

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD OCTOBER 21, 2010, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Mark D. Stewart, Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk; Todd Shingleton, Dan Sayres, Frank Dornan, Reginald Grimmett, Troy S. Smith, Gene Duckworth, Bob Eagle, Matt Warner, Jeff Payne, James Cradock and Travis, Swiger, were present.

No one from the Public was present.

Mr. Lett made a motion to approve the Minutes of the September 23, 2010, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the September 23, 2010, Regular Board Meeting.

Mrs. Donaldson (Pond Creek resident) had stopped in the office earlier this week to tell us that she would not be attending the meeting this month because her Mother had fallen. She has seven more potential users to get signatures for the Pond Creek Waterline Extension. Mr. Frymier, Cerrone, Inc., was in the District's office on Wednesday going over the maps with Mrs. Dyer and suggested that a road called Bear Run be cut off the line extension. If this takes place, 70% of the potential customers have signed for the water service in the Pond Creek Area.

Mr. Anderson discussed with the Board the moving of the Districts waterline and installing a water tap at the Districts expense for Jack Stewart's property. This work needs to be done due to the new bridge being built by the Department of Highway. The Department of Highways is having to relocate the Districts water and sewer lines in the property area that belongs to Mr. Stewart. Mr. Stewart has indicated to Mr. Anderson that he will sign the easement if the District will accommodate him with this water tap.

Mr. Anderson had discussed with Mr. Frymier about up grading the grade of pipe which the District agreed to pay the difference in cost. The Board was in agreement with this. They felt that now was the time to do the upgrade.

Mr. Stewart made a motion the Financial Statements for September 30, 2010, for All Finances, Water Revenue Fund Checking Account and Sewer Revenue Fund Checking Account (copies attached) be approved as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks 41189 thru 41278 written on the Consolidate Water and Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks 2952 thru 2992 written on the Consolidated Payroll Account (copy attached) between September 23, 2010 and October 21, 2010. Mr. Lett seconded the motion. The motion passed unanimously.

The District auctioned off a 2002 Somona meter reading truck. There were several bids with the final bid being \$3,950.00. The highest bidder was Reginald Grimmett. Mr. Lett made a motion to accept the high bid of \$3,950.00. Mr. Stewart seconded the motion. The motion passed unanimously. The District signed the title and gave it to Mr. Grimmett.

The following letters were discussed at the October 21, 2010, Board Meeting. No motions were made on the following items.

Letters #19-#33 – Copies of the 2010 Audit Report to various companies that need the Districts Annual Audit Report.

Letter #49 – Letter dated September 29, 2010, to Virginia McDonald, RUS, attaching the Annual Requested Water Loan Information.

Letter # 53 – E-Mail dated September 29, 2010, from PSC attaching the Commissions Final Order approving tariff rates effective with the next billing cycle. The Order required the District to run the rates as a legal ad to notify customers of the rate increase. The ad ran in the Parkersburg News, Jackson Herald and the Wirt Co. Journal on October 6, 2010 and October 13, 2010. The tariff rate increase by \$.16 (sixteen cents) brings the minimum bill to \$26.76 effective with the billing of October, 2010.

Letter #54 – Fax dated September 30, 2010, from Donna, Bookkeeper, at Claywood Park P.S. D attaching the Water Plant Allocation for July 2009 thru April 19, 2010, in the amount of \$14,538.56.

Letter #57 – Letter dated September 30, 2010, from Steve Hardman, Bowles Rice attaching the Commissions final order from the PSC.

Letter #82 – Letter dated October 7, 2010, from Kenneth Lowe, Jr., WVIJDC recommends the District to pursue a \$280,250.00 WDA design loan.

Letter #87 – Letter dated October 8, 2010, from Virginia McDonald, RUS, informing the District that \$17,000.00 was deposited in the 2009 Construction Account to pay the 1st years interest on the loan. Effective November 22, 2010, the District starts making interest payments of \$2,400.00 for the 2nd year out of the District operating funds.

Letter #97 – Letter dated October 15, 2010, to George Blum, Cerrone Associates, Inc., attaching requested information to complete the Rule 42 for water and sewer.

Letter #116 – Letter dated October 20, 2010, to WV Treasurer's Office for the Unclaimed Property in the amount of \$257.04.

Mrs. Dyer reported that she had been in contact with George Blum, Cerrone Associates, Inc., in reference to the rate increase. If the District only has a 3% rate increase, it will only generate approximately \$1,000.00 for a buffer. The Board feels that this is not enough of a buffer, so they asked Mrs. Dyer to contact Mr. Blum to apply for a 7% rate increase. This completed Mrs. Dyers report.

Mr. Anderson reported on several items that the Maintenance Dept. had been working on throughout the District.

The flushing for 2010 has been completed at this time. The District has been completely flushed this year. Smoke testing has been completed by Cerrone Associates, Inc. Chad Miller will have a compiled report to go over in about 3 weeks. A Special Meeting will be scheduled in the month of December.


Dominick Cerrone, Cerrone Associates, Inc., arranged a meeting at Claywood PSD on October

Cutlip Warner Development had some old busted up concrete that they discussed selling and hauling to the Sewer Plant for the District at a cost of \$70.00 a load. They felt there would be approximately 5 to 6 loads. The Board did not want to pay this for rip rap.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 pm.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the Meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
September 30, 2010**

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 5,363.08
09 Water System Improvement Project Account WesBanco Bank - 1131.4	\$ 10,257.69
Sewer Revenue Fund Checking Account WesBanco Bank - 2120.2	<u>34,322.74</u>
Total in Checking Accounts:	\$ 49,943.51

Water Accounts

Depreciation Reserve Account WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account WesBanco Bank - 1125.21	26,178.07
Revenue Reserve Account - Sams Creek/Chesterville WesBanco Bank - 1125.22	33,790.72
Revenue Reserve Account - Rockport WesBanco Bank - 1125.32	12,631.68
Depreciation Reserve Account - Rockport WesBanco Bank - 1125.23	11,592.99
Revenue Reserve Account - Water Improvement WesBanco Bank - 1125.24	24,632.08
Depreciation Reserve Account - Water Improvement WesBanco Bank - 1125.33	33,757.30
Depreciation Reserve Account - Sycamore 2004A WesBanco Bank - 1125.27	11,225.06
Security Deposit Account WesBanco Bank - 1134.0	40,697.51
Sycamore Renewal/Replacement WesBanco - Bank 1125.34	<u>67,834.60</u>
Total in Water Accounts:	\$ 275,503.89

Sewer Accounts

Repair and Replacement Account WesBanco Bank - 2114.2	\$ 8,758.94
Reserve for Grinder Pump Maintenance Prime Rate Money Market - WesBanco Bank - 2114.1	12,866.32
Security Deposit Account WesBanco Bank - 2121.3	<u>31,160.89</u>
Total in Sewer Accounts:	\$ 52,786.15

Total All Finances - September 30, 2010 **\$ 378,233.55**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 September 30, 2010

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, AUGUST 31, 2010

\$2,422.09

RECEIPTS:

Water Sales	\$111,064.37
Water Buffalo Sales	1020.25
Reconnection Fees	475.00
Tap Fees	700.00
Security Deposit Refunds	1126.28
Rent from Sewer	416.67
Transfer of funds	4,920.00
Cottrell - truck repair	369.85

Total Receipts: \$120,092.42

Total Cash Available: \$122,514.51

Expenditures:

Action Telecom	\$ 51.00
Allegheny Power	642.77
Appalachian Software Inc	4,920.00
At & T Mobility	184.29
BP Credit Card Company	699.28
Bosley Rental & Supply Inc.	34.20
Bowles Rice McDavid Graff & Love	75.00
Brickstreet Insurance Co	288.60
Claywood Park PSD	41,930.66
C I Thornburg	1,898.69
Cintas	213.12
Commissioner's Salaries	225.00
Cutlip Warner Development Co	747.50
Dominion Hope	13.76
Fasteners & Supply Inc.	73.60
Frontier	158.68
Ferguson Waterworks	371.16
HD Supply Waterworks, Ltd	5,387.20
Hardman Supply Company	18.88
The Hitch Man, Inc	328.80
Lowe's	108.84
Melanie L. Wine	172.80
Mineral Wells PSD	1,055.73
Miss Utility of WV Inc.	32.25
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	123.00
Parkersburg Lock Service	501.00
Parkersburg Office Supply	171.20
Parkersburg Sentinel Co	29.62
PEIA	2,511.52
Pitney Bowes	425.96
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00

Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,565.60
Suttle & Stalnaker	3,720.00
Taylor's Disposal Inc	33.85
Tesa Company Inc	19.70
Tractor Supply	37.82
US Postal Service	211.14
USA Blue Book	314.54
WW Grainger, Inc	69.44
Water Environmental Testing	112.50
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1,004.00
WesBanco Bank-Parkersburg- Payroll taxes	3,361.14
WesBanco Bank-Parkersburg-Sycamore R/R	1,939.47
WV Retiree Health Benefit Trust Fund	509.25
WV Public Employees Retirement System	2,086.96
WV State Tax Department	556.92
Security Deposit Refunds	151.52

Total Expenditures: \$117,151.43

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, September 30, 2010 \$5,363.08

Accounts Payable	0.00
Total Accounts Payable	\$ -
Borrowed Funds	
2/10 Water System Improve Reserve	\$ 10,040.00
4/10 Water System Improve Reserve	\$ 10,040.00
4/10 Sams Creek/Chesterville Reserve	\$ 1,884.00
4/10 Rockport Reserve	\$ 3,325.00
6/10 Water System Improve Reserve	\$ 10,040.00
6/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
6/10 Rockport Reserve	\$ 3,325.00
Total Borrowed Funds	\$ 41,794.00

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 September 30, 2010

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, AUGUST 31, 2010 \$ 21,488.86

RECEIPTS:

Sewer Sales	64,024.03
Butcher Bend Lagoon Assoc	741.16
Security Deposit Refunds	857.81
Reconnect Fee	25.00
Liberty Truck Stop - oil & grease sampling	140.00

Total Receipts: \$65,788.00

Total Cash Available: \$ 87,276.86

Expenditures:

Action Telecomm	\$34.00
At & T Mobility	122.86
Allegheny Power	6,835.11
Aulick Chemical Solutions, Inc	667.00
BP Credit Card Company	492.19
Badgett Farm & Feed Supply	700.00
Bosley Rental & Supply Inc	22.80
Bowles Rice McDavid Graff & Love	50.00
Brickstreet Insurance Co	192.40
Butcher Bend Lagoon Assoc	740.59
C. I. Thornburg	717.12
Cardmember Services	33.86
Cintas	142.08
Commissioner's Salaries	150.00
Cutlip Warner Development Co	287.50
Dominion Hope	9.17
Fasteners & Supply Inc	59.40
Ferguson Waterworks	179.12
Frontier	674.25
Gene's Septic Tank Cleaning	210.00
Hardman Supply Company	279.03
The Hitch Man, Inc.	219.20
Lowe's	139.00
Melanie L. Wine	115.20
Mineral Wells PSD	2,130.88
Miss Utility of WV Inc.	21.50
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	82.00
Parkersburg Office Supply	114.12
Patriot Automation	60.00
PEIA	2,264.05
Pitney Bowes	283.98
Ron's Porta Johns, Inc	580.00
Salaries	5,902.55
State Electric Supply	246.64
Suttle & Stalnaker	2,480.00

Taylor's Disposal Inc	22.56
Tesa Company Inc	13.14
Tractor Supply	25.21
US Postal Service	423.55
USA Blue Book	177.30
Water Environmental Testing	578.00
WesBanco Bank-Parkersburg-Sewer R/R	1,599.88
WesBanco Bank-Parkersburg-Payroll Taxes	2,721.28
Retiree Health Benefit Trust Fund	456.75
WV Public Employees Retirement System	1,654.59
WV State Tax Department	457.08
Security Deposit Refunds	451.87

Total Expenditures: \$ 52,954.12

Balance in Sewer Revenue Fund Checking Account, \$ 34,322.74
WesBanco Bank, September 30, 2010

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
09 MISC WATER IMPROVEMENT PROJECT
September 30, 2010

BALANCE 09 MISC WATER IMPROVEMENT PROJECT WESBANCO BANK, August 31, 2010		\$ 15,061.07
RECEIPTS:		
	Deposits	
Total Receipts:	\$	-
Total Cash Available:		\$ 15,061.07
Expenditures:		
	ASI 1/2 computer delivery	\$ 4,803.38
Total Expenditures:	\$	4,803.38
Balance in 09 Misc Water Improvement Project WesBanco Bank, September 30, 2010		\$ 10,257.69

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 9/23/10 - ENDING DATE: 10/21/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
486	KEVIN R CROSBY	10/19/10	174137	11/30/07	26.19	38,093 VOID
1,302	MINERAL WELLS PSD	9/27/10	172328	9/27/10	59.36	41,189
106	ALLEGHENY POWER	9/29/10	172386	9/30/10	642.77	41,190
200	BOSLEY RENTAL & SUPPLY INC	9/29/10	172390	9/30/10	34.20	41,191
314	AT&T MOBILITY	9/29/10	172391	9/30/10	182.20	41,192
360	CUTLIP-WARNER DEVELOPMENT CO	9/29/10	172392	9/30/10	747.50	41,193
486	ROBERT & AMANDA MERCER	9/29/10	172396	9/30/10	40.25	41,197
486	CHARLES EUGENE BIBBIE	9/29/10	172397	9/30/10	25.84	41,198
832	HARDMAN SUPPLY COMPANY	9/29/10	172398	9/30/10	18.88	41,199
1,204	JAMES R. LETT	9/29/10	172399	9/30/10	75.00	41,200
1,311	FERGUSON WATERWORKS	9/29/10	172403	9/30/10	371.16	41,204
1,500	OHIO VALLEY MUFFLER & BRAKE	9/29/10	172404	9/30/10	102.00	41,205
1,512	HD SUPPLY WATERWORKS, LTD	9/29/10	172406	9/30/10	2,770.20	41,206
1,600	PARKERSBURG SENTINEL CO	9/29/10	172408	9/30/10	29.62	41,207
1,604	PARKERSBURG OFFICE SUPPLY	9/29/10	172409	9/30/10	171.20	41,208
1,635	PARKERSBURG LOCK SERVICE	9/29/10	172416	9/30/10	501.00	41,209
1,805	RURAL DEVELOPMENT ADMN.	9/29/10	172417	9/30/10	5,252.00	41,210
1,806	ROY L RADABAUGH	9/29/10	172418	9/30/10	75.00	41,211
1,843	CINTAS CORPORATION 531	9/29/10	172419	9/30/10	159.84	41,212
2,005	C I THORNBERG	9/29/10	172423	9/30/10	1,397.14	41,214
2,109	USA BLUE BOOK	9/29/10	172429	9/30/10	314.54	41,215
2,314	WV DEPT OF TAX & REVENUE	9/29/10	172432	9/30/10	556.92	41,217
2,315	PUBLIC EMPLOYEES RETIREMENT SY	9/29/10	172433	9/30/10	2,086.96	41,218
23,032	SUTTLE & STALNAKER, PLLC	9/29/10	172436	9/30/10	3,720.00	41,220
23,067	MELANIE L WINE	9/29/10	172437	9/30/10	172.80	41,221
23,079	MARK STEWART	9/29/10	172438	9/30/10	75.00	41,222
23,081	PITNEY BOWES	9/29/10	172439	9/30/10	425.96	41,223
23,086	THE HITCH MAN, INC.	9/29/10	172441	9/30/10	328.80	41,225
1,843	CINTAS CORPORATION J67	9/29/10	172460	9/30/10	53.28	41,226
309	CLAYWOOD PARK PSD	10/04/10	172911	9/30/10	36,392.10	41,228
309	CLAYWOOD PARK PSD	10/04/10	172917	9/30/10	5,538.56	41,229
2,313	WESBANCO BANK-PARKERSBURG	10/01/10	172742	10/01/10	891.33	58
2,313	WESBANCO BANK-PARKERSBURG	10/04/10	173143	10/04/10	878.95	59
153	ACTION TELECOMM	10/04/10	173149	10/04/10	53.16	41,230
438	DOMINION HOPE	10/04/10	173150	10/04/10	17.23	41,231

