

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 16TH 2010, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr Radabaugh, Chairman, asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; and Nellie Radcliff, Office Clerk , were present.

Mr. Lett made a motion to approve the Minutes of the November 18, 2010, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Regular Monthly Board Meeting dated November 18, 2010.

Mr. Lett made a motion to approve the Minutes of the Special Board Meeting held December 2nd 2010 as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Special Board Meeting dated December 2nd 2010.

Mrs. Dyer presented the Board with a Letter of Engagement for Cerrone Associates, Inc., and WVDOH Utility Agreement for Route # 14 South Interchange Project inspector. Mr. Stewart made a motion that Cerrone Associates, Inc., be inspector of the WVDOH Utility Agreement for Route #14 South Interchange Project at no cost to the District. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with closing of the 2009 Miscellaneous Water Improvement Project Construction Checking Account at WesBanco with an amount of \$24.38. Mr. Lett made a motion to close the Miscellaneous Water Improvement Project. Mr. Stewart seconded the motion. The motion passed unanimously. The Board signed the required forms to close the account.

Mrs. Dyer presented the Board with the 2011 West Virginia Rural Water Association membership invoice in the amount of \$856.76 voting based on 2,840 customers. Mr. Lett made a motion to approve the invoice in the amount of \$856.76. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements dated November 30, 2010 for All Finances, Water Revenue Checking Account, and Sewer Revenue Checking Account (copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES – DECEMBER 16TH 2010
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Mr. Stewart made a motion to approve checks #41361 thru #41441 written on the Consolidate Water and Sewer Revenue Checking Account between November 18th2010 and December 16th 2010 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #3025 thru #3056 written on the Consolidated Payroll account between November 18th 2010 and December 16th 2010 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed one letter of importance from the Public Service Commission. It was the official stamped tariff no. 12 for the water rates.

Mrs. Dyer had nothing further to discuss.

Mr. Anderson reported on the following items.

Rick Merritt , Cerrone Associates, Inc., has been appointed and approved for the inspector of the WVDOH Utility Project. This was approved by Larry Moore, DOH. Mr. Lett made a motion to approve Mr. Merritt as inspector. Mr. Stewart seconded the motion. The motion passed unanimously.

Following a discussion regarding Crown Manor and Imperial Pointe being changed from two residential developments to an apartment complex, it was brought to the Boards attention that the Permit 16,535 that was issued to serve 40 homes in Crown Manor and 35 homes in Imperial Point was void and needed a new one. Mr. Lett made a motion to draft a letter (copy attached) to Mr. Warner and Mr. Cutlip. Mr. Stewart seconded the motion. The motion passed unanimously. The letter was signed by the Board of Commissioners.

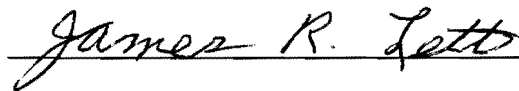
To correct the sewer problems in Imperial Pointe Development that Cerrone Associates, Inc., uncovered during their smoke testing , they estimated it would cost the District \$42,000.00 for a rehab fix and a completed replacement cost of all would be \$290,000.00.

Mr. Anderson discussed with the Board the need of a dump trailer. He had a quote on a 4-5 ton- 6X10 for \$4,095.00. Mr. Lett made a motion approving the purchase of a dump trailer. Mr. Stewart seconded the motion. The motion passed unanimously. The trailer is to be purchased out of the Repair and Replacement account.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:40 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script that reads "James R. Lett". The signature is written in black ink and is positioned above a solid horizontal line.

James R. Lett, Secretary of the Public Service
Board of the Mineral Wells Public Service District, Mineral
Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
November 30, 2010**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 6,157.60
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	\$ 15.96
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>32,011.00</u>
Total in Checking Accounts:	\$ 38,184.56

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,178.07
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	34,439.72
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	11,873.68
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	11,934.14
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	25,651.14
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	34,783.10
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	11,584.18
Security Deposit Account	
WesBanco Bank - 1134.0	39,925.54
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>68,804.90</u>
Total In Water Accounts:	\$ 278,338.35

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 11,695.71
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	12,871.69
Security Deposit Account	
WesBanco Bank - 2121.3	<u>30,020.25</u>
Total in Sewer Accounts:	\$ 54,587.65
Total All Finances - November 30, 2010	\$ 371,110.56

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 November 30, 2010

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, OCTOBER 31, 2010

\$4,073.25

RECEIPTS:

Water Sales	\$102,185.12
Water Buffalo Sales	872.56
Reconnection Fees	25.00
Tap Fees	3150.00
Security Deposit Refunds	1204.62
Transfer of funds	2,952.00
CI Thornburg - 50 scrap meters	125.00
Rent from Sewer	416.67

Total Receipts:

\$110,930.97

Total Cash Available:

\$115,004.22

Expenditures:

Action Telecom	\$51.00
ADT Security Systems	66.87
Advanced Alarm Technologies	72.00
Allegheny Power	723.95
Appalachian Software Inc	4409.40
At & T Mobility	159.13
BP Credit Card Company	878.95
Balderson Construction	750.00
Big Mac Printing	212.02
Bill Bailey Insurance Agency	719.74
Cardmember Services	922.49
Claywood Park PSD	32507.25
C I Thornburg	1906.60
Cintas	266.35
Commissioner's Salaries	225.00
Cutlip Warner Development Co	2940.05
Evans Const. Co	950.00
Fasteners & Supply Inc.	79.30
Ferguson Waterworks	545.24
Frontier	155.98
HD Supply Waterworks, Ltd	4345.50
Hardman Supply Company	214.48
Lowe's	34.62
Melanie L. Wine	172.80
Mineral Wells PSD	836.75
Miss Utility of WV Inc.	31.80
Municipal Bond Commission	9104.47
Parkersburg Office Supply	245.33
Parkersburg Sentinel Co	39.60
PEIA	2378.13
Purchase Power	26.62
REI Consultants	846.60
Rural Development Admin 91-02	2112.00
Rural Development - USDA 91-03	3140.00

Rural Development - USDA 91-06	10040.00
Rural Development - USDA 91-09	3518.00
Rural Development - USDA 91-07	3325.00
Rural Development - USDA 91-11	2400.00
Salaries	6871.44
Somerville Fabricators Inc	125.00
State Electric Supply	24.89
Sullivan Inc	55.46
Telepage	10.74
US Postal Service	299.72
USA Blue Book	287.04
Water Environmental Testing	67.50
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1004.00
WesBanco Bank-Parkersburg- Payroll taxes	3056.01
WesBanco Bank-Parkersburg-Sycamore R/R	1684.44
WV DOH	12.90
WV Retiree Health Benefit Trust Fund	482.06
WV Public Employees Retirement System	1889.53
WV State Tax Department	509.55
Security Deposit Refunds	289.32

Total Expenditures: \$108,846.62

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, November 30, 2010 \$6,157.60

Accounts Payable	
Appalachian Software, Inc.	2838.00
Bill Bailey Insurance Agency	4035.66
Claywood Park PSD	4500.00
Total Accounts Payable	\$ 11,373.66

