**

**Checking Accounts**

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 22,917.58
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	\$ 128,672.75
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>7,285.88</u>
<b>Total in Checking Accounts:</b>	<b>\$ 158,876.21</b>

**Water Accounts**

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,145.28
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	35,966.24
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	12,993.63
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	14,241.10
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	32,643.86
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	36,907.15
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	11,617.87
Security Deposit Account	
WesBanco Bank - 1134.0	39,250.82
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>80,742.70</u>
<b>Total in Water Accounts:</b>	<b>\$ 303,672.53</b>

**Sewer Accounts**

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 9,262.40
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	12,848.34
Security Deposit Account	
WesBanco Bank - 2121.3	<u>30,453.57</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 52,564.31</b>

**Total All Finances - May 31, 2010** **\$ 515,113.05**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 May 31, 2010

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, APRIL 30, 2010

\$5,180.57

RECEIPTS:

Water Sales	\$73,912.04
Water Buffalo Sales	819.80
Reconnection Fees	50.00
Tap Fees	700.00
Security Deposit Refunds	869.16
Transfer funds Emergency repairs	1,795.00
Pitney Bowes refund	81.00

Total Receipts: \$78,227.00

Total Cash Available: \$83,407.57

Expenditures:

Action Telecom	\$ 102.00
ADT Security Services	66.87
Allegheny Power	571.92
At & T Mobility	153.91
BP Credit Card Company	841.39
Bill Bailey Insurance	280.00
Bosely Rental & Supply Inc	1,140.00
Cardmember Services	81.00
C I Thornburg	120.00
Cintas	263.16
Commissioner's Salaries	225.00
Cutlip Warner Development Co	2,083.23
Dominion Hope	219.88
Ferguson Waterworks	21.32
HD Supply Waterworks, LTD	2,091.00
Hardman Supply Company	33.46
Jackson Newspapers	172.26
Lowe's	120.93
Melanie L. Wine	172.80
Matheny Auto Service	685.13
Miller Communications	350.00
Mineral Wells PSD	104.67
Miss Utility of WV Inc.	27.15
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	7.20
Parkersburg Sentinel Co	116.89
Parkersburg Office Supply	272.48
PEIA	2,394.68
REI Consultants	850.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	6,107.22

State Electric Supply Co. Inc.	10.92
Telepage Communication System	10.74
Tractor Supply Credit Plan	229.91
US Postal Service	298.99
Verizon	157.84
Water Environmental Testing	82.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg- Payroll taxes	2,666.15
WesBanco Bank-Parkersburg-Sycamore R/R	1,316.89
Wirt County Journal	118.74
WV Retiree Health Benefit Trust Fund	409.60
WV Public Employees Retirement System	1,518.34
WV State Tax Department	441.36
Security Deposit Refunds	798.99

Total Expenditures: \$60,489.99

Balance in Water Revenue Fund Checking Account,  
WesBanco Bank, May 31, 2010 \$22,917.58

Accounts Payable

Claywood Park PSD 2009 Water Allocation	6,645.72
Claywood Park May Billing	32,173.50

Total Accounts Payable \$38,819.22

Borrowed Funds

2/10 Water System Improve Reserve	\$ 10,040.00
4/10 Water System Improve Reserve	\$ 10,040.00
4/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
4/10 Rockport Reserve	\$ 3,325.00

Total Borrowed Funds \$26,545.00

Balance Due \$ (42,446.64)



MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
09 MISC WATER IMPROVEMENT PROJECT  
May 31, 2010

BALANCE 09 MISC WATER IMPROVEMENT PROJECT WESBANCO BANK, APRIL 30, 2010		\$	72.75
RECEIPTS:			
	Deposits	RUS 5/28/10	\$ 128,600.00
Total Receipts:			\$ 128,600.00
Total Cash Available:			\$ 128,672.75
Expenditures:			
Total Expenditures:		\$	-
Balance in 09 Misc Water Improvement Project WesBanco Bank, May 31, 2010			\$ 128,672.75

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 May 31, 2010

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, APRIL 30, 2010 \$ 13,020.41

RECEIPTS:

Sewer Sales	50,102.72
Butcher Bend Lagoon Assoc	477.40
Security Deposit Refunds	436.98
Pitney Bowes Refund	54.00

Total Receipts: \$51,071.10

Total Cash Available: \$ 64,091.51

Expenditures:

Action Telecomm	\$68.00
ADT Security Services	44.58
All Power	300.00
Applied Industrail Technologie	168.45
At & T Mobility	102.61
Allegheny Power	6,622.31
BP Credit Card Company	560.93
Badgett Farm & Feed Supply	700.00
Bill Bailey Insurance Agency	20.00
Butcher Bend Lagoon Assoc	683.53
C. I. Thornburg	2,199.00
Cardmember Services	403.95
Cintas	175.46
Commissioner's Salaries	150.00
Crescent & Sprague Supply Co	525.19
Dominion Hope	146.59
Hardman Supply Company	137.49
Lowe's	258.29
Matheny Auto Service	456.75
Melanie L. Wine	115.20
McHenery's Electric Co Inc	74.63
Mineral Wells PSD	1,123.89
Miss Utility of WV Inc.	18.10
Municipal Bond Commission	17,135.31
Northrop Grunman Systems Copr.	265.00
Ohio Valley Muffler & Brake	4.80
Oldcastle Precast Inc.	1,250.00
Parkersburg Office Supply	181.64
PEIA	2,519.26
Ron's Porta Johns, Inc	1,245.00
Salaries	7,636.51
State Electric	58.83
Telepage	7.16
Thornbold Equipment Co Inc	1,768.22
Tractor Supply	65.99
US Postal Service	325.88
Verizon	655.93

Water.Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1,397.50
WesBanco Bank-Parkersburg-Payroll Taxes	3,600.83
Retiree Health Benefit Trust Fund	428.54
WV Public Employees Retirement System	1,967.61
WV State Tax Department	601.64
WW Grainger	7.23
Security Deposit Refunds	264.80

Total Expenditures: \$ 56,805.63

Balance in Sewer Revenue Fund Checking Account, \$ 7,285.88  
WesBanco Bank, May 31, 2010

<u>Accounts Payable - WWTP</u>	
Repairs to Plant/waiting Insurance	\$ 8,298.08
Total Accounts Payable	\$ 8,298.08

Total Balance \$ (1,012.20)

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 5/21/10 - ENDING DATE: 6/17/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

## BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	5/24/10	163643	5/24/10	738.00	27
2,101	U S POSTAL SERVICE	5/21/10	163426	5/24/10	298.99	40,850
106	ALLEGHENY POWER	5/31/10	163939	5/31/10	571.92	40,852
145	ADT SECURITY SERVICES	5/31/10	163944	5/31/10	66.87	40,853
153	ACTION TELECOMM	5/31/10	163945	5/31/10	51.00	40,854
200	BOSLEY RENTAL & SUPPLY INC	5/31/10	163946	5/31/10	1,140.00	40,855
224	BILL BAILEY INSURANCE AGENCY	5/31/10	163947	5/31/10	30.00	40,856
314	AT&T MOBILITY	5/31/10	163949	5/31/10	150.86	40,857
360	CUTLIP-WARNER DEVELOPMENT CO	5/31/10	163950	5/31/10	2,083.23	40,858
486	DEBRA L DEEM	5/31/10	163951	5/31/10	60.78	40,859
486	SHELENE FITCHETT	5/31/10	163953	5/31/10	70.38	40,861
486	GARY & TREVA ROSS	5/31/10	163955	5/31/10	70.35	40,863
486	MICHAEL DAUGHERTY	5/31/10	163956	5/31/10	70.34	40,864
486	BILL AND TINA DIAMOND	5/31/10	163957	5/31/10	70.50	40,865
486	DEBORAH DICKEL	5/31/10	163959	5/31/10	70.35	40,867
486	BLAIR AND WANDA SALSURY	5/31/10	163960	5/31/10	70.63	40,868
486	FRANCES D CRAVEN	5/31/10	163961	5/31/10	52.23	40,869
486	JOHN HALL	5/31/10	163962	5/31/10	70.37	40,870
486	JENNIFER R THOMPSON	5/31/10	163963	5/31/10	70.35	40,871
486	DALE DE VAUGHN	5/31/10	163964	5/31/10	70.67	40,872
486	ANTHONY GROGG	5/31/10	163965	5/31/10	52.04	40,873
832	HARDMAN SUPPLY COMPANY	5/31/10	163969	5/31/10	33.46	40,874
1,111	JACKSON NEWSPAPERS	5/31/10	163970	5/31/10	172.26	40,875
1,204	JAMES R. LETT	5/31/10	163971	5/31/10	75.00	40,876
1,304	MILLER COMMUNICATIONS	5/31/10	163974	5/31/10	350.00	40,878
1,311	FERGUSON WATERWORKS	5/31/10	163975	5/31/10	21.32	40,879
1,512	HD SUPPLY WATERWORKS, LTD	5/31/10	163976	5/31/10	1,971.00	40,880
1,600	PARKERSBURG SENTINEL CO	5/31/10	163978	5/31/10	116.89	40,881
1,604	PARKERSBURG OFFICE SUPPLY	5/31/10	163980	5/31/10	272.48	40,883
1,805	RURAL DEVELOPMENT ADMN.	5/31/10	163983	5/31/10	5,252.00	40,884
1,806	ROY L RADABAUGH	5/31/10	163984	5/31/10	75.00	40,885
1,843	CINTAS LOC #531	5/31/10	163985	5/31/10	263.16	40,886
1,866	REI CONSULTANTS	5/31/10	163990	5/31/10	850.00	40,887
1,908	STATE ELECTRIC SUPPLY CO INC	5/31/10	163993	5/31/10	10.92	40,888
2,005	C I THORNBURG	5/31/10	163995	5/31/10	120.00	40,890
2,205	VERIZON	5/31/10	164000	5/31/10	157.84	40,891
2,314	WV DEPT OF TAX & REVENUE	5/31/10	164003	5/31/10	441.36	40,893

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 5/21/10 - ENDING DATE: 6/17/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

LINK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,315	PUBLIC EMPLOYEES RETIREMENT SY	5/31/10	164004	5/31/10	1,518.34	40,894
23,067	MELANIE L WINE	5/31/10	164011	5/31/10	172.80	40,898
23,079	MARK STEWART	5/31/10	164012	5/31/10	75.00	40,899
2,313	WESBANCO BANK-PARKERSBURG	6/02/10	164211	6/02/10	778.43	28
2,313	WESBANCO BANK-PARKERSBURG	6/07/10	164584	6/07/10	844.92	33
309	CLAYWOOD PARK PSD	6/07/10	164576	6/07/10	38,819.22	40,900
2,313	WESBANCO BANK-PARKERSBURG	6/14/10	164955	6/14/10	724.92	34
1,307	MUNICIPAL BOND COMMISSION	6/14/10	165092	6/15/10	9,104.47	35
124	AT&T - STATE CALLING SERVICE	6/14/10	165075	6/15/10	6.04	40,903
275	BP	6/14/10	165076	6/15/10	773.18	40,904
360	CUTLIP-WARNER DEVELOPMENT CO	6/14/10	165077	6/15/10	1,840.00	40,905
438	DOMINION HOPE	6/14/10	165078	6/15/10	6.55	40,906
486	TAYLOR HUGHES	6/14/10	165079	6/15/10	22.64	40,907
486	SAMANTHA J SHEPPARD	6/14/10	165085	6/15/10	50.85	40,912
600	FASTENERS & SUPPLY INC	6/14/10	165086	6/15/10	43.20	40,913
1,200	LOWE'S	6/14/10	165090	6/15/10	5.99	40,914
1,301	MISS UTILITY OF WV INC	6/14/10	165091	6/15/10	29.40	40,915
1,311	FERGUSON WATERWORKS	6/14/10	165099	6/15/10	1,160.07	40,916
1,600	PARKERSBURG SENTINEL CO	6/14/10	165103	6/15/10	47.43	40,917
1,866	REI CONSULTANTS	6/14/10	165104	6/15/10	32.00	40,918
2,002	TAYLOR'S DISPOSAL INC	6/14/10	165107	6/15/10	34.08	40,920
2,039	TELEPAGE	6/14/10	165110	6/15/10	10.74	40,921
2,044	TRACTOR SUPPLY CREDIT PLAN	6/14/10	165111	6/15/10	68.65	40,922
2,106	USDA-RURAL DEVELOPMENT	6/14/10	165112	6/15/10	16,883.00	40,923
2,306	WATER ENVIRONMENTAL TESTING	6/14/10	165116	6/15/10	96.00	40,925
2,308	PEIA	6/14/10	165119	6/15/10	2,380.67	40,926
2,373	WESBANCO BANK-PARKERSBURG	6/14/10	165121	6/15/10	1,514.00	40,928
23,005	WESBANCO BANK, INC.	6/14/10	165126	6/15/10	1,670.22	40,929
23,047	RETIREE HEALTH BNFT TRST FUND	6/14/10	165129	6/15/10	407.10	40,931
	CONSOLIDATED BANK ACCOUNT				95,232.46	66 *

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 5/21/10 - ENDING DATE: 6/17/10 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

## BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	5/24/10	163643	5/24/10	800.80	27
2,101	U S POSTAL SERVICE	5/21/10	163426	5/24/10	199.32	40,850
101	APPLIED INDUSTRIAL TECHNOLOGIE	5/31/10	163938	5/31/10	168.45	40,851
106	ALLEGHENY POWER	5/31/10	163939	5/31/10	6,601.77	40,852
145	ADT SECURITY SERVICES	5/31/10	163944	5/31/10	44.58	40,853
153	ACTION TELECOMM	5/31/10	163945	5/31/10	34.00	40,854
224	BILL BAILEY INSURANCE AGENCY	5/31/10	163947	5/31/10	20.00	40,856
314	AT&T MOBILITY	5/31/10	163949	5/31/10	100.57	40,857
486	DEBRA L DEEM	5/31/10	163952	5/31/10	60.78	40,860
486	SHELENE FITCHETT	5/31/10	163954	5/31/10	54.29	40,862
486	BILL AND TINA DIAMOND	5/31/10	163958	5/31/10	54.38	40,866
832	HARDMAN SUPPLY COMPANY	5/31/10	163969	5/31/10	137.49	40,874
1,204	JAMES R. LETT	5/31/10	163971	5/31/10	50.00	40,876
1,302	MINERAL WELLS PSD	5/31/10	163972	5/31/10	824.70	40,877
1,601	OLDCASTLE PRECAST INC.	5/31/10	163979	5/31/10	1,250.00	40,882
1,604	PARKERSBURG OFFICE SUPPLY	5/31/10	163980	5/31/10	181.64	40,883
1,806	ROY L RADABAUGH	5/31/10	163984	5/31/10	50.00	40,885
1,843	CINTAS LOC #531	5/31/10	163985	5/31/10	175.46	40,886
2,004	TROMBOLD EQUIPMENT CO INC	5/31/10	163994	5/31/10	1,768.22	40,889
2,005	C I THORNBURG	5/31/10	163995	5/31/10	2,199.00	40,890
2,205	VERIZON	5/31/10	164000	5/31/10	655.93	40,891
2,312	WESBANCO BANK-PARKERSBURG	5/31/10	164002	5/31/10	1,397.50	40,892
2,314	WV DEPT OF TAX & REVENUE	5/31/10	164003	5/31/10	601.64	40,893
2,315	PUBLIC EMPLOYEES RETIREMENT SY	5/31/10	164004	5/31/10	1,967.61	40,894
23,023	RON'S PORTA JOHNS, INC.	5/31/10	164005	5/31/10	615.00	40,895
23,027	NORTHROP GRUMMAN SYSTEMS CORP	5/31/10	164008	5/31/10	265.00	40,896
23,046	BUTCHER BEND LAGOON ASSOC	5/31/10	164009	5/31/10	683.53	40,897
23,067	MELANIE L WINE	5/31/10	164011	5/31/10	115.20	40,898
23,079	MARK STEWART	5/31/10	164012	5/31/10	50.00	40,899
2,313	WESBANCO BANK-PARKERSBURG	6/02/10	164211	6/02/10	684.81	28
1,307	MUNICIPAL BOND COMMISSION	6/07/10	164581	6/07/10	65.77	32
2,313	WESBANCO BANK-PARKERSBURG	6/07/10	164584	6/07/10	652.30	33
2,101	U S POSTAL SERVICE	6/11/10	164727	6/11/10	126.28	40,901

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 5/21/10 - ENDING DATE: 6/17/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	6/14/10	164955	6/14/10	895.02	34
1,307	MUNICIPAL BOND COMMISSION	6/14/10	165092	6/15/10	17,135.31	35
106	ALLEGHENY POWER	6/14/10	165074	6/15/10	23.06	40,902
124	AT&T - STATE CALLING SERVICE	6/14/10	165075	6/15/10	4.03	40,903
275	BP	6/14/10	165076	6/15/10	515.46	40,904
438	DOMINION HOPE	6/14/10	165078	6/15/10	4.37	40,906
486	TAYLOR HUGHES	6/14/10	165079	6/15/10	19.60	40,907
486	RICHARD E CIMARIK	6/14/10	165081	6/15/10	.50	40,908
486	KIRSTEN JARVIS	6/14/10	165082	6/15/10	122.74	40,909
486	SCOTT BOLYARD	6/14/10	165083	6/15/10	50.82	40,910
486	SANCTUARY OF HOPE	6/14/10	165084	6/15/10	89.79	40,911
600	FASTENERS & SUPPLY INC	6/14/10	165086	6/15/10	28.80	40,913
1,200	LOWE'S	6/14/10	165090	6/15/10	221.78	40,914
1,301	MISS UTILITY OF WV INC	6/14/10	165091	6/15/10	19.60	40,915
1,600	PARKERSBURG SENTINEL CO	6/14/10	165103	6/15/10	31.62	40,917
2,001	TESA COMPANY INC	6/14/10	165106	6/15/10	40.17	40,919
2,002	TAYLOR'S DISPOSAL INC	6/14/10	165107	6/15/10	22.72	40,920
2,039	TELEPAGE	6/14/10	165110	6/15/10	7.16	40,921
2,044	TRACTOR SUPPLY CREDIT PLAN	6/14/10	165111	6/15/10	45.77	40,922
2,200	CARDMEMBER SERVICES	6/14/10	165115	6/15/10	16.93	40,924
2,306	WATER ENVIRONMENTAL TESTING	6/14/10	165116	6/15/10	442.00	40,925
2,308	PEIA	6/14/10	165119	6/15/10	2,533.27	40,926
2,312	WESBANCO BANK-PARKERSBURG	6/14/10	165120	6/15/10	1,425.13	40,927
23,023	RON'S PORTA JOHNS, INC.	6/14/10	165127	6/15/10	370.00	40,930
23,047	RETIREE HEALTH BNFT TRST FUND	6/14/10	165129	6/15/10	431.04	40,931
23,070	BADGETT FARM & FEED SUPPLY	6/14/10	165131	6/15/10	700.00	40,932
CONSOLIDATED BANK ACCOUNT					47,852.71	59 *