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 9/23/10 - ENDING DATE: 10/21/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
486	NATASHA JONES	10/04/10	173151	10/04/10	70.44	41,232
486	JEREMY DYE	10/04/10	173153	10/04/10	50.80	41,233
486	ROBERT POWELL	10/04/10	173155	10/04/10	50.92	41,234
486	GREG STANLEY	10/04/10	173156	10/04/10	70.49	41,235
486	ANDY RAY	10/04/10	173158	10/04/10	70.36	41,236
486	DAVID JOY	10/04/10	173160	10/04/10	70.34	41,237
486	JULIA JAFFE	10/04/10	173161	10/04/10	50.70	41,238
486	ROBERT & PATRICIA MC CUMBERS	10/04/10	173162	10/04/10	70.35	41,239
23,058	TODD ANDERSON	10/04/10	173167	10/04/10	23.83	41,244
2,313	WESBANCO BANK-PARKERSBURG	10/11/10	173525	10/11/10	803.72	60
1,307	MUNICIPAL BOND COMMISSION	10/14/10	173799	10/15/10	9,104.47	63
124	AT&T - STATE CALLING SERVICE	10/14/10	173790	10/15/10	9.12	41,250
205	BOWLES RICE MC DAVID GRAFF &	10/14/10	173791	10/15/10	102.88	41,251
275	BP	10/14/10	173792	10/15/10	748.37	41,252
512	EVANS CONST. CO.	10/14/10	173793	10/15/10	1,100.00	41,253
600	FASTENERS & SUPPLY INC	10/14/10	173794	10/15/10	51.60	41,254
1,200	LOWE'S	10/14/10	173796	10/15/10	41.58	41,256
1,301	MISS UTILITY OF WV INC	10/14/10	173797	10/15/10	31.77	41,257
1,306	MCHENRY ELECTRIC CO INC	10/14/10	173798	10/15/10	23.20	41,258
1,500	OHIO VALLEY MUFFLER & BRAKE	10/14/10	173808	10/15/10	19.77	41,260
2,002	TAYLOR'S DISPOSAL INC	10/14/10	173810	10/15/10	33.85	41,262
2,039	TELEPAGE	10/14/10	173811	10/15/10	9.51	41,263
2,044	TRACTOR SUPPLY CREDIT PLAN	10/14/10	173812	10/15/10	17.63	41,264
2,106	USDA-RURAL DEVELOPMENT	10/14/10	173813	10/15/10	16,883.00	41,265
2,306	WATER ENVIRONMENTAL TESTING	10/14/10	173817	10/15/10	67.50	41,267
2,308	PEIA	10/14/10	173822	10/15/10	2,631.91	41,268
2,349	WIRT COUNTY JOURNAL	10/14/10	173824	10/15/10	291.81	41,270
2,373	WESBANCO BANK-PARKERSBURG	10/14/10	173825	10/15/10	1,828.00	41,271
23,005	WESBANCO BANK, INC.	10/14/10	173831	10/15/10	1,763.22	41,272
23,032	SUTTLE & STALNAKER, PLLC	10/14/10	173832	10/15/10	3,000.00	41,273
23,047	RETIREE HEALTH BNFT TRST FUND	10/14/10	173833	10/15/10	533.25	41,274
23,075	BALDERSON CONSTRUCTION	10/14/10	173834	10/15/10	1,410.00	41,275
2,313	WESBANCO BANK-PARKERSBURG	10/18/10	174055	10/18/10	776.13	64
2,342	STATE OF WEST VIRGINIA-WVSTO	10/20/10	174201	10/20/10	26.19	41,277

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 9/23/10 - ENDING DATE: 10/21/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	10/21/10	174213	10/21/10	300.51	41,278
	CONSOLIDATED BANK ACCOUNT				106,271.78	68 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 9/23/10 - ENDING DATE: 10/21/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
486	JAMES J LOISEAU	10/19/10	174135	10/15/07	27.36	37,953 VOID
486	DAVID & MICHELLE WOOD	10/19/10	174136	11/15/07	19.13	38,045 VOID
486	CHRISTOPHER ROBINSON	10/19/10	174120	11/30/07	43.73	38,094 VOID
486	HEATHER PFAFF & JOSHUA PRUNTY	10/19/10	174121	12/14/07	11.66	38,133 VOID
486	DEREK TAYLOR	10/19/10	174138	12/14/07	14.46	38,134 VOID
486	MELINDA RAY	10/19/10	174122	12/14/07	2.17	38,135 VOID
486	MATTHEW L DEATON	10/19/10	174123	12/14/07	22.55	38,140 VOID
486	ELIZABETH LORCENZ	10/19/10	174124	1/31/08	3.70	38,273 VOID
486	KELLY D HALL	10/19/10	174125	4/15/08	24.16	38,490 VOID
486	JASON BOWOR	10/19/10	174126	4/30/08	23.27	38,536 VOID
486	GREG GERSTUNG	10/19/10	174127	4/30/08	38.66	38,537 VOID
486	JENNIFER REYNOLDS	10/19/10	174128	7/31/08	5.59	38,852 VOID
486	LARRY R WILMOTH	10/19/10	174129	8/15/08	9.46	38,905 VOID
486	HEDDI M HOLBERT	10/19/10	174130	8/15/08	12.42	38,906 VOID
486	JOHNI S BRAND	10/19/10	174131	9/15/08	35.83	39,004 VOID
486	ERIK W & LANA MAYNE	10/19/10	174133	9/15/08	4.33	39,045 VOID
486	CONSTANCE B SPENDAL	10/19/10	174132	11/14/08	21.32	39,222 VOID
486	BRITTANY GREATHOUSE	10/19/10	174134	12/31/08	96.08	39,356 VOID
1,302	MINERAL WELLS PSD	9/27/10	172328	9/27/10	38.90	41,189
106	ALLEGHENY POWER	9/29/10	172386	9/30/10	6,835.11	41,190
200	BOSLEY RENTAL & SUPPLY INC	9/29/10	172390	9/30/10	22.80	41,191
314	AT&T MOBILITY	9/29/10	172391	9/30/10	121.46	41,192
360	CUTLIP-WARNER DEVELOPMENT CO	9/29/10	172392	9/30/10	287.50	41,193
486	TERRI A RADCLIFF	9/29/10	172393	9/30/10	61.37	41,194
486	SCOTT L BLEVINS	9/29/10	172394	9/30/10	12.98	41,195
486	CHERI COX	9/29/10	172395	9/30/10	83.19	41,196
832	HARDMAN SUPPLY COMPANY	9/29/10	172398	9/30/10	279.03	41,199

