

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

May 23, 2011

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held April 21, 2011. The minutes were approved at the Regular Board meeting held on Thursday, May 19, 2011.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: April 21, 2011

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, APRIL 21, 2011, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Mark D. Stewart, Treasurer; Todd Anderson, Operations Manager, Cathy Dyer, Office Manager; George Zivkovich, Attorney; Frank Sampson, APC Sanitation; Dominick Cerrone, Cerrone Associates, Inc.; Steve Hardman, Bowles Rice; Jeff Minner, Pond Creek Volunteer Department.

No one from the public was present.

Mr. Lett made a motion to approve the Minutes of the March 17, 2011, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Jeff Minner, Pond Creek Volunteer Department discussed with the Board to use existing 2" meter connecting to a 2" meter for water dispenser usage. Mr. Lett made a motion to approve the 2" meter connections. Mr. Stewart seconded the motion. The motion passed unanimously.

Frank Sampson, APC Sanitation Company requested to be allowed to dump sanitary sewer into the Mineral Wells PSD sewer system. After discussion an agreement was made to allow dumping into the Mineral Wells PSD sewer system by APC Sanitation from the Mountain State Motorsports only at a cost of \$50.00/load, per agreement to be made and signed. Mr. Lett made a motion to allow APC Sanitation sanitary sewer dumping. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion that the meeting be recessed for an executive session at 5:09 p.m. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh recessed the meeting to an executive session at 5:09 p.m.

There were no motions made in the executive session, but the following item was discussed. The Board requested that Mr. Zivkovich prepare a letter to Cutlip Warner Development pertaining to the Agreement signed in May 2005 for the water and sewer extension of Imperial Pointe/Crown Manor.

Mr. Zivkovich excused himself from the rest of the meeting.

Mr. Radabaugh reconvened the meeting at 6.50 p.m.

The District's lawyer Mr. Hardman discussed with the Board the Sewer Rule 42 general rate increase containing the sewer project design loan. A motion was made to only file a Certificate of Convenience Rule 42 with the Misc. Sewer Improvements Project by Mr. Lett. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Cerrone discussed the Misc. Sewer Improvements Project. Mr. Cerrone presented the Board with four (4) contracts that make up the project and a review of the project schedule. There was a brief discussion between Mr. Cerrone and the Board over replacing the chlorine system with a ultra-violet system.

Mr. Cerrone discussed the Pond Creek Waterline Extension going before the IJDC Funding Committee on April 29, 2011.

Mr. Cerrone discussed proposing a new Water Project to replace the District's telemetry system with a SCADA to meet the 2013 deadline, radio read meters, office building modifications and a GPS system.

Mr. Cerrone discussed the letter being prepared by Mr. Hardman to Bosley Trailer Park with a September 30, 2011 time line for repairs to their sewer system.

Mr. Cerrone discussed the slip on Sycamore Run Rd being a possible 300' directional bore using the District's repair and replace fund. Mr. Hardman informed the Board that an emergency repair anything over \$25,000.00 must go to bid.

Mr. Cerrone and Mr. Hardman excused themselves from the rest of meeting.

Mrs. Dyer presented the Board an agreement between the District and the WVDOH for reimbursement of cost in the amount of \$1,151.67 for (6) six meter boxes and parts that were used for the I-77 & Route 14 South Interchange Project. Mr. Lett made a motion to approve the agreement as presented. Mr. Stewart seconded the motion. The motion passed unanimously and the agreement was signed.

Mrs. Dyer presented the Board with a release of lien placed on the property owned and sold by Mr. Roger Hardbarger in the amount of \$782.68. Mr. Lett made a motion to approve the release of lien. Mr. Stewart seconded the motion. The motion passed unanimously and the release was signed.

Mrs. Dyer presented the Board with the 2012 Water Budget. Mr. Lett made a motion to approve the 2012 Water Budget as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with the 2012 Sewer Budget. Mr. Lett made a motion to approve the 2012 Sewer Budget as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for March 31, 2011, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #41675 thru #41751 written on the Consolidated Water and Sewer Revenue Checking Account between March 18, 2011 and April 21, 2011, (copies attached) Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #3162 thru #3193 written on the Consolidated Payroll Account between March 18, 2011 and April 21, 2011, (copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

There was no correspondence to discuss.

Mrs. Dyer discussed with the Board postponing the installation of online debit and credit card usage for District Customers until later this year due to the present workload of the District office personnel.

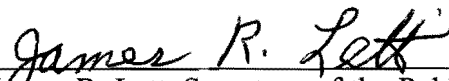
Mr. Anderson had nothing to discuss.

The Board asked that Mr. Anderson and Mrs. Dyer visit the current employee vacation plan to adjust from hire date to calendar date to assist Mr. Anderson's in vacation scheduling of the Maintenance Department.

All business having been discussed, Mr. Lett made a motion to adjourn. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 7:40 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
March 31, 2011**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 29,622.41
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	0.00
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>12,227.32</u>
Total in Checking Accounts:	\$ 41,849.73

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,196.77
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,194.57
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	35,717.33
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	12,549.26
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	12,609.61
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	27,675.16
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	34,867.25
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	12,295.43
Security Deposit Account	
WesBanco Bank - 1134.0	41,182.01
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	74,741.85
Pond Creek Area tap Fees	
WesBanco - Bank 1134.9	<u>8,306.31</u>
Total In Water Accounts:	\$ 299,335.55

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 15,403.65
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	6,881.23
Security Deposit Account	
WesBanco Bank - 2121.3	<u>31,290.37</u>
Total in Sewer Accounts:	\$ 53,575.25

Total All Finances - March 31, 2011 **\$ 394,760.53**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 March 31, 2011

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, FEBRUARY 28, 2011 \$27,039.80

RECEIPTS:

Water Sales	\$101,584.81
Water Buffalo Sales	411.50
Reconnection Fees	725.00
Security Deposit Refunds	1207.25
Tap Fee	350.00
Rent from Sewer	416.67
CWD - part for 3/21/11 waterline break	173.41

Total Receipts: \$104,868.64

Total Cash Available: \$131,908.44

Expenditures:

Action Telecom	\$102.00
ADT Security Services	240.00
Allegheny Power	744.79
At & T Mobility	159.91
BP Credit Card Company	842.00
Bill Bailey Insurance	4035.60
Brickstreet Insurance Agency	1092.30
Cardmember Services	22.11
Cintas	58.07
Commissioner's Salaries	225.00
Cintas Corporation	250.82
Claywood Park PSD	31212.30
Cutlip Warner Development Co	3204.84
Discount Industrial Supply	54.18
Dominion Hope	403.73
Dreier & Maller of WV Inc	46.38
Ferguson Waterworks	927.56
Frontier	157.94
HD Supply Waterworks, Ltd	51.60
Melanie L. Wine	172.80
Mineral Wells PSD	837.42
Miss Utility of WV Inc.	21.75
Municipal Bond Commission	9104.47
Parkersburg Office Supply	113.51
PEIA	2928.57
Poynter's Best Products	330.42
RESA V	78.00
Rural Development Admin 91-02	2112.00
Rural Development - USDA 91-03	3140.00
Rural Development - USDA 91-06	10040.00
Rural Development - USDA 91-09	3518.00
Rural Development - USDA 91-07	3325.00
Rural Development - USDA 91-11	2400.00
Salaries	7267.67