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2801	Todd R. Anderson	\$518.18	5/21/2010
2802	Dennis R. Brown	\$421.27	5/21/2010
2803	William H. Byers, Jr.	\$510.44	5/21/2010
2804	Cathy J. Dyer	\$541.42	5/21/2010
2805	Linda K. Watson	\$387.11	5/21/2010
2806	Darin L. Crites	\$291.68	5/21/2010
2807	Nellie B. Radcliff	\$327.30	5/21/2010
2808	Mark A. Dennis	\$345.98	5/21/2010
2809	Todd R. Anderson	\$518.17	5/28/2010
2810	Dennis R. Brown	\$363.24	5/28/2010
2811	William H. Byers, Jr.	\$571.95	5/28/2010
2812	Cathy J. Dyer	\$541.43	5/28/2010
2813	Linda K. Watson	\$387.11	5/28/2010
2814	Darin L. Crites	\$291.67	5/28/2010
2815	Nellie B. Radcliff	\$350.74	5/28/2010
2816	Mark A. Dennis	\$345.98	5/28/2010
2817	Todd R. Anderson	\$518.18	6/4/2010
2818	Dennis R. Brown	\$368.30	6/4/2010
2819	William H. Byers, Jr.	\$471.01	6/4/2010
2820	Cathy J. Dyer	\$541.42	6/4/2010
2821	Linda K. Watson	\$387.11	6/4/2010
2822	Darin L. Crites	\$291.69	6/4/2010
2823	Nellie B. Radcliff	\$327.29	6/4/2010
2824	Mark A. Dennis	\$346.00	6/4/2010
2825	Todd R. Anderson	\$518.18	6/11/2010
2826	Dennis R. Brown	\$390.50	6/11/2010
2827	William H. Byers, Jr.	\$517.25	6/11/2010
2828	Cathy J. Dyer	\$541.42	6/11/2010
2829	Linda K. Watson	\$387.10	6/11/2010
2830	Darin L. Crites	\$279.15	6/11/2010
2831	Nellie B. Radcliff	\$327.30	6/11/2010
2832	Mark A. Dennis	\$345.98	6/11/2010
2833	Todd R. Anderson	\$632.66	6/18/2010
2834	Dennis R. Brown	\$370.83	6/18/2010
2835	William H. Byers, Jr.	\$629.79	6/18/2010
2836	Cathy J. Dyer	\$541.43	6/18/2010
2837	Linda K. Watson	\$387.10	6/18/2010
2838	Darin L. Crites	\$291.68	6/18/2010
2839	Nellie B. Radcliff	\$327.30	6/18/2010
2840	Mark A. Dennis	\$346.00	6/18/2010



**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
MAY 21, 2010 – JUNE 17, 2010**

1. E-mail dated May 20, 2010, to Mineral Wells PSD, from WV Public Service Commission, regarding the following activity for case 10-0058-PWD-30B; Affidavits of publication – The Parkersburg News & Sentinel, The Wirt County Journal and The Jackson County Herald.
2. Fax dated May 20, 2010, to Renee, Bill Bailey Insurance, from Todd Anderson, attaching invoices due to electrical problems at the WWTP.
3. Letter dated May 3, 2010, to Mineral Wells PSD, from Verizon, regarding the selling of the company to Frontier Communications.
4. Copy of letter dated May 20, 2010, to Manning Frymier, Cerrone Associates, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant for the month of April 2010, enclosed as well in the Discharge Monitoring Report for Liberty Truck Stop for the month of April 2010 and a report on the Wastewater Treatment Plant equipment problems found on Monday, May 3, 2010.
5. Copy of letter dated May 20, 2010, to John King, Department of Environmental Protection, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant for the month of April 2010, enclosed as well in the Discharge Monitoring Report for Liberty Truck Stop for the month of April 2010 and a report on the Wastewater Treatment Plant equipment problems found on Monday, May 3, 2010.
6. Copy of letter dated May 20, 2010, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant for the month of April 2010, enclosed as well in the Discharge Monitoring Report for Liberty Truck Stop for the month of April 2010 and a report on the Wastewater Treatment Plant equipment problems found on Monday, May 3, 2010.
7. Copy of letter dated May 20, 2010, to Municipal Branch, WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant for the month of April 2010, enclosed as well in the Discharge Monitoring Report for Liberty Truck Stop for the month of April 2010 and a report on the Wastewater Treatment Plant equipment problems found on Monday, May 3, 2010.

**Mineral Wells PSD  
List of Correspondence  
June 17, 2010  
Page 2**

8. Copy of letter dated May 20, 2010, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant for the month of April 2010, enclosed as well in the Discharge Monitoring Report for Liberty Truck Stop for the month of April 2010 and a report on the Wastewater Treatment Plant equipment problems found on Monday, May 3, 2010.
9. Credit check from Pitney Bowes for a double payment.
10. Copy of letter dated May 21, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing four copies of Requisition No. 6 for the Misc. Water System Improvement Project.
11. Copy of letter dated May 21, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing six signed copies of Change Order No. 4 to Stonegate Construction.
12. Copy of letter dated May 21, 2010, to West Virginia State Tax Department Internal Auditing Division, from Cathy Dyer, enclosing a request for Release of Final Settlement, for Stonegate Construction, Inc. – Contract 1 and Mid Atlantic Storage Systems – Contract 2.
13. Copy of letter dated May 21, 2010, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the minutes of the Regular Board Meeting held April 15, 2010.
14. Copy of Reissuance of Business Registration Certificate from the State of West Virginia.
15. Fax dated May 21, 2010, to Debbie Hennage, HD Waterworks, from Cathy Dyer, attaching a signed Maintenance Purchase Authorization for Mineral Wells PSD.
16. E-mail dated May 21, 2010, to Mineral Wells PSD, from Gregory A. Joy, Glatfelter Insurance, confirming the conversation regarding the lightning loss at the WWTP>
17. E-mail dated May 21, 2010, to Mineral Wells PSD, from George Blum, Cerrone Associates, attaching a cash flow statement which was created based on the 2009 PSC report, also taking into account the rate increase in June, 2009 and the refunding bond.
18. Bacteriological Examination of Water From Public Water Distribution System for the results on the Bogal Ridge Tank.
19. Fax dated May 21, 2010, to Jim Ruckman, Cerrone Associates, from Todd Anderson, attaching the Bogal Ridge Tank water test results.
20. Letter dated May 21, 2010, to Todd Anderson, from Gregory A. Joy, Glatfelter Claims Management, Inc., regarding the reported lightning damage at the WWTP.

