

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 266  
MINERAL WELLS, WV 26150  
TELEPHONE: (304) 489-2915      FAX: (304) 489-2971**

September 19, 2011

Mr. Marty Seufer  
Wood County Commission  
Wood County Courthouse  
#1 Court Square, Box 2  
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held August 18, 2011. The minutes were approved at the Regular Board meeting held on Thursday, September 15, 2011.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD

  
Cathy Dyer  
Office Manager

Enclosures: August 18, 2011, minutes

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, AUGUST 18, 2011, AT 5:00 P.M. IN THE DISTRICT'S OFFICE AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; James R. Lett, Secretary; Dominick Cerrone, Cerrone Associates, Inc.; Roger Rawson and Virginia Donaldson, Pond Creek residents; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Linda Watson and Nellie Radcliff, Office Clerks; William Byers, Darin Crites, Mark Dennis and Dennis Brown, Operation technicians were present.

There was no one present from the public for comments.

Mr. Lett made a motion that the Minutes of the July 21, 2011, Board Meeting be approved as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the July 21, 2011 Board Meeting.

There was a lengthy discussion between the Pond Creek residents, the Board and Mr. Cerrone, regarding funding for the Pond Creek Waterline Project. All avenues have been researched to acquire funds to make it cost effective for the residents to obtain water in their area. The estimates of the monthly water bills are in the neighborhood of \$75.00 - \$80.00 per month. It was suggested that the District run a 6" line down the main Pond Creek road and let the off roads come to it. Because of the distance, the District not having enough manpower, and the residents not having the equipment to do self-help projects, this was not feasible. Mrs. Donaldson has been talking to Mid-Ohio Valley Regional Council, Sen. Mollahan's office, Frank Deem, Mr. Mc Kinley and the Wood County Commission to get help for financing. James Ellis, Executive Director of Health Department, has indicated that there should be funds available to the residents of this area because their wells are contaminated. Frank Deem has written a letter to Gov. Earl R. Tomblin. The project is still uncertain, some of the people that had signed has asked for their tap fees to be refunded because of the cost. Mr. Rawson and Mrs. Donaldson excused themselves from the rest of the meeting.

Mr. Cerrone discussed with the Board the Sewer System Improvements Project. He is planning for construction to begin late fall. Mr. Anderson has half of the easements signed for the sewer project. He has a few more for signatures. It is possible to go to bid before the District has an order from the Public Service Commission.

Cindy Musser, Department of Environmental Protection, requested the water level be lowered at the Waste Water Treatment Plant, so she could inspect the banks of the ponds. Cell 5 & 6 is not too bad, cell 1, 2, 3 & 4 needs to be cleaned.

Mr. Lett made a motion to approve Cerrone, Associates, Inc., for the engineering firm for the Water SCADA Project. Mr. Stewart seconded the motion. The motion passed unanimously.

MINERAL WELLS PUBLIC SERVICE DISTRICT  
MINUTES – AUGUST 18, 2011  
PAGE 2

Mr. Stewart made a motion to approve WSDA RUS Application for Partial Release, Subordination, of Consent for sell of waterlines to Northern Jackson PSD. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer informed the Board, WesBanco will no longer remove the analysis charges it imposes on the Districts accounts. Mr. Radabaugh asked her to contact Mr. Joe Campbell regarding this matter to see if he could have the charges removed. They have been removing these charges for several years.

Mr. Stewart made a motion to approve the release of liens on Shirley Townsend Fought property. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements dated July 31, 2011, for All Finances, Water Revenue Checking Account, Sewer Revenue Checking Account (copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #42012 thru #42097 written on the Consolidated Water and Sewer Revenue Checking Account between July 21, 2011 and August 18, 2011(copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve payroll checks #3306 thru #3337 written on the Consolidated Payroll Account between July 21, 2011 and August 18, 2011(copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter #56 – Letter dated August 1, 2011, to Sandra Squire, PSC from Steve Hardman on the behalf of the District attaching and affidavit of evidence of customer notification of the Sewer Rate increase for the Sewer Project. A notice was published in the Parkersburg News and Sentinel on August 1, 2011 and a notice was on the customer bill dated July 22, 2011.

Letter #65 – E-mail from Chad Miller, Cerrone Associates, Inc., informing the District FCC license fee is \$1,000.00 to originate/start-up . They are good for 10 years with no renewable cost. This will be paid for in the project with the contractor doing the paperwork.

Mrs. Dyer reported that P S C recommends the water rate increase of \$.36. This rate will be billed on the Sept. bills.

Mr. Anderson reported on the following.

Chad Harrison's work of moving grinder because he is moving and getting a new double-wide trailer has been completed.

Christy Lane can not get easements for an extension.

The District has installed and RTU valve on the Telemetry. It is working better now. The District purchased this valve from Union Williams for \$1,200. The Systems Improvement for Chesterville, Sams Creek account has the funds to cover this cost.

The trees around the Saulsbury Booster Station needs removed. Bad Eye has given the District a quote of \$1,200. This amount can come out of the Rockport Repair and Replacement Account.

THM sampling has not been good.

The culvert in Windsor has been repaired. The Districts share of this repair is \$2,750.00.

The maintenance men are going to have to wear reflective vests because of OSHA.

This concluded Mr. Anderson's report.

A motion was made by Mr. Stewart that the meeting recess to an Executive Session. Mr. Lett seconded the motion. Mr. Radabaugh recessed the meeting at 6:35 p.m.

There were no motions made in the Executive Session.

Mr. Radabaugh reconvened the meeting at 7:55.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 8:00p m .

#### CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
July 31, 2011**

**Checking Accounts**

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 26,159.85
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	0.00
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>4,488.30</u>
<b>Total in Checking Accounts:</b>	<b>\$ 30,648.15</b>

**Water Accounts**

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,202.29
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,221.38
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	37,009.75
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	13,230.03
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	13,290.45
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	29,711.27
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	36,911.06
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	13,011.95
Security Deposit Account	
WesBanco Bank - 1134.0	40,722.65
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	38,797.60
Pond Creek Area tap Fees	
WesBanco - Bank 1134.9	<u>8,212.81</u>
<b>Total in Water Accounts:</b>	<b>\$ 270,321.24</b>

**Sewer Accounts**

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 20,818.55
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	6,886.97
Security Deposit Account	
WesBanco Bank - 2121.3	<u>30,644.43</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 58,349.95</b>

**Total All Finances - July 31, 2011** **\$ 359,319.34**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 July 31, 2011

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, June 30, 2011 \$16,710.33

RECEIPTS:

Water Sales	\$119,936.88
Water Buffalo Sales	787.50
Tap Fees	350.00
Reconnection Fees	225.00
Security Deposit Refunds	2,053.77
Rent from Sewer	416.63
C. Johnson - meter testing	35.00
Transfer funds Pond Creek Ext	100.00

Total Receipts: \$123,904.78

Total Cash Available: \$140,615.11

Expenditures:

