

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD SEPTEMBER 23, 2010, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Beth Bumgarner, Suttle & Stalnaker; Cathy Dyer, Office Manager; Linda Watson, Office Clerk; Mark D. Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager; and Virginia Donaldson, resident of Pond Creek, were present.

Mr. Lett made a motion to approve the Minutes of the August 19, 2010, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the August 19, 2010, Board Meeting.

Mrs. Donaldson was present to discuss the status of the Pond Creek Waterline Extension. Mrs. Dyer stated we had several people come in and sign user agreements since the last meeting. Mrs. Donaldson was given copies of Declination agreements for potential customers to sign that they are declining the offer of public water and stating a reason why. Rural Development has to have both User Agreements and Declination Agreements to obtain funding for the project. The deadline to sign either agreements is October 15, 2010. Mrs. Donaldson excused herself from the rest of the meeting.

The next order of business was Beth Bumgarner, Suttle & Stalnaker, presented the 2010 Audit for Water and Sewer. Mr. Stewart made a motion to approve the 2010 Audit for Water and Sewer. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Water and Sewer Annual Report to the Public Service Commission.

Mr. Lett made a motion to have a public auction for the 2002 Sonoma pickup at the next board meeting which will be October 21, 2010 at 5:00 p.m. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements of All Finances, Water Revenue Checking Account, Sewer Revenue Checking Account as presented (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #41088 thru #41188 written on the Consolidated Water and Sewer Revenue Checking Account (copy attached) between August 19, 2010 and September 23, 2010. Mr. Lett seconded the motion. The motion passed unanimously.

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Mr. Stewart made a motion to approve Payroll Checks #2913 thru #2952 written on the Consolidated Payroll Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed the following correspondence with the Board.

Letter #78 - Letter dated September 14, 2010, to Sandra Squire, PSC, inquiring the status of re-opening water tariff case for the 2009 Misc. Water Improvement Project.

Mrs. Dyer reported the WV Infrastructure will be meeting October 1, 2010, the Design loan for the Sewer project is on the agenda. Mrs. Dyer will be attending.

Mr. Anderson discussed the following matters with the Board.

The District has received one bid for meters. John Neal, HD Supply, for \$220.00 each. Deadline is October 1, 2010.

The Wastewater Treatment Plant is running in compliance, the chemicals that are being purchased are working, lead and copper results are also in compliance. Mr. Anderson reported that the chemical that is being used to treat lead and copper will be installed by Aulick Chemical Solutions, Inc., for a cost of \$1,150.00 the week of September 27, 2010.

Mr. Anderson asked the Boards approval to purchase two (2) Sonic Machines for Algae Control for Cells 5 & 6. The size of the machine is SS500-24, the purchase price is \$3,995.00 each. Presently, the District is on a thirty (30) day trial basis, two (2) units were installed September 22, 2010 at a cost of \$300.00. Mr. Lett approved the purchase of two (2) SS500-24 sonic machines at a cost of \$3,995.00 each. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Anderson reported flushing is on schedule, we are currently in the Mineral Wells hub area.

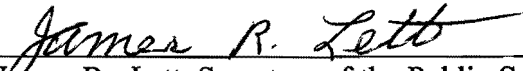
Mr. Anderson reported Bill Byers, was involved in an accident in front of the office. No one was injured. Minor damages to the truck; hitch and receiver was replaced at the expense of Mr. & Mrs. Todd Cottrell.

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All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:15 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the Meeting held at the time and place aforesaid.

  
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James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
August 31, 2010**

**Checking Accounts**

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 2,422.09
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	\$ 15,061.07
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>21,488.86</u>
<b>Total in Checking Accounts:</b>	<b>\$ 38,972.02</b>

**Water Accounts**

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,181.58
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	33,476.72
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	12,464.68
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	11,425.99
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	24,130.08
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	33,255.30
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	11,049.06
Security Deposit Account	
WesBanco Bank - 1134.0	40,505.43
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>70,365.70</u>
<b>Total in Water Accounts:</b>	<b>\$ 276,018.42</b>

**Sewer Accounts**

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 7,157.51
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	12,862.64
Security Deposit Account	
WesBanco Bank - 2121.3	<u>31,044.30</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 51,064.45</b>

**Total All Finances - August 31, 2010** **\$ 366,054.89**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 August 31, 2010

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, JULY 31, 2010 \$7,728.00

RECEIPTS:

Water Sales	\$101,123.59
Water Buffalo Sales	885.75
Reconnection Fees	150.00
Tap Fees	1400.00
Security Deposit Refunds	1557.77
Rent from Sewer	416.67

Total Receipts: \$105,533.78

Total Cash Available: \$113,261.78

Expenditures:

Action Telecom	\$ 58.29
ADT Security Services	66.87
Allegheny Power	820.52
Auto Zone	125.11
At & T Mobility	170.41
BP Credit Card Company	741.28
Bill Bailey Insurance Agency	4,035.60
Bosley Rental & Supply Inc.	94.05
Claywood Park PSD	36,552.30
C I Thornburg	1,421.43
Cintas	267.30
Commissioner's Salaries	225.00
Cutlip Warner Development Co	5,975.03
Evans Const. Co.	3,504.00
Fasteners & Supply Inc.	54.80
Frontier	162.84
Ferguson Waterworks	114.16
Hank's Sales & Service Inc.	137.40
Hardman Supply Company	45.31
Innovative Business Products	356.55
Melanie L. Wine	172.80
Miller Communications	16.40
Mineral Wells PSD	929.78
Miss Utility of WV Inc.	35.25
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	961.04
Parkersburg Office Supply	225.98
PEIA	2,533.21
REI Consultants	850.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,673.59
Telepage Communication System	22.71

Tesa Company Inc	32.29
US Postal Service	301.45
WW Grainger, Inc	39.74
Water Environmental Testing	67.50
WesBanco Bank 1979 Sams Creek	314.00
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg- Payroll taxes	3,423.22
WesBanco Bank-Parkersburg-Sycamore R/R	1,681.04
WesBanco - stop payment	19.80
WV Retiree Health Benefit Trust Fund	514.27
WV Public Employees Retirement System	2,110.03
WV State Tax Department	568.82
Security Deposit Refunds	665.05

Total Expenditures: \$110,839.69

Balance in Water Revenue Fund Checking Account,  
WesBanco Bank, August 31, 2010 \$2,422.09

Accounts Payable	0.00
Total Accounts Payable	\$ -
Borrowed Funds	
2/10 Water System Improve Reserve	\$ 10,040.00
4/10 Water System Improve Reserve	\$ 10,040.00
4/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
4/10 Rockport Reserve	\$ 3,325.00
6/10 Water System Improve Reserve	\$ 10,040.00
6/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
6/10 Rockport Reserve	\$ 3,325.00
Total Borrowed Funds	\$43,050.00

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 August 31, 2010

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, JULY 31, 2010 \$ 17,617.98

RECEIPTS:

Sewer Sales	58,064.96
Butcher Bend Lagoon Assoc	661.13
Security Deposit Refunds	1,332.73
Tap Fee	350.00
Pepsi - oil & grease sampling	65.00
Walmart - oil & grease sampling	71.50

Total Receipts: \$60,545.32

Total Cash Available: \$ 78,163.30

Expenditures:

Action Telecomm	\$38.86
ADT Security Services	44.58
At & T Mobility	113.61
All Power	220.00
Allegheny Power	6,500.16
Aulick Chemical Solutions, Inc	1,334.00
Auto Zone	83.40
BP Credit Card Company	645.43
Bill Bailey Insurance Agency	2,690.40
Bosley Rental & Supply Inc	62.70
Bowles Rice McDavid Graff & Love	201.06
Butcher Bend Lagoon Assoc	651.82
C. I. Thornburg	721.00
Cintas	178.20
Commissioner's Salaries	150.00
Cutlip Warner Development Co	920.00
Discount Industrial Supply Corp.	69.02
Evans Const. Co.	36.00
Fasteners & Supply Inc	27.20
Frontier	721.02
Gene's Septic Tank Cleaning	210.00
Hank's Sales & Service Inc.	91.60
Hardman Supply Company	53.87
Innoviative Business Products	237.70
Lowe's	162.06
Melanie L. Wine	115.20
Mineral Wells PSD	2,181.81
Miss Utility of WV Inc.	23.50
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	640.69
Parkersburg Office Supply	150.65
PEIA	2,236.24
Ron's Porta Johns, Inc	402.50
Salaries	6,348.92
Smith & Loveless	2,171.88