Total -\$5,216.06

Borrowed Funds	
2/10 Water System Improve Reserve	\$ 10,040.00
4/10 Water System Improve Reserve	\$ 10,040.00
4/10 Sams Creek/Chesterville Reserve	\$ 1,570.00
4/10 Rockport Reserve	\$ 3,325.00
6/10 Water System Improve Reserve	\$ 10,040.00
6/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
6/10 Rockport Reserve	\$ 3,325.00
Total Borrowed Funds	\$41,480.00

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 November 30, 2010

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, OCTOBER 31, 2010 \$ 30,394.38

RECEIPTS:

Sewer Sales	\$61,457.95
Butcher Bend Lagoon Assoc	795.47
Security Deposit Refunds	1639.21
Tap Fee	1050.00
Liberty Truck Stop - oil & grease sampling	154.00

Total Receipts: \$65,096.63

Total Cash Available: \$ 95,491.01

Expenditures:

Action Telecomm	\$34.00
ADT Security Services	44.58
Advanced Alarm Technologies	48.00
At & T Mobility	106.08
Allegheny Power	7546.32
Appalachian Software, Inc	2939.60
BP Credit Card Company	585.97
Big Mac Printing	141.34
Bill Bailey Insurance Agency	479.83
Cintas	177.60
Commissioner's Salaries	150.00
Cummins Crosspoint	508.36
Cutlip Warner Development Co	1035.00
Fasteners & Supply Inc	39.15
Ferguson Waterworks	462.54
Fed Ex	150.14
Frontier	673.11
Gene's Septic Tank Cleaning	1132.39
Hardman Supply Company	65.26
Lowe's	150.71
Melanie L. Wine	115.20
Mineral Wells PSD	1094.84
Miss Utility of WV Inc.	21.20
Municipal Bond Commission	17228.68
Parkersburg Office Supply	163.56
Parkersburg Sentinel Co	26.40
PEIA	2397.44
Purchase Power	17.74
Salaries	6844.92
State Electric Supply	120.88
Telepage	7.16
Trombold Equipment Co Inc	7811.83
US Postal Service	326.36
Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1456.63
WesBanco Bank-Parkersburg-Payroll Taxes	3175.95

Retiree Health Benefit Trust Fund	483.94
WV Public Employees Retirement System	1922.69
WV State Tax Department	533.45
WW Grainger, Inc.	13.65
WWT Electric	1868.08
Security Deposit Refunds	1016.43

Total Expenditures: \$ 63,480.01

Balance in Sewer Revenue Fund Checking Account, \$ 32,011.00
WesBanco Bank, November 30, 2010

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
09 MISC WATER IMPROVEMENT PROJECT
November 30, 2010

BALANCE 09 MISC WATER IMPROVEMENT PROJECT		
WESBANCO BANK, October 31, 2010		\$10,257.69
RECEIPTS:		
	Deposits RUS 11/24/10	\$8,400.00
Total Receipts:		\$8,400.00
Total Cash Available:		\$18,657.69
Expenditures:		
	Appalachian Software Inc.	\$4,803.38
	Mineral Wells PSD	638.35
	HD Supply Waterworks, LTD	13200.00
Total Expenditures:		\$18,641.73
Balance in 09 Misc Water Improvement Project		
WesBanco Bank, November 30, 2010		\$15.96

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VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/19/10 - ENDING DATE: 12/16/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	11/22/10	176505	11/22/10	779.25	83
2,101	U S POSTAL SERVICE	11/22/10	176298	11/22/10	299.72	41,361
100	APPALACHIAN SOFTWARE INC	11/29/10	176752	11/30/10	4,409.40	41,362
106	ALLEGHENY POWER	11/29/10	176754	11/30/10	723.95	41,363
145	ADT SECURITY SERVICES	11/29/10	176758	11/30/10	66.87	41,364
148	ADVANCED ALARM TECHNOLOGIES	11/29/10	176759	11/30/10	72.00	41,365
153	ACTION TELECOMM	11/29/10	176760	11/30/10	51.00	41,366
202	BIG MAC PRINTING	11/29/10	176761	11/30/10	212.02	41,367
314	AT&T MOBILITY	11/29/10	176764	11/30/10	152.45	41,368
360	CUTLIP-WARNER DEVELOPMENT CO	11/29/10	176765	11/30/10	2,940.05	41,369
486	BEVERLY CHEUVRONT	11/29/10	176767	11/30/10	70.38	41,370
486	CINDY & TRAVIS MAZE	11/29/10	176769	11/30/10	50.71	41,372
486	JENNIFER BETTS	11/29/10	176771	11/30/10	70.38	41,374
486	SULLIVAN INC	11/29/10	176773	11/30/10	55.46	41,376
486	CHERYL WEST	11/29/10	176774	11/30/10	70.38	41,377
486	RICHARD LOVE	11/29/10	176778	11/30/10	27.47	41,381
832	HARDMAN SUPPLY COMPANY	11/29/10	176786	11/30/10	214.48	41,387
1,204	JAMES R. LETT	11/29/10	176787	11/30/10	75.00	41,388
1,311	FERGUSON WATERWORKS	11/29/10	176791	11/30/10	545.24	41,389
1,604	PARKERSBURG OFFICE SUPPLY	11/29/10	176793	11/30/10	245.33	41,390
1,805	RURAL DEVELOPMENT ADMN.	11/29/10	176798	11/30/10	5,252.00	41,391
1,806	ROY L RADABAUGH	11/29/10	176799	11/30/10	75.00	41,392
1,843	CINTAS CORPORATION J67	11/29/10	176800	11/30/10	266.35	41,393
1,866	REI CONSULTANTS	11/29/10	176805	11/30/10	680.00	41,394
1,908	STATE ELECTRIC SUPPLY CO INC	11/29/10	176806	11/30/10	24.89	41,395
2,005	C I THORNBURG	11/29/10	176809	11/30/10	1,801.60	41,397
2,302	WV DIVISION OF HIGHWAYS	11/29/10	176813	11/30/10	12.90	41,399
2,314	WV DEPT OF TAX & REVENUE	11/29/10	176814	11/30/10	509.55	41,400
2,315	PUBLIC EMPLOYEES RETIREMENT SY	11/29/10	176815	11/30/10	1,889.53	41,401
23,067	MELANIE L WINE	11/29/10	176816	11/30/10	172.80	41,402
23,075	BALDERSON CONSTRUCTION	11/29/10	176817	11/30/10	750.00	41,403
23,079	MARK STEWART	11/29/10	176818	11/30/10	75.00	41,404
309	CLAYWOOD PARK PSD	11/30/10	176934	11/30/10	32,507.25	41,405
2,313	WESBANCO BANK-PARKERSBURG	12/01/10	177121	12/01/10	863.00	84
2,313	WESBANCO BANK-PARKERSBURG	12/06/10	177479	12/06/10	791.80	85
2,313	WESBANCO BANK-PARKERSBURG	12/13/10	177860	12/13/10	1,051.56	86