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 9/23/10 - ENDING DATE: 10/21/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
1,204	JAMES R. LETT	9/29/10	172399	9/30/10	50.00	41,200
1,302	MINERAL WELLS PSD	9/29/10	172400	9/30/10	416.67	41,201
1,302	MINERAL WELLS PSD	9/29/10	172401	9/30/10	416.67	41,202
1,302	MINERAL WELLS PSD	9/29/10	172402	9/30/10	270.92	41,203
1,311	FERGUSON WATERWORKS	9/29/10	172403	9/30/10	179.12	41,204
1,500	OHIO VALLEY MUFFLER & BRAKE	9/29/10	172404	9/30/10	68.00	41,205
1,604	PARKERSBURG OFFICE SUPPLY	9/29/10	172409	9/30/10	114.12	41,208
1,806	ROY L RADABAUGH	9/29/10	172418	9/30/10	50.00	41,211
1,843	CINTAS CORPORATION 531	9/29/10	172419	9/30/10	106.56	41,212
1,908	STATE ELECTRIC SUPPLY CO INC	9/29/10	172422	9/30/10	246.64	41,213
2,005	C I THORNBURG	9/29/10	172423	9/30/10	337.52	41,214
2,109	USA BLUE BOOK	9/29/10	172429	9/30/10	65.19	41,215
2,200	CARDMEMBER SERVICES	9/29/10	172431	9/30/10	33.86	41,216
2,314	WV DEPT OF TAX & REVENUE	9/29/10	172432	9/30/10	457.08	41,217
2,315	PUBLIC EMPLOYEES RETIREMENT SY	9/29/10	172433	9/30/10	1,654.59	41,218
23,023	RON'S PORTA JOHNS, INC.	9/29/10	172434	9/30/10	400.00	41,219
23,032	SUTTLE & STALNAKER, PLLC	9/29/10	172436	9/30/10	2,480.00	41,220
23,067	MELANIE L WINE	9/29/10	172437	9/30/10	115.20	41,221
23,079	MARK STEWART	9/29/10	172438	9/30/10	50.00	41,222
23,081	PITNEY BOWES	9/29/10	172439	9/30/10	283.98	41,223
23,082	PATRIOT AUTOMATION	9/29/10	172440	9/30/10	60.00	41,224
23,086	THE HITCH MAN, INC.	9/29/10	172441	9/30/10	219.20	41,225
1,843	CINTAS CORPORATION J67	9/29/10	172460	9/30/10	35.52	41,226
23,046	BUTCHER BEND LAGOON ASSOC	9/30/10	172480	9/30/10	740.59	41,227
2,313	WESBANCO BANK-PARKERSBURG	10/01/10	172742	10/01/10	685.03	58
2,313	WESBANCO BANK-PARKERSBURG	10/04/10	173143	10/04/10	665.99	59
153	ACTION TELECOMM	10/04/10	173149	10/04/10	35.44	41,230
438	DOMINION HOPE	10/04/10	173150	10/04/10	11.48	41,231
486	NATASHA JONES	10/04/10	173151	10/04/10	54.34	41,232
486	JEREMY DYE	10/04/10	173153	10/04/10	50.80	41,233
486	GREG STANLEY	10/04/10	173156	10/04/10	54.38	41,235
486	ANDY RAY	10/04/10	173158	10/04/10	54.27	41,236
486	TAMMY GASTON	10/04/10	173163	10/04/10	47.00	41,240
486	KENNETH FRAME	10/04/10	173164	10/04/10	42.73	41,241
486	TINA METZ/BRITTANY RADCLIFF	10/04/10	173165	10/04/10	66.03	41,242
486	KARENDA L ASH	10/04/10	173166	10/04/10	64.14	41,243
23,058	TODD ANDERSON	10/04/10	173167	10/04/10	15.89	41,244
2,313	WESBANCO BANK-PARKERSBURG	10/11/10	173525	10/11/10	705.58	60

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 9/23/10 - ENDING DATE: 10/21/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	10/12/10	173638	10/13/10	126.56	41,245
486	DAVID FITCHETT	10/13/10	173734	10/13/10	31.43	41,246
486	LARRY J BROOKS	10/13/10	173735	10/13/10	11.38	41,247
486	JOAN POWELL	10/13/10	173736	10/13/10	65.74	41,248
1,307	MUNICIPAL BOND COMMISSION	10/14/10	173799	10/15/10	17,135.31	63
106	ALLEGHENY POWER	10/14/10	173789	10/15/10	24.36	41,249
124	AT&T - STATE CALLING SERVICE	10/14/10	173790	10/15/10	6.08	41,250
275	BP	10/14/10	173792	10/15/10	498.91	41,252
600	FASTENERS & SUPPLY INC	10/14/10	173794	10/15/10	34.40	41,254
702	GENE'S SEPTIC TANK CLEANING	10/14/10	173795	10/15/10	150.00	41,255
1,200	LOWE'S	10/14/10	173796	10/15/10	182.53	41,256
1,301	MISS UTILITY OF WV INC	10/14/10	173797	10/15/10	21.18	41,257
1,306	MCHENRY ELECTRIC CO INC	10/14/10	173798	10/15/10	28.44	41,258
1,311	FERGUSON WATERWORKS	10/14/10	173806	10/15/10	222.40	41,259
1,500	OHIO VALLEY MUFFLER & BRAKE	10/14/10	173808	10/15/10	13.18	41,260
1,908	STATE ELECTRIC SUPPLY CO INC	10/14/10	173809	10/15/10	45.23	41,261
2,002	TAYLOR'S DISPOSAL INC	10/14/10	173810	10/15/10	22.56	41,262
2,039	TELEPAGE	10/14/10	173811	10/15/10	6.34	41,263
2,044	TRACTOR SUPPLY CREDIT PLAN	10/14/10	173812	10/15/10	12.04	41,264
2,300	WWT ELECTRIC	10/14/10	173816	10/15/10	100.00	41,266
2,306	WATER ENVIRONMENTAL TESTING	10/14/10	173817	10/15/10	493.00	41,267
2,308	PEIA	10/14/10	173822	10/15/10	2,143.66	41,268
2,312	WESBANCO BANK-PARKERSBURG	10/14/10	173823	10/15/10	1,476.10	41,269
23,032	SUTTLE & STALNAKER, PLLC	10/14/10	173832	10/15/10	2,000.00	41,273
23,047	RETIREE HEALTH BNFT TRST FUND	10/14/10	173833	10/15/10	432.75	41,274
23,085	AULICK CHEMICAL SOLUTIONS, INC	10/14/10	173835	10/15/10	275.90	41,276
2,313	WESBANCO BANK-PARKERSBURG	10/18/10	174055	10/18/10	709.45	64
2,342	STATE OF WEST VIRGINIA-WVSTO	10/20/10	174201	10/20/10	230.85	41,277
2,101	U S POSTAL SERVICE	10/21/10	174213	10/21/10	200.34	41,278
CONSOLIDATED BANK ACCOUNT					45,431.11	58 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2953	Todd R. Anderson	\$518.22	9/24/2010
2954	Dennis R. Brown	\$404.53	9/24/2010
2955	William H. Byers, Jr.	\$515.56	9/24/2010
2956	Cathy J. Dyer	\$541.11	9/24/2010
2957	Linda K. Watson	\$387.28	9/24/2010
2958	Darin L. Crites	\$291.51	9/24/2010
2959	Nellie B. Radcliff	\$327.51	9/24/2010
2960	Mark A. Dennis	\$346.30	9/24/2010
2961	Todd R. Anderson	\$569.29	10/1/2010
2962	Dennis R. Brown	\$368.73	10/1/2010
2963	William H. Byers, Jr.	\$602.66	10/1/2010
2964	Cathy J. Dyer	\$541.11	10/1/2010
2965	Linda K. Watson	\$410.73	10/1/2010
2966	Darin L. Crites	\$278.98	10/1/2010
2967	Nellie B. Radcliff	\$327.52	10/1/2010
2968	Mark A. Dennis	\$346.29	10/1/2010
2969	Todd R. Anderson	\$559.28	10/8/2010
2970	Dennis R. Brown	\$449.99	10/8/2010
2971	William H. Byers, Jr.	\$493.54	10/8/2010
2972	Cathy J. Dyer	\$541.11	10/8/2010
2973	Linda K. Watson	\$387.28	10/8/2010
2974	Darin L. Crites	\$278.97	10/8/2010
2975	Nellie B. Radcliff	\$327.52	10/8/2010
2976	Mark A. Dennis	\$375.85	10/8/2010
2977	Todd R. Anderson	\$518.23	10/15/2010
2978	Dennis R. Brown	\$388.39	10/15/2010
2979	William H. Byers, Jr.	\$528.39	10/15/2010
2980	Cathy J. Dyer	\$541.12	10/15/2010
2981	Linda K. Watson	\$387.28	10/15/2010
2982	Darin L. Crites	\$278.97	10/15/2010
2983	Nellie B. Radcliff	\$327.51	10/15/2010
2984	Mark A. Dennis	\$357.72	10/15/2010
2985	Todd R. Anderson	\$518.22	10/22/2010
2986	Dennis R. Brown	\$363.65	10/22/2010
2987	William H. Byers, Jr.	\$456.29	10/22/2010
2988	Cathy J. Dyer	\$541.11	10/22/2010
2989	Linda K. Watson	\$387.27	10/22/2010
2990	Darin L. Crites	\$377.00	10/22/2010
2991	Nellie B. Radcliff	\$327.52	10/22/2010
2992	Mark A. Dennis	\$346.29	10/22/2010

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
SEPTEMBER 24, 2010 – OCTOBER 21, 2010**

