

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

March 16, 2012

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held February 16, 2012; the minutes were approved at the Regular Board meeting held on Thursday, March 16, 2012.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: February 16, 2012, minutes

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, FEBRUARY 16, 2012, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:04 p.m. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager, Cathy Dyer, Office Manager; Clayton Johnson; Bruce Scritchfield; John Stephens, Sycamore Run Rd; Mike Belcher, Pond Creek Vol. Fire Dept.; Jeff Minner, Pond Creek Vol. Fire Dept.; Jerry Martin, Lubeck PSD; Roger Rawson, Pond Creek Residence.

No one from the public was present.

Mr. Lett made a motion to approve the Minutes of the January 19, 2012, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Lett made a motion to approve the Minutes of the February 3, 2012, Special Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Radabaugh started the auction of 1998 Dodge Ram at \$500.00. Mr. Johnson made a final bid of \$2100.00. Mr. Lett made a motion to accept the \$2,100.00 bid. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Johnson presented the District with a check in the amount of \$2,100.00. Mr. Johnson and Mr. Scritchfield excused themselves from the rest of meeting.

Mr. John Stephens residence of Sycamore Run Rd discussed with the Board of Commissioners about his low water pressure. Mr. Stephens said he was the first customer on the 2" waterline and there have been (4) four taps made after his tap had been made. Mr. Stephens remarked that it takes 20 minutes to fill their tub, he would like for the District to upgrade the 2" line to a 4" line for there is a possibility there could be (2) two more taps. Mr. Radabaugh explained that cost factor and that District is checking with Claywood Park PSD about putting in a VFD pump in. Mr. Stephens excused himself from the rest of the meeting.

Mr. Jeff Minner, representative of Pond Creek Volunteer Fire Dept. discussed with the Board of Commissioners the 2" meter charge versus the 5/8" meter rate for the Pond Creek Vol. Fire Department water dispenser. Mr. Minner said they had (14) fourteen signed customers using only 21,800 gallons December 17, 2011 and January 9, 2012. The Board agreed to change the 2" meter charge to a 5/8" meter charge, to be looked at again in (4) four months.

Mr. Roger Martin Board Member of Lubeck PSD discussed with the Board of extending waterline from their Belleville Project to the residence of Pond Creek. Mr. Lett made a motion to allow Lubeck PSD to extend their waterline to Pond Creek in the Mineral Wells PSD boundaries. Mr. Stewart seconded the motion. The motion passed unanimously. A letter is to be writing giving permission to extend the line and reduce the Mineral Wells PSD Pond Creek water shed.

Mr. Lett made a motion to approve the Letter of Engagement with Suttle & Stalnaker to submit the 2012 Annual Reports for Water and Sewer to the PSC. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mr. Lett made a motion to approve the Letter of Engagement with Suttle & Stalnaker for the Certification of the Sewer System Revenue Bond-Series 2011. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mr. Lett made a motion to approve Addendum No. 2 to the Agreement of Engineering Services with Cerrone Associates, Inc. re-bidding construction work deferred to Phase II. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mr. Lett made a motion to approve the agreement with Bowles Rice McDavid Graff and Love for Bond Counsel for the Sewer System Improvement Project Phase II. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mr. Lett made a motion to approve the agreement with Bowles Rice McDavid Graff and Love for Legal Services for the Sewer System Improvement Project Phase II. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mr. Lett made a motion to approve the Application for Federal Assistance for the Sewer System Improvement Project Phase II. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the application.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for January 31, 2012, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #42578 thru #42665 written on the Consolidated Water and Sewer Revenue Checking Account between January 19, 2012 and February 16, 2012 (copies attached) Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #3522 thru #33553 written on the Consolidated Payroll Account between January 19, 2012 and February 16, 2012, (copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #45 – Letter and check in the amount of \$91.00 from the MBC for excess funds on the 03A and 95 Reserve accounts

Item #93 – Letter dated Feb. 8, 2012, from WV Retirement Board effective 7/1/12 company contribution decreases from 14.5% to 14%

Items #96-98 – Letters dated Feb. 7, 2012, from Virginia McDonald approving the following for the SDADA Project:

- Agreement for Bond Counsel – Bowles Rice
- Agreement for Legal Services – Bowles Rice
- Accounting Agreement – Suttle Stalnaker

Item #109 – Letter dated Feb. 9, 2012, to Sandra Squire, PSC from Steve Hardman, BR on the behalf of the District attaching Petition to Reopen for Approval of Reduction in Project Scope for the Sewer Systems Improvement Project.

Item #120 – Letter dated Feb. 13, 2012, from Virginia McDonald, RUS approving transfer section of waterline to NJPSD. Proceeds from the transfer will apply as RD-465-1.

Mrs. Dyer had the following item to discuss.

Requested to have the District's safety deposit box at WesBanco be discontinued. Mr. Lett made a motion to discontinue the use of the safety deposit box. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Anderson had the following to discuss.


There is a concern with grinders core repair parts now that the grinder cores are being postponed to Phase II. Mr. Anderson is to check on quantity to purchase.

The Rick Conner tap is complete.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 7:10 P.M.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT

February 29, 2012

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 15,248.58
Sewer Revenue Fund Checking Account WesBanco Bank - 2120.2	<u>11,596.17</u>
Total in Checking Accounts:	\$ 26,844.75

Water Accounts

Series 1979 Water Reserve Depreciation WesBanco Bank - 1125.31	\$ 13,202.29
Series 1979 Water Reserve WesBanco Bank - 1125.21	26,241.21
Series 1997 Sams Creek/Chesterville Reserve WesBanco Bank - 1125.22	29,272.46
Series 1999A Rockport Water Reserve Depreciation WesBanco Bank - 1125.32	4,553.48
Series 1999A Rockport Water Reserve WesBanco Bank - 1125.23	7,819.49
Series 1999B Water Improvement/Office Building Reserve WesBanco Bank - 1125.24	13,167.69
Series 1999B Water Imprmt/Office Building Reserve Deprec WesBanco Bank - 1125.33	14,284.62
Series 2004A Sycamore, Stephens, Limestone Water Reserve WesBanco Bank - 1125.27	10,736.01
Water Security Deposit Account WesBanco Bank - 1134.0	40,310.97
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement WesBanco - Bank 1125.34	49,006.34
Pond Creek Area Tap Fees WesBanco - Bank 1134.9	<u>-</u>
Total In Water Accounts:	\$ 208,594.56

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement WesBanco Bank - 2114.2	\$ 9,938.29
Grinder Pump Maintenance Reserve Prime Rate Money Market - WesBanco Bank - 2114.1	2,796.27
Sewer Security Deposit Account WesBanco Bank - 2121.3	<u>31,399.75</u>
Total in Sewer Accounts:	\$ 44,134.31

Total All Finances - February 29, 2012 **\$ 279,573.62**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 January 31, 2012

WESBANCO BANK, December 31, 2011 \$664.23
 RECEIPTS:

