

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

June 29, 2012

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held May 17, 2012; the minutes were approved at the Regular Board meeting held on Thursday, June 21, 2012.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: May 17, 2012, minutes

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MAY 17, 2012, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. he asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager and Nellie Radcliff, Office Clerk, were present.

There was no one present from the public.

Mr. Lett made a motion to approve the Minutes of the April 19, 2012, Regular Board meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the April 19, 2012 Board Meeting Minutes.

Mrs. Dyer presented the Board with the Water Charge- Off Accounts totaling \$3,652.36. Mr. Lett made a motion to charge off \$3,652.36. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with the Sewer Charge- Off Accounts totaling \$3,103.81. Mr. Lett made a motion to charge off \$3,103.81. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with the Accounting Agreement from Suttle & Stalnaker for the Sewer Systems Improvement Project Phase II. Mr. Lett made a motion to accept the agreement as long as it did not exceed \$3,000.00. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mrs. Dyer presented the Board with Addendum No. 3 to the Agreement for Engineering Service for the Sewer Systems Improvement Project Phase II. Mr. Lett made a motion to approve Addendum No. 3. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Addendum No. 3.

Mrs. Dyer presented the Board with required documents from USDA Rural Development for the Sewer Systems Improvement Project Phase II. Mr. Lett made a motion to approve the documents. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the documents.

Mrs. Dyer presented the Board with Change Order No. 2 on Contract 1- Sewer System Improvement Project in the amount of \$17,896.01 for the re-location of the electric service. Mr. Lett made a motion to approve Change Order No. 2 – Contract 1-Sewer System Improvement Project. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the change order.

Mrs. Dyer presented the Board with Change Order No. 3 – Contract 1-Sewer System Improvement Project in the amount of \$8,871.10 for six additional walkways. Mr. Lett made a motion to approve Change Order No. 3 – Contract 1 – Sewer Systems Improvement Project. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Change Order No. 3 – Contract 1 – Sewer System Improvements Project.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES – MAY 17, 2012
PAGE 2

Mrs. Dyer presented the Board with Requisition No. 2 in the amount of \$5,385.75 on the Sewer System Improvement Project. Mr. Lett made a motion to approve Requisition No. 2. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Requisition No. 2.

Mrs. Dyer presented the Board with new Water Tariff No. 13. Mr. Lett made a motion to approve Water Tariff No. 13 as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Water Tariff No. 13. The new rate will be effective on the June 2012 bill.

Mr. Stewart made a motion to approve the Financial Statements (copy attached) dated April 30, 2012, for All Finances, Water Revenue Checking Account, Sewer Revenue Checking Account. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks # 42844 thru #42912 written on the Consolidated Water and Sewer Revenue Checking Account (copy attached) from April 19, 2012 thru May 17, 2012. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #3626 thru #3657 (copy attached) written on the Consolidated Payroll Account between April 19, 2012 and May 17, 2012. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed the following items.

Letter - # 5 – Results of the WVDEP Inspection held on March 21, 2012, Violation No. W12-54-16-GMP.

Letter #44 – Letter dated May 2, 2012, to Glenna Parson, WVDEP response to Violation No. W12-54-16-GMP.

Letter #88 – Letter dated May 15, 2012, from Virginia McDonald, RD, results of the Operations/Security Inspection held on May 10, 2012.

Mrs. Dyer had nothing further to discuss.

Mr. Anderson reported on the following items.

Price Road tank culvert needs replaced. The Board approved using funds from the Repair and Replacement 2001-2002 Improvement Project.

UV Walls have been poured, Frame for the Bar Screen and Blower Building have been installed.

DEP has approved the ground for the land application of sludge.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES – MAY 17, 2012
PAGE 3

The construction workers are very good to work with.

Cerrone Associates, Inc., needs to run the ad for the DEP notice.

Mr. Anderson excused himself from the rest of the meeting. He left at 5:09.

Mr. Stewart made a motion to rescind the motion that was approved at the April Board Meeting regarding two households using one meter. This matter will be revisited at a later time. Mr. Lett seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Lett made a motion to adjourn. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:30 p.m.

CERTIFICATION

I, Mark Stewart, Treasurer, of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark Stewart, Treasurer of the Public Service Board of
the Mineral Wells Public Service District, Mineral Wells,
West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
April 30, 2012**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 1,037.89
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>491.45</u>
Total in Checking Accounts:	\$ 1,529.34

Water Accounts

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.31	\$ 13,202.29
Series 1979 Water Reserve	
WesBanco Bank - 1125.21	26,251.00
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.22	29,911.58
Series 1999A Rockport Water Reserve Depreciation	
WesBanco Bank - 1125.32	4,889.17
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.23	8,156.68
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.24	14,177.43
Series 1999B Water Imprmt/Office Building Reserve Deprec	
WesBanco Bank - 1125.33	15,293.91
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.27	11,092.32
Water Security Deposit Account	
WesBanco Bank - 1134.0	40,278.22
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement	
WesBanco - Bank 1125.34	<u>52,006.38</u>
Total In Water Accounts:	\$ 215,258.98

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2114.2	\$ 12,491.12
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2114.1	2,797.13
Sewer Security Deposit Account	
WesBanco Bank - 2121.3	30,714.54
Sewer System Improvement Project	
WesBanco Bank - 2120.4	<u>6.67</u>
Total in Sewer Accounts:	\$ 46,002.79

