

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, FEBRUARY 17, 2011, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Mark D. Stewart, Treasurer; Todd Anderson, Operations Manager, Cathy Dyer, Office Manager; Samantha McBride, Mr. Lett's assistant; John M. S. King, WVDEP.

No one from the public was present.

Mr. Lett made a motion to approve the Minutes of the January 20, 2011, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mrs. Dyer presented the Board a Petition for Sewer System Tariff Change per request of Camden Siegrist, Bowles Rice on the approval of Ingrid Ferrell, of the PSC. Mr. Lett made a motion of approve the Petition as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh, Mr. Lett and Mr. Stewart signed to Petition for Sewer System Tariff Change.

Mr. Anderson presented the Board with a line extension connecting the Mineral Wells District to the Lubeck District. Lubeck PSD will connect with Mineral Wells PSD on their Wadesville Line Extension Project. Mr. Cox will present drawings at the March Board meeting. Mr. Lett made a motion to approve connecting to Lubeck PSD. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with an increase of the company share of the employees WV Consolidated Public Retirement Board from 12.5% to 14.5% an increase of 2%. Mr. Lett made a motion to accept the increase as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for January 31, 2011, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed the following letters with the Board.

Letter #12 – PSC order effective January 21, 2011 security deposit interest rate is .25%.

MINERAL WELLS PSD
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Letter #14 & Letter #15 – PSC denied 30 Day Notice of Intent request, stating the District did not file Rule 42 exhibit, Diane Wolfe, Bowles Rice e-mailed back stating the

Rule 42 exhibit (130 was filed on January 14, 2011. The PSC said the District could file rate case on February 13, 2011.

Letter #35 – Letter to Select Pipeline Service requesting reimbursement of \$1,716.64 for the 8” waterline break.

Letter #37 – Letter to Harry Hutchinson, WVDOH requesting reimbursement of \$1,300.00 for engineering service of Cerrone Associates, Inc. in assisting in the Jack Stewart easement.

Letter #57 – E-mail from Diane Wolfe, Bowles Rice the water rate increase is now pending.

Mrs. Dyer presented to the Board the option of going thru the State of West Virginia allowing District customers to use debit and credit cards in making payments on-line. Mr. Lett made a motion to contact the state in setting up information website and online payments. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Anderson’s report was discussed in the executive session.

Mr. Lett made a motion that the meeting be recessed for an executive session at 5:15 p.m. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh recessed the meeting to an executive session at 5:15 p.m. After a brief discussion Mr. Lett made a motion to meet with Attorney George Zivkovich to discuss Imperial Pointe. Mr. Stewart seconded the motion. The motion passed unanimously.

The second executive session was not necessary.

Mr. King, WVDEP Office of Environmental Advocate, informed the Board of the seriousness of the Wastewater Treatment Plant pond erosion. Mr. King also, informed the Board of the excellent work and corporation of the District’s employees. Mr. Lett made a motion to contact Camden Siegrist, Bowles Rice to assist in obtaining funds from the sewer reserves to rip-rap the sewer ponds in advance of the Misc. Sewer System Improvement Project. Mr. Stewart seconded the motion. The motion passed unanimously.


Mr. King excused himself from the meeting at 6:25 p.m.

Mr. Radabaugh reconvened the meeting at 6.30 p.m.

All business having been discussed, Mr. Lett made a motion to adjourn. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service
Board of the Mineral Wells Public Service District,
Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
January 31, 2011**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 3,996.23
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	0.00
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>21,216.45</u>
Total in Checking Accounts:	\$ 25,212.68

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,196.77
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,194.57
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	35,089.33
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	12,215.26
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	12,275.61
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	26,671.16
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	33,863.25
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	11,943.43
Security Deposit Account	
WesBanco Bank - 1134.0	40,080.21
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	70,386.71
Pond Creek Area tap Fees	
WesBanco - Bank 1134.9	<u>8,404.53</u>
Total in Water Accounts:	\$ 290,320.83

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 12,745.58
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	12,877.06
Security Deposit Account	
WesBanco Bank - 2121.3	<u>30,300.15</u>
Total in Sewer Accounts:	\$ 55,922.79

Total All Finances - January 31, 2011 **\$ 371,456.30**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 January 31, 2011

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, DECEMBER 31, 2010 \$1,371.20

RECEIPTS:

Water Sales	\$97,593.38
Water Buffalo Sales	561.50
Reconnection Fees	450.00
Security Deposit Refunds	1526.68
Transfer funds ADT Security	1945.62
Transfer funds Dump Trailer	2,457.00
Rent from Sewer	416.67
2009 Wtr Impv Project Checking	15.96

Total Receipts: \$104,966.81

Total Cash Available: \$106,338.01

Expenditures:

Action Telecom	\$59.37
ADT Security Services	972.81
Allegheny Power	858.18
American Trailers	2457.00
At & T Mobility	161.38
Auto Fleet & Industrial Supply	13.55
BP Credit Card Company	800.17
Brickstreet Insurance Co	1092.30
Cardmember Services	105.72
Claywood Park PSD	36486.60
Cintas	269.35
Commissioner's Salaries	225.00
Cutlip Warner Development Co	1205.19
Dowler's Tractor Sales & Service	105.15
Fasteners & Supply Inc.	6.30
Frontier	154.36
Hank's Sales & Service Inc.	210.00
Hardman Supply Company	108.75
Lowe's	154.68
Melanie L. Wine	172.80
Mineral Wells PSD	746.87
Miss Utility of WV Inc.	22.35
Municipal Bond Commission	9104.47
Ohio Valley Muffler & Brake	56.34
Parkersburg Office Supply	162.39
PEIA	2557.76
Rural Development Admin 91-02	2112.00
Rural Development - USDA 91-03	3140.00
Rural Development - USDA 91-06	10040.00
Rural Development - USDA 91-09	3518.00
Rural Development - USDA 91-07	3325.00
Rural Development - USDA 91-11	2400.00
Salaries	7291.73
Somerville Fabricators Inc	65.00

Tractor Supply Credit Plan	22.60
US Postal Service	299.39
Water Environmental Testing	67.50
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1004.00
WesBanco Bank-Parkersburg- Payroll taxes	3083.63
WesBanco Bank-Parkersburg R&R	3146.17
WesBanco Bank-Deposit tickets	25.48
WV Retiree Health Benefit Trust Fund	518.65
WV Public Employees Retirement System	1970.82
WV State Tax Department	536.56
Security Deposit Refunds	682.41

Total Expenditures: \$ 102,341.78

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, January 31, 2011 \$3,996.23