Water Sales	\$101,562.40
Water Buffalo Sales	450.00
Reconnection Fees	175.00
Security Deposit Refunds	3,562.73
Rent from sewer	833.34
Tap fee	350.00
Transfer funds - truck purchase	34,130.00
Leigh Mason Trailer Park - meter purchase	226.00
Transfer funds - SCADA Project	1,425.00
Transfer funds - RUS loan payments	20,023.00
CWD - tool purchase	130.32
Dragoo payment of 2008 write-off	481.15

Total Receipts: \$163,348.94

Total Cash Available: \$164,013.17

Expenditures:

Action Telecom	\$60.00
ADT Security Services	46.52
At & T Mobility	239.63
Auto Zone	129.36
BP Credit Card Company	756.11
Brickstreet Insurance Co	1,318.50
CI Thornburg	558.00
Cardmember Services	381.00
Cerrone Associates, Inc.	902.50
Cintas	435.77
Commissioner's Salaries	225.00
Claywood Park PSD	31,639.50
Country Club Chrysler	34,130.00
Customs Trucks Plus	221.97
Cutlip Warner Development Co	2,971.00
Discount Industrial Supply Corp.	103.29
Frontier	161.15
Hank's Sales & Service Inc.	137.40
Hardman Supply Company	8.13
Jackson Newspapers	129.50
Lowe's	16.57
Mineral Wells PSD	1,002.57
Miss Utility of WV Inc.	52.50
Mon Power	889.53
Municipal Bond Commission	9,396.87
Ohio Valley Muffler & Brake	58.17
Parkersburg Office Supply	5.92
Parkersburg Sentinel Co	1,225.08
PEIA	2,573.91
Rurai Development Admin 91-02	2,112.00

Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-11	2,924.00
Salaries	8,341.79
Taylor's Disposal Inc	34.92
Tesa Company Inc	77.99
Tractor Supply Credit Plan	6.09
US Postal Service	454.43
Water Environmental Testing	81.00
WesBanco Bank	95.40
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1,004.00
WesBanco Sycamore Repair/Replacement	4,566.65
WesBanco Bank-Parkersburg- Payroll taxes	3,560.12
WV Dept of Tax & Revenue	613.10
WV Retiree Health Benefit Trust Fund	537.98
WV Public Employees Retirement System	2,526.60
WV Rural Water Association	518.26
Melanie L. Wine	172.80
Security Deposit Refunds	2,626.19

Total Expenditures: \$140,875.77

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, January 31, 2012 \$23,137.40

Accounts Payable Claywood Park PSD \$ 32,827.65

Total Accounts Payable \$ 32,827.65

Total -\$9,690.25

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 January 31, 2012

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, December 31, 2011 \$ 671.43

RECEIPTS:

Sewer Sales	\$58,363.36
Butcher Bend Lagoon Assoc	730.65
Security Deposit Refunds	2,679.47
Reconnect fees	50.00
Transfer funds Comfort Suites lift station	5,100.00
Liberty Truck Stop - oil & grease sampling	140.00
Transfer funds Grinder parts	4,100.00
Walmart - oil & grease sampling	65.00
Dragoo payment 2008 write off	229.79

Total Receipts: \$71,458.27

Total Cash Available: \$ 72,129.70

Expenditures:

Action Telecomm	\$40.00
ADT Security Services	31.02
At & T Mobility	159.75
Aulick Chemical Solutions, Inc	4,509.92
Auto Zone	111.31
BP Credit Card Company	504.07
Brickstreet Insurance Company	879.00
Butcher Bend Lagoon Assoc	704.40
C I Thornburg	4,564.44
Cardmember Services	254.00
Cintas	290.48
Commissioner's Salaries	375.00
Customs Truck Plus	147.98
Cutlip Warner Development	170.00
Discount Industrial Supply Corp	68.86
Fasteners & Supply Inc	49.00
Frontier	677.38
Grogg's Heating & Air	199.00
Hank's Sales & Service Inc.	91.60
Hardman Supply Company	5.42
Lowe's	74.86
Mineral Wells PSD	1,924.28
Miss Utility of WV Inc	35.00
Mon Power	7,277.77
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	38.78
Omni-Site Net	276.00
Parke sburg Office Supply	3.95
Parke sburg Sentinel Co	377.38
PEIA	2,229.55
Ron's Porta Johns, Inc.	1,050.00
Salaries	6,582.59

Steers Heating & Cooling, Inc	169.75
Taylor's Disposal Inc	23.28
Tractor Supply Credit Plan	4.06
Trombold Equipment	4,100.56
US Postal Service	434.61
Water Environmental Testing	518.00
WesBanco Bank	63.60
WesBanco Bank-Parkersburg-Payroll Taxes	2,860.55
WV DEP	775.00
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	464.02
WV Public Employees Retirement System	2,008.63
WV Rural Water Association	345.51
WV State Tax Department	496.90
WWT Electric	1,580.39
Security Deposit Refunds	2,220.52

Total Expenditures: \$67,018.68

Balance in Sewer Revenue Fund Checking Account,
WesBanco Bank, January 31, 2012 \$ 5,111.02

Accounts Payable	Mon Power	4362.15
	Sewer Repair & Replacement	1312.47
	Total Accounts Payable	\$ 5,674.62

Total \$ (563.60)