Total All Finances - April 30, 2012 **\$ 262,791.11**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 April 30, 2012

WESBANCO BANK, March 31, 2012 \$7,260.12

RECEIPTS:

Water Sales	\$85,646.02
Water Buffalo Sales	381.50
Reconnection Fees	175.00
Security Deposit Refunds	1,491.10
Tap Fee Payment	1,050.00
Leigh Mason - meter purchase	446.00
Bank charge	10.00

Total Receipts: \$89,199.62

Total Cash Available: \$96,459.74

Expenditures:

Action Telecom	\$105.00
ADT Security Services	46.52
At & T Mobility	235.55
Auto Zone	32.39
BP Credit Card Company	1,134.65
Bill Bailey Insurance Agency	439.20
CI Thornburg	98.84
Cardmember Services	81.00
Cintas	557.30
Citizens Security Life Inc Co	180.10
Commissioner's Salaries	225.00
Claywood Park PSD	31,025.40
Cutlip Warner Development Co	5,160.00
Dominion Hope	60.76
Fasteners & Supply	21.00
Frontier	188.28
HD Supply Waterworks	2,690.00
Hardman Supply Company	14.48
Harrison Landscapes	390.00
Jackson Newspapers	251.48
Lowe's	120.40
Mineral Wells PSD	1,039.79
Miss Utility of WV Inc.	34.32
Mon Power	920.04
Municipal Bond Commission	9,396.87
Ohio Valley Muffler & Brake	485.34
Parkersburg Office Supply	2.80
Parkersburg Sentinel Co	161.25
PEIA	2,668.98
Pifer's Service Center	6.36
Poynter's Best Products	304.73
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00

Rural Development - USDA 91-11	2,924.00
Salaries	7762.27
Taylor's Disposal Inc	34.92
Telepage	32.22
Tesa Company Inc	740.85
US Postal Service	337.83
USA Blue Book	544.04
Water Environmental Testing	81.00
WesBanco Bank	95.40
WesBanco Bank 1979 Sams Creek	352.00
WesBanco Bank-Parkersburg - Rockport	628.00
WesBanco Bank-Parkersburg - Water Imprv	668.00
WesBanco Bank-Parkersburg - Stephens Fk	2,008.00
WesBanco Sycamore Repair/Replacement	1,527.57
WesBanco Bank-Parkersburg- Payroll taxes	3,357.53
WV Dept of Tax & Revenue	577.06
WV Retiree Health Benefit Trust Fund	557.16
WV Public Employees Retirement System	2,406.76
Wirt County Journal	211.96
Melanie L. Wine	172.80
Security Deposit Refunds	229.65

Total Expenditures: \$95,421.85

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, April 30, 2012 \$1,037.89

Accounts Payable	Claywood Park PSD	\$ 34,135.95
	1999B Water Improvement loan	10040.00
	Sycamore Run/Stephens Fork R&R	1453.53
	Total Accounts Payable	\$ 45,629.48

Total -\$44,591.59

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 April 30, 2012

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, March 31, 2012 \$ 8,771.69

RECEIPTS:

Sewer Sales	\$50,563.67
Butcher Bend Lagoon Assoc	596.34
Security Deposit Refunds	1,133.77
Sewer Project reimbursement	3,570.95

Total Receipts: \$55,864.73

Total Cash Available: \$ 64,636.42

Expenditures:

Action Telecomm	\$70.00
Adt Security Services	31.02
At & T Mobility	157.04
Aulick Chemical Solutions	2,917.05
Auto Zone	21.59
BP Credit Card Company	1,274.95
Bill Bailey Insurance Agency	292.80
Butcher Bend Lagoon Assoc	665.30
CI Thornburg	2,873.60
Cardmember Services	54.00
Cintas	371.50
Citizens Security Life Ins Co	142.30
Commissioner's Salaries	375.00
Cutlip Warner Development Co	2,012.50
Discount Industrial Supply Co	287.88
Dominion Hope	40.50
Fasteners & Supply	4.00
Frontier	1,055.76
Hardman Supply Company	15.54
Lowe's	48.33
Mineral Wells PSD	2,229.65
Miss Utility of WV Inc	22.88
Mon Power	12,040.22
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	323.56
Parkersburg Office Supply	1.87
Parkersburg Sentinel Co	80.00
PEIA	2,133.08
Pifer's Service Center	4.24
Poynter's Best Products	203.16
Ron's Porta Johns Inc	250.00
Salaries	5,953.92
Taylor's Disposal Inc	23.28
Telepage	21.48
Trombold Equipment Co	751.02
US Postal Service	367.62
USA Blue Book	99.57

Water Environmental Testing	763.00
WesBanco Bank	63.60
WesBanco Bank-Parkersburg-Payroll Taxes	2,640.80
WesBanco Sewer Repair & Replacement	1,272.45
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	444.84
WV DEP	150.00
WV Public Employees Retirement System	1,872.27
WV State Tax Department	460.94
WWT Electric	1,283.70
Security Deposit Refunds	726.65

Total Expenditures: \$64,144.97

Balance in Sewer Revenue Fund Checking Account,
WesBanco Bank, April 30, 2012 \$ 491.45

Accounts Payable	WWT Electric	246.45
	Water Environmental Testing	140.00
	Auto Fleet & Industrial Supply	25.64
	Badgett Farm	800.00
	Total Accounts Payable	\$ 1,212.09

Total \$ (720.64)