**Mineral Wells PSD  
List of Correspondence  
June 17, 2010  
Page 3**

21. Copy of letter dated May 26, 2010, to WV Bureau for Public Health Office of Environmental Health Services Environmental Engineering Division, from Linda Watson, enclosing a completed form EW-102F for renewal of 1D Public Water Supply Operator for District employee Todd R. Anderson.
22. West Virginia Water Environment Association Mountain Currents, Winter 2010.
23. The West Virginia Environmental Training Center presents Maintenance Tools and Tricks for Water Distribution Systems, June 9, 2010, 8:30-3:30; Parkersburg Utility Board.
24. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report, for Liberty Truck Stop, May 2010.
25. Municipal Sewer & Water, June 2010.
26. Fax dated June 1, 2010, to Renee, Bill Bailey Insurance, from Todd Anderson, attaching the invoice from Specialty Piping Corporation for the WWTP.
27. Letter dated May 26, 2010, to Mineral Wells PSD, from Jeanette Morris, Atlantic Storage Systems, Inc., attaching the certified payroll 20 thru 23.
28. United States Bankruptcy Court for Edward Allen and Heather Loiose Phillips.
29. Letter dated May 21, 2010, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, regarding the Pond Creek Waterline Extension.
30. Letter dated May 26, 2010, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing for signatures are five copies of the Certificate of Substantial Completion for both Stonegate Construction, Inc., and Mid Atlantic Storage Systems, Inc., for the Water System Improvement Project.
31. Letter dated May 24, 2010, to Mineral Wells PSD, from Vickie L. Priddy, Executive Secretary Division, Tariff Section, Public Service Commission of West Virginia, enclosing are the original and five copies of the tariff reflecting interim rates and charges approved by Commission Order on April 30, 2010.
32. Letter dated May 26, 2010, to Mineral Wells PSD, from Vickie L. Priddy, Executive Secretary Division, Tariff Section, Public Service Commission of West Virginia, enclosing six copies of the tariff, after reviewing Commission Orders, the district has an open case.
33. Letter dated May 26, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising project funds in the amount of \$128,600.00 were ordered and should be deposited on May 28, 2010. (Stonegate Construction-\$15,295.25, Mid Atlantic Storage Systems, Inc.-\$104,869.55 and Cerrone Associates-\$8,456.04)
34. Carbon Copy of e-mail dated May 24, 2010, to Larry, Mid Atlantic Storage, from Jim Ruckman, Cerrone Associates, regarding putting the new Bogal Ridge tank on line.

**Mineral Wells PSD**  
**List of Correspondence**  
**June 17, 2010**  
**Page 4**

35. Carbon copy of e-mail dated May 24, 2010, to Jim Ruckman, Cerrone Associates, from Larry Morris, Mid Atlantic, regarding a switch in the vault at the booster station.
36. E-mail dated May 21, 2010, to Mineral Wells PSD, from Jim Cox, Lubeck PSD, attaching the Parkersburg backflow letter.
37. Copy of letter dated May 21, 2010, to Jim Ruckman, Cerrone Associates, from Harry B. Hutchinson, WVDOH, stating a final walkthrough has been performed on the Miscellaneous Water Improvements Project and it has been determined to be acceptable.
38. E-mail dated May 28, 2010, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, regarding paid out account with small balances.
39. E-mail dated May 24, 2010, to Mineral Wells PSD, from Nancy Tincher, Public Service Commission, attaching upcoming seminars at the Public Service Commission.
40. E-mail dated May 25, 2010, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, reminding of our monthly payments due Tuesday, June 1, 2010.
41. E-mail dated May 21, 2010, to Mineral Wells PSD, from PEIA, attaching the 2011 rate tables are posted in the website under benefit coordinators.
42. Fax dated June 2, 2010, to Renee, Bill Bailey Insurance, from Todd Anderson, attaching the invoice from Patriot Automation Inc., due from the WWTP power outage.
43. Letter dated May 29, 2010, to Todd Anderson, from Larry Morris, Mid Atlantic Storage Systems, Inc., returning keys used from the Misc. Water System Improvements Project.
44. West Virginia Rural Water Association, pre-register for Energy Conservation, Wednesday, June 23, 2010.
45. Copy of letter dated June 2, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing a check in the amount of \$8,456.04, for Engineering Services for the Misc. Water Improvements Project.
46. Copy of letter dated June 2, 2010, to Mid Atlantic Storage Systems, Inc., from Cathy Dyer, enclosing a check in the amount of \$104,869.55 for Requisition No. 6; Misc. Water Improvement Project.
47. Copy of letter dated June 2, 2010, to Stonegate Construction, Inc., from Cathy Dyer, enclosing a check in the amount of \$15,295.25 for Requisition No. 6; Misc. Water Improvement Project.

**Mineral Wells PSD  
List of Correspondence  
June 17, 2010  
Page 5**

48. E-mail dated June 2, 2010, to Mineral Wells PSD, from PEIA, stating early warning reports for July are ready for viewing on the reports tab of the Web Contribution System.
49. Fax dated June 2, 2010, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching the monthly Operational Report for Mineral Wells PSD for the month of May, 2010.
50. E-mail dated June 2, 2010, to Mineral Wells PSD, from Verizon, stating starting July 1, 2010, our internet provider will switch from Verizon to Frontier Communications.
51. E-mail dated June 2, 2010, to Mineral Wells PSD, from PEIA, stating the Early Warning Reports for Non-State Agencies have incorrect premiums for health coverage.
52. Copy of letter dated June 15, 2010, to Todd Anderson, from Gregory A. Joy, Glatfelter Claims Management, Inc., regarding the claim that was placed due to damage from a power surge at the WWTP.
53. Fax dated June 3, 2010, to Gregory A. Joy, Glatfelter Claims Management, Inc., attaching an invoice from Patriot Automation Inc. due from power surge at the WWTP.
54. Bacteriological Examination of Water From Public Water Distribution System, water test results from James Wright, Water Environmental Testing.
55. Fax dated June 3, 2010, to Gregory A. Joy, Glatfelter Claims Management, Inc., from Todd Anderson, attaching an invoice from Thornburg, for labor and parts, due from the power surge at the WWTP.
56. Fax dated June 3, 2010, to Renee, Bill Bailey Insurance, from Todd Anderson, attaching an invoice from Thornburg, for labor and parts, due from the power surge at the WWTP.
57. E-mail dated June 3, 2010, to Mineral Wells PSD, from PEIA, regarding non state premiums.
58. Letter dated June 2, 2010, to Cathy Dyer, Mineral Wells PSD, from Jeanette Morris, Mid Atlantic Storage Systems, Inc., attaching final certified payroll.
59. Fax dated June 2, 2010, to Cathy Dyer, from Sara Boardman, WV Municipal Bond Commission, regarding a balance due of \$65.77 for MIW-S-1-10-WO-06, Sewer Ref Revenue.
60. Fax dated June 3, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching the bank statement for 2009 Water Systems Improvement Project for the month of May 2010.