Action Telecom	\$107.13
ADT Security Services	89.52
All Power	50.00
At & T Mobility	227.01
BP Credit Card Company	921.19
Bill Bailey Insurance Agency	4,453.67
Cardmember Services	381.00
CI Thornburg	389.12
Cintas	245.29
Commissioner's Salaries	150.00
Claywood Park PSD	37,833.90
Cutlip Warner Development Co	3,450.00
Dominion Hope	18.41
Frontier	157.31
HD Supply Waterworks	1,300.20
Hardman Supply Co	50.06
J C Bosley	350.00
Lowe's	39.42
Mineral Wells PSD	1,610.10
Miss Utility of WV Inc.	34.50
Mon Power	737.70
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	26.97
Parkersburg Office Supply	202.10
PEIA	2,865.44
Pitney Bowes	114.57
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-11	2,400.00
Salaries	10,894.01
Taylor's Disposal Inc.	35.27

Telepage	10.74
Tesa Company Inc	35.34
US Postal Service	309.85
Water Environmental Testing	67.50
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1,004.00
WesBanco Bank-Parkersburg R&R	1,893.24
WesBanco Bank-Parkersburg- Payroll taxes	4,712.15
WesBanco - deposit box rent	13.20
William Whitley	100.00
WV Retiree Health Benefit Trust Fund	548.64
WV Public Employees Retirement System	3,294.77
WV State Tax Department	802.59
Melanie L. Wine	172.80
Security Deposit Refunds	293.08

Total Expenditures: \$ 114,455.26

Balance in Water Revenue Fund Checking Account,  
WesBanco Bank, July 31, 2011 \$26,159.85

Accounts Payable Claywood Park PSD \$ 34,923.60

Total Accounts Payable \$ 34,923.60

Total -\$8,763.75

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 July 31, 2011

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, June 30, 2011 \$ 3,388.31

RECEIPTS:

Sewer Sales	\$65,197.54
Butcher Bend Lagoon Assoc	865.54
Security Deposit Refunds	1,452.87
Tap fes	350.00
Reconnect fees	125.00
C. Harrison - grinder replacement	1,000.00
Total Receipts:	\$68,990.95

Total Cash Available: \$ 72,379.26

Expenditures:

Action Telecomm	\$71.42
ADT Security Services	59.68
At & T Mobility	151.34
Aulick Chemical Solutions. Inc	4,264.50
Badgett Farm & Feed Supply	800.00
BP Credit Card Company	893.89
Bill Bailey Insurance Agency	2,969.12
Butcher Bend Lagoon Assoc	726.19
C I Thornburg	1,981.00
Cardmember Services	254.00
Cintas	163.54
Commissioner's Salaries	100.00
Cutlip Warner Development	1,832.50
Dreier & Maller of WV Inc	7.78
Dominion Hope	12.27
Frontier	673.54
HD Supply Waterworks	866.80
Hardman Supply Company	50.89
Lowe's	232.81
Mineral Wells PSD	2,406.00
Miss Utility of WV Inc.	23.00
Mon Power	7,438.24
Municipal Bond Commission	17,174.16
Ohio Valley Muffler & Brake	17.98
Parkersburg Office Supply	134.76
PEIA	2,338.02
Pitney Bowes	76.38
Ron's Porta Johns, Inc.	220.00
R L Roush Excavating	1,500.00
Salaries	7,983.58
State Electric Supply Co	31.42
Taylor's Disposal Inc	23.51
Telepage	7.16
Trombold Equipment Co Inc	1,029.00
US Postal Service	336.48



WWT Electric	1,574.39
Water Environmental Testing	493.00
WesBanco Bank-Parkersburg-Payroll Taxes	3,539.12
WesBanco Bank Sewer R& R	1,344.94
WesBanco Bank - deposit box	8.80
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	453.36
WV Public Employees Retirement System	2,461.43
WV State Tax Department	610.41
Security Deposit Refunds	439.35

Total Expenditures: \$67,890.96

Balance in Sewer Revenue Fund Checking Account,  
WesBanco Bank, July 31, 2011 \$ 4,488.30

Accounts Payable

WesBanco Bank-Parkersburg-Sewer R/R \$ 1,466.52

Total Accounts Payable \$ 1,466.52

Total \$ 3,021.78

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 7/21/11 - ENDING DATE: 8/18/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

PK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT							
		1,302	MINERAL WELLS PSD	7/21/11	193608	7/21/11	22.71	42,012
		2,101	U S POSTAL SERVICE	7/21/11	193644	7/22/11	309.85	42,013
		2,313	WESBANCO BANK-PARKERSBURG	7/25/11	193907	7/25/11	1,210.38	156
		486	PAUL C HOBLITZELL IV	7/26/11	194023	7/26/11	30.43	42,014
		106	MON POWER	7/29/11	194107	7/29/11	539.38	42,015
		153	ACTION TELECOMM	7/29/11	194113	7/29/11	51.00	42,016
		224	BILL BAILEY INSURANCE AGENCY	7/29/11	194114	7/29/11	4,453.67	42,017
		314	AT&T MOBILITY	7/29/11	194117	7/29/11	223.84	42,018
		360	CUTLIP-WARNER DEVELOPMENT CO	7/29/11	194118	7/29/11	1,010.00	42,019
		438	DOMINION HOPE	7/29/11	194120	7/29/11	18.41	42,020
		832	HARDMAN SUPPLY COMPANY	7/29/11	194128	7/29/11	50.06	42,028
		1,304	MILLER COMMUNICATIONS	7/29/11	194131	7/29/11	350.00	42,029
		1,500	OHIO VALLEY MUFFLER & BRAKE	7/29/11	194133	7/29/11	26.97	42,030
		1,604	PARKERSBURG OFFICE SUPPLY	7/29/11	194134	7/29/11	87.71	42,031
		1,805	RURAL DEVELOPMENT ADMN.	7/29/11	194139	7/29/11	5,252.00	42,033
		1,806	ROY L RADABAUGH	7/29/11	194140	7/29/11	75.00	42,034
		1,843	CINTAS CORPORATION J67	7/29/11	194141	7/29/11	245.29	42,035
		2,001	TESA COMPANY INC	7/29/11	194146	7/29/11	35.34	42,037
		2,005	C I THORNBURG	7/29/11	194147	7/29/11	213.73	42,038
		2,314	WV DEPT OF TAX & REVENUE	7/29/11	194153	7/29/11	802.59	42,040
		2,315	PUBLIC EMPLOYEES RETIREMENT SY	7/29/11	194154	7/29/11	3,294.77	42,041
		23,005	WESBANCO BANK, INC.	7/29/11	194155	7/29/11	1,893.24	42,042
		23,011	ALL POWER	7/29/11	194156	7/29/11	50.00	42,043
		23,067	MELANIE L WINE	7/29/11	194158	7/29/11	172.80	42,045
		23,079	MARK STEWART	7/29/11	194159	7/29/11	75.00	42,046
		23,083	WESBANCO BANK INC	7/29/11	194160	7/29/11	13.20	42,047
		106	MON POWER	7/31/11	194319	7/31/11	198.32	42,052
		360	CUTLIP-WARNER DEVELOPMENT CO	7/31/11	194324	7/31/11	2,440.00	42,053
		1,604	PARKERSBURG OFFICE SUPPLY	7/31/11	194327	7/31/11	59.42	42,055
		2,313	WESBANCO BANK-PARKERSBURG	8/02/11	194522	8/02/11	1,162.63	160
		2,313	WESBANCO BANK-PARKERSBURG	8/08/11	194890	8/08/11	777.22	161
		309	CLAYWOOD PARK PSD	8/08/11	194992	8/08/11	34,923.60	42,057
		486	TODD SHINGLETON	8/08/11	194993	8/08/11	53.07	42,058
		486	JESSICA SPENCER	8/08/11	194994	8/08/11	55.78	42,059

