

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

June 16, 2011

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held May 19, 2011. The minutes were approved at the Regular Board meeting held on Thursday, June 16, 2011.

Also, included is an approved copy of the Amended Minutes of Regular Board Meeting held Thursday, February 17, 2011.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: May 19, 2011
Amended February 17, 2011

AMENDED MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, FEBRUARY 17, 2011, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Mark D. Stewart, Treasurer; Todd Anderson, Operations Manager, Cathy Dyer, Office Manager; Samantha McBride, Mr. Lett's assistant; John M. S. King, WVDEP.

No one from the public was present.

Mr. Lett made a motion to approve the Minutes of the January 20, 2011, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mrs. Dyer presented the Board a Petition for Sewer System Tariff Change per request of Camden Siegrist, Bowles Rice on the approval of Ingrid Ferrell, of the PSC. Mr. Lett made a motion of approve the Petition as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh, Mr. Lett and Mr. Stewart signed to Petition for Sewer System Tariff Change.

Mr. Anderson presented the Board with a line extension connecting the Mineral Wells District to the Lubeck District. Lubeck PSD will connect with Mineral Wells PSD on their Wadesville Line Extension Project. Mr. Cox will present drawings at the March Board meeting. Mr. Lett made a motion to approve connecting to Lubeck PSD. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with an increase of the company share of the employees WV Consolidated Public Retirement Board from 12.5% to 14.5% an increase of 2%. Mr. Lett made a motion to accept the increase as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for January 31, 2011, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #41525 thru #41065 written on the Consolidated Water and Sewer Revenue Checking Account between January 21, 2011 and February 17, 2011, (copies attached) Mr. Lett seconded the motion. The motion passed unanimously.

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Mr. Stewart made a motion to approve Payroll Checks #3097 thru #3128 written on the Consolidated Payroll Account between January 21, 2011 and February 17, 2011, (copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed the following letters with the Board.

Letter #12 – PSC order effective January 21, 2011 security deposit interest rate is .25%.

Letter #14 & Letter #15 – PSC denied 30 Day Notice of Intent request, stating the District did not file Rule 42 exhibit, Diane Wolfe, Bowles Rice e-mailed back stating the

Rule 42 exhibit (130 was filed on January 14, 2011. The PSC said the District could file rate case on February 13, 2011.

Letter #35 – Letter to Select Pipeline Service requesting reimbursement of \$1,716.64 for the 8" waterline break.

Letter #37 – Letter to Harry Hutchinson, WVDOH requesting reimbursement of \$1,300.00 for engineering service of Cerrone Associates, Inc. in assisting in the Jack Stewart easement.

Letter #57 – E-mail from Diane Wolfe, Bowles Rice the water rate increase is now pending.

Mrs. Dyer presented to the Board the option of going thru the State of West Virginia allowing District customers to use debit and credit cards in making payments on-line. Mr. Lett made a motion to contact the state in setting up information website and online payments. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Anderson's report was discussed in the executive session.

Mr. Lett made a motion that the meeting be recessed for an executive session at 5:15 p.m. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh recessed the meeting to an executive session at 5:15 p.m. After a brief discussion Mr. Lett made a motion to meet with Attorney George Zivkovich to discuss Imperial Pointe. Mr. Stewart seconded the motion. The motion passed unanimously.

The second executive session was not necessary.

Mr. King excused himself from the meeting at 6:25 p.m.

Mr. Radabaugh reconvened the meeting at 6.30 p.m.

All business having been discussed, Mr. Lett made a motion to adjourn. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 p.m.

CERTIFICATION

I, Mark D. Stewart, Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Treasurer of the Public Service
Board of the Mineral Wells Public Service District,
Mineral Wells, West Virginia

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MAY 19, 2011, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. he asked everyone present to sign the attendance roster. James R. Lett, Secretary; Mark D. Stewart, Treasurer; Cathy Dyer, Office Manager; Todd Anderson, Operations Manager; Nellie Radcliff, Office Clerk; Virginia Donaldson, Pond Creek Resident; Tim Meeks, Mid Ohio Valley Regional Council; and Dominick Cerrone, P. E. Cerrone, Associates, Inc., were present.

There was no one present from the public.

Mr. Lett made a motion to approve the Board Minutes of the April 21, 2011, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Board Meeting Minutes as presented.

Mr. Cerrone and Mr. Meeks discussed the financing of the Pond Creek Extension that Mrs. Donaldson and other residents in that area are interested in. It appears that it does not qualify for Grant money. Mr. Meeks and Mr. Cerrone will put information together to see if Rural Utility Service will be willing to fund the project and how much it will cost per household. Project scenarios are attached (see copy attached). Mr. Cerrone and Mr. Meeks is working to try to get funding for the Pond Creek customers who are in need of public water. Mrs. Donaldson excused herself from the rest of the meeting.

Mr. Cerrone discussed with the Board the status of the Sewer Project. Rule 42 has been completed and Bowles, Rice, Mc David, Graff, Love, LLP are working on permits and getting ready for fall bids.

Bids for the repair of the waterline on Sycamore Run Rd and Gates Ridge from three contractors were discussed as follows.

Stonegate Construction Co., give a quote of \$32,126.00 for Sycamore Run Rd repair and \$12,915.00 for Gates Ridge Rd.

Tri State Pipe – Sycamore Run Rd was \$37,620.00 Gates Ridge Rd \$8,664.73

J. C. Bosley Construction Co. – Sycamore Run Rd \$22,718.00 – Gates Ridge \$10,776.00.

These quotes are for re-routing the waterline and no directorial bore. Because these repairs are of an emergency nature, the District does not have to advertise. Mr. Lett made a motion accepting J. C. Bosley's quote for the repairs. Mr. Stewart seconded the motion. The motion passed unanimously. The Board requested Mr. Anderson to check material prices to see if the District could save any money with it purchasing the material instead of Bosley buying it. The nature of the repair does not require prevailing wage to be paid.

Mr. Cerrone and Mr. Meeks excused themselves from the rest of the meeting.

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Mr. Stewart made a motion that funds be transferred from the Sycamore Repair and Replacement Account to pay for the slip repairs. Mr. Lett seconded the motion. The motion passed unanimously. Mrs. Dyer reported she has had to transfer \$8,400.00 from the account to pay for repairs at the Sycamore Run Rd slip area.

Mr. Anderson reported to the Board that Orders Construction Co. gave the old fire hydrants back to the District from the DOH Bridge Project.

The District is checking into installing a gravity sewer line to the Bob Scott property for a new residence.

The DOH completed with the District's water and sewer lines for the District's bridge project on May 16, 2011. Mr. Ruckman and Mr. Anderson did a walk thur. There needs to be concrete around valves in the construction area of the Bridge Project.

The District will be receiving a letter from George Zivkovich with his recommendation regarding Imperial Pointe.

Mrs. Dyer presented the Board with the 2011 Charge Off Water Accounts in the amount of \$2,565.49. Mr. Lett made a motion to approve the 2011 Water Charge Off Accounts as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with the 2011 Charge Off Sewer Accounts in the amount of \$9,562.29. Mr. Lett made a motion to approve the 2011 Sewer Charge Off Accounts as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements dated April 30, 2011, for All Finances, Water Revenue Checking Account and Sewer Revenue Checking Accounts (copies attached) as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks number 41752 thru 41827 written on the Consolidate Water and Sewer Revenue Checking Account (copy attached) between April 21, 2011 thru May 19, 2011. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll check 3194 thru 3233 written on the Consolidated Payroll Account between April 21, 2011 and May 19, 2011. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed the following letters

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Letter - # 7 – Letter dated April 21, 2011, to Todd Anderson from Gary Scott, WVDOH, attaching approved agreement increasing the Inspection fees to \$52,766.32 for the State Project S354-17-47 South Mineral Wells Interchange.

Letter 22 – Refund check from Brickstreet for \$3,773.00 for year 1/25/10 – 1/25/11.

Letter 35 – E-mail dated April 28, 2011, to Todd Anderson from Scott Mandirola, WV DEP attaching approval of Notice of Intent for the MisC. Sewer Improvement Project.

Letter 48 – Letter dated May 9, 2011, to Virginia McDonald, RUS attaching required 2010 Water Budget.

Letter 50 - Letter dated May 5, 2011, to Roy Radabaugh from Robert Smith – WBDHHR – Bureau of Health on June 14, 2011 they will be conducting Sanitary Survey for Water.

Letter 51 - Letter dated May 6, 2011, to Roy Radabaugh from Kenneth Lowe, WVIJDC attaching info for the Pond Creek Waterline Extension.

Mrs. Dyer reported the Cost of Class Survey has been completed and the Water Rate Increase will advertise on the May 25, 2011 bill.

The District's vacation plan will stay the same.

Orders Construction Co. has requested the District let them have a construction meter while they are working on the Bridge Project on State Rte 14.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 p.m.

