

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 266  
MINERAL WELLS, WV 26150  
TELEPHONE: (304) 489-2915      FAX: (304) 489-2971**

August 22, 2011

Mr. Marty Seufer  
Wood County Commission  
Wood County Courthouse  
#1 Court Square, Box 2  
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held July 21, 2011. The minutes were approved at the Regular Board meeting held on Thursday, August 18, 2011.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD

  
Cathy Dyer  
Office Manager

Enclosures: July 21, 2011

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JULY 21, 2011, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; James R. Lett, Secretary ; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk; Chad Miller, Cerrone, Associates, Inc.; Darin Crites and William Byers, Operations technicians; and Roy Rawson, resident of Pond Creek; were present.

There was no one from the public present.

Mr. Miller presented the Board with a Cost Breakout per site on the Telemetry (SCADA) for the District (see copy attached). Mr. Lett made a motion to accept the proposal for the SCADA system only. The Board wants to only upgrade the Telemetry and not purchase radio read meters or any of the other items that had been discussed regarding the drive-thru window and other work on the office building. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements dated June 30, 2011, for All Finances, Water Revenue Checking Account, Sewer Revenue Checking Account (copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #41919 thru 42012 written on the Consolidated Water and Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #3266 thru #3305 written on the Consolidate Payroll Account between June 16, 2011 and July 21, 2011 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Lett made a motion for the approval of the Application for a Certificate of Convenience and Necessity for the Sewer Systems Improvements Project. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart excused himself from the rest of the meeting at 5:20 p.m.

There was a brief discussion regarding the Wolf Run Tank overflowing and a slip that is developing at the tank site. Mr. Miller and Todd is to make an on- site inspection on Tuesday, July 26, 2011 at 9:00 a.m. for an evaluation of the erosion.

Mr. Miller excused himself from the rest of the meeting.

Mr. Lett read the Minutes of the June 16, 2011, Board Meeting and made a motion they be approved as presented. Mr. Radabaugh seconded the motion. Mr. Lett signed the Minutes .

MINERAL WELLS PUBLIC SERVICE DISTRICT  
MINUTES – JULY 21, 2011  
PAGE 2

Mr. Rawson and the Board discussed the Pond Creek Water Project. He would like to see more people interested in the project . Some potential customers have asked to have their tap fees returned to them.

Mr. Rawson excused himself from the rest of the meeting at 5:55 p.m.

The following correspondence items were discussed.

Letter #25 – State of WV Office of Environmental Health Services permit dated June 17, 2011 for the Sewer Systems Improvement Project.

Letter # 26 – State of WV Department of Environmental Protection Approved permit dated June 17, 2011 for the Sewer Systems Improvement Project.

Letter #28 – Letter dated June 27, 2011, to WV Bureau for Public Health Office on Environmental health Services confirmation of the 2010 Drinking Water Quality 2010 notice to customers.

Letter # 31 - Letter dated June 24, 2011, from State of WV DHHR Bureau for Public Health attaching results from the June 26, 2011, Sanitary Survey.

Letter # 48 – Letter dated July 5, 2011, to the Office of Environmental Health Services attaching the required 2011 lead and copper sampling results. New for the reporting year is the individual sampling sites were mailed their results.

Letter #52- Letter dated July 7, 2011, to Public Service Commission of WV attaching Certification of Customers as of June 30, 2011. Total customers are 2,877. This number is made up of the following: Water only 1169 – Sewer only 460 – Water and Sewer 1248.

Letter #53 – State of WV DHHR Bureau for Public Health Office of Environmental Health Services Baseline survey completed online.

Letter #55 – Letter dated July 1, 2011, from WVDOH enclosing permits for the Sewer Systems Improvement Project.

Letter #72 – Copy of letter dated July 14, 2011, to Mr. & Mrs. Brian Freeland enclosing form for a signature to have their meter removed.

Letter #98 – Letter dated July 8, 2011, to Sandra Squire, PSC form Bowles Rice on behalf of the District attaching Application for Certificate of Convenience and Necessity for the Sewer Systems Improvement Project.

Letter #99 – E-mail dated July 20, 2011, from Dianne Wolfe attaching the PSC Commission Order the District has 30 days to notify customers of sewer rate increase. The District printed the notice on the bills at the regular mailing.

Mrs. Dyer had nothing further to discuss.

Mr. Anderson reported that a customer on Rt. 14 (Elizabeth Pike) Hidden Hollow Lane - Mr. David Moreland - has requested the District extend a sewer extension to pick up some property that he is developing. He wants to set some trailers on his property. After some discussion, the Board instructed Mr. Anderson to contact the District's lawyer and have him research the right-of-way that is in question.

The District responded to the Department of Health Survey by letter.

Bob Scott has inquired about a 6" Sewer Main extension. Easements have been acquired and 270' extension has been started.

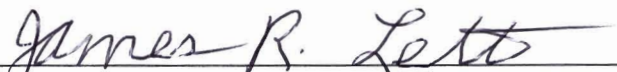
Three pre-amplifiers at a cost of \$628.56 have been ordered to be installed at the three booster stations. The total cost will be approximately \$2,000.00 per site. The money to cover these costs can be transferred from the corresponding water projects that go with the booster site.

Northern Jackson Public Service District is still interested in purchasing back the water customers (Niggletetwist Run area) that were included in the Districts Limestone, Windy Ridge Stephens Fork Water Line Extension Project in 2005. They have agreed to installing a hydrant at their cost and paying the District \$33,143.00.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:35 p.m.

#### CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.

  
\_\_\_\_\_  
James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
June 30, 2011**

**Checking Accounts**

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 16,710.33
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	0.00
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>3,388.31</u>
<b>Total in Checking Accounts:</b>	<b>\$ 20,098.64</b>

**Water Accounts**

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,196.77
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,210.72
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	36,681.05
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	13,057.84
Depreciation Reserve Account - Rockport *	
WesBanco Bank - 1125.23	13,118.23
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	29,197.75
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	36,394.61
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	12,830.85
Security Deposit Account	
WesBanco Bank - 1134.0	41,251.16
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	36,495.06
Pond Creek Area tap Fees	
WesBanco - Bank 1134.9	<u>8,311.79</u>
<b>Total In Water Accounts:</b>	<b>\$ 266,745.83</b>

**Sewer Accounts**

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 19,348.33
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	6,884.10
Security Deposit Account	
WesBanco Bank - 2121.3	<u>31,071.32</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 57,303.75</b>

**Total All Finances - June 30, 2011** **\$ 344,148.22**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 June 30, 2011

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, May 31, 2011 \$27,890.71

RECEIPTS:

Water Sales	\$95,992.89
Water Buffalo Sales	739.25
Reconnection Fees	250.00
Security Deposit Refunds	1559.40
Transfer funds Sycamore Run/Gates Ridge	35,680.00
Rent from Sewer	416.67

Total Receipts: \$134,638.21

Total Cash Available: \$162,528.92

Expenditures:

Action Telecom	\$51.00
ADT Security Services	133.74
At & T Mobility	227.50
BFMC, Inc	545.44
Big Mac Printing	5.94
BP Credit Card Company	1073.41
Batteries Direct	21.57
Brickstreet Insurance Co	1092.30
Cardmember Services	300.00
CI Thornburg	3602.46
Cintas	244.12
Commissioner's Salaries	225.00
Claywood Park PSD	33441.75
Cutlip Warner Development Co	2722.28
Dominion Hope	14.59
Fasteners & Supply Inc.	22.80
Ferguson Waterworks	631.34
Frontier	165.00
Hardman Supply Co	154.13
J C Bosley	33985.00
Jackson Newspaper	224.80
Lowe's	172.38
Melanie L. Wine	172.80
Mineral Wells PSD	1070.74
Mineral Wells Tire Center	9.00
Miss Utility of WV Inc.	24.00
Mon Power	655.95
Municipal Bond Commission	9104.47
Frank A Newbanks	1695.00
Ohio Valley Muffler & Brake	372.00
Parkersburg Office Supply	26.24
Parkersburg Sentinel Co	1067.76
PEIA	2699.31
Public Service Commission-WV	3469.51
REI Consultants	160.00