Accounts Payable CI Thornburg \$ 2,862.28

Total Accounts Payable \$ 2,862.28

Total \$1,133.95

Borrowed Funds

2/10 Water System Improve Reserve	\$ 10,040.00
4/10 Water System Improve Reserve	\$ 10,040.00
4/10 Sams Creek/Chesterville Reserve	\$ 628.00
4/10 Rockport Reserve	\$ 3,325.00
6/10 Water System Improve Reserve	\$ 10,040.00
6/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
6/10 Rockport Reserve	\$ 3,325.00

Total Borrowed Funds \$ 40,538.00

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 January 31, 2011

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, DECEMBER 31, 2011 \$ 20,763.97

RECEIPTS:

Sewer Sales	\$56,142.68
Butcher Bend Lagoon Assoc	705.85
Security Deposit Refunds	1087.25
WalMart - oil & grease sampling	154.00
MBC - excess reserves	140.00
Transfer funds Dump Trailer	1638.00

Total Receipts: \$59,867.78

Total Cash Available: \$ 80,631.75

Expenditures:

Action Telecomm	\$39.58
ADT Security Services	648.54
At & T Mobility	107.60
Allegheny Power	5944.78
American Trailers	1638.00
Auto Fleet & Industrial Supply	9.03
BP Credit Card Company	533.45
Brickstreet Insurance Com	728.20
Butcher Bend Lagoon Assoc	653.14
C I Thornburg	4931.00
Cardmember Services	70.48
Cintas	179.60
Commissioner's Salaries	375.00
Fasteners & Supply Inc	4.20
Filtech, Inc	38.75
Frontier	672.41
Gene's Septic Tank Cleaning	225.00
Hank's Sales & Service Inc	140.00
Hardman Supply Company	21.86
Lowe's	230.57
Melanie L. Wine	115.20
Mineral Wells PSD	2036.83
Miss Utility of WV Inc.	14.90
McHenry Electric Co	629.68
Municipal Bond Commission	17135.31
New Way Carpet Cleaning	1307.95
Ohio Valley Muffler & Brake	37.56
Parkersburg Office Supply	108.25
PEIA	2217.81
Ron's Porta Johns, Inc.	410.00
Salaries	7194.36
Tractor Supply Credit Plan	15.07
Trimble & Associates	1125.00
US Postal Service	326.43
USA Blue Book	192.79

Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1304.53
WesBanco Bank-Parkersburg-Payroll Taxes	3088.41
WesBanco Bank-deposit tickets	16.98
Retiree Health Benefit Trust Fund	447.35
WV DEP	775.00
WV Public Employees Retirement System	1963.51
WV State Tax Department	537.44
WV State Emergency Response	100.00
Security Deposit Refunds	760.75

Total Expenditures: \$ 59,415.30

Balance in Sewer Revenue Fund Checking Account, \$ 21,216.45
WesBanco Bank, January 31, 2011

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 1/21/11 - ENDING DATE: 2/17/11 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	1/24/11	180629	1/24/11	760.06	97
23,087	AMERICAN TRAILERS	1/21/11	180352	1/24/11	2,457.00	41,525
2,101	U S POSTAL SERVICE	1/21/11	180409	1/24/11	299.39	41,526
145	ADT SECURITY SERVICES	1/24/11	180645	1/25/11	972.81	41,527
106	ALLEGHENY POWER	1/31/11	180921	1/31/11	858.18	41,528
309	CLAYWOOD PARK PSD	1/31/11	180925	1/31/11	36,486.60	41,529
314	AT&T MOBILITY	1/31/11	180927	1/31/11	152.69	41,530
486	WOODRIDGE ORIX LLC	1/31/11	180929	1/31/11	229.26	41,531
486	RYAN & KAYLYN BLEVINS	1/31/11	180931	1/31/11	70.37	41,533
486	ANTHONY & DIANA LINTHICUM	1/31/11	180933	1/31/11	70.40	41,535
486	HARVEY L & HELEN D HORNISH	1/31/11	180935	1/31/11	70.40	41,537
486	DARRELL AND KAREN HINZMAN	1/31/11	180937	1/31/11	70.40	41,539
486	JASON DOLLY	1/31/11	180939	1/31/11	70.38	41,541
486	GARY R MYERS	1/31/11	180940	1/31/11	70.39	41,542
491	DOWLER'S TRACTOR SALES & SERV	1/31/11	180941	1/31/11	59.09	41,543
832	HARDMAN SUPPLY COMPANY	1/31/11	180942	1/31/11	108.75	41,544
877	HANK'S SALES & SERVICE INC.	1/31/11	180943	1/31/11	210.00	41,545
1,204	JAMES R. LETT	1/31/11	180944	1/31/11	75.00	41,546
1,301	MISS UTILITY OF WV INC	1/31/11	180945	1/31/11	22.35	41,547
1,500	OHIO VALLEY MUFFLER & BRAKE	1/31/11	180950	1/31/11	49.14	41,551
1,604	PARKERSBURG OFFICE SUPPLY	1/31/11	180952	1/31/11	162.39	41,552
1,805	RURAL DEVELOPMENT ADMN.	1/31/11	180956	1/31/11	5,252.00	41,553
1,806	ROY L RADABAUGH	1/31/11	180957	1/31/11	75.00	41,554
1,843	CINTAS CORPORATION J67	1/31/11	180958	1/31/11	213.74	41,555
2,314	WV DEPT OF TAX & REVENUE	1/31/11	180966	1/31/11	536.56	41,557
2,315	PUBLIC EMPLOYEES RETIREMENT SY	1/31/11	180967	1/31/11	1,970.82	41,558
23,067	MELANIE L WINE	1/31/11	180970	1/31/11	172.80	41,560
23,079	MARK STEWART	1/31/11	180971	1/31/11	75.00	41,561
23,088	DEA OSBORNE-SMITH	1/31/11	180972	1/31/11	19.24	41,562
360	CUTLIP-WARNER DEVELOPMENT CO	1/31/11	180994	1/31/11	1,205.19	41,563
23,005	WESBANCO BANK, INC.	1/31/11	180998	1/31/11	1,530.31	41,565
2,313	WESBANCO BANK-PARKERSBURG	2/02/11	181205	2/02/11	792.46	98
2,313	WESBANCO BANK-PARKERSBURG	2/07/11	181636	2/07/11	672.13	99
145	ADT SECURITY SERVICES	2/10/11	181774	2/10/11	972.81	41,567

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 1/21/11 - ENDING DATE: 2/17/11 **