1. In the United States Bankruptcy Court for the Eastern District of Virginia Richmond Division, Chapter 11, regarding Movie Gallery.
2. Certificate of Title for a 2010 GMC truck.
3. Copy of letter dated September 23, 2010, to Floyd J. Villers, from Cathy Dyer, regarding a check the District received back marked UCF Balance Held in the amount of \$60.67.
4. Recorded Right-of-Way Easement between Gilbert Development Company, Inc. and Mineral Wells PSD.
5. Recorded Right-of Way Easement between Gilbert Development Company, Inc. and Mineral Wells PSD.
6. Recorded Right-of-Way Easement between Gilbert Development Company, Inc. and Mineral Wells PSD.
7. Copy of letter dated September 23, 2010, to J. W. Cantley, Jr., LA Gates Company, from Cathy Dyer, enclosing (3) three copies of recorded right-of-way easements between Gilbert Development Co., Inc. and Mineral Wells PSD.
8. Copy of letter dated September 23, 2010, to Raymond A. McKinney, Gilbert Development Co. Inc., from Cathy Dyer, enclosing copies of the recorded right-of-way easements between Gilbert Development Co., Inc. and Mineral Wells PSD.
9. Certificate of Insurance dated September 20, 2010, for Ron's Porta Johns Inc. from Erie Insurance.
10. Main Extension Seminar, Department of Highway Conference Room, October 19, 2010.
11. Municipal Seminar, Department of Highways Conference Room, October 21-22, 2010.
12. Utility Cases Seminar, Public Service Commission, November 9, 2010.
13. Letter dated September 21, 2010, to Todd Anderson, from Gary W. Scott, WVDOH, regarding the Division of Highways will be relocating a portion of a 8 inch waterline on the South Mineral Wells Interchange using the bore and jack method.
14. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Mineral Wells PSD for the months of July, August and September.
15. Proposal dated September 24, 2010, to Todd Anderson, from Robert D. Evans, Evans Construction Co., to place 1 coat of asphalt sealer with extra sand on 700'x 10', quoted price of \$1,100.00.

**Mineral Wells PSD
List of Correspondence
Page 2
October 21, 2010**

16. Monthly Bond Payment Reminder to Mineral Wells PSD, from WV Municipal Bond Commission.
17. Fax dated September 24, 2010, to Dell Inc., from Mineral Wells PSD, attaching an Exemption Certificate.
18. Certificate of Insurance dated September 22, 2010, for Cutlip Warner A Partnership, from Erie Insurance.
19. ****Copy of letter dated September 27, 2010, to Steven Hardman, Bowles Rice, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
20. ****Copy of letter dated September 27, 2010, to Moody's Investors Service, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
21. ****Copy of letter dated September 28, 2010, to The Bond Buyer, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
22. ****Copy of letter dated September 27, 2010, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
23. ****Copy of letter dated September 27, 2010, to Angela Chestnut, WV Infrastructure & Job Development Council, enclosing a copy of the Annual Audit Report for FY 2010.
24. ****Copy of letter dated September 27, 2010, to Manning Frymier, Cerrone Associates, enclosing two (2) copies of the Annual Audit Report for FY 2010.
25. ****Copy of letter sent Certified Mail, dated September 27, 2010, to FT Interactive Data, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
26. ****Copy of letter sent Certified Mail, dated September 27, 2010, to Standard & Poor's Securities Evaluations, Inc., from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
27. ****Copy of letter sent Certified Mail, dated September 27, 2010, to DPC Data Inc., from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
28. ****Copy of letter sent Certified Mail, dated September 27, 2010, to Bloomberg Municipal Repository, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
29. ****Copy of letter sent Certified Mail, dated September 27, 2010, to Carrie Grimm, ERS II, State Revolving Fund Program, WV Division of Environmental Protection Office of Water Resources, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.

**Mineral Wells PSD
List of Correspondence
October 21, 2010
Page 3**

30. ****Copy of letter sent Certified Mail, dated September 27, 2010, to Chris E. Jarrett, Director State of West Virginia Water Development Authority, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
31. ****Copy of letter sent Certified Mail, dated September 27, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing a copy of the Annual Audit Report for FY 2010.
32. ****Copy of letter sent Certified Mail, dated September 27, 2010, to West Virginia State Tax Department, Chief Inspector Division, from Cathy Dyer, enclosing a copy of the Audit Report for FY 2010.
33. ****Copy of letter sent Certified Mail, dated September 27, 2010, to Public Service Commission of WV Executive Secretary Division, from Cathy Dyer, enclosing a copy of the Audit Report for FY 2010.
34. Fax dated September 27, 2010, to Mineral Wells PSD, from J.C. Bosley Construction, Inc., regarding demolition scheduled to begin October 6, 2010, at 478 Southern Hwy.
35. Mineral Wells PSD Report to the Commissioners For the Year Ended June 30, 2010.
36. Mineral Wells PSD Financial Statements, June 30, 2010.
37. Copy of letter dated September 27, 2010, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held August 19, 2010.
38. Copy of letter dated September 27, 2010, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing two (2) Right-of-Way easements for recording between David and Teresa Dye and Richard and Connie Dellinger; Right-of-way between David and Teresa Dye and the Mineral Wells PSD.
39. Fax dated September 28, 2010, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held, September 28, 2010, at Lubeck PSD.
40. Fax dated September 28, 2010, attaching a letter from Charles Taylor, stating he is the son of former president of Liberia, needing our assistance.
41. Fax dated September 28, 2010, to Cristy Thompson, from Cathy Dyer, attaching a promise to pay agreement for payment of bill.
42. OMB Circular A-133 Certification Instructions for Mineral Wells PSD, 2010; regarding the Audit Report for FY 2010.
43. Auditee completed OMB Circular A-133 Certification, regarding the Audit Report for FY 2010.
44. Auditor Completed OMB Circular A-133 Certification, regarding the Audit Report for FY 2010.

**Mineral Wells PSD
List of Correspondence
October 21, 2010
Page 4**

45. OMB Circular A-133 Submission Received, regarding the Audit Report for FY 2010.
46. E-mail dated September 28, 2010, to Todd Anderson, from Jim Mayles, Cerrone Associates, attaching sampling instructions required to determine the UV dose for the effluent at the WWTP.
47. E-mail dated September 28, 2010, to Todd Anderson, from Jim Mayles, Cerrone Associates, forwarding the results of Trojan's analysis of the effluent at the WWTP.
48. Fax dated September 29, 2010, to Brenda Morehead, from Cathy Dyer attaching a promise to pay for a past due bill.
49. Copy of letter dated September 29, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, regarding Management Reports-Water Loans.
50. Fax dated September 29, 2010, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for non payment.
51. CPA Client Bulletin, Suttle & Stalnaker, PLLC, October 2010.
52. Fax dated September 30, 2010, to Mary Buck, Parkersburg News & Sentinel, from Cathy Dyer, attaching a legal ad to be published in the newspaper, October 6th and October 13th.
53. ****E-mail dated September 29, 2010, to Mineral Wells PSD, from WV Public Service Commission, regarding case 09-0147-PWD-PC-CN; Commission Final Order approving the tariff rates.
54. ****Fax dated September 30, 2010, to Cathy Dyer, from Donna, Claywood Park PSD, attaching the Water Plant Allocation from July 2009-April 19, 2010.
55. Fax dated October 1, 2010, to Mineral Wells PSD, from Aulick Chemical Solutions, Inc., attaching MSDS sheets for SC-408.
56. Fax dated September 30, 2010, to Jackson County Herald, from Cathy Dyer, attaching an ad to be run in the paper on October 7, 2010 and October 14, 2010.
57. ****Letter dated September 30, 2010, to Mineral Wells PSD, from Steve Hardman, Bowles Rice, regarding Public Service Commission Order Pertaining to Tariff Rates Case No. 09-0147-PWD-CN.
58. Fax dated October 1, 2010, to Wirt County Journal, from Cathy Dyer, attaching an ad to be run in the journal on October 6, 2010 and October 13, 2010.
59. Request for Taxpayer Identification Number and Certification, from Traders Bank.
60. E-mail dated October 1, 2010, to Mineral Wells PSD, from Federal Audit Clearinghouse, regarding the Clearinghouse has processed the Mineral Wells PSD audit for fiscal period ending June 30, 2010.