**Mineral Wells PSD**  
**List of Correspondence**  
**June 17, 2010**  
**Page 6**

61. Confirmation of faxed received by Christy Pitsenbarger, WV Bureau of Public Health, of the monthly operational report for Mineral Wells PSD for the month May, 2010.
62. Retirement Reception for Annabel R. VanMeter, Suttle & Stalnaker.
63. Letter dated June 3, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the emergency connection pump at Parkersburg.
64. Fax dated June 4, 2010, to Mineral Wells PSD, from PEIA, stating the June 2010 PEIA billing has posted to Web Contributions System.
65. Letter dated June 4, 2010, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of samples taken May 12, 2010 at Saulsbury booster, Comfort Suites, I-77 Rest Area-North, Limestone Booster Station, Country Chrome and Trip Blank.
66. United States Bankruptcy Court, regarding Joyce Elaine Pursley.
67. Letter dated June 4, 2010, to Todd Anderson, from Kathy Lough, Project Manager, REIC, regarding lead and copper samples.
68. West Virginia Rural Water Association, Infrastructure Council Report, Vol. 16, Issue 6, June 3, 2010.
69. Turn off list for non payment faxed to Action Answering Service.
70. E-mail dated June 7, 2010, to Mineral Wells PSD, from PEIA, regarding plan codes for optional life.
71. Fax dated June 7, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching a request to use reserve accounts to make June 2010 loan payments.
72. Memo from Miss Utility of West Virginia regarding the 2010 Annual Members and Quarterly Board of Directors Meeting will be held on July 15, 2010 at Snowshoe Mountain Resort.
73. E-mail dated June 9, 2010, to Mineral Wells PSD, from Walter Frazier, Appalachain Software, stating changes to be made regarding the PERS increase.
74. E-mail dated June 10, 2010, to Cathy Dyer, from At&t, attaching phone options.
75. Copy of letter dated June 14, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing a check in the amount of \$16,883.00 for the following loan payments, Loan 91-06, Loan 91-07, Loan 91-09 and Loan 91-03.
76. \*\*\*\*Letter dated June 8, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, stating the District's corrected request of June 7, 2010, to utilize reserve funds to make three of the June 2010 debt service payments to Rural Development has been approved.

**Mineral Wells PSD  
List of Correspondence  
June 17, 2010  
Page 7**

77. E-mail dated June 10, 2010, to Mineral Wells PSD, from PEIA, regarding Plan Year 2011 Benefit Coordinator Training.
78. \*\*\*\*Fax dated June 10, 2010, to Todd Anderson, from Steve Hardman, Bowles Rice, attaching a letter from George Zivkovich, Attorney, for Butcher Bend Lagoon Association, suggesting a meeting to be held July 6 or July 7.
79. E-mail dated June 10, 2010, to Mineral Wells PSD, from PEIA, regarding a message for EPICS Payroll Agencies.
80. Fax dated June 11, 2010, to Wirt County Journal, from Mineral Wells PSD, attaching a notice to be inserted in the journal of the Regular Board Meeting to be held, Thursday, June 17, 2010.
81. Fax dated June 11, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching a notice to be inserted in the paper of the Regular Board Meeting to be held, Thursday, June 17, 2010.
82. Fax dated June 11, 2010, to Jackson County Herald, from Mineral Wells PSD, attaching a notice to be inserted in the paper of the Regular Board Meeting to be held, Thursday, June 17, 2010.
83. Invoice dated June 11, 2010, to Liberty Truck Stop, from Mineral Wells PSD, for Oil and Grease Sampling for the month of April 2010.
84. Invoice dated June 11, 2010, to Wal-mart Stores, from Mineral Wells PSD, for Oil and Grease Sampling for the month of April 2010.
85. Invoice dated June 11, 2010, to Pepsi Cola, from Mineral Wells PSD, for Oil and Grease Sampling for the month of February 2010.
86. Fax dated June 11, 2010, to Megan Smith, DEP, from William H. Byers, Jr., attaching a revised April 2010 Discharge Monitoring Report.
87. E-mail dated June 11, 2010, to Mineral Wells PSD, from PEIA, regarding documentation required for new hires.
88. E-mail dated June 11, 2010, to Mineral Wells PSD, from Steve Hardman, Bowles Rice, confirming the meeting regarding Butcher Bend is set for July 22 at 10:00.
89. Letter dated June 10, 2010, to Todd Anderson, from Jim Ruckman, Cerrone Associates, enclosing for files are two copies each of the Operations and Maintenance Data for Contract #2 the Parkersburg Emergency Connection.
90. Fax dated June 14, 2010, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held at Claywood Park PSD, June 16, 2010, at 12:00.
91. Fax dated June 15, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding Wastewater Lagoon Compliance Issues.

**Mineral Wells PSD**  
**List of Correspondence**  
**June 17, 2010**  
**Page 8**

92. E-mail dated June 15, 2010, to Mineral Wells PSD, from PEIA, attaching a message to all Benefit Coordinators.
93. E-mail dated June 15, 2010, to Mineral Wells PSD, from WV Public Commission, attaching the Commission Final Order approving as final rates, the use of \$.80 per thousand gallons of metered water usage as the 30B increment and \$3.08 per thousand gallons of metered water usage as the leak adjustment rate.
94. Letter dated June 14, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the REIC test results for lead and copper sampling for the Sewer System Improvements Project.
95. Letter dated June 14, 2010, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing for review and signature are four copies of Requisition No. 7 for the Miscellaneous Water System Improvements project.
96. \*\*\*\*Letter dated June 14, 2010, to Mineral Wells PSD, from Sandra Squire, Public Service Commission of West Virginia, enclosing a copy of the Final order for Case No. 10-0058-PWD-30B.
97. Copy of letter date June 16, 2010, to Jeffrey Propps, from Cathy Dyer, regarding a check in the amount of \$92.20 marked Insufficient funds we received back from the bank.



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(900,000.00)	(825,000.00)	(83,275.06)	111.03	(812,777.15)	90.30	87,222.85
METERED SALES-COMMERCIAL	1 461 200 00	(180,000.00)	(165,000.00)	(15,794.45)	105.29	(150,623.09)	83.67	29,376.91
METERED SALES-INDUSTRIAL	1 461 300 00	.00	.00	(239.84)		(2,286.01)		(2,286.01)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	.00	.00	(52.56)		(555.47)		(555.47)
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1080,000.00)	(990,000.00)	(99,361.91)	110.40	(966,241.72)	89.46	113,758.28
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(22,000.00)	(20,166.63)	(1,619.33)	88.32	(17,193.45)	78.15	4,806.55
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,375.00)	(131.00)	104.80	(4,834.12)	322.27	(3,334.12)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(500.00)	(458.26)	.00		(576.00)	115.20	(76.00)
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,583.26)	.00		(3,888.92)	77.77	1,111.08
OTHER WATER REVENUES	1 474 000 00	(10,000.00)	(9,166.63)	(813.80)	97.65	(7,488.11)	74.88	2,511.89
TOTAL OTHER REVENUES		(39,000.00)	(35,749.78)	(2,564.13)	78.89	(33,980.60)	87.12	5,019.40
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1119,000.00)	(1025,749.78)	(101,926.04)	109.30	(1000,222.32)	89.38	118,777.68