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 4/20/12 - ENDING DATE: 5/17/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	4/23/12	214902	4/23/12	815.95	282	
2,101	U S POSTAL SERVICE	4/23/12	214964	4/24/12	337.83	42,844	
106	MON POWER	4/30/12	215312	4/30/12	387.85	42,845	
153	ACTION TELECOMM	4/30/12	215317	4/30/12	54.00	42,846	
224	BILL BAILEY INSURANCE AGENCY	4/30/12	215318	4/30/12	439.20	42,847	
360	CUTLIP-WARNER DEVELOPMENT CO	4/30/12	215319	4/30/12	3,392.50	42,848	
438	DOMINION HOPE	4/30/12	215322	4/30/12	60.76	42,850	
486	KRYSTOPHER NEFF	4/30/12	215325	4/30/12	17.59	42,853	
486	CHARLES & ANNABELLE STARCHER	4/30/12	215327	4/30/12	70.69	42,855	
486	NATHAN & BRANDI WILBURN	4/30/12	215329	4/30/12	70.69	42,857	
486	DRAKE STEPHENS	4/30/12	215330	4/30/12	70.68	42,858	
832	HARDMAN SUPPLY COMPANY	4/30/12	215331	4/30/12	14.48	42,859	
1,111	JACKSON NEWSPAPERS	4/30/12	215332	4/30/12	251.48	42,860	
1,204	JAMES R. LETT	4/30/12	215333	4/30/12	75.00	42,861	
1,301	MISS UTILITY OF WV INC	4/30/12	215334	4/30/12	34.32	42,862	
1,500	OHIO VALLEY MUFFLER & BRAKE	4/30/12	215337	4/30/12	19.77	42,865	
1,604	PARKERSBURG OFFICE SUPPLY	4/30/12	215338	4/30/12	2.80	42,866	
1,623	PIFER'S SERVICE CENTER	4/30/12	215339	4/30/12	6.36	42,867	
1,805	USDA RURAL DEVELOPMENT	4/30/12	215340	4/30/12	5,252.00	42,868	
1,806	ROY L RADABAUGH	4/30/12	215341	4/30/12	75.00	42,869	
1,843	CINTAS CORPORATION J67	4/30/12	215342	4/30/12	557.30	42,870	
2,001	TEGA COMPANY INC	4/30/12	215347	4/30/12	140.25	42,871	
2,002	TAYLOR'S DISPOSAL INC	4/30/12	215348	4/30/12	34.92	42,872	
2,039	TELEPAGE	4/30/12	215349	4/30/12	32.22	42,873	
2,106	USDA RURAL DEVELOPMENT	4/30/12	215351	4/30/12	9,767.00	42,874	
2,109	USA BLUE BOOK	4/30/12	215355	4/30/12	544.04	42,875	
2,314	WV DEPT OF TAX & REVENUE	4/30/12	215360	4/30/12	577.06	42,878	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	4/30/12	215361	4/30/12	2,406.76	42,879	
2,373	WESBANCO BANK-PARKERSBURG	4/30/12	215362	4/30/12	1,828.00	42,880	
23,067	MELANIE L WINE	4/30/12	215370	4/30/12	172.80	42,882	
23,079	MARK STEWART	4/30/12	215372	4/30/12	75.00	42,883	
2,313	WESBANCO BANK-PARKERSBURG	5/01/12	215598	5/01/12	798.76	283	
1,302	MINERAL WELLS PSD	5/03/12	215667	5/03/12	44.79	42,885	
2,313	WESBANCO BANK-PARKERSBURG	5/07/12	215953	5/07/12	783.45	284	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 4/20/12 - ENDING DATE: 5/17/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
309	CLAYWOOD PARK PSD	5/11/12	216108	5/11/12	34,135.95	42,886	
2,313	WESBANCO BANK-PARKERSBURG	5/14/12	216393	5/14/12	716.71	287	
1,307	MUNICIPAL BCND COMMISSION	5/15/12	216536	5/15/12	9,396.87	288	
124	AT&T - STATE CALLING SERVICE	5/15/12	216526	5/15/12	2.86	42,889	
224	BILL BAILEY INSURANCE AGENCY	5/15/12	216527	5/15/12	75.00	42,890	
275	BP	5/15/12	216528	5/15/12	1,014.22	42,891	
486	CHRISTINA GCFORTH	5/15/12	216532	5/15/12	39.90	42,895	
1,111	JACKSON NEWSPAPERS	5/15/12	216533	5/15/12	72.00	42,896	
1,301	MISS UTILITY OF WV INC	5/15/12	216535	5/15/12	40.56	42,898	
1,866	REI CONSULTANTS	5/15/12	216545	5/15/12	178.50	42,899	
2,002	TAYLOR'S DISPOSAL INC	5/15/12	216546	5/15/12	38.16	42,900	
2,005	C I THORNBURG	5/15/12	216547	5/15/12	383.32	42,901	
2,106	USDA RURAL DEVELOPMENT	5/15/12	216549	5/15/12	10,040.00	42,902	
2,200	CARDMEMBER SERVICES	5/15/12	216554	5/15/12	300.00	42,903	
2,205	FRONTIER	5/15/12	216555	5/15/12	136.93	42,904	
2,306	WATER ENVIRONMENTAL TESTING	5/15/12	216558	5/15/12	96.00	42,906	
2,308	PEIA	5/15/12	216561	5/15/12	2,604.97	42,907	
23,047	RETIREE HEALTH BNFT TRST FUND	5/15/12	216573	5/15/12	544.12	42,910	
23,101	CITIZENS SECURITY LIFE INS CO	5/15/12	216575	5/15/12	193.44	42,912	
	CONSOLIDATED BANK ACCOUNT				89,220.81	53 *	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 4/20/12 - ENDING DATE: 5/17/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	4/23/12	214902	4/23/12	687.22	282
2,101	U S POSTAL SERVICE	4/23/12	214964	4/24/12	225.22	42,844
106	MON POWER	4/30/12	215312	4/30/12	6,251.42	42,845
153	ACTION TELECOMM	4/30/12	215317	4/30/12	36.00	42,846
224	BILL BAILEY INSURANCE AGENCY	4/30/12	215318	4/30/12	292.80	42,847
360	CUTLIP-WARNER DEVELOPMENT CO	4/30/12	215319	4/30/12	402.50	42,848
401	DISCOUNT INDUSTRIAL SUPPLY COR	4/30/12	215321	4/30/12	287.88	42,849
438	DOMINION HOPE	4/30/12	215322	4/30/12	40.50	42,850
486	TYLER AUSTIN OR	4/30/12	215323	4/30/12	80.58	42,851
486	CATHY L TEEHAN	4/30/12	215324	4/30/12	47.46	42,852
486	DIANNA SHAFFER	4/30/12	215326	4/30/12	27.79	42,854
486	CHARLES & ANNABELLE STARCHER	4/30/12	215328	4/30/12	54.53	42,856
832	HARDMAN SUPPLY COMPANY	4/30/12	215331	4/30/12	15.54	42,859
1,204	JAMES R. LETT	4/30/12	215333	4/30/12	125.00	42,861
1,301	MISS UTILITY OF WV INC	4/30/12	215334	4/30/12	22.88	42,862
1,302	MINERAL WELLS PSD	4/30/12	215335	4/30/12	416.67	42,863
1,302	MINERAL WELLS PSD	4/30/12	215336	4/30/12	494.49	42,864
1,500	OHIO VALLEY MUFFLER & BRAKE	4/30/12	215337	4/30/12	13.18	42,865
1,604	PARKERSBURG OFFICE SUPPLY	4/30/12	215338	4/30/12	1.87	42,866
1,623	PIFER'S SERVICE CENTER	4/30/12	215339	4/30/12	4.24	42,867
1,806	ROY L RADABAUGH	4/30/12	215341	4/30/12	125.00	42,869
1,843	CINTAS CORPORATION J67	4/30/12	215342	4/30/12	371.50	42,870
2,002	TAYLOR'S DISPOSAL INC	4/30/12	215348	4/30/12	23.28	42,872
2,039	TELEPAGE	4/30/12	215349	4/30/12	21.48	42,873
2,300	WWT ELECTRIC	4/30/12	215357	4/30/12	1,283.70	42,876
2,306	WATER ENVIRONMENTAL TESTING	4/30/12	215359	4/30/12	375.00	42,877
2,314	WV DEPT OF TAX & REVENUE	4/30/12	215360	4/30/12	460.94	42,878
2,315	PUBLIC EMPLOYEES RETIREMENT SY	4/30/12	215361	4/30/12	1,872.27	42,879
23,046	BUTCHER BEND LAGOON ASSOC	4/30/12	215369	4/30/12	665.30	42,881
23,067	MELANIE L WINE	4/30/12	215370	4/30/12	115.20	42,882
23,079	MARK STEWART	4/30/12	215372	4/30/12	125.00	42,883
23,085	AULICK CHEMICAL SOLUTIONS, INC	4/30/12	215373	4/30/12	2,917.05	42,884
2,313	WESBANCO BANK-PARKERSBURG	5/01/12	215598	5/01/12	746.02	283
1,302	MINERAL WELLS PSD	5/03/12	215667	5/03/12	35.51	42,885