Ray Stinespring	300.00
Taylor's Disposal Inc.	34.37
Telepage	10.74
Travel Trailer Center Inc	121.27
US Postal Service	298.92
USA Blue Book	737.79
Water Environmental Testing	67.50
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1004.00
WesBanco Bank-Parkersburg R&R	3046.96
WesBanco Bank-Parkersburg- Payroll taxes	3177.78
WesBanco Bank-Parkersburg-stop pay	19.80
WV Retiree Health Benefit Trust Fund	2021.88
WV Public Employees Retirement System	589.52
WV State Tax Department	545.45
Wirt County Journal	32.50
Security Deposit Refunds	232.81

Total Expenditures: \$ 102,286.03

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, March 31, 2011 \$29,622.41

Accounts Payable Claywood Park PSD \$ 28,462.20 \$28,462.20

Total Accounts Payable \$ 28,462.20

Total \$1,160.21

Borrowed Funds	
2/10 Water System Improve Reserve	\$ 10,040.00
4/10 Water System Improve Reserve	\$ 10,040.00
4/10 Sams Creek/Chesterville Reserve	\$ -
4/10 Rockport Reserve	\$ 3,325.00
6/10 Water System Improve Reserve	\$ 10,040.00
6/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
6/10 Rockport Reserve	\$ 3,325.00
Total Borrowed Funds	\$ 39,910.00

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 March 31, 2011

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, FEBRUARY 28, 2011 \$ 12,796.35

RECEIPTS:

Sewer Sales	\$58,008.17
Butcher Bend Lagoon Assoc	738.22
Security Deposit Refunds	1077.67
Reconnect Fees	50.00
Tap Fee	350.00
Pepsi - Oil & Grease sampling	65.00

Total Receipts: \$60,289.06

Total Cash Available: \$ 73,085.41

Expenditures:

Action Telecomm	\$68.00
ADT Security Services	160.00
At & T Mobility	106.62
Allegheny Power	5214.65
Aulick Chemical Solutions, Inc	3701.80
BP Credit Card Company	561.34
Bill Bailey Insurance Agency	2690.40
Brickstreet Insurance Agency	728.20
Butcher Bend Lagoon Assoc	636.73
Cardmember Services	14.74
Cintas	205.96
Commissioner's Salaries	150.00
Cutlip Warner	565.30
Discount Industrial Supply	36.12
Dominion Hope	269.16
Ferguson Waterworks	81.78
Frontier	675.14
HD Supply Waterworks, LTD	34.40
Hardman Supply Company	20.15
IVS Hydro Inc	3145.00
Melanie L. Wine	115.20
Mid Ohio Valley Health Dept	16.00
Mineral Wells PSD	2546.74
Miss Utility of WV Inc.	14.50
Municipal Bond Commission	17135.31
Parkersburg Office Supply	75.67
PEIA	2685.00
Poynter's Best Products	220.29
RESA V	52.00
Ron's Porta Johns, Inc.	220.00
Salaries	6845.72
Taylor's Disposal Inc	22.92
Telepage	7.16
Travel Trailer Center Inc	80.84
US Postal Service	327.24

WWT Electric	2848.78
Water Environmental Testing	622.00
WesBanco Bank-Parkersburg-Sewer R/R	1260.00
WesBanco Bank-Parkersburg-Payroll Taxes	3085.80
WesBanco Bank-Parkersburg - Stop pay	13.20
Retiree Health Benefit Trust Fund	537.48
WV Public Employees Retirement System	1927.24
WV State Tax Department	530.55
Security Deposit Refunds	602.96

Total Expenditures: \$ 60,858.09

Balance in Sewer Revenue Fund Checking Account, \$ 12,227.32
WesBanco Bank, March 31, 2011

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 3/17/11 - ENDING DATE: 4/21/11 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
1,837	RESA V	3/17/11	184527	3/17/11	78.00	41,675
2,313	WESBANCO BANK-PARKERSBURG	3/21/11	184765	3/21/11	829.94	112
145	ADT SECURITY SERVICES	3/21/11	184777	3/21/11	240.00	41,676
2,101	U S POSTAL SERVICE	3/23/11	184877	3/23/11	298.92	41,677
23,053	TRAVEL TRAILER CENTER INC	3/24/11	184994	3/24/11	121.27	41,679
23,074	RAY STINESPRING	3/29/11	185171	3/29/11	300.00	41,680
106	ALLEGHENY POWER	3/31/11	185216	3/31/11	744.79	41,681
153	ACTION TELECOMM	3/31/11	185220	3/31/11	51.00	41,682
314	AT&T MOBILITY	3/31/11	185223	3/31/11	152.69	41,683
360	CUTLIP-WARNER DEVELOPMENT CO	3/31/11	185226	3/31/11	2,145.00	41,684
360	CUTLIP-WARNER DEVELOPMENT CO	3/31/11	185224	3/31/11	1,059.84	41,685
438	DOMINION HOPE	3/31/11	185227	3/31/11	176.61	41,687
486	BRADLEY & AMANDA COTTRILL	3/31/11	185228	3/31/11	70.34	41,688
486	KENNETH M BOONE	3/31/11	185230	3/31/11	70.50	41,690
486	RANDALL J NEWBERRY	3/31/11	185232	3/31/11	51.00	41,692
1,204	JAMES R. LETT	3/31/11	185237	3/31/11	75.00	41,697
1,311	FERGUSON WATERWORKS	3/31/11	185241	3/31/11	927.56	41,700
1,604	PARKERSBURG OFFICE SUPPLY	3/31/11	185242	3/31/11	113.51	41,701
1,610	POYNTER'S BEST PRODUCTS	3/31/11	185247	3/31/11	330.42	41,702
1,805	RURAL DEVELOPMENT ADMN.	3/31/11	185249	3/31/11	5,252.00	41,703
1,806	ROY L RADABAUGH	3/31/11	185250	3/31/11	75.00	41,704
1,843	CINTAS CORPORATION J67	3/31/11	185251	3/31/11	250.82	41,705
2,109	USA BLUE BOOK	3/31/11	185256	3/31/11	737.79	41,706
2,314	WV DEPT OF TAX & REVENUE	3/31/11	185258	3/31/11	545.45	41,708
2,315	PUBLIC EMPLOYEES RETIREMENT SY	3/31/11	185259	3/31/11	2,021.88	41,709
2,349	WIRT COUNTY JOURNAL	3/31/11	185260	3/31/11	32.50	41,710
23,067	MELANIE L WINE	3/31/11	185263	3/31/11	172.80	41,713
23,079	MARK STEWART	3/31/11	185264	3/31/11	75.00	41,714
23,090	DREIER & MALLER OF WV INC	3/31/11	185266	3/31/11	46.38	41,716
2,313	WESBANCO BANK-PARKERSBURG	4/01/11	185459	4/01/11	690.11	113
2,313	WESBANCO BANK-PARKERSBURG	4/04/11	185680	4/04/11	795.64	114
309	CLAYWOOD PARK PSD	4/04/11	185714	4/04/11	28,462.20	41,717