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BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/14/11	182036	2/14/11	786.58	101
1,307	MUNICIPAL BOND COMMISSION	2/14/11	182203	2/15/11	9,104.47	104
124	AT&T - STATE CALLING SERVICE	2/14/11	182183	2/15/11	5.51	41,571
133	AUTO ZONE	2/14/11	182184	2/15/11	80.34	41,572
153	ACTION TELECOMM	2/14/11	182186	2/15/11	51.00	41,573
275	BP	2/14/11	182188	2/15/11	1,010.42	41,575
300	CERRONE ASSOCIATES INC	2/14/11	182189	2/15/11	5,428.29	41,576
438	DOMINION HOPE	2/14/11	182193	2/15/11	328.62	41,577
486	BERNARD MULINEX	2/14/11	182197	2/15/11	7.04	41,581
486	ROGER D JONES	2/14/11	182198	2/15/11	100.00	41,582
600	FASTENERS & SUPPLY INC	2/14/11	182199	2/15/11	29.00	41,583
877	HANK'S SALES & SERVICE INC.	2/14/11	182201	2/15/11	137.40	41,585
1,200	LOWE'S	2/14/11	182202	2/15/11	265.04	41,586
1,500	OHIO VALLEY MUFFLER & BRAKE	2/14/11	182210	2/15/11	19.77	41,587
1,843	CINTAS CORPORATION J67	2/14/11	182211	2/15/11	54.44	41,588
2,002	TAYLOR'S DISPOSAL INC	2/14/11	182213	2/15/11	34.37	41,590
2,005	C I THORNBURG	2/14/11	182215	2/15/11	3,903.12	41,591
2,039	TELEPAGE	2/14/11	182222	2/15/11	10.74	41,592
2,200	CARDMEMBER SERVICES	2/14/11	182227	2/15/11	459.92	41,593
2,306	WATER ENVIRONMENTAL TESTING	2/14/11	182229	2/15/11	67.50	41,595
2,308	PEIA	2/14/11	182232	2/15/11	2,353.83	41,596
2,373	WESBANCO BANK-PARKERSBURG	2/14/11	182234	2/15/11	1,828.00	41,598
23,047	RETIREE HEALTH BNFT TRST FUND	2/14/11	182242	2/15/11	476.73	41,600
2,106	USDA-RURAL DEVELOPMENT	2/15/11	182306	2/15/11	10,040.00	41,603
2,205	FRONTIER	2/15/11	182309	2/15/11	161.21	41,604
2,106	USDA-RURAL DEVELOPMENT	2/17/11	182403	2/17/11	9,243.00	41,605
	CONSOLIDATED BANK ACCOUNT				102,799.45	60 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

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101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	1/24/11	180629	1/24/11	970.84	97
23,087	AMERICAN TRAILERS	1/21/11	180352	1/24/11	1,638.00	41,525
2,101	U S POSTAL SERVICE	1/21/11	180409	1/24/11	199.59	41,526
145	ADT SECURITY SERVICES	1/24/11	180645	1/25/11	648.54	41,527
106	ALLEGHENY POWER	1/31/11	180921	1/31/11	5,944.78	41,528
314	AT&T MOBILITY	1/31/11	180927	1/31/11	101.80	41,530
486	WOODRIDGE ORIX LLC	1/31/11	180930	1/31/11	168.11	41,532
486	RYAN & KAYLYN BLEVINS	1/31/11	180932	1/31/11	54.29	41,534
486	ANTHONY & DIANA LINTHICUM	1/31/11	180934	1/31/11	54.30	41,536
486	HARVEY L & HELEN D HORNISH	1/31/11	180936	1/31/11	54.31	41,538
486	DARRELL AND KAREN HINZMAN	1/31/11	180938	1/31/11	54.31	41,540
832	HARDMAN SUPPLY COMPANY	1/31/11	180942	1/31/11	21.86	41,544
877	HANK'S SALES & SERVICE INC.	1/31/11	180943	1/31/11	140.00	41,545
1,204	JAMES R. LETT	1/31/11	180944	1/31/11	125.00	41,546
1,301	MISS UTILITY OF WV INC	1/31/11	180945	1/31/11	14.90	41,547
1,302	MINERAL WELLS PSD	1/31/11	180946	1/31/11	790.02	41,548
1,302	MINERAL WELLS PSD	1/31/11	180947	1/31/11	416.67	41,549
1,306	MCHENRY ELECTRIC CO INC	1/31/11	180949	1/31/11	629.68	41,550
1,500	OHIO VALLEY MUFFLER & BRAKE	1/31/11	180950	1/31/11	32.76	41,551
1,604	PARKERSBURG OFFICE SUPPLY	1/31/11	180952	1/31/11	108.25	41,552
1,806	ROY L RADABAUGH	1/31/11	180957	1/31/11	125.00	41,554
1,843	CINTAS CORPORATION J67	1/31/11	180958	1/31/11	142.52	41,555
2,109	USA BLUE BOOK	1/31/11	180965	1/31/11	192.79	41,556
2,314	WV DEPT OF TAX & REVENUE	1/31/11	180966	1/31/11	537.44	41,557
2,315	PUBLIC EMPLOYEES RETIREMENT SY	1/31/11	180967	1/31/11	1,963.51	41,558
23,063	FILTECH, INC	1/31/11	180969	1/31/11	38.75	41,559
23,067	MELANIE L WINE	1/31/11	180970	1/31/11	115.20	41,560
23,079	MARK STEWART	1/31/11	180971	1/31/11	125.00	41,561
23,088	DEA OSBORNE-SMITH	1/31/11	180972	1/31/11	8.75	41,562
2,005	C I THORNBURG	1/31/11	180997	1/31/11	4,506.00	41,564
23,046	BUTCHER BEND LAGOON ASSOC	1/31/11	180999	1/31/11	653.14	41,566
2,313	WESBANCO BANK-PARKERSBURG	2/02/11	181205	2/02/11	633.57	98
2,313	WESBANCO BANK-PARKERSBURG	2/07/11	181636	2/07/11	728.56	99