Telepage	15.14
Tesa Company Inc	21.54
Trombold Equipment Co Inc	265.50
US Postal Service	200.97
USA Blue Book	250.60
WW Grainger, Inc.	26.49
Water Environmental Testing	426.00
WesBanco Bank-Parkersburg-Sewer R/R	1,423.57
WesBanco Bank-Parkersburg-Payroll Taxes	2,944.60
WesBanco Bank - stop payment	13.20
Retiree Health Benefit Trust Fund	451.73
WV Public Employees Retirement System	1,777.60
WV State Tax Department	492.18
Security Deposit Refunds	794.93

Total Expenditures: \$ 56,674.44

Balance in Sewer Revenue Fund Checking Account, \$ 21,488.86  
WesBanco Bank, August 31, 2010



## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 8/20/10 - ENDING DATE: 9/23/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	8/23/10	169978	8/23/10	858.88	52
1,302	MINERAL WELLS PSD	8/23/10	170029	8/23/10	58.79	41,088
2,101	U S POSTAL SERVICE	8/23/10	170030	8/23/10	301.45	41,089
106	ALLEGHENY POWER	8/30/10	170450	8/31/10	820.52	41,090
124	AT&T - STATE CALLING SERVICE	8/30/10	170454	8/31/10	17.27	41,091
145	ADT SECURITY SERVICES	8/30/10	170455	8/31/10	66.87	41,092
200	BOSLEY RENTAL & SUPPLY INC	8/30/10	170456	8/31/10	94.05	41,093
314	AT&T MOBILITY	8/30/10	170458	8/31/10	153.14	41,094
360	CUTLIP-WARNER DEVELOPMENT CO	8/30/10	170459	8/31/10	596.29	41,095
486	ROGER & DARLA COE	8/30/10	170467	8/31/10	50.99	41,103
486	SHARON TANNER	8/30/10	170469	8/31/10	70.33	41,104
486	DANNY TRIVOLETTE	8/30/10	170471	8/31/10	70.62	41,105
486	SHIRLEY MARKS	8/30/10	170473	8/31/10	51.16	41,106
486	MICHAEL & TRISHA DAVIS	8/30/10	170475	8/31/10	70.36	41,107
486	THOMAS SPARACO	8/30/10	170477	8/31/10	70.34	41,108
486	JAMES RUBLE	8/30/10	170479	8/31/10	70.46	41,109
486	KEVIN & VIVIAN HALL	8/30/10	170480	8/31/10	70.41	41,110
486	BRYAN LINGER	8/30/10	170481	8/31/10	70.38	41,111
486	EVA BRANIFF	8/30/10	170484	8/31/10	70.00	41,114
733	W. W. GRAINGER, INC.	8/30/10	170487	8/31/10	19.02	41,116
832	HARDMAN SUPPLY COMPANY	8/30/10	170488	8/31/10	45.31	41,117
904	INNOVATIVE BUSINESS PRODUCTS	8/30/10	170489	8/31/10	356.55	41,118
1,204	JAMES R. LETT	8/30/10	170491	8/31/10	75.00	41,119
1,311	FERGUSON WATERWORKS	8/30/10	170495	8/31/10	114.16	41,122
1,500	OHIO VALLEY MUFFLER & BRAKE	8/30/10	170497	8/31/10	135.00	41,123
1,604	PARKERSBURG OFFICE SUPPLY	8/30/10	170498	8/31/10	225.98	41,124
1,805	RURAL DEVELOPMENT ADMN.	8/30/10	170504	8/31/10	5,252.00	41,125
1,806	ROY L RADABAUGH	8/30/10	170505	8/31/10	75.00	41,126
1,843	CINTAS CORPORATION 531	8/30/10	170506	8/31/10	267.30	41,127
1,866	REI CONSULTANTS	8/30/10	170511	8/31/10	680.00	41,128
2,001	TESA COMPANY INC	8/30/10	170512	8/31/10	32.29	41,129
2,005	C I THORNBURG	8/30/10	170515	8/31/10	1,148.52	41,131
2,205	FRONTIER	8/30/10	170520	8/31/10	162.84	41,133
2,314	WV DEPT OF TAX & REVENUE	8/30/10	170521	8/31/10	568.82	41,134
2,315	PUBLIC EMPLOYEES RETIREMENT SY	8/30/10	170522	8/31/10	2,110.03	41,135
23,067	MELANIE L WINE	8/30/10	170524	8/31/10	172.80	41,137
23,079	MARK STEWART	8/30/10	170525	8/31/10	75.00	41,138

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 8/20/10 - ENDING DATE: 9/23/10 \*\*  
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 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
224	BILL BAILEY INSURANCE AGENCY	9/02/10	170820	8/31/10	4,035.60	41,140
224	BILL BAILEY INSURANCE AGENCY	9/02/10	170832	8/31/10	4,035.60	41,140 VOID
309	CLAYWOOD PARK PSD	9/02/10	170821	8/31/10	36,552.30	41,141
309	CLAYWOOD PARK PSD	9/02/10	170833	8/31/10	36,552.30	41,141 VOID
360	CUTLIP-WARNER DEVELOPMENT CO	9/02/10	170822	8/31/10	2,595.18	41,142
360	CUTLIP-WARNER DEVELOPMENT CO	9/02/10	170834	8/31/10	2,595.18	41,142 VOID
224	BILL BAILEY INSURANCE AGENCY	9/02/10	170840	8/31/10	4,035.60	41,144
309	CLAYWOOD PARK PSD	9/02/10	170841	8/31/10	36,552.30	41,145
360	CUTLIP-WARNER DEVELOPMENT CO	9/02/10	170842	8/31/10	2,595.18	41,146
2,313	WESBANCO BANK-PARKERSBURG	9/01/10	170750	9/01/10	855.45	53
2,313	WESBANCO BANK-PARKERSBURG	9/07/10	171167	9/07/10	747.11	54
2,313	WESBANCO BANK-PARKERSBURG	9/13/10	171626	9/13/10	862.36	55
1,307	MUNICIPAL BOND COMMISSION	9/13/10	171674	9/15/10	9,104.47	56
124	AT&T - STATE CALLING SERVICE	9/13/10	171657	9/15/10	2.09	41,149
153	ACTION TELECOMM	9/13/10	171658	9/15/10	51.00	41,150
205	BOWLES RICE MC DAVID GRAFF &	9/13/10	171659	9/15/10	75.00	41,151
275	BP	9/13/10	171660	9/15/10	699.28	41,152
438	DOMINION HOPE	9/13/10	171661	9/15/10	13.76	41,153
486	WILLIAM T YATES III	9/13/10	171666	9/15/10	11.88	41,158
486	OPEN WINDOW ENTERPRISES	9/13/10	171667	9/15/10	73.55	41,159
600	FASTENERS & SUPPLY INC	9/13/10	171669	9/15/10	73.60	41,160
733	W. W. GRAINGER, INC.	9/13/10	171671	9/15/10	69.44	41,162
1,200	LOWE'S	9/13/10	171672	9/15/10	108.84	41,163
1,301	MISS UTILITY OF WV INC	9/13/10	171673	9/15/10	32.25	41,164
1,500	OHIO VALLEY MUFFLER & BRAKE	9/13/10	171681	9/15/10	21.00	41,165
1,512	HD SUPPLY WATERWORKS, LTD	9/13/10	171682	9/15/10	1,279.00	41,166
2,001	TESA COMPANY INC	9/13/10	171685	9/15/10	19.70	41,167
2,002	TAYLOR'S DISPOSAL INC	9/13/10	171686	9/15/10	33.85	41,168
2,005	C I THORNBURG	9/13/10	171687	9/15/10	501.55	41,169
2,044	TRACTOR SUPPLY CREDIT PLAN	9/13/10	171690	9/15/10	37.82	41,170
2,101	U S POSTAL SERVICE	9/13/10	171691	9/15/10	24.00	41,171
2,106	USDA-RURAL DEVELOPMENT	9/13/10	171692	9/15/10	16,883.00	41,172
2,306	WATER ENVIRONMENTAL TESTING	9/13/10	171696	9/15/10	112.50	41,174
2,308	PEIA	9/13/10	171699	9/15/10	2,511.52	41,175
2,373	WESBANCO BANK-PARKERSBURG	9/13/10	171701	9/15/10	1,828.00	41,177
20,010	BRICKSTREET INSURANCE COMPANY	9/13/10	171707	9/15/10	288.60	41,178
23,005	WESBANCO BANK, INC.	9/13/10	171708	9/15/10	1,939.47	41,179