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 3/17/11 - ENDING DATE: 4/21/11 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	4/11/11	186218	4/11/11	897.77	115
1,307	MUNICIPAL BOND COMMISSION	4/15/11	186422	4/15/11	9,104.47	117
124	AT&T - STATE CALLING SERVICE	4/15/11	186410	4/15/11	8.05	41,720
275	BP	4/15/11	186411	4/15/11	872.64	41,721
1,301	MISS UTILITY OF WV INC	4/15/11	186421	4/15/11	24.00	41,730
1,500	OHIO VALLEY MUFFLER & BRAKE	4/15/11	186429	4/15/11	9.60	41,731
1,837	RESA V	4/15/11	186430	4/15/11	100.00	41,732
2,001	TESA COMPANY INC	4/15/11	186431	4/15/11	66.12	41,733
2,002	TAYLOR'S DISPOSAL INC	4/15/11	186432	4/15/11	34.37	41,734
2,005	C I THORNBURG	4/15/11	186433	4/15/11	2,160.07	41,735
2,039	TELEPAGE	4/15/11	186441	4/15/11	10.74	41,736
2,106	USDA-RURAL DEVELOPMENT	4/15/11	186442	4/15/11	19,283.00	41,737
2,200	CARDMEMBER SERVICES	4/15/11	186446	4/15/11	866.19	41,738
2,306	WATER ENVIRONMENTAL TESTING	4/15/11	186448	4/15/11	67.50	41,740
2,308	PEIA	4/15/11	186451	4/15/11	2,441.77	41,741
2,373	WESBANCO BANK-PARKERSBURG	4/15/11	186455	4/15/11	1,828.00	41,745
23,005	WESBANCO BANK, INC.	4/15/11	186462	4/15/11	1,406.21	41,747
23,047	RETIREE HEALTH BNFT TRST FUND	4/15/11	186463	4/15/11	495.34	41,748
23,091	FINLEY FIRE EQUIPMENT	4/15/11	186465	4/15/11	69.25	41,750
	CONSOLIDATED BANK ACCOUNT				86,739.05	51 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 3/17/11 - ENDING DATE: 4/21/11 **
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ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
1,837	RESA V	3/17/11	184527	3/17/11	52.00	41,675
2,313	WESBANCO BANK-PARKERSBURG	3/21/11	184765	3/21/11	801.86	112
145	ADT SECURITY SERVICES	3/21/11	184777	3/21/11	160.00	41,676
2,101	U S POSTAL SERVICE	3/23/11	184877	3/23/11	199.28	41,677
907	IVS HYDRO, INC.	3/24/11	184990	3/24/11	3,145.00	41,678
23,053	TRAVEL TRAILER CENTER INC	3/24/11	184994	3/24/11	80.84	41,679
106	ALLEGHENY POWER	3/31/11	185216	3/31/11	5,214.65	41,681
153	ACTION TELECOMM	3/31/11	185220	3/31/11	34.00	41,682
314	AT&T MOBILITY	3/31/11	185223	3/31/11	101.80	41,683
360	CUTLIP-WARNER DEVELOPMENT CO	3/31/11	185226	3/31/11	287.50	41,684
360	CUTLIP-WARNER DEVELOPMENT CO	3/31/11	185225	3/31/11	277.80	41,686
438	DOMINION HOPE	3/31/11	185227	3/31/11	117.74	41,687
486	BRADLEY & AMANDA COTTRILL	3/31/11	185229	3/31/11	54.26	41,689
486	KENNETH M BOONE	3/31/11	185231	3/31/11	54.38	41,691
486	AMANDA HARPER	3/31/11	185233	3/31/11	33.43	41,693
486	ROBERT MANDE	3/31/11	185234	3/31/11	76.90	41,694
486	SONNY WATKINS	3/31/11	185235	3/31/11	81.94	41,695
486	GYPSY MORNINGSTAR	3/31/11	185236	3/31/11	54.85	41,696
1,204	JAMES R. LETT	3/31/11	185237	3/31/11	50.00	41,697
1,302	MINERAL WELLS PSD	3/31/11	185238	3/31/11	983.05	41,698
1,302	MINERAL WELLS PSD	3/31/11	185239	3/31/11	416.67	41,699
1,311	FERGUSON WATERWORKS	3/31/11	185241	3/31/11	81.78	41,700
1,604	PARKERSBURG OFFICE SUPPLY	3/31/11	185242	3/31/11	75.67	41,701
1,610	POYNTER'S BEST PRODUCTS	3/31/11	185247	3/31/11	220.29	41,702
1,806	ROY L RADABAUGH	3/31/11	185250	3/31/11	50.00	41,704
1,843	CINTAS CORPORATION J67	3/31/11	185251	3/31/11	167.24	41,705
2,300	WWT ELECTRIC	3/31/11	185257	3/31/11	1,574.39	41,707
2,314	WV DEPT OF TAX & REVENUE	3/31/11	185258	3/31/11	530.55	41,708
2,315	PUBLIC EMPLOYEES RETIREMENT SY	3/31/11	185259	3/31/11	1,927.24	41,709
23,023	RON'S PORTA JOHNS, INC.	3/31/11	185261	3/31/11	220.00	41,711
23,046	BUTCHER BEND LAGOON ASSOC	3/31/11	185262	3/31/11	636.73	41,712
23,067	MELANIE L WINE	3/31/11	185263	3/31/11	115.20	41,713
23,079	MARK STEWART	3/31/11	185264	3/31/11	50.00	41,714
23,085	AULICK CHEMICAL SOLUTIONS, INC	3/31/11	185265	3/31/11	600.00	41,715
2,313	WESBANCO BANK-PARKERSBURG	4/01/11	185459	4/01/11	871.83	113

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 3/17/11 - ENDING DATE: 4/21/11 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
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.01 000 00 CONSOLIDATED BANK ACCOUNT

2,313	WESBANCO BANK-PARKERSBURG	4/04/11	185680	4/04/11	664.34	114
2,313	WESBANCO BANK-PARKERSBURG	4/11/11	186218	4/11/11	649.93	115
2,101	U S POSTAL SERVICE	4/13/11	186372	4/14/11	126.56	41,718
1,307	MUNICIPAL BOND COMMISSION	4/15/11	186422	4/15/11	17,135.31	117
106	MON POWER	4/15/11	186409	4/15/11	22.06	41,719
124	AT&T - STATE CALLING SERVICE	4/15/11	186410	4/15/11	5.36	41,720
275	BP	4/15/11	186411	4/15/11	581.76	41,721
486	PATSY DAVIS	4/15/11	186413	4/15/11	89.44	41,722
486	DENNIS M HOSTOTTLE	4/15/11	186414	4/15/11	47.90	41,723
486	RETAIL REFURBISHING & PROCESS	4/15/11	186415	4/15/11	635.23	41,724
486	BILLY MOORE	4/15/11	186416	4/15/11	16.42	41,725
486	ROBERT PHILLIPS	4/15/11	186417	4/15/11	26.90	41,726
486	KIM ENOCH	4/15/11	186418	4/15/11	54.24	41,727
486	STEPHEN MOECK JR	4/15/11	186419	4/15/11	54.38	41,728
486	HARLEY S WEIGLE	4/15/11	186420	4/15/11	118.78	41,729
1,301	MISS UTILITY OF WV INC	4/15/11	186421	4/15/11	16.00	41,730
1,500	OHIO VALLEY MUFFLER & BRAKE	4/15/11	186429	4/15/11	6.40	41,731
2,002	TAYLOR'S DISPOSAL INC	4/15/11	186432	4/15/11	22.92	41,734
2,005	C I THORNBURG	4/15/11	186433	4/15/11	720.00	41,735
2,039	TELEPAGE	4/15/11	186441	4/15/11	7.16	41,736
2,200	CARDMEMBER SERVICES	4/15/11	186446	4/15/11	795.58	41,738
2,300	WWT ELECTRIC	4/15/11	186447	4/15/11	1,671.00	41,739
2,306	WATER ENVIRONMENTAL TESTING	4/15/11	186448	4/15/11	363.00	41,740
2,308	PEIA	4/15/11	186451	4/15/11	2,333.80	41,741
2,312	WESBANCO BANK-PARKERSBURG	4/15/11	186452	4/15/11	1,266.24	41,742
2,319	WV DEPT OF ENVIRONMENTAL PROT	4/15/11	186453	4/15/11	300.00	41,743
2,321	WV DEPT OF HEALTH AND HUMAN	4/15/11	186454	4/15/11	300.00	41,744
2,385	W C WEIL COMPANY	4/15/11	186461	4/15/11	845.24	41,746
23,047	RETIREE HEALTH BNFT TRST FUND	4/15/11	186463	4/15/11	470.66	41,748
23,089	JAMES V KELSH	4/15/11	186464	4/15/11	1.24	41,749
23,091	FINLEY FIRE EQUIPMENT	4/15/11	186465	4/15/11	46.17	41,750
23,092	GEORGE ZIVKOVICH	4/15/11	186466	4/15/11	1,750.00	41,751