**Mineral Wells PSD
List of Correspondence
October 21, 2010
Page 5**

61. Letter dated September 30, 2010, to Todd Anderson, from Gary W. Scott, Division of Highways, attaching construction plan sheets for the City Beer Overpass Bridge.
62. Fax dated October 4, 2010, to Christy Pitsenbarger, WV Bureau of Public Health, Office of Environmental Health Services, from Todd Anderson, attaching the Monthly Operational Report for the month of September 2010.
63. E-mail dated October 4, 2010, to Todd Anderson, from Jared Clonch, Order Construction, attaching plans from the WVDOH for the relocation of water/sewer lines for the South Mineral Wells Interchange project.
64. E-mail dated October 4, 2010, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, regarding the WV Infrastructure meeting.
65. Fax dated October 5, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching the bank statement for 2009 Water Systems Improvements Project for the month of September 2010.
66. West Virginia Public Service Commission, Water Utility Cost Ranking as of October 1, 2010.
67. West Virginia Public Service Commission, Sewer Utility Cost Ranking as of October 1, 2010.
68. E-mail dated October 6, 2010, to Mineral Wells PSD, from Rob D. Roberts, WV PEIA, regarding our October 2010 PEIA billing.
69. E-mail dated October 5, 2010, to Mineral Wells PSD, from Municipal Bond Commission, regarding our September 2010 monthly statements are available on the website.
70. Bacteriological Examination of Water from Public Water Distribution System, reported October 4, 2010.
71. Carbon copy of E-mail dated October 6, 2010, to Manning Frymier, Cerrone Associates, from Cam Siegrist, Bowles Rice, regarding the WDA design loan.
72. Copy of letter dated October 7, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing drawings for the replacement of the City Beer Overpass Bridge.
73. Fax dated October 7, 2010, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, attaching the Claywood Allocation for the Water plant.
74. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia for the month of September 2010.

**Mineral Wells PSD
List of Correspondence
October 21, 2010
Page 6**

75. Copy of letter dated October 7, 2010, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing for recording, right-of-way easements between Gateway Hospitality and the Mineral Wells PSD, right-of-way easements between Lawrence and Michael Pifer and Mineral Wells PSD.
76. Copy of letter dated October 11, 2010, to David & Teresa Dye, from Cathy Dyer, enclosing copies of the recorded right-of-way easements allowing the Mineral Wells PSD to set a water meter for Richard & Connie Dellinger on your property.
77. Copy of letter dated October 11, 2010, to Richard and Connie Dellinger, from Cathy Dyer, enclosing copies of the recorded right-of-way easements signed by David and Teresa Dye allowing Mineral Wells PSD to set your water meter on their property.
78. Brochure from Presort Plust Printing Inc.
79. Fax dated October 6, 2010, to Todd Anderson, from Robbie Evans, attaching a proposal for 188 Oakbrook Lane in the amount of \$950.00.
80. Letter dated October 5, 2010, to Mineral Wells PSD, from Renee D. Shotwell, Bill Bailey Insurance, advising that the District's Bricstreet Workers' Compensation policy is coming up for renewal on 1/25/2011.
81. Letter dated October 8, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, regarding the interest payment requirements relating to the 20098 USDA Rural Development loan.
82. ****Letter dated October 7, 2010, to Mineral Wells PSD, from Kenneth Lowe, Jr., West Virginia Infrastructure & Jobs Development Council, regarding the Sewer Design Project 2009-D-1080.
83. E-mail dated October 11, 2010, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding upcoming funding procedural changes at WVIJDC.
84. Copy of Invoice dated October 11, 2010, to Walmart Stores, from Mineral Wells PSD, in the amount of \$65.00 for Oil & grease sampling.
85. Copy of Invoice dated October 11, 2010, to Pepsi Cola, from Mineral Wells PSD, in the amount of \$65.00 for Oil & grease sampling.
86. Copy of Invoice dated October 11, 2010, to Liberty Truck Stop, from Mineral Wells PSD, in the amount of \$140.00 for Oil & Grease sampling.
87. ****Copy of letter dated October 12, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing District Construction check #1029 in the amount of \$17,000.00 to make payment on the 1st year of interest due on the 2009 Bond.

**Mineral Wells PSD
List of Correspondence
October 21, 2010
Page 7**

88. Fax dated October 12, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching an ad to be published in the newspaper.
89. Water usage form from Mineral Wells VFD.
90. E-mail dated October 13, 2010, to Mineral Wells PSD, from George Blum, Cerrone Associates, regarding water & sewer rate adjustments.
91. Fax dated October 14, 2010, to Parkersburg News & Sentinel, from Cathy Dyer, regarding notice of the regular board meeting to be published Monday, October 18, 2010.
92. Fax dated October 14, 2010, to Jackson County Herald, from Cathy Dyer, regarding notice of the regular board meeting to be published Tuesday, October 19, 2010.
93. Copy of letter dated October 14, 2010, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing the National Discharge Elimination System, a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of September 2010; September 2010 DMR-Liberty Truck Stop; 3rd quarter DMR'S for Walmart & Pepsi and 3rd quarter I & I findings & repairs.
94. Copy of letter dated October 14, 2010, to Cindy Musser and John King from Linda Watson, enclosing the National Discharge Elimination System, a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of September 2010; September 2010 DMR-Liberty Truck Stop; 3rd quarter DMR'S for Walmart & Pepsi and 3rd quarter I & I findings & repairs.
95. Copy of letter dated October 14, 2010, to WV Department of Environmental Protection Division of Water & Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing the National Discharge Elimination System, a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of September 2010; September 2010 DMR-Liberty Truck Stop; 3rd quarter DMR'S for Walmart & Pepsi and 3rd quarter I & I findings & repairs.
96. Copy of letter dated October 14, 2010, to Manning Frymier, Cerrone Associates, from Linda Watson, enclosing the National Discharge Elimination System, a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of September 2010; September 2010 DMR-Liberty Truck Stop; 3rd quarter DMR'S for Walmart & Pepsi and 3rd quarter I & I findings & repairs.
97. ****Copy of letter dated October 15, 2010, to George Blum, Cerrone Associates, Inc., from Cathy Dyer, enclosing per request for the Water & Sewer Rule 42.
98. Confirmation numbers on payments to the WV Municipal Bond Commission.
99. E-mail dated October 15, 2010, to Todd Anderson, from Jim Cox, Lubeck PSD, attaching a renewed WVDEP Sampler Certification.

**Mineral Wells PSD
List of Correspondence
October 21, 2010
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100. Fax dated October 17, 2010, to Wirt County Journal, from Mineral Wells PSD, attaching notice of regular board meeting to be inserted in the journal on October 20, 2010.
101. Copy of letter dated October 18, 2010, to Tammy S. Gaston, from Cathy Dyer, regarding a check the District received back marked NSF in the amount of \$52.79.
102. E-mail dated October 18, 2010, to Mineral Wells PSD, from WesBanco, regarding security question updates for the online banking website.
103. E-mail dated October 18, 2010, to Cathy Dyer, from Manning Frymier, Cerrone Associates, requesting a copy of the approved DOH right of way occupancy permit for the Water System Improvements & Extension to the Rockport Project.
104. Recorded right of way Easement between Mineral Wells PSD and Gateway Hospitality Parkersburg, LLC.
105. Recorded right of way Easement between Mineral Wells PSD and Pifer's Service Center.
106. Copy of letter dated October 18, 2010, to J.W. Cantley, LA Gates Company, from Cathy Dyer, enclosing copies of the following recorded right of way easements for Gateway Hospitality LLC and Pifer's Service Center.
107. Copy of letter dated October 18, 2010, to Keith D. Stephens, Gateway Hospitality, from Cathy Dyer, enclosing a copy of the recorded right-of-way easements between Gateway Hospitality and the Mineral Wells PSD to relocate their waterlines.
108. Copy of letter dated October 18, 2010, to Lawrence and Michael Pifer, from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between Pifer's Service Center and the Mineral Wells PSD to relocate their waterlines.
109. West Virginia Rural Water Association Infrastructure Council Report Newsletter, October 7, 2010.
110. E-mail dated October 19, 2010, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding presentation for RedZone Solo TV Robot.
111. Copy of letter dated October 19, 2010, to Angela Chestnut, WV Infrastructure & Jobs Development Council, regarding deposits made to the Municipal Bond Commission for the Reserve Fund-04-A; \$811.69 and Reserve Fund-04-B; \$175.90.
112. Copy of letter dated October 19, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission for the Sewage System Revenue Bonds, Series 1995, \$5,688.40.