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 8/20/10 - ENDING DATE: 9/23/10 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
23,047	RETIREE HEALTH BNFT TRST FUND	9/13/10	171710	9/15/10	509.25	41,181
2,313	WESBANCO BANK-PARKERSBURG	9/20/10	172065	9/20/10	896.22	57
100	APPALACHIAN SOFTWARE INC	9/21/10	172140	9/21/10	4,920.00	41,185
1,512	HD SUPPLY WATERWORKS, LTD	9/21/10	172141	9/21/10	1,338.00	41,186
2,101	U S POSTAL SERVICE	9/21/10	172142	9/21/10	187.14	41,187
2,205	FRONTIER	9/21/10	172143	9/21/10	158.68	41,188
	CONSOLIDATED BANK ACCOUNT				104,600.39	74 *

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 8/20/10 - ENDING DATE: 9/23/10 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	8/23/10	169978	8/23/10	903.94	52
1,302	MINERAL WELLS PSD	8/23/10	170029	8/23/10	35.15	41,088
2,101	U S POSTAL SERVICE	8/23/10	170030	8/23/10	200.97	41,089
106	ALLEGHENY POWER	8/30/10	170450	8/31/10	6,474.67	41,090
124	AT&T - STATE CALLING SERVICE	8/30/10	170454	8/31/10	11.51	41,091
145	ADT SECURITY SERVICES	8/30/10	170455	8/31/10	44.58	41,092
200	BOSLEY RENTAL & SUPPLY INC	8/30/10	170456	8/31/10	62.70	41,093
314	AT&T MOBILITY	8/30/10	170458	8/31/10	102.10	41,094
360	CUTLIP-WARNER DEVELOPMENT CO	8/30/10	170459	8/31/10	920.00	41,095
486	CHARLES & STELLA THOMPSON	8/30/10	170460	8/31/10	45.71	41,096
486	SEANNA KEEFE	8/30/10	170461	8/31/10	83.97	41,097
486	JESSICA CIPRIANI	8/30/10	170462	8/31/10	86.67	41,098
486	PATRICIA P EVANS	8/30/10	170463	8/31/10	12.34	41,099
486	JOSEPH MUNDY	8/30/10	170464	8/31/10	21.01	41,100
486	JESSICA L WEATHERSBEE	8/30/10	170465	8/31/10	19.37	41,101
486	TONY B HILL	8/30/10	170466	8/31/10	24.77	41,102
486	ROGER & DARLA COE	8/30/10	170467	8/31/10	50.99	41,103
486	SHARON TANNER	8/30/10	170469	8/31/10	54.26	41,104
486	DANNY TRIVOLETTE	8/30/10	170471	8/31/10	54.47	41,105
486	SHIRLEY MARKS	8/30/10	170473	8/31/10	51.16	41,106
486	MICHAEL & TRISHA DAVIS	8/30/10	170475	8/31/10	54.28	41,107
486	THOMAS SPARACO	8/30/10	170477	8/31/10	54.26	41,108
486	AMY GROGG	8/30/10	170482	8/31/10	51.88	41,112
486	TERRY OR VALERIE MC GEE	8/30/10	170483	8/31/10	54.27	41,113
486	EVA BRANIFF	8/30/10	170484	8/31/10	54.00	41,114
702	GENE'S SEPTIC TANK CLEANING	8/30/10	170486	8/31/10	210.00	41,115
733	W. W. GRAINGER, INC.	8/30/10	170487	8/31/10	12.68	41,116
832	HARDMAN SUPPLY COMPANY	8/30/10	170488	8/31/10	53.87	41,117
904	INNOVATIVE BUSINESS PRODUCTS	8/30/10	170489	8/31/10	237.70	41,118
1,204	JAMES R. LETT	8/30/10	170491	8/31/10	50.00	41,119
1,302	MINERAL WELLS PSD	8/30/10	170492	8/31/10	731.10	41,120
1,302	MINERAL WELLS PSD	8/30/10	170493	8/31/10	416.67	41,121
1,500	OHIO VALLEY MUFFLER & BRAKE	8/30/10	170497	8/31/10	90.00	41,123
1,604	PARKERSBURG OFFICE SUPPLY	8/30/10	170498	8/31/10	150.65	41,124
1,806	ROY L RADABAUGH	8/30/10	170505	8/31/10	50.00	41,126
1,843	CINTAS CORPORATION 531	8/30/10	170506	8/31/10	178.20	41,127
2,001	TESA COMPANY INC	8/30/10	170512	8/31/10	21.54	41,129
2,004	TROMBOLD EQUIPMENT CO INC	8/30/10	170514	8/31/10	265.50	41,130
2,005	C I THORNBURG	8/30/10	170515	8/31/10	721.00	41,131
2,109	USA BLUE BOOK	8/30/10	170519	8/31/10	123.48	41,132

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 8/20/10 - ENDING DATE: 9/23/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

K ACCOUNT

01 000 00

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
CONSOLIDATED BANK ACCOUNT						
2,205	FRONTIER	8/30/10	170520	8/31/10	634.81	41,133
2,314	WV DEPT OF TAX & REVENUE	8/30/10	170521	8/31/10	492.18	41,134
2,315	PUBLIC EMPLOYEES RETIREMENT SY	8/30/10	170522	8/31/10	1,777.60	41,135
23,011	ALL POWER	8/30/10	170523	8/31/10	220.00	41,136
23,067	MELANIE L WINE	8/30/10	170524	8/31/10	115.20	41,137
23,079	MARK STEWART	8/30/10	170525	8/31/10	50.00	41,138
23,085	AULICK CHEMICAL SOLUTIONS, INC	8/30/10	170526	8/31/10	667.00	41,139
224	BILL BAILEY INSURANCE AGENCY	9/02/10	170820	8/31/10	2,690.40	41,140
224	BILL BAILEY INSURANCE AGENCY	9/02/10	170832	8/31/10	2,690.40	41,140 VOID
23,046	BUTCHER BEND LAGOON ASSOC	9/02/10	170823	8/31/10	651.82	41,143
23,046	BUTCHER BEND LAGOON ASSOC	9/02/10	170835	8/31/10	651.82	41,143 VOID
224	BILL BAILEY INSURANCE AGENCY	9/02/10	170840	8/31/10	2,690.40	41,144
23,046	BUTCHER BEND LAGOON ASSOC	9/02/10	170843	8/31/10	651.82	41,147
2,313	WESBANCO BANK-PARKERSBURG	9/01/10	170750	9/01/10	630.31	53
2,313	WESBANCO BANK-PARKERSBURG	9/07/10	171167	9/07/10	778.11	54
2,313	WESBANCO BANK-PARKERSBURG	9/13/10	171626	9/13/10	700.32	55
486	ANDREA WORKMAN	9/13/10	171741	9/13/10	28.72	41,184
2,101	U S POSTAL SERVICE	9/13/10	171654	9/14/10	126.84	41,148
1,307	MUNICIPAL BOND COMMISSION	9/13/10	171674	9/15/10	17,135.31	56
124	AT&T - STATE CALLING SERVICE	9/13/10	171657	9/15/10	1.40	41,149
153	ACTION TELECOMM	9/13/10	171658	9/15/10	34.00	41,150
205	BOWLES RICE MC DAVID GRAFF &	9/13/10	171659	9/15/10	50.00	41,151
275	BP	9/13/10	171660	9/15/10	492.19	41,152
438	DOMINION HOPE	9/13/10	171661	9/15/10	9.17	41,153
486	KIM DAY	9/13/10	171662	9/15/10	31.05	41,154
486	EARNEST BLOUGH	9/13/10	171663	9/15/10	42.68	41,155
486	ROGER J SCHAFRATH	9/13/10	171664	9/15/10	96.91	41,156
486	SARAH R MORRIS	9/13/10	171665	9/15/10	47.49	41,157
486	OPEN WINDOW ENTERPRISES	9/13/10	171667	9/15/10	47.48	41,159
600	FASTENERS & SUPPLY INC	9/13/10	171669	9/15/10	59.40	41,160
702	GENE'S SEPTIC TANK CLEANING	9/13/10	171670	9/15/10	210.00	41,161
1,200	LOWE'S	9/13/10	171672	9/15/10	139.00	41,163
1,301	MISS UTILITY OF WV INC	9/13/10	171673	9/15/10	21.50	41,164
1,500	OHIO VALLEY MUFFLER & BRAKE	9/13/10	171681	9/15/10	14.00	41,165
2,001	TESA COMPANY INC	9/13/10	171685	9/15/10	13.14	41,167