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 7/21/11 - ENDING DATE: 8/18/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

K ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
133	AUTO ZONE	8/10/11	195064	8/11/11	7.20-	1
2,313	WESBANCO BANK-PARKERSBURG	8/15/11	195350	8/15/11	935.17	163
1,307	MUNICIPAL BOND COMMISSION	8/15/11	195399	8/15/11	9,104.47	164
124	AT&T - STATE CALLING SERVICE	8/15/11	195386	8/15/11	6.42	42,064
133	AUTO ZONE	8/15/11	195387	8/15/11	22.78	42,065
205	BOWLES RICE MC DAVID GRAFF &	8/15/11	195388	8/15/11	159.00	42,066
275	BP	8/15/11	195389	8/15/11	1,158.92	42,067
345	CLERK OF WOOD COUNTY	8/15/11	195392	8/15/11	11.00	42,068
360	CUTLIP-WARNER DEVELOPMENT CO	8/15/11	195393	8/15/11	512.50	42,069
486	JANIE E STARCHER	8/15/11	195394	8/15/11	100.00	42,070
486	JANIE STARCHER	8/15/11	195395	8/15/11	100.00	42,071
1,200	LOWE'S	8/15/11	195397	8/15/11	42.92	42,073
1,301	MISS UTILITY OF WV INC	8/15/11	195398	8/15/11	36.75	42,074
1,512	HD SUPPLY WATERWORKS, LTD	8/15/11	195406	8/15/11	450.00	42,075
1,951	SECRETARY OF STATE OF WV	8/15/11	195410	8/15/11	31.20	42,077
2,002	TAYLOR'S DISPOSAL INC	8/15/11	195412	8/15/11	35.27	42,079
2,005	C I THORNBURG	8/15/11	195413	8/15/11	50.00-	42,080
2,039	TELEPAGE	8/15/11	195416	8/15/11	10.74	42,081
2,106	USDA-RURAL DEVELOPMENT	8/15/11	195417	8/15/11	9,243.00	42,082
2,200	CARDMEMBER SERVICES	8/15/11	195421	8/15/11	105.46	42,083
2,205	FRONTIER	8/15/11	195422	8/15/11	159.56	42,084
2,306	WATER ENVIRONMENTAL TESTING	8/15/11	195424	8/15/11	81.00	42,085
2,308	PEIA	8/15/11	195427	8/15/11	2,645.64	42,086
23,047	RETIREE HEALTH BNFT TRST FUND	8/15/11	195439	8/15/11	553.01	42,089
486	DONALD R ANKROM JR	8/18/11	195528	8/18/11	100.00	42,092
486	DONALD ANKROM JR	8/18/11	195529	8/18/11	100.00	42,093
2,005	C I THORNBURG	8/18/11	195534	8/18/11	1,393.65	42,094
2,106	USDA-RURAL DEVELOPMENT	8/18/11	195535	8/18/11	10,040.00	42,095
2,373	WESBANCO BANK-PARKERSBURG	8/18/11	195538	8/18/11	1,828.00	42,096
23,005	WESBANCO BANK, INC.	8/18/11	195544	8/18/11	1,886.40	42,097
	CONSOLIDATED BANK ACCOUNT				100,973.07	64 *

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 7/21/11 - ENDING DATE: 8/18/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

K ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
1,302	MINERAL WELLS PSD	7/21/11	193608	7/21/11	54.09	42,012
2,101	U S POSTAL SERVICE	7/21/11	193644	7/22/11	206.56	42,013
2,313	WESBANCO BANK-PARKERSBURG	7/25/11	193907	7/25/11	713.24	156
1,307	MUNICIPAL BOND COMMISSION	7/29/11	194132	7/29/11	2,288.88	159
106	MON POWER	7/29/11	194107	7/29/11	985.99	42,015
153	ACTION TELECOMM	7/29/11	194113	7/29/11	34.00	42,016
224	BILL BAILEY INSURANCE AGENCY	7/29/11	194114	7/29/11	2,969.12	42,017
314	AT&T MOBILITY	7/29/11	194117	7/29/11	149.23	42,018
360	CUTLIP-WARNER DEVELOPMENT CO	7/29/11	194118	7/29/11	1,832.50	42,019
438	DOMINION HOPE	7/29/11	194120	7/29/11	12.27	42,020
486	KELLI ANN BARTON	7/29/11	194121	7/29/11	59.58	42,021
486	CAROLYN BRASINGTON	7/29/11	194122	7/29/11	.56	42,022
486	TRAVIS MC ATEE	7/29/11	194123	7/29/11	66.58	42,023
486	BOBBY BOWERS II	7/29/11	194124	7/29/11	79.03	42,024
486	CHARLES & MARCY HOWELL	7/29/11	194125	7/29/11	14.22	42,025
486	RYAN OWENS	7/29/11	194126	7/29/11	75.22	42,026
486	SHAWN & JESSICA DAVIS	7/29/11	194127	7/29/11	28.07	42,027
832	HARDMAN SUPPLY COMPANY	7/29/11	194128	7/29/11	50.89	42,028
1,500	OHIO VALLEY MUFFLER & BRAKE	7/29/11	194133	7/29/11	17.98	42,030
1,604	PARKERSBURG OFFICE SUPPLY	7/29/11	194134	7/29/11	58.48	42,031
1,804	R L ROUSH EXCAVATING	7/29/11	194138	7/29/11	1,500.00	42,032
1,806	ROY L RADABAUGH	7/29/11	194140	7/29/11	50.00	42,034
1,843	CINTAS CORPORATION J67	7/29/11	194141	7/29/11	163.54	42,035
1,908	STATE ELECTRIC SUPPLY CO INC	7/29/11	194145	7/29/11	31.42	42,036
2,005	C I THORNBURG	7/29/11	194147	7/29/11	1,437.00	42,038
2,300	WWT ELECTRIC	7/29/11	194151	7/29/11	1,574.39	42,039
2,314	WV DEPT OF TAX & REVENUE	7/29/11	194153	7/29/11	610.41	42,040
2,315	PUBLIC EMPLOYEES RETIREMENT SY	7/29/11	194154	7/29/11	2,461.43	42,041
23,046	BUTCHER BEND LAGOON ASSOC	7/29/11	194157	7/29/11	726.19	42,044
23,067	MELANIE L WINE	7/29/11	194158	7/29/11	115.20	42,045
23,079	MARK STEWART	7/29/11	194159	7/29/11	50.00	42,046
23,083	WESBANCO BANK INC	7/29/11	194160	7/29/11	8.80	42,047
23,090	DREIER & MALLER OF WV INC	7/29/11	194161	7/29/11	7.78	42,048
486	SAVANNAH & NATHAN PENNINGTON	7/29/11	194256	7/29/11	19.07	42,049
486	SHELVA J. NUNN	7/29/11	194257	7/29/11	5.95	42,050
486	JASON E SHAFFER	7/29/11	194258	7/29/11	11.48	42,051
106	MON POWER	7/31/11	194319	7/31/11	6,427.48	42,052
1,302	MINERAL WELLS PSD	7/31/11	194325	7/31/11	695.31	42,054