Rural Development Admin 91-02	2112.00
Rural Development - USDA 91-03	3140.00
Rural Development - USDA 91-06	10040.00
Rural Development - USDA 91-09	3518.00
Rural Development - USDA 91-07	3325.00
Rural Development - USDA 91-11	2400.00
Salaries	8423.88
Taylor's Disposal Inc.	35.27
Telepage	10.74
Tesa Company Inc	61.30
US Postal Service	305.52
USA Blue Book	495.14
Water Environmental Testing	82.50
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1004.00
WesBanco Bank-Parkersburg R&R	1572.28
WesBanco Bank-Parkersburg- Payroll taxes	3539.47
WV Retiree Health Benefit Trust Fund	547.71
WV Public Employees Retirement System	2261.78
WV State Tax Department	605.72
Wirt County Journal	1588.27
Security Deposit Refunds	342.68

Total Expenditures: \$ 145,818.59

Balance in Water Revenue Fund Checking Account,  
WesBanco Bank, June 30, 2011 \$16,710.33

Accounts Payable Claywood Park PSD \$ 37,833.90

Total Accounts Payable \$ 37,833.90

Total -\$21,123.57

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 June 30, 2011

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, MAY 31, 2011 \$ 10,838.78

RECEIPTS:

Sewer Sales	\$55,619.07
Butcher Bend Lagoon Assoc	589.76
Security Deposit Refunds	1237.53
Reconnect fees	50.00

Total Receipts: \$57,496.36

Total Cash Available: \$ 68,335.14

Expenditures:

Action Telecomm	\$34.00
ADT Security Services	89.16
All Power	350.00
Applied Industrial Tech	407.85
At & T Mobility	151.67
Aulick Chemical Solutions. Inc	600.00
Badgett Farm & Feed Supply	800.00
Batteries Direct	14.38
BFMC, Inc	363.62
BP Credit Card Company	715.61
Big Mac Printing	3.96
Brickstreet Insurance Co	728.20
Butcher Bend Lagoon Assoc	670.02
C I Thornburg	2066.00
Cardmember Services	200.00
Cintas	162.76
Commissioner's Salaries	150.00
Crescent & Sprague Supply	888.58
Cutlip Warner Development	2419.50
Dominion Hope	9.73
Fasteners Supply	15.20
Frontier	679.47
Hajoca Corporation	50.92
Hardman Supply Company	50.86
Lowe's	172.24
Melanie L. Wine	115.20
Mineral Wells PSD	2506.27
Mineral Wells Tire Center	6.00
Miss Utility of WV Inc.	16.00
Mon Power	6612.18
Municipal Bond Commission	17135.31
Ohio Valley Muffler & Brake	248.00
OldCastle Precast Inc	316.00
Parkersburg Office Supply	17.50
Parkersburg Sentinel Co	33.50
Parkersburg Utility Board	225.00
PEIA	2076.26



Pro 1 Electric LLC	300.00
Public Service Commission-WV	2181.09
Ron's Porta Johns, Inc.	1275.00
Salaries	7084.54
Somerville Fabricators, Inc.	280.00
State Electric Supply Co	297.68
Taylor's Disposal Inc	23.51
Telepage	7.16
Tesa Company Inc	199.72
Trombold Equipment Co Inc	2779.79
US Postal Service	333.89
USA Blue Book	83.90
W W Grainger, Inc	22.01
WWT Electric	1547.14
Water Environmental Testing	442.00
WesBanco Bank-Parkersburg-Payroll Taxes	3193.90
Retiree Health Benefit Trust Fund	418.29
WV Public Employees Retirement System	1949.17
WV State Tax Department	556.28
Wood Cty Magistrate Court	100.00
Security Deposit Refunds	770.81

Total Expenditures: \$64,946.83

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, June 30, 2011 \$ 3,388.31

Accounts Payable

WesBanco Bank-Parkersburg-Sewer R/R \$ 1,344.94

Total Accounts Payable \$ 1,344.94

Total \$ 2,043.37

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3266	Todd R. Anderson	\$899.64	6/23/2011
3267	Dennis R. Brown	\$384.78	6/23/2011
3268	William H. Byers, Jr.	\$558.47	6/23/2011
3269	Cathy J. Dyer	\$472.90	6/23/2011
3270	Linda K. Watson	\$408.83	6/23/2011
3271	Darin L. Crites	\$422.79	6/23/2011
3272	Nellie B. Radcliff	\$349.48	6/23/2011
3273	Mark A. Dennis	\$365.22	6/23/2011
3274	Todd R. Anderson	\$632.79	7/1/2011
3275	Dennis R. Brown	\$384.78	7/1/2011
3276	William H. Byers, Jr.	\$576.28	7/1/2011
3277	Cathy J. Dyer	\$472.91	7/1/2011
3278	Linda K. Watson	\$408.83	7/1/2011
3279	Darin L. Crites	\$311.02	7/1/2011
3280	Nellie B. Radcliff	\$349.48	7/1/2011
3281	Mark A. Dennis	\$365.23	7/1/2011
3282	Todd R. Anderson	\$632.80	7/7/2011
3283	Dennis R. Brown	\$384.77	7/7/2011
3284	William H. Byers, Jr.	\$510.88	7/7/2011
3285	Cathy J. Dyer	\$472.89	7/7/2011
3286	Linda K. Watson	\$408.83	7/7/2011
3287	Darin L. Crites	\$311.01	7/7/2011
3288	Nellie B. Radcliff	\$349.48	7/7/2011
3289	Mark A. Dennis	\$365.22	7/7/2011
3290	Todd R. Anderson	\$792.51	7/14/2011
3291	Dennis R. Brown	\$384.77	7/14/2011
3292	William H. Byers, Jr.	\$641.69	7/14/2011
3293	Cathy J. Dyer	\$472.90	7/14/2011
3294	Linda K. Watson	\$408.83	7/14/2011
3295	Darin L. Crites	\$388.48	7/14/2011
3296	Nellie B. Radcliff	\$349.48	7/14/2011
3297	Mark A. Dennis	\$365.22	7/14/2011
3298	Todd R. Anderson	\$697.08	7/21/2011
3299	Dennis R. Brown	\$384.78	7/21/2011
3300	William H. Byers, Jr.	\$669.45	7/21/2011
3301	Cathy J. Dyer	\$472.89	7/21/2011
3302	Linda K. Watson	\$408.83	7/21/2011
3303	Darin L. Crites	\$297.28	7/21/2011
3304	Nellie B. Radcliff	\$349.48	7/21/2011
3305	Mark A. Dennis	\$547.32	7/21/2011