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 2/17/12 - ENDING DATE: 3/15/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	2/17/12	209949	2/16/12	8,116.88	252
						** ERROR **
205	BOWLES RICE MC DAVID GRAFF &	2/17/12	209946	2/16/12	4,050.08	42,666
275	BP	2/17/12	209947	2/16/12	942.28	42,667
						** ERROR **
20,010	BRICKSTREET INSURANCE COMPANY	2/17/12	209963	2/16/12	260.40	42,669
360	CUTLIP-WARNER DEVELOPMENT CO	2/17/12	209969	2/17/12	805.00	42,670
						** ERROR **
2,373	WESBANCO BANK-PARKERSBURG	2/17/12	209974	2/17/12	1,828.00	42,673
23,005	WESBANCO BANK, INC.	2/17/12	209980	2/17/12	1,710.30	42,674
						** ERROR **
2,313	WESBANCO BANK-PARKERSBURG	2/21/12	210201	2/21/12	983.47	253
						** ERROR **
2,101	U S POSTAL SERVICE	2/22/12	210247	2/22/12	338.07	42,675
						** ERROR **
106	MON POWER	2/27/12	210368	2/27/12	623.11	42,677
						** ERROR **
314	AT&T MOBILITY	2/27/12	210373	2/27/12	232.26	42,679
1,204	JAMES R. LETT	2/27/12	210374	2/27/12	75.00	42,680
						** ERROR **
1,311	FERGUSON WATERWORKS	2/27/12	210377	2/27/12	1,146.94	42,683
1,364	MATHENY MOTOR TRUCK CO.	2/27/12	210378	2/27/12	29.85	42,684
1,512	HD SUPPLY WATERWORKS, LTD	2/27/12	210379	2/27/12	4,193.43	42,685
1,604	PARKERSBURG OFFICE SUPPLY	2/27/12	210381	2/27/12	70.11	42,686
1,805	USDA RURAL DEVELOPMENT	2/27/12	210385	2/27/12	5,252.00	42,687
1,806	ROY L RADABAUGH	2/27/12	210386	2/27/12	75.00	42,688
1,843	CINTAS CORPORATION J67	2/27/12	210387	2/27/12	260.76	42,689
1,866	REI CONSULTANTS	2/27/12	210390	2/27/12	892.50	42,690
2,001	TESA COMPANY INC	2/27/12	210392	2/27/12	73.10	42,691
						** ERROR **
2,314	WV DEPT OF TAX & REVENUE	2/27/12	210396	2/27/12	636.87	42,693
2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/27/12	210397	2/27/12	2,625.50	42,694
23,067	MELANIE L WINE	2/27/12	210398	2/27/12	322.80	42,695
23,079	MARK STEWART	2/27/12	210400	2/27/12	75.00	42,696
23,103	CONLEY FABRICATIONS LLP	2/27/12	210401	2/27/12	180.00	42,697
						** ERROR **
106	MON POWER	2/29/12	210518	2/29/12	273.84	42,704
224	BILL BAILEY INSURANCE AGENCY	2/29/12	210519	2/29/12	4,357.80	42,705
832	HARDMAN SUPPLY COMPANY	2/29/12	210520	2/29/12	12.04	42,706
20,010	BRICKSTREET INSURANCE COMPANY	2/29/12	210521	2/29/12	1,318.50	42,707
						** ERROR **
2,313	WESBANCO BANK-PARKERSBURG	3/01/12	210718	3/01/12	946.91	254
2,313	WESBANCO BANK-PARKERSBURG	3/05/12	210983	3/05/12	826.89	255
2,313	WESBANCO BANK-PARKERSBURG	3/12/12	211438	3/12/12	805.40	256
						** ERROR **
309	CLAYWOOD PARK PSD	3/13/12	211556	3/13/12	33,762.15	42,710

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 2/17/12 - ENDING DATE: 3/15/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO		POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
	VENDOR#	VENDOR-NAME					
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
	23,101	CITIZENS SECURITY LIFE INS CO	3/13/12	211609	3/13/12	173.76	42,711
							** ERROR **
	1,307	MUNICIPAL BOND COMMISSION	3/15/12	211669	3/15/12	9,396.87	258
							** ERROR **
	124	AT&T - STATE CALLING SERVICE	3/15/12	211648	3/15/12	5.54	42,713
	145	ADT SECURITY SERVICES	3/15/12	211649	3/15/12	70.09	42,714
	224	BILL BAILEY INSURANCE AGENCY	3/15/12	211650	3/15/12	176.97	42,715
	275	BP	3/15/12	211651	3/15/12	1,040.09	42,716
	438	DOMINION HOPE	3/15/12	211654	3/15/12	297.43	42,717
							** ERROR **
	486	MARK HOPKINS	3/15/12	211657	3/15/12	.66	42,720
							** ERROR **
	512	EVANS CONST. CO.	3/15/12	211666	3/15/12	1,044.00	42,729
	904	INNOVATIVE BUSINESS PRODUCTS	3/15/12	211667	3/15/12	130.88	42,730
	1,200	LOWE'S	3/15/12	211668	3/15/12	23.61	42,731
	1,843	CINTAS CORPORATION J67	3/15/12	211678	3/15/12	86.92	42,732
							** ERROR **
	2,002	TAYLOR'S DISPOSAL INC	3/15/12	211680	3/15/12	34.92	42,734
	2,039	TELEPAGE	3/15/12	211681	3/15/12	10.74	42,735
	2,106	USDA RURAL DEVELOPMENT	3/15/12	211684	3/15/12	6,442.00	42,736
							** ERROR **
	2,306	WATER ENVIRONMENTAL TESTING	3/15/12	211687	3/15/12	94.50	42,738
	2,308	PEIA	3/15/12	211689	3/15/12	2,830.96	42,739
	2,320	WV RURAL WATER ASSOCIATION	3/15/12	211691	3/15/12	120.00	42,740
							** ERROR **
	23,047	RETIREE HEALTH BNFT TRST FUND	3/15/12	211701	3/15/12	592.19	42,743
							** ERROR **
		CONSOLIDATED BANK ACCOUNT				100,674.37	53 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 2/17/12 - ENDING DATE: 3/15/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	2/17/12	209949	2/16/12	1,293.00	252
						** ERROR **
275	BP	2/17/12	209947	2/16/12	628.18	42,667
2,306	WATER ENVIRONMENTAL TESTING	2/17/12	209953	2/16/12	1,340.00	42,668
20,010	BRICKSTREET INSURANCE COMPANY	2/17/12	209963	2/16/12	173.60	42,669
						** ERROR **
2,300	WWT ELECTRIC	2/17/12	209971	2/17/12	45.00	42,671
2,312	WESBANCO BANK-PARKERSBURG	2/17/12	209972	2/17/12	2,747.54	42,672
						** ERROR **
2,313	WESBANCO BANK-PARKERSBURG	2/21/12	210201	2/21/12	591.62	253
						** ERROR **
2,101	U S POSTAL SERVICE	2/22/12	210247	2/22/12	225.38	42,675
1,302	MINERAL WELLS PSD	2/22/12	210257	2/22/12	25.00	42,676
106	MON POWER	2/27/12	210368	2/27/12	1,384.94	42,677
302	CUMMINS CROSSPOINT	2/27/12	210372	2/27/12	1,006.00	42,678
314	AT&T MOBILITY	2/27/12	210373	2/27/12	154.84	42,679
1,204	JAMES R. LETT	2/27/12	210374	2/27/12	125.00	42,680
1,302	MINERAL WELLS PSD	2/27/12	210375	2/27/12	416.67	42,681
1,302	MINERAL WELLS PSD	2/27/12	210376	2/27/12	559.38	42,682
						** ERROR **
1,364	MATHENY MOTOR TRUCK CO.	2/27/12	210378	2/27/12	19.90	42,684
						** ERROR **
1,604	PARKERSBURG OFFICE SUPPLY	2/27/12	210381	2/27/12	46.74	42,686
						** ERROR **
1,806	ROY L RADABAUGH	2/27/12	210386	2/27/12	125.00	42,688
1,843	CINTAS CORPORATION J67	2/27/12	210387	2/27/12	173.82	42,689
						** ERROR **
2,306	WATER ENVIRONMENTAL TESTING	2/27/12	210393	2/27/12	270.00	42,692
2,314	WV DEPT OF TAX & REVENUE	2/27/12	210396	2/27/12	423.13	42,693
2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/27/12	210397	2/27/12	1,715.47	42,694
23,067	MELANIE L WINE	2/27/12	210398	2/27/12	115.20	42,695
23,079	MARK STEWART	2/27/12	210400	2/27/12	125.00	42,696
23,103	CONLEY FABRICATIONS LLP	2/27/12	210401	2/27/12	120.00	42,697
486	MICHAEL DOBY	2/28/12	210469	2/28/12	92.56	42,698
486	CHARLOTTE POSTON	2/28/12	210470	2/28/12	59.86	42,699
486	STEPHANIE LACHANCE	2/28/12	210471	2/28/12	34.80	42,700
486	ANITA LOONEY	2/28/12	210472	2/28/12	76.10	42,701
486	STANLEY T MORTENSEN	2/28/12	210473	2/28/12	31.69	42,702
486	PRISCILLA HARDWICK	2/28/12	210474	2/28/12	37.22	42,703
106	MON POWER	2/29/12	210518	2/29/12	87.82	42,704
224	BILL BAILEY INSURANCE AGENCY	2/29/12	210519	2/29/12	2,905.20	42,705
832	HARDMAN SUPPLY COMPANY	2/29/12	210520	2/29/12	8.03	42,706
20,010	BRICKSTREET INSURANCE COMPANY	2/29/12	210521	2/29/12	879.00	42,707
23,046	BUTCHER BEND LAGOON ASSOC	2/29/12	210522	2/29/12	720.64	42,708
						** ERROR **
2,313	WESBANCO BANK-PARKERSBURG	3/01/12	210718	3/01/12	569.98	254