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 7/21/11 - ENDING DATE: 8/18/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

PK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
1,604	PARKERSBURG OFFICE SUPPLY	7/31/11	194327	7/31/11	39.62	42,055
23,085	AULICK CHEMICAL SOLUTIONS, INC	7/31/11	194329	7/31/11	600.00	42,056
2,313	WESBANCO BANK-PARKERSBURG	8/02/11	194522	8/02/11	745.46	160
2,313	WESBANCO BANK-PARKERSBURG	8/08/11	194890	8/08/11	810.22	161
486	ROBERT LOISEAU	8/08/11	194995	8/08/11	53.43	42,060
486	CARL & MARY P PATTERSON	8/08/11	194996	8/08/11	54.21	42,061
133	AUTO ZONE	8/10/11	195064	8/11/11	4.80-	1
2,101	U S POSTAL SERVICE	8/10/11	195067	8/11/11	130.79	42,062
2,313	WESBANCO BANK-PARKERSBURG	8/15/11	195350	8/15/11	682.10	163
1,307	MUNICIPAL BOND COMMISSION	8/15/11	195399	8/15/11	9,158.03	164
106	MON POWER	8/15/11	195385	8/15/11	24.77	42,063
124	AT&T - STATE CALLING SERVICE	8/15/11	195386	8/15/11	4.28	42,064
133	AUTO ZONE	8/15/11	195387	8/15/11	15.19	42,065
205	BOWLES RICE MC DAVID GRAFF &	8/15/11	195388	8/15/11	106.00	42,066
275	BP	8/15/11	195389	8/15/11	772.61	42,067
512	EVANS CONST. CO.	8/15/11	195396	8/15/11	2,750.00	42,072
1,200	LOWE'S	8/15/11	195397	8/15/11	28.61	42,073
1,301	MISS UTILITY OF WV INC	8/15/11	195398	8/15/11	24.50	42,074
1,512	HD SUPPLY WATERWORKS, LTD	8/15/11	195406	8/15/11	300.00	42,075
1,600	PARKERSBURG SENTINEL CO	8/15/11	195407	8/15/11	300.35	42,076
1,951	SECRETARY OF STATE OF WV	8/15/11	195410	8/15/11	20.80	42,077
1,963	STEERS HEATING & COOLING, INC.	8/15/11	195411	8/15/11	187.09	42,078
2,002	TAYLOR'S DISPOSAL INC	8/15/11	195412	8/15/11	23.51	42,079
2,005	C I THORNBURG	8/15/11	195413	8/15/11	533.00	42,080
2,039	TELEPAGE	8/15/11	195416	8/15/11	7.16	42,081
2,200	CARDMEMBER SERVICES	8/15/11	195421	8/15/11	70.30	42,083
2,205	FRONTIER	8/15/11	195422	8/15/11	674.97	42,084
2,306	WATER ENVIRONMENTAL TESTING	8/15/11	195424	8/15/11	388.00	42,085
2,308	PEIA	8/15/11	195427	8/15/11	2,157.82	42,086
23,011	ALL POWER	8/15/11	195437	8/15/11	100.00	42,087
23,023	RON'S PORTA JOHNS, INC.	8/15/11	195438	8/15/11	1,000.00	42,088
23,047	RETIREE HEALTH BNFT TRST FUND	8/15/11	195439	8/15/11	448.99	42,089
23,070	BADGETT FARM & FEED SUPPLY	8/15/11	195440	8/15/11	800.00	42,090
23,090	DREIER & MALLER OF WV INC	8/15/11	195441	8/15/11	1,099.66	42,091
1,307	MUNICIPAL BOND COMMISSION	8/18/11	195530	8/18/11	7,977.28	166
2,005	C I THORNBURG	8/18/11	195534	8/18/11	1,612.00	42,094

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 7/21/11 - ENDING DATE: 8/18/11 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

PK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
	CONSOLIDATED BANK ACCOUNT				59,287.89	74 *

Mineral Wells Public Service District  
Payroll Checks  
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3306	Todd R. Anderson	\$846.07	7/28/2011
3307	Dennis R. Brown	\$384.79	7/28/2011
3308	William H. Byers, Jr.	\$812.82	7/28/2011
3309	Cathy J. Dyer	\$472.90	7/28/2011
3310	Linda K. Watson	\$408.83	7/28/2011
3311	Darin L. Crites	\$594.93	7/28/2011
3312	Nellie B. Radcliff	\$391.39	7/28/2011
3313	Mark A. Dennis	\$397.67	7/28/2011
3314	Todd R. Anderson	\$761.36	8/4/2011
3315	Dennis R. Brown	\$806.88	8/4/2011
3316	William H. Byers, Jr.	\$697.17	8/4/2011
3317	Cathy J. Dyer	\$472.90	8/4/2011
3318	Linda K. Watson	\$408.83	8/4/2011
3319	Darin L. Crites	\$346.32	8/4/2011
3320	Nellie B. Radcliff	\$349.48	8/4/2011
3321	Mark A. Dennis	\$365.23	8/4/2011
3322	Todd R. Anderson	\$632.80	8/11/2011
3323	Dennis R. Brown	\$402.22	8/11/2011
3324	William H. Byers, Jr.	\$651.62	8/11/2011
3325	Cathy J. Dyer	\$472.89	8/11/2011
3326	Linda K. Watson	\$408.83	8/11/2011
3327	Darin L. Crites	\$346.32	8/11/2011
3328	Nellie B. Radcliff	\$349.48	8/11/2011
3329	Mark A. Dennis	\$365.22	8/11/2011
3330	Todd R. Anderson	\$803.22	8/18/2011
3331	Dennis R. Brown	\$384.78	8/18/2011
3332	William H. Byers, Jr.	\$632.77	8/18/2011
3333	Cathy J. Dyer	\$472.90	8/18/2011
3334	Linda K. Watson	\$408.83	8/18/2011
3335	Darin L. Crites	\$297.30	8/18/2011
3336	Nellie B. Radcliff	\$349.48	8/18/2011
3337	Mark A. Dennis	\$365.22	8/18/2011

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
JULY 22, 2011 – AUGUST 18, 2011**

1. Quotation dated June 21, 2011, to Todd Grinstead, Claywood Park PSD, from Precision Laser & Instrument, Inc. (\$18,630.00)
2. Copy of letter dated July 21, 2011, to Office of Environmental Health Services Wheeling District Office, from Todd Anderson, Operations Manager, responding to the Sanitary Survey conducted on June 16, 2011 for the water system at Mineral Wells PSD.
3. E-mail dated July 21, 2011, to Mineral Wells PSD, from PEIA, regarding online transfers.
4. Copy of letter dated July 22, 2011, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held June 16, 2011.
5. Fax dated July 22, 2011, to Kelly, Approved Attorneys Title Co., from Cathy Dyer, attaching a history report for Shirley Fought, for balance due.
6. Memo dated July 22, 2011, to Mineral Wells PSD, from Wood County Commission, regarding an Ethics Seminar, July 28, 2011.
7. Copy of letter dated June 30, 2011, to Steve Hardman, Bowles Rice, from Roy Radabaugh, Chairman, regarding information needed for the audit of the District's financial statements as of June 30, 2011.
8. Copy of letter dated June 30, 2011, to Camden P. Siegrist, Bowles Rice, from Roy Radabaugh, Chairman, regarding information needed for the audit of the District's financial statements as of June 30, 2011.
9. Copy of letter dated June 30, 2011, to James V. Kelsh, Attorney at Law, from Roy Radabaugh, Chairman, regarding information needed for the audit of the District's financial statements as of June 30, 2011.
10. Copy of letter dated June 30, 2011, to George Zivkovich, Attorney at Law, from Roy Radabaugh, Chairman, regarding information needed for the audit of the District's financial statements as of June 30, 2011.
11. Standard Form to Confirm Account Balance Information with Financial Institutions from WesBanco, signed by Roy Radabaugh, Chairman.
12. E-mail dated July 25, 2011, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, attaching MBC statements of Activity and Monthly Bond Payment Reminder.