CERTIFICATION

I, Mark D. Stewart, Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Treasurer of the Public Service Board of the Mineral Wells Public Service District,
Mineral Wells, West Virginia

FY 2011 Charged Offs

Item #6 P #7

Account	Name	Sewer	Water	Total	Location	Status
1-00215-00	Eddie B Smith	18.13	23.16	41.29	Windsor Dr 472	Non-payment
1-01101-11	Heather Morrell	8.69	20.55	29.24	Wells Pointe #1	Non-payment
1-01104-10	Tammy Gaston	23.88	28.91	52.79	Wells Pointe #4	Final Bad Check
1-01112-13	Thomas Lewis	4.05	5.73	9.78	Wells Pointe #12	Final
1-01230-01	Brenda Hall	34.91	55.01	89.92	Dickens Dr 419	Final
1-01270-02	William E. Wells	32.86	50.33	83.19	Dickens Dr 533	Final
1-01890-01	Lori A Zornes	-2.21	-2.63	-4.84	S Maple Dr 387	Final
1-02135-01	Stacia Stevens	88.83	131.64	220.47	Locust Dr 152	Non-payment
2-00270-11	Betty Swiger	11.72	15.17	26.89	Elizabeth Pike 1264	Non-payment
2-00270-13	Travis McCommas	2.00	2.63	4.63	Elizabeth Pike 1264	Final
2-01607-02	Leigh Ann Boise	94.87	130.56	225.43	Maple Shades Ct 231	Final
2-03430-16	Jill Bolden	56.34	69.22	125.56	Oak Lane 271-1/2 Sandy Rental	Final
2-03506-00	Mrs. H Corbitt	-1.82	-2.98	-4.80	S Meadow Dr 162	Final
2-05045-00	Steve D Oldfield	56.07	83.98	140.05	Georgia Ave 69	Final
2-05050-00	Judy R. Ritchie	6.55	12.86	19.41	Georgia Ave 89	Non-payment
2-05070-00	Candace G Jackson	23.91	34.79	58.70	Georgia Ave 106	Final
2-05100-01	Christy Swiger	-1.00		-1.00	Bargeloh Ave 87	Final
2-05101-00	Teresa Dugan	-0.27	-0.35	-0.62	Bargeloh Ave 15	Final
2-05120-01	Kathy Koehler Waggoner	34.93	44.66	79.59	Bargeloh Ave 66	Non-payment PTP
2-05123-02	Sam McClead	37.57	51.55	89.12	Bargeloh Ave 16	Non-payment
2-05230-01	Steve & Carolyn Blouin	60.21	67.65	127.86	Dawson Ave 16	Final
2-06200-00	Dream K. Lowther		86.36	86.36	Ripple Rd 16	Non-payment
3-00040-05	Rachel Brown	23.51	29.63	53.14	Pike St 7639	Non-payment
3-00042-14	Pauline Mitchell	1.22	1.61	2.83	Skyview Acres Lot 3	Final
3-00046-11	Meghan Workman	24.74	29.55	54.29	Skyview Acres Lot 11	Non-payment
3-00048-02	Vickie Casey	25.04	29.75	54.79	Skyview Acres Lot 15	Final
3-00048-04	Eryn Montgomery	3.99	5.43	9.42	Skyview Acres Lot 15	Final
3-00049-07	Shelly M. Godfrey	38.62	50.01	88.63	Skyview Acres Lot 17	Final
3-00050-05	John Belt	15.00	19.04	34.04	Skyview Acres #19	Non-payment
3-00053-11	Marilyn Carmichael	53.69	77.4	131.09	Skyview Acres Lot 24	Final
3-00056-10	Melissa Milam	35.23	52.66	87.89	Skyview Acres Lot 20	Final
3-00061-08	Christine Rial	30.05	41.78	71.83	Skyview Acres #10	Non-payment
3-00063-07	Monty & Betty Midcap	53.09	74.66	127.75	Skyview Acres #6	Non-payment
3-00065-09	Larry & Crystal Brooks	20.19	27.95	48.14	Skyview Acres #2	Final
3-04069-02	Todd Davy	-1.98		-1.98	Carr Ln 100	Final
3-04263-04	Tony McAbee	56.62	87.22	143.84	Southern Hwy 696	Non-payment
3-04419-02	River Valley Properties	-0.40	-0.53	-0.93	Plantation Dr 207	Final
3-12080-01	Bobbie Hayes III	11.91	28.53	40.44	Mineral Park Ln 181	Non-payment
3-12112-00	Rebecca Overby	8.09	10.12	18.21	Mineral Park Ln 240	Non-payment
3-12125-03	Michelle Wolfe	28.28	33.32	61.60	Mineral Park Ln 200	Non-payment
3-12172-03	Eric Blake	70.77	108.60	179.37	Mineral Park Ln 82	Non-payment evicted

3-13105-05	Kimberly Edwards	23.13	20.86	43.99	Royal Gardens Ste 22	Non-payment
3-13110-04	James Hamilton	14.37	18.63	33.00	Royal Gardens Ste 23	Final
3-13115-02	Becky F Anderson	3.10	5.14	8.24	Royal Gardens Ste 24	Final
3-16025-13	Stacy Holbert	78.80	122.76	201.56	Fox Run Dr Ste 11	Final Bad forwarding address
3-16030-05	Zachariah & Alice Smith	47.98	70.88	118.86	Fox Run Rd Ste 12	Non-payment
3-16035-10	Edward Phillips	50.32	67.30	117.62	Fox Run rd Ste 13	Non-payment
3-16050-06	Stacie Amick	2.05	4.44	6.49	Fox Run Dr Ste 16	Non-payment
3-16080-06	Clifton Walker	1.74	3.90	5.64	Fox Run Dr Ste 22	Non-payment
3-16090-05	Charlotte Mc Ciure	52.34	67.40	119.74	Fox Run Dr Ste 24	Non-payment
3-16090-07	Brenda Pence	27.93	35.01	62.94	Fox Run Dr Ste 24	Non-payment
3-16115-03	Amanda L Dobbins	52.38	81.62	134.00	Fox Run Dr Ste 28	Non-payment
3-20034-01	Melissa Ruble	2.64	4.11	6.75	Fox Run Dr Ste 34	Non-payment
4-00125-00	Deanna H Phillips	73.93	95.00	168.93	Elizabeth Pike 2375	Final
4-00125-03	Kenneth Wilson	35.08	47.33	82.41	Elizabeth Pike 2375	Non-payment
4-02610-09	Gregory Hughes		26.74	26.74	Price Rd 194	Non-payment
4-09271-00	Alvin L. Kyer		-2.68	-2.68	Bell St 137	Final
4-10410-03	Brodi Elder		27.13	27.13	Seven Pines Rd 328	Non-payment
5-01350-01	Everett S Schmidt		2.28	2.28	Elizabeth Pike 5207	Non-payment
5-02050-00	Delma Starcher		70.60	70.60	Elizabeth Pike 5296	Non-payment
5-02600-04	Ann Life		1.73	1.73	Elizabeth Pike 5965	Final
5-02802-00	Robert W Bumgarner		84.93	84.93	Elizabeth Pike 6030	Non-payment
5-15075-00	Allen Estep	7278.80		7278.80	Elizabeth Pike 4037	Lien
6-00440-00	Rockford & Tabetha Crislip	50.00		50.00	Pike St 6226	Non-payment
6-00440-01	Victor Crislip	187.80		187.80	Pike St 6226	Non-payment
6-00805-01	Willison C Lockhart	9.42		9.42	Drain Rd 424	Final
6-00875-02	John & Debora Marion	36.39		36.39	Alpine Ct 165	Final
6-01520-00	James L. Williamson	-0.79		-0.79	Blair Ave 482	Final
6-01673-03	Christopher L. Smith	24.24		24.24	Left Grove Ave 106	Non-payment
6-02590-04	Pasty Bennett	15.29		15.29	Joy St 228	Final
7-04800-00	K G Anderson		80.50	80.50	Southern Hwy 8934	Non-payment
9-00100-00	Movie Gallery	19.36		19.36	Pike St 2832 #1	Closed
9-00706-08	Samantha Smith	54.80		54.80	Pike St 6405	Non-payment
9-00706-09	Tonya Money Penny	14.28		14.28	Pike St 6405	Non-payment
9-00986-03	Rodney Kellar	154.88		154.88	Right Grove Ave 24	Non-payment
9-01586-03	Bradley Shumock	12.46		12.46	Sharon St 298/Deerfield #5	Non-payment
9-01926-06	Christopher T. Fain	113.67		113.67	Pettyville Grdn #24	Non-payment
9-02026-04	Melissa Goff	32.22		32.22	Bosley Branch Rd 16/house	Final

9562.29	2565.49	12127.78	Deceased	1
			Non-payments	43
			Final	34
			Lien	1
				79

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
April 30, 2011**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 24,906.54
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	0.00
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>7,444.05</u>
Total in Checking Accounts:	\$ 32,350.59

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,196.77
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,210.72
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	36,053.05
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	12,723.84
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	12,784.23
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	28,193.75
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	35,390.61
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	12,478.85
Security Deposit Account	
WesBanco Bank - 1134.0	40,560.79
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	76,592.02
Pond Creek Area tap Fees	
WesBanco - Bank 1134.9	<u>8,309.66</u>
Total in Water Accounts:	\$ 302,494.29

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 16,673.20
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	6,882.69
Security Deposit Account	
WesBanco Bank - 2121.3	<u>30,735.63</u>
Total in Sewer Accounts:	\$ 54,291.52

Total All Finances - April 30, 2011 **\$ 389,136.40**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 April 30, 2011

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, MARCH 31, 2011 \$29,622.41

RECEIPTS:

Water Sales	\$86,634.66
Water Buffalo Sales	443.25
Reconnection Fees	500.00
Security Deposit Refunds	2237.75
WVDOH St Rt 14 - inspection fees	1428.29
Rent from Sewer	416.67
Hardbarger - lien	782.68
Brickstreet - refund	2,263.80

Total Receipts: \$94,707.10

Total Cash Available: \$124,329.51

Expenditures:

Action Telecom	\$51.00
At & T Mobility	252.11
BP Credit Card Company	872.64
Cardmember Services	866.19
CI Thornburg	2337.70
Cintas	272.87
Commissioner's Salaries	225.00
Claywood Park PSD	28462.20
Cutlip Warner Development Co	1872.50
Finley Fire Equipment	69.25
Fire Extinghisher Specialists	25.20
Fore Timber Co Inc	56.64
Frontier	167.55
Innovative Business Products	200.06
Melanie L. Wine	172.80
Mineral Wells PSD	1597.20
Mineral Wells Tire Center	19.08
Miller Communications	455.54
Miss Utility of WV Inc.	24.00
Mon Power	662.45
Municipal Bond Commission	9104.47
Ohio Valley Muffler & Brake	9.60
Parkersburg Office Supply	28.95
PEIA	2441.77
R L Roush Excavating	990.00
REI Consultants	850.00
RESA V	100.00
Rural Development Admin 91-02	2112.00
Rural Development - USDA 91-03	3140.00
Rural Development - USDA 91-06	10040.00
Rural Development - USDA 91-09	3518.00
Rural Development - USDA 91-07	3325.00
Rural Development - USDA 91-11	2400.00
Salaries	10290.36