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 8/20/10 - ENDING DATE: 9/23/10 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

## ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
2,002	TAYLOR'S DISPOSAL INC	9/13/10	171686	9/15/10	22.56	41,168
2,005	C I THORNBURG	9/13/10	171687	9/15/10	379.60	41,169
2,044	TRACTOR SUPPLY CREDIT PLAN	9/13/10	171690	9/15/10	25.21	41,170
2,101	U S POSTAL SERVICE	9/13/10	171691	9/15/10	16.00	41,171
2,109	USA BLUE BOOK	9/13/10	171695	9/15/10	112.11	41,173
2,306	WATER ENVIRONMENTAL TESTING	9/13/10	171696	9/15/10	578.00	41,174
2,308	PEIA	9/13/10	171699	9/15/10	2,264.05	41,175
2,312	WESBANCO BANK-PARKERSBURG	9/13/10	171700	9/15/10	1,599.88	41,176
20,010	BRICKSTREET INSURANCE COMPANY	9/13/10	171707	9/15/10	192.40	41,178
23,023	RON'S PORTA JOHNS, INC.	9/13/10	171709	9/15/10	180.00	41,180
23,047	RETIREE HEALTH BNFT TRST FUND	9/13/10	171710	9/15/10	456.75	41,181
23,070	BADGETT FARM & FEED SUPPLY	9/13/10	171711	9/15/10	700.00	41,182
23,085	AULICK CHEMICAL SOLUTIONS, INC	9/13/10	171712	9/15/10	667.00	41,183
2,313	WESBANCO BANK-PARKERSBURG	9/20/10	172065	9/20/10	612.54	57
2,101	U S POSTAL SERVICE	9/21/10	172142	9/21/10	280.71	41,187
2,205	FRONTIER	9/21/10	172143	9/21/10	674.25	41,188
	CONSOLIDATED BANK ACCOUNT				49,610.51	87 *

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2913	Todd R. Anderson	\$518.22	8/20/2010
2914	Dennis R. Brown	\$520.75	8/20/2010
2915	William H. Byers, Jr.	\$586.83	8/20/2010
2916	Cathy J. Dyer	\$541.52	8/20/2010
2917	Linda K. Watson	\$387.27	8/20/2010
2918	Darin L. Crites	\$291.81	8/20/2010
2919	Nellie B. Radcliff	\$327.52	8/20/2010
2920	Mark A. Dennis	\$346.30	8/20/2010
2921	Todd R. Anderson	\$820.60	8/27/2010
2922	Dennis R. Brown	\$413.12	8/27/2010
2923	William H. Byers, Jr.	\$568.83	8/27/2010
2924	Cathy J. Dyer	\$541.53	8/27/2010
2925	Linda K. Watson	\$449.82	8/27/2010
2926	Darin L. Crites	\$317.88	8/27/2010
2927	Nellie B. Radcliff	\$427.42	8/27/2010
2928	Mark A. Dennis	\$346.29	8/27/2010
2929	Todd R. Anderson	\$529.23	9/3/2010
2930	Dennis R. Brown	\$363.66	9/3/2010
2931	William H. Byers, Jr.	\$510.97	9/3/2010
2932	Cathy J. Dyer	\$541.52	9/3/2010
2933	Linda K. Watson	\$387.28	9/3/2010
2934	Darin L. Crites	\$279.28	9/3/2010
2935	Nellie B. Radcliff	\$327.52	9/3/2010
2936	Mark A. Dennis	\$346.30	9/3/2010
2937	Todd R. Anderson	\$529.22	9/10/2010
2938	Dennis R. Brown	\$443.42	9/10/2010
2939	William H. Byers, Jr.	\$510.96	9/10/2010
2940	Cathy J. Dyer	\$541.53	9/10/2010
2941	Linda K. Watson	\$387.26	9/10/2010
2942	Darin L. Crites	\$279.27	9/10/2010
2943	Nellie B. Radcliff	\$327.51	9/10/2010
2944	Mark A. Dennis	\$346.30	9/10/2010
2945	Todd R. Anderson	\$619.33	9/17/2010
2946	Dennis R. Brown	\$363.66	9/17/2010
2947	William H. Byers, Jr.	\$477.11	9/17/2010
2948	Cathy J. Dyer	\$541.52	9/17/2010
2949	Linda K. Watson	\$387.28	9/17/2010
2950	Darin L. Crites	\$422.19	9/17/2010
2951	Nellie B. Radcliff	\$327.52	9/17/2010
2952	Mark A. Dennis	\$346.30	9/17/2010

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

LINE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
METERING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(960,000.00)	(160,000.00)	(92,078.06)	115.09	(176,654.96)	18.40	783,345.04
METERED SALES-COMMERCIAL	1 461 200 00	(189,000.00)	(31,500.00)	(17,297.56)	109.82	(31,633.47)	16.73	157,366.53
METERED SALES-INDUSTRIAL	1 461 300 00	(2,600.00)	(433.32)	(661.64)	305.38	(1,384.55)	53.25	1,215.45
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(700.00)	(116.66)	(52.56)	90.10	(105.12)	15.01	594.88
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1152,300.00)	(192,049.98)	(110,089.82)	114.64	(209,778.10)	18.20	942,521.90
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(20,000.00)	(3,333.32)	(1,947.07)	116.82	(4,082.10)	20.41	15,917.90
SCCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(500.00)	(150.00)	60.00	(525.00)	17.50	2,475.00
WATER LEASE - MOBILE HOME PARK	1 472 500 00	(1,248.00)	(208.00)	.00		.00		1,248.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(833.32)	(416.67)	100.00	(833.34)	16.66	4,166.66
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(1,500.00)	(877.00)	116.93	(1,782.25)	19.80	7,217.75
TOTAL OTHER REVENUES		(38,248.00)	(6,374.64)	(3,390.74)	106.38	(7,222.69)	18.88	31,025.31
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1190,548.00)	(198,424.62)	(113,480.56)	114.38	(217,000.79)	18.22	973,547.21