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 4/20/12 - ENDING DATE: 5/17/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	5/07/12	215953	5/07/12	752.62	284	
2,313	WESBANCO BANK-PARKERSBURG	5/14/12	216393	5/14/12	798.12	287	
2,101	U S POSTAL SERVICE	5/11/12	216149	5/14/12	142.08	42,887	
1,307	MUNICIPAL BOND COMMISSION	5/15/12	216536	5/15/12	17,135.31	288	
106	MON POWER	5/15/12	216525	5/15/12	12.77	42,888	
124	AT&T - STATE CALLING SERVICE	5/15/12	216526	5/15/12	1.90	42,889	
224	BILL BAILEY INSURANCE AGENCY	5/15/12	216527	5/15/12	50.00	42,890	
275	BP	5/15/12	216528	5/15/12	676.14	42,891	
302	CUMMINS CROSSPOINT	5/15/12	216529	5/15/12	1,127.75	42,892	
486	MASTEC	5/15/12	216530	5/15/12	87.44	42,893	
486	STACEY MEANS	5/15/12	216531	5/15/12	46.88	42,894	
1,200	LOWE'S	5/15/12	216534	5/15/12	158.02	42,897	
1,301	MISS UTILITY OF WV INC	5/15/12	216535	5/15/12	27.04	42,898	
2,002	TAYLOR'S DISPOSAL INC	5/15/12	216546	5/15/12	25.44	42,900	
2,005	C I THORNBURG	5/15/12	216547	5/15/12	1,997.00	42,901	
2,200	CARDMEMBER SERVICES	5/15/12	216554	5/15/12	200.00	42,903	
2,205	FRONTIER	5/15/12	216555	5/15/12	767.66	42,904	
2,300	WWT ELECTRIC	5/15/12	216557	5/15/12	246.45	42,905	
2,306	WATER ENVIRONMENTAL TESTING	5/15/12	216558	5/15/12	502.00	42,906	
2,308	PEIA	5/15/12	216561	5/15/12	2,197.09	42,907	
23,027	NORTHROP GRUMMAN SYSTEMS CORP	5/15/12	216571	5/15/12	280.00	42,908	
23,043	AUTO FLEET & INDUSTRIAL SUPPLY	5/15/12	216572	5/15/12	25.64	42,909	
23,047	RETIREE HEALTH BNFT TRST FUND	5/15/12	216573	5/15/12	457.88	42,910	
23,070	BADGETT FARM	5/15/12	216574	5/15/12	800.00	42,911	
23,101	CITIZENS SECURITY LIFE INS CO	5/15/12	216575	5/15/12	128.96	42,912	
	CONSOLIDATED BANK ACCOUNT				47,309.21	59 *	