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 1/21/11 - ENDING DATE: 2/17/11 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
145	ADT SECURITY SERVICES	2/10/11	181774	2/10/11	648.54	41,567
2,313	WESBANCO BANK-PARKERSBURG	2/14/11	182036	2/14/11	680.99	101
2,101	U S POSTAL SERVICE	2/11/11	181828	2/14/11	127.96	41,568
1,307	MUNICIPAL BOND COMMISSION	2/14/11	182203	2/15/11	17,135.31	104
101	APPLIED INDUSTRIAL TECHNOLOGIE	2/14/11	182181	2/15/11	165.00	41,569
106	ALLEGHENY POWER	2/14/11	182182	2/15/11	30.65	41,570
124	AT&T - STATE CALLING SERVICE	2/14/11	182183	2/15/11	3.67	41,571
133	AUTO ZONE	2/14/11	182184	2/15/11	53.57	41,572
153	ACTION TELECOMM	2/14/11	182186	2/15/11	34.00	41,573
205	BOWLES RICE MC DAVID GRAFF &	2/14/11	182187	2/15/11	200.00	41,574
275	BP	2/14/11	182188	2/15/11	907.72	41,575
300	CERRONE ASSOCIATES INC	2/14/11	182189	2/15/11	3,537.19	41,576
438	DOMINION HOPE	2/14/11	182193	2/15/11	219.08	41,577
486	BENJAMIN KREGIEL	2/14/11	182194	2/15/11	46.20	41,578
486	HEATHER ENOCH	2/14/11	182195	2/15/11	19.70	41,579
486	JOHN BUSKIRK	2/14/11	182196	2/15/11	30.57	41,580
702	GENE'S SEPTIC TANK CLEANING	2/14/11	182200	2/15/11	110.00	41,584
877	HANK'S SALES & SERVICE INC.	2/14/11	182201	2/15/11	91.60	41,585
1,500	OHIO VALLEY MUFFLER & BRAKE	2/14/11	182210	2/15/11	13.18	41,587
1,843	CINTAS CORPORATION J67	2/14/11	182211	2/15/11	36.30	41,588
2,001	TESA COMPANY INC	2/14/11	182212	2/15/11	111.78	41,589
2,002	TAYLOR'S DISPOSAL INC	2/14/11	182213	2/15/11	22.92	41,590
2,005	C I THORNBURG	2/14/11	182215	2/15/11	438.93	41,591
2,039	TELEPAGE	2/14/11	182222	2/15/11	7.16	41,592
2,200	CARDMEMBER SERVICES	2/14/11	182227	2/15/11	306.62	41,593
2,205	FRONTIER	2/14/11	182228	2/15/11	43.25	41,594
2,306	WATER ENVIRONMENTAL TESTING	2/14/11	182229	2/15/11	363.00	41,595
2,308	PEIA	2/14/11	182232	2/15/11	2,421.74	41,596
2,312	WESBANCO BANK-PARKERSBURG	2/14/11	182233	2/15/11	1,392.58	41,597
23,023	RON'S PORTA JOHNS, INC.	2/14/11	182241	2/15/11	950.00	41,599
23,047	RETIREE HEALTH BNFT TRST FUND	2/14/11	182242	2/15/11	489.27	41,600
23,085	AULICK CHEMICAL SOLUTIONS, INC	2/14/11	182243	2/15/11	600.00	41,601
23,089	JAMES V KELSH	2/14/11	182244	2/15/11	225.00	41,602
2,205	FRONTIER	2/15/11	182309	2/15/11	633.73	41,604
	CONSOLIDATED BANK ACCOUNT				54,035.45	67 *

Mineral Wells Public Service District
Payroll Checks
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3097	Todd R. Anderson	\$782.74	1/28/2011
3098	Dennis R. Brown	\$452.67	1/28/2011
3099	William H. Byers, Jr.	\$641.36	1/28/2011
3100	Cathy J. Dyer	\$550.48	1/28/2011
3101	Linda K. Watson	\$392.20	1/28/2011
3102	Darin L. Crites	\$335.68	1/28/2011
3103	Nellie B. Radcliff	\$332.84	1/28/2011
3104	Mark A. Dennis	\$516.55	1/28/2011
3105	Todd R. Anderson	\$554.96	2/4/2011
3106	Dennis R. Brown	\$368.50	2/4/2011
3107	William H. Byers, Jr.	\$487.68	2/4/2011
3108	Cathy J. Dyer	\$550.46	2/4/2011
3109	Linda K. Watson	\$392.20	2/4/2011
3110	Darin L. Crites	\$281.03	2/4/2011
3111	Nellie B. Radcliff	\$332.85	2/4/2011
3112	Mark A. Dennis	\$347.66	2/4/2011
3113	Todd R. Anderson	\$524.01	2/11/2011
3114	Dennis R. Brown	\$368.51	2/11/2011
3115	William H. Byers, Jr.	\$460.12	2/11/2011
3116	Cathy J. Dyer	\$550.47	2/11/2011
3117	Linda K. Watson	\$392.20	2/11/2011
3118	Darin L. Crites	\$294.93	2/11/2011
3119	Nellie B. Radcliff	\$332.84	2/11/2011
3120	Mark A. Dennis	\$347.65	2/11/2011
3121	Todd R. Anderson	\$524.02	2/18/2011
3122	Dennis R. Brown	\$368.51	2/18/2011
3123	William H. Byers, Jr.	\$569.28	2/18/2011
3124	Cathy J. Dyer	\$550.48	2/18/2011
3125	Linda K. Watson	\$392.20	2/18/2011
3126	Darin L. Crites	\$294.94	2/18/2011
3127	Nellie B. Radcliff	\$332.84	2/18/2011
3128	Mark A. Dennis	\$347.67	2/18/2011

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JANUARY 21, 2011 – FEBRUARY 17, 2011**

1. Copy of letter dated January 21, 2011, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing the approved Letter of Engagement for the FY 2011 Audit.
2. Copy of letter dated January 13, 2011, to The Commissioners, Mineral Wells Public Service District, from Suttle & Stalnaker, confirming the understanding of the terms and objectives of our engagement of preparing the Annual Report for Water as well as the Annual Report for Sewer. Roy Radabaugh signed.
3. Copy of letter dated January 13, 2011, to The Commissioners, Mineral Wells Public Service District, from Suttle & Stalnaker, confirming the understanding of services that will be provided to the District for the year ended June 30, 2011.
4. Contract dated January 19, 2011, to Mineral Wells Public Service District, from ADT.
5. Copy of letter dated January 21, 2011, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held December 16, 2010.
6. WVRWA Management Conference, April 12-13, 2011 at Canaan Valley State Park.
7. Letter dated January 4, 2011, to Mineral Wells PSD, from Debbie Britt, West Virginia Rural Water Association, announcing the WVRWA Scholarship Program.
8. West Virginia Certificate of Insurance, 2011 6 x 10 American Trailer.
9. Contract dated January 25, 2011, to Mineral Wells Public Service District, from ADT Security, in the amount of \$1,621.35.
10. E-mail dated January 25, 2010, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, attaching a monthly bond payment reminder.
11. Mortgage Interest Statement from USDA Rural Development to Mineral Wells Public Service District.
12. ****Commission Order dated January 21, 2011, to Mineral Wells Public Service District, from Public Service Commission, regarding set interest rates that electric, gas, sewer telephone and water utilities operating in West Virginia must pay on customer deposits.
13. Letter dated January 25, 2011, to Mineral Wells Public Service District, from W.M. Bailey, Bill Bailey Insurance Agency, enclosing the Brickstreet Workers Compensation policy for the period of 1/25/11 to 1/25/12.
14. ****Copy of letter dated January 27, 2011, to Steven Hardman, Bowles Rice, from Sandra Squire, Public Service Commission, enclosing a copy of the Staff Memorandum for a petition to waive the 30-day Notice of Intent period in which to file a forthcoming rate case.