**Mineral Wells PSD
List of Correspondence
October 21, 2010
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113. Copy of letter dated October 19, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission for the Sewage System Revenue Bonds, Series 2003, \$2,288.88.
114. E-mail dated October 18, 2010, to Mineral Wells PSD, from PEIA, regarding the Living Will/Advance Directive Affidavit.
115. Name change for Unity Faith Chapel, now is Pettyville Christian Church.
116. ****Copy of letter dated October 20, 2010, to Office of the West Virginia State Treasurer Unclaimed Property, enclosing form UP 8-7 and District check #41277 in the amount of \$257.04.
117. E-mail dated October 20, 2010, to Mineral Wells PSD, from Verizon Wireless, regarding wireless discounts.
118. The West Virginia Environmental Training Center Presents Fall Course Lineup 2010; Wastewater Microbiology; QC/QA in Environmental Laboratories and Clarifier Evaluation.
119. Fax dated October 21, 2010, to Deanna Addis, from Cathy Dyer, attaching a billing reprint.



Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS							
METERED SALES							
METERED SALES-RESIDENTIAL	1 461 100 00 (900,000.00)	(225,000.00)	(75,946.45)	101.26	(229,890.46)	25.54	670,109.54
METERED SALES-COMMERCIAL	1 461 200 00 (180,000.00)	(45,000.00)	(15,629.48)	104.19	(46,456.18)	25.80	133,543.82
METERED SALES-INDUSTRIAL	1 461 300 00 .00	.00	(191.13)		(618.29)		(618.29)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00 .00	.00	(53.54)		(152.68)		(152.68)
TOTAL METERED SALES	(1080,000.00)	(270,000.00)	(91,820.60)	102.02	(277,117.61)	25.65	802,882.39
OTHER REVENUES							
FORFEITED DISCOUNTS	1 470 000 00 (22,000.00)	(5,499.99)	(1,672.12)	91.20	(4,965.88)	22.57	17,034.12
SCCELLANEOUS SERVICE REVENUE	1 471 000 00 (1,500.00)	(375.00)	(2,953.58)	999.99	(6,481.72)	432.11	(4,981.72)
WATER LEASE - MOBILE HOME PARK	1 472 500 00 (500.00)	(124.98)	(96.00)	230.43	(288.00)	57.60	212.00
INTERDEPARTMENT RENTS	1 473 000 00 (5,000.00)	(1,249.98)	5,000.00	999.99-	5,000.00	100.00-	10,000.00
OTHER WATER REVENUES	1 474 000 00 (10,000.00)	(2,499.99)	(866.25)	103.95	(2,514.56)	25.14	7,485.44
TOTAL OTHER REVENUES	(39,000.00)	(9,749.94)	(587.95)	18.09	(9,250.16)	23.71	29,749.84
TOTAL REVENUES	(1119,000.00)	(279,749.94)	(92,408.55)	99.09	(286,367.77)	25.59	832,632.23

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	288,000.00	72,000.00	26,460.89	110.25	74,778.79	25.96	(213,221.21)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		288,000.00	72,000.00	26,460.89	110.25	74,778.79	25.96	(213,221.21)
PUMPING OPERATION								
PURCHASED PUMPING	1 623 000 00	6,000.00	1,500.00	424.22	84.84	1,299.65	21.66	(4,700.35)
PUMPING LABOR	1 624 000 00	7,000.00	1,749.99	243.35	41.71	943.98	13.48	(6,056.02)
PUMPING EXPENSES	1 624 001 00	2,000.00	499.98	226.47	135.88	1,618.57	80.92	(381.43)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		15,000.00	3,749.97	894.04	71.52	3,862.20	25.74	(11,137.80)
MAINTENANCE								
WATER STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	150.00	.00		.00		(600.00)
PUMPING EQUIPMENT	1 633 000 00	3,000.00	750.00	110.00	44.00	535.20	17.84	(2,464.80)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		3,600.00	900.00	110.00	36.66	535.20	14.86	(3,064.80)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		18,600.00	4,649.97	1,004.04	64.77	4,397.40	23.64	(14,202.60)
TRANSMISSION & DISTRIBUTION								
OPERATION								
MAINS & DIST LINE EXPENSE	1 662 000 00	20,000.00	4,999.98	1,267.92	76.07	4,125.61	20.62	(15,874.39)
METER EXPENSE	1 663 000 00	2,000.00	499.98	776.44	465.88	2,162.20	108.11	162.20
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TOTAL OPERATION		22,000.00	5,499.96	2,044.36	111.51	6,287.81	28.58	(15,712.19)
MAINTENANCE								
WATER STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	249.99	156.65	187.98	1,192.01	119.20	192.01
DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	1,850.69		1,850.69		1,850.69
MAINTENANCE OF MAINS T & D	1 673 000 00	26,000.00	6,499.98	3,365.28	155.32	13,222.05	50.85	(12,777.95)
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	2,499.99	2,404.33	288.52	7,223.11	72.23	(2,776.89)
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	699.99	490.96	210.41	850.20	30.36	(1,949.80)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	499.98	98.75	59.25	98.75	4.93	(1,901.25)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		41,800.00	10,449.93	8,366.66	240.19	24,436.81	58.46	(17,363.19)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		63,800.00	15,949.89	10,411.02	195.81	30,724.62	48.15	(33,075.38)