CONSOLIDATED BANK ACCOUNT

50,542.89 67 *

Mineral Wells Public Service District
Payroll Checks
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3162	Todd R. Anderson	\$750.65	3/25/2011
3163	Dennis R. Brown	\$386.08	3/25/2011
3164	William H. Byers, Jr.	\$605.33	3/25/2011
3165	Cathy J. Dyer	\$473.81	3/25/2011
3166	Linda K. Watson	\$409.76	3/25/2011
3167	Darin L. Crites	\$339.74	3/25/2011
3168	Nellie B. Radcliff	\$433.22	3/25/2011
3169	Mark A. Dennis	\$365.22	3/25/2011
3170	Todd R. Anderson	\$686.37	4/1/2011
3171	Dennis R. Brown	\$430.19	4/1/2011
3172	William H. Byers, Jr.	\$549.83	4/1/2011
3173	Cathy J. Dyer	\$473.82	4/1/2011
3174	Linda K. Watson	\$409.76	4/1/2011
3175	Darin L. Crites	\$298.57	4/1/2011
3176	Nellie B. Radcliff	\$350.40	4/1/2011
3177	Mark A. Dennis	\$431.12	4/1/2011
3178	Todd R. Anderson	\$654.22	4/8/2011
3179	Dennis R. Brown	\$386.07	4/8/2011
3180	William H. Byers, Jr.	\$456.67	4/8/2011
3181	Cathy J. Dyer	\$473.81	4/8/2011
3182	Linda K. Watson	\$409.76	4/8/2011
3183	Darin L. Crites	\$326.03	4/8/2011
3184	Nellie B. Radcliff	\$350.40	4/8/2011
3185	Mark A. Dennis	\$365.23	4/8/2011
3186	Todd R. Anderson	\$686.37	4/15/2011
3187	Dennis R. Brown	\$462.08	4/15/2011
3188	William H. Byers, Jr.	\$517.13	4/15/2011
3189	Cathy J. Dyer	\$473.82	4/15/2011
3190	Linda K. Watson	\$409.76	4/15/2011
3191	Darin L. Crites	\$333.89	4/15/2011
3192	Nellie B. Radcliff	\$350.40	4/15/2011
3193	Mark A. Dennis	\$365.21	4/15/2011

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

LE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
METERED REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(960,000.00)	(720,000.00)	(75,839.12)	94.79	(747,146.65)	77.82	212,853.35
METERED SALES-COMMERCIAL	1 461 200 00	(189,000.00)	(141,750.00)	(12,840.72)	81.52	(127,889.50)	67.66	61,110.50
METERED SALES-INDUSTRIAL	1 461 300 00	(2,600.00)	(1,949.94)	(214.08)	98.80	(3,646.81)	140.26	(1,046.81)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(700.00)	(524.97)	(53.52)	91.75	(478.80)	68.40	221.20
TOTAL METERED SALES		(1152,300.00)	(864,224.91)	(88,947.44)	92.62	(879,161.76)	76.29	273,138.24
OTHER REVENUES								
DEFERRED DISCOUNTS	1 470 000 00	(20,000.00)	(14,999.94)	(1,694.18)	101.65	(17,381.45)	86.90	2,618.55
CELLAR SERVICE REVENUE	1 471 000 00	(3,000.00)	(2,250.00)	(725.00)	290.00	(2,617.84)	87.26	382.16
TRUCK LEASE - MOBILE HOME PARK	1 472 500 00	(1,248.00)	(936.00)	.00		(196.00)	15.70	1,052.00
DEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,749.94)	(416.67)	100.00	(3,750.03)	75.00	1,249.97
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(6,750.00)	(411.50)	54.86	(6,679.06)	74.21	2,320.94
TOTAL OTHER REVENUES		(38,248.00)	(28,685.88)	(3,247.35)	101.88	(30,624.38)	80.06	7,623.62
TOTAL REVENUES		(1190,548.00)	(892,910.79)	(92,194.79)	92.92	(909,786.14)	76.41	280,761.86