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 2/17/12 - ENDING DATE: 3/15/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT							
		2,313	WESBANCO BANK-PARKERSBURG	3/05/12	210983	3/05/12	700.12	255
		2,313	WESBANCO BANK-PARKERSBURG	3/12/12	211438	3/12/12	888.63	256
								** ERROR **
		2,101	U S POSTAL SERVICE	3/12/12	211476	3/12/12	142.40	42,709
								** ERROR **
		23,101	CITIZENS SECURITY LIFE INS CO	3/13/12	211609	3/13/12	148.64	42,711
								** ERROR **
		1,307	MUNICIPAL BOND COMMISSION	3/15/12	211669	3/15/12	11,446.91	258
								** ERROR **
		106	MON POWER	3/15/12	211647	3/15/12	5,795.37	42,712
		124	AT&T - STATE CALLING SERVICE	3/15/12	211648	3/15/12	3.69	42,713
		145	ADT SECURITY SERVICES	3/15/12	211649	3/15/12	46.73	42,714
								** ERROR **
		275	BP	3/15/12	211651	3/15/12	693.40	42,716
		438	DOMINION HOPE	3/15/12	211654	3/15/12	198.28	42,717
		486	MARSHA DOTSON	3/15/12	211655	3/15/12	11.87	42,718
		486	MIRANDA BUFFINGTON	3/15/12	211656	3/15/12	13.94	42,719
								** ERROR **
		486	KENNETH BRAND	3/15/12	211658	3/15/12	509.14	42,721
		486	PAMELA L STARCHER	3/15/12	211659	3/15/12	54.15	42,722
		486	RYAN M COPLIN	3/15/12	211660	3/15/12	54.09	42,723
		486	MINERAL MANOR LLC	3/15/12	211661	3/15/12	512.33	42,724
		486	CHRIS MARTIN	3/15/12	211662	3/15/12	54.10	42,725
		486	BARBRINA SHAPPER	3/15/12	211663	3/15/12	23.21	42,726
		486	SEAN FERNER	3/15/12	211664	3/15/12	9.57	42,727
		486	MOMMA SUE'S CATERING & DELI	3/15/12	211665	3/15/12	44.60	42,728
		512	EVANS CONST. CO.	3/15/12	211666	3/15/12	696.00	42,729
		904	INNOVATIVE BUSINESS PRODUCTS	3/15/12	211667	3/15/12	87.26	42,730
		1,200	LOWE'S	3/15/12	211668	3/15/12	15.74	42,731
		1,843	CINTAS CORPORATION J67	3/15/12	211678	3/15/12	57.94	42,732
		1,908	STATE ELECTRIC SUPPLY CO INC	3/15/12	211679	3/15/12	107.43	42,733
		2,002	TAYLOR'S DISPOSAL INC	3/15/12	211680	3/15/12	23.28	42,734
		2,039	TELEPAGE	3/15/12	211681	3/15/12	7.16	42,735
								** ERROR **
		2,300	WWT ELECTRIC	3/15/12	211686	3/15/12	433.35	42,737
		2,306	WATER ENVIRONMENTAL TESTING	3/15/12	211687	3/15/12	327.00	42,738
		2,308	PEIA	3/15/12	211689	3/15/12	1,971.10	42,739
		2,320	WV RURAL WATER ASSOCIATION	3/15/12	211691	3/15/12	80.00	42,740
		23,023	RON'S PORTA JOHNS, INC.	3/15/12	211699	3/15/12	500.00	42,741
		23,034	SMITH & LOVELESS, INC.	3/15/12	211700	3/15/12	1,215.53	42,742
		23,047	RETIREE HEALTH BNFT TRST FUND	3/15/12	211701	3/15/12	409.81	42,743
		23,085	AULICK CHEMICAL SOLUTIONS, INC	3/15/12	211702	3/15/12	2,956.50	42,744
		23,094	PRO 1 ELECTRIC LLC	3/15/12	211703	3/15/12	235.00	42,745
			CONSOLIDATED BANK ACCOUNT				49,827.58	73 *

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
FEBRUARY 17, 2012 – MARCH 9, 2012

1. E-mail dated February 16, 2012, to Mineral Wells PSD, from Walter, ASI, regarding a new payroll software version.
2. Letter dated February 13, 2012, to Mineral Wells PSD, from REIC, attaching TTHM and HAA5 sampling results.
3. Copy of letter dated February 17, 2012, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing the approved Letter of Engagement for the FY 2012 Annual Report for Water and Sewer.
4. Copy of letter dated February 17, 2012, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing the approved Letter of Engagement to complete the closing certification required for the Sewer System Revenue Bond – Series 2011.
5. **Copy of letter dated February 16, 2012, to Bassett & Lowe, Certified Public Accountants, from Linda Watson, regarding the Rule 42 SCADA System Updates Project.**
6. Copy of letter dated February 17, 2012, to Virginia McDonald, RUS, from Cathy Dyer; enclosing (3) three approved copies of Addendum No. 2 to the Agreement for Engineering Services with Cerrone Associates, Inc.
7. Copy of letter dated February 17, 2012, to Camden Siegrist, Bowles Rice, enclosing an approved and signed copy of the Bond Counsel Agreement between Mineral Wells PSD and Bowles Rice McDavid Graff & Love.
8. Copy of letter dated February 17, 2012, to Steven Hardman, Bowles Rice, from Cathy Dyer, enclosing an approved and signed copy of the Legal Services Agreement between Mineral Wells PSD and Bowles Rice.
9. Copy of letter dated February 17, 2012, to Cerrone Associates, Inc., from Cathy Dyer, enclosing three approved and signed copies of the Application for Federal Assistance for the Wastewater Improvements Project.
10. Letter dated February 15, 2012, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding bidding documentation for the sewer upgrade project.
11. Copy of letter dated February 17, 2012, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting and minutes of the Special Board Meeting.
12. E-mail dated February 20, 2012, to Todd Anderson, Operations Manager, from Chad Miller, Cerrone Associates, attaching a markup of the revised slip repair along with a cost estimate for Sycamore Run Rd.
13. Mid Ohio Valley Health Department – PERMIT – to operate a Septic Tank Cleaner.