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>GENERATION/MAINTENANCE EXPENSE</b>								
<b>SOURCE OF SUPPLY</b>								
PURCHASED WATER	1 602 000 00	425,000.00	70,833.32	36,552.30	103.20	73,518.45	17.29	(351,481.55)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		425,000.00	70,833.32	36,552.30	103.20	73,518.45	17.29	(351,481.55)
<b>OPERATION</b>								
<b>PUMPING</b>								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	1,000.00	552.83	110.56	1,059.94	17.66	(4,940.06)
PUMPING LABOR	1 624 000 00	6,500.00	1,083.32	294.93	54.44	503.76	7.75	(5,996.24)
PUMPING EXPENSES	1 624 001 00	7,000.00	1,166.66	124.45	21.33	550.65	7.86	(6,449.35)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		19,500.00	3,249.98	972.21	59.82	2,114.35	10.84	(17,385.65)
<b>MAINTENANCE</b>								
<b>TRANS. &amp; DISTRIBUTION</b>								
TRANS. STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	100.00	.00		.00		(600.00)
TRANS. PUMPING EQUIPMENT	1 633 000 00	3,800.00	633.32	260.49	82.26	585.05	15.39	(3,214.95)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,400.00	733.32	260.49	71.04	585.05	13.29	(3,814.95)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		23,900.00	3,983.30	1,232.70	61.89	2,699.40	11.29	(21,200.60)
<b>TRANSMISSION &amp; DISTRIBUTION OPERATION</b>								
TRANS. & DIST. LINE EXPENSE	1 662 000 00	22,000.00	3,666.66	1,971.50	107.53	3,063.97	13.92	(18,936.03)
TRANS. FEE EXPENSE	1 663 000 00	17,000.00	2,833.32	343.15	24.22	653.19	3.84	(16,346.81)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		39,000.00	6,499.98	2,314.65	71.22	3,717.16	9.53	(35,282.84)
<b>MAINTENANCE</b>								
TRANS. STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	583.32	279.54	95.84	329.74	9.42	(3,170.26)
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	4,166.66	5,613.57	269.45	7,986.97	31.94	(17,013.03)
MAINTENANCE OF SERVICES T & D	1 675 000 00	20,000.00	3,333.32	2,504.97	150.29	6,261.72	31.30	(13,738.28)
MAINTENANCE OF METERS T & D	1 676 000 00	1,700.00	283.32	.00		10.03	.59	(1,689.97)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	500.00	83.32	1,554.31	999.99	1,618.91	323.78	1,118.91
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		50,700.00	8,449.94	9,952.39	235.55	16,207.37	31.96	(34,492.63)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		89,700.00	14,949.92	12,267.04	164.10	19,924.53	22.21	(69,775.47)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>CUSTOMER SERVICE EXPENSES</b>								
<b>OPERATION</b>								
METER READING EXPENSES	1 902 000 00	6,000.00	1,000.00	468.00	93.60	879.83	14.66	(5,120.17)
BILLING & COLLECTING - LABOR	1 903 100 00	28,000.00	4,666.66	2,223.94	95.31	4,245.01	15.16	(23,754.99)
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	833.32	414.71	99.53	1,939.31	38.78	(3,060.69)
COLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	500.00	.00		.00		(3,000.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL CUSTOMER SERVICE EXPENSES		42,000.00	6,999.98	3,106.65	88.76	7,064.15	16.81	(34,935.85)
<b>ADMINISTRATIVE &amp; GENERAL</b>								
<b>OPERATION</b>								
ADMIN & GENERAL SALARIES	1 920 000 00	48,000.00	8,000.00	4,616.94	115.42	7,513.10	15.65	(40,486.90)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	700.00	116.66	.00		.00		(700.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	32,000.00	5,333.32	1,552.28	58.21	2,459.07	7.68	(29,540.93)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,800.00	1,133.32	.00		.00		(6,800.00)
LAWYER	1 923 001 00	600.00	100.00	.00		.00		(600.00)
PROPERTY INSURANCE	1 924 000 00	16,000.00	2,666.66	4,035.60	302.67	4,035.60	25.22	(11,964.40)
INJURIES & DAMAGES	1 925 000 00	600.00	100.00	.00		.00		(600.00)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	8,333.32	3,811.32	91.47	7,378.97	14.75	(42,621.03)
EMPLOYEE VACATION PAY	1 926 300 00	9,350.00	1,558.32	621.60	79.77	1,796.47	19.21	(7,553.53)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,600.00	1,266.66	.00		628.08	8.26	(6,971.92)
EMPLOYEES SICK PAY	1 926 500 00	7,600.00	1,266.66	.00		164.94	2.17	(7,435.06)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	66.66	77.04	231.14	77.04	19.26	(322.96)
COMP TIME	1 926 700 00	2,000.00	333.32	144.84	86.90	306.96	15.34	(1,693.04)
SE/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	5,833.32	.00		2,671.20	7.63	(32,328.80)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,000.00	666.66	.00		.00		(4,000.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	4,000.00	666.66	157.30	47.19	911.83	22.79	(3,088.17)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		224,650.00	37,441.54	15,016.92	80.21	27,943.26	12.43	(196,706.74)
TRANSPORTATION EXPENSES	1 933 000 00	13,000.00	2,166.66	2,095.45	193.42	2,403.83	18.49	(10,596.17)
		-----	-----	-----	-----	-----	-----	-----
<b>ADMINISTRATIVE &amp; GENERAL</b>								
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION & MAINTENANCE		818,250.00	136,374.72	70,271.06	103.05	133,553.62	16.32	(684,696.38)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
PRECIPITATION EXPENSE	1 403 000 00	282,000.00	47,000.00	23,750.00	101.06	47,500.00	16.84	(234,500.00)
DEPRECIATION EXPENSE	1 408 100 00	13,500.00	2,250.00	949.44	84.39	1,771.05	13.11	(11,728.95)
TOTAL OPERATING EXPENSES		1113,750.00	185,624.72	94,970.50	102.32	182,824.67	16.41	(930,925.33)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,700.00)	(283.32)	(71.51)	50.48	(240.71)	14.15	1,459.29
INTEREST ON LONGTERM DEBT	1 427 000 00	190,000.00	31,666.66	15,575.00	98.36	31,150.00	16.39	(158,850.00)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	33.32	16.50	99.03	24.63	12.31	(175.37)
TOTAL OTHER INCOME & DEDUCTIONS		188,500.00	31,416.66	15,519.99	98.80	30,933.92	16.41	(157,566.08)
TOTAL INCOME		111,702.00	18,616.76	(2,990.07)	32.12-	(3,242.20)	2.90-	(114,944.20)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