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

LE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
RATION/MAINTENANCE EXPENSE								
E OF SUPPLY								
CHASED WATER	1 602 000 00	425,000.00	318,749.94	67,462.20	190.48	314,219.36	73.93	(110,780.64)
CHASED WATER PARKERBURG	1 602 100 00	.00	.00	.00		727.13		727.13
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		425,000.00	318,749.94	67,462.20	190.48	314,946.49	74.10	(110,053.51)
NG								
PERATION								
ER PURCHASED PUMPING	1 623 000 00	6,000.00	4,500.00	578.93	115.78	5,164.46	86.07	(835.54)
ER PING LABOR	1 624 000 00	6,500.00	4,874.94	256.71	47.39	2,599.14	39.98	(3,900.86)
ER PING EXPENSES	1 624 001 00	7,000.00	5,249.97	737.79	126.47	1,922.73	27.46	(5,077.27)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		19,500.00	14,624.91	1,573.43	96.82	9,686.33	49.67	(9,813.67)
MAINTENANCE								
NT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	450.00	.00		.00		(600.00)
NT PUMPING EQUIPMENT	1 633 000 00	3,800.00	2,849.94	.00		1,484.00	39.05	(2,316.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,400.00	3,299.94	.00		1,484.00	33.72	(2,916.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		23,900.00	17,924.85	1,573.43	79.00	11,170.33	46.73	(12,729.67)
MISSION & DISTRIBUTION								
OPERATION								
NS & DIST LINE EXPENSE	1 662 000 00	22,000.00	16,499.97	702.93	38.34	12,628.86	57.40	(9,371.14)
ER EXPENSE	1 663 000 00	17,000.00	12,749.94	566.27	39.97	4,667.88	27.45	(12,332.12)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		39,000.00	29,249.91	1,269.20	39.05	17,296.74	44.35	(21,703.26)
MAINTENANCE								
NT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	2,624.94	102.25	35.05	2,117.08	60.48	(1,382.92)
NTENANCE OF MAINS T & D	1 673 000 00	25,000.00	18,749.97	2,346.62	112.63	19,474.01	77.89	(5,525.99)
NTENANCE OF SERVICES T & D	1 675 000 00	20,000.00	14,999.94	491.46	29.48	18,229.57	91.14	(1,770.43)
NTENANCE OF METERS T & D	1 676 000 00	1,700.00	1,274.94	1,291.17	911.45	1,906.13	112.12	206.13
NTENANCE OF HYDRANT T & D	1 677 000 00	500.00	374.94	.00		2,011.60	402.32	1,511.60
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		50,700.00	38,024.73	4,231.50	100.15	43,738.39	86.26	(6,961.61)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		89,700.00	67,274.64	5,500.70	73.58	61,035.13	68.04	(28,664.87)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION								
OPER SERVICE EXPENSES								
OPERATION								
OPER READING EXPENSES	1 902 000 00	6,000.00	4,500.00	507.00	101.40	4,419.68	73.66	(1,580.32)
OPERING & COLLECTING - LABOR	1 903 100 00	28,000.00	20,999.97	2,581.89	110.65	22,456.37	80.20	(5,543.63)
OPERING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	3,749.94	401.09	96.26	4,674.90	93.49	(325.10)
OPERLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	2,250.00	.00		(147.02)	4.90-	(3,147.02)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		42,000.00	31,499.91	3,489.98	99.71	31,403.93	74.77	(10,596.07)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	48,000.00	36,000.00	4,020.14	100.50	39,288.76	81.85	(8,711.24)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	700.00	524.97	.00		514.06	73.43	(185.94)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	32,000.00	23,999.94	1,766.54	66.24	16,565.49	51.76	(15,434.51)
OFFSIDE SERVICES EMPLOYED	1 923 000 00	6,800.00	5,099.94	.00		10,720.00	157.64	3,920.00
CONTRACTOR	1 923 001 00	600.00	450.00	.00		177.88	29.64	(422.12)
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	11,740.72		13,169.01		13,169.01
PROPERTY INSURANCE	1 924 000 00	16,000.00	11,999.97	.00		12,357.17	77.23	(3,642.83)
REPAIRS & DAMAGES	1 925 000 00	600.00	450.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	78.00		282.11		282.11
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	37,499.94	3,381.99	81.16	30,068.14	60.13	(19,931.86)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	.00	.00	364.10		4,035.55		4,035.55
EMPLOYEE VACATION PAY	1 926 300 00	9,350.00	7,012.44	661.92	84.95	6,223.51	66.56	(3,126.49)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,600.00	5,699.97	628.08	99.17	6,229.20	81.96	(1,370.80)
EMPLOYEES SICK PAY	1 926 500 00	7,600.00	5,699.97	342.25	54.03	1,920.27	25.26	(5,679.73)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	299.97	63.12	189.37	140.16	35.04	(259.84)
EMPLOYEE P TIME	1 926 700 00	2,000.00	1,499.94	118.92	71.35	1,429.65	71.48	(570.35)
EMPLOYEE B/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	26,249.94	2,671.20	91.58	21,369.60	61.05	(13,630.40)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,000.00	2,999.97	.00		.00		(4,000.00)
CELLANEIOUS GENERAL EXPENSE	1 930 200 00	4,000.00	2,999.97	501.58	150.47	5,183.00	129.57	1,183.00
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		224,650.00	168,486.93	26,338.56	140.69	169,673.56	75.52	(54,976.44)
MAINTENANCE OF GENERAL PLANT								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	.00		1,012.02		1,012.02
TRANSPORTATION EXPENSES	1 933 000 00	13,000.00	9,749.97	1,272.16	117.43	11,035.01	84.88	(1,964.99)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		818,250.00	613,686.24	105,637.03	154.92	600,276.47	73.36	(217,973.53)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	282,000.00	211,500.00	24,810.00	105.57	223,290.00	79.18	(58,710.00)
DEPRECIATION EXPENSE	1 408 100 00	13,500.00	10,125.00	909.82	80.87	8,621.12	63.86	(4,878.88)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		1113,750.00	835,311.24	131,356.85	141.52	832,187.59	74.71	(281,562.41)
INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,700.00)	(1,274.94)	(51.35)	36.24	(832.68)	48.98	867.32
INTEREST ON LONGTERM DEBT	1 427 000 00	190,000.00	142,499.97	17,643.00	111.42	170,185.03	89.57	(19,814.97)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	149.94	6.81	40.87	111.39	55.69	(88.61)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OTHER INCOME & DEDUCTIO		188,500.00	141,374.97	17,598.46	112.03	169,463.74	89.90	(19,036.26)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		111,702.00	83,775.42	56,760.52	609.77	91,865.19	82.24	(19,836.81)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