**Mineral Wells PSD
List of Correspondence
February 17, 2011
Page 2**

15. ****E-mail dated January 27, 2011, to Mineral Wells PSD, from Dianne Wolfe, Bowles Rice, attaching a Staff Memorandum filed in the petition to increase water rates.
16. Fax dated January 31, 2011, to Action Answering Service, from Mineral Wells Public Service District, attaching a list of customers turned off for nonpayment.
17. Fax dated February 1, 2011, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the Mineral Wells Public Service District.
18. Letter dated January 31, 2011, to Mineral Wells PSD, from Teresa L. Miller, State of West Virginia Consolidated Public Retirement Board, regarding the change in employer contribution rate from 12.5% to 14.5% effective July 1, 2011.
19. United States Bankruptcy Court, Southern District of West Virginia, Final Decree Closing Case for Scott James Feathers.
20. Department of Transportation Division Of Motor Vehicles, Title for a 2011 trailer.
21. Letter dated February 2, 2011, to Todd Anderson, Operations Manager, from Dawn A. Newell, State of West Virginia Department of Health and Human Resources, regarding Mr. Anderson is certified as a Wastewater Treatment Works Operator in Training.
22. Letter dated February 3, 2011, to Todd Anderson, Operations Manager, from Dawn A. Newell, Certification & Training, West Virginia Department of Health and Human Resources, regarding Mr. Anderson is certified as a Public Water System Operator in Training.
23. Letter from WV Section America Water Works Association, regarding the 2011 Annual Joint Conference.
24. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia, for the month of January 2011.
25. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop for the month of January 2011.
26. Bacteriological Examination of Water from Public Water Distribution System for the month of January 2011.
27. Insurance Identification Card for a 2011 Trailer.
28. Copy of letter dated February 4, 2011, to Amie & Nick Lukasiak, from Cathy Dyer, regarding a check the District received back in the amount of \$93.23 marked NSF, to avoid service interruption, please take care of this matter by 12:00 pm on Wednesday, February 9, 2011.

**Mineral Wells PSD
List of Correspondence
February 17, 2011
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29. Copy of letter dated February 4, 2011, to James Murphy, from Cathy Dyer, regarding a check the District received back in the amount of \$95.85 marked NSF, to avoid service interruption, please take care of this matter by 12:00 pm on Wednesday, February 9, 2011.
30. Copy of letter dated February 4, 2011, to Rockford and Tabetha Crislip, from Cathy Dyer, regarding a delinquent account in the amount of \$133.85 for sewer service at 6226 Pike St., Parkersburg WV.
31. Copy of letter dated February 4, 2011, to Creed M. McCauley, Jr., from Cathy Dyer, regarding a delinquent account in the amount of \$147.02 for water service at Green Valley.
32. Copy of letter dated February 8, 2011, to John P. Wilson/Joyce Truxel, from Cathy Dyer, regarding a delinquent account in the amount of \$232.30 for sewer service at 106 Delaware St.
33. Copy of letter dated January 31, 2011, to Mineral Wells PSD, from Don L. Wang, Assistant Manager, Compliance & Enforcement, State of West Virginia Dept. of Health and Human Resources, regarding 2011/2013 Monitoring Schedules.
34. CPA Client Bulletin, Smart Tax, Business & Planning Ideas, from Suttle & Stalnaker, PLLC, February 2011.
35. ****Copy of letter dated February 8, 2011, to Select Pipeline Services, from Todd Anderson, Operations Manager, regarding re-imbusement for a 8" waterline break.
36. Memo from Mineral Wells VFD, stating 25,500 gallons of water was used for fire fighting and 0 gallons used for training purposes for the month of January 2011.
37. ****Copy of letter dated January 13, 2011, to Harry Hutchinson, WV Department of Transportation, requesting re-imbusement for \$1,300.00 for the assistance of Cerrone Associates, Inc., in the re-location of the 8" waterline on the property owned by Jack Stewart.
38. Letter dated January 31, 2011, to Mineral Wells PSD, Roy Radabaugh, from Don Wang, Compliance and Enforcement, State of West Virginia Rural Water Association, regarding 2011/2013 Monitoring Schedules.
39. E-mail dated February 9, 2011, to Cathy Dyer, from Cam Siegrist, Bowles Rice, regarding Public Service Commission filing the sewer project.
40. E-mail dated February 9, 2011, to Cathy Dyer, from J. Neal, Public Service Commission, regarding General Order No. 186.26.
41. Copy of letter dated February 10, 2011, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing the January 2011 DMR & ES59 and the January DMR for Liberty Truck Stop.

**Mineral Wells PSD
List of Correspondence
February 17, 2011
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42. Copy of letter dated February 10, 2011, to Dominick Cerrone, Cerrone Associates, from Linda Watson, enclosing the January 2011 DMR & ES59 and the January DMR for Liberty Truck Stop.
43. Copy of letter dated February 10, 2011, to WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, from Linda Watson, enclosing the January 2011 DMR & ES59 and the January DMR for Liberty Truck Stop.
44. Copy of letter dated February 10, 2011, to Cindy Musser & John King, West Virginia Department of Environmental Protection & Natural Resources, enclosing the January 2011 DMR & ES59 and the January DMR for Liberty Truck Stop.
45. Copy of letter dated February 10, 2011, to Roy Radabaugh, Chairman, Mineral Wells Public Service District, from Dominick Cerrone, Cerrone Associates, regarding the Wastewater System Improvements Project, proposing the overall project costs would increase from \$4,900,000 to \$5,324,000 and raise the average rate by \$1.19 per month.
46. E-mail dated February 10, 2011, to Todd Anderson, Operations Manager, from Chad Miller, Cerrone Associates, regarding telemetry and the WWTP.
47. Bad check policy mailed to Leon & Rebecca Poling, for a NSF check in the amount of \$78.67.
48. Bad check policy mailed to Pamela Hinzman, for a NSF check in the amount of 27.96.
49. Fax dated February 11, 2011, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching the notice of the Regular Board Meeting to be published in the newspaper on Monday, February 14, 2011.
50. Fax dated February 11, 2011, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of the Regular Board Meeting to be published in the newspaper on Tuesday, February 15, 2011.
51. Fax dated February 11, 2011, to Wirt County Journal, from Mineral Wells PSD, attaching notice of the Regular Board Meeting to be published in the newspaper on Wednesday, February 16, 2011.
52. Carbon Copy of E-mail dated February 11, 2011, to I. Ferrell, Public Service Commission, from Cam Siegrist, Bowles Rice, regarding the upcoming sewer project as well as the need of the PSD for an increase in its sewer rates.
53. E-mail dated February 11, 2011, to Todd Anderson, Operations Manager, from Jim Mayles, Cerrone Associates, attaching drawings of two alternatives for the storage garage to be attached to the existing operations building at the WWTP.
54. West Virginia Rural Water Association, West Virginia Department of Health & Human Resources, Chief Water Operator Certification Course, to be held March 17, 2011, at Comfort Suites in Mineral Wells. William H. Byers, Jr., will be attending.