**Mineral Wells PSD  
List of Correspondence  
August 18, 2011  
Page 2**

13. Memo dated July 25, 2011, to Depositors with the Municipal Bond Commission, from Sara Boardman, Municipal Bond Commission, regarding Annual Statements: July 1, 2010 – June 30, 2011.
14. E-mail dated July 25, 2011, to Mineral Wells PSD, from Nancy Tincher, Public Service Commission, attaching upcoming seminar brochures for PSD Board Members and the Annual Report Workshop.
15. Copy of letter dated July 26, 2011, to Jamie Six, Clerk of Wood County, enclosing Right-of-Way easements for recording: Chad & Rachel Harrison and Teen Bennett Hall and Chad & Rachel Harrison and the Mineral Wells PSD.
16. E-mail dated July 26, 2011, to Mineral Wells PSD, from George Blum, Cerrone Associates, attaching a copy of Section 5G of the WV Code relating to procurement of engineering services.
17. E-mail dated July 26, 2011, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, stating the legal notice for the sewer project will run on August 1.
18. Low Pressure Waiver Form signed by Johnny R. & Karen Queen.
19. Copy of letter dated July 26, 2011, to Suttle & Stalnaker, PLLC, from James V. Kelsh, Attorney at Law, regarding information requested in connection with the audit for fiscal year ending 2011.
20. E-mail dated July 22, 2011, to Mineral Wells PSD, from Walter, Appalachian Software, attaching new software updates.
21. E-mail dated July 22, 2011, to Mineral Wells PSD, from Walter, Appalachian Software, attaching new software updates.
22. Copy of letter dated July 27, 2011, to Lubeck PSD, from Todd Anderson, Operations Manager, regarding the Emergency Connection with Lubeck PSD.
23. Fax dated July 28, 2011, to Connie Snyder, WVBPH, from William Byers, attaching test results requested for the 2<sup>nd</sup> quarter TTHM & HAA5 samples.
24. List of Customers turned off for Non-payment on July 28, 2011 faxed to Action Answering Services.
25. Women's Business & Training Center, Classes for 2011.
26. E-mail dated August 1, 2011, to Shanna Sheppard, Suttle & Stalnaker, from Cathy Dyer, attaching a check register for the month of July 2011.
27. E-mail dated August 1, 2011, to Cathy Dyer, from Shanna Sheppard, Suttle & Stalnaker, attaching highlighted information which will need to be viewed for audit ending FY 2011.

**Mineral Wells PSD  
List of Correspondence  
August 18, 2011  
Page 3**

28. E-mail dated August 1, 2011, to Mineral Wells PSD, from PEIA, regarding any documents sent via fax between July 23 and July 29, have to be resubmitted.
29. E-mail dated August 2, 2011, to Mineral Wells PSD, from PEIA, stating the August 2011 PEIA billing has been posted to the Web Contributions System.
30. Fax dated August 2, 2011, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the month of July 2011.
31. Client Bulletin, August 2011, Suttle & Stalnaker.
32. West Virginia Rural Water Association, Asset Mapping Services Brochure.
33. Copy of letter dated August 3, 2011, to Richard Law, from Cathy Dyer, regarding a check the District received back in the amount of \$61.59 marked NSF.
34. Bacteriological Examination of Water from Public Water Distribution System, compliance date July 2011.
35. Copy of letter dated August 3, 2011, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing Right-of-Way easements for Charles F. and Jeanne L. Hughes and Johnny R. and Karen L. Queen; Right-of-Way between Charles F. and Jeanne L. Hughes and the Mineral Wells PSD.
36. Fax dated August 3, 2011, to Rose Legg, Brickstreet, from Cathy Dyer, attaching information for Claim #2011010812.
37. Recorded Right-of-Way Easement between Chad & Rachael Harrison and Mineral Wells PSD.
38. Recorded Right-of-Way Easement between Chad & Rachael Harrison and Teena Bennett Hall.
39. Copy of letter dated August 3, 2011, to Chad W. Harrison, from Cathy Dyer, enclosing copies of the recorded Right-of-Way Easements between you and Teena Bennett Hall and the Mineral Wells PSD allowing the District to set sanitary sewer lines on Ms. Hall's property.
40. Copy of letter dated August 3, 2011, to Teena Hall, from Cathy Dyer, enclosing copies of the recorded Right-of-Way Easement between you and Chad Harrison and the Mineral Wells PSD allowing the District to set sanitary sewer lines on your property for Mr. Harrison.
41. Letter dated August 1, 2011, to Cathy Dyer, from Dominick Cerrone, Cerrone Associates, enclosing a spreadsheet detailing costs to extend a six inch line to proposed customer 1-01-06 from the end of the existing system. (\$261,450)

**Mineral Wells PSD  
List of Correspondence  
August 18, 2011  
Page 4**

42. National Pollutant Discharge Elimination System, Discharge Monitoring Report State of West Virginia for the month of July 2011.
43. E-mail dated August 4, 2011, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, attaching MBC Statements of Activity.
44. Carbon copy of Request for Information to St. Joseph Hospital, regarding Dennis Brown.
45. Fax dated August 5, 2011, to Chasity, United Roofers, from Cathy Dyer, attaching a billing reprint as of July 25, 2011.
46. Letter to Mineral Wells PSD, from NCCI Inc., regarding the workers compensation marketplace.
47. Fax dated August 9, 2011, to Caldwell Banker, from Cathy Dyer, attaching a letter stating the District does not provide sewer service at 572 Deems Rd, Mineral Wells.
48. E-mail dated August 9, 2011, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, regarding Affidavit of Posting and Mailing of Notice.
49. Signed and notarized Affidavit of Posting and Mailing of Notice.
50. Copy of letter dated August 10, 2011, to Tina Somerville, from Cathy Dyer, regarding a check the District received back in the amount of \$112.27 marked NSF.
51. Copy of letter dated August 10, 2011, to James E. Fleming, from Cathy Dyer, regarding a check the District received back in the amount of \$73.37 marked NSF.
52. Fax dated August 8, 2011, to Shanna, Suttle & Stalnaker, from Cathy Dyer, attaching FY 2011 Water Project Regulations.
53. E-mail dated August 9, 2011, to Todd Anderson, Operations Manager, from Jim Mayles, Project Engineer, Cerrone Associates, regarding the Sewer System Improvement Project: lagoons.
54. E-mail dated August 11, 2011, to Jennifer, Cracker Barrel, from Cathy Dyer, attaching a right-of-way easement between Cracker Barrel and the Mineral Wells PSD to upgrade sewer lines on the property owned by Cracker Barrel.
55. E-mail dated August 11, 2011, to Elizabeth Shahan, from Jennifer Cavender, regarding the right-of-way easement fro Cracker Barrel.
56. \*\*\*\*Carbon copy of letter dated August 10, 2011, to Sandra Squire, Public Service Commission, from Steven Hardman, Bowles Rice, enclosing thirteen (13) copies of the Notice of Filing for the proposed rate increase.