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/19/10 - ENDING DATE: 12/16/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	12/14/10	177977	12/15/10	9,104.47	87
133	AUTO ZONE	12/14/10	177960	12/15/10	114.93	41,409
275	BP	12/14/10	177964	12/15/10	600.76	41,410
360	CUTLIP-WARNER DEVELOPMENT CO	12/14/10	177966	12/15/10	287.50	41,411
438	DOMINION HOPE	12/14/10	177968	12/15/10	117.49	41,413
600	FASTENERS & SUPPLY INC	12/14/10	177970	12/15/10	13.50	41,415
904	INNOVATIVE BUSINESS PRODUCTS	12/14/10	177971	12/15/10	36.73	41,416
1,200	LOWE'S	12/14/10	177972	12/15/10	11.05	41,417
1,301	MISS UTILITY OF WV INC	12/14/10	177973	12/15/10	18.48	41,418
1,311	FERGUSON WATERWORKS	12/14/10	177984	12/15/10	149.94	41,421
1,500	OHIO VALLEY MUFFLER & BRAKE	12/14/10	177985	12/15/10	555.57	41,422
1,607	PARKERSBURG UTILITY BOARD	12/14/10	177987	12/15/10	721.41	41,423
1,804	R L ROUSH EXCAVATING	12/14/10	177988	12/15/10	368.50	41,424
2,002	TAYLOR'S DISPOSAL INC	12/14/10	177989	12/15/10	33.85	41,425
2,005	C I THORNBURG	12/14/10	177990	12/15/10	728.61	41,426
2,039	TELEPAGE	12/14/10	177994	12/15/10	10.74	41,427
2,044	TRACTOR SUPPLY CREDIT PLAN	12/14/10	177995	12/15/10	63.59	41,428
2,045	WEST VIRGINIA LABOR LAW	12/14/10	177996	12/15/10	34.35	41,429
2,106	USDA-RURAL DEVELOPMENT	12/14/10	177997	12/15/10	19,283.00	41,430
2,200	CARDMEMBER SERVICES	12/14/10	178001	12/15/10	174.20	41,431
2,306	WATER ENVIRONMENTAL TESTING	12/14/10	178002	12/15/10	67.50	41,432
2,308	PEIA	12/14/10	178007	12/15/10	2,498.96	41,433
2,373	WESBANCO BANK-PARKERSBURG	12/14/10	178009	12/15/10	1,828.00	41,435
23,043	AUTO FLEET & INDUSTRIAL SUPPLY	12/14/10	178018	12/15/10	38.39	41,437
23,047	RETIREE HEALTH BNFT TRST FUND	12/14/10	178019	12/15/10	506.74	41,438
23,081	PITNEY BOWES	12/14/10	178020	12/15/10	300.00	41,439
1,302	MINERAL WELLS PSD	12/16/10	178089	12/16/10	20.64	41,441
	CONSOLIDATED BANK ACCOUNT				95,543.67	63 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 11/19/10 - ENDING DATE: 12/16/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

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106	ALLEGHENY POWER	11/29/10	176754	11/30/10	7,523.50	41,363
145	ADT SECURITY SERVICES	11/29/10	176758	11/30/10	44.58	41,364
148	ADVANCED ALARM TECHNOLOGIES	11/29/10	176759	11/30/10	48.00	41,365
153	ACTION TELECOMM	11/29/10	176760	11/30/10	34.00	41,366
202	BIG MAC PRINTING	11/29/10	176761	11/30/10	141.34	41,367
314	AT&T MOBILITY	11/29/10	176764	11/30/10	101.63	41,368
360	CUTLIP-WARNER DEVELOPMENT CO	11/29/10	176765	11/30/10	1,035.00	41,369
486	BEVERLY CHEUVRONT	11/29/10	176768	11/30/10	54.29	41,371
486	CINDY & TRAVIS MAZE	11/29/10	176770	11/30/10	50.71	41,373
486	JENNIFER BETTS	11/29/10	176772	11/30/10	54.29	41,375
486	MELISSA FORSHEY	11/29/10	176775	11/30/10	39.56	41,378
486	JASON ALLMAN	11/29/10	176776	11/30/10	21.14	41,379
486	RICHARD LOVE	11/29/10	176777	11/30/10	14.30	41,380
486	TINA GEORGE	11/29/10	176779	11/30/10	85.90	41,382
486	ANDREA KINZER	11/29/10	176780	11/30/10	63.90	41,383
486	RICKY DORNON	11/29/10	176781	11/30/10	2.52	41,384
486	DOROTHY CARPENTER	11/29/10	176782	11/30/10	33.65	41,385
702	GENE'S SEPTIC TANK CLEANING	11/29/10	176783	11/30/10	1,132.39	41,386
832	HARDMAN SUPPLY COMPANY	11/29/10	176786	11/30/10	65.26	41,387
1,204	JAMES R. LETT	11/29/10	176787	11/30/10	50.00	41,388
1,311	FERGUSON WATERWORKS	11/29/10	176791	11/30/10	295.94	41,389
1,604	PARKERSBURG OFFICE SUPPLY	11/29/10	176793	11/30/10	163.56	41,390
1,806	ROY L RADABAUGH	11/29/10	176799	11/30/10	50.00	41,392
1,843	CINTAS CORPORATION J67	11/29/10	176800	11/30/10	177.60	41,393
1,908	STATE ELECTRIC SUPPLY CO INC	11/29/10	176806	11/30/10	16.59	41,395
2,004	TROMBOLD EQUIPMENT CO INC	11/29/10	176807	11/30/10	1,735.17	41,396
2,300	WWT ELECTRIC	11/29/10	176812	11/30/10	1,704.80	41,398
2,314	WV DEPT OF TAX & REVENUE	11/29/10	176814	11/30/10	533.45	41,400
2,315	PUBLIC EMPLOYEES RETIREMENT SY	11/29/10	176815	11/30/10	1,922.69	41,401
23,067	MELANIE L WINE	11/29/10	176816	11/30/10	115.20	41,402
23,079	MARK STEWART	11/29/10	176818	11/30/10	50.00	41,404