LINE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
PING REVENUE ACCOUNTS								
ESTIC SERVICE-RESIDENTIAL	2 601 000 00	(480,000.00)	(360,000.00)	(37,380.55)	93.45	(372,379.24)	77.57	107,620.76
ESTIC SERVICE-COMMERCIAL	2 602 000 00	(172,000.00)	(128,999.97)	(12,989.90)	90.62	(126,006.31)	73.25	45,993.69
ESTIC SERIVCE-PUBLIC AUTHOR	2 603 000 00	(900.00)	(675.00)	(134.68)	179.57	(839.02)	93.22	60.98
ESTIC SALES-INDUSTRIAL	2 604 000 00	(2,400.00)	(1,800.00)	(144.06)	72.03	(3,025.79)	126.07	(625.79)
CHER BEND SEWER	2 605 000 00	(250.00)	(187.47)	(19.91)	95.58	(26.53)	10.61	223.47
TOTAL SALES OF SEWER SERVICE		(655,550.00)	(491,662.44)	(50,669.10)	92.75	(502,276.89)	76.61	153,273.11
SEWER REVENUES								
FEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(9,749.97)	(1,059.15)	97.76	(9,995.45)	76.88	3,004.55
C SEWERAGE REVENUES	2 615 000 00	(600.00)	(450.00)	(50.00)	100.00	(150.00)	25.00	450.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(10,199.97)	(1,109.15)	97.86	(10,145.45)	74.59	3,454.55
TOTAL REVENUES		(669,150.00)	(501,862.41)	(51,778.25)	92.85	(512,422.34)	76.57	156,727.66
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
NT SERVICE CONN & TRAP	2 705 100 00	6,000.00	4,500.00	107.50	21.50	1,527.64	25.46	(4,472.36)
NT COLLECT & TRANS MAINS	2 705 200 00	13,000.00	9,749.97	524.06	48.37	7,464.53	57.41	(5,535.47)
TOTAL COLLECTING EXPENSES		19,000.00	14,249.97	631.56	39.88	8,992.17	47.32	(10,007.83)
PUMPING EXPENSES								
ERATION LABOR-PUMPING	2 722 000 00	9,000.00	6,750.00	786.29	104.83	5,248.24	58.31	(3,751.76)
ER LIFT STATIONS	2 723 100 00	17,000.00	12,749.94	2,071.59	146.23	13,786.37	81.09	(3,213.63)
ER GRINDER PUMPS	2 723 200 00	5,700.00	4,275.00	409.05	86.11	4,771.06	83.70	(928.94)
PLIES-EXP LIFT STA GRINDERS	2 724 000 00	11,000.00	8,249.94	525.25	57.30	7,590.17	69.00	(3,409.83)
NT STRUCTURES & IMPROV	2 726 000 00	750.00	562.50	.00	.00	.00	.00	(750.00)
PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	18,749.97	7,225.66	346.83	27,425.06	109.70	2,425.06
NT OTHER PUMPING EQUIPMENT	2 727 200 00	38,000.00	28,499.94	623.43	19.68	28,038.84	73.78	(9,961.16)
TOTAL PUMPING EXPENSES		106,450.00	79,837.29	11,641.27	131.23	86,859.74	81.59	(19,590.26)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
MENT & DISPOSAL EXPENSES								
ATION LABOR-TREATMENT	2 742 000 00	17,000.00	12,749.94	1,225.58	86.51	10,992.11	64.65	(6,007.89)
PLIES AND EXPENSES-PLANT	2 743 100 00	30,000.00	22,500.00	1,935.29	77.41	22,281.80	74.27	(7,718.20)
ICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	14,999.94	3,101.80	186.10	12,541.29	62.70	(7,458.71)
ER EXPENSE-PLANT	2 743 300 00	45,000.00	33,750.00	2,630.31	70.14	37,814.73	84.03	(7,185.27)
NT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,000.00	2,250.00	193.15	77.26	2,261.80	75.39	(738.20)
NT OF T & D SYS EQUIPMENT	2 746 000 00	3,500.00	2,624.94	245.89	84.30	3,881.69	110.90	381.69
TOTAL TREATMENT & DISPOSAL		118,500.00	88,874.82	9,332.02	94.50	89,773.42	75.75	(28,726.58)
NG & COLLECTING EXPENSES								
ER READING LABOR	2 782 000 00	5,900.00	4,424.94	525.45	106.87	4,519.83	76.60	(1,380.17)
ILING & COLLECTING LABOR	2 783 100 00	23,000.00	17,249.94	1,983.62	103.49	17,404.45	75.67	(5,595.55)
ILING & COLLECTING EXPENSE	2 783 200 00	6,000.00	4,500.00	431.16	86.23	5,063.96	84.39	(936.04)
TOTAL BILLING & COLLECTING		34,900.00	26,174.88	2,940.23	101.09	26,988.24	77.33	(7,911.76)
STRATIVE/GENERAL EXPENSE								
IN & GENERAL SALARIES	2 790 000 00	30,000.00	22,500.00	2,441.00	97.64	24,340.38	81.13	(5,659.62)
ENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	374.94	.00		342.70	68.54	(157.30)
ICE SUPPLIES & EXPENSES	2 793 000 00	20,500.00	15,374.97	1,026.72	60.10	8,944.81	43.63	(11,555.19)
ICIAL SERVICES	2 795 000 00	8,000.00	5,999.94	.00		8,190.00	102.37	190.00
ICIAL SERVICE ENGINEER	2 795 100 00	.00	.00	7,827.14		8,779.33		8,779.33
ICIAL LEGAL SERVICES	2 796 000 00	500.00	374.94	.00		676.06	135.21	176.06
ULATORY COMMISSION	2 797 000 00	2,600.00	1,949.94	.00		.00		(2,600.00)
URANCE	2 798 000 00	12,500.00	9,374.94	.00		8,238.12	65.90	(4,261.88)
URIES/DAMAGES	2 799 000 00	1,000.00	749.97	.00		1,307.95	130.79	307.95
LOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	749.97	52.00	62.40	322.42	32.24	(677.58)
LOYEE PENSION & BENEFITS	2 800 200 00	41,000.00	30,749.94	3,235.30	94.69	26,962.88	65.76	(14,037.12)
LOYEE BENEFIT BRICKSTEET	2 800 210 00	.00	.00	242.73		2,690.36		2,690.36
LOYEES VACATION PAY	2 800 300 00	6,300.00	4,725.00	441.28	84.05	4,167.11	66.14	(2,132.89)
LOYEES HOLIDAY PAY	2 800 400 00	5,700.00	4,275.00	418.72	88.15	4,050.08	71.05	(1,649.92)
LOYEES SICK PAY	2 800 500 00	3,000.00	2,250.00	228.85	91.54	1,520.73	50.69	(1,479.27)
LOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	374.94	42.08	101.00	93.44	18.68	(406.56)
P TIME	2 800 700 00	1,500.00	1,125.00	79.28	63.42	994.38	66.29	(505.62)
B/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	16,499.97	1,780.80	97.13	16,027.20	72.85	(5,972.80)
CELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	3,600.00	727.34	181.83	4,512.09	94.00	(287.91)
NT GENERAL PROPERTY	2 802 000 00	5,000.00	3,749.94	.00		.00		(5,000.00)
TS	2 803 000 00	5,000.00	3,749.94	.00		5,000.00	100.00	.00
NSPORTATION EXPENSE	2 903 000 00	9,500.00	7,124.94	848.14	107.13	7,356.99	77.44	(2,143.01)
COLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	1,499.94	.00		(230.85)	11.54	(2,230.85)
TOTAL ADMINISTRATIVE & GEN EX		182,900.00	137,174.22	19,391.38	127.22	134,286.18	73.42	(48,613.82)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		461,750.00	346,311.18	43,936.46	114.18	346,899.75	75.12	(114,850.25)
DEPRECIATION	2 503 000 00	300,000.00	225,000.00	25,125.00	100.50	226,125.00	75.37	(73,875.00)
MAINTENANCE EXPENSE	2 507 100 00	11,000.00	8,249.94	867.27	94.61	7,605.49	69.14	(3,394.51)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(749.97)	(40.44)	48.52	(424.31)	42.43	575.69
INTEREST ON LONG TERM DEBT	2 530 000 00	84,000.00	63,000.00	5,075.23	72.50	48,196.38	57.37	(35,803.62)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	74.97	5.23	62.78	91.60	91.60	(8.40)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,700.00	140,023.71	23,190.50	149.05	116,071.57	62.17	(70,628.43)
		=====	=====	=====	=====	=====	=====	=====
AMOUNT TO SURPLUS		186,700.00	140,023.71	23,190.50	149.05	116,071.57	62.17	(70,628.43)

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
MARCH 18, 2011 – APRIL 21, 2011

1. Fax dated March 16, 2011, to Cathy Dyer, from Randall M. Cole, Cerrone Associates, enclosing timesheets and invoices requested to support the invoice for Project Representative Services for the utility Relocation for the DOH project at the I-77 and Rt. 14 South Interchange.
2. Fax dated March 17, 2011, to Jennifer, RUS, from Cathy Dyer, attaching the December 2010 and January 2011 bank statement for the 2009 Water Systems Improvement Project.
3. Certificate for William Byers, Jr., for completing 6 hours of training presented by The West Virginia Rural Water Association; Class topic-PWS Chief Operator Course.
4. Training course for Introduction to GIS Data Capture for Water and Wastewater Utilities to be held in Ripley on April 4, 2011.
5. Copy of letter dated March 17, 2011, to WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for February 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for February 2011, and the 1st Quarter Discharge Monitoring Reports for the Walmart Car Care Center and Pepsi Bottling Group.
6. Copy of letter dated March 17, 2011, to Cindy Musser & John King, West Virginia Department of Environmental Protection & Natural Resources, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for February 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for February 2011, and the 1st Quarter Discharge Monitoring Reports for the Walmart Car Care Center and Pepsi Bottling Group.
7. Copy of letter dated March 17, 2011, to Dominick Cerrone, Cerrone Associates, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for February 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for February 2011, and the 1st Quarter Discharge Monitoring Reports for the Walmart Car Care Center and Pepsi Bottling Group.
8. Copy of letter dated March 17, 2011, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for February 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for February 2011, and the 1st Quarter Discharge Monitoring Reports for the Walmart Car Care Center and Pepsi Bottling Group.
9. Letter dated March 16, 2011, to Mineral Wells PSD, from Rebecca Hickman, Accounting Manager, Telepage Communications Systems, regarding updates in services.
10. Copy of letter dated March 18, 2011, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held February 17, 2011.