Taylor's Disposal Inc.	34.37
Telepage	10.74
Tesa Company Inc	66.12
US Postal Service	300.00
Water Environmental Testing	67.50
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1004.00
WesBanco Bank-Parkersburg R&R	1406.21
WesBanco Bank-Parkersburg- Payroll taxes	4356.33
WV Retiree Health Benefit Trust Fund	495.34
WV Public Employees Retirement System	2761.78
WV State Tax Department	750.35
Security Deposit Refunds	334.10

Total Expenditures: \$ 99,422.97

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, April 30, 2011 \$24,906.54

Accounts Payable Claywood Park PSD \$ 32,160.15

Total Accounts Payable \$ 32,160.15

Total -\$7,253.61

Borrowed Funds	
2/10 Water System Improve Reserve	\$ 10,040.00
4/10 Water System Improve Reserve	\$ 10,040.00
4/10 Sams Creek/Chesterville Reserve	\$ -
4/10 Rockport Reserve	\$ 3,325.00
6/10 Water System Improve Reserve	\$ 10,040.00
6/10 Sams Creek/Chesterville Reserve	\$ 3,140.00
6/10 Rockport Reserve	\$ 3,325.00
Total Borrowed Funds	\$ 39,910.00

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 April 30, 2011

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, MARCH 31, 2011 \$ 12,227.32

RECEIPTS:

Sewer Sales	\$49,923.02
Butcher Bend Lagoon Assoc	636.41
Security Deposit Refunds	1585.69
WVDOH St Rt 14 - inspection fees	952.19
Brickstreet - Refund	1509.20
MBC-excess funds Rev #10	167.00
Liberty Truck Stop - oil and grease sampling	154.00
Walmart - oil and grease sampling	71.50

Total Receipts: \$54,999.01

Total Cash Available: \$ 67,226.33

Expenditures:

Action Telecomm	\$34.00
At & T Mobility	168.06
BP Credit Card Company	581.76
Butcher Bend Lagoon Assoc	638.64
C I Thornburg	720.00
Cardmember Services	795.58
Cintas	181.94
Commissioner's Salaries	150.00
Cutlip Warner	747.50
Finley Fire Equipment	46.17
Fire Extinguisher Specialists	16.80
Fore Timber Co Inc	37.76
Frontier	681.11
Gene's Septic Tank Cleaning	110.00
Hardman Supply Company	140.18
Innovative Business Products	133.38
James V Kelsh	1.24
Melanie L. Wine	115.20
Mineral Wells PSD	3025.07
Mineral Wells Tire Center	12.72
Miss Utility of WV Inc.	16.00
Mon Power	6932.18
Municipal Bond Commission	17135.31
Ohio Valley Muffler & Brake	6.40
Parkersburg Office Supply	19.30
PEIA	2333.80
Ron's Porta Johns, Inc.	600.00
Salaries	8598.60
Taylor's Disposal Inc	22.92
Telepage	7.16
Trombold Equipment Co Inc	486.85
US Postal Service	326.56
W C Weil Company	845.24

WV Dept of Environmental Protection	300.00
WV Dept of Health and Human Resources	300.00
WWT Electric	1671.00
Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1266.24
WesBanco Bank-Parkersburg-Payroll Taxes	3801.97
Retiree Health Benefit Trust Fund	470.66
WV Public Employees Retirement System	2368.10
WV State Tax Department	653.65
Security Deposit Refunds	1170.23
George Zivkovich	1750.00

Total Expenditures: \$59,782.28

Balance in Sewer Revenue Fund Checking Account, \$ 7,444.05
WesBanco Bank, April 30, 2011

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 4/20/11 - ENDING DATE: 5/19/11 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
1,837	RESA V	5/04/11	187641	4/15/11	100.00	41,732 VOID
2,101	U S POSTAL SERVICE	4/20/11	186752	4/20/11	300.00	41,752
2,313	WESBANCO BANK-PARKERSBURG	4/25/11	186975	4/25/11	1,180.24	119
106	MON POWER	4/29/11	187323	4/29/11	662.45	41,753
153	ACTION TELECOMM	4/29/11	187327	4/29/11	51.00	41,754
314	AT&T MOBILITY	4/29/11	187329	4/29/11	244.06	41,755
360	CUTLIP-WARNER DEVELOPMENT CO	4/29/11	187330	4/29/11	1,872.50	41,756
486	RONALD DEEM	4/29/11	187332	4/29/11	70.71	41,757
486	RICHARD J LANCE	4/29/11	187333	4/29/11	51.03	41,758
486	CHARLES M BURNS	4/29/11	187335	4/29/11	70.30	41,760
486	BARBARA S PHILLIPS	4/29/11	187336	4/29/11	51.26	41,761
486	CHRISTOPHER & RACHEL JENKS	4/29/11	187337	4/29/11	70.31	41,762
486	JOE A LOISEAU	4/29/11	187339	4/29/11	6.55	41,764
486	STEPHEN MORRISON	4/29/11	187341	4/29/11	13.94	41,766
636	FORE TIMBER CO INC	4/29/11	187342	4/29/11	56.64	41,767
904	INNOVATIVE BUSINESS PRODUCTS	4/29/11	187345	4/29/11	200.06	41,770
1,204	JAMES R. LETT	4/29/11	187346	4/29/11	75.00	41,771
1,304	MILLER COMMUNICATIONS	4/29/11	187350	4/29/11	455.54	41,774
1,604	PARKERSBURG OFFICE SUPPLY	4/29/11	187352	4/29/11	28.95	41,775
1,804	R L ROUSH EXCAVATING	4/29/11	187354	4/29/11	990.00	41,776
1,805	RURAL DEVELOPMENT ADMN.	4/29/11	187355	4/29/11	5,252.00	41,777
1,806	ROY L RADABAUGH	4/29/11	187356	4/29/11	75.00	41,778
1,843	CINTAS CORPORATION J67	4/29/11	187357	4/29/11	272.87	41,779
1,866	REI CONSULTANTS	4/29/11	187361	4/29/11	850.00	41,780
2,005	C I THORNBURG	4/29/11	187364	4/29/11	177.63	41,782
2,205	FRONTIER	4/29/11	187365	4/29/11	167.55	41,783
2,314	WV DEPT OF TAX & REVENUE	4/29/11	187367	4/29/11	750.35	41,784
2,315	PUBLIC EMPLOYEES RETIREMENT SY	4/29/11	187368	4/29/11	2,761.78	41,785
23,049	FIRE EXTINGUISHER SPECIALISTS	4/29/11	187372	4/29/11	25.20	41,788
23,067	MELANIE L WINE	4/29/11	187373	4/29/11	172.80	41,789
23,079	MARK STEWART	4/29/11	187374	4/29/11	75.00	41,790
23,093	MINERAL WELLS TIRE CENTER	4/29/11	187375	4/29/11	19.08	41,791
23,093	MINERAL WELLS TIRE CENTER	5/04/11	187640	4/29/11	19.08	41,791 VOID
2,313	WESBANCO BANK-PARKERSBURG	5/02/11	187592	5/02/11	807.32	120