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 6/17/11 - ENDING DATE: 7/21/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,302	MINERAL WELLS PSD	6/17/11	190726	6/17/11	48.44	41,919
2,205	FRONTIER	6/17/11	190727	6/17/11	165.00	41,920
236	J.C. BOSLEY CONSTRUCTION, INC.	6/17/11	190753	6/17/11	20,000.00	41,921
23,095	FRANK A NEWBANKS	6/17/11	190765	6/17/11	1,695.00	41,922
2,313	WESBANCO BANK-PARKERSBURG	6/20/11	190991	6/20/11	925.83	135
2,101	U S POSTAL SERVICE	6/22/11	191072	6/23/11	305.52	41,923
106	MON POWER	6/30/11	191586	6/30/11	655.95	41,925
145	ADT SECURITY SERVICES	6/30/11	191590	6/30/11	133.74	41,926
236	J.C. BOSLEY CONSTRUCTION, INC.	6/30/11	191591	6/30/11	13,985.00	41,927
314	AT&T MOBILITY	6/30/11	191596	6/30/11	223.96	41,928
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/11	191599	6/30/11	1,265.00	41,929
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/11	191597	6/30/11	1,457.28	41,930
438	DOMINION HOPE	6/30/11	191600	6/30/11	14.59	41,932
486	JEREMY R STARKEY	6/30/11	191601	6/30/11	70.69	41,933
486	KEVIN HOLT	6/30/11	191603	6/30/11	50.92	41,935
486	DAVID GATES	6/30/11	191605	6/30/11	70.58	41,937
486	CHARLES & DONNA OWENS	6/30/11	191606	6/30/11	70.31	41,938
486	DEBRA L DEEM	6/30/11	191611	6/30/11	2.72	41,943
486	EUNICE HUDSON	6/30/11	191613	6/30/11	7.11	41,945
832	HARDMAN SUPPLY COMPANY	6/30/11	191617	6/30/11	154.13	41,949
1,204	JAMES R. LETT	6/30/11	191618	6/30/11	75.00	41,950
1,500	OHIO VALLEY MUFFLER & BRAKE	6/30/11	191622	6/30/11	372.00	41,953
1,600	PARKERSBURG SENTINEL CO	6/30/11	191623	6/30/11	879.01	41,954
1,604	PARKERSBURG OFFICE SUPPLY	6/30/11	191624	6/30/11	26.24	41,955
1,619	PUBLIC SERVICE COMMISSION-WV	6/30/11	191628	6/30/11	3,469.51	41,957
1,805	RURAL DEVELOPMENT ADMN.	6/30/11	191630	6/30/11	5,252.00	41,958
1,806	ROY L RADABAUGH	6/30/11	191631	6/30/11	75.00	41,959
1,843	CINTAS CORPORATION J67	6/30/11	191632	6/30/11	244.12	41,960
1,866	REI CONSULTANTS	6/30/11	191636	6/30/11	160.00	41,961
2,001	TESA COMPANY INC	6/30/11	191637	6/30/11	29.60	41,962
2,005	C I THORNBURG	6/30/11	191639	6/30/11	220.54	41,963
2,314	WV DEPT OF TAX & REVENUE	6/30/11	191645	6/30/11	605.72	41,965
2,315	PUBLIC EMPLOYEES RETIREMENT SY	6/30/11	191646	6/30/11	2,261.78	41,966

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 6/17/11 - ENDING DATE: 7/21/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,349	WIRT COUNTY JOURNAL	6/30/11	191647	6/30/11	1,458.31	41,967
23,005	WESBANCO BANK, INC.	6/30/11	191648	6/30/11	1,572.28	41,968
23,067	MELANIE L WINE	6/30/11	191653	6/30/11	172.80	41,972
23,079	MARK STEWART	6/30/11	191654	6/30/11	75.00	41,973
23,093	MINERAL WELLS TIRE CENTER	6/30/11	191656	6/30/11	9.00	41,975
2,313	WESBANCO BANK-PARKERSBURG	7/01/11	191851	7/01/11	767.05	136
2,313	WESBANCO BANK-PARKERSBURG	7/05/11	192127	7/08/11	826.94	138
2,313	WESBANCO BANK-PARKERSBURG	7/11/11	192362	7/11/11	978.32	139
309	CLAYWOOD PARK PSD	7/11/11	192369	7/11/11	37,833.90	41,976
338	CRESCENT & SPRAGUE SUPPLY CO.	7/18/11	193015	7/18/11	.00	1
2,313	WESBANCO BANK-PARKERSBURG	7/18/11	192828	7/18/11	929.46	141
1,307	MUNICIPAL BOND COMMISSION	7/18/11	193024	7/18/11	9,104.47	144
124	AT&T - STATE CALLING SERVICE	7/18/11	193007	7/18/11	3.17	41,979
145	ADT SECURITY SERVICES	7/18/11	193008	7/18/11	89.52	41,980
153	ACTION TELECOMM	7/18/11	193010	7/18/11	56.13	41,981
275	BP	7/18/11	193012	7/18/11	921.19	41,982
1,200	LOWE'S	7/18/11	193022	7/18/11	39.42	41,986
1,301	MISS UTILITY OF WV INC	7/18/11	193023	7/18/11	34.50	41,987
1,512	HD SUPPLY WATERWORKS, LTD	7/18/11	193031	7/18/11	1,300.20	41,988
1,604	PARKERSBURG OFFICE SUPPLY	7/18/11	193032	7/18/11	54.97	41,989
2,002	TAYLOR'S DISPOSAL INC	7/18/11	193034	7/18/11	35.27	41,990
2,005	C I THORNBURG	7/18/11	193036	7/18/11	175.39	41,992
2,039	TELEPAGE	7/18/11	193039	7/18/11	10.74	41,993
2,106	USDA-RURAL DEVELOPMENT	7/18/11	193040	7/18/11	19,283.00	41,994
2,200	CARDMEMBER SERVICES	7/18/11	193044	7/18/11	381.00	41,995
2,306	WATER ENVIRONMENTAL TESTING	7/18/11	193046	7/18/11	67.50	41,997
2,308	PEIA	7/18/11	193051	7/18/11	2,865.44	41,998
2,373	WESBANCO BANK-PARKERSBURG	7/18/11	193055	7/18/11	1,828.00	42,000
23,047	RETIREE HEALTH BNFT TRST FUND	7/18/11	193063	7/18/11	548.64	42,002
23,081	PITNEY BOWES	7/18/11	193065	7/18/11	114.57	42,004

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 6/17/11 - ENDING DATE: 7/21/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	ROBERT & VICKI PENN	7/20/11	193387	7/20/11	51.24	42,006
486	WILLIAM TOMLINSON	7/20/11	193388	7/20/11	70.30	42,007
486	MARK AND LACEY SMITH	7/20/11	193389	7/20/11	70.30	42,008
486	MICHAEL BRAND	7/20/11	193390	7/20/11	70.81	42,009
486	WILLIAM WHITLEY	7/20/11	193391	7/20/11	100.00	42,010
2,205	FRONTIER	7/20/11	193399	7/20/11	157.31	42,011
1,302	MINERAL WELLS PSD	7/21/11	193608	7/21/11	22.71	42,012
	CONSOLIDATED BANK ACCOUNT				137,051.14	70 *