**Mineral Wells PSD
List of Correspondence
April 21, 2011
Page 2**

11. Carbon copy of E-mail dated March 18, 2011, to Larry Moore, from Chad Miller, Cerrone Associates, regarding an updated revision that will add an additional 14 weeks to the original estimate.
12. Carbon copy of E-mail, from Larry Moore, to Chad Miller, Cerrone Associates, confirming that this revision is approved.
13. Letter dated March 17, 2011, to Cathy Dyer, from Renee D. Shotwell, Bill Bailey Insurance Agency, enclosing the renewal questionnaire for the upcoming 7/01/2011 renewal.
14. New VISA card from WesBanco.
15. Fax dated March 21, 2011, to Jim Ruckman, Cerrone Associates, from Todd Anderson, Operations Manager, attaching complaint form on Pifer's parking lot.
16. E-mail dated March 18, 2011, to Kimberlee Sowders, Wesbanco, from Cathy Dyer, regarding refunding the analysis charges be removed from account #322886140 in the amount of \$890.85
17. E-mail dated March 21, 2011, to Cathy Dyer, from Kimberlee Sowders, WesBanco, regarding the refund in the amount of \$890.85 for analysis charges.
18. Letter dated March 14, 2011, to Mineral Wells Public Service District, from Karen L. Barnhart, State of West Virginia Department of Health and Human Resources, regarding ID Water Operator Certification Course Announcement.
19. Copy of Invoice dated March 22, 2011, to Cutlip-Warner Development, from Mineral Wells Public Service District, in the amount of \$173.41 for a 6 x 16 All SS Rep Clamp.
20. Mid Ohio Valley PERMIT to operate a Septic Tank Cleaner to Mineral Wells PSD.
21. Notice Regarding Recent Changes to the Unclaimed Property Act, dated March 21, 2011, to Mineral Wells Public Service District, from the Department of Treasury State of Michigan.
22. Carbon copy of letter dated March 24, 2011, to Sandra Squire, Public Service Commission, from Steven Hardman, Bowles Rice, enclosing for filing are the original and 12 copies of the Response of Mineral Wells Public Service District to Staff Memorandum pertaining to Case No. 11-0217-PWD-42A.
23. Letter dated March 24, 2011, to Mineral Wells PSD, from Judi Gales, United States Postal Service, regarding migrating to the Intelligent Mail Barcode Training Seminars.
24. E-mail dated March 25, 2011, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, attaching the Monthly Bond Payment Reminder.
25. E-mail dated March 25, 2011, to Cathy Dyer, from Tarah Peterson, Public Service Commission, regarding Quarterly Tax Statements for Case No. 11-0217-PWD-42A.

Mineral Wells PSD
List of Correspondence
April 21, 2011
Page 3

26. E-mail dated March 25, 2011, to Cathy Dyer, from Dominick Cerrone, Cerrone Associates, regarding account analysis.
27. Fax dated March 25, 2011, to Cathy Dyer, from Carol, Mid Ohio Valley Regional Council, regarding the technology conference on Tuesday, March 29, 2011.
28. WVRWA Mobile Water Treatment Plant Training Hands-on Emergency Response Workshops.
29. Notice of Election to Mineral Wells Public Service District from Brickstreet.
30. Fax dated March 28, 2011, to Debbie Hennage, HD Supply, from Cathy Dyer, attaching the Software & Hardware Maintenance Agreement.
31. Copy of letter dated March 28, 2011, to Harry Hutchinson, WV Department of Transportation Division of Highways, from Cathy Dyer, attaching the Invoice from Cerrone Associates in the amount of \$19,567.86 for engineering services 12/26/10 thru 3/4/11, for the I-77 & Rt. 14 South Interchange Project.
32. Fax dated March 28, 2011, to Dominick Cerrone, Cerrone Associates, from Cathy Dyer, attaching a copy of the WWTP's Allegheny Power bill.
33. Mountain State Water Line, A Publication of the West Virginia Rural Water Association, Spring 2011.
34. E-mail dated March 25, 2011, to Cathy Dyer, from Claywood Park PSD, regarding the WV Rural Water Association Brief regarding EPA Funding 2011.
35. Fax dated March 29, 2011, to Congressman David McKinley, from Cathy Dyer, attaching a letter regarding EPA Funding 2011.
36. Fax dated March 29, 2011, to Congressman Nick Rahall, from Cathy Dyer, attaching a letter regarding EPA Funding 2011.
37. Fax dated March 30, 2011, to Chad Miller, Cerrone Associates, from Todd Anderson, Operations Manager, attaching information William Byers, Jr. has gathered for the past 25 years regarding DMR Permit Violations.
38. Letter dated March 28, 2011, to Mineral Wells Public Service District, from WV Consolidated Public Retirement Board, regarding its annual regional Retirement Planning Seminars for members of the West Virginia Public Employees Retirement System.
39. Fax dated March 30, 2011, to Todd Anderson, Operations Manager, from Kathy Lough, attaching analytical results.
40. E-mail dated March 30, 2011, to Cathy Dyer, from Virginia McDonald, RUS, attaching a list of items needed by Rural Development in order to request authorization to bid for the Sewer upgrade project.

**Mineral Wells PSD
List of Correspondence
April 21, 2011
Page 4**

41. Fax dated March 30, 2011, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for non payment.
42. Fax dated March 31, 2011, to Chad Miller, Cerrone Associates, from Todd Anderson, Operations Manager, attaching quote for the DOH project for meter relocates.
43. Letter dated March 22, 2011, to Todd Anderson, Operations Manager, from Gary W. Scott, WV Department of Transportation, Division of Highways, enclosing four originals of the proposed revised utility agreement dated March 22, 2011, between Mineral Wells Public Service District and the West Virginia Department of Transportation relative to the South Mineral Wells Interchange Project.
44. Letter dated March 29, 2011, to Todd Anderson, Operations Manager, from Chad Miller, Cerrone Associates, regarding the smoke testing and flow monitoring of the existing sewer system in and around the Bosley Trailer Court.
45. Copy of letter dated April 1, 2011, to Larry Moore, WV Department of Transportation Division of Highways, enclosing (4) four signed copies of the following: Utility Agreement, Estimate of Utility Costs and Engagement letter with Cerrone Associates, Inc., for the I-77 & Rt 14 South Interchange Project.
46. Fax dated March 31, 2011, to Todd Anderson, Operations Manager, from Kathy Lough, REI Consultants, attaching analytical results.
47. Letter dated March 29, 2011, to Todd Anderson, Operations Manager, from Chad Miller, Cerrone Associates, attaching information and photos of the existing gravity sewer system around Bosley Trailer Court.
48. Fax dated April 4, 2011, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of March 2011.
49. Check in the amount of \$2,380.48 for the State of WV, for Cerrone Associates Rt 14 I-77 South Interchange Project.
50. Pitney Bowes software update.
51. Fax dated April 4, 2011, to Suzie, Cabela's, from Cathy Dyer, attaching a Tax Exemption Certificate.
52. Client Bulletin, April 2011, from Suttle & Stalnaker.
53. Bacteriological Examination of Water From Public Water Distribution System, reported April 4, 2011.
54. E-mail dated April 5, 2011, to Cathy Dyer, from Tara Peterson, Public Service Commission, regarding billing analysis for test year July 2009 – July 2010 for case No. 11-0217-PWD-42A.