**Mineral Wells PSD  
List of Correspondence  
August 18, 2011  
Page 5**

57. Letter from WesBanco, regarding an application for the WesBanco Business Edition Visa Card.
58. Donation reminder from Mineral Wells Volunteer Fire Dept.
59. E-mail dated August 12, 2011, to Wirt County Journal, from Cathy Dyer, requesting notice of the regular board meeting to be in the Journal on Wednesday, August 17, 2011.
60. Fax dated August 12, 2011, to Parkersburg News & Sentinel, from Mineral Wells PSD, requesting notice of the regular Board Meeting to be published in the newspaper.
61. Fax dated August 12, 2011, to Jackson Herald Newspaper, from Mineral Wells PSD, requesting notice of the regular Board Meeting to be published in the newspaper.
62. E-mail dated August 12, 2011, to Shanna Sheppard, Suttle & Stalnaker, from Cathy Dyer, attaching a spreadsheet for water that was purchased from Claywood Park and the City of Parkersburg.
63. Fax dated August 12, 2011, to Helen Crum, Office of Environmental Health, from Cathy Dyer, attaching a sampling site results letter.
64. Letter dated August 5, 2011, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding a telephone inquiry on the conveyance of waterline from the District to the Northern Jackson Herald Newspaper County PSD.
65. \*\*\*\*E-mail dated August 15, 2011, to Cathy Dyer, from Chad Miller, Cerrone Associates, regarding the Mineral Wells Telemetry FCC License.
66. Letter dated August 11, 2011, to Dennis Brown, from Tiffany Hodge, Claims Adjuster, Brickstreet, regarding the workers' compensation benefits.
67. Copy of letter dated August 15, 2011, to Brickstreet Mutual Insurance, from Cathy Dyer, enclosing a completed Employer's Report of Wages for Mineral Wells PSD employee Dennis Brown.
68. Copy of letter dated August 15, 2011, to Joseph Gordon, from Cathy Dyer, regarding a check in the amount of \$53.86 the District received back marked NSF.
69. Fax dated August 15, 2011, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held Wednesday, August 17, 2011.

**List of Correspondence**  
**Mineral Wells PSD**  
**August 18, 2011**  
**Page 6**

70. Copy of letter dated August 15, 2011, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits were made to the Municipal Bond Commission; \$811.69 and \$175.90 Series 2004.
71. Confirmation numbers for Municipal Bond Commission for payments in the amount of \$18,262.50.
72. Fax dated August 15, 2011, to Mineral Wells PSD, from Union Williams PSD, regarding change of location in monthly PSD meeting at Claywood PSD.
73. Copy of letter dated August 15, 2011, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing District check in the amount of \$11.00 to record Right-of-Way easement between Chad and Rachael Harrison and Teena Bennett Hall.
74. Copy of letter dated August 15, 2011, to Janie Starcher, from Cathy Dyer, enclosing district check #42070 & #42071 each in the amount of \$100.00 for refunding two (2) taps on the Pond Creek Water Extension Project Creek Waterline Extension.
75. Letter dated August 8, 2011, to Mineral Wells PSD, from Approved Attorneys Title Company, LLC, attaching a check in the amount of \$811.74 for statutory liens against Shirley C. Fought.
76. E-mail dated August 16, 2011, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, regarding the six (6) temporary construction access easements and one (1) right of way easements that have been signed for the Sewer System Improvement Project.
77. Copy of letter dated August 16, 2011, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing one (1) right of way easement between Mineral Wells PSD and 2M Properties, LLC; and six (6) temporary construction access easements between, Mineral Wells PSD & JJH Holdings, LLC, Mineral Wells PSD & Robert G. Matheny, Mineral Wells PSD and Delia Jones, Mineral Wells PSD & Delia Jones, Mineral Wells PSD and Beryl & Shirley Lockhart, Mineral Wells PSD & Robert L. Miller.
78. Service Declination Statement for Donald R. Ankrom, Jr., two (2) taps for Pond Creek Water Extension Project.
79. Carbon copy of letter dated August 17, 2011, to Suttle & Stalnaker, from Bowles Rice, requesting information concerning the status of pending or threatened litigation and other claims in connection with the audit for FY 2011.

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

LE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TING REVENUE ACCOUNTS								
ED SALES								
ERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(85,916.66)	(90,411.83)	105.23	(90,411.83)	8.76	940,588.17
ERED SALES-COMMERCIAL	1 461 200 00	(177,000.00)	(14,750.00)	(17,209.00)	116.67	(17,209.00)	9.72	159,791.00
ERED SALES-INDUSTRIAL	1 461 300 00	(5,000.00)	(416.66)	(249.33)	59.84	(249.33)	4.98	4,750.67
ERED SALES-PUBLIC AUTHORITY	1 461 400 00	(900.00)	(75.00)	(53.52)	71.36	(53.52)	5.94	846.48
		-----	-----	-----		-----		-----
TOTAL METERED SALES		(1213,900.00)	(101,158.32)	(107,923.68)	106.68	(107,923.68)	8.89	1105,976.32
REVENUES								
FEITED DISCOUNTS	1 470 000 00	(21,000.00)	(1,750.00)	(2,215.21)	126.58	(2,215.21)	10.54	18,784.79
CELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(250.00)	(260.00)	104.00	(260.00)	8.66	2,740.00
ER LEASE - MOBILE HOME PARK	1 472 500 00	(1,115.00)	(92.91)	.00		.00		1,115.00
ERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(416.66)	(416.63)	99.99	(416.63)	8.33	4,583.37
ER WATER REVENUES	1 474 000 00	(9,000.00)	(750.00)	(785.50)	104.73	(785.50)	8.72	8,214.50
TOTAL OTHER REVENUES		(39,115.00)	(3,259.57)	(3,677.34)	112.81	(3,677.34)	9.40	35,437.66
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1253,015.00)	(104,417.89)	(111,601.02)	106.87	(111,601.02)	8.90	1141,413.98