**Mineral Wells PSD
List of Correspondence
February 17, 2011
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55. Letter dated February 10, 2011, to Roy Radabaugh, Chairman, Mineral Wells Public Service District, regarding the Wastewater System Project, proposing the overall project costs would increase from \$4,900,000 to \$5,324,000 and raise the average rate by \$1.19 per month.
56. Fax dated February, 16, 2011, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting on February 16, 2011, at Claywood PSD.
57. ****E-mail dated February 14, 2011, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, attaching information on activity on the water rate increase, it is now pending.
58. Carbon copy of letter dated February 11, 2011, to Dominick Cerrone, Cerrone Associates, from Timothy T. White, P.E., Terradon Corporation, regarding the City Beer Overpass Bridge Replacement.
59. Confirmation numbers on payments sent to Municipal Bond Commission, totaling \$26,239.78.
60. Copy of letter dated February 15, 2011, to West Virginia Water Developmental Authority, from Cathy Dyer, regarding a deposit in the amount of \$2,288.88 for the Sewage System Revenue Bonds, Series 2003.
61. Copy of letter dated February 15, 2011, to West Virginia Water Developmental Authority, from Cathy Dyer, regarding a deposit in the amount of \$5,688.40 for the Sewage System Revenue Bonds, Series 1995.
62. Copy of letter dated February 15, 2011, to Angela Chestnut, P.E., WV Infrastructure & Jobs Development Council, regarding deposits in the amounts of \$811.69 and \$175.90 for the Water System Revenue Bonds, Series 2004. .
63. Fax dated February 15, 2011, to Dominick Cerrone, Cerrone Associates, from Todd Anderson, Operations Manager, attaching a letter from Timothy T. White, P.E., Terradon Corporation, regarding the City Beer Overpass Bridge Replacement.
64. List of Lubeck PSD Current Collection Customers.
65. Fax dated February 16, 2011, to Todd Anderson, Operations Manager, from Jim Wright, Water Environmental Testing, attaching effluent samples from the WWTP.
66. Fax dated February 16, 2011, to Dominick Cerrone, Cerrone Associates, from Todd Anderson, Operations Manager, attaching the results of the samples from the WWTP.
67. Copy of letter dated February 16, 2011, to Gloria Gordon, from Cathy Dyer, regarding a check the District received back in the amount of \$61.27 marked NSF.
68. Copy of letter To Whom It May Concern, from Mineral Wells PSD, regarding time of service for Heather Wilson at 58 Waypoint Lane.

**Mineral Wells PSD
List of Correspondence
February 17, 2011
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69. Letter dated February 15, 2011, to Cathy Dyer, from Dominick Cerrone, Cerrone Associates, enclosing a preliminary project cost and a spreadsheet showing the estimated impact to rates for the Radio Read Meters and SCADA Improvements.
70. Letter dated February 14, 2011, to Todd Anderson, Operations Manager, from Kathy Lough, Project Manager, REIC, attaching samples regarding the Saulsbury Booster Station.
71. E-mail dated February 17, 2011, to Cathy Dyer, from Cam Siegrist, Bowles Rice, updating her on the situation with Ingrid Ferrell at the Public Service Commission. Also attached is a letter to Ms. Ferrell regarding the upcoming sewer project, as well as the need for the District to increase its sewer rates.
72. Tax Exempt Certificate faxed February 17, 2011, to Travel Trailer Center, Inc.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(960,000.00)	(560,000.00)	(85,088.35)	106.36	(594,392.76)	61.91	365,607.24
METERED SALES-COMMERCIAL	1 461 200 00	(189,000.00)	(110,250.00)	(12,545.67)	79.65	(103,465.00)	54.74	85,535.00
METERED SALES-INDUSTRIAL	1 461 300 00	(2,600.00)	(1,516.62)	(214.08)	98.80	(3,218.65)	123.79	(618.65)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(700.00)	(408.31)	(53.52)	91.75	(371.76)	53.10	328.24
TOTAL METERED SALES		(1152,300.00)	(672,174.93)	(97,901.62)	101.95	(701,448.17)	60.87	450,851.83
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(20,000.00)	(11,666.62)	(1,774.27)	106.45	(13,643.43)	68.21	6,356.57
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(1,750.00)	3,852.01	999.99-	(1,817.84)	60.59	1,182.16
METER LEASE - MOBILE HOME PARK	1 472 500 00	(1,248.00)	(728.00)	.00		(196.00)	15.70	1,052.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,916.62)	(416.67)	100.00	(2,500.02)	50.00	2,499.98
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(5,250.00)	(561.50)	74.86	(5,731.06)	63.67	3,268.94
TOTAL OTHER REVENUES		(38,248.00)	(22,311.24)	1,099.57	34.49-	(23,888.35)	62.45	14,359.65
TOTAL REVENUES		(1190,548.00)	(694,486.17)	(96,802.05)	97.57	(725,336.52)	60.92	465,211.48