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 4/20/11 - ENDING DATE: 5/19/11 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
23,050	WALTER BOISE	5/03/11	187601	5/03/11	490.14	41,792
2,391	WIRT COUNTY CLERK	5/06/11	187747	5/06/11	33.00	41,793
309	CLAYWOOD PARK PSD	5/06/11	187745	5/06/11	32,160.15	41,794
2,313	WESBANCO BANK-PARKERSBURG	5/09/11	187993	5/09/11	1,039.92	122
1,302	MINERAL WELLS PSD	5/11/11	188088	5/12/11	51.57	41,795
2,313	WESBANCO BANK-PARKERSBURG	5/16/11	188367	5/16/11	1,019.77	124
1,307	MUNICIPAL BOND COMMISSION	5/16/11	188475	5/16/11	9,104.47	126
124	AT&T - STATE CALLING SERVICE	5/16/11	188461	5/16/11	4.28	41,798
224	BILL BAILEY INSURANCE AGENCY	5/16/11	188462	5/16/11	250.00	41,799
275	BP	5/16/11	188463	5/16/11	1,206.00	41,800
360	CUTLIP-WARNER DEVELOPMENT CO	5/16/11	188466	5/16/11	1,297.50	41,801
438	DOMINION HOPE	5/16/11	188467	5/16/11	82.26	41,802
512	EVANS CONST. CO.	5/16/11	188470	5/16/11	600.00	41,805
600	FASTENERS & SUPPLY INC	5/16/11	188471	5/16/11	87.00	41,806
1,111	JACKSON NEWSPAPERS	5/16/11	188472	5/16/11	66.00	41,807
1,200	LOWE'S	5/16/11	188473	5/16/11	88.19	41,808
1,301	MISS UTILITY OF WV INC	5/16/11	188474	5/16/11	47.25	41,809
1,311	FERGUSON WATERWORKS	5/16/11	188482	5/16/11	830.00	41,810
1,500	OHIO VALLEY MUFFLER & BRAKE	5/16/11	188485	5/16/11	26.97	41,811
1,607	PARKERSBURG UTILITY BOARD	5/16/11	188487	5/16/11	244.98	41,812
1,804	R L ROUSH EXCAVATING	5/16/11	188488	5/16/11	728.50	41,813
2,001	TESA COMPANY INC	5/16/11	188489	5/16/11	136.33	41,814
2,002	TAYLOR'S DISPOSAL INC	5/16/11	188490	5/16/11	34.37	41,815
2,005	C I THORNBURG	5/16/11	188492	5/16/11	959.00	41,817
2,039	TELEPAGE	5/16/11	188493	5/16/11	10.74	41,818
2,106	USDA-RURAL DEVELOPMENT	5/16/11	188494	5/16/11	19,283.00	41,819
2,200	CARDMEMBER SERVICES	5/16/11	188498	5/16/11	89.97	41,820
2,205	FRONTIER	5/16/11	188499	5/16/11	167.42	41,821
2,306	WATER ENVIRONMENTAL TESTING	5/16/11	188501	5/16/11	67.50	41,822
2,308	PEIA	5/16/11	188504	5/16/11	2,541.87	41,823
23,047	RETIREE HEALTH BNFT TRST FUND	5/16/11	188514	5/16/11	515.28	41,826
	CONSOLIDATED BANK ACCOUNT				91,001.47	61 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 4/20/11 - ENDING DATE: 5/19/11 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	4/20/11	186752	4/20/11	200.00	41,752
2,313	WESBANCO BANK-PARKERSBURG	4/25/11	186975	4/25/11	822.39	119
106	MON POWER	4/29/11	187323	4/29/11	6,910.12	41,753
153	ACTION TELECOMM	4/29/11	187327	4/29/11	34.00	41,754
314	AT&T MOBILITY	4/29/11	187329	4/29/11	162.70	41,755
360	CUTLIP-WARNER DEVELOPMENT CO	4/29/11	187330	4/29/11	747.50	41,756
486	RICHARD J LANCE	4/29/11	187334	4/29/11	51.03	41,759
486	CAROL VIPPERMAN	4/29/11	187338	4/29/11	25.04	41,763
486	LETHA SPRINGER	4/29/11	187340	4/29/11	50.87	41,765
636	FORE TIMBER CO INC	4/29/11	187342	4/29/11	37.76	41,767
702	GENE'S SEPTIC TANK CLEANING	4/29/11	187343	4/29/11	110.00	41,768
832	HARDMAN SUPPLY COMPANY	4/29/11	187344	4/29/11	140.18	41,769
904	INNOVATIVE BUSINESS PRODUCTS	4/29/11	187345	4/29/11	133.38	41,770
1,204	JAMES R. LETT	4/29/11	187346	4/29/11	50.00	41,771
1,302	MINERAL WELLS PSD	4/29/11	187347	4/29/11	855.42	41,772
1,302	MINERAL WELLS PSD	4/29/11	187348	4/29/11	416.67	41,773
1,604	PARKERSBURG OFFICE SUPPLY	4/29/11	187352	4/29/11	19.30	41,775
1,806	ROY L RADABAUGH	4/29/11	187356	4/29/11	50.00	41,778
1,843	CINTAS CORPORATION J67	4/29/11	187357	4/29/11	181.94	41,779
2,004	TROMBOLD EQUIPMENT CO INC	4/29/11	187363	4/29/11	486.85	41,781
2,205	FRONTIER	4/29/11	187365	4/29/11	681.11	41,783
2,314	WV DEPT OF TAX & REVENUE	4/29/11	187367	4/29/11	653.65	41,784
2,315	PUBLIC EMPLOYEES RETIREMENT SY	4/29/11	187368	4/29/11	2,368.10	41,785
23,023	RON'S PORTA JOHNS, INC.	4/29/11	187369	4/29/11	600.00	41,786
23,046	BUTCHER BEND LAGOON ASSOC	4/29/11	187371	4/29/11	638.64	41,787
23,049	FIRE EXTINGUISHER SPECIALISTS	4/29/11	187372	4/29/11	16.80	41,788
23,067	MELANIE L WINE	4/29/11	187373	4/29/11	115.20	41,789
23,079	MARK STEWART	4/29/11	187374	4/29/11	50.00	41,790
23,093	MINERAL WELLS TIRE CENTER	4/29/11	187375	4/29/11	12.72	41,791
23,093	MINERAL WELLS TIRE CENTER	5/04/11	187640	4/29/11	12.72	41,791 VOID
2,313	WESBANCO BANK-PARKERSBURG	5/02/11	187592	5/02/11	678.94	120
1,307	MUNICIPAL BOND COMMISSION	5/06/11	187746	5/06/11	113.55	121
2,313	WESBANCO BANK-PARKERSBURG	5/09/11	187993	5/09/11	636.59	122
1,302	MINERAL WELLS PSD	5/11/11	188088	5/12/11	34.38	41,795

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 4/20/11 - ENDING DATE: 5/19/11 **
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ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	5/11/11	188089	5/12/11	130.50	41,796
2,313	WESBANCO BANK-PARKERSBURG	5/16/11	188367	5/16/11	592.52	124
1,307	MUNICIPAL BOND COMMISSION	5/16/11	188475	5/16/11	17,135.31	126
106	MON POWER	5/16/11	188460	5/16/11	25.91	41,797
124	AT&T - STATE CALLING SERVICE	5/16/11	188461	5/16/11	2.86	41,798
275	BP	5/16/11	188463	5/16/11	804.00	41,800
438	DOMINION HOPE	5/16/11	188467	5/16/11	54.84	41,802
486	JIMMY HELMICK	5/16/11	188468	5/16/11	90.70	41,803
486	KAYLA GAINS	5/16/11	188469	5/16/11	32.88	41,804
600	FASTENERS & SUPPLY INC	5/16/11	188471	5/16/11	58.00	41,806
1,200	LOWE'S	5/16/11	188473	5/16/11	202.20	41,808
1,301	MISS UTILITY OF WV INC	5/16/11	188474	5/16/11	31.50	41,809
1,500	OHIO VALLEY MUFFLER & BRAKE	5/16/11	188485	5/16/11	17.98	41,811
2,002	TAYLOR'S DISPOSAL INC	5/16/11	188490	5/16/11	22.92	41,815
2,004	TROMBOLD EQUIPMENT CO INC	5/16/11	188491	5/16/11	2,168.49	41,816
2,039	TELEPAGE	5/16/11	188493	5/16/11	7.16	41,818
2,200	CARDMEMBER SERVICES	5/16/11	188498	5/16/11	59.98	41,820
2,205	FRONTIER	5/16/11	188499	5/16/11	681.44	41,821
2,306	WATER ENVIRONMENTAL TESTING	5/16/11	188501	5/16/11	363.00	41,822
2,308	PEIA	5/16/11	188504	5/16/11	2,233.70	41,823
2,312	WESBANCO BANK-PARKERSBURG	5/16/11	188505	5/16/11	1,322.93	41,824
23,030	OMNI-SITE.NET	5/16/11	188513	5/16/11	42.00	41,825
23,047	RETIREE HEALTH BNFT TRST FUND	5/16/11	188514	5/16/11	450.72	41,826
23,085	AULICK CHEMICAL SOLUTIONS, INC	5/16/11	188515	5/16/11	3,084.92	41,827
	CONSOLIDATED BANK ACCOUNT				47,688.57	56 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3194	Todd R. Anderson	\$632.80	4/21/2011
3195	Dennis R. Brown	\$469.27	4/21/2011
3196	William H. Byers, Jr.	\$512.15	4/21/2011
3197	Cathy J. Dyer	\$473.83	4/21/2011
3198	Linda K. Watson	\$409.76	4/21/2011
3199	Darin L. Crites	\$458.38	4/21/2011
3200	Nellie B. Radcliff	\$350.40	4/21/2011
3201	Mark A. Dennis	\$382.33	4/21/2011
3202	Todd R. Anderson	\$1,146.61	4/29/2011
3203	Dennis R. Brown	\$430.19	4/29/2011
3204	William H. Byers, Jr.	\$802.87	4/29/2011
3205	Cathy J. Dyer	\$473.81	4/29/2011
3206	Linda K. Watson	\$409.76	4/29/2011
3207	Darin L. Crites	\$298.57	4/29/2011
3208	Nellie B. Radcliff	\$350.40	4/29/2011
3209	Mark A. Dennis	\$636.92	4/29/2011
3210	Todd R. Anderson	\$632.80	5/5/2011
3211	Dennis R. Brown	\$386.06	5/5/2011
3212	William H. Byers, Jr.	\$512.18	5/5/2011
3213	Cathy J. Dyer	\$473.82	5/5/2011
3214	Linda K. Watson	\$409.76	5/5/2011
3215	Darin L. Crites	\$326.03	5/5/2011
3216	Nellie B. Radcliff	\$350.40	5/5/2011
3217	Mark A. Dennis	\$365.23	5/5/2011
3218	Todd R. Anderson	\$782.78	5/12/2011
3219	Dennis R. Brown	\$453.83	5/12/2011
3220	William H. Byers, Jr.	\$608.96	5/12/2011
3221	Cathy J. Dyer	\$473.81	5/12/2011
3222	Linda K. Watson	\$409.76	5/12/2011
3223	Darin L. Crites	\$375.05	5/12/2011
3224	Nellie B. Radcliff	\$350.40	5/12/2011
3225	Mark A. Dennis	\$424.82	5/12/2011
3226	Todd R. Anderson	\$632.80	5/19/2011
3227	Dennis R. Brown	\$386.08	5/19/2011
3228	William H. Byers, Jr.	\$601.36	5/19/2011
3229	Cathy J. Dyer	\$473.82	5/19/2011
3230	Linda K. Watson	\$409.76	5/19/2011
3231	Darin L. Crites	\$488.69	5/19/2011
3232	Nellie B. Radcliff	\$350.40	5/19/2011
3233	Mark A. Dennis	\$365.22	5/19/2011

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
APRIL 22, 2011 – MAY 19, 2011**