14. Copy of letter dated February 21, 2012, to Randy Cole, Cerrone Associates, from Cathy Dyer, attaching a spreadsheet and copies of invoices for re-imbursement back to the District for expenses incurred by the District in preparation of the Sewer Project.
15. E-mail dated February 21, 2012, to DEP, from Linda Watson, attaching the Discharge Monitoring Report for January 2012.
16. E-mail dated February 21, 2012, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the Discharge Monitoring Reports for January 2012.
17. Letter dated February 6, 2012, to Mineral Wells PSD, from JD Douglas, State of West Virginia Department of Health and Human Resources, regarding the 2012 Monitoring Schedule.
18. Letter dated February 20, 2012, to Sandra Squire, Bowles Rice, from Steven Hardman, Bowles Rice, enclosing an original and twelve copies of the Supplement to Petition of Mineral Wells Public Service District to reopen its case in order to approve a reduction in the scope of the project.
19. Letter dated February 16, 2012, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding pre-closing for the Rural Development loan will be held on March 13, 2012.
20. Letter dated February 15, 2012, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding bidding documentation for the Sewer Upgrade Project.
21. Copy of letter dated February 22, 2012, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing the Mineral Wells PSD chart of accounts for the Sewer fund.
22. Letter dated February 20, 2012, to Todd Anderson, Operations Manager, from Kathy Lough, REIC, regarding water samples.
23. E-mail dated February 23, 2012, to Virginia McDonald, RUS, from Randy Cole, Cerrone Associates, attaching a draw schedule for Phase I of the Sewer Improvements Project.
24. Copy of letter dated February 23, 2012, to Virginia McDonald, RUS, from Cathy Dyer, attaching Insurance Coverage and State Workers' Compensation Insurance for the Sewer System Improvements Project.
25. Certificate for William Byers, Jr. for successfully completed the Backflow Prevention Tester/Inspection Course.
26. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for February 2012.
27. Your Money Matter\$, January 2012.
28. Your Money Matter\$, February 2012.

29. Letter dated February 22, 2012, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing for review are Resumes for Mr. James Mayles, Mr. Gerald Crowe and Richard Robinson for the Sewer System Improvements Project.
30. E-mail dated February 24, 2012, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, regarding the Monthly payment reminder.
31. Fax dated February 27, to Certification and Training Unit, from William Byers, Jr., enclosing his Class I water license renewal application.
32. Letter dated February 23, 2012, to Jack Duke, Frontier, from Randall Cole, Cerrone Associates, regarding the preconstruction conference for the Sewer Upgrade Project.
33. Copy of letter dated February 27, 2012, to Virginia McDonald, RUS, from Cathy Dyer, regarding the resumes' submitted by Cerrone Associates, Inc. for inspectors on the Sewer System Improvement Project.
34. Letter dated February 24, 2012, to Todd Anderson, Operations Manager, from Kathy Lough, REIC, regarding the TTHM-HAA5 samples.
35. E-mail dated February 27, 2012, to Mineral Wells PSD, from Frontier, regarding high speed internet at the WWTP location.
36. Letter dated February 23, 2012, to Mineral Wells PSD, from Connie Wahl, Pifers Service Center, regarding updating tax exempt records.
37. Limited Lifetime Warranty from the Heritage Safe Co.
38. E-mail dated February 28, 2012, to Todd Anderson, Operations Manager, from Fred Rader, regarding Josh's position.
39. Check in the amount of \$5,252.00 payable to USDA Rural Development for debt service.
40. Letter dated February 17, 2012, to Mineral Wells Public Service District, from WesBanco, regarding inactivity on account # 310017949.
41. E-mail dated February 28, 2012, to Virginia McDonald, RUS, from Cathy Dyer, attaching additional insurance coverage for the District for the Sewer System Improvements Project.
42. E-mail dated February 29, 2012, to Mineral Wells PSD, from Frontier, regarding high speed internet at the WWTP.
43. Copy of letter dated February 29, 2012, to Lubeck PSD, from Cathy Dyer, regarding the Pond Creek Water Extension Project.

44. Certificate of Liability Insurance from Bill Bailey Insurance Agency.
45. E-mail dated February 29, 2012, to Alan Harris, Rural Development, from Cathy Dyer, attaching the WVDOH permit for the Sewer Project.
46. Copy of letter dated February 24, 2011, to WVBPH/OEHS, enclosing test results from REIC of samples taken February 8, 2011.
47. E-mail dated February 28, 2012, to Mineral Wells PSD, from Harry Dodson, HD Supply, attaching a 2012 – 2013 maintenance quote.
48. Fax dated February 29, 2012, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of February 2012.
- 49. Copy of letter dated February 28, 2012, to Virginia McDonald, RUS, from Andrea Westhoff, Cerrone Associates, enclosing items listed in the application checklist for the Sewer System Improvements Project.**
50. Invoice dated March 1, 2012, to Walmart Stores, in the amount of \$65.00.
51. Invoice dated March 1, 2012, to Pepsi Cola, in the amount of \$65.00.
52. Invoice dated March 1, 2012, to Liberty Truck Stop in the amount of \$65.00.
53. Fax dated February 29, 2012, to Action Answering Service, from Mineral Wells PSD, attaching the turned off for non-payment list.
54. Confirmation numbers to Municipal Bond Commission, for payments in the amount of \$9,409.88.
55. E-mail dated March 1, 2012, to Sara Boardman, Municipal Bond Commission, from Cathy Dyer, regarding payments that were sent.
56. Client Bulletin from Suttle & Stalnaker, March 2012.
57. E-mail dated March 2, 2012, to Wirt County Journal, from Cathy Dyer, attaching notice regarding the Special Board Meeting to be held on March 13, 2012.
58. Fax dated March 2, 2012, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice regarding a Special Board Meeting to be held on March 13, 2012.
59. Fax dated March 2, 2012, to Parkersburg News & Sentinel, from Cathy Dyer, attaching notice regarding a Special Board Meeting to be held on March 13, 2012.
60. Letter dated March 2, 2012, to Mineral Wells PSD, from JD Douglas, State of West Virginia Department of Health and Human Resources, regarding the 2012 Monitoring Schedule.