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 11/19/10 - ENDING DATE: 12/16/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	12/01/10	177121	12/01/10	746.66	84
23,046	BUTCHER BEND LAGOON ASSOC	12/01/10	177134	12/01/10	661.12	41,406
2,313	WESBANCO BANK-PARKERSBURG	12/06/10	177479	12/06/10	726.18	85
2,313	WESBANCO BANK-PARKERSBURG	12/13/10	177860	12/13/10	829.84	86
2,101	U S POSTAL SERVICE	12/13/10	177929	12/14/10	126.84	41,407
1,307	MUNICIPAL BOND COMMISSION	12/14/10	177977	12/15/10	17,135.31	87
106	ALLEGHENY POWER	12/14/10	177958	12/15/10	34.21	41,408
133	AUTO ZONE	12/14/10	177960	12/15/10	104.55	41,409
275	BP	12/14/10	177964	12/15/10	639.46	41,410
360	CUTLIP-WARNER DEVELOPMENT CO	12/14/10	177966	12/15/10	575.00	41,411
401	DISCOUNT INDUSTRIAL SUPPLY COR	12/14/10	177967	12/15/10	90.33	41,412
438	DOMINION HOPE	12/14/10	177968	12/15/10	78.32	41,413
486	ERICK CLINE	12/14/10	177969	12/15/10	7.59	41,414
600	FASTENERS & SUPPLY INC	12/14/10	177970	12/15/10	147.70	41,415
904	INNOVATIVE BUSINESS PRODUCTS	12/14/10	177971	12/15/10	24.49	41,416
1,200	LOWE'S	12/14/10	177972	12/15/10	144.14	41,417
1,301	MISS UTILITY OF WV INC	12/14/10	177973	12/15/10	12.32	41,418
1,302	MINERAL WELLS PSD	12/14/10	177974	12/15/10	714.71	41,419
1,302	MINERAL WELLS PSD	12/14/10	177975	12/15/10	416.67	41,420
1,500	OHIO VALLEY MUFFLER & BRAKE	12/14/10	177985	12/15/10	370.38	41,422
2,002	TAYLOR'S DISPOSAL INC	12/14/10	177989	12/15/10	22.56	41,425
2,005	C I THORNBURG	12/14/10	177990	12/15/10	506.00	41,426
2,039	TELEPAGE	12/14/10	177994	12/15/10	7.16	41,427
2,044	TRACTOR SUPPLY CREDIT PLAN	12/14/10	177995	12/15/10	42.40	41,428
2,045	WEST VIRGINIA LABOR LAW	12/14/10	177996	12/15/10	22.90	41,429
2,200	CARDMEMBER SERVICES	12/14/10	178001	12/15/10	116.13	41,431
2,306	WATER ENVIRONMENTAL TESTING	12/14/10	178002	12/15/10	572.00	41,432
2,308	PEIA	12/14/10	178007	12/15/10	2,276.61	41,433
2,312	WESBANCO BANK-PARKERSBURG	12/14/10	178008	12/15/10	1,378.38	41,434
23,012	CECIL I WALKER MACHINERY CO	12/14/10	178017	12/15/10	218.00	41,436
23,043	AUTO FLEET & INDUSTRIAL SUPPLY	12/14/10	178018	12/15/10	25.60	41,437
23,047	RETIREE HEALTH BNFT TRST FUND	12/14/10	178019	12/15/10	459.26	41,438
23,081	PITNEY BOWES	12/14/10	178020	12/15/10	200.00	41,439
23,085	AULICK CHEMICAL SOLUTIONS, INC	12/14/10	178021	12/15/10	600.00	41,440
1,302	MINERAL WELLS PSD	12/16/10	178089	12/16/10	55.78	41,441
	CONSOLIDATED BANK ACCOUNT				51,298.39	69 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3025	Todd R. Anderson	\$518.21	11/26/2010
3026	Dennis R. Brown	\$363.66	11/26/2010
3027	William H. Byers, Jr.	\$471.51	11/26/2010
3028	Cathy J. Dyer	\$541.11	11/26/2010
3029	Linda K. Watson	\$387.27	11/26/2010
3030	Darin L. Crites	\$317.60	11/26/2010
3031	Nellie B. Radcliff	\$367.25	11/26/2010
3032	Mark A. Dennis	\$346.29	11/26/2010
3033	Todd R. Anderson	\$518.22	12/3/2010
3034	Dennis R. Brown	\$513.16	12/3/2010
3035	William H. Byers, Jr.	\$555.00	12/3/2010
3036	Cathy J. Dyer	\$541.11	12/3/2010
3037	Linda K. Watson	\$387.27	12/3/2010
3038	Darin L. Crites	\$304.05	12/3/2010
3039	Nellie B. Radcliff	\$327.52	12/3/2010
3040	Mark A. Dennis	\$346.29	12/3/2010
3041	Todd R. Anderson	\$529.22	12/10/2010
3042	Dennis R. Brown	\$371.24	12/10/2010
3043	William H. Byers, Jr.	\$542.20	12/10/2010
3044	Cathy J. Dyer	\$541.11	12/10/2010
3045	Linda K. Watson	\$387.28	12/10/2010
3046	Darin L. Crites	\$298.78	12/10/2010
3047	Nellie B. Radcliff	\$327.51	12/10/2010
3048	Mark A. Dennis	\$346.31	12/10/2010
3049	Todd R. Anderson	\$620.99	12/17/2010
3050	Dennis R. Brown	\$460.46	12/17/2010
3051	William H. Byers, Jr.	\$607.95	12/17/2010
3052	Cathy J. Dyer	\$627.89	12/17/2010
3053	Linda K. Watson	\$491.05	12/17/2010
3054	Darin L. Crites	\$381.76	12/17/2010
3055	Nellie B. Radcliff	\$427.30	12/17/2010
3056	Mark A. Dennis	\$450.07	12/17/2010

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
NOVEMBER 19, 2010 – DECEMBER 16, 2010**

1. Fax dated November 18, 2010, to Wilbur Marks, McCarthy Realty, from Cathy Dyer, Office Manager, attaching an application for service.
2. Copy of letter dated November 19, 2010, to Virginia McDonald, RUS, from Cathy Dyer, Office Manager, enclosing (2) two copies of Requisition No. 11 for the Misc. Water System Improvement Project.
3. Fax dated November 19, 2010, to Community Resources, from Cathy Dyer, Office Manager, attaching a billing amount due for Jessica Stottlemire.
4. Copy of letter dated November 19, 2010, to Steven Hardman, Bowles Rice, from Cathy Dyer, Office Manager, regarding information for a general water and sewer rate increase.
5. Fax dated November 19, 2010, to Wirt County Journal, from Mineral Wells PSD, requesting notice to be inserted in the Journal of a Special Board Meeting to be held December 2, 2010.
6. Fax dated November 19, 2010, to Jackson Herald Newspaper, from Mineral Wells PSD, requesting notice to be inserted in the paper of a Special Board Meeting to be held December 2, 2010.
7. Fax dated November 19, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, requesting notice to be inserted in the paper of a Special Board Meeting to be held December 2, 2010.
8. United Bankruptcy Court for the Eastern District of Virginia Richmond Division, regarding Movie Gallery.
9. Copy of letter dated November 22, 2010, to Marty Seufer, Wood County Commission, from Cathy Dyer, Office Manager, enclosing an approved copy of the Minutes of the Regular Board Meeting held October 21, 2010.
10. Letter dated November 22, 2010, to Todd Anderson, Operations Manager, from Kathy Lough, REIC, regarding 4 samples received on 11/10/2010 for analyses.
11. Invoice in the amount of \$12.90 for the West Virginia Division of Highways for permit no.-03-10-0286.
12. Alarm System Final Test and Inspection Certificate from Advanced Alarm Technologies.
13. E-mail dated November 24, 2010, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, attaching automatic reminder of monthly deposits coming due.
14. Letter dated November 23, 2010, to Mineral Wells Public Service District, from Renee Shotwell, Bill Bailey Insurance Agency, advising that Brickstreet Workers' Compensation policy is coming up for renewal.