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3626	Todd R. Anderson	\$643.64	4/26/2012
3627	Dennis R. Brown	\$376.35	4/26/2012
3628	William H. Byers, Jr.	\$489.79	4/26/2012
3629	Cathy J. Dyer	\$481.69	4/26/2012
3630	Linda K. Watson	\$401.17	4/26/2012
3631	Darin L. Crites	\$315.06	4/26/2012
3632	Nellie B. Radcliff	\$361.11	4/26/2012
3633	Mark A. Dennis	\$374.16	4/26/2012
3634	Todd R. Anderson	\$643.64	5/3/2012
3635	Dennis R. Brown	\$376.33	5/3/2012
3636	William H. Byers, Jr.	\$560.64	5/3/2012
3637	Cathy J. Dyer	\$481.70	5/3/2012
3638	Linda K. Watson	\$401.16	5/3/2012
3639	Darin L. Crites	\$329.20	5/3/2012
3640	Nellie B. Radcliff	\$340.85	5/3/2012
3641	Mark A. Dennis	\$374.17	5/3/2012
3642	Todd R. Anderson	\$707.13	5/10/2012
3643	Dennis R. Brown	\$376.36	5/10/2012
3644	William H. Byers, Jr.	\$528.26	5/10/2012
3645	Cathy J. Dyer	\$481.70	5/10/2012
3646	Linda K. Watson	\$401.16	5/10/2012
3647	Darin L. Crites	\$293.90	5/10/2012
3648	Nellie B. Radcliff	\$340.86	5/10/2012
3649	Mark A. Dennis	\$374.16	5/10/2012
3650	Todd R. Anderson	\$643.64	5/17/2012
3651	Dennis R. Brown	\$376.35	5/17/2012
3652	William H. Byers, Jr.	\$538.35	5/17/2012
3653	Cathy J. Dyer	\$481.70	5/17/2012
3654	Linda K. Watson	\$401.17	5/17/2012
3655	Darin L. Crites	\$293.87	5/17/2012
3656	Nellie B. Radcliff	\$340.85	5/17/2012
3657	Mark A. Dennis	\$374.17	5/17/2012

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
APRIL 20, 2012 – MAY 17, 2012**

1. E-mail dated April 19, 2012, to Mineral Wells PSD, from WV Public Service District, regarding Affidavit of publication-Parkersburg News & Sentinel, Wirt County Journal and Jackson Herald Newspaper for PSC Case 11-1708-PWD-30B.
2. E-mail dated April 19, 2012, to DEP, from Linda Watson, regarding the Discharge Monitoring Report for March 2012.
3. E-mail dated April 19, 2012, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the Discharge Monitoring Report for March 2012.
4. Certificate of Insurance from Erie Insurance insuring Cutlip-Warner Development.
5. ******State of West Virginia Department of Environmental Protection
Environmental Enforcement, Facility Inspection Report on Mineral Wells PSD
ponds.**
6. 2011 Annual Report Brickstreet Insurance.
7. Copy of letter dated April 20, 2012, to Amber M. Cross, Public Service Commission, from Cathy Dyer, enclosing six copies of water tariff PSC WV No. 13 reflecting rates to become effective with the substantially complete project of Claywood Park PSD.
8. Copy of letter dated April 20, 2012, to Cathy Jenkins, West Virginia Dept. of Transportation Division of Highways, enclosing a signed and sealed WV DOH Permit Bond Rider.
9. Copy of letter dated April 20, 2012, to Virginia McDonald, RUS, from Cathy Dyer, enclosing RUS Bulletin, Affidavit of Public Notice and Copy of Minutes of the Regular Board Meeting, all in regards to the Sewer System Improvement Project-Phase II.
10. Copy of letter dated April 23, 2012, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held March 15, 2012 and the Minutes of the Special Board Meeting held April 11, 2012.
11. Copy of letter dated April 23, 2012, to Renee Shotwell, Bill Bailey Insurance Agency, from Cathy Dyer, enclosing the 2013 Water and Sewer Budgets for the Mineral Wells PSD.
12. Copy of letter dated April 23, 2012, to Carrie L. Grimm, WV DEP, enclosing approved copies of the Mineral Wells PSD 2013 Budgets for both Water and Sewer.
13. E-mail dated April 23, 2012, to Beth Bumgarner, Suttle and Stalnaker, from Cathy Dyer, attaching a copy of Annual Reporting Requirements of USDA Rural Development.