Mineral Wells PSD  
 GENERAL LEDGER  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>OPERATION/MAINTENANCE EXPENSE</b>								
<b>SOURCE OF SUPPLY</b>								
PURCHASED WATER	1 602 000 00	288,000.00	264,000.00	.00		252,834.95	87.78	(35,165.05)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		288,000.00	264,000.00	.00		252,834.95	87.78	(35,165.05)
<b>PUMPING</b>								
<b>OPERATION</b>								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	5,500.00	448.88	89.77	5,825.46	97.09	(174.54)
PUMPING LABOR	1 624 000 00	7,000.00	6,416.63	354.68	60.80	5,028.26	71.83	(1,971.74)
PUMPING EXPENSES	1 624 001 00	2,000.00	1,833.26	419.25	251.56	21,269.78	999.99	19,269.78
MISCELLANEOUS EXPENSE	1 626 000 00	.00	.00	536.74		536.74		536.74
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		15,000.00	13,749.89	1,759.55	140.76	32,660.24	217.73	17,660.24
<b>MAINTENANCE</b>								
PAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	550.00	.00		.00		(600.00)
PAINT PUMPING EQUIPMENT	1 633 000 00	3,000.00	2,750.00	69.95	27.98	3,172.01	105.73	172.01
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TOTAL MAINTENANCE		3,600.00	3,300.00	69.95	23.31	3,172.01	88.11	(427.99)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		18,600.00	17,049.89	1,829.50	118.03	35,832.25	192.64	17,232.25
<b>TRANSMISSION &amp; DISTRIBUTION</b>								
<b>OPERATION</b>								
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	18,333.26	2,640.72	158.44	21,908.36	109.54	1,908.36
OPER EXPENSE	1 663 000 00	2,000.00	1,833.26	652.22	391.34	6,634.45	331.72	4,634.45
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		22,000.00	20,166.52	3,292.94	179.61	28,542.81	129.74	6,542.81
<b>MAINTENANCE</b>								
PAINT SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		185.50		185.50
PAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	916.63	198.43	238.12	4,009.59	400.95	3,009.59
PAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	16.95		2,292.50		2,292.50
MAINTENANCE OF MAINS T & D	1 673 000 00	26,000.00	23,833.26	3,288.15	151.76	48,098.72	184.99	22,098.72
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	9,166.63	62.75	7.53	17,438.73	174.38	7,438.73
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	2,566.63	27.33	11.71	1,785.85	63.78	(1,014.15)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	1,833.26	20.05	12.03	352.73	17.63	(1,647.27)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		41,800.00	38,316.41	3,613.66	103.74	74,163.62	177.42	32,363.62
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		63,800.00	58,482.93	6,906.60	129.90	102,706.43	160.98	38,906.43

Mineral Wells PSD  
 GENERAL LEDGER  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	5,000.00	4,583.26	462.15	110.91	5,613.48	112.26	613.48
BILLING & COLLECTING - LABOR	1 903 100 00	32,000.00	29,333.26	2,360.33	88.51	25,865.15	80.82	(6,134.85)
BILLING & COLLECTING - EXPENSE	1 903 200 00	8,000.00	7,333.26	403.01	60.45	4,200.52	52.50	(3,799.48)
NONCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	2,750.00	.00		.00		(3,000.00)
TOTAL CUSTOMER SERVICE EXPENS		48,000.00	43,999.78	3,225.49	80.63	35,679.15	74.33	(12,320.85)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	60,000.00	55,000.00	3,727.08	74.54	43,832.11	73.05	(16,167.89)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	1,100.00	.00		413.04	34.42	(786.96)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	21,083.26	1,403.15	73.20	17,899.95	77.82	(5,100.05)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	7,000.00	6,416.63	.00		7,020.00	100.28	20.00
LAWYER/TORNEY	1 923 001 00	600.00	550.00	.00		647.48	107.91	47.48
PROPERTY INSURANCE	1 924 000 00	15,000.00	13,750.00	30.00	2.40	14,153.26	94.35	(846.74)
LIABILITIES & DAMAGES	1 925 000 00	600.00	550.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	1,100.00	.00		.00		(1,200.00)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	40,000.00	36,666.63	2,968.06	89.04	40,384.70	100.96	384.70
EMPLOYEE VACATION PAY	1 926 300 00	9,000.00	8,250.00	534.24	71.23	7,050.11	78.33	(1,949.89)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,300.00	6,691.63	60.24	9.90	7,150.47	97.95	(149.53)
EMPLOYEES SICK PAY	1 926 500 00	5,000.00	4,583.26	94.43	22.66	2,012.98	40.25	(2,987.02)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	366.63	.00		234.00	58.50	(166.00)
COMP TIME	1 926 700 00	2,000.00	1,833.26	146.88	88.13	1,793.86	89.69	(206.14)
DEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	13,850.00	12,695.76	2,739.60	237.36	30,135.60	217.58	16,285.60
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	3,208.26	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	4,583.26	515.42	123.70	3,196.12	63.92	(1,803.88)
TOTAL OPERATION		194,650.00	178,428.58	12,219.10	75.32	175,923.68	90.37	(18,726.32)
MAINTENANCE OF GENERAL PLANT								
TRANSPORTATION EXPENSES	1 932 000 00	.00	.00	59.40		1,931.56		1,931.56
TRANSPORTATION EXPENSES	1 933 000 00	19,000.00	17,416.63	1,808.00	114.18	12,633.74	66.49	(6,366.26)
ADMINISTRATIVE & GENERAL								
TOTAL OPERATION & MAINTENANCE		632,050.00	579,377.81	26,048.09	49.45	617,541.76	97.70	(14,508.24)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	290,000.00	265,833.26	23,750.00	98.27	261,250.00	90.08	(28,750.00)
DEPRECIATION EXPENSE	1 408 100 00	13,500.00	12,375.00	749.30	66.60	11,019.82	81.62	(2,480.18)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATING EXPENSES		935,550.00	857,586.07	50,547.39	64.83	889,811.58	95.11	(45,738.42)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,300.00)	(1,191.63)	(91.11)	84.10	(1,387.29)	106.71	(87.29)
INTEREST ON LONGTERM DEBT	1 427 000 00	195,000.00	178,750.00	15,575.00	95.84	171,325.00	87.85	(23,675.00)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	183.26	19.16	115.00	118.51	59.25	(81.49)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OTHER INCOME & DEDUCTIO		193,900.00	177,741.63	15,503.05	95.94	170,056.22	87.70	(23,843.78)
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NET INCOME		10,450.00	9,577.92	(35,875.60)	999.99-	59,645.48	570.77	49,195.48