**Mineral Wells PSD
List of Correspondence
December 16, 2010
Page 2**

15. Letter dated November 22, 2010, to Mineral Wells PSD, from Virginia McDonald, RUS, advising that project funds in the amount of \$8,400.00 were ordered on November 22, 2010.
16. Fax dated November 29, 2010, to HD Supply, from Mineral Wells Public Service District, attaching sheet for a locking device needed.
17. Neptune Now, Fall 2010, Volume 05, Issue 02.
18. E-mail dated November 29, 2010, to Cathy Dyer, Office Manager, from Vickie Young, Public Service Commission, attaching tariff issued October 12, 2010, effective for all bills issued on or after September 20, 2010.
19. Copy of letter dated November 29, 2010, to Stacy, WVBPH/OEHS, from Todd Anderson, Operations Manager, enclosing test results from REIC of samples taken November 1, 2010 and November 9, 2010.
20. CPA Client Bulletin, Suttle & Stalnaker, December 2010.
21. Fax dated December 1, 2010, to Jennifer, RUS, from Cathy Dyer, attaching October 2010 Statement for the 2009 Water Systems Improvement Project.
22. Copy of letter dated December 1, 2010, to Appalachian Software, Inc., from Cathy Dyer, enclosing 2 checks in the amounts of \$7,349.00 and \$4,803.38 for one half of the new computers and software.
23. Signed Requisition No. 11, dated November 18, 2010 in the amount of \$18,641.73.
24. Fax dated December 1, 2010, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for non payment.
25. Retire Service Request for the Old Subway, Rapp's Chevron and the residence at 1136 Elizabeth Pike.
26. Fax dated December 1, 2010, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the month of November 2010.
27. Letter from Mountwest Community & Technical College regarding Water and Wastewater Treatment Operator Program.
28. Letter dated November 30, 2010, to Mineral Wells Public Service District, from Virginia McDonald, RUS, stating the remaining funds associated with the Water System Improvement Project has been disbursed and can be closed.
29. E-mail dated December 03, 2010, to Mineral Wells PSD, from PEIA, stating the 2010 PEIA billing has been posted to the Web Contributions System.

**Mineral Wells PSD
List of Correspondence
December 16, 2010
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30. Bacteriological Examination of Water from Public Water Distribution System for November 2010.
31. Fax dated December 3, 2010, to Virginia McDonald, RUS, from Cathy Dyer, Office Manager, attaching November 2010 bank statement.
32. Fax dated December 7, 2010, to James Cooper, Tri State, from Cathy Dyer, attaching Tax Exemption Certificate.
33. Copy of letter dated December 7, 2010, to Amanda Bias, from Cathy Dyer, regarding a check the District received back in the amount of \$75.00 marked non sufficient funds.
34. Copy of letter dated December 7, 2010, to Anika Wigal, from Cathy Dyer, regarding a check the District received back in the amount of \$105.78 marked non sufficient funds.
35. Letter dated November 29, 2010, to Cathy Dyer, from Vickie L. Priddy, Public Service Commission, enclosing six copies of tariff P.S.C. WV No 12 reflecting rates and charges approved by Commission Order on September 29, 2010.
36. Copy of letter dated December 7, 2010, to Vickie L. Priddy, Public Service Commission, from Cathy Dyer, enclosing (6) six copies of Mineral Wells PSD Tariff No. 12.
37. Letter dated November 30, 2010, to Mineral Wells PSD, from George Blum, Cerrone Associates, regarding video inspection of the existing 8" and larger sewers as part of the Sewer System Evaluation Survey phase of the project.
38. Information – Mineral Wells Public Service District, Imperial Pointe Slopes (8" PVC) MI10-28S, December 2010.
39. E-mail dated December 6, 2010, to Mineral Wells PSD, from WesBanco, regarding Holiday Transaction cut off times.
40. Fax dated December 7, 2010, to Todd Anderson, Operations Manager, from Manning Frymier, Cerrone Associates, regarding Wastewater Lagoons Compliance Issues for November 2010.
41. National Pollutant Discharge Elimination System, Discharge Monitoring Report, State of West Virginia Rural Water Association Virginia, for the month of November 2010.
42. Billing reprint for Brenda Pence re-mailed.
43. Fax dated December 8, 2010, to Nancy Simmons, DHHR, from Cathy Dyer, attaching letter regarding Thomas Carpenter owes \$25.00 for a re-connect fee.
44. E-mail dated December 8, 2010, to Mineral Wells Public Service District, from Public Service Commission, stating Water Tariff No. 12 effective on and after September 29, 2010.

**Mineral Wells PSD
List of Correspondence
December 16, 2010
Page 4**

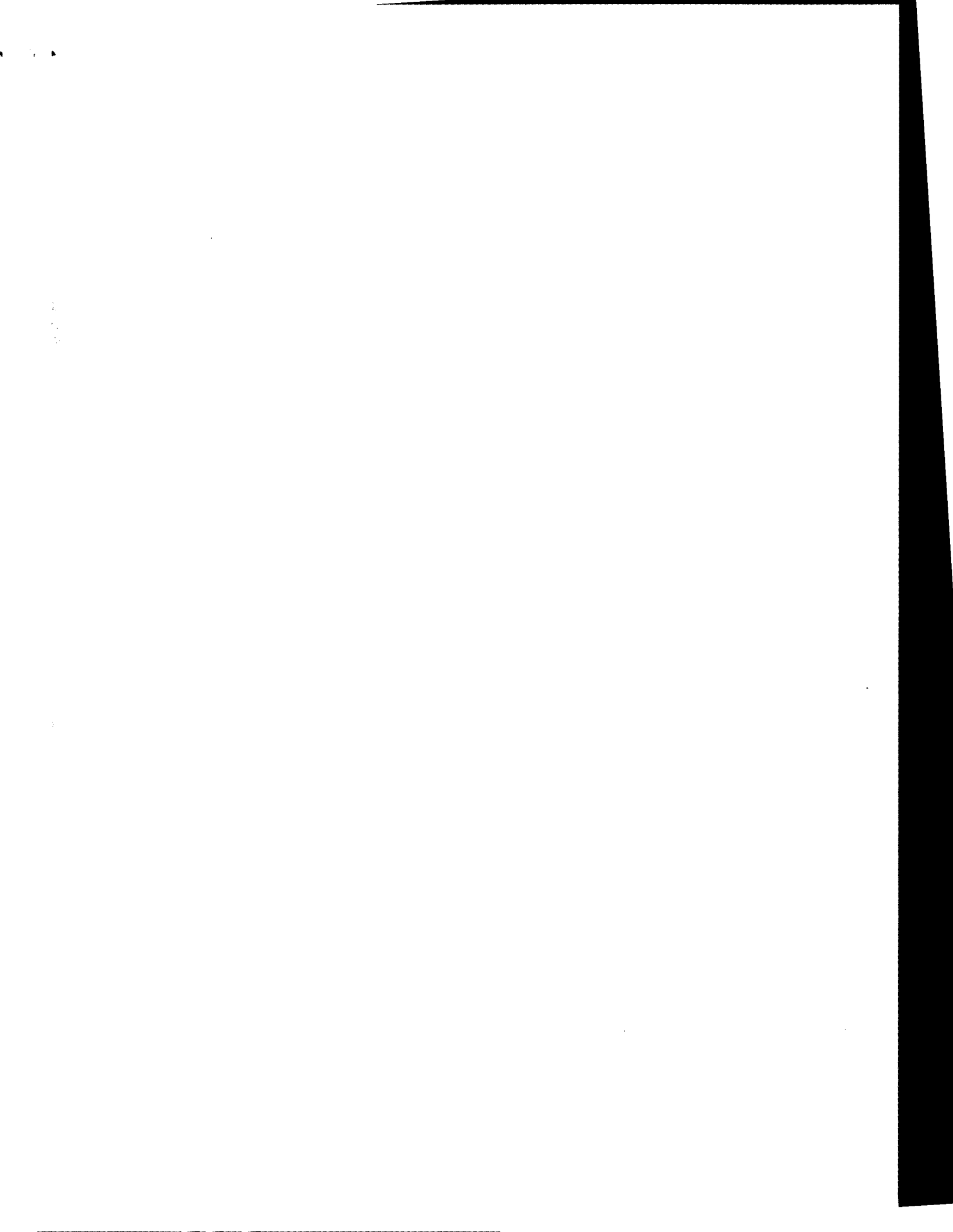
45. Letter dated November 12, 2010, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, regarding Pond Creek Water Extension Project.
46. Exemption Certificate dated December 9, 2010 to Trombold Equipment Co. Inc.
47. E-mail dated December 8, 2010, to Mineral Wells PSD, from PEIA, regarding changes to the website.
48. E-mail dated December 8, 2010, to Mineral Wells PSD, from PEIA, regarding Living Will/Advance Directive affidavits.
49. 2010 Package 1096.
50. The West Virginia Environmental Training Center presents, Class I Wastewater Math Prep, Class I Wastewater Certification, I-S Certification and HAU Certification Training.
51. Exemption Certificate dated December 9, 2010, to Tractor Supply Credit Plan.
52. Invoice dated December 9, 2010, to Liberty Truck Stop, from Mineral Wells PSD, in the amount of \$140.00 for Oil & Grease sampling.
53. Invoice dated December 9, 2010, to Wal-mart Stores, from Mineral Wells PSD, in the amount of \$65.00 for Oil & Grease sampling.
54. Invoice dated December 9, 2010, to Pepsi Cola, from Mineral Wells PSD, in the amount of \$65.00 for Oil & Grease sampling.
55. Copy of letter dated December 9, 2010, to Betsy Moore, from Cathy Dyer, Office Manager, regarding a check in the amount of \$116.19 the District received back marked non sufficient funds.
56. Mineral Wells PSD, Wastewater System Improvements Project Schedule dated December 2, 2010.
57. E-mail dated December 10, 2010, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, attaching office contact and field contact names and phone numbers for the I-77 & Rt 14 South Interchange Utility Relocation.
58. Fax dated December 10, 2010, to Parkersburg News & Sentinel, from Mineral Wells Public Service District, requesting to insert notice of the Regular Board Meeting to be held December 16, 2010.
59. Fax dated December 10, 2010, to Jackson Herald Newspaper, from Mineral Wells PSD, requesting to insert notice of the Regular Board Meeting to be held December 16, 2010.
60. Fax dated December 10, 2010, to Wirt County Journal, from Mineral Wells PSD, requesting to insert notice of the Regular Board Meeting to be held December 16, 2010.