FILE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(480,000.00)	(80,000.00)	(45,649.19)	114.12	(88,004.33)	18.33	391,995.67
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(172,000.00)	(28,666.66)	(17,680.04)	123.34	(31,518.48)	18.32	140,481.52
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(900.00)	(150.00)	(82.46)	109.94	(178.62)	19.84	721.38
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(2,400.00)	(400.00)	(583.59)	291.79	(1,225.01)	51.04	1,174.99
FISHER BEND SEWER	2 605 000 00	(250.00)	(41.66)	(36.17)	173.64	(1.83)	.73	248.17
TOTAL SALES OF SEWER SERVICE		(655,550.00)	(109,258.32)	(64,031.45)	117.21	(120,928.27)	18.44	534,621.73
OTHER SEWER REVENUES								
DEFERRED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(2,166.66)	(1,094.46)	101.02	(2,181.61)	16.78	10,818.39
DISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(100.00)	.00		(50.00)	8.33	550.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(2,266.66)	(1,094.46)	96.57	(2,231.61)	16.40	11,368.39
TOTAL REVENUES		(669,150.00)	(111,524.98)	(65,125.91)	116.79	(123,159.88)	18.40	545,990.12
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
WATER SERVICE CONN & TRAP	2 705 100 00	6,000.00	1,000.00	53.18	10.63	609.17	10.15	(5,390.83)
WATER COLLECT & TRANS MAINS	2 705 200 00	13,000.00	2,166.66	282.92	26.11	506.69	3.89	(12,493.31)
TOTAL COLLECTING EXPENSES		19,000.00	3,166.66	336.10	21.22	1,115.86	5.87	(17,884.14)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 722 000 00	9,000.00	1,500.00	876.20	116.82	1,357.40	15.08	(7,642.60)
SEWER LIFT STATIONS	2 723 100 00	17,000.00	2,833.32	1,268.98	89.57	2,793.41	16.43	(14,206.59)
SEWER GRINDER PUMPS	2 723 200 00	5,700.00	950.00	482.11	101.49	946.55	16.60	(4,753.45)
APPLIES-EXP LIFT STA GRINDERS	2 724 000 00	11,000.00	1,833.32	889.22	97.00	1,749.80	15.90	(9,250.20)
WATER STRUCTURES & IMPROV	2 726 000 00	750.00	125.00	.00		.00		(750.00)
WATER PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	4,166.66	778.87	37.38	2,919.42	11.67	(22,080.58)
WATER OTHER PUMPING EQUIPMENT	2 727 200 00	38,000.00	6,333.32	1,039.29	32.81	3,159.48	8.31	(34,840.52)
TOTAL PUMPING EXPENSES		106,450.00	17,741.62	5,334.67	60.13	12,926.06	12.14	(93,523.94)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>TREATMENT &amp; DISPOSAL EXPENSES</b>								
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	2,833.32	1,500.87	105.94	3,025.21	17.79	(13,974.79)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	30,000.00	5,000.00	1,759.87	70.39	3,034.12	10.11	(26,965.88)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	3,333.32	2,055.00	123.30	3,755.00	18.77	(16,245.00)
OPER EXPENSE-PLANT	2 743 300 00	45,000.00	7,500.00	4,577.28	122.06	9,676.47	21.50	(35,323.53)
COST OF STRUCTURE & IMPROVEMT	2 745 000 00	3,000.00	500.00	272.85	109.14	481.51	16.05	(2,518.49)
COST OF T & D SYS EQUIPMENT	2 746 000 00	3,500.00	583.32	504.06	172.82	808.57	23.10	(2,691.43)
		-----	-----	-----	-----	-----	-----	-----
TOTAL TREATMENT & DISPOSAL		118,500.00	19,749.96	10,669.93	108.04	20,780.88	17.53	(97,719.12)
<b>BILLING &amp; COLLECTING EXPENSES</b>								
OPER READING LABOR	2 782 000 00	5,900.00	983.32	468.00	95.18	879.83	14.91	(5,020.17)
BILLING & COLLECTING LABOR	2 783 100 00	23,000.00	3,833.32	1,780.67	92.90	3,331.89	14.48	(19,668.11)
BILLING & COLLECTING EXPENSE	2 783 200 00	6,000.00	1,000.00	444.51	88.90	1,923.47	32.05	(4,076.53)
		-----	-----	-----	-----	-----	-----	-----
TOTAL BILLING & COLLECTING		34,900.00	5,816.64	2,693.18	92.60	6,135.19	17.57	(28,764.81)
<b>ADMINISTRATIVE/GENERAL EXPENSE</b>								
PERSONNEL & GENERAL SALARIES	2 790 000 00	30,000.00	5,000.00	2,955.08	118.20	4,732.36	15.77	(25,267.64)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	83.32	.00		.00		(500.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	20,500.00	3,416.66	878.73	51.43	1,330.66	6.49	(19,169.34)
SPECIAL SERVICES	2 795 000 00	8,000.00	1,333.32	.00		.00		(8,000.00)
SPECIAL LEGAL SERVICES	2 796 000 00	500.00	83.32	201.06	482.62	201.06	40.21	(298.94)
REGULATORY COMMISSION	2 797 000 00	2,600.00	433.32	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	12,500.00	2,083.32	2,690.40	258.28	2,690.40	21.52	(9,809.60)
FINES/VIOLATIONS/DAMAGES	2 799 000 00	1,000.00	166.66	.00		.00		(1,000.00)
EMPLOYEE WELFARE EXPENSES	2 800 100 00	1,000.00	166.66	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	41,000.00	6,833.32	3,162.57	92.56	6,185.16	15.08	(34,814.84)
EMPLOYEE VACATION PAY	2 800 300 00	6,300.00	1,050.00	414.40	78.93	1,215.75	19.29	(5,084.25)
EMPLOYEE HOLIDAY PAY	2 800 400 00	5,700.00	950.00	.00		418.72	7.34	(5,281.28)
EMPLOYEE SICK PAY	2 800 500 00	3,000.00	500.00	.00		158.52	5.28	(2,841.48)
EMPLOYEE FUNERAL LEAVE PAY	2 800 600 00	500.00	83.32	51.36	123.28	51.36	10.27	(448.64)
LEAVE TIME	2 800 700 00	1,500.00	250.00	96.56	77.24	204.64	13.64	(1,295.36)
HEALTH/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	3,666.66	1,780.80	97.13	3,561.60	16.18	(18,438.40)
CELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	800.00	178.29	44.57	335.51	6.98	(4,464.49)
EQUIPMENT GENERAL PROPERTY	2 802 000 00	5,000.00	833.32	.00		.00		(5,000.00)
REPAIRS	2 803 000 00	5,000.00	833.32	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	9,500.00	1,583.32	1,396.95	176.45	1,602.54	16.86	(7,897.46)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	333.32	.00		.00		(2,000.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL ADMINISTRATIVE & GEN EX		182,900.00	30,483.16	13,806.20	90.58	27,688.28	15.13	(155,211.72)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

LINE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		461,750.00	76,958.04	32,840.08	85.34	68,646.27	14.86	(393,103.73)
DEPRECIATION	2 503 000 00	300,000.00	50,000.00	25,100.00	100.40	50,200.00	16.73	(249,800.00)
MAINTENANCE EXPENSE	2 507 100 00	11,000.00	1,833.32	799.97	87.27	1,524.13	13.85	(9,475.87)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(166.66)	(89.08)	106.90	(103.36)	10.33	896.64
INTEREST ON LONG TERM DEBT	2 530 000 00	84,000.00	14,000.00	4,114.73	58.78	11,114.73	13.23	(72,885.27)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	16.66	17.55	210.68	24.67	24.67	(75.33)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,700.00	31,116.38	(2,342.66)	15.05-	8,246.56	4.41	(178,453.44)
		=====	=====	=====	=====	=====	=====	=====
AMOUNT TO SURPLUS		186,700.00	31,116.38	(2,342.66)	15.05-	8,246.56	4.41	(178,453.44)

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
AUGUST 20, 2010 – SEPTEMBER 23, 2010**

1. Letter of transmittal dated August 18, 2010, to Mineral Wells PSD, from Cerrone Associates, Inc., enclosing customer sign-up & revised index maps for the Pond Creek Waterline Extension.
2. Copy of letter dated August 19, 2010, to Cindy Musser & John King, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of July 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of July 2010.
3. Copy of letter dated August 19, 2010, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of July 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of July 2010.
4. Copy of letter dated August 19, 2010, to Manning Frymier, Cerrone Associates, Inc., from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of July 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of July 2010.
5. Copy of letter dated August 19, 2010, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of July 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of July 2010.
6. Test results to Mineral Wells PSD, from Water Environmental Testing. Effluent samples.
7. Letter dated July 29, 2010, to Mineral Wells PSD, from Claywood Park PSD, regarding the District has filed an application with the West Virginia Public Service Commission for convenience and necessity to construct, operate and maintain an extension of its waterworks system. There will be no water rate increase for resale customers because of this project.
8. E-mail dated August 20, 2010, to Mineral Wells PSD, from Steve Hardman, Bowles Rice, attaching documents from the Public Service Commission relating to reopening the rate case.
9. Letter dated August 17, 2010, to Cathy Dyer, from Renee D. Shotwell, Bill Bailey Insurance Agency, Inc., inviting the District to visit there exhibit at the 25<sup>th</sup> Annual WV Rural Water Convention at Snowshoe Mountain Resort, September 11-15, 2010.