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
BOUGHT WATER	1 602 000 00	425,000.00	35,416.66	34,923.60	98.60	34,923.60	8.21	(390,076.40)
BOUGHT WATER PARKERBURG	1 602 100 00	2,000.00	166.66	.00		.00		(2,000.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		427,000.00	35,583.32	34,923.60	98.14	34,923.60	8.17	(392,076.40)
OPERATION								
OPER PURCHASED PUMPING	1 623 000 00	7,000.00	583.33	551.85	94.60	551.85	7.88	(6,448.15)
OPER PUMPING LABOR	1 624 000 00	5,000.00	416.66	609.73	146.33	609.73	12.19	(4,390.27)
OPER PUMPING EXPENSES	1 624 001 00	4,000.00	333.33	400.00	120.00	400.00	10.00	(3,600.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		16,000.00	1,333.32	1,561.58	117.11	1,561.58	9.75	(14,438.42)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	50.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	316.66	802.71	253.49	802.71	21.12	(2,997.29)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,400.00	366.66	802.71	218.92	802.71	18.24	(3,597.29)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		20,400.00	1,699.98	2,364.29	139.07	2,364.29	11.58	(18,035.71)
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	1,666.66	411.13	24.66	411.13	2.05	(19,588.87)
OPER EXPENSE	1 663 000 00	10,000.00	833.33	338.16	40.57	338.16	3.38	(9,661.84)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		30,000.00	2,499.99	749.29	29.97	749.29	2.49	(29,250.71)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	291.66	267.86	91.83	267.86	7.65	(3,232.14)
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	2,083.33	1,424.21	68.36	1,424.21	5.69	(23,575.79)
MAINTENANCE OF SERVICES T & D	1 675 000 00	25,000.00	2,083.33	2,910.68	139.71	2,910.68	11.64	(22,089.32)
MAINTENANCE OF METERS T & D	1 676 000 00	1,500.00	125.00	112.48	89.98	112.48	7.49	(1,387.52)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	166.66	.00		.00		(2,000.00)
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TOTAL MAINTENANCE		57,000.00	4,749.98	4,715.23	99.26	4,715.23	8.27	(52,284.77)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		87,000.00	7,249.97	5,464.52	75.37	5,464.52	6.28	(81,535.48)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>CUSTOMER SERVICE EXPENSES</b>								
<b>OPERATION</b>								
CUSTOMER READING EXPENSES	1 902 000 00	6,100.00	508.33	639.93	125.88	639.93	10.49	(5,460.07)
BILLING & COLLECTING - LABOR	1 903 100 00	31,000.00	2,583.33	1,779.93	68.90	1,779.93	5.74	(29,220.07)
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	416.66	1,718.03	412.33	1,718.03	34.36	(3,281.97)
COLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	250.00	.00		.00		(3,000.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENSES		45,100.00	3,758.32	4,137.89	110.09	4,137.89	9.17	(40,962.11)
<b>ADMINISTRATIVE &amp; GENERAL</b>								
<b>OPERATION</b>								
ADMIN & GENERAL SALARIES	1 920 000 00	53,000.00	4,416.66	3,054.36	69.15	3,054.36	5.76	(49,945.64)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	25,000.00	2,083.33	.00		.00		(25,000.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	8,000.00	666.66	1,146.19	171.93	1,146.19	14.32	(6,853.81)
OFFSHORE SERVICES EMPLOYED	1 923 000 00	8,000.00	666.66	.00		.00		(8,000.00)
COURTNEY	1 923 001 00	600.00	50.00	.00		.00		(600.00)
PROPERTY INSURANCE	1 924 000 00	16,200.00	1,350.00	4,453.67	329.90	4,453.67	27.49	(11,746.33)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	4,166.66	3,447.01	82.72	3,447.01	6.89	(46,552.99)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	4,400.00	366.66	208.06	56.74	208.06	4.72	(4,191.94)
EMPLOYEE VACATION PAY	1 926 300 00	10,550.00	879.16	1,311.57	149.18	1,311.57	12.43	(9,238.43)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,900.00	658.33	651.12	98.90	651.12	8.24	(7,248.88)
EMPLOYEES SICK PAY	1 926 500 00	7,900.00	658.33	86.60	13.15	86.60	1.09	(7,813.40)
LEAVE TIME	1 926 700 00	2,200.00	183.33	155.20	84.65	155.20	7.05	(2,044.80)
OB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	2,916.66	2,858.40	98.00	2,858.40	8.16	(32,141.60)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,400.00	366.66	.00		.00		(4,400.00)
CELLANEIOUS GENERAL EXPENSE	1 930 200 00	6,000.00	500.00	83.75	16.75	83.75	1.39	(5,916.25)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION		239,150.00	19,929.10	17,455.93	87.58	17,455.93	7.29	(221,694.07)
<b>MAINTENANCE OF GENERAL PLANT</b>								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	2,000.00	166.66	.00		.00		(2,000.00)
TRANSPORTATION EXPENSES	1 933 000 00	16,000.00	1,333.33	272.26	20.41	272.26	1.70	(15,727.74)
		=====	=====	=====	=====	=====	=====	=====
<b>ADMINISTRATIVE &amp; GENERAL</b>								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		836,650.00	69,720.68	64,618.49	92.68	64,618.49	7.72	(772,031.51)



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	309,600.00	25,800.00	24,810.00	96.16	24,810.00	8.01	(284,790.00)
DETA EXPENSE	1 408 100 00	13,500.00	1,125.00	923.39	82.07	923.39	6.83	(12,576.61)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		1159,750.00	96,645.68	90,351.88	93.48	90,351.88	7.79	(1069,398.12)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,200.00)	(100.00)	(93.91)	93.91	(93.91)	7.82	1,106.09
INTEREST ON LONGTERM DEBT	1 427 000 00	197,500.00	16,458.33	17,643.00	107.19	17,643.00	8.93	(179,857.00)
OTHER INTEREST EXPENSE	1 431 000 00	150.00	12.50	23.60	188.80	23.60	15.73	(126.40)
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TOTAL OTHER INCOME & DEDUCTIO		196,450.00	16,370.83	17,572.69	107.34	17,572.69	8.94	(178,877.31)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		103,185.00	8,598.62	(3,676.45)	42.75-	(3,676.45)	3.56-	(106,861.45)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

LE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TING REVENUE ACCOUNTS								
ESTIC SERVICE-RESIDENTIAL	2 601 000 00	(508,000.00)	(42,333.33)	(44,863.96)	105.97	(44,863.96)	8.83	463,136.04
ESTIC SERVICE-COMMERCIAL	2 602 000 00	(178,950.00)	(14,912.50)	(15,606.84)	104.65	(15,606.84)	8.72	163,343.16
ESTIC SERIVCE-PUBLIC AUTHOR	2 603 000 00	(1,050.00)	(87.50)	(71.41)	81.61	(71.41)	6.80	978.59
ESTIC SALES-INDUSTRIAL	2 604 000 00	(4,000.00)	(333.33)	(190.57)	57.17	(190.57)	4.76	3,809.43
CHER BEND SEWER	2 605 000 00	(250.00)	(20.83)	16.53	79.35-	16.53	6.61-	266.53
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TOTAL SALES OF SEWER SERVICE		(692,250.00)	(57,687.49)	(60,716.25)	105.25	(60,716.25)	8.77	631,533.75
SEWER REVENUES								
FEITED DISCOUNTS & PENALTY	2 612 000 00	(13,500.00)	(1,125.00)	(1,294.99)	115.11	(1,294.99)	9.59	12,205.01
C SEWERAGE REVENUES	2 615 000 00	(600.00)	(50.00)	(1,125.00)	999.99	(1,125.00)	187.50	(525.00)
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TOTAL OTHER SEWER REVENUES		(14,100.00)	(1,175.00)	(2,419.99)	205.95	(2,419.99)	17.16	11,680.01
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TOTAL REVENUES		(706,350.00)	(58,862.49)	(63,136.24)	107.26	(63,136.24)	8.93	643,213.76
RATION/MAINTENANCE EXPENSE								
CTING EXPENSES								
NT SERVICE CONN & TRAP	2 705 100 00	2,500.00	208.33	226.86	108.89	226.86	9.07	(2,273.14)
NT COLLECT & TRANS MAINS	2 705 200 00	13,000.00	1,083.33	237.79	21.94	237.79	1.82	(12,762.21)
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TOTAL COLLECTING EXPENSES		15,500.00	1,291.66	464.65	35.97	464.65	2.99	(15,035.35)
NG EXPENSES								
RATION LABOR-PUMPING	2 722 000 00	7,000.00	583.33	650.56	111.52	650.56	9.29	(6,349.44)
ER LIFT STATIONS	2 723 100 00	18,000.00	1,500.00	1,423.03	94.86	1,423.03	7.90	(16,576.97)
ER GRINDER PUMPS	2 723 200 00	6,600.00	550.00	408.37	74.24	408.37	6.18	(6,191.63)
PLIES-EXP LIFT STA GRINDERS	2 724 000 00	13,000.00	1,083.33	595.78	54.99	595.78	4.58	(12,404.22)
PUMPING-LIFT STATIONS	2 727 100 00	32,000.00	2,666.66	1,963.39	73.62	1,963.39	6.13	(30,036.61)
NT OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	3,500.00	1,775.13	50.71	1,775.13	4.22	(40,224.87)
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TOTAL PUMPING EXPENSES		118,600.00	9,883.32	6,816.26	68.96	6,816.26	5.74	(111,783.74)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