**Mineral Wells PSD
List of Correspondence
May 17, 2012
Page 2**

14. Fax dated April 24, 2012, to Kim, Northern Jackson PSD, from Cathy Dyer, attaching a letter regarding transfer of waterline.
15. E-mail dated April 24, 2012, to Mineral Wells PSD, from PEIA, regarding Notice Regarding Open Enrollment.
16. E-mail dated April 24, 2012, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, attaching monthly bond payment reminder.
17. E-mail dated April 24, 2012, to Mineral Wells PSD, from WV PSC, attaching Commission Final Order approving, as final rates for 11-1708-PWD-30B.
18. Copy of letter dated April 24, 2012, to Jenney Haliburton, from Linda Watson, regarding a delinquent account in the amount of \$66.47 at 105 Mineral Park Lane.
19. Copy of letter dated April 24, 2012, to Susan Heckert, from Linda Watson, regarding a delinquent account in the amount of \$95.66 at #23 Skyview Acres.
20. Copy of letter dated April 24, 2012, to Natasha Kelsey, from Linda Watson, regarding a delinquent account in the amount of \$24.96 at 66 Bargeloh Ave. Lot 21.
21. Copy of letter dated April 24, 2012, to Brian Metz, from Linda Watson, regarding a delinquent account in the amount of \$92.99 at 1138 Limestone Hill Rd.
22. Copy of letter dated April 24, 2012, to Gina Pointer, from Linda Watson, regarding a delinquent account in the amount of \$100.09 at #7 Fox Run Dr.
23. Copy of letter dated April 24, 2012, to Wood County Magistrate Court, from Linda Watson, enclosing a completed civil complaint form for request of payment on delinquent account for Calvin & Kayla Carpenter in the amount of \$619.92.
24. Certificate of Insurance from Erie Insurance on Larry's Trenching Service.
25. CB Disk-Fed Biz Opps Authorization Form, for CCR Registered Companies.
26. Letter dated April 19, 2012, to Mineral Wells PSD, from BP, enclosing a copy of the new Terms and Conditions.
27. WesBanco, Your Money Matter\$, April 2012.
28. E-mail dated April 25, 2012, to Mineral Wells PSD, from PEIA, regarding Open Enrollment Notice.
29. Statement of Compliance dated April 25, 2012, from the US Department of Labor attaching payroll records for Orders Construction.
30. West Virginia Rural Water Association is Celebrating 27 Years of Excellence with the 2012 Annual Technical Conference to be held August 11-15, 2012 at Snowshoe Mountain Resort.

**Mineral Wells PSD
List of Correspondence
May 17, 2012
Page 3**

31. E-mail dated April 26, 2012, to Linda Watson, from Rod Lowe, Bassett & Lowe, attaching a draft of the Rule 42 for the SCADA System Improvements Project.
32. Letter dated April 27, 2012, to Mineral Wells PSD, from Alan Harris, Rural Development, requiring to periodically conduct Civil Rights compliance reviews and an operations and maintenance review of the District's water system.
33. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching shop drawings to provide unlined DIP for air piping.
34. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching shop drawings to provide post type yard hydrant and provide rack and pinion style operator.
35. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching shop drawings for concrete reinforcement and concrete mix design.
36. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching shop drawings for air conditioning units and unit heaters.
37. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching shop drawings for paint and coating systems.
38. Analytical Results dated April 24, 2012, to REI Consultants attaching sludge sample results.
39. Carbon copy of E-mail dated April 30, 2012, from Jim Mayles, Cerrone Associates, regarding the Construction Progress Meeting to be held on May 9, 2012 for the Sewer System Improvements Project.
40. Letter dated April 30, 2012, to Cathy Dyer, from Katie Webb, Municipal Bond Commission, regarding the Mineral Wells PSD 12-A Sewer Revenue Bond.
41. The Business Edition Visa Card application.
42. Fax dated May 1, 2012, to Action Answering Service, from Mineral Wells PSD, attaching the list of customers turned off for Non-payment.
43. CB Disk-Fed Biz Opps Authorization Form, for CCR Registered Companies.
44. ******Copy of certified letter dated May 2, 2012, to Glenna M. Parsons, Environmental Inspector Supervisor, from Todd Anderson, Operations Manager, responding to the Facility Inspection held on March 21, 2012 Notice of Violation.**
45. Copy of Civil Complaint from the Magistrate Court of papers that were served to Calvin & Kayla Carpenter.