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 6/17/11 - ENDING DATE: 7/21/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,302	MINERAL WELLS PSD	6/17/11	190726	6/17/11	30.29	41,919
2,205	FRONTIER	6/17/11	190727	6/17/11	636.25	41,920
2,313	WESBANCO BANK-PARKERSBURG	6/20/11	190991	6/20/11	731.81	135
2,101	U S POSTAL SERVICE	6/22/11	191072	6/23/11	203.68	41,923
101	APPLIED INDUSTRIAL TECHNOLOGIE	6/30/11	191585	6/30/11	407.85	41,924
106	MON POWER	6/30/11	191586	6/30/11	6,587.50	41,925
145	ADT SECURITY SERVICES	6/30/11	191590	6/30/11	89.16	41,926
314	AT&T MOBILITY	6/30/11	191596	6/30/11	149.31	41,928
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/11	191599	6/30/11	1,725.00	41,929
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/11	191598	6/30/11	694.50	41,931
438	DOMINION HOPE	6/30/11	191600	6/30/11	9.73	41,932
486	JEREMY R STARKEY	6/30/11	191602	6/30/11	54.52	41,934
486	KEVIN HOLT	6/30/11	191604	6/30/11	50.92	41,936
486	JEFF FARROW	6/30/11	191607	6/30/11	19.12	41,939
486	DONNA BROWNING	6/30/11	191608	6/30/11	24.20	41,940
486	BRYAN YOUNGBLOOD	6/30/11	191609	6/30/11	13.87	41,941
486	DEBRA L DEEM	6/30/11	191610	6/30/11	1.96	41,942
486	DESTINY AND JOSHUA PARSONS	6/30/11	191612	6/30/11	102.30	41,944
486	MISSY TRACEWELL	6/30/11	191614	6/30/11	61.45	41,946
486	THOMAS M RUBLE	6/30/11	191615	6/30/11	18.42	41,947
733	W. W. GRAINGER, INC.	6/30/11	191616	6/30/11	22.01	41,948
832	HARDMAN SUPPLY COMPANY	6/30/11	191617	6/30/11	50.86	41,949
1,204	JAMES R. LETT	6/30/11	191618	6/30/11	50.00	41,950
1,302	MINERAL WELLS PSD	6/30/11	191619	6/30/11	707.00	41,951
1,302	MINERAL WELLS PSD	6/30/11	191620	6/30/11	416.63	41,952
1,500	OHIO VALLEY MUFFLER & BRAKE	6/30/11	191622	6/30/11	248.00	41,953
1,604	PARKERSBURG OFFICE SUPPLY	6/30/11	191624	6/30/11	17.50	41,955
1,607	PARKERSBURG UTILITY BOARD	6/30/11	191627	6/30/11	225.00	41,956
1,619	PUBLIC SERVICE COMMISSION-WV	6/30/11	191628	6/30/11	2,181.09	41,957
1,806	ROY L RADABAUGH	6/30/11	191631	6/30/11	50.00	41,959
1,843	CINTAS CORPORATION J67	6/30/11	191632	6/30/11	162.76	41,960
2,001	TESA COMPANY INC	6/30/11	191637	6/30/11	170.47	41,962
2,005	C I THORNBURG	6/30/11	191639	6/30/11	2,066.00	41,963

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 6/17/11 - ENDING DATE: 7/21/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,109	USA BLUE BOOK	6/30/11	191643	6/30/11	83.90	41,964
2,314	WV DEPT OF TAX & REVENUE	6/30/11	191645	6/30/11	556.28	41,965
2,315	PUBLIC EMPLOYEES RETIREMENT SY	6/30/11	191646	6/30/11	1,949.17	41,966
23,011	ALL POWER	6/30/11	191649	6/30/11	350.00	41,969
23,023	RON'S PORTA JOHNS, INC.	6/30/11	191650	6/30/11	650.00	41,970
23,046	BUTCHER BEND LAGOON ASSOC	6/30/11	191652	6/30/11	670.02	41,971
23,067	MELANIE L WINE	6/30/11	191653	6/30/11	115.20	41,972
23,079	MARK STEWART	6/30/11	191654	6/30/11	50.00	41,973
23,085	AULICK CHEMICAL SOLUTIONS, INC	6/30/11	191655	6/30/11	600.00	41,974
23,093	MINERAL WELLS TIRE CENTER	6/30/11	191656	6/30/11	6.00	41,975
2,313	WESBANCO BANK-PARKERSBURG	7/01/11	191851	7/01/11	753.99	136
1,307	MUNICIPAL BOND COMMISSION	7/01/11	191927	7/01/11	38.85	137
2,313	WESBANCO BANK-PARKERSBURG	7/05/11	192127	7/08/11	653.70	138
2,313	WESBANCO BANK-PARKERSBURG	7/11/11	192362	7/11/11	676.03	139
2,101	U S POSTAL SERVICE	7/12/11	192507	7/13/11	129.92	41,977
2,313	WESBANCO BANK-PARKERSBURG	7/18/11	192828	7/18/11	742.16	141
1,307	MUNICIPAL BOND COMMISSION	7/18/11	193024	7/18/11	14,846.43	144
106	MON POWER	7/18/11	193006	7/18/11	24.77	41,978
124	AT&T - STATE CALLING SERVICE	7/18/11	193007	7/18/11	2.11	41,979
145	ADT SECURITY SERVICES	7/18/11	193008	7/18/11	59.68	41,980
153	ACTION TELECOMM	7/18/11	193010	7/18/11	37.42	41,981
275	BP	7/18/11	193012	7/18/11	893.89	41,982
486	SHARON SMITH	7/18/11	193019	7/18/11	50.18	41,983
486	LAWRENCE STALNAKER	7/18/11	193020	7/18/11	27.52	41,984
486	JACQUELYN GIBSON	7/18/11	193021	7/18/11	1.89	41,985
1,200	LOWE'S	7/18/11	193022	7/18/11	232.81	41,986
1,301	MISS UTILITY OF WV INC	7/18/11	193023	7/18/11	23.00	41,987
1,512	HD SUPPLY WATERWORKS, LTD	7/18/11	193031	7/18/11	866.80	41,988
1,604	PARKERSBURG OFFICE SUPPLY	7/18/11	193032	7/18/11	36.66	41,989
2,002	TAYLOR'S DISPOSAL INC	7/18/11	193034	7/18/11	23.51	41,990
2,004	TROMBOLD EQUIPMENT CO INC	7/18/11	193035	7/18/11	1,029.00	41,991
2,005	C I THORNBURG	7/18/11	193036	7/18/11	544.00	41,992
2,039	TELEPAGE	7/18/11	193039	7/18/11	7.16	41,993
2,200	CARDMEMBER SERVICES	7/18/11	193044	7/18/11	254.00	41,995
2,205	FRONTIER	7/18/11	193045	7/18/11	42.42	41,996
2,306	WATER ENVIRONMENTAL TESTING	7/18/11	193046	7/18/11	493.00	41,997
2,308	PEIA	7/18/11	193051	7/18/11	2,338.02	41,998
2,312	WESBANCO BANK-PARKERSBURG	7/18/11	193053	7/18/11	1,344.94	41,999

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 6/17/11 - ENDING DATE: 7/21/11 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
23,023	RON'S PORTA JOHNS, INC.	7/18/11	193062	7/18/11	220.00	42,001
23,047	RETIREE HEALTH BNFT TRST FUND	7/18/11	193063	7/18/11	453.36	42,002
23,070	BADGETT FARM & FEED SUPPLY	7/18/11	193064	7/18/11	800.00	42,003
23,081	PITNEY BOWES	7/18/11	193065	7/18/11	76.38	42,004
23,085	AULICK CHEMICAL SOLUTIONS, INC	7/18/11	193066	7/18/11	3,664.50	42,005
2,205	FRONTIER	7/20/11	193399	7/20/11	631.12	42,011
1,302	MINERAL WELLS PSD	7/21/11	193608	7/21/11	54.09	42,012
	CONSOLIDATED BANK ACCOUNT				55,083.04	78 *



**MINERAL WELLS PUBLIC SERVICE DISTRICT**  
**LIST OF CORRESPONDENCE**  
**JUNE 17, 2011 – JULY 21, 2011**

1. Copy of letter dated June 16, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit was made to the West Virginia Municipal Bond Commission in the amount of \$2,288.88 for Sewage System Revenue Bonds, Series 2003.
2. Copy of letter dated June 16, 2011, to Angela Chestnut, WV Infrastructure & Jobs Development Council, regarding the following deposits were made to the Municipal Bond Commission; \$811.69 Reserve Fund-04-A and \$175.90 Reserve Fund-04-B.
3. Copy of letter dated June 16, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the Municipal Bond Commission; \$5,688.40-Series 1995.
4. Confirmation numbers on payments totaling \$26,239.78 to the Municipal Bond Commission.
5. Letter dated June 15, 2011, to Cathy Dyer, from Randall M. Cole, Cerrone Associates, enclosing for review and payment two (2) copies of invoices for the I-77 State Rt. 14 South Interchange Project.
6. Carbon copy of e-mail between Virginia McDonald, RUS and Dominick Cerrone, Cerrone Associates, regarding Pond Creek Water Extension Project.
7. E-mail dated June 16, 2011, to Bobby Bowers, WesBanco, from Cathy Dyer, regarding analysis charges that posted on June 13, 2011.
8. Copy of letter dated June 16, 2011, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held May 19, 2011.
9. Copy of letter dated June 17, 2011, to Loretta Quinn, from Cathy Dyer, regarding a check the District received back in the amount of \$61.27 marked NSF.
10. Copy of letter dated June 17, 2011, to Dale DeVaughn, from Cathy Dyer, regarding a check the District received back in the amount of \$36.00 marked UCF-Balance held.
11. Copy of letter dated June 20, 2011, to The County Commissioners of Wood County, from Roy Radabaugh and Mark Stewart, regarding the Reappointment of James R. Lett to the Commissioners of Mineral Wells Public Service District.
12. Exemption Certificate to Ron's Porta John's Inc.
13. Copy of letter dated June 22, 2011, to Dominick Cerrone, Cerrone Associates, from Linda Watson, enclosing a copy of the DMR report for the month of May 2011, the DMR for Liberty Truck Stop and quarterly I & I repairs.