**Mineral Wells PSD
List of Correspondence
April 21, 2011
Page 5**

55. Fax dated April 6, 2011, to Tarah Peterson, Public Service Commission, from Linda Watson, attaching information needed for the billing analysis for test year July 2009-July 2010 for case No. 11-0217-PWD-42A.
56. E-mail dated April 8, 2011, to Cathy Dyer, from Tarah Peterson, Public Service Commission, regarding billing analysis.
57. E-mail dated April 7, 2011, to Mineral Wells PSD, from PEIA, regarding change in Status form to submit Open Enrollment changes to PEIA.
58. Letter dated April 5, 2011, to Todd Anderson, Operations Manager, from George Zivkovich, Attorney at Law, regarding a letter involving Cutlip Warner Development.
59. Letter dated April 5, 2011, to Todd Anderson, Operations Manager, from Gary W. Scott, West Virginia Department of Transportation Division of Highways, enclosing four originals of the proposed supplemental utility agreement dated 4/4/11 between Mineral Wells Public Service District and the West Virginia Department of Transportation, Division of Highways for the South Mineral Wells Interchange.
60. Letter dated April 4, 2011, to Todd Anderson, Operations Manager, from Christopher J. Durbin, Project Representative, Cerrone Associates, enclosing six (6) copies of the proposed sewage Collection and Treatment System Form SJ., six (6) copies of the Department of Highways Form MM109 for Highway Occupation and two (2) copies of Form BF-125, and three (3) copies of the Notice of Intent Construction Stormwater Permit Application.
61. Fax dated April 8, 2011, to Parkersburg News & Sentinel, from Cathy Dyer, attaching notice to be published of the Regular Board Meeting to be held Thursday, April 21, 2011.
62. Fax dated April 8, 2011, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice to be published of the Regular Board Meeting to be held Thursday, April 21, 2011.
63. E-mail dated April 8, 2011, to Wirt County Journal, from Cathy Dyer, attaching notice to be published of the Regular Board Meeting to be held Thursday, April 21, 2011.
64. Letter dated April 6, 2011, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding the Annual Reporting Requirements.
65. Carbon copy of letter dated April 6, 2011, to Sandra Squire, Public Service Commission, from Steven Hardman, Bowles Rice Hardman, Bowles Rice, enclosing an original plus 12 copies of Schedules B-1, B-2, B-4, B-6, B-8, B-9 B-11, B-14 and Amendment which are supplements to Statement B of the Rule 42 application.
66. WVDOH caller list.
67. E-mail dated April 8, 2011, to Tara Peterson, Public Service Commission, from Cathy Dyer, attaching FY 2010 Water Depreciation Expense.

Mineral Wells PSD
List of Correspondence
April 21, 2011
Page 6

68. Certificate of Completion certifying Dennis Brown completed a 6.5 hour course on Troubleshooting & Repair of Environment One 2000/Extreme Series Cores.
69. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia for Mineral Wells PSD for the month of March 2011.
70. Fax dated March 29, 2011, to Margo, WV PEIA, from Cathy Dyer, attaching a Certificate of Group Health Plan Coverage for Todd Anderson.
71. E-mail dated April 11, 2011, to Cathy Dyer, from Beth Bumgarner, Suttle & Stalnaker, attaching Water – Fixed Assets Summary, Sewer Fixed Assets Summary and Water – Depreciation Schedule.
72. E-mail dated April 11, 2011, to Cathy Dyer, from Beth Bumgarner, Suttle & Stalnaker, attaching Bonds & Loans Amortization Schedules, Bond Payment Schedule, bond 5 year Projection and Loans 5 year Projection.
73. E-mail dated April 11, 2011, to Cathy Dyer, from Beth Bumgarner, Suttle & Stalnaker, attaching information that was sent to Tara Peterson, Public Service Commission.
74. CPR & First Aid Course, sponsored by the West Virginia Rural Water Association, to be held Thursday, May 12, 2011 at the Ravenswood Fire Hall.
75. Copy of letter dated April 12, 2011, to Ronald Shutler, from Cathy Dyer, regarding a check the District received in the amount of \$48.71 marked NSF.
76. Copy of letter dated April 12, 2011, to Danny Ritchey, from Cathy Dyer, regarding a check the District received in the amount of \$53.69 marked NSF.
77. Fax dated April 12, 2011, to Jeannie Fordyce, from Mineral Wells PSD, attaching James R. Lett's 1099-form for 2010.
78. Copy of letter dated April 13, 2011, to WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for March 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for March 2011 and the Discharge Monitoring Report for Liberty Truck Wash for the month of March 2011.
79. Copy of letter dated April 13, 2011, to West Virginia Department of Environmental Protection and Natural Resources, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for March 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for March 2011 and the Discharge Monitoring Report for Liberty Truck Wash for the month of March 2011.

**Mineral Wells PSD
List of Correspondence
April 21, 2011
Page 7**

80. Copy of letter dated April 13, 2011, to Dominick Cerrone, Cerrone Associates, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for March 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for March 2011 and the Discharge Monitoring Report for Liberty Truck Wash for the month of March 2011.
81. Copy of letter dated April 13, 2011 to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda K Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for March 2011, a copy of the WV Summary of the Wastewater Treatment Plant Operations for March 2011 and the Discharge Monitoring Report for Liberty Truck Wash for the month of March 2011.
82. E-mail dated April 13, 2011, to Mineral Wells PSD, from Harry Dodson, HD Supply, attaching an invitation to the meter show on Monday, April 18, 2011 in Fairmont.
83. Fax dated April 14, 2011, to Mineral Wells PSD, from The National Weather Station, LLC, regarding a new service available.
84. Fax dated April 14, 2011, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, regarding Mineral Wells PSD Sewer Refunding Revenue bond.
85. Copy of letter dated April 15, 2011, to Tabitha S. Haight, from Cathy Dyer, regarding a check in the amount of \$120.00 the District received back marked NSF.
86. E-mail dated April 15, 2011, to Mineral Wells PSD, from WV Municipal Bond Commission attaching confirmation numbers on bond payments in the amount \$26,239.78.
87. Copy of letter dated April 15, 2011, to Angela Chestnut, WV Infrastructure & Jobs Development Council, regarding the following deposits were made to the WV Municipal Bond Commission Bond; Reserve Fund-04-A, \$811.69 and Reserve Fund-04-B, \$175.90.
88. Copy of letter dated April 15, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission; \$2,288.88-Sewage System Revenue Bonds, Series 2003.
89. Copy of letter dated April 15, 2011, to West Virginia Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission; \$5,688.40-Sewage System Revenue Bonds, Series 1995.
90. Copy of letter dated April 15, 2011, to Dominick Cerrone, Cerrone Associates, from Cathy Dyer, enclosing the following; six (6) approved copies of the proposed Sewage Collection Treatment system form-and a District check in the amount of \$300.00 to WV Dept. of Health and Human Resources; six (6) copies of Department of Highways form for Highway Occupation-two (2) copies of Form BF-125 and three (3) signed copies of the Notice of Intent Construction Stormwater WV/NPDES General Permit Application-a District check in the amount of \$300.00 to West Virginia Department of Environmental Protection.

**Mineral Wells PSD
List of Correspondence
April 21, 2011
Page 8**

91. E-mail dated April 15, 2011, to Tarah Peterson, Public Service Commission, from Cathy Dyer, attaching a Water and Sewer Statistics spreadsheet and a Customer count spreadsheet.
92. Letter dated April 13, 2011 from Telepage effective May 1, 2011 in house repair of pagers will increase to \$19.95, a five dollars increase.
93. Fax dated April 18, 2011, to Michelle Fox attaching a promise to pay.
94. Letter dated March 31, 2011, REIC test results.
95. Mineral Wells Volunteer Fire Department March 2011 water usage 3550 gallons.
96. Letter dated April 20, 2011, to Wood County Magistrate Court (2) civil complaints for Rockford Crislip for \$133.85 and John P. Wilson for \$232.50.
97. WET attaching Liberty Truck Stop grease and oil sampling results.
98. Fax dated April 7, 2011 to Larry Hill, Brickstreet attaching 1/25/10 thru 1/25/2011.