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(435,416.63)	(41,789.78)	105.57	(448,633.45)	94.44	26,366.55
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(190,000.00)	(174,166.63)	(14,960.69)	94.48	(156,636.36)	82.44	33,363.64
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	(69.34)		(838.42)		(838.42)
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	(185.54)		(1,986.61)		(1,986.61)
BUTCHER BEND SEWER	2 605 000 00	(300.00)	(275.00)	(67.34)	269.36	(15.48)	5.16	284.52
TOTAL SALES OF SEWER SERVICE		(665,300.00)	(609,858.26)	(57,072.69)	102.94	(608,110.32)	91.40	57,189.68
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(11,916.63)	(1,179.57)	108.88	(11,412.99)	87.79	1,587.01
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(550.00)	(54.00)	108.00	(219.00)	36.50	381.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(12,466.63)	(1,233.57)	108.84	(11,631.99)	85.52	1,968.01
TOTAL REVENUES		(678,900.00)	(622,324.89)	(58,306.26)	103.06	(619,742.31)	91.28	59,157.69
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
MAINT SERVICE CONN & TRAP	2 705 100 00	7,000.00	6,416.63	149.29	25.59	3,739.09	53.41	(3,260.91)
MAINT COLLECT & TRANS MAINS	2 705 200 00	15,000.00	13,750.00	2,039.13	163.13	9,257.11	61.71	(5,742.89)
TOTAL COLLECTING EXPENSES		22,000.00	20,166.63	2,188.42	119.36	12,996.20	59.07	(9,003.80)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 722 000 00	8,000.00	7,333.26	1,052.64	157.89	7,896.14	98.70	(103.86)
SEWER LIFT STATIONS	2 723 100 00	16,000.00	14,666.63	1,485.14	111.38	16,359.92	102.24	359.92
SEWER GRINDER PUMPS	2 723 200 00	5,200.00	4,766.63	390.55	90.12	5,255.54	101.06	55.54
APPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	13,750.00	2,437.26	194.98	11,396.97	75.97	(3,603.03)
JOINT STRUCTURES & IMPROV	2 726 000 00	750.00	687.50	.00		.00		(750.00)
SEWER PUMPING-LIFT STATIONS	2 727 100 00	30,000.00	27,500.00	734.70	29.38	26,494.53	88.31	(3,505.47)
JOINT OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	38,500.00	1,195.32	34.15	32,373.15	77.07	(9,626.85)
TOTAL PUMPING EXPENSES		116,950.00	107,204.02	7,295.61	74.85	99,776.25	85.31	(17,173.75)

Mineral Wells PSD  
 GENERAL LEDGER  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	26,000.00	23,833.26	1,650.82	76.19	13,667.79	52.56	(12,332.21)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	25,000.00	22,916.63	7,081.93	339.93	31,317.70	125.27	6,317.70
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	18,333.26	2,119.00	127.14	15,858.00	79.29	(4,142.00)
POWER EXPENSE-PLANT	2 743 300 00	42,000.00	38,500.00	4,670.13	133.43	43,264.95	103.01	1,264.95
PAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	1,700.00	1,558.26	501.16	353.77	3,445.40	202.67	1,745.40
PAINT OF T & D SYS EQUIPMENT	2 746 000 00	7,000.00	6,416.63	1,135.66	194.68	3,820.52	54.57	(3,179.48)
TOTAL TREATMENT & DISPOSAL		121,700.00	111,558.04	17,158.70	169.19	111,374.36	91.51	(10,325.64)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	3,500.00	3,208.26	462.15	158.45	5,311.60	151.76	1,811.60
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	23,833.26	1,894.32	87.43	20,399.78	78.46	(5,600.22)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,000.00	6,416.63	703.95	120.67	5,438.02	77.68	(1,561.98)
TOTAL BILLING & COLLECTING		36,500.00	33,458.15	3,060.42	100.61	31,149.40	85.34	(5,350.60)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	31,166.63	2,906.03	102.56	27,236.99	80.10	(6,763.01)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	300.00	275.00	.00		275.36	91.78	(24.64)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	13,750.00	684.65	54.77	10,074.77	67.16	(4,925.23)
SPECIAL SERVICES	2 795 000 00	6,000.00	5,500.00	.00		5,955.00	99.25	(45.00)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	916.63	.00		28,458.72	999.99	27,458.72
REGULATORY COMMISSION	2 797 000 00	2,600.00	2,383.26	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	8,500.00	7,791.63	20.00	2.82	9,435.50	111.00	935.50
INJURIES/DAMAGES	2 799 000 00	2,400.00	2,200.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	916.63	.00		16.00	1.60	(984.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	33,000.00	3,628.70	120.95	33,466.78	92.96	(2,533.22)
EMPLOYEES VACATION PAY	2 800 300 00	5,200.00	4,766.63	356.16	82.19	4,837.36	93.02	(362.64)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,300.00	5,775.00	40.16	7.64	4,547.29	72.17	(1,752.71)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	2,750.00	55.15	22.06	1,425.00	47.50	(1,575.00)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	458.26	.00		156.00	31.20	(344.00)
LEAVE TIME	2 800 700 00	1,500.00	1,375.00	97.92	78.33	1,262.68	84.17	(237.32)
OB/WV RETIREE HEALTH BENEFIT	2 800 800 00	9,300.00	8,525.00	1,826.40	235.66	20,090.40	216.02	10,790.40
CELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	4,400.00	184.91	46.22	6,180.94	128.76	1,380.94
EQUIMENT GENERAL PROPERTY	2 802 000 00	5,000.00	4,583.26	.00		.00		(5,000.00)
REPAIRS	2 803 000 00	5,000.00	4,583.26	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	10,541.63	1,205.36	125.77	8,914.49	77.51	(2,585.51)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,000.00	2,750.00	.00		.00		(3,000.00)
TOTAL ADMINISTRATIVE & GEN EX		161,900.00	148,407.82	11,005.44	81.57	167,333.28	103.35	5,433.28

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		459,050.00	420,794.66	40,708.59	106.41	422,629.49	92.06	(36,420.51)
DEPRECIATION	2 503 000 00	300,000.00	275,000.00	25,100.00	100.40	276,100.00	92.03	(23,900.00)
MICA EXPENSE	2 507 100 00	11,000.00	10,083.26	971.19	105.94	9,237.08	83.97	(1,762.92)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(916.63)	(60.94)	73.13	(411.72)	41.17	588.28
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	88,000.00	9,673.25	120.91	90,908.43	94.69	(5,091.57)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	91.63	12.98	155.82	99.53	99.53	(.47)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,250.00	170,728.03	18,098.81	116.60	178,820.50	96.01	(7,429.50)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		186,250.00	170,728.03	18,098.81	116.60	178,820.50	96.01	(7,429.50)