**Mineral Wells PSD**  
**List of Correspondence**  
**July 21, 2011**  
**Page 2**

14. Copy of letter dated June 22, 2011, to Cindy Musser & John King, West Virginia Department of Environmental Protection & Natural Resources, from Linda Watson, enclosing a copy of the DMR report for the month of May 2011, the DMR for Liberty Truck Stop and quarterly I & I repairs.
15. Copy of letter dated June 22, 2011, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the DMR report for the month of May 2011, the DMR for Liberty Truck Stop and quarterly I & I repairs.
16. Copy of letter dated June 22, 2011, to WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, from Linda Watson, enclosing a copy of the DMR report for the month of May 2011, the DMR for Liberty Truck Stop and quarterly I & I repairs.
17. Agreement dated June 23, 2011, between Mineral Wells PSD and APC Sanitation Company, the agreement states that the first load of sewer be taken to Parkersburg Treatment Plant and all loads that follow can be taken to the Rt 21 Lift Station at a cost of \$50.00 a load. Agreement was signed by Ponnig Piggott Sampson, APC Sanitation and Todd Anderson, Operations Manager.
18. Fax dated June 21, 2011, to Mavis Layton, DEP, from Todd Anderson, Operations Manager, attaching a list of employees that will be allowed to enter the application data for the E-permitting process.
19. E-mail dated June 22, 2011, to Mineral Wells PSD, from WesBanco, regarding a Notice of Change to Available Balance Presentation.
20. E-mail dated June 24, 2011, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, attaching an automatic reminder of monthly deposit coming due.
21. E-mail dated June 24, 2011, to Mineral Wells PSD, from PEIA, stating the Summary Plan Description for Plan Year 2012 is available online.
22. Letter dated June 16, 2011, to Mineral Wells PSD, from David E. Brabham, DOH, attaching an approved copy of permit number 03-11-0212. (Gates Ridge Rd)
23. Fax dated June 24, 2011, to Tonya Phillips, DEP/DMR reporting, regarding additional information needed for the DMR.
24. E-mail dated June 27, 2011, to Tim Meeks, MOVRC and Dominick Cerrone, Cerrone Associates, stating the Pond Creek Volunteer Fire Dept. has been scheduled for Tuesday, July 19, 2011 for the information meeting on the line extension.
25. \*\*\*\*PERMIT to Mineral Wells PSD, for the Sewage System Improvement Project.
26. \*\*\*\*Approved Application dated June 17, 2011 for the Sewage System Improvement Project.

**Mineral Wells PSD**  
**List of Correspondence**  
**July 21, 2011**  
**Page 3**

27. E-mail dated June 27, 2011, to Mineral Wells PSD, from PEIA, regarding a message for all Non-State Agency Benefit Coordinators.
28. \*\*\*\*Copy of letter dated June 27, 2011, to West Virginia Bureau for Public Health Office of Environmental Health Services, from Cathy Dyer, advising that the District has prepared the required 2010 Consumer Confidence Report and a copy has been published for all District Water Customers.
29. E-mail dated June 27, 2011, to Mineral Wells PSD, from PEIA, regarding the Webinar for Non State Agency Benefit Coordinator.
30. Class for Basic Hydraulics for Operators; Ravenswood Fire Dept., July 14, 2011.
31. \*\*\*\*Copy of letter dated June 24, 2011, to Mineral Wells PSD, from State of West Virginia Department of Health and Human Resources, regarding the Sanitary Survey that was conducted at the Mineral Wells PSD.
32. Fax dated June 29, 2011, to Brenda Morehead, from Cathy Dyer, attaching a Promise to Pay Agreement.
33. Fax dated June 29, 2011, to Tonya Phillips, DEP, from William H. Byers, Jr., attaching an updated fax regarding the DMR report.
34. Letter dated June 28, 2011, to Mineral Wells Public Service District, from Southeastern Ohio Legal Services, regarding a request for public records.
35. Fax dated June 30, 2011, to Cathy Dyer, from Renee Shotwell, Bill Bailey Insurance Agency, regarding upcoming renewal.
36. E-mail dated June 30, 2011, to Mineral Wells PSD, from Walter Frazier, Appalachian Software, regarding Utility Billing Budgetary Reports for FY 2011.
37. E-mail dated June 30, 2011, to Mineral Wells PSD, from George Blum, Cerrone Associates, regarding the PSC Staff's Final Joint Memorandum for the District's Water Rate Increase request.
38. Copy of letter dated June 30, 2011, to Esther L. Taylor, OAI, Wheeling District Office, Office of Environmental Health Services, from William H. Byers, Jr., enclosing the new Bacteriological Sampling Site Plan for the District.
39. E-mail dated June, 30, 2011, to Sharon Goodwin, PSC, from Cathy Dyer, attaching the agreement between Dana and Tonya Bee and the Mineral Wells PSD.
40. Fax dated June 29, 2011, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for non payment.
41. Fax dated July 1, 2011, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the District for the month of June 2011.

**Mineral Wells PSD  
List of Correspondence  
July 21, 2011  
Page 4**

42. Client Bulletin from Suttle & Stalnaker, July 2011.
43. Letter dated July 1, 2011, to Mineral Wells PSD, from Brickstreet, regarding the Annual Meeting of Members of Brickstreet Mutual Insurance Company.
44. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for April, May and June.
45. E-mail dated July 1, 2011, to Bobby Bowers, WesBanco, from Cathy Dyer, regarding all account balances as of June 30, 2011 for our 2011 FY audit.
46. Confirmation number for a payment in the amount of \$38.85 to the Municipal Bond Commission.
47. Information Meeting to be held Tuesday, July 19, 2011 at the Pond Creek Volunteer Fire Dept., regarding the Pond Creek Water Extension Project.
48. \*\*\*\*Copy of letter dated July 5, 2011, to Office of Environmental Health Services, from Todd Anderson, Operations Manager, regarding the 2011 Lead and Copper Samples.
49. \*\*\*\*Copy of the Final Joint Staff Memorandum dated June 29, 2011 for the Rule 42 rate application to increase rates and charges for providing water service.
50. E-mail dated July 6, 2011, to Catherine Jenkins, from Cathy Dyer, attaching signed agreements and invoices that were to be reimbursed to the Mineral Wells PSD for services in relocating water and sewer lines for the Rt 14 South Interchange Project.
51. Fax dated July 6, 2011, to Mineral Wells PSD, from Jennifer L. Bruce, Area Technician, Rural Development, attaching Year End Loan Account Status Information.
52. \*\*\*\*Copy of letter dated July 7, 2011, to Water and Wastewater Division Public Service Commission, from Cathy Dyer, regarding the Certification of Customers form for year 2011.
53. \*\*\*\*Letter dated June 13, 2011, to Mineral Wells PSD, from Michelle Cochran, Department of Health and Human Resources, requesting the District to complete a self evaluation survey for our state public water system.
54. Copy of letter dated July 7, 2011, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing (2) Right-of-Way Easements for recording between Edwin and Barbara Sheppard and the Mineral Wells PSD; Robert and Lori Scott and the Mineral Wells PSD.
55. \*\*\*\*Letter dated July 1, 2011, to Mineral Wells Public Service District, from David Brabham, DOH, attaching an approved copy of permit for utility sewer work.