LE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
MENT & DISPOSAL EXPENSES								
ATION LABOR-TREATMENT	2 742 000 00	17,000.00	1,416.66	1,229.52	86.79	1,229.52	7.23	(15,770.48)
PLIES AND EXPENSES-PLANT	2 743 100 00	31,000.00	2,583.33	1,057.00	40.91	1,057.00	3.40	(29,943.00)
MICAL TREATMENT EXP-PLANT	2 743 200 00	16,000.00	1,333.33	1,437.00	107.77	1,437.00	8.98	(14,563.00)
ER EXPENSE-PLANT	2 743 300 00	53,000.00	4,416.66	5,489.75	124.29	5,489.75	10.35	(47,510.25)
NT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,100.00	258.33	141.53	54.78	141.53	4.56	(2,958.47)
NT OF T & D SYS EQUIPMENT	2 746 000 00	5,500.00	458.33	301.71	65.82	301.71	5.48	(5,198.29)
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TOTAL TREATMENT & DISPOSAL		125,600.00	10,466.64	9,656.51	92.25	9,656.51	7.68	(115,943.49)
NG & COLLECTING EXPENSES								
ER READING LABOR	2 782 000 00	6,000.00	500.00	555.77	111.15	555.77	9.26	(5,444.23)
LING & COLLECTING LABOR	2 783 100 00	24,000.00	2,000.00	1,355.65	67.78	1,355.65	5.64	(22,644.35)
LING & COLLECTING EXPENSE	2 783 200 00	7,500.00	625.00	1,321.40	211.42	1,321.40	17.61	(6,178.60)
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TOTAL BILLING & COLLECTING		37,500.00	3,125.00	3,232.82	103.45	3,232.82	8.62	(34,267.18)
STRATIVE/GENERAL EXPENSE								
IN & GENERAL SALARIES	2 790 000 00	33,000.00	2,750.00	1,830.47	66.56	1,830.47	5.54	(31,169.53)
ERAL SALARIES-OPERATIONS	2 790 100 00	500.00	41.66	.00	.00	.00	.00	(500.00)
ENSES-GENERAL OFFICERS	2 792 100 00	15,000.00	1,250.00	.00	.00	.00	.00	(15,000.00)
ENSES-GENERAL EMPLOYEES	2 792 200 00	8,000.00	666.66	.00	.00	.00	.00	(8,000.00)
ICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	1,250.00	602.80	48.22	602.80	4.01	(14,397.20)
CIAL SERVICES	2 795 000 00	8,000.00	666.66	.00	.00	.00	.00	(8,000.00)
CIAL LEGAL SERVICES	2 796 000 00	1,000.00	83.33	.00	.00	.00	.00	(1,000.00)
ULATORY COMMISSION	2 797 000 00	2,700.00	225.00	.00	.00	.00	.00	(2,700.00)
URANCE	2 798 000 00	17,000.00	1,416.66	2,969.12	209.58	2,969.12	17.46	(14,030.88)
URIES/DAMAGES	2 799 000 00	1,000.00	83.33	.00	.00	.00	.00	(1,000.00)
LOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	83.33	.00	.00	.00	.00	(1,000.00)
LOYEE PENSION & BENEFITS	2 800 200 00	40,000.00	3,333.33	2,506.38	75.19	2,506.38	6.26	(37,493.62)
LOYEE BENEFIT BRICKSTEET	2 800 210 00	3,700.00	308.33	138.71	44.98	138.71	3.74	(3,561.29)
LOYEES VACATION PAY	2 800 300 00	7,000.00	583.33	890.90	152.72	890.90	12.72	(6,109.10)
LOYEES HOLIDAY PAY	2 800 400 00	5,200.00	433.33	434.08	100.17	434.08	8.34	(4,765.92)
LOYEES SICK PAY	2 800 500 00	3,000.00	250.00	70.88	28.35	70.88	2.36	(2,929.12)
P TIME	2 800 700 00	1,500.00	125.00	114.48	91.58	114.48	7.63	(1,385.52)
B/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	1,833.33	1,905.60	103.94	1,905.60	8.66	(20,094.40)
CELLANEOUS GENERAL EXPENSE	2 801 000 00	5,000.00	416.66	73.91	17.73	73.91	1.47	(4,926.09)
TS	2 803 000 00	5,000.00	416.66	5,000.00	999.99	5,000.00	100.00	.00
NSPORTATION EXPENSE	2 903 000 00	10,000.00	833.33	181.52	21.78	181.52	1.81	(9,818.48)
OLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	166.66	.00	.00	.00	.00	(2,000.00)
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TOTAL ADMINISTRATIVE & GEN EX		206,600.00	17,216.59	16,718.85	97.10	16,718.85	8.09	(189,881.15)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

LE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		503,800.00	41,983.21	36,889.09	87.86	36,889.09	7.32	(466,910.91)
DEPRECIATION	2 503 000 00	302,000.00	25,166.66	25,125.00	99.83	25,125.00	8.31	(276,875.00)
DEPRECIATION EXPENSE	2 507 100 00	11,000.00	916.66	636.18	69.40	636.18	5.78	(10,363.82)
INTEREST/DIVIDEND EARNED	2 524 000 00	(600.00)	(50.00)	(25.88)	51.76	(25.88)	4.31	574.12
INTEREST ON LONG TERM DEBT	2 530 000 00	70,000.00	5,833.33	5,275.88	90.44	5,275.88	7.53	(64,724.12)
INTEREST EXPENSE	2 535 000 00	130.00	10.83	10.73	99.07	10.73	8.25	(119.27)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		179,980.00	14,998.20	4,774.76	31.83	4,774.76	2.65	(175,205.24)
		=====	=====	=====	=====	=====	=====	=====
INCOME TO SURPLUS		179,980.00	14,998.20	4,774.76	31.83	4,774.76	2.65	(175,205.24)