**Mineral Wells PSD
List of Correspondence
May 17, 2012
Page 4**

46. Letter dated April 26, 2012, to Roy Radabaugh, from Amber M. Cross, Tariff Section, Public Service Commission, enclosing six copies of water tariff PSC WV No. 13 reflecting the current rates approved by Commission Order final September 5, 2011.
47. E-mail dated May 8, 2012, to Todd Anderson, Operations Manager and Cathy Dyer, from Chad Miller, Cerrone Associates, regarding Pro Contracting – Contract 3.
48. National Pollutant Discharge Elimination System Discharge Monitoring Report for April 2012.
49. Letter dated May 7, 2012, to Mineral Wells PSD, from Shuman, McCuskey & Slicer, stating her experience in law and has returned to West Virginia McDonald, RUS.
50. Copy of letter dated May 9, 2012, to Mariha Berry, from Cathy Dyer, regarding a check the District received back in the amount of \$28.49 marked NSF.
51. Letter dated May 7, 2012, to Roy Radabaugh, from Virginia McDonald, RUS, regarding the District's complete application for financial assistance from Rural Development for the proposed Sewer System Improvements Project – Phase 2.
52. Bankruptcy Court regarding Buffets Restaurants Holdings.
53. Bankruptcy Court regarding Buffets Restaurants Holdings.
54. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching shop drawings for Aeration system, Floating Partition, Algae Reducing Lagoon Cover, Bioaugmentation system, Positive Displacement Blowers and Modular Insulated Pond Cover.
55. Statement of compliance dated May 8, 2012 from US Department of Labor Wage and hour and public Contracts Division, attaching Orders Construction payroll.
56. Memo to Recipients of Rural Development Funding, regarding U.S. Department of Agriculture Nondiscrimination Statement.
57. West Virginia Commission for the Deaf and Hard, West Virginia Relay Service.
58. Copy of letter dated May 9, 2012, to Virginia McDonald, RUS, from Cathy Dyer, enclosing two (2) copies of Form RD442-2, Statement of Budget, Income and Equity for the fiscal year beginning July 1, 2012.
59. Refund Check in the amount of \$347.91 from Bill Bailey Insurance Agency, Inc. for overpayment.
60. Common Policy Change Endorsement on Mineral Wells Public Service, deleted the 1998 Dodge.
61. United States Bankruptcy Court, Southern District of West Virginia, on David Paul Halfhill.

**Mineral Wells PSD
List of Correspondence
May 17, 2012
Page 5**

62. Letter dated May 9, 2012, to The Commissioners, from Suttle & Stalnaker, confirming the understanding of the nature and limitations of the services to be provided to the Mineral Wells Public Service District, for Sewer System Improvement Project Phase II.
63. E-mail dated May 11, 2012, to Wirt County Journal, from Cathy Dyer, requesting the notice of the Regular Board Meeting to be inserted in the Journal.
64. Fax dated May 11, 2012, to Parkersburg News & Sentinel, from Cathy Dyer, requesting the notice of the Regular Board Meeting to be inserted in the newspaper.
65. Fax dated May 11, 2012, to Jackson Herald Newspaper, from Cathy Dyer, requesting the notice of the Regular Board Meeting to be inserted in the newspaper.
66. E-mail dated May 11, 2012, to Andrea Westhoff, from Cathy Dyer, attaching invoices from the Sewer System Improvement Project to be paid.
67. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching package Engine Generator and Portable Packaged Engine Generator Set.
68. Letter of Transmittal to Orders Construction, from Cerrone Associates, attaching trolleys and hand chain hoists.
69. Letter dated May 4, 2012, to Roy Radabaugh, from Andrea Westhoff, Project Administrator, Cerrone Associates, enclosing four (4) copies of proposed Addendum 3 to the Agreement for Engineering Services for the Board's review and consideration.
70. Bacteriological Examination of Water from Public Water Distribution system dated April 2012.
71. Statement of Compliance dated May 1, 2012, from US Department of Labor Wage and Hour and public Contracts Division, attaching Orders Construction payroll records.
72. Information from Mineral Wells VFD, regarding how much water was used for fire fighting and training purposes.
73. Fax dated May 3, 2012, to Kathy Lough, from Todd Anderson, Operations Manager, attaching dates and times for set of samples for Saulsbury booster.
74. Client bulletin from Suttle & Stalnaker, May 2012.
75. WVRWA Mobile Water Treatment Plant Training "Hands-On" Emergency Response Workshops for 2012.
76. Fax dated May 3, 2012, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of April 2012.

**Mineral Wells PSD
List of Correspondence
May 17, 2012
Page 6**

77. Copy of letter dated May 3, 2012, to Brian Bennett, from Cathy Dyer, regarding a check in the amount of \$45.06 the District received back mark NSF.
78. E-mail dated May 2, 2012, to Mineral Wells PSD, from PEIA, stating the May 2012 PEIA billing has posted to the Web Contributions System.
79. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop, April 2012.
80. Fax dated May 2, 2012, to Virginia McDonald, RUS, from Cathy Dyer, attaching the Sewer Project Bank Statements.
81. Answer Papers from the Magistrate Court regarding Calvin & Kayla Carpenter.
82. E-mail dated May 15, 2012, to DEP, from Linda Watson, attaching the National Pollutant Discharge Monitoring Report for April 2012.
83. E-mail dated May 15, 2012, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the DMR for April 2012.
84. West Virginia Rural Water Association, Training Opportunities for June 2012.
85. Letter of Transmittal to Pro Contracting, Inc., from Cerrone Associates, attaching shop drawings for sanitary manholes and cleanouts.
86. Letter dated May 14, 2012, to Roy Radabaugh, from Andrea L. Westhoff, Project Administrator, Cerrone Associates, attached for review and approval are (5) copies each of Change Order No. 2 and Change Order No. 3 to Contract 1 of the Wastewater System Improvements Project.
87. Letter dated May 14, 2012, to Roy Radabaugh, from Andrea L. Westhoff, Project Administrator, Cerrone Associates, enclosing five (5) copies of Requisition No. 2 for review and signature.
88. ******Letter dated May 15, 2012, to Roy Radabaugh, from Virginia McDonald, RUS, to follow-up from the May 10, 2012 visit by Jennifer Wilson.**