61. Letter dated March 1, 2012, to Cathy Dyer, from Teresa Emery, CS Benefits, enclosing the District's Dental Master Policy.
- 62. Letter dated March 2, 2012, to Mineral Wells PSD, from Virginia McDonald, RUS, is to advise that Addendum No. 2 to the Engineering Agreement between the District and Cerrone Associates, Inc. is acceptable to Rural Development.**
63. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia for the month of February 2012.
64. Bacteriological Examination of Water from Public Water Distribution System.
65. E-mail dated March 5, 2012, to Cathy Dyer, from Jeff Minner, attaching the truck usage for the Pond Creek Volunteer Fire Dept.
66. E-mail dated March 5, 2012, to Mineral Wells PSD, from File transfers, regarding an account was created for you on Suttle & Stalnaker, PLLC file transfer site.
67. Letter dated March 2, 2012, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding the District's complete application for financial assistance from Rural Development for the proposed Water Telemetry System Project.
68. E-mail dated March 6, 2012, to Mineral Wells PSD, from Adam Kennedy, Suttle & Stalnaker, regarding calculations for the Sewage system Improvement Project.
69. Letter dated March 2, 2012, to Mineral Wells PSD, from JD Douglas, State of West Virginia Department of Health and Human Resources, regarding 2012 Monitoring Schedule.
70. E-mail dated March 7, 2012, to Cathy Dyer, from Virginia McDonald, RUS, confirming the loan pre-closing and pre-construction conference will be Wednesday, April 11, 2012 at 10:00 and 11:00 at the District's office.
71. E-mail dated March 9, 2012, to Wirt County Journal, from Mineral Wells PSD, regarding the Regular Board Meeting to be held, Thursday, March 15, 2012.
72. Fax dated March 9, 2012, to Jackson Herald Newspaper, from Mineral Wells PSD, regarding the Regular Board Meeting to be held, Thursday, March 15, 2012.
73. Fax dated March 9, 2012, to Parkersburg News & Sentinel, from Mineral Wells PSD, regarding the Regular Board Meeting to be held, Thursday, March 15, 2012.
74. Copy of letter dated March 7, 2012, to Steven Hardman, Bowles Rice, from Sandra Squire, Public Service Commission, enclosing the Staff Memorandum regarding the Sewer System Improvements Project.

75. E-mail dated March 8, 2012, to Cathy Dyer, from Steven Hardman, Bowles Rice, attaching a letter proposed to send to the PSC regarding the Sewer System Improvements Project.
76. Letter dated March 8, 2012, to Mineral Wells PSD, from Renee D. Shotwell, Bill Bailey Insurance Agency, enclosing the application that requires a signature on file in order to increase the Permit Bond to the \$25,000 as required by the WV DOH.
77. Letter dated February 10, 2012, to Mineral Wells PSD, from Trisha Richards, Action Telecomm, attaching a customer survey to be completed.
78. E-mail dated March 9, 2012, to Mineral Wells PSD, from PEIA open enrollment training webinar scheduled for March 20, 2012.
79. E-mail dated March 10, 2012, to Mineral Wells PSD, from Mike Dill WVRA attaching April 2012 training schedule.
- 80. E-mail dated March 9, 2012, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice attaching letter Petition to Reopen for Approval of Reduction in Scope.**
81. Letters dated March 8, 2012 (8), to Sewer Project Utility workers from Cerrone Associates, Inc. on the rescheduling of the pre-construction meeting.
82. Letter dated March 12, 2012 to Northern Jackson Herald Newspaper County PSD attaching invoice from Bowles Rice on the transfer of waterlines.
83. Notice from WVRWA Management Conference to be held July 18-19 at the Comfort Suites in Mineral Wells.
84. E-mail dated March 12, 2012, to Michael Regan, Presort to update bar codes for the billing permit.
85. E-mail dated March 13, 2012, from Linda Watson to WVDEP attaching February DMR report.
86. Fax dated March 14, 2012, from Cathy Dyer to Realty Income Corp billing history.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(687,333.28)	(80,373.37)	93.54	(668,303.56)	64.82	362,696.44
METERED SALES-COMMERCIAL	1 461 200 00	(177,000.00)	(118,000.00)	(13,043.29)	88.42	(120,785.02)	68.24	56,214.98
METERED SALES-INDUSTRIAL	1 461 300 00	(5,000.00)	(3,333.28)	(217.09)	52.10	(2,807.74)	56.15	2,192.26
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(900.00)	(600.00)	(54.24)	72.32	(375.74)	41.74	524.26
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1213,900.00)	(809,266.56)	(93,687.99)	92.61	(792,272.06)	65.26	421,627.94
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(21,000.00)	(14,000.00)	(2,058.06)	117.60	(16,105.26)	76.69	4,894.74
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(2,000.00)	(2,310.00)	924.00	(3,941.32)	131.37	(941.32)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(1,115.00)	(743.28)	(220.00)	236.78	(1,338.00)	120.00	(223.00)
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,333.28)	(416.67)	100.00	(3,333.36)	66.66	1,666.64
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(6,000.00)	(394.50)	52.60	(4,137.60)	45.97	4,862.40
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(39,115.00)	(26,076.56)	(5,399.23)	165.64	(28,855.54)	73.77	10,259.46
TOTAL REVENUES		(1253,015.00)	(835,343.12)	(99,087.22)	94.89	(821,127.60)	65.53	431,887.40

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	425,000.00	283,333.28	33,762.15	95.32	268,094.70	63.08	(156,905.30)
PURCHASED WATER PARKERBURG	1 602 100 00	2,000.00	1,333.28	.00		3,943.60	197.18	1,943.60
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		427,000.00	284,666.56	33,762.15	94.88	272,038.30	63.70	(154,961.70)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00		.00		.00
POWER PURCHASED PUMPING	1 623 000 00	7,000.00	4,666.64	717.25	122.95	4,569.21	65.27	(2,430.79)
PUMPING LABOR	1 624 000 00	5,000.00	3,333.28	283.40	68.01	4,547.76	90.95	(452.24)
PUMPING EXPENSES	1 624 001 00	4,000.00	2,666.64	.00		4,899.25	122.48	899.25
MISCELLANEOUS EXPENSE	1 626 000 00	.00	.00	.00		.00		.00
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		16,000.00	10,666.56	1,000.65	75.04	14,016.22	87.60	(1,983.78)
MAINTENANCE								
SUPERVISION TRANS & DIST	1 630 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	400.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	2,533.28	.00		2,489.45	65.51	(1,310.55)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,400.00	2,933.28	.00		2,489.45	56.57	(1,910.55)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		20,400.00	13,599.84	1,000.65	58.86	16,505.67	80.91	(3,894.33)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	.00		.00		.00
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	13,333.28	1,865.23	111.91	12,912.34	64.56	(7,087.66)
METER EXPENSE	1 663 000 00	10,000.00	6,666.64	2,013.06	241.56	6,713.83	67.13	(3,286.17)
MISCELLANEOUS EXPENSES	1 665 000 00	.00	.00	.00		.00		.00
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		30,000.00	19,999.92	3,878.29	155.13	19,626.17	65.42	(10,373.83)
MAINTENANCE								
MAINT SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	2,333.28	87.90	30.13	1,097.91	31.36	(2,402.09)
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		1,200.00		1,200.00
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	16,666.64	3,003.01	144.14	20,726.24	82.90	(4,273.76)
MAINTENANCE OF SERVICES T & D	1 675 000 00	25,000.00	16,666.64	1,247.93	59.90	12,742.07	50.96	(12,257.93)
MAINTENANCE OF METERS T & D	1 676 000 00	1,500.00	1,000.00	.00		1,270.09	84.67	(229.91)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	1,333.28	.00		151.72	7.58	(1,848.28)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		57,000.00	37,999.84	4,338.84	91.34	37,188.03	65.24	(19,811.97)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		87,000.00	57,999.76	8,217.13	113.33	56,814.20	65.30	(30,185.80)