**Mineral Wells PSD**  
**List of Correspondence**  
**July 21, 2011**  
**Page 5**

56. Letter dated June 30, 2011, to Mineral Wells Public Service District, from Sharon Stewart, Public Service Commission, regarding the Annual Report for year ending June 30, 2011.
57. Letter dated June 30, 2011, to Mineral Wells Public Service District, from Sharon Stewart, Public Service Commission, regarding the Annual Report for year ending June 30, 2011.
58. Bacteriological Examination of Water From Public Water Distribution System for June 2011.
59. E-mail dated July 8, 2011, to Mineral Wells PSD, from PEIA, stating the July 2011 PEIA billing has been posted to the Web Contributions System.
60. Completion of contract at Sycamore Run Rd and Gates Ridge Rd from JC Bosley Construction, Inc.
61. E-mail dated July 8, 2011, to George Blum, Cerrone Associates, from Cathy Dyer, attaching the transfer cost for Northern Jackson PSD.
62. Fax dated July 11, 2011, to Parkersburg News & Sentinel, from Cathy Dyer, requesting ad of Regular Meeting to be published in the newspaper.
63. E-mail dated July 11, 2011, to Wirt County Journal, from Cathy Dyer, requesting ad of Regular Meeting to be published in the Journal.
64. Fax dated July 11, 2011, to Jackson Herald Newspaper, from Cathy Dyer, requesting ad of Regular Meeting to be published in the newspaper.
65. National Pollutant Discharge Elimination System, Discharge Monitoring Report for the month of June 2011.
66. Letter dated July 6, 2011, to All Public Water Systems, from Dawn Newell, Department of Health and Human Resources, stating all public water systems to submit a personnel status report by July 15.
67. E-mail dated July 11, 2011, to Karana Malone, Dept of Health and Human Resources, attaching for EW-104 for the Mineral Wells PSD certified operators.
68. Copy of letter dated July 12, 2011, to Melissa L. Britton Cownden, from Cathy Dyer, regarding a check in the amount of \$40.00 the District received back marked NSF.
69. Blue Bits, News and Bits from USA Blue Book, Summer 2011.
70. E-mail dated July 12, 2011, to Dianne Wolfe, Bowles Rice, from Cathy Dyer, attaching a copy of the Application for A Certificate of Convenience and Necessity.
71. Check mailed back to Hope Kerby, dollar amount is \$51.75, wrote check for twenty five dollars.

**Mineral Wells PSD**  
**List of Correspondence**  
**July 21, 2011**  
**Page 6**

72. \*\*\*\*Copy of letter dated July 14, 2011, to Mr. & Mrs. Brian Freeland, from Cathy Dyer, responding to letter dated June 13, 2011, pertaining to the water and sewer taps at 3830 Elizabeth Pike.
73. History Report for Shoe Show, Inc., faxed July 13, 2011.
74. WesBanco, your Money Matter\$, May 2011.
75. WesBanco, your Money Matter\$, June 2011.
76. Letter dated July 11, 2011, to William H. Byers, Jr., from Brad Hess, State of WV Department of Health and Human Resources, regarding the TCR Sampling Site Plan Approval for the District.
77. Letter dated July 11, 2011, to Todd Anderson, Operations Manager, from Craig Richards, Burgess & Niple, regarding the Lubeck Public Service District Proposed Emergency Interconnection at Buck Run Rd.
78. Copy of the Signed and notarized copy of the Application for a Certificate of Convenience and Necessity for the Sewer System Improvements Project.
79. Binder of Insurance for policy period 7/1/11 – 7/1/12, from Bill Bailey Insurance Agency.
80. West Virginia Currency Notes, Summer 2011.
81. Sewer quote from Dreier & Maller of West Virginia, for Bob & Lori Scott's Sewer Line Extension.
82. Fax dated July 18, 2011, to Virginia McDonald, RUS, from Cathy Dyer, attaching Northern Jackson PSD agreements.
83. E-mail dated July 18, 2011, to Cathy Dyer, from Virginia McDonald, RUS, attaching a list of items needed by Rural Development in order to request authorization to bid for the Sewer upgrade project.
84. E-mail dated July 18, 2011, to Cathy Dyer, from George Blum, Cerrone Associates, attaching the calculation of the current value of the section of water system to be transferred to Northern Jackson PSD.
85. E-mail dated July 18, 2011, to Virginia McDonald, RUS, from Cathy Dyer, forwarding the e-mail from George Blum, Cerrone Associates on the valve of the line that Northern Jackson PSD wants to take over.
86. E-mail dated July 19, 2011, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the DMR for June 2011 as well as I & I repairs for the 2<sup>nd</sup> quarter.
87. Copy of letter dated July 19, 2011, to Sandra Kaufman, regarding a check in the amount of \$62.22 the District received back marked NSF.

**Mineral Wells PSD**  
**List of Correspondence**  
**July 21, 2011**  
**Page 7**

88. Fax dated July 18, 2011, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting will be held July 20, 2011 at 12: 00 pm at Union Williams PSD.
89. E-mail dated July 19, 2011, to Mineral Wells PSD, from EXPO, regarding EXPO 2012 News.
90. Confirmation numbers totaling \$26,239.78 for the Municipal Bond Commission.
91. Copy of letter dated July 19, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit in the amount of \$5,688.40 for Series 1995.
92. Copy of letter dated July 19, 2011, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding deposits in the amounts of \$811.69 and \$175.90 for Series 2004.
93. Copy of letter dated July 19, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit in the amount of \$2,288.88 for Series 2003.
94. Fax dated July 20, 2011, to Vicki Williams, from Cathy Dyer, attaching maps and potential customers for the Pond Creek Water Extension Project.
95. E-mail dated July 20, 2011, to Cathy Dyer, from Dominick Cerrone, Cerrone Associates, regarding the Pond Creek Water Extension Project adding a scenario of building 6" line only.
96. Fax dated July 20, 2011, to Northern Jackson PSD, from Todd Anderson, Operations Manager, attaching updated calculations of value of water lines to be transferred to Northern Jackson PSD.
97. Confirmation of Electronic Permitting to the DEP, for the Discharge Monitoring Report, DMR for Liberty Truck Stop, Walmart Car Care, and Pepsi; ES-59 and work orders for quarterly I & I repairs.
98. \*\*\*\*Carbon copy of letter dated July 18, 2011, to Sandra Squire, Public Service Commission, from Steven Hardman, Bowles Rice, regarding the District's Application for Certificate of Convenience and Necessity.
99. \*\*\*\*E-mail dated July 20, 2011, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, attaching the Order and Notice of Filing for the Sewer System Improvements Project.
100. The Pipeline, News and Views from WV Bureau for Public Health.
101. E-mail dated July 20, 2011, to Mineral Wells PSD, from Walter Frazier, Appalachian Software, attaching update for the ASI System.