**Mineral Wells PSD  
List of Correspondence  
September 23, 2010  
Page 2**

10. Copy of letter dated August 23, 2010, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held July 15, 2010.
11. Copy of letter dated August 19, 2010, to Parkersburg Area Community Foundation, from Roy Radabaugh, regarding the Pond Creek Volunteer Fire Department applying for grant funds to install a Water Dispenser at the Pond Creek Substation located in Rockport.
12. Fax dated August 23, 2010, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting will be held August 25, 2010, at Lubeck PSD. (This meeting took place at Mineral Wells PSD, due to the Auditor's at Lubeck)
13. National Rural Water Association, 2011 Corporate Partner Directory.
14. WesBanco, Your Money Matter\$, August 2010.
15. Letter dated August 23, 2010, to Mineral Wells PSD, from Gregory Burton, Brickstreet Insurance, regarding notice of Amendent to the Amended and Restated Articles of Incorporation of the Brickstreet Mutual Insurance Company.
16. Letter dated August 19, 2010, to Todd Anderson, from Kathy Lough, Project Manager, REIC, regarding TTHM/HAA5 sampling.
17. Copy of letter dated August 24, 2010, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of samples taken August 3, 2010 and August 11, 2010.
18. Billing Reprint dated August 24, 2010, to Ameri Host Inn.
19. Memo Dated August 23, 2010, to WVRWA Voting Member Systems, from Debbie Britt, West Virginia Rural Water Association, enclosing the Official Notice of the Annual Business Meeting that will be held Monday, September 13, 2010 at Snowshoe Resort.
20. E-mail dated August 25, 2010, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, attaching an automatic reminder of monthly deposits coming due September 1, 2010.
21. Copy of letter dated August 26, 2010, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing four (4) Right of Way easements for recording for: Mary Jane Shriver and Tommy Shriver, Mary Jane Shriver and Mineral Wells PSD, Mt. Pleasant United Methodist Church and Mineral Wells PSD and TLM, LLC and Mineral Wells PSD.
22. Inside Brickstreet, Summer 2010, Volume 5, Issue 1.
23. Memorandum dated August 27, 2010, to Voting Member Delegates, from Debbie Britt, West Virginia Rural Water Association, regarding New & Proposed By-Laws Changes.



**Mineral Wells PSD  
List of Correspondence  
September 23, 2010  
Page 3**

24. E-mail dated August 30, 2010, to Mineral Wells PSD, from George Blum, Cerrone Associates, Inc., to Cathy Dyer, regarding the Rule 42.
25. Copy of letter dated August 25, 2010, to Mitchell Deem and Vickie Deem, from Mayor Robert Newell, attaching a legal notice advising of legal proceedings of the Code Enforcement Division in reference to property located at 2302 10<sup>th</sup> Ave, Parkersburg, WV.
26. Fax dated August 31, 2010, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, attaching information needed for the FY 2010 Audit.
27. Fax dated August 31, 2010, to Wendy, PWP, from Cathy Dyer, attaching the Annual Drinking Water Quality Report 2009 for the Mineral Wells PSD.
28. Fax dated August 31, 2010, to Action Answering Service, from Linda Watson, attaching a list of customers that were turned off for non payment on August 31, 2010.
29. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop for the month of August 2010.
30. Copy of letter dated September 1, 2010, to Randall L. Collins, from Cathy Dyer, regarding a check the District received back in the amount of \$37.96 marked Non-Sufficient Funds, to avoid service interruption, this matter must be taken care of before September 8, 2010.
31. Copy of letter dated September 1, 2010, to Mary Shriver, from Cathy Dyer, enclosing copies of the recorded right of way easements between you, Tommy Shriver and Mineral Wells PSD allowing the District to set Tommy's meter on your property.
32. Recorded Right of Way Easement between Mineral Wells PSD and Mary Jane Shriver.
33. Recorded Right of Way Easement between Mary Jane Shriver and Tommy Shriver.
34. Copy of letter dated September 1, 2010, to Tim Matheny, Matheny Motor Truck Co., from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between Matheny Motors and Mineral Wells PSD. (For re-location of waterlines)
35. Copy of letter dated September 1, 2010, to Mt. Pleasant UM Church, from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between Mt. Pleasant UM Church and the Mineral Wells PSD. (For re-location of waterlines)
36. Recorded Right-of-Way Easement between the Mt. Pleasant UM Church and Mineral Wells PSD.
37. Recorded Right-of-Way Easement between TLM, LLC and Mineral Wells PSD.

**Mineral Wells PSD**  
**List of Correspondence**  
**September 23, 2010**  
**Page 4**

38. Copy of letter dated September 1, 2010, to J.W. Cantley, Jr., L.A. Gates Company, from Cathy Dyer, enclosing copies of recorded right-of-way easements for Mt. Pleasant UM Church and TLM, LLC.
39. Copy of letter dated September 1, 2010, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing a Right-of-Way easement to be recorded between Wendpark, LLC and Mineral Wells PSD.
40. Letter dated August 26, 2010, to Mineral Wells PSD, from State of WV Department of Health & Human Resources, Office of Environmental Health Services, attaching two types of forms for submitting test results.
41. Fax dated September 1, 2010, to Kevin Marra, from Linda Watson, attaching his detail screen for his personal use.
42. CPA Client Bulletin, Smart Tax, Business & Planning Ideas from your Trusted Business Advisor, September 2010. (Suttle & Stalnaker)
43. 2010 PERS Payroll Clerk Seminar, October 28, 2010, Summersville, WV.
44. Fax dated September 2, 2010, to Christy Pitsenbarger, WV Bureau of Public Health Office Of Environmental Health Services, from Todd Anderson, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of August, 2010.
45. E-mail dated September 1, 2010, to Mineral Wells PSD, from Elisha Dotts, Omni Site, attachment of the new Viper.
46. E-mail dated September 2, 2010, to Mineral Wells PSD, from PEIA, regarding the new 125 attribute report as of September 1, 2010.
47. Fax dated September 2, 2010, to Todd Anderson, Mineral Wells PSD, from Jim Wright, Water Environmental Testing, attaching lead and copper results.
48. Fax dated September 2, 2010, to Susan Knuckles, Aulick Chemical Solutions, attaching lead and copper sample results.
49. Pitney Bowes Purchase Power Terms and Conditions.
50. Bacteriological Examination of Water from Public Water Distribution System reported September 1, 2010.
51. Fax dated September 7, 2010, to James Talbot, from Cathy Dyer, attaching a copy of his current bill.
52. Letter to Mineral Wells PSD, from Brickstreet, enclosing an audit statement on Policy Number WC10002351-06, policy period 1/25/09-1/25/10.

**Mineral Wells PSD  
List of Correspondence  
September 23, 2010  
Page 5**

53. Letter dated September 3, 2010, to Mineral Wells PSD, from Brickstreet, inviting the District to attend a Special Meeting of Members of Brickstreet Mutual Insurance Company.
54. Fax dated September 7, 2010, to Mary Buck, Parkersburg News & Sentinel, from Cathy Dyer, attaching an affidavit to be inserted in the newspaper on September 13, 14 and 15.
55. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia for the month of August, 2010.
56. E-mail dated September 7, 2010, to Todd Anderson, from Jim Ruckman, Cerrone Associates, forwarding an e-mail received from Harry Hutchinson concerning some new material the WVDOH has purchased and is now not going to use.
57. Letter dated September 2, 2010, to Mineral Wells PSD, from FedEx Freight, with a change of address for billing purposes.
58. Fax dated September 7, 2010, to Peggy, Pioneer Pipe, from Linda Watson, attaching an invoice from Water Environmental Testing for 201 Plantation Dr. (Melinda Ferguson)
59. National Rural Water Association Rural Water, Volume 31, Number 3.
60. Fax dated September 9, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding his analysis on the Wastewater Lagoons Compliance Issues.
61. Copy of letter dated September 9, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing (2) two copies of Requisition No. 10 for the Misc. Water System Improvement Project.
62. Copy of letter dated September 9, 2010, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing a Right-of-Way easement to be recorded between WesBanco Bank, Inc. and Mineral Wells PSD.
63. Recorded Right of Way Easement between Mineral Wells PSD and Wendpark, LLC.
64. Copy of letter dated September 9, 2010, to J.W. Cantley, Jr., L.A. Gates Company, from Cathy Dyer, enclosing a copy of a recorded right-of-way easement for Wendpark, LLC.
65. Copy of letter dated September 9, 2010, to Ray Blackburn, from Cathy Dyer, enclosing a copy of the recorded right of way easement between Wendpark LLC and the Mineral Wells PSD.
66. Letter dated August 31, 2010, to Mineral Wells PSD, from Philip K. Martino, Environmental Resource Specialist III, Department of Health & Human Resources Bureau for Public Health, regarding a request for a list of Certified Operators.