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	6,100.00	4,066.64	504.00	99.14	4,485.70	73.53	(1,614.30)
BILLING & COLLECTING - LABOR	1 903 100 00	31,000.00	20,666.64	2,512.42	97.25	19,190.91	61.90	(11,809.09)
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	3,333.28	444.18	106.60	4,882.87	97.65	(117.13)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	2,000.00	.00		(481.15)	16.03-	(3,481.15)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		45,100.00	30,066.56	3,460.60	92.07	28,078.33	62.25	(17,021.67)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	53,000.00	35,333.28	5,165.09	116.94	37,985.30	71.67	(15,014.70)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	25,000.00	16,666.64	.00		1,081.86	4.32	(23,918.14)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	8,000.00	5,333.28	1,603.94	240.59	14,123.54	176.54	6,123.54
OUTSIDE SERVICES EMPLOYED	1 923 000 00	8,000.00	5,333.28	.00		7,065.00	88.31	(935.00)
ATTORNEY	1 923 001 00	600.00	400.00	4,050.08	999.99	9,996.52	999.99	9,396.52
AUDITOR	1 923 002 00	.00	.00	.00		.00		.00
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	.00		(21,504.54)		(21,504.54)
PROPERTY INSURANCE	1 924 000 00	16,200.00	10,800.00	4,357.80	322.80	17,527.07	108.19	1,327.07
INJURIES & DAMAGES	1 925 000 00	.00	.00	.00		.00		.00
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	(1,706.06)		340.00		340.00
EMPLOYEES PENSIONS/BENFITS	1 926 200 00	50,000.00	33,333.28	3,976.33	95.43	30,961.81	61.92	(19,038.19)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	4,400.00	2,933.28	2,230.16	608.23	3,072.80	69.83	(1,327.20)
EMPLOYEE VACATION PAY	1 926 300 00	10,550.00	7,033.28	71.40	8.12	6,470.76	61.33	(4,079.24)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,900.00	5,266.64	.00		5,709.42	72.27	(2,190.58)
EMPLOYEES SICK PAY	1 926 500 00	7,900.00	5,266.64	526.28	79.94	2,435.67	30.83	(5,464.33)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	.00	.00	.00		181.44		181.44
COMP TIME	1 926 700 00	2,200.00	1,466.64	223.37	121.84	1,454.68	66.12	(745.32)
OPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	23,333.28	2,858.40	98.00	22,867.20	65.33	(12,132.80)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,400.00	2,933.28	.00		.00		(4,400.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	6,000.00	4,000.00	785.74	157.14	4,723.84	78.73	(1,276.16)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		239,150.00	159,432.80	24,142.53	121.14	144,492.37	60.41	(94,657.63)
MAINTENANCE OF GENERAL PLANT								
TRANSPORTATION EXPENSES	1 932 000 00	2,000.00	1,333.28	.00		543.81	27.19	(1,456.19)
	1 933 000 00	16,000.00	10,666.64	1,268.79	95.15	10,720.82	67.00	(5,279.18)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		836,650.00	557,765.44	71,851.85	103.05	529,193.50	63.25	(307,456.50)

WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	309,600.00	206,400.00	25,031.00	97.01	199,806.00	64.53	(109,794.00)
FICA EXPENSE	1 408 100 00	13,500.00	9,000.00	1,057.17	93.97	8,504.89	62.99	(4,995.11)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
TOTAL OPERATING EXPENSES		1159,750.00	773,165.44	97,940.02	101.33	737,504.39	63.59	(422,245.61)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,200.00)	(800.00)	(17.68)	17.68	(359.51)	29.95	840.49
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 000 00	197,500.00	131,666.64	17,183.75	104.40	149,668.04	75.78	(47,831.96)
OTHER INTEREST EXPENSE	1 431 000 00	150.00	100.00	6.07	48.56	135.08	90.05	(14.92)
AMORT OF DEBT DISCOUNT (BONDS)	1 440 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 442 000 00	.00	.00	.00		.00		.00
GRANT REVENUE-SERIES 2004A	1 450 000 00	.00	.00	.00		.00		.00
WV INFRASTRUCTURE & JOB DEV								
GRANT REVENUE-SERIES 2004B	1 451 000 00	.00	.00	.00		.00		.00
RURAL DEVELOPMENT SERVICE								

TOTAL OTHER INCOME & DEDUCTIO		196,450.00	130,966.64	17,172.14	104.89	149,443.61	76.07	(47,006.39)
=====								
NET INCOME		103,185.00	68,788.96	16,024.94	186.36	65,820.40	63.78	(37,364.60)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(508,000.00)	(338,666.64)	(39,008.37)	92.14	(326,278.69)	64.22	181,721.31
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(178,950.00)	(119,300.00)	(11,929.71)	79.99	(113,337.63)	63.33	65,612.37
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(1,050.00)	(700.00)	(57.52)	65.73	(486.67)	46.34	563.33
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(4,000.00)	(2,666.64)	(157.89)	47.36	(2,198.75)	54.96	1,801.25
BUTCHER BEND SEWER	2 605 000 00	(250.00)	(166.64)	19.29	92.60	(123.18)	49.27	126.82
TOTAL SALES OF SEWER SERVICE		(692,250.00)	(461,499.92)	(51,134.20)	88.64	(442,424.92)	63.91	249,825.08
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,500.00)	(9,000.00)	(1,238.90)	110.12	(8,937.83)	66.20	4,562.17
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(400.00)	49.00	98.00	(600.00)	100.00	.00
MISCELLANEOUS REVENUE-DECHLORINATION PROJECT	2 615 100 00	.00	.00	.00		.00		.00
GAIN ON SALE	2 620 000 00	.00	.00	.00		.00		.00
TOTAL OTHER SEWER REVENUES		(14,100.00)	(9,400.00)	(1,189.90)	101.26	(9,537.83)	67.64	4,562.17
TOTAL REVENUES		(706,350.00)	(470,899.92)	(52,324.10)	88.89	(451,962.75)	63.98	254,387.25