1. E-mail dated April 21, 2011, to Mineral Wells PSD, from PEIA, regarding a message from the HDM dependent audit.
2. E-mail dated April 21, 2011, to Mineral Wells PSD, from PEIA, regarding a message for Benefit Coordinators for open enrollment.
3. Fax dated April 21, 2011, to Bob Lowe, Trombold Equipment, from Todd Anderson, Operations Manager, attaching a list of grinder parts to order.
4. Donation request for Mineral Wells Volunteer Fire Department.
5. E-mail dated April 25, 2011, to Mineral Wells PSD, from PEIA, attaching a message for PEIA coordinators.
6. E-mail dated April 25, 2011, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, attaching a monthly bond payment reminder.
7. ****Letter dated April 21, 2011, to Todd Anderson, Operations Manager, from Gary W. Scott, Division of Highways, enclosing one copy of a fully executed agreement dated March 22, 2011, between Mineral Wells Public Service District and the West Virginia Department of Transportation regarding the South Mineral Wells Interchange.
8. Letter dated April 22, 2011, to Todd Anderson, Operations Manager, from Christopher J. Durbin, Cerrone Associates, enclosing one (1) signed original copy of the Proposed Sewage Collection and Treatment System Form SJ NPDES Sewage permit, including attachments; one (1) signed original copy of the Department of Highways, one (1) signed original copy of the Department of Highways Form for Highway Occupation and one (1) signed original copy of the Notice of Intent Construction Stormwater General Permit Application.
9. Letter dated April 21, 2011, to Todd Anderson, Operations Manager, from Jim Mayles, Cerrone Associates, enclosing information for the proposed equipment upgrades for the wastewater treatment plant.
10. WesBanco, Your Money Matter\$, April 2011.
11. Annual Report 2010, Brickstreet.
12. Copy of letter dated April 26, 2011, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held March 17, 2011.
13. Copy of letter dated April 26, 2011, to Larry Moore, WV Department of Transportation Division of Highways, from Cathy Dyer, enclosing (4) four signed copies of the Utility Agreement for the WVDOH Utility Relocation for the I-77 & Rt 14 South Interchange Project.

**Mineral Wells PSD
List of Correspondence
May 19, 2011
Page 2**

14. Copy of letter dated April 26, 2011, to Renee Shotwell, Bill Bailey Insurance Agency, from Cathy Dyer, enclosing the renewal questionnaire for the 7/1/2011 renewal.
15. E-mail dated April 26, 2011, to Mineral Wells PSD, from WesBanco, confirming the primary e-mail address on file at WesBanco.
16. Message dated April 22, 2011, to Mineral Wells PSD, from Answering Service, attaching a message from Carol Keffer.
17. Certificate of Insurance dated April 19, 2011, to Mineral Wells PSD, from Larry's Trenching Service.
18. E-mail dated April 27, 2011, to Mineral Wells PSD, from PEIA, information regarding open enrollment.
19. Fax dated April 28, 2011, to Bob Lowe, Trombold, from Todd Anderson, Operations Manager, attaching a list of grinder parts.
20. Fax dated April 27, 2011, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for non payment.
21. Basic Hydraulics for Operators, presented by West Virginia Rural Water Association, May 25, 2011.
22. ****Return premium in the amount of \$3,773.00 from Brickstreet.
23. Letter dated April 27, 2011, to Mineral Wells PSD, from William S. Herold, Jr., State of WV Department of Health & Human Resources, regarding an application and check received in the amount of \$300.00 for the Sewage System Improvements Project.
24. Fax dated April 22, 2011, to Cathy Dyer, from Carrie Grimm, WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, regarding the budget for FY12.
25. Copy of letter dated April 29, 2011, to Carrie Grimm, WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, from Cathy Dyer, enclosing a copy of the District's Annual Budget for the year July 1, 2011 thru June 30, 2012.
26. Letter dated April 26, 2011, to Mineral Wells PSD, from Calvin Hatfield, Qk4, stating he recently retired from the West Virginia Rural Water Association and now works for Qk4, a civil engineering firm.
27. Memo dated April 29, 2011, to Mineral Wells PSD, from State of West Virginia Consolidated Public Retirement Board, regarding the PERS Annual Retirement Statements.

**Mineral Wells PSD
List of Correspondence
May 19, 2011
Page 3**

28. Letter dated April 12, 2011, to Mineral Wells PSD, from Martha Haymaker, Premier Bank, stating that Traders Bank, Inc., will merge with Premier Bank, Inc., effective April 8, 2011.
29. Civil Complaint dated April 20, 2011 for Rockford Crislip, payment in full of \$133.85 plus court costs.
30. Civil Complaint dated April 20, 2011 for Tabettha Crislip, payment in full of \$133.85 plus court costs.
31. Civil complaint dated April 20, 2011, payment in full of \$232.30, plus court costs.
32. Copy of letter dated May 2, 2011, to Wood County Magistrate Court, from Cathy Dyer, enclosing two (2) motions, Rockford & Tabettha Crislip.
33. Contract with Ryan s. Badgett dba Badgett Farm & Supply, for Grass Mowing at the WWTP.
34. Fax dated May 2, 2011, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of April 2011.
35. ****E-mail dated April 28, 2011, to Todd Anderson, Operations Manager, from DEP, attaching a National Pollutant Discharge Elimination System Water Pollution Control Permit.
36. Notice of Termination of Coverage Under a NPDES General Permit for Storm Water Discharges Associated With Construction Activity to be completed and submitted when all disturbed areas are stabilized.
37. Client Bulletin May 2011, Suttle & Stalnaker, PLLC.
38. E-mail dated May 2011, to Mineral Wells PSD, from PEIA, stating the May 2011 PEIA billing has posted to the Web Contributions System.
39. Fax dated May 4, 2011, to OEHS – EED, Certification & Training Unit, from Mark Dennis, attaching Renewal Application for WD & Class I – IV Water Operators.
40. Bacteriological Examination of Water from Public Water Distribution System, dated May 2, 2011.
41. Fax dated May 5, 2011, to Toni, PWP, from Cathy Dyer, attaching the 2009 Water Quality Report.
42. News and Bits from USA Blue Book, Spring 2011.
43. Letter dated May 4, 2011, to Cathy Dyer, from Randall M. Cole, Cerrone Associates, enclosing for review and payment are two (2) copies of the invoice for Resident project Rep services March 5, 2011 – April 29, 2011 for the I-77 South Interchange Project.

**Mineral Wells PSD
List of Correspondence
May 19, 2011
Page 4**

44. Confirmation number dated May 6, 2011, in the amount of \$113.55 for the Sewer Revenue bond.
45. Copy of letter dated May 6, 2011, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing (3) Right-of-Way of Way easements for recording; Lawrence & Michael Pifer, WesBanco and TLM Inc.
46. Copy of letter dated May 6, 2011, to Wirt County Clerk, from Cathy Dyer, enclosing three (3) release of Liens for Water Service against property owner Roger L. Hardbarger.
47. E-mail dated May 6, 2011, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, stating MBC Statements of Activity are available.
48. ****Copy of letter dated May 9, 2011, to Virginia McDonald, RUS, from Cathy Dyer, enclosing two (2) copies of Form RD442-2 Statement of Budget, Income & Equity for the fiscal year beginning July 1, 2011.
49. Copy of letter dated May 9, 2011, to Zachariah & Alice Smith, from Cathy Dyer, regarding a delinquent account in the amount of \$118.86 for water and sewer service at #12 Fox Run Dr.
50. ****Copy of letter dated May 5, 2011, to Roy L Radabaugh, from Robert Smith, State of West Virginia Department of Health & Human Resources, regarding a Sanitary Survey has been scheduled for the Mineral Wells PSD water system on June 14, 2011.
51. ****Letter dated May 6, 2011, to Roy Radabaugh, from Kenneth Lowe, Jr., WV Infrastructure & Jobs Development Council, regarding the Pond Creek Water Extension Project.
52. Copy of letter dated May 11, 2011, to Brian & Pebble Freeland, from Cathy Dyer, regarding a response to Mrs. Freeland's letter pertaining to water and sewer service taps at 3830 Elizabeth Pike.
53. Bacteriological Examination of Water from Public Water Distribution System, dated May 10, 2011, for the I-77 State Rt 14 South Interchange Project.
54. E-mail dated May 12, 2011, to Wirt County Journal, from Cathy Dyer, attaching notice to be inserted in the newspaper on Wednesday, May 18, 2011.
55. Fax dated May 12, 2011, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice to be inserted in the newspaper on Tuesday, May 17, 2011.
56. Fax dated May 12, 2011, to Parkersburg News & Sentinel, from Cathy Dyer, attaching notice to be inserted in the newspaper on Monday, May 16, 2011.
57. Copy of letter dated May 12, 2011, to Harry Hutchinson, WV Department of Transportation, from Cathy Dyer, enclosing copies of invoices from Cerrone Associates, Inc., in the amount of \$35,930.89 for the I-77 & Rt 14 South Interchange Project.