Mineral Wells PSD
 GENERAL LEDGER
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	425,000.00	247,916.62	31,986.60	90.31	215,544.86	50.71	(209,455.14)
PURCHASED WATER PARKERBURG	1 602 100 00	.00	.00	.00		727.13		727.13
TOTAL SOURCE OF SUPPLY		425,000.00	247,916.62	31,986.60	90.31	216,271.99	50.88	(208,728.01)
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	3,500.00	695.18	139.03	4,038.38	67.30	(1,961.62)
PUMPING LABOR	1 624 000 00	6,500.00	3,791.62	271.05	50.04	2,086.45	32.09	(4,413.55)
PUMPING EXPENSES	1 624 001 00	7,000.00	4,083.31	.00		1,184.94	16.92	(5,815.06)
TOTAL OPERATION		19,500.00	11,374.93	966.23	59.46	7,309.77	37.48	(12,190.23)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	350.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	2,216.62	6.28	1.98	1,388.76	36.54	(2,411.24)
TOTAL MAINTENANCE		4,400.00	2,566.62	6.28	1.71	1,388.76	31.56	(3,011.24)
TOTAL PUMPING		23,900.00	13,941.55	972.51	48.82	8,698.53	36.39	(15,201.47)
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	22,000.00	12,833.31	401.63	21.90	10,536.68	47.89	(11,463.32)
METER EXPENSE	1 663 000 00	17,000.00	9,916.62	222.59	15.71	3,555.22	20.91	(13,444.78)
TOTAL OPERATION		39,000.00	22,749.93	624.22	19.20	14,091.90	36.13	(24,908.10)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	2,041.62	507.08	173.85	1,591.14	45.46	(1,908.86)
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	14,583.31	1,602.16	76.90	16,226.97	64.90	(8,773.03)
MAINTENANCE OF SERVICES T & D	1 675 000 00	20,000.00	11,666.62	1,426.46	85.58	17,045.33	85.22	(2,954.67)
MAINTENANCE OF METERS T & D	1 676 000 00	1,700.00	991.62	162.41	114.64	425.17	25.01	(1,274.83)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	500.00	291.62	18.83	45.19	1,822.12	364.42	1,322.12
TOTAL MAINTENANCE		50,700.00	29,574.79	3,716.94	87.97	37,110.73	73.19	(13,589.27)
TOTAL TRANS. & DISTRIBUTION		89,700.00	52,324.72	4,341.16	58.07	51,202.63	57.08	(38,497.37)

Mineral Wells PSD
 GENERAL LEDGER
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	6,000.00	3,500.00	540.75	108.15	3,456.38	57.60	(2,543.62)
BILLING & COLLECTING - LABOR	1 903 100 00	28,000.00	16,333.31	2,224.20	95.32	17,317.97	61.84	(10,682.03)
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	2,916.62	405.78	97.38	3,864.85	77.29	(1,135.15)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	1,750.00	.00		.00		(3,000.00)
TOTAL CUSTOMER SERVICE EXPENS		42,000.00	24,499.93	3,170.73	90.59	24,639.20	58.66	(17,360.80)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	48,000.00	28,000.00	3,883.90	97.09	30,698.43	63.95	(17,301.57)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	700.00	408.31	.00		514.06	73.43	(185.94)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	32,000.00	18,666.62	1,097.80	41.16	13,069.90	40.84	(18,930.10)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,800.00	3,966.62	4,000.00	705.89	10,720.00	157.64	3,920.00
LAWYER	1 923 001 00	600.00	350.00	.00		177.88	29.64	(422.12)
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	1,428.29		1,428.29		1,428.29
PROPERTY INSURANCE	1 924 000 00	16,000.00	9,333.31	(469.37)	35.20	8,321.57	52.00	(7,678.43)
INJURIES & DAMAGES	1 925 000 00	600.00	350.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	.00		204.11		204.11
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	29,166.62	2,998.55	71.96	23,623.57	47.24	(26,376.43)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	.00	.00	431.72		3,307.35		3,307.35
EMPLOYEE VACATION PAY	1 926 300 00	9,350.00	5,454.12	627.36	80.51	5,352.91	57.25	(3,997.09)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,600.00	4,433.31	1,352.40	213.53	5,601.12	73.69	(1,998.88)
EMPLOYEES SICK PAY	1 926 500 00	7,600.00	4,433.31	89.11	14.07	1,250.33	16.45	(6,349.67)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	233.31	.00		77.04	19.26	(322.96)
COMP TIME	1 926 700 00	2,000.00	1,166.62	61.97	37.18	1,101.21	55.06	(898.79)
PEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	20,416.62	2,671.20	91.58	16,027.20	45.79	(18,972.80)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,000.00	2,333.31	.00		.00		(4,000.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	4,000.00	2,333.31	229.99	68.99	4,629.27	115.73	629.27
TOTAL OPERATION		224,650.00	131,045.39	18,402.92	98.30	126,104.24	56.13	(98,545.76)
MAINTENANCE OF GENERAL PLANT								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	207.97		826.98		826.98
TRANSPORTATION EXPENSES	1 933 000 00	13,000.00	7,583.31	917.50	84.69	8,439.00	64.91	(4,561.00)
TOTAL OPERATION & MAINTENANCE		818,250.00	477,311.52	59,999.39	87.99	436,182.57	53.30	(382,067.43)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	282,000.00	164,500.00	24,810.00	105.57	173,670.00	61.58	(108,330.00)
MICA EXPENSE	1 408 100 00	13,500.00	7,875.00	886.73	78.82	6,837.50	50.64	(6,662.50)
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TOTAL OPERATING EXPENSES		1113,750.00	649,686.52	85,696.12	92.33	616,690.07	55.37	(497,059.93)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,700.00)	(991.62)	(182.05)	128.51	(732.93)	43.11	967.07
INTEREST ON LONGTERM DEBT	1 427 000 00	190,000.00	110,833.31	29,419.03	185.80	134,899.03	70.99	(55,100.97)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	116.62	11.93	71.60	97.13	48.56	(102.87)
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TOTAL OTHER INCOME & DEDUCTIO		188,500.00	109,958.31	29,248.91	186.19	134,263.23	71.22	(54,236.77)
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NET INCOME		111,702.00	65,158.66	18,142.98	194.90	25,616.78	22.93	(86,085.22)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(480,000.00)	(280,000.00)	(44,122.45)	110.30	(296,984.82)	61.87	183,015.18
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(172,000.00)	(100,333.31)	(11,321.01)	78.98	(100,921.42)	58.67	71,078.58
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(900.00)	(525.00)	(96.05)	128.06	(609.49)	67.72	290.51
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(2,400.00)	(1,400.00)	(154.96)	77.48	(2,730.54)	113.77	(330.54)
BUTCHER BEND SEWER	2 605 000 00	(250.00)	(145.81)	(65.44)	314.16	(52.43)	20.97	197.57
TOTAL SALES OF SEWER SERVICE		(655,550.00)	(382,404.12)	(55,759.91)	102.06	(401,298.70)	61.21	254,251.30
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(7,583.31)	(1,052.50)	97.15	(7,785.65)	59.88	5,214.35
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(350.00)	.00		(100.00)	16.66	500.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(7,933.31)	(1,052.50)	92.86	(7,885.65)	57.98	5,714.35
TOTAL REVENUES		(669,150.00)	(390,337.43)	(56,812.41)	101.88	(409,184.35)	61.14	259,965.65