**Mineral Wells PSD
List of Correspondence
December 16, 2010
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61. Copy of letter dated December 10, 2010, to Joseph Vincent, from Cathy Dyer, regarding a check in the amount of \$131.30 the District received back marked non sufficient funds.
62. ****Copy of Tariff issued October 12, 2010, effective for all bills issued on or after September 29, 2010, PSC No. 12.
63. United States Bankruptcy Court for the Southern District of West Virginia, regarding Scott James Feathers, Chapter 7.
64. Statement from Mineral Wells VFD stating 1000 gallons of water was used for fire fighting and 0 gallons of water was used for training purposes for the month of November 2010.
65. Fax dated December 13, 2010, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD to be held at Lubeck PSD on December 15, 2010 at 12:00.
66. West Virginia Rural Water Association, Infrastructure Council Report Newsletter, Vol. 15, Issue 12, December 13, 2010.
67. Memo to Water System Chief Operator, from Joseph Motus, Engineering Technician, regarding emergency generators.
68. Copy of letter dated December 13, 2010, to Joseph Motus, West Virginia Dept of Health & Human Resources, enclosing Emergency Generator Questionnaires.
69. Christmas Greeting from GPP of West Virginia.
70. Business Credit Notification from Dun & Bradstreet Credibility Corp.
71. Letter dated December 14, 2010, to Mineral Wells PSD, from Debbie Britt, West Virginia Rural Water Association, regarding the voting membership dues for this year are due for renewal on February 1, 2011.
72. Copy of letter dated December 14, 2010, to Larry Moore, WV Department of Transportation, from Todd Anderson, Operations Manager, enclosing four copies of the following; utility agreement, estimate of utility costs and an engagement letter with Cerrone Associates, Inc., regarding the Rt 14 South Interchange Project.
73. E-mail dated December 9, 2010, to Cathy Dyer, from Manning Frymier, Cerrone Associates, regarding the engagement letter and DOH form for the Rt 14 South Interchange Project.
74. Copy of letter dated December 14, 2010, to WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, from Linda Watson, enclosing a copy of the Discharge Monitoring Report for November 2010, the Discharge Monitoring Report for Liberty Truck Stop for November, as well as the quarterly DMR's for the Pepsi Bottling Group and Walmart Car Care Center.

**Mineral Wells PSD
List of Correspondence
December 16, 2010
Page 6**

75. Copy of letter dated December 14, 2010, to Manning Frymier, Cerrone Associates, from Linda Watson, enclosing a copy of the Discharge Monitoring Report for November 2010, the Discharge Monitoring Report for Liberty Truck Stop for November, as well as the quarterly DMR's for the Pepsi Bottling Group and Walmart Car Care Center.
76. Copy of letter dated December 14, 2010, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the Discharge Monitoring Report for November 2010, the Discharge Monitoring Report for Liberty Truck Stop for November, as well as the quarterly DMR's for the Pepsi Bottling Group and Walmart Car Care Center.
77. Copy of letter dated December 14, 2010, to Cindy Musser & John King, West Virginia Department of Environmental Protection & Natural Resources, from Linda Watson, enclosing a copy of the Discharge Monitoring Report for November 2010, the Discharge Monitoring Report for Liberty Truck Stop for November, as well as the quarterly DMR's for the Pepsi Bottling Group and Walmart Car Care Center.
78. Confirmation numbers from the WV Municipal Bond Commission Bond Commission for monthly payments totaling \$26,239.78.
79. Copy of letter dated December 14, 2010, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits were made to the Municipal Bond Commission in the amounts of \$811.69 and \$175.90 for the Water System Revenue Bonds, Series 2004.
80. Copy of letter dated December 14, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the Municipal Bond Commission in the amount of \$2,288.88 for the Sewage System Revenue Bonds, Series 2003.
81. Copy of letter dated December 14, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the Municipal Bond Commission in the amount of \$5,688.40 for the Sewage System Revenue Bonds, Series 1995.



Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

FILE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(960,000.00)	(400,000.00)	(80,858.95)	101.07	(428,407.62)	44.62	531,592.38
METERED SALES-COMMERCIAL	1 461 200 00	(189,000.00)	(78,750.00)	(15,989.29)	101.51	(78,413.17)	41.48	110,586.83
METERED SALES-INDUSTRIAL	1 461 300 00	(2,600.00)	(1,083.30)	(220.01)	101.54	(2,780.95)	106.95	(180.95)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(700.00)	(291.65)	(53.52)	91.75	(264.72)	37.81	435.28
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1152,300.00)	(480,124.95)	(97,121.77)	101.14	(509,866.46)	44.24	642,433.54
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(20,000.00)	(8,333.30)	(1,732.38)	103.94	(9,658.76)	48.29	10,341.24
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(1,250.00)	(50.00)	20.00	(5,494.85)	183.16	(2,494.85)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(1,248.00)	(520.00)	.00		(196.00)	15.70	1,052.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,083.30)	(416.67)	100.00	(1,666.68)	33.33	3,333.32
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(3,750.00)	(872.56)	116.34	(4,495.81)	49.95	4,504.19
TOTAL OTHER REVENUES		(38,248.00)	(15,936.60)	(3,071.61)	96.36	(21,512.10)	56.24	16,735.90
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1190,548.00)	(496,061.55)	(100,193.38)	100.98	(531,378.56)	44.63	659,169.44

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	425,000.00	177,083.30	32,507.25	91.78	152,132.36	35.79	(272,867.64)
TOTAL SOURCE OF SUPPLY		425,000.00	177,083.30	32,507.25	91.78	152,132.36	35.79	(272,867.64)
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	2,500.00	586.16	117.23	2,634.09	43.90	(3,365.91)
PUMPING LABOR	1 624 000 00	6,500.00	2,708.30	264.48	48.82	1,394.97	21.46	(5,105.03)
PUMPING EXPENSES	1 624 001 00	7,000.00	2,916.65	159.53	27.34	1,132.83	16.18	(5,867.17)
TOTAL OPERATION		19,500.00	8,124.95	1,010.17	62.16	5,161.89	26.47	(14,338.11)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	250.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	1,583.30	313.00	98.84	1,288.35	33.90	(2,511.65)
TOTAL MAINTENANCE		4,400.00	1,833.30	313.00	85.36	1,288.35	29.28	(3,111.65)
TOTAL PUMPING		23,900.00	9,958.25	1,323.17	66.43	6,450.24	26.98	(17,449.76)
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	22,000.00	9,166.65	1,476.25	80.52	9,538.21	43.35	(12,461.79)
METER EXPENSE	1 663 000 00	17,000.00	7,083.30	1,004.70	70.92	2,812.99	16.54	(14,187.01)
TOTAL OPERATION		39,000.00	16,249.95	2,480.95	76.33	12,351.20	31.66	(26,648.80)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	1,458.30	205.30	70.39	566.42	16.18	(2,933.58)
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	10,416.65	1,777.30	85.31	11,939.45	47.75	(13,060.55)
MAINTENANCE OF SERVICES T & D	1 675 000 00	20,000.00	8,333.30	3,034.99	182.10	14,694.33	73.47	(5,305.67)
MAINTENANCE OF METERS T & D	1 676 000 00	1,700.00	708.30	.00		192.58	11.32	(1,507.42)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	500.00	208.30	.00		1,773.21	354.64	1,273.21
TOTAL MAINTENANCE		50,700.00	21,124.85	5,017.59	118.75	29,165.99	57.52	(21,534.01)
TOTAL TRANS. & DISTRIBUTION		89,700.00	37,374.80	7,498.54	100.31	41,517.19	46.28	(48,182.81)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

FILE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	6,000.00	2,500.00	503.10	100.62	2,400.83	40.01	(3,599.17)
BILLING & COLLECTING - LABOR	1 903 100 00	28,000.00	11,666.65	2,725.86	116.82	12,401.17	44.28	(15,598.83)
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	2,083.30	406.11	97.46	3,042.16	60.84	(1,957.84)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	1,250.00	.00		.00		(3,000.00)
TOTAL CUSTOMER SERVICE EXPENS		42,000.00	17,499.95	3,635.07	103.85	17,844.16	42.48	(24,155.84)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	48,000.00	20,000.00	4,071.30	101.78	20,969.54	43.68	(27,030.46)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	700.00	291.65	.00		.00		(700.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	32,000.00	13,333.30	5,154.12	193.27	10,069.55	31.46	(21,930.45)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,800.00	2,833.30	.00		6,720.00	98.82	(80.00)
ATTORNEY	1 923 001 00	600.00	250.00	.00		177.88	29.64	(422.12)
PROPERTY INSURANCE	1 924 000 00	16,000.00	6,666.65	4,755.34	356.65	8,790.94	54.94	(7,209.06)
INJURIES & DAMAGES	1 925 000 00	600.00	250.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	.00		204.11		204.11
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	20,833.30	2,912.27	69.89	16,372.37	32.74	(33,627.63)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	.00	.00	431.52		2,444.11		2,444.11
EMPLOYEE VACATION PAY	1 926 300 00	9,350.00	3,895.80	236.40	30.34	3,914.95	41.87	(5,435.05)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,600.00	3,166.65	726.24	114.67	2,059.44	27.09	(5,540.56)
EMPLOYEES SICK PAY	1 926 500 00	7,600.00	3,166.65	94.80	14.96	968.09	12.73	(6,631.91)
'PLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	166.65	.00		77.04	19.26	(322.96)
MP TIME	1 926 700 00	2,000.00	833.30	205.40	123.24	799.60	39.98	(1,200.40)
OPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	14,583.30	2,671.20	91.58	10,684.80	30.52	(24,315.20)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,000.00	1,666.65	.00		.00		(4,000.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	4,000.00	1,666.65	1,542.73	462.82	4,085.51	102.13	85.51
TOTAL OPERATION		224,650.00	93,603.85	22,801.32	121.79	88,337.93	39.32	(136,312.07)
MAINTENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	118.01		619.01		619.01
TRANSPORTATION EXPENSES	1 933 000 00	13,000.00	5,416.65	1,148.88	106.05	6,009.15	46.22	(6,990.85)
ADMINISTRATIVE & GENERAL								
TOTAL OPERATION & MAINTENANCE		818,250.00	340,936.80	69,032.24	101.23	312,910.04	38.24	(505,339.96)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

FILE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	282,000.00	117,500.00	24,810.00	105.57	124,050.00	43.98	(157,950.00)
FICA EXPENSE	1 408 100 00	13,500.00	5,625.00	850.18	75.57	4,703.01	34.83	(8,796.99)
TOTAL OPERATING EXPENSES		1113,750.00	464,061.80	94,692.42	102.02	441,663.05	39.65	(672,086.95)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,700.00)	(708.30)	(51.78)	36.55	(497.30)	29.25	1,202.70
INTEREST ON LONGTERM DEBT	1 427 000 00	190,000.00	79,166.65	17,580.00	111.03	87,900.00	46.26	(102,100.00)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	83.30	24.59	147.59	79.51	39.75	(120.49)
TOTAL OTHER INCOME & DEDUCTIO		188,500.00	78,541.65	17,552.81	111.74	87,482.21	46.40	(101,017.79)
NET INCOME		111,702.00	46,541.90	12,051.85	129.47	(2,233.30)	1.99-	(113,935.30)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