**Mineral Wells PSD
List of Correspondence
May 19, 2011
Page 5**

58. Copy of letter dated May 12, 2011, to Harry Hutchinson, WV Department of Transportation, from Cathy Dyer, requesting that Bond No. 0077617 from Ohio Farmers Insurance Company be released on the Slate Creek Road 2" water line replacement.
59. Recorded Right-of-Way Easement between Pifer's Service Center and Mineral Wells PSD.
60. Recorded Right-of-Way Easement between WesBanco and Mineral Wells PSD.
61. Recorded Right-of-Way Easement between Matheny Motors and Mineral Wells PSD.
62. Copy of letter dated May 12, 2011, to Pifer's Service Center, from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between Pifer's Service Center and Mineral Wells PSD allowing the District to relocate waterlines.
63. Copy of letter dated May 12, 2011, to Bobby Bowers, WesBanco, from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between WesBanco and Mineral Wells PSD allowing the District to relocate waterlines.
64. Copy of letter dated May 12, 2011, to Tim Matheny, Matheny Motor Truck Co., from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between Matheny Motors and the Mineral Wells PSD allowing the District to relocate waterlines.
65. E-mail dated May 12, 2011, to Cathy Dyer, from Todd Grinstead, General Manager, Claywood PSD, attaching the 2010 Annual Drinking Water Quality Report.
66. 2011 Annual Technical Conference, September 10-14, 2011 at Snowshoe Mountain Resort.
67. E-mail dated May 12, 2011, to Cathy Dyer, from PEIA, regarding the deadline for open enrollment.
68. Copy of letter dated May 13, 2011, to Jeff Minner, Pond Creek Volunteer Fire Dept., from Cathy Dyer, regarding the Mineral Wells PSD Water Dispenser Sales.
69. Fax dated May 13, 2011, to Dianne, Bowles Rice, from Mineral Wells PSD, attaching Tariff P.S.C. WV No. 12.
70. Fax dated May 13, 2011, to Janet Turner, from Cathy Dyer, attaching a application for service to be signed and returned back.
71. Form of Certificate of Posting, Publication, and Separate Mailing of Notice to Customers of Change in Tariff.
72. Letter dated May 12, 2011, to Cathy Dyer, from Todd Grinstead, General Manager, Claywood Park PSD, enclosing the 2010 Annual Drinking Water Quality Report.
73. Bacteriological Examination of Water from Public Water Distribution System, MI10-6DOH.

**Mineral Wells PSD
List of Correspondence
May 19, 2011
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74. E-mail dated May 16, 2011, to Mineral Wells PSD, from WesBanco, regarding passcode changed for the WesBanco Bank website.
75. Carbon copy of letter dated May 13, 2011, to Sandra Squire, Public Service Commission, from Steven Hardman, Bowles Rice, enclosing and original plus 12 copies of Tariff Form No. 6 and Tariff Form No. 8-A.
76. E-mail dated May 16, 2011, to Mineral Wells PSD, from PEIA, stating updates on reports for the Web contribution website.
77. Proposal from JC Bosley Construction, Inc., for a slip area on Sycamore Run Rd. in the amount of \$22,718.00
78. Proposal from JC Bosley Constuction, Inc., for a slip area on Gates Ridge Rd. in the amount of \$10,776.00
79. Carbon copy of E-mail dated May 16, 2011, to Beth Bumgarner, Suttle & Stalnaker, from Tarah Peterson, PSC, regarding the 5 year capital additions.
80. Confirmation numbers on payments to the WV Municipal Bond Commission, in the amount of \$26,239.78.
81. Copy of letter dated May 17, 2011, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding deposits made the Municipal Bond Commission in the amounts of \$811.69 and \$175.90 for Series 2004 Water System Revenue Bonds.
82. Copy of letter dated May 17, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit in the amount of \$2,288.88 was made to the Municipal Bond Commission for the Series 2003 Sewage System Revenue bonds.
83. Copy of letter dated May 17, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit in the amount of \$5,688.40 was made to the Municipal Bond Commission for the Series 1995 Sewage System Revenue Bonds.
84. Affidavit: Default Judgment between Mineral Wells Public Service District and John P. Wilson, in the amount of \$232.30.
85. Information from Norm Wine, President of ABS, regarding a new software provider.
86. Proposal from J.C. Bosley Construction, Inc., to Mineral Wells PSD, in the amount of \$22,718.00 for Sycamore Run Rd.
87. Proposal from J.C. Bosley Construction, Inc., to Mineral Wells PSD, in the amount of \$10,776.00 for Gates Ridge Rd.
88. E-mail dated May 17, 2011, to Todd Anderson, Operations Manager and Cathy Dyer, from Chad Miller, Cerrone Associates, attaching a web page link for the ICOM.

**Mineral Wells PSD
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May 19, 2011
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89. Disposition Activity and Judgment Order regarding default judgment in the amount of \$232.30 plus \$70.00 court cost for John P. Wilson.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
METERED REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(960,000.00)	(800,000.00)	(81,203.33)	101.50	(828,349.98)	86.28	131,650.02
METERED SALES-COMMERCIAL	1 461 200 00	(189,000.00)	(157,500.00)	(13,326.01)	84.60	(141,215.51)	74.71	47,784.49
METERED SALES-INDUSTRIAL	1 461 300 00	(2,600.00)	(2,166.60)	(214.08)	98.80	(3,860.89)	148.49	(1,260.89)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(700.00)	(583.30)	(53.52)	91.75	(532.32)	76.04	167.68
TOTAL METERED SALES		(1152,300.00)	(960,249.90)	(94,796.94)	98.72	(973,958.70)	84.52	178,341.30
OTHER REVENUES								
DEFERRED DISCOUNTS	1 470 000 00	(20,000.00)	(16,666.60)	(1,409.94)	84.59	(18,791.39)	93.95	1,208.61
CELLANEIOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(2,500.00)	(500.00)	200.00	(3,117.84)	103.92	(117.84)
TRUCK LEASE - MOBILE HOME PARK	1 472 500 00	(1,248.00)	(1,040.00)	.00		(196.00)	15.70	1,052.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,166.60)	(416.67)	100.00	(4,166.70)	83.33	833.30
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(7,500.00)	(443.25)	59.10	(7,122.31)	79.13	1,877.69
TOTAL OTHER REVENUES		(38,248.00)	(31,873.20)	(2,769.86)	86.90	(33,394.24)	87.30	4,853.76
TOTAL REVENUES		(1190,548.00)	(992,123.10)	(97,566.80)	98.34	(1007,352.94)	84.61	183,195.06

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
CHASED WATER	1 602 000 00	425,000.00	354,166.60	.00		314,219.36	73.93	(110,780.64)
CHASED WATER PARKERBURG	1 602 100 00	.00	.00	.00		727.13		727.13
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		425,000.00	354,166.60	.00		314,946.49	74.10	(110,053.51)
OPERATION								
OPERATION								
OPER PURCHASED PUMPING	1 623 000 00	6,000.00	5,000.00	564.07	112.81	5,728.53	95.47	(271.47)
PUMPING LABOR	1 624 000 00	6,500.00	5,416.60	431.09	79.58	3,030.23	46.61	(3,469.77)
PUMPING EXPENSES	1 624 001 00	7,000.00	5,833.30	455.54	78.09	2,378.27	33.97	(4,621.73)
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TOTAL OPERATION		19,500.00	16,249.90	1,450.70	89.27	11,137.03	57.11	(8,362.97)
MAINTENANCE								
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	500.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	3,166.60	220.81	69.73	1,704.81	44.86	(2,095.19)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,400.00	3,666.60	220.81	60.22	1,704.81	38.74	(2,695.19)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		23,900.00	19,916.50	1,671.51	83.92	12,841.84	53.73	(11,058.16)
MISSION & DISTRIBUTION								
MISSION & DISTRIBUTION								
MISSIONS & DIST LINE EXPENSE	1 662 000 00	22,000.00	18,333.30	1,468.05	80.07	14,096.91	64.07	(7,903.09)
OPER EXPENSE	1 663 000 00	17,000.00	14,166.60	462.60	32.65	5,130.48	30.17	(11,869.52)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		39,000.00	32,499.90	1,930.65	59.40	19,227.39	49.30	(19,772.61)
MAINTENANCE								
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	2,916.60	435.89	149.45	2,552.97	72.94	(947.03)
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	20,833.30	6,528.04	313.34	26,002.05	104.00	1,002.05
MAINTENANCE OF SERVICES T & D	1 675 000 00	20,000.00	16,666.60	239.95	14.39	18,469.52	92.34	(1,530.48)
MAINTENANCE OF METERS T & D	1 676 000 00	1,700.00	1,416.60	1,136.11	801.99	3,042.24	178.95	1,342.24
MAINTENANCE OF HYDRANT T & D	1 677 000 00	500.00	416.60	432.35	999.99	2,443.95	488.79	1,943.95
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		50,700.00	42,249.70	8,772.34	207.62	52,510.73	103.57	1,810.73
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		89,700.00	74,749.60	10,702.99	143.18	71,738.12	79.97	(17,961.88)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
READING EXPENSES	1 902 000 00	6,000.00	5,000.00	470.80	94.16	4,890.48	81.50	(1,109.52)
READING & COLLECTING - LABOR	1 903 100 00	28,000.00	23,333.30	3,488.49	149.50	25,944.86	92.66	(2,055.14)
READING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	4,166.60	394.78	94.74	5,069.68	101.39	69.68
COLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	2,500.00	147.02	58.80	.00		(3,000.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		42,000.00	34,999.90	4,501.09	128.60	35,905.02	85.48	(6,094.98)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	48,000.00	40,000.00	4,781.35	119.53	44,070.11	91.81	(3,929.89)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	700.00	583.30	.00		514.06	73.43	(185.94)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	32,000.00	26,666.60	1,604.17	60.15	18,169.66	56.78	(13,830.34)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,800.00	5,666.60	.00		10,720.00	157.64	3,920.00
LAWYER	1 923 001 00	600.00	500.00	.00		177.88	29.64	(422.12)
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	(274.38)		12,894.63		12,894.63
PROPERTY INSURANCE	1 924 000 00	16,000.00	13,333.30	.00		12,357.17	77.23	(3,642.83)
THEFTS & DAMAGES	1 925 000 00	600.00	500.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	100.00		382.11		382.11
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	41,666.60	4,048.20	97.15	34,116.34	68.23	(15,883.66)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	.00	.00	(1,899.70)		2,135.85		2,135.85
EMPLOYEE VACATION PAY	1 926 300 00	9,350.00	7,791.60	1,121.52	143.93	7,345.03	78.55	(2,004.97)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,600.00	6,333.30	791.04	124.90	7,020.24	92.37	(579.76)
EMPLOYEES SICK PAY	1 926 500 00	7,600.00	6,333.30	263.14	41.54	2,183.41	28.72	(5,416.59)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	333.30	.00		140.16	35.04	(259.84)
EMPLOYEE TIME	1 926 700 00	2,000.00	1,666.60	241.63	144.98	1,671.28	83.56	(328.72)
3/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	29,166.60	2,671.20	91.58	24,040.80	68.68	(10,959.20)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,000.00	3,333.30	.00		.00		(4,000.00)
CELLANEOUS GENERAL EXPENSE	1 930 200 00	4,000.00	3,333.30	324.08	97.22	5,507.08	137.67	1,507.08
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		224,650.00	187,207.70	13,772.25	73.56	183,445.81	81.65	(41,204.19)
MAINTENANCE OF GENERAL PLANT								
TRANSPORTATION EXPENSES	1 933 000 00	13,000.00	10,833.30	1,174.19	108.38	12,209.20	93.91	(790.80)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		818,250.00	681,873.60	31,822.03	46.66	632,098.50	77.25	(186,151.50)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	282,000.00	235,000.00	24,810.00	105.57	248,100.00	87.97 (33,900.00)
EXPENSE	1 408 100 00	13,500.00	11,250.00	1,242.92	110.48	9,864.04	73.06 (3,635.96)
=====							
TOTAL OPERATING EXPENSES		1113,750.00	928,123.60	57,874.95	62.35	890,062.54	79.91 (223,687.46)
INCOME & DEDUCTIONS							
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,700.00)	(1,416.60)	(144.91)	102.29	(977.59)	57.50 722.41
INTEREST ON LONGTERM DEBT	1 427 000 00	190,000.00	158,333.30	17,643.00	111.42	187,828.03	98.85 (2,171.97)
INTEREST EXPENSE	1 431 000 00	200.00	166.60	14.01	84.09	125.40	62.70 (74.60)