OPERATION/MAINTENANCE EXPENSE

COLLECTING EXPENSES

MAINT SERVICE CONN & TRAP	2 705 100 00	6,000.00	3,500.00	85.03	17.00	1,357.46	22.62	(4,642.54)
MAINT COLLECT & TRANS MAINS	2 705 200 00	13,000.00	7,583.31	616.34	56.89	6,029.37	46.37	(6,970.63)
TOTAL COLLECTING EXPENSES		19,000.00	11,083.31	701.37	44.29	7,386.83	38.87	(11,613.17)

PUMPING EXPENSES

OPERATION LABOR-PUMPING	2 722 000 00	9,000.00	5,250.00	488.76	65.16	4,020.84	44.67	(4,979.16)
SEWER LIFT STATIONS	2 723 100 00	17,000.00	9,916.62	1,975.61	139.45	10,065.99	59.21	(6,934.01)
SEWER GRINDER PUMPS	2 723 200 00	5,700.00	3,325.00	769.01	161.89	3,881.77	68.10	(1,818.23)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	11,000.00	6,416.62	1,069.31	116.65	6,515.62	59.23	(4,484.38)
SOCKET STRUCTURES & IMPROV	2 726 000 00	750.00	437.50	.00		.00		(750.00)
TRANSFORMER PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	14,583.31	6,642.83	318.85	17,398.47	69.59	(7,601.53)
TRANSFORMER OTHER PUMPING EQUIPMENT	2 727 200 00	38,000.00	22,166.62	5,697.98	179.93	23,745.39	62.48	(14,254.61)
TOTAL PUMPING EXPENSES		106,450.00	62,095.67	16,643.50	187.62	65,628.08	61.65	(40,821.92)

Mineral Wells PSD
 GENERAL LEDGER
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	9,916.62	1,350.08	95.30	8,688.31	51.10	(8,311.69)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	30,000.00	17,500.00	1,875.86	75.03	17,591.67	58.63	(12,408.33)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	11,666.62	.00		9,364.49	46.82	(10,635.51)
POWER EXPENSE-PLANT	2 743 300 00	45,000.00	26,250.00	3,098.36	82.62	32,408.73	72.01	(12,591.27)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,000.00	1,750.00	96.30	38.52	1,980.37	66.01	(1,019.63)
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	3,500.00	2,041.62	224.71	77.04	3,419.11	97.68	(80.89)
TOTAL TREATMENT & DISPOSAL		118,500.00	69,124.86	6,645.31	67.29	73,452.68	61.98	(45,047.32)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	5,900.00	3,441.62	515.65	104.87	3,514.68	59.57	(2,385.32)
BILLING & COLLECTING LABOR	2 783 100 00	23,000.00	13,416.62	1,638.66	85.49	13,453.43	58.49	(9,546.57)
BILLING & COLLECTING EXPENSE	2 783 200 00	6,000.00	3,500.00	439.33	87.86	4,192.43	69.87	(1,807.57)
TOTAL BILLING & COLLECTING		34,900.00	20,358.24	2,593.64	89.17	21,160.54	60.63	(13,739.46)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	30,000.00	17,500.00	2,632.61	105.30	19,049.60	63.49	(10,950.40)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	291.62	.00		342.70	68.54	(157.30)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	20,500.00	11,958.31	574.70	33.64	6,920.34	33.75	(13,579.66)
SPECIAL SERVICES	2 795 000 00	8,000.00	4,666.62	3,710.00	556.50	8,190.00	102.37	190.00
SPECIAL SERVICE ENGINEER	2 795 100 00	.00	.00	952.19		952.19		952.19
SPECIAL LEGAL SERVICES	2 796 000 00	500.00	291.62	.00		251.06	50.21	(248.94)
REGULATORY COMMISSION	2 797 000 00	2,600.00	1,516.62	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	12,500.00	7,291.62	(312.91)	30.03-	5,547.72	44.38	(6,952.28)
INJURIES/DAMAGES	2 799 000 00	1,000.00	583.31	1,307.95	999.99	1,307.95	130.79	307.95
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	583.31	.00		270.42	27.04	(729.58)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	41,000.00	23,916.62	3,054.58	89.40	20,941.78	51.07	(20,058.22)
EMPLOYEE BENEFIT BRICKSTEET	2 800 210 00	.00	.00	287.76		2,204.90		2,204.90
EMPLOYEES VACATION PAY	2 800 300 00	6,300.00	3,675.00	418.24	79.66	3,586.71	56.93	(2,713.29)
EMPLOYEES HOLIDAY PAY	2 800 400 00	5,700.00	3,325.00	901.60	189.81	3,631.36	63.70	(2,068.64)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	1,750.00	74.05	29.62	1,044.52	34.81	(1,955.48)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	291.62	.00		51.36	10.27	(448.64)
EMP TIME	2 800 700 00	1,500.00	875.00	41.31	33.04	775.42	51.69	(724.58)
EE/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	12,833.31	1,780.80	97.13	12,465.60	56.66	(9,534.40)
SCCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	2,800.00	160.47	40.11	3,520.78	73.34	(1,279.22)
INT GENERAL PROPERTY	2 802 000 00	5,000.00	2,916.62	.00		.00		(5,000.00)
INTS	2 803 000 00	5,000.00	2,916.62	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	9,500.00	5,541.62	611.70	77.26	5,626.24	59.22	(3,873.76)
COLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	1,166.62	.00		(230.85)	11.54-	(2,230.85)
TOTAL ADMINISTRATIVE & GEN EX		182,900.00	106,691.06	16,195.05	106.25	101,449.80	55.46	(81,450.20)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		461,750.00	269,353.14	42,778.87	111.17	269,077.93	58.27	(192,672.07)
DEPRECIATION	2 503 000 00	300,000.00	175,000.00	25,125.00	100.50	175,875.00	58.62	(124,125.00)
REPAIRS & MAINTENANCE EXPENSE	2 507 100 00	11,000.00	6,416.62	883.72	96.40	5,966.84	54.24	(5,033.16)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(583.31)	(43.65)	52.38	(340.23)	34.02	659.77
INTEREST ON LONG TERM DEBT	2 530 000 00	84,000.00	49,000.00	5,368.95	76.69	37,767.56	44.96	(46,232.44)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	58.31	8.44	101.32	81.74	81.74	(18.26)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,700.00	108,907.33	17,308.92	111.25	79,244.49	42.44	(107,455.51)
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BALANCE TO SURPLUS		186,700.00	108,907.33	17,308.92	111.25	79,244.49	42.44	(107,455.51)