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(960,000.00)	(960,000.00)	(93,155.59)	116.44	(1002,927.32)	104.47	(42,927.32)
METERED SALES-COMMERCIAL	1 461 200 00	(189,000.00)	(189,000.00)	(14,648.66)	93.00	(169,550.82)	89.70	19,449.18
METERED SALES-INDUSTRIAL	1 461 300 00	(2,600.00)	(2,599.92)	(339.53)	156.71	(4,415.02)	169.80	(1,815.02)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(700.00)	(699.96)	(53.52)	91.75	(639.36)	91.33	60.64
TOTAL METERED SALES		(1152,300.00)	(1152,299.88)	(108,197.30)	112.67	(1177,532.52)	102.18	(25,232.52)
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(20,000.00)	(19,999.92)	(1,856.58)	111.39	(22,290.65)	111.45	(2,290.65)
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(3,000.00)	(250.00)	100.00	(3,400.00)	113.33	(400.00)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(1,248.00)	(1,248.00)	.00		(196.00)	15.70	1,052.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,999.92)	(416.67)	100.00	(4,583.37)	91.66	416.63
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(9,000.00)	(736.25)	98.16	(8,450.81)	93.89	549.19
TOTAL OTHER REVENUES		(38,248.00)	(38,247.84)	(3,259.50)	102.26	(38,920.83)	101.75	(672.83)
TOTAL REVENUES		(1190,548.00)	(1190,547.72)	(111,456.80)	112.34	(1216,453.35)	102.17	(25,905.35)



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	425,000.00	424,999.92	37,833.90	106.82	417,655.16	98.27	(7,344.84)
PURCHASED WATER PARKERBURG	1 602 100 00	.00	.00	.00		972.11		972.11
TOTAL SOURCE OF SUPPLY		425,000.00	424,999.92	37,833.90	106.82	418,627.27	98.50	(6,372.73)
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	6,000.00	518.80	103.76	6,774.12	112.90	774.12
PUMPING LABOR	1 624 000 00	6,500.00	6,499.92	343.96	63.50	3,750.70	57.70	(2,749.30)
PUMPING EXPENSES	1 624 001 00	7,000.00	6,999.96	395.68	67.83	2,893.87	41.34	(4,106.13)
TOTAL OPERATION		19,500.00	19,499.88	1,258.44	77.44	13,418.69	68.81	(6,081.31)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	600.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	3,799.92	121.56	38.38	2,142.55	56.38	(1,657.45)
TOTAL MAINTENANCE		4,400.00	4,399.92	121.56	33.15	2,142.55	48.69	(2,257.45)
TOTAL PUMPING		23,900.00	23,899.80	1,380.00	69.28	15,561.24	65.10	(8,338.76)
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	22,000.00	21,999.96	3,554.00	193.85	19,220.84	87.36	(2,779.16)
METER EXPENSE	1 663 000 00	17,000.00	16,999.92	393.95	27.80	5,930.80	34.88	(11,069.20)
TOTAL OPERATION		39,000.00	38,999.88	3,947.95	121.47	25,151.64	64.49	(13,848.36)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	3,499.92	186.34	63.88	2,986.89	85.33	(513.11)
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	24,999.96	40,304.28	999.99	74,212.12	296.84	49,212.12
MAINTENANCE OF SERVICES T & D	1 675 000 00	20,000.00	19,999.92	839.81	50.38	20,381.07	101.90	381.07
MAINTENANCE OF METERS T & D	1 676 000 00	1,700.00	1,699.92	.00		3,292.92	193.70	1,592.92
MAINTENANCE OF HYDRANT T & D	1 677 000 00	500.00	499.92	107.81	258.78	4,111.28	822.25	3,611.28
TOTAL MAINTENANCE		50,700.00	50,699.64	41,438.24	980.78	104,984.28	207.06	54,284.28
TOTAL TRANS. & DISTRIBUTION		89,700.00	89,699.52	45,386.19	607.17	130,135.92	145.07	40,435.92

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>CUSTOMER SERVICE EXPENSES</b>								
OPERATION								
METER READING EXPENSES	1 902 000 00	6,000.00	6,000.00	473.55	94.71	5,882.33	98.03	(117.67)
BILLING & COLLECTING - LABOR	1 903 100 00	28,000.00	27,999.96	2,268.93	97.23	30,957.48	110.56	2,957.48
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	4,999.92	419.30	100.63	5,899.72	117.99	899.72
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	3,000.00	(50.33)	20.13-	2,515.16	83.83	(484.84)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		42,000.00	41,999.88	3,111.45	88.89	45,254.69	107.74	3,254.69
<b>ADMINISTRATIVE &amp; GENERAL</b>								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	48,000.00	48,000.00	3,847.21	96.18	51,628.19	107.55	3,628.19
EXPENSES GENERAL EMPLOYEES	1 920 200 00	700.00	699.96	.00		514.06	73.43	(185.94)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	32,000.00	31,999.92	1,731.93	64.94	21,059.90	65.81	(10,940.10)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,800.00	6,799.92	.00		9,940.00	146.17	3,140.00
ATTORNEY	1 923 001 00	600.00	600.00	.00		177.88	29.64	(422.12)
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	.00		22,658.45		22,658.45
PROPERTY INSURANCE	1 924 000 00	16,000.00	15,999.96	.00		12,637.17	78.98	(3,362.83)
INJURIES & DAMAGES	1 925 000 00	600.00	600.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	.00		282.11		282.11
EMPLOYEES PENSIONS/BENFITS	1 926 200 00	50,000.00	49,999.92	3,374.26	80.98	41,102.75	82.20	(8,897.25)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	.00	.00	364.10		2,864.05		2,864.05
EMPLOYEE VACATION PAY	1 926 300 00	9,350.00	9,349.92	1,186.08	152.22	9,492.55	101.52	142.55
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,600.00	7,599.96	651.12	102.80	7,745.76	101.91	145.76
EMPLOYEES SICK PAY	1 926 500 00	7,600.00	7,599.96	119.88	18.92	2,528.32	33.26	(5,071.68)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	399.96	.00		140.16	35.04	(259.84)
COMP TIME	1 926 700 00	2,000.00	1,999.92	89.52	53.71	1,981.89	99.09	(18.11)
OPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	34,999.92	2,671.20	91.58	32,336.53	92.39	(2,663.47)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,000.00	3,999.96	3,469.51	999.99	3,469.51	86.73	(530.49)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	4,000.00	3,999.96	618.71	185.61	5,008.41	125.21	1,008.41
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TOTAL OPERATION		224,650.00	224,649.24	18,123.52	96.80	225,567.69	100.40	917.69
<b>ADMINISTRATIVE &amp; GENERAL</b>								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	.00		1,012.02		1,012.02
TRANSPORTATION EXPENSES	1 933 000 00	13,000.00	12,999.96	1,698.53	156.78	15,880.19	122.15	2,880.19
		=====	=====	=====	=====	=====	=====	=====
<b>ADMINISTRATIVE &amp; GENERAL</b>								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		818,250.00	818,248.32	107,533.59	157.70	852,039.02	104.12	33,789.02

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	282,000.00	282,000.00	24,810.00	105.57	297,720.00	105.57	15,720.00
FICA EXPENSE	1 408 100 00	13,500.00	13,500.00	1,017.86	90.47	11,970.15	88.66	(1,529.85)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		1113,750.00	1113,748.32	133,361.45	143.68	1161,729.17	104.30	47,979.17
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,700.00)	(1,699.92)	(23.69)	16.72	(1,040.71)	61.21	659.29
INTEREST ON LONGTERM DEBT	1 427 000 00	190,000.00	189,999.96	17,643.00	111.42	220,714.03	116.16	30,714.03
OTHER INTEREST EXPENSE	1 431 000 00	200.00	199.92	8.94	53.66	137.07	68.53	(62.93)
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TOTAL OTHER INCOME & DEDUCTIO		188,500.00	188,499.96	17,628.25	112.22	219,810.39	116.61	31,310.39
		=====	=====	=====	=====	=====	=====	=====
NET INCOME		111,702.00	111,700.56	39,532.90	424.69	165,086.21	147.79	53,384.21