TOTAL OTHER INCOME & DEDUCTIO		188,500.00	157,083.30	17,512.10	111.48	186,975.84	99.19 (1,524.16)
=====							
TOTAL INCOME		111,702.00	93,083.80	(22,179.75)	238.27-	69,685.44	62.38 (42,016.56)

Mineral Wells PSD
G E N E R A L L E D G E R
SEWER INCOME STATEMENT

E	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET	
ING REVENUE ACCOUNTS									
	STIC SERVICE-RESIDENTIAL	2 601 000 00	(480,000.00)	(400,000.00)	(39,667.49)	99.16	(412,046.73)	85.84	67,953.27
	STIC SERVICE-COMMERCIAL	2 602 000 00	(172,000.00)	(143,333.30)	(13,038.95)	90.96	(139,045.26)	80.84	32,954.74
	STIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(900.00)	(750.00)	(75.22)	100.29	(914.24)	101.58	(14.24)
	STIC SALES-INDUSTRIAL	2 604 000 00	(2,400.00)	(2,000.00)	(146.16)	73.08	(3,171.95)	132.16	(771.95)
	HER BEND SEWER	2 605 000 00	(250.00)	(208.30)	(71.42)	342.87	(97.95)	39.18	152.05
	TOTAL SALES OF SEWER SERVICE		(655,550.00)	(546,291.60)	(52,999.24)	97.01	(555,276.13)	84.70	100,273.87
SEWER REVENUES									
	EDITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(10,833.30)	(937.56)	86.54	(10,933.01)	84.10	2,066.99
	SEWERAGE REVENUES	2 615 000 00	(600.00)	(500.00)	.00		(150.00)	25.00	450.00
	TOTAL OTHER SEWER REVENUES		(13,600.00)	(11,333.30)	(937.56)	82.72	(11,083.01)	81.49	2,516.99
	TOTAL REVENUES		(669,150.00)	(557,624.90)	(53,936.80)	96.72	(566,359.14)	84.63	102,790.86
ATION/MAINTENANCE EXPENSE									
TING EXPENSES									
	T SERVICE CONN & TRAP	2 705 100 00	6,000.00	5,000.00	315.91	63.18	1,843.55	30.72	(4,156.45)
	T COLLECT & TRANS MAINS	2 705 200 00	13,000.00	10,833.30	1,230.06	113.54	8,694.59	66.88	(4,305.41)
	TOTAL COLLECTING EXPENSES		19,000.00	15,833.30	1,545.97	97.64	10,538.14	55.46	(8,461.86)
G EXPENSES									
	ATION LABOR-PUMPING	2 722 000 00	9,000.00	7,500.00	1,007.39	134.31	6,255.63	69.50	(2,744.37)
	R LIFT STATIONS	2 723 100 00	17,000.00	14,166.60	2,029.34	143.24	15,815.71	93.03	(1,184.29)
	R GRINDER PUMPS	2 723 200 00	5,700.00	4,750.00	583.08	122.75	5,354.14	93.93	(345.86)
	LIES-EXP LIFT STA GRINDERS	2 724 000 00	11,000.00	9,166.60	628.62	68.57	8,218.79	74.71	(2,781.21)
	T STRUCTURES & IMPROV	2 726 000 00	750.00	625.00	.00		.00		(750.00)
	PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	20,833.30	2,785.78	133.71	30,210.84	120.84	5,210.84
	T OTHER PUMPING EQUIPMENT	2 727 200 00	38,000.00	31,666.60	2,007.02	63.37	30,045.86	79.06	(7,954.14)
	TOTAL PUMPING EXPENSES		106,450.00	88,708.10	9,041.23	101.92	95,900.97	90.09	(10,549.03)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	14,166.60	1,463.92	103.33	12,456.03	73.27	(4,543.97)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	30,000.00	25,000.00	990.54	39.62	23,272.34	77.57	(6,727.66)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	16,666.60	720.00	43.20	13,261.29	66.30	(6,738.71)
REPAIR EXPENSE-PLANT	2 743 300 00	45,000.00	37,500.00	4,260.98	113.62	42,075.71	93.50	(2,924.29)
REPAIR OF STRUCTURE & IMPROVEMT	2 745 000 00	3,000.00	2,500.00	444.93	177.97	2,706.73	90.22	(293.27)
REPAIR OF T & D SYS EQUIPMENT	2 746 000 00	3,500.00	2,916.60	304.33	104.34	4,186.02	119.60	686.02
TOTAL TREATMENT & DISPOSAL		118,500.00	98,749.80	8,184.70	82.88	97,958.12	82.66	(20,541.88)
BILLING & COLLECTING EXPENSES								
OPERATION LABOR	2 782 000 00	5,900.00	4,916.60	418.20	85.05	4,938.03	83.69	(961.97)
BILLING & COLLECTING LABOR	2 783 100 00	23,000.00	19,166.60	2,791.85	145.66	20,196.30	87.81	(2,803.70)
BILLING & COLLECTING EXPENSE	2 783 200 00	6,000.00	5,000.00	429.58	85.91	5,493.54	91.55	(506.46)
TOTAL BILLING & COLLECTING		34,900.00	29,083.20	3,639.63	125.14	30,627.87	87.75	(4,272.13)
ADMINISTRATIVE/GENERAL EXPENSE								
PERSONNEL & GENERAL SALARIES	2 790 000 00	30,000.00	25,000.00	2,873.16	114.92	27,213.54	90.71	(2,786.46)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	416.60	.00		342.70	68.54	(157.30)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	20,500.00	17,083.30	914.41	53.52	9,859.22	48.09	(10,640.78)
CONSULTANT SERVICES	2 795 000 00	8,000.00	6,666.60	.00		8,190.00	102.37	190.00
CONSULTANT SERVICE ENGINEER	2 795 100 00	.00	.00	(952.19)		7,827.14		7,827.14
CONSULTANT LEGAL SERVICES	2 796 000 00	500.00	416.60	1,751.24	999.99	2,427.30	485.46	1,927.30
LABORATORY COMMISSION	2 797 000 00	2,600.00	2,166.60	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	12,500.00	10,416.60	.00		8,238.12	65.90	(4,261.88)
REPAIRS/DAMAGES	2 799 000 00	1,000.00	833.30	.00		1,307.95	130.79	307.95
EMPLOYEE WELFARE EXPENSES	2 800 100 00	1,000.00	833.30	.00		322.42	32.24	(677.58)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	41,000.00	34,166.60	3,674.08	107.53	30,636.96	74.72	(10,363.04)
EMPLOYEE BENEFIT BRICKSTEET	2 800 210 00	.00	.00	(1,266.47)		1,423.89		1,423.89
EMPLOYEE VACATION PAY	2 800 300 00	6,300.00	5,250.00	747.68	142.41	4,914.79	78.01	(1,385.21)
EMPLOYEE HOLIDAY PAY	2 800 400 00	5,700.00	4,750.00	527.36	111.02	4,577.44	80.30	(1,122.56)
EMPLOYEE SICK PAY	2 800 500 00	3,000.00	2,500.00	182.21	72.88	1,702.94	56.76	(1,297.06)
EMPLOYEE FUNERAL LEAVE PAY	2 800 600 00	500.00	416.60	.00		93.44	18.68	(406.56)
EMPLOYEE TIME	2 800 700 00	1,500.00	1,250.00	147.52	118.01	1,141.90	76.12	(358.10)
PERMANENT/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	18,333.30	1,780.80	97.13	17,808.00	80.94	(4,192.00)
CELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	4,000.00	252.51	63.12	4,764.60	99.26	(35.40)
WATER SYSTEM IMPR PROJ	2 801 100 00	.00	.00	600.00		600.00		600.00
REPAIR GENERAL PROPERTY	2 802 000 00	5,000.00	4,166.60	.00		.00		(5,000.00)
REPAIRS	2 803 000 00	5,000.00	4,166.60	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	9,500.00	7,916.60	782.82	98.88	8,139.81	85.68	(1,360.19)
COLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	1,666.60	.00		(230.85)	11.54-	(2,230.85)
TOTAL ADMINISTRATIVE & GEN EX		182,900.00	152,415.80	12,015.13	78.83	146,301.31	79.98	(36,598.69)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES	461,750.00	384,790.20	34,426.66	89.46	381,326.41	82.58	(80,423.59)
DEPRECIATION	2 503 000 00 300,000.00	250,000.00	25,125.00	100.50	251,250.00	83.75	(48,750.00)
EXPENSE	2 507 100 00 11,000.00	9,166.60	1,065.46	116.23	8,670.95	78.82	(2,329.05)
INTEREST/DIVIDEND EARNED	2 524 000 00 (1,000.00)	(833.30)	(36.39)	43.66	(460.70)	46.07	539.30
INTEREST ON LONG TERM DEBT	2 530 000 00 84,000.00	70,000.00	5,322.69	76.03	53,519.07	63.71	(30,480.93)
PROPERTY INTEREST EXPENSE	2 535 000 00 100.00	83.30	7.73	92.79	99.33	99.33	(.67)
=====							
TOTAL EXPENSES & OTHER INCOME	186,700.00	155,581.90	11,974.35	76.96	128,045.92	68.58	(58,654.08)
=====							
INCOME TO SURPLUS	186,700.00	155,581.90	11,974.35	76.96	128,045.92	68.58	(58,654.08)