OPERATION/MAINTENANCE EXPENSE

COLLECTING EXPENSES

OPERATION LABOR GENERAL SEWER	2 700 000 00	.00	.00	.00		.00		.00
OPER SUPERVISION/ENGINEERING	2 701 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-COLLECTING	2 702 000 00	.00	.00	.00		.00		.00
SUPPLIES AND EXPENSES	2 703 000 00	.00	.00	.00		.00		.00
MAINT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	.00		.00		.00
MAINT SERVICE CONN & TRAP	2 705 100 00	2,500.00	1,666.64	77.44	37.17	2,012.45	80.49	(487.55)
MAINT COLLECT & TRANS MAINS	2 705 200 00	13,000.00	8,666.64	146.66	13.53	10,751.30	82.70	(2,248.70)
TOTAL COLLECTING EXPENSES		15,500.00	10,333.28	224.10	17.34	12,763.75	82.34	(2,736.25)

PUMPING EXPENSES

OPER SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-PUMPING	2 722 000 00	7,000.00	4,666.64	508.04	87.09	6,259.21	89.41	(740.79)
POWER LIFT STATIONS	2 723 100 00	18,000.00	12,000.00	1,719.19	114.61	12,621.71	70.12	(5,378.29)
POWER GRINDER PUMPS	2 723 200 00	6,600.00	4,400.00	746.24	135.68	4,439.76	67.26	(2,160.24)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	13,000.00	8,666.64	524.53	48.41	9,960.17	76.61	(3,039.83)
MAINT SUPERVISION & ENGIN	2 725 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROV	2 726 000 00	.00	.00	.00		.00		.00
MNT PUMPING-LIFT STATIONS	2 727 100 00	32,000.00	21,333.28	1,798.58	67.44	15,844.59	49.51	(16,155.41)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	28,000.00	101.71	2.90	23,985.57	57.10	(18,014.43)
TOTAL PUMPING EXPENSES		118,600.00	79,066.56	5,398.29	54.62	73,111.01	61.64	(45,488.99)

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	11,333.28	1,106.05	78.07	7,666.73	45.09	(9,333.27)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	31,000.00	20,666.64	2,649.22	102.55	24,140.96	77.87	(6,859.04)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	16,000.00	10,666.64	516.00	38.70	15,979.57	99.87	(20.43)
POWER EXPENSE-PLANT	2 743 300 00	53,000.00	35,333.28	4,710.48	106.65	37,677.98	71.09	(15,322.02)
MAINT SUPERVISION & ENG	2 744 000 00	.00	.00	.00		.00		.00
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,100.00	2,066.64	288.17	111.55	1,530.38	49.36	(1,569.62)
MAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	.00		.00		.00
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	5,500.00	3,666.64	473.67	103.34	3,136.84	57.03	(2,363.16)
TOTAL TREATMENT & DISPOSAL		125,600.00	83,733.12	9,743.59	93.09	90,132.46	71.76	(35,467.54)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	6,000.00	4,000.00	504.00	100.80	4,295.85	71.59	(1,704.15)
BILLING & COLLECTING LABOR	2 783 100 00	24,000.00	16,000.00	1,925.38	96.26	15,136.03	63.06	(8,863.97)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,500.00	5,000.00	477.27	76.36	4,947.30	65.96	(2,552.70)
TOTAL BILLING & COLLECTING		37,500.00	25,000.00	2,906.65	93.01	24,379.18	65.01	(13,120.82)
ADMINSTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	33,000.00	22,000.00	3,237.74	117.73	22,900.96	69.39	(10,099.04)
GENERAL SALARIES-OPERATIONS	2 790 100 00	500.00	333.28	.00		.00		(500.00)
EXPENSES-GENERAL OFFICERS	2 792 100 00	15,000.00	10,000.00	.00		.00		(15,000.00)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	8,000.00	5,333.28	.00		345.51	4.31	(7,654.49)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	10,000.00	818.54	65.48	8,432.56	56.21	(6,567.44)
SPECIAL SERVICES	2 795 000 00	8,000.00	5,333.28	.00		5,835.00	72.93	(2,165.00)
SPECIAL SERVICE ENGINEER	2 795 100 00	.00	.00	.00		(14,336.35)		(14,336.35)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	666.64	.00		1,285.42	128.54	285.42
REGULATORY COMMISSION	2 797 000 00	2,700.00	1,800.00	.00		.00		(2,700.00)
INSURANCE	2 798 000 00	17,000.00	11,333.28	2,905.20	205.07	11,684.72	68.73	(5,315.28)
INJURIES/DAMAGES	2 799 000 00	1,000.00	666.64	.00		.00		(1,000.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	666.64	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	40,000.00	26,666.64	2,536.67	76.10	24,558.91	61.39	(15,441.09)
EMPLOYEE BENEFIT BRICKSTEET	2 800 210 00	3,700.00	2,466.64	349.40	113.32	2,048.55	55.36	(1,651.45)
EMPLOYEES VACATION PAY	2 800 300 00	7,000.00	4,666.64	47.60	8.16	4,342.92	62.04	(2,657.08)
EMPLOYEES HOLIDAY PAY	2 800 400 00	5,200.00	3,466.64	.00		3,762.24	72.35	(1,437.76)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	2,000.00	379.10	151.64	1,746.07	58.20	(1,253.93)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	.00	.00	.00		120.96		120.96
COMP TIME	2 800 700 00	1,500.00	1,000.00	159.24	127.39	972.07	64.80	(527.93)
OPEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	14,666.64	1,905.60	103.94	15,244.80	69.29	(6,755.20)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	5,000.00	3,333.28	750.28	180.07	4,033.64	80.67	(966.36)
SEWER SYSTEM IMPR PROJ	2 801 100 00	.00	.00	.00		.00		.00
MAINT GENERAL PROPERTY	2 802 000 00	.00	.00	.00		.00		.00
RENTS	2 803 000 00	5,000.00	3,333.28	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	10,000.00	6,666.64	845.83	101.50	7,147.16	71.47	(2,852.84)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	1,333.28	.00		(229.79)	11.48	(2,229.79)
TOTAL ADMINISTRATIVE & GEN EX		206,600.00	137,732.72	13,935.20	80.94	104,895.35	50.77	(101,704.65)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		503,800.00	335,865.68	32,207.83	76.71	305,281.75	60.59	(198,518.25)
DEPRECIATION	2 503 000 00	302,000.00	201,333.28	25,345.00	100.70	202,320.00	66.99	(99,680.00)
FICA EXPENSE	2 507 100 00	11,000.00	7,333.28	690.62	75.34	6,640.24	60.36	(4,359.76)
INTEREST/DIVIDEND EARNED	2 524 000 00	(600.00)	(400.00)	(13.29)	26.58	(154.69)	25.78	445.31
MISC NONOPERATING REVENUES	2 526 000 00	.00	.00	.00		.00		.00
INTEREST ON LONG TERM DEBT	2 530 000 00	70,000.00	46,666.64	(4,897.29)	83.95-	30,238.37	43.19	(39,761.63)
AMORT OF DEBT DISC & EXP	2 531 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 535 000 00	130.00	86.64	4.79	44.22	82.50	63.46	(47.50)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		179,980.00	119,985.60	1,013.56	6.75	92,445.42	51.36	(87,534.58)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		179,980.00	119,985.60	1,013.56	6.75	92,445.42	51.36	(87,534.58)