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>OPERATING REVENUE ACCOUNTS</b>								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(480,000.00)	(480,000.00)	(44,392.08)	110.98	(496,573.46)	103.45	(16,573.46)
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(172,000.00)	(171,999.96)	(13,924.57)	97.14	(166,393.35)	96.74	5,606.65
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(900.00)	(900.00)	(69.86)	93.14	(1,054.25)	117.13	(154.25)
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(2,400.00)	(2,400.00)	(274.37)	137.18	(3,604.63)	150.19	(1,204.63)
BUTCHER BEND SEWER	2 605 000 00	(250.00)	(249.96)	(58.65)	281.56	(143.64)	57.45	106.36
TOTAL SALES OF SEWER SERVICE		(655,550.00)	(655,549.92)	(58,719.53)	107.48	(667,769.33)	101.86	(12,219.33)
<b>OTHER SEWER REVENUES</b>								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(12,999.96)	(1,072.85)	99.03	(12,995.59)	99.96	4.41
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(600.00)	175.00	350.00	(25.00)	4.16	575.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(13,599.96)	(897.85)	79.22	(13,020.59)	95.73	579.41
TOTAL REVENUES		(669,150.00)	(669,149.88)	(59,617.38)	106.91	(680,789.92)	101.73	(11,639.92)
<b>OPERATION/MAINTENANCE EXPENSE</b>								
<b>COLLECTING EXPENSES</b>								
MAINT SERVICE CONN & TRAP	2 705 100 00	6,000.00	6,000.00	256.24	51.24	2,289.28	38.15	(3,710.72)
MAINT COLLECT & TRANS MAINS	2 705 200 00	13,000.00	12,999.96	628.13	57.98	9,476.39	72.89	(3,523.61)
TOTAL COLLECTING EXPENSES		19,000.00	18,999.96	884.37	55.85	11,765.67	61.92	(7,234.33)
<b>PUMPING EXPENSES</b>								
OPERATION LABOR-PUMPING	2 722 000 00	9,000.00	9,000.00	1,084.14	144.55	7,959.28	88.43	(1,040.72)
POWER LIFT STATIONS	2 723 100 00	17,000.00	16,999.92	1,492.81	105.37	18,752.06	110.30	1,752.06
POWER GRINDER PUMPS	2 723 200 00	5,700.00	5,700.00	507.89	106.92	6,390.62	112.11	690.62
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	11,000.00	10,999.92	1,106.04	120.65	10,004.08	90.94	(995.92)
MAINT STRUCTURES & IMPROV	2 726 000 00	750.00	750.00	.00		.00		(750.00)
MNT PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	24,999.96	3,504.24	168.20	34,427.22	137.70	9,427.22
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	38,000.00	37,999.92	7,750.34	244.74	40,451.12	106.45	2,451.12
TOTAL PUMPING EXPENSES		106,450.00	106,449.72	15,445.46	174.11	117,984.38	110.83	11,534.38

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>TREATMENT &amp; DISPOSAL EXPENSES</b>								
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	16,999.92	888.45	62.71	14,595.30	85.85	(2,404.70)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	30,000.00	30,000.00	3,614.64	144.58	29,121.51	97.07	(878.49)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	19,999.92	2,066.00	123.96	19,582.21	97.91	(417.79)
POWER EXPENSE-PLANT	2 743 300 00	45,000.00	45,000.00	4,526.92	120.71	50,836.22	112.96	5,836.22
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,000.00	3,000.00	115.90	46.36	2,897.43	96.58	(102.57)
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	3,500.00	3,499.92	149.86	51.38	4,668.88	133.39	1,168.88
<b>TOTAL TREATMENT &amp; DISPOSAL</b>		<b>118,500.00</b>	<b>118,499.76</b>	<b>11,361.77</b>	<b>115.05</b>	<b>121,701.55</b>	<b>102.70</b>	<b>3,201.55</b>
<b>BILLING &amp; COLLECTING EXPENSES</b>								
METER READING LABOR	2 782 000 00	5,900.00	5,899.92	473.55	96.31	5,903.58	100.06	3.58
BILLING & COLLECTING LABOR	2 783 100 00	23,000.00	22,999.92	1,838.53	95.92	24,166.65	105.07	1,166.65
BILLING & COLLECTING EXPENSE	2 783 200 00	6,000.00	6,000.00	451.31	90.26	6,652.90	110.88	652.90
<b>TOTAL BILLING &amp; COLLECTING</b>		<b>34,900.00</b>	<b>34,899.84</b>	<b>2,763.39</b>	<b>95.01</b>	<b>36,723.13</b>	<b>105.22</b>	<b>1,823.13</b>
<b>ADMINISTRATIVE/GENERAL EXPENSE</b>								
ADMIN & GENERAL SALARIES	2 790 000 00	30,000.00	30,000.00	2,232.93	89.31	31,858.55	106.19	1,858.55
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	499.92	.00		342.70	68.54	(157.30)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	20,500.00	20,499.96	997.86	58.41	11,431.38	55.76	(9,068.62)
SPECIAL SERVICES	2 795 000 00	8,000.00	7,999.92	.00		7,670.00	95.87	(330.00)
SPECIAL SERVICE ENGINEER	2 795 100 00	.00	.00	.00		14,336.35		14,336.35
SPECIAL LEGAL SERVICES	2 796 000 00	500.00	499.92	.00		2,969.80	593.96	2,469.80
REGULATORY COMMISSION	2 797 000 00	2,600.00	2,599.92	2,181.09	999.99	2,181.09	83.88	(418.91)
INSURANCE	2 798 000 00	12,500.00	12,499.92	.00		8,258.12	66.06	(4,241.88)
INJURIES/DAMAGES	2 799 000 00	1,000.00	999.96	.00		1,307.95	130.79	307.95
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	999.96	.00		322.42	32.24	(677.58)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	41,000.00	40,999.92	2,892.24	84.65	36,063.24	87.95	(4,936.76)
EMPLOYEE BENEFIT BRICKSTEET	2 800 210 00	.00	.00	242.73		1,909.35		1,909.35
EMPLOYEES VACATION PAY	2 800 300 00	6,300.00	6,300.00	790.72	150.61	6,346.47	100.73	46.47
EMPLOYEES HOLIDAY PAY	2 800 400 00	5,700.00	5,700.00	434.08	91.38	5,061.12	88.79	(638.88)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	3,000.00	79.92	31.96	1,925.13	64.17	(1,074.87)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	499.92	.00		93.44	18.68	(406.56)
COMP TIME	2 800 700 00	1,500.00	1,500.00	59.68	47.74	1,359.15	90.61	(140.85)
OPEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	21,999.96	1,780.80	97.13	21,557.69	97.98	(442.31)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	4,800.00	191.15	47.78	5,165.73	107.61	365.73
SEWER SYSTEM IMPR PROJ	2 801 100 00	.00	.00	.00		600.00		600.00
MAINT GENERAL PROPERTY	2 802 000 00	5,000.00	4,999.92	.00		.00		(5,000.00)
RENTS	2 803 000 00	5,000.00	4,999.92	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	9,500.00	9,499.92	1,132.37	143.03	10,587.17	111.44	1,087.17
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	1,999.92	(32.86)	19.71-	9,298.58	464.92	7,298.58
<b>TOTAL ADMINISTRATIVE &amp; GEN EX</b>		<b>182,900.00</b>	<b>182,898.96</b>	<b>12,982.71</b>	<b>85.17</b>	<b>185,645.43</b>	<b>101.50</b>	<b>2,745.43</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		461,750.00	461,748.24	43,437.70	112.88	473,820.16	102.61	12,070.16
DEPRECIATION	2 503 000 00	300,000.00	300,000.00	25,125.00	100.50	301,500.00	100.50	1,500.00
FICA EXPENSE	2 507 100 00	11,000.00	10,999.92	877.01	95.67	10,287.11	93.51	(712.89)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(999.96)	(9.14)	10.96	(500.68)	50.06	499.32
INTEREST ON LONG TERM DEBT	2 530 000 00	84,000.00	84,000.00	5,291.54	75.59	64,117.75	76.33	(19,882.25)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	99.96	7.17	86.07	109.16	109.16	9.16
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,700.00	186,698.28	15,111.90	97.13	168,543.58	90.27	(18,156.42)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		186,700.00	186,698.28	15,111.90	97.13	168,543.58	90.27	(18,156.42)