**Mineral Wells PSD  
List of Correspondence  
September 23, 2010  
Page 6**

67. Fax dated September 9, 2010, to Karana Malone, WV Bureau for Public Health, from Cathy Dyer, attaching a list of Wastewater Operators.
68. Information packet from The Huntington National Bank, regarding Government Banking.
69. E-mail dated September 9, 2010, to Mineral Wells PSD, from AT&T, attaching order confirmation for a replacement phone for 304-482-6489.
70. E-mail dated September 9, 2010, to Mineral Wells PSD, from AT&T, attaching shipment confirmation for a replacement phone for 304-482-6489.
71. Donation request to Mineral Wells PSD, from Mineral Wells Vol. Fire Department.
72. Fax dated September 13, 2010, to Jackson County Herald, from Mineral Wells PSD, attaching notice to be inserted in the newspaper on Tuesday, September 14, 2010 of the District's Regular scheduled Board Meeting to be held, Thursday, September 23, 2010.
73. Fax dated September 13, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice to be inserted in the newspaper on Monday, September 13, 2010, of the District's Regular scheduled Board Meeting to be held, Thursday, September 23, 2010.
74. Copy of letter dated September 13, 2010, to Samantha & Chris Bock, from Cathy Dyer, regarding a delinquent account in the amount of \$142.33 for services at 173 Butcher Bend Rd., Apt. 1.
75. E-mail dated September 13, 2010, to Mineral Wells PSD, from Jason Haught, PEIA, stating the Web Contributions System is currently unavailable.
76. Notice of Chapter 7 Bankruptcy, for Scott James Feathers.
77. Exemption Certificate dated September 13, 2010, to The Hitch Man, Inc.
78. \*\*\*\*Copy of letter dated September 14, 2010, to Sandra Squire, WV Public Service Commission, from Cathy Dyer, regarding Case No. 09-0147-PWD-PC-CN, Petition to Reopen.
79. Letter dated September 10, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, stating the invoice had been approved for payment from the Water System Improvements Project Construction Account: Appalachian Software, Inc. \$4,803.38.
80. Copy of letter dated September 14, 2010, to Rick or Robin Jones, from Cathy Dyer, regarding a check the District received back in the amount of \$112.56 marked NSF. To avoid service interruption, you must take care of this problem before September 22, 2010.

**Mineral Wells PSD  
List of Correspondence  
September 23, 2010  
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81. Confirmation numbers on West Virginia Municipal Bond Commission payments totaling \$26,239.78.
82. Copy of letter dated September 15, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit made in the amount of \$5,688.40 for the Sewage System Revenue Bonds, Series 1995.
83. Copy of letter dated September 15, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit made in the amount of \$2,288.88 for the Sewage System Revenue Bonds, Series 2003.
84. Copy of letter dated September 15, 2010, to Angela Chestnut, WV Infrastructure & Jobs Development Authority, from Cathy Dyer, regarding two deposits made in the amounts of \$811.69 and \$175.90 for the Water System Revenue Bonds, Series 2004.
85. Fax dated September 15, 2010, to John Neal, HD Supply, from Todd Anderson, attaching the bid for Neptune meters.
86. Recorded Right-of-way Easement between the Mineral Wells PSD and WesBanco Bank, Inc. (Re-location of waterlines)
87. Copy of letter dated September 15, 2010, to Larry Johnson, WesBanco, from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between WesBanco Bank, Inc. and Mineral Wells PSD.
88. Copy of letter dated September 15, 2010, to J. W. Cantley, Jr., L. A. Gates Company, from Cathy Dyer, enclosing a copy of the recorded right-of-way easement for WesBanco Bank, Inc.
89. Copy of letter dated September 15, 2010, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing three right-of-way easements for recording between Gilbert Development Company, Inc. and Mineral Wells PSD.
90. Letter dated September 8, 2010, to Cathy Dyer, from Beth Bumgarner, Suttle & Stalnaker, enclosing three discussion copies of the audited financial report for June 30, 2010.
91. Fax dated September 17, 2010, to Reneda, Suttle & Stalnaker, from Cathy Dyer, attaching information for the Water PSC report.
92. E-mail dated September 15, 2010, to Mineral Wells PSD, from WV Public Service Commission, regarding a Request for an Expedited Final Disposition for case no. 09-0147-PWD-PC-CN.
93. Letter dated September 7, 2010, to Suttle & Stalnaker, from Mineral Wells PSD, in connection with the audits of basic financial statements as of June 30, 2010 and 2009.

**Mineral Wells PSD  
List of Correspondence  
September 23, 2010  
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94. Fax dated September 17, 2010, to Reneda, Suttle & Stalnaker, from Mineral Wells PSD, attaching information for the Water PSC report.
95. Vehicle Registration for 2010 GMC Truck.
96. E-mail dated September 17, 2010, to Mineral Wells PSD, from Beth Bumgarner, Suttle & Stalnaker, attaching information for the 2010 Annual PSC Water Report.
97. Fax dated September 20, 2010, to Reneda, Suttle & Stalnaker, from Cathy Dyer, attaching information needed for the Sewer PSC report.
98. E-mail dated September 20, 2010, to Cathy Dyer, from Manning Frymier, Cerrone Associates, attaching contact information for employees at Cerrone Associates.
99. Letter to Mineral Wells PSD, from WesBanco, inviting us to apply for WesBanco Business Edition Visa Card.
100. Fax dated September 21, 2010, to OEHS Env Eng Division, Certification Training Section, from Mark Dennis, attaching renewal application for Wastewater Treatment Works, Operator in Training.
101. Copy of letter dated September 21, 2010, to Cindy Musser & John King, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of August 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of August 2010.
102. Copy of letter dated September 21, 2010, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of August 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of August 2010.
103. Copy of letter dated September 21, 2010, to Manning Frymier, Cerrone Associates, Inc., from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of July 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of July 2010.
104. Copy of letter dated September 21, 2010, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of August 2010 and the Discharge Monitoring Report for Liberty Truck Stop for the month of August 2010.

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105. Fax dated September 17, 2010, to Mineral Wells PSD, from Michael Foley, Division of Highways, regarding a pre-construction conference for the South Mineral Wells Interchange Wood County to be held Friday, October 1, 2010 at 10:00.
106. E-mail dated September 21, 2010, to Mineral Wells PSD from Elisha Dotts, OmniSite, regarding the new Viper at WEFTEC Booth #417.
107. Copy of letter dated September 21, 2010, to Appalachian Software, Inc., from Cathy Dyer, enclosing checks totaling \$9,723.38 for one half of the new computers and software for the Mineral Wells PSD.
108. Letter dated September 21, 2010, to Mark A. Dennis, from Dawn A. Newell, State of West Virginia, Department of Health and Human Resources, regarding Certification as a Wastewater Treatment Works Operator in Training. (Certificate Attached)
109. Note from Joan Planthaber, stating as of October 1, 2010, her new address.