MINERAL WELLS FSD
POND CREEK WATER EXTENSIONS

PROJECT SCENARIOS

PROJECT AREA AVERAGE MHI = \$30,236

NOTE: THIS PROJECT QUALIFIES FOR NO RUS, IDJC, OR SCBG GRANT

SCOPE	COST	FUNDING		4,000 GPM	4,000 GPM
		GRANT	LOAN	POND CREEK RATE	OVERALL MW PSD RATE
AS SUBMITTED TO IJDC	\$2,050,000	IJDC-\$1.025M	DWSRF- \$1.025M 0%/40	\$50.00	\$37.24
IJDC RECOMMENDATION - IDEAL	\$2,050,000	NA	DWSRF \$2.050M 0%/40	\$79.71	\$37.24
IJDC RECOMMENDATION - REALISTIC	\$2,050,000	NA	DWSRF \$2.050M 3%/20	\$186.04	\$37.24
<u>SYSTEM WIDE IMPROVEMENTS PROJECTS</u>					
RADIO READ, SCADA, POND CREEK	\$3,200,000	NA	RUS \$3.2M 4.5%/38	\$43.01	\$43.01

USER CHARGE CALCULATION

AN AND GRANT FUNDING

TOTAL PROJECT COST \$2,050,000

GRANTS

EDA	---
ARC	---
RUS	---
IJDC	\$1,025,000
Sm. CITIES	---
DWTRF	---
Other	---
Total Grants	\$1,025,000

TOTAL PROCEEDS \$1,025,000

NET COST OF FINANCING ---

TOTAL LOAN REQUIRED \$1,025,000

SOURCE OF LOAN DWTRF
 LOAN CONDITIONS - INTEREST RATE 0.00%
 - TERM YEARS 40

LOAN AMOUNT \$1,025,000

ANNUAL DEBT SERVICE \$25,625

AVERAGE 15% \$3,844

TOTAL ANNUAL REPAYMENT \$29,469

EXISTING DEBT SERVICE & RESERVES ---

EXISTING O & M ---

ADDITIONAL DEBT SERVICE & RESERVES \$29,469

ADDITIONAL ANNUAL O & M \$15,673

RENEWAL & REPLACEMENT

TOTAL ANNUAL REVENUE REQUIRED \$45,142

NUMBER OF CUSTOMERS 78

EQUIVALENT CUSTOMERS 78

ANNUAL RATE \$578.74

MONTHLY RATE \$48.23
 SAY \$50.00 PER MONTH

NOTE:
 PROJECTED MONTHLY RATE IS A "THEORETICAL AVERAGE RATE" BASED ON 4,000 GALLONS
 USAGE PER MONTH. THIS FIGURE IS FOR COMPARISON PURPOSES ONLY.
 THE ACTUAL RATE WILL BE SLIGHTLY HIGHER DUE TO THE IMPACT OF THE DECLINING RATE BLOCKS.

WEST VIRGINIA

Infrastructure & Jobs Development Council

RECEIVED
MAY 11 2011

BY:.....

Earl Ray Tomblin
Chairman

May 6, 2011

Kenneth Lowe, Jr.
Public Member

Roy Radabaugh, Chairman
Mineral Wells Public Service District
P.O. Box 266
Mineral Wells, WV 26150

David "Bones" McComas
Public Member

Re: Mineral Wells Public Service District
Water Project 2011W-1251 (Pond Creek)

John Justice
Public Member

Dear Mr. Radabaugh:

Chris R. Spatafore
Public Member

The West Virginia Infrastructure and Jobs Development Council (Infrastructure Council) has reviewed the Mineral Wells Public Service District's (District) preliminary application for the Pond Creek water extension (Project).

Joseph Freeland
Public Member

K. "Bud" Carr
Public Member

Based on the findings of the Water Technical Review Committee, the Infrastructure Council has determined that the Project is technically feasible within the guidelines of the Infrastructure and Jobs Development Act. The District should carefully review the enclosed comments of the Water Technical Review Committee as the District may need to address certain issues raised in said comments as it proceeds with the Project.

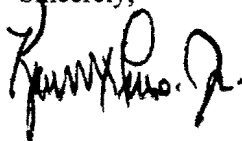
James W. Ellars, P.E.
Executive Director

Barbara J. Pauley
Administrative Secretary

Upon consideration of the preliminary application, the Infrastructure Council recommends that the District pursue \$2,050,000 Drinking Water Treatment Revolving Fund assistance, with rates to be determined, to fund this Project. Please contact the West Virginia Bureau for Public Health at 304-356-4301 for specific information on the steps the District needs to follow to apply for these funds. **Please note that this letter does not constitute funding approval from this agency.**

If you have any questions regarding this matter, please contact James W. Ellars at 304-414-6501 (X106).

Sincerely,



Kenneth Lowe, Jr.

Enclosure

cc: Bob Decrease, P.E., BPH (w/o enclosure) (via e-mail)
Dominick Cerrone, Cerrone Associates
Tim Meeks, Mid-Ohio Valley Regional Council

USER CHARGE CALCULATION
 DWSRF LOAN

AND GRANT FUNDING

TOTAL PROJECT COST \$2,050,000

GRANTS

EDA	---
ARC	---
RUS	---
IJDC	---
Sm. CITIES	---
DWTRF	---
Other	---
Total Grants	\$0

PROCEEDS \$2,050,000

COST OF FINANCING

TOTAL LOAN REQUIRED

\$2,050,000

TERMS OF LOAN

DWTRF

FINANCING CONDITIONS - INTEREST RATE

0.00%

- TERM YEARS

40

LOAN AMOUNT

\$2,050,000

ANNUAL DEBT SERVICE

\$51,250

INTEREST RATE

15%

\$7,688

TOTAL ANNUAL REPAYMENT

\$58,938

EXISTING DEBT SERVICE & RESERVES

EXISTING O & M

TOTAL DEBT SERVICE & RESERVES

\$58,938

ANNUAL O & M

\$15,673

RENEWAL & REPLACEMENT

TOTAL ANNUAL REVENUE REQUIRED

\$74,611

NUMBER OF CUSTOMERS

78

EQUIVALENT CUSTOMERS

78

ANNUAL RATE

\$956.54

MONTHLY RATE

\$79.71

USER CHARGE CALCULATION
 DWSRF LOAN

AND GRANT FUNDING

PROJECT COST \$2,050,000

GRANTS

EDA	---
ARC	---
RUS	---
IJDC	---
Sm. CITIES	---
DWTRF	---
Other	---
Total Grants	\$0

PROCEEDS \$2,050,000

COST OF FINANCING ---

LOAN REQUIRED \$2,050,000

TYPE OF LOAN DWTRF
 LOAN CONDITIONS - INTEREST RATE 3.00%
 - TERM YEARS 20

LOAN AMOUNT \$2,050,000

ANNUAL DEBT SERVICE \$137,792

INTEREST RATE 15% \$20,669

ANNUAL REPAYMENT \$158,461

REPAYING DEBT SERVICE & RESERVES ---

REPAYING O & M ---

ANNUAL DEBT SERVICE & RESERVES \$158,461

ANNUAL O & M \$15,673

RENEWAL & REPLACEMENT

ANNUAL REVENUE REQUIRED \$174,134

NUMBER OF CUSTOMERS 78

EQUIVALENT CUSTOMERS 78

ANNUAL RATE \$2,232.49

MONTHLY RATE \$186.04

MINERAL WELLS PUBLIC SERVICE DISTRICT
PROPOSED TARIFF

APPLICABILITY

Applicable within the entire territory served

AVAILABILITY

Available for general domestic, commercial, industrial service and sale for resale water service

(C,I) RATES

First	3,000 gallons used per month	\$ 9.51	per 1,000 gallons
Next	7,000 gallons used per month	\$ 8.71	per 1,000 gallons
Next	10,000 gallons used per month	\$ 6.62	per 1,000 gallons
All Over	20,000 gallons used per month	\$ 4.81	per 1,000 gallons

(C,I) MONTHLY MINIMUM CHARGE

No bill will be rendered for less than the following amounts according to the size of the meter installed:

5/8 inch x 3/4	inch meter	\$ 28.53
3/4	inch meter	\$ 42.80
1	inch meter	\$ 71.33
1-1/2	inch meter	\$ 142.65
2	inch meter	\$ 228.24
3	inch meter	\$ 427.95
4	inch meter	\$ 713.25

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

RECONNECTION - \$25.00

To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills, or fraudulent use of water.

(C) TAP FEE

The following charge is to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$450.00 will be charged to all customers who apply for service outside of a certificate proceeding before the Commission for each new tap to the system.