FILE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(480,000.00)	(200,000.00)	(40,145.88)	100.36	(213,087.60)	44.39	266,912.40
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(172,000.00)	(71,666.65)	(14,739.92)	102.83	(77,449.83)	45.02	94,550.17
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(900.00)	(375.00)	(86.20)	114.93	(424.39)	47.15	475.61
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(2,400.00)	(1,000.00)	(163.34)	81.67	(2,408.89)	100.37	(8.89)
BUTCHER BEND SEWER	2 605 000 00	(250.00)	(104.15)	(5.98)	28.70	36.05	14.42	286.05
TOTAL SALES OF SEWER SERVICE		(655,550.00)	(273,145.80)	(55,141.32)	100.93	(293,334.66)	44.74	362,215.34
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(5,416.65)	(952.20)	87.89	(5,378.80)	41.37	7,621.20
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(250.00)	.00		(100.00)	16.66	500.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(5,666.65)	(952.20)	84.01	(5,478.80)	40.28	8,121.20
TOTAL REVENUES		(669,150.00)	(278,812.45)	(56,093.52)	100.59	(298,813.46)	44.65	370,336.54
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
INT SERVICE CONN & TRAP	2 705 100 00	6,000.00	2,500.00	163.14	32.62	1,252.38	20.87	(4,747.62)
INT COLLECT & TRANS MAINS	2 705 200 00	13,000.00	5,416.65	2,516.82	232.32	4,891.50	37.62	(8,108.50)
TOTAL COLLECTING EXPENSES		19,000.00	7,916.65	2,679.96	169.26	6,143.88	32.33	(12,856.12)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 722 000 00	9,000.00	3,750.00	601.22	80.16	2,737.58	30.41	(6,262.42)
POWER LIFT STATIONS	2 723 100 00	17,000.00	7,083.30	1,372.92	96.91	6,378.82	37.52	(10,621.18)
POWER GRINDER PUMPS	2 723 200 00	5,700.00	2,375.00	533.31	112.27	2,498.65	43.83	(3,201.35)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	11,000.00	4,583.30	750.81	81.90	4,034.46	36.67	(6,965.54)
MAINT STRUCTURES & IMPROV	2 726 000 00	750.00	312.50	.00		.00		(750.00)
MNT PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	10,416.65	1,588.66	76.25	6,496.19	25.98	(18,503.81)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	38,000.00	15,833.30	5,159.20	162.92	12,908.63	33.97	(25,091.37)
TOTAL PUMPING EXPENSES		106,450.00	44,354.05	10,006.12	112.79	35,054.33	32.93	(71,395.67)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

FILE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	7,083.30	920.21	64.95	6,188.73	36.40	(10,811.27)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	30,000.00	12,500.00	1,040.92	41.63	13,412.71	44.70	(16,587.29)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	8,333.30	.00		5,606.64	28.03	(14,393.36)
POWER EXPENSE-PLANT	2 743 300 00	45,000.00	18,750.00	5,555.17	148.13	25,490.61	56.64	(19,509.39)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,000.00	1,250.00	40.13	16.05	1,550.06	51.66	(1,449.94)
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	3,500.00	1,458.30	208.66	71.54	2,815.24	80.43	(684.76)
TOTAL TREATMENT & DISPOSAL		118,500.00	49,374.90	7,765.09	78.63	55,063.99	46.46	(63,436.01)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	5,900.00	2,458.30	503.10	102.32	2,424.23	41.08	(3,475.77)
BILLING & COLLECTING LABOR	2 783 100 00	23,000.00	9,583.30	2,064.51	107.71	9,703.64	42.18	(13,296.36)
BILLING & COLLECTING EXPENSE	2 783 200 00	6,000.00	2,500.00	434.69	86.93	3,306.80	55.11	(2,693.20)
TOTAL BILLING & COLLECTING		34,900.00	14,541.60	3,002.30	103.23	15,434.67	44.22	(19,465.33)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	30,000.00	12,500.00	2,467.28	98.69	12,856.36	42.85	(17,143.64)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	208.30	.00		.00		(500.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	20,500.00	8,541.65	2,570.99	150.49	5,234.02	25.53	(15,265.98)
SPECIAL SERVICES	2 795 000 00	8,000.00	3,333.30	.00		4,480.00	56.00	(3,520.00)
SPECIAL LEGAL SERVICES	2 796 000 00	500.00	208.30	.00		251.06	50.21	(248.94)
REGULATORY COMMISSION	2 797 000 00	2,600.00	1,083.30	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	12,500.00	5,208.30	3,170.23	304.34	5,860.63	46.88	(6,639.37)
INJURIES/DAMAGES	2 799 000 00	1,000.00	416.65	.00		.00		(1,000.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	416.65	.00		270.42	27.04	(729.58)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	41,000.00	17,083.30	3,051.08	89.30	14,553.74	35.49	(26,446.26)
EMPLOYEE BENEFIT BRICKSTEET	2 800 210 00	.00	.00	287.77		1,629.37		1,629.37
EMPLOYEES VACATION PAY	2 800 300 00	6,300.00	2,625.00	157.60	30.01	2,628.07	41.71	(3,671.93)
EMPLOYEES HOLIDAY PAY	2 800 400 00	5,700.00	2,375.00	484.16	101.92	1,372.96	24.08	(4,327.04)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	1,250.00	63.20	25.28	711.08	23.70	(2,288.92)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	208.30	.00		51.36	10.27	(448.64)
COMP TIME	2 800 700 00	1,500.00	625.00	150.10	120.08	574.35	38.29	(925.65)
REB/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	9,166.65	1,780.80	97.13	8,904.00	40.47	(13,096.00)
SCCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	2,000.00	1,112.53	278.13	2,448.34	51.00	(2,351.66)
INT GENERAL PROPERTY	2 802 000 00	5,000.00	2,083.30	.00		.00		(5,000.00)
UTS	2 803 000 00	5,000.00	2,083.30	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	9,500.00	3,958.30	765.95	96.75	4,006.28	42.17	(5,493.72)
COLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	833.30	.00		(230.85)	11.54-	(2,230.85)
TOTAL ADMINISTRATIVE & GEN EX		182,900.00	76,207.90	16,061.69	105.38	70,601.19	38.60	(112,298.81)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

FILE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		461,750.00	192,395.10	39,515.16	102.69	182,298.06	39.47	(279,451.94)
DEPRECIATION	2 503 000 00	300,000.00	125,000.00	25,125.00	100.50	125,625.00	41.87	(174,375.00)
DEPRECIATION EXPENSE	2 507 100 00	11,000.00	4,583.30	865.30	94.39	4,105.74	37.32	(6,894.26)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(416.65)	(47.45)	56.94	(249.25)	24.92	750.75
INTEREST ON LONG TERM DEBT	2 530 000 00	84,000.00	35,000.00	5,399.49	77.13	27,144.98	32.31	(56,855.02)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	41.65	24.19	290.39	69.65	69.65	(30.35)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,700.00	77,790.95	14,788.17	95.04	40,180.72	21.52	(146,519.28)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		186,700.00	77,790.95	14,788.17	95.04	40,180.72	21.52	(146,519.28)