Mineral Wells PSD
 GENERAL LEDGER
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	5,000.00	1,249.98	486.50	116.76	1,577.15	31.54	(3,422.85)
BILLING & COLLECTING - LABOR	1 903 100 00	32,000.00	7,999.98	2,169.89	81.37	6,948.55	21.71	(25,051.45)
BILLING & COLLECTING - EXPENSE	1 903 200 00	8,000.00	1,999.98	127.13	19.06	930.56	11.63	(7,069.44)
COLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	750.00	.00		.00		(3,000.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENSES		48,000.00	11,999.94	2,783.52	69.58	9,456.26	19.70	(38,543.74)
ADMINISTRATIVE & GENERAL								
OPERATION								
MINOR & GENERAL SALARIES	1 920 000 00	60,000.00	15,000.00	145.91	2.91	7,466.36	12.44	(52,533.64)
PENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	300.00	.00		.00		(1,200.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	5,749.98	876.68	45.73	3,438.77	14.95	(19,561.23)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	7,000.00	1,749.99	3,480.00	596.57	3,480.00	49.71	(3,520.00)
LAWYER	1 923 001 00	600.00	150.00	.00		155.37	25.89	(444.63)
PROPERTY INSURANCE	1 924 000 00	15,000.00	3,750.00	.00		7,100.86	47.33	(7,899.14)
INJURIES & DAMAGES	1 925 000 00	600.00	150.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	300.00	.00		.00		(1,200.00)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	40,000.00	9,999.99	2,072.51	62.17	8,953.41	22.38	(31,046.59)
EMPLOYEE VACATION PAY	1 926 300 00	9,000.00	2,250.00	367.05	48.94	3,070.34	34.11	(5,929.66)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,300.00	1,824.99	608.88	100.09	1,253.52	17.17	(6,046.48)
EMPLOYEES SICK PAY	1 926 500 00	5,000.00	1,249.98	54.42	13.06	479.08	9.58	(4,520.92)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	99.99	.00		.00		(400.00)
COMP TIME	1 926 700 00	2,000.00	499.98	155.06	93.03	626.88	31.34	(1,373.12)
SEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	13,850.00	3,462.48	2,739.60	237.36	8,218.80	59.34	(5,631.20)
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	874.98	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	1,249.98	255.77	61.38	977.01	19.54	(4,022.99)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		194,650.00	48,662.34	10,755.88	66.30	45,220.40	23.23	(149,429.60)
MAINTENANCE OF GENERAL PLANT								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	120.00		544.44		544.44
TRANSPORTATION EXPENSES	1 933 000 00	19,000.00	4,749.99	1,037.62	65.53	3,146.83	16.56	(15,853.17)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		632,050.00	158,012.13	52,572.97	99.81	168,268.74	26.62	(463,781.26)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	290,000.00	72,499.98	22,950.00	94.96	71,250.00	24.56	(218,750.00)
DETA EXPENSE	1 408 100 00	13,500.00	3,375.00	618.55	54.98	2,656.68	19.67	(10,843.32)
TOTAL OPERATING EXPENSES		935,550.00	233,887.11	76,141.52	97.66	242,175.42	25.88	(693,374.58)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,300.00)	(324.99)	(60.81)	56.13	(353.48)	27.19	946.52
INTEREST ON LONGTERM DEBT	1 427 000 00	195,000.00	48,750.00	14,375.00	88.46	46,725.00	23.96	(148,275.00)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	49.98	9.10	54.62	42.42	21.21	(157.58)
TOTAL OTHER INCOME & DEDUCTIO		193,900.00	48,474.99	14,323.29	88.64	46,413.94	23.93	(147,486.06)
TOTAL INCOME		10,450.00	2,612.16	(1,943.74)	223.20-	2,221.59	21.25	(8,228.41)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DRAINING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(118,749.99)	(42,310.86)	106.89	(124,918.61)	26.29	350,081.39
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(190,000.00)	(47,499.99)	(16,411.58)	103.65	(46,162.91)	24.29	143,837.09
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	(72.51)		(194.00)		(194.00)
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	(151.60)		(522.39)		(522.39)
ATCHER BEND SEWER	2 605 000 00	(300.00)	(75.00)	92.88	371.52-	157.93	52.64-	457.93
TOTAL SALES OF SEWER SERVICE		(665,300.00)	(166,324.98)	(58,853.67)	106.15	(171,639.98)	25.79	493,660.02
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(3,249.99)	(1,005.39)	92.80	(3,066.17)	23.58	9,933.83
SC SEWERAGE REVENUES	2 615 000 00	(600.00)	(150.00)	(130.00)	260.00	(870.31)	145.05	(270.31)
TOTAL OTHER SEWER REVENUES		(13,600.00)	(3,399.99)	(1,135.39)	100.18	(3,936.48)	28.94	9,663.52
TOTAL REVENUES		(678,900.00)	(169,724.97)	(59,989.06)	106.03	(175,576.46)	25.86	503,323.54
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
WATER SERVICE CONN & TRAP	2 705 100 00	7,000.00	1,749.99	1,189.66	203.94	1,908.79	27.26	(5,091.21)
WATER COLLECT & TRANS MAINS	2 705 200 00	15,000.00	3,750.00	171.41	13.71	1,995.62	13.30	(13,004.38)
TOTAL COLLECTING EXPENSES		22,000.00	5,499.99	1,361.07	74.24	3,904.41	17.74	(18,095.59)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 722 000 00	8,000.00	1,999.98	405.67	60.85	2,093.26	26.16	(5,906.74)
SEWER LIFT STATIONS	2 723 100 00	16,000.00	3,999.99	1,218.21	91.36	3,646.28	22.78	(12,353.72)
SEWER GRINDER PUMPS	2 723 200 00	5,200.00	1,299.99	434.91	100.36	1,313.53	25.26	(3,886.47)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	3,750.00	1,000.78	80.06	3,264.32	21.76	(11,735.68)
WATER STRUCTURES & IMPROV	2 726 000 00	750.00	187.50	.00		.00		(750.00)
WATER PUMPING-LIFT STATIONS	2 727 100 00	30,000.00	7,500.00	2,319.04	92.76	7,374.47	24.58	(22,625.53)
WATER OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	10,500.00	(228.18)	6.51-	7,126.79	16.96	(34,873.21)
TOTAL PUMPING EXPENSES		116,950.00	29,237.46	5,150.43	52.84	24,818.65	21.22	(92,131.35)

Mineral Wells PSD
 GENERAL LEDGER
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	26,000.00	6,499.98	948.67	43.78	3,923.89	15.09	(22,076.11)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	25,000.00	6,249.99	2,468.42	118.48	6,183.60	24.73	(18,816.40)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	4,999.98	140.00	8.40	5,797.00	28.98	(14,203.00)
POWER EXPENSE-PLANT	2 743 300 00	42,000.00	10,500.00	4,483.12	128.08	12,405.80	29.53	(29,594.20)
EQUIPMENT OF STRUCTURE & IMPROVEMT	2 745 000 00	1,700.00	424.98	404.31	285.40	966.50	56.85	(733.50)
EQUIPMENT OF T & D SYS EQUIPMENT	2 746 000 00	7,000.00	1,749.99	147.73	25.32	749.54	10.70	(6,250.46)
TOTAL TREATMENT & DISPOSAL		121,700.00	30,424.92	8,592.25	84.72	30,026.33	24.67	(91,673.67)
BILLING & COLLECTING EXPENSES								
OPERATION LABOR-READING LABOR	2 782 000 00	3,500.00	874.98	448.00	153.60	1,413.75	40.39	(2,086.25)
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	6,499.98	1,720.70	79.41	5,295.45	20.36	(20,704.55)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,000.00	1,749.99	512.41	87.84	1,677.98	23.97	(5,322.02)
TOTAL BILLING & COLLECTING		36,500.00	9,124.95	2,681.11	88.14	8,387.18	22.97	(28,112.82)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMINISTRATIVE/GENERAL SALARIES	2 790 000 00	34,000.00	8,499.99	(268.07)	9.46-	4,162.78	12.24	(29,837.22)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	300.00	75.00	.00		.00		(300.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	3,750.00	433.42	34.67	1,826.18	12.17	(13,173.82)
PROFESSIONAL SERVICES	2 795 000 00	6,000.00	1,500.00	2,320.00	464.00	2,320.00	38.66	(3,680.00)
PROFESSIONAL LEGAL SERVICES	2 796 000 00	1,000.00	249.99	.00		34.00	3.40	(966.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	649.98	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	8,500.00	2,124.99	.00		4,733.90	55.69	(3,766.10)
INJURIES/DAMAGES	2 799 000 00	2,400.00	600.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	249.99	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	9,000.00	1,609.72	53.65	7,505.77	20.84	(28,494.23)
EMPLOYEES VACATION PAY	2 800 300 00	5,200.00	1,299.99	244.70	56.46	1,944.28	37.39	(3,255.72)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,300.00	1,575.00	405.92	77.31	811.84	12.88	(5,488.16)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	750.00	(3,967.90)	999.99-	(3,534.08)	117.80-	(6,534.08)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	124.98	.00		.00		(500.00)
WORKING TIME	2 800 700 00	1,500.00	375.00	103.73	82.98	431.82	28.78	(1,068.18)
DEATH/WV RETIREE HEALTH BENEFIT	2 800 800 00	9,300.00	2,325.00	1,826.40	235.66	5,479.20	58.91	(3,820.80)
CELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	1,200.00	164.38	41.09	458.63	9.55	(4,341.37)
EQUIPMENT GENERAL PROPERTY	2 802 000 00	5,000.00	1,249.98	.00		.00		(5,000.00)
EQUIPMENT	2 803 000 00	5,000.00	1,249.98	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	2,874.99	691.73	72.18	2,097.81	18.24	(9,402.19)
COLLECTIBLE ACCOUNTS	2 904 100 00	3,000.00	750.00	.00		.00		(3,000.00)
TOTAL ADMINISTRATIVE & GEN EX		161,900.00	40,474.86	3,564.03	26.41	28,272.13	17.46	(133,627.87)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		459,050.00	114,762.18	21,348.89	55.80	95,408.70	20.78	(363,641.30)
DEPRECIATION	2 503 000 00	300,000.00	75,000.00	25,100.00	100.40	75,300.00	25.10	(224,700.00)
DEPRECIATION EXPENSE	2 507 100 00	11,000.00	2,749.98	487.81	53.21	2,232.62	20.29	(8,767.38)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(249.99)	(7.29)	8.74	(36.17)	3.61	963.83
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	24,000.00	5,400.00	67.50	21,000.00	21.87	(75,000.00)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	24.99	9.28	111.40	43.83	43.83	(56.17)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,250.00	46,562.19	(7,650.37)	49.29-	18,372.52	9.86	(167,877.48)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		186,250.00	46,562.19	(7,650.37)	49.29-	18,372.52	9.86	(167,877.48)