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(859,166.60)	(85,431.95)	99.43	(830,683.33)	80.57	200,316.67
METERED SALES-COMMERCIAL	1 461 200 00	(177,000.00)	(147,500.00)	(15,419.69)	104.54	(149,570.44)	84.50	27,429.56
METERED SALES-INDUSTRIAL	1 461 300 00	(5,000.00)	(4,166.60)	(230.34)	55.28	(3,255.04)	65.10	1,744.96
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(900.00)	(750.00)	(54.24)	72.32	(484.22)	53.80	415.78
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1213,900.00)	(1011,583.20)	(101,136.22)	99.97	(983,993.03)	81.06	229,906.97
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(21,000.00)	(17,500.00)	(1,651.18)	94.35	(19,283.73)	91.82	1,716.27
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(2,500.00)	(185.00)	74.00	(4,526.32)	150.87	(1,526.32)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(1,115.00)	(929.10)	(446.00)	480.03	(1,784.00)	160.00	(669.00)
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,166.60)	.00		(3,750.03)	75.00	1,249.97
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(7,500.00)	(381.50)	50.86	(4,854.60)	53.94	4,145.40
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(39,115.00)	(32,595.70)	(2,663.68)	81.71	(34,198.68)	87.43	4,916.32
TOTAL REVENUES		(1253,015.00)	(1044,178.90)	(103,799.90)	99.40	(1018,191.71)	81.25	234,823.29

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	425,000.00	354,166.60	34,135.95	96.38	333,256.05	78.41	(91,743.95)
PURCHASED WATER PARKERBURG	1 602 100 00	2,000.00	1,666.60	.00		3,943.60	197.18	1,943.60
TOTAL SOURCE OF SUPPLY		427,000.00	355,833.20	34,135.95	95.93	337,199.65	78.96	(89,800.35)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00		.00		.00
POWER PURCHASED PUMPING	1 623 000 00	7,000.00	5,833.30	591.43	101.38	5,746.33	82.09	(1,253.67)
PUMPING LABOR	1 624 000 00	5,000.00	4,166.60	188.16	45.15	5,128.17	102.56	128.17
PUMPING EXPENSES	1 624 001 00	4,000.00	3,333.30	544.04	163.21	5,473.28	136.83	1,473.28
MISCELLANEOUS EXPENSE	1 626 000 00	.00	.00	.00		.00		.00
TOTAL OPERATION		16,000.00	13,333.20	1,323.63	99.27	16,347.78	102.17	347.78
MAINTENANCE								
SUPERVISION TRANS & DIST	1 630 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	500.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	3,166.60	40.35	12.74	2,529.80	66.57	(1,270.20)
TOTAL MAINTENANCE		4,400.00	3,666.60	40.35	11.00	2,529.80	57.49	(1,870.20)
TOTAL PUMPING		20,400.00	16,999.80	1,363.98	80.23	18,877.58	92.53	(1,522.42)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	.00		.00		.00
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	16,666.60	541.94	32.51	14,215.34	71.07	(5,784.66)
METER EXPENSE	1 663 000 00	10,000.00	8,333.30	780.00	93.60	8,945.42	89.45	(1,054.58)
MISCELLANEOUS EXPENSES	1 665 000 00	.00	.00	.00		.00		.00
TOTAL OPERATION		30,000.00	24,999.90	1,321.94	52.87	23,160.76	77.20	(6,839.24)
MAINTENANCE								
MAINT SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	2,916.60	178.22	61.10	1,419.11	40.54	(2,080.89)
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		1,200.00		1,200.00
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	20,833.30	4,395.28	210.97	28,066.69	112.26	3,066.69
MAINTENANCE OF SERVICES T & D	1 675 000 00	25,000.00	20,833.30	2,234.55	107.25	17,498.22	69.99	(7,501.78)
MAINTENANCE OF METERS T & D	1 676 000 00	1,500.00	1,250.00	140.21	112.16	1,473.15	98.21	(26.85)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	1,666.60	.00		165.17	8.25	(1,834.83)
TOTAL MAINTENANCE		57,000.00	47,499.80	6,948.26	146.27	49,822.34	87.40	(7,177.66)
TOTAL TRANS. & DISTRIBUTION		87,000.00	72,499.70	8,270.20	114.07	72,983.10	83.88	(14,016.90)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	6,100.00	5,083.30	543.36	106.89	5,776.79	94.70	(323.21)
BILLING & COLLECTING - LABOR	1 903 100 00	31,000.00	25,833.30	2,236.68	86.58	24,172.83	77.97	(6,827.17)
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	4,166.60	783.30	187.99	6,158.41	123.16	1,158.41
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	2,500.00	.00		(481.15)	16.03	(3,481.15)
TOTAL CUSTOMER SERVICE EXPENS		45,100.00	37,583.20	3,563.34	94.81	35,626.88	78.99	(9,473.12)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	53,000.00	44,166.60	4,771.80	108.04	47,966.14	90.50	(5,033.86)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	25,000.00	20,833.30	.00		1,081.86	4.32	(23,918.14)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	8,000.00	6,666.60	855.77	128.36	17,071.89	213.39	9,071.89
OUTSIDE SERVICES EMPLOYED	1 923 000 00	8,000.00	6,666.60	.00		7,065.00	88.31	(935.00)
ATTORNEY	1 923 001 00	600.00	500.00	.00		9,996.52	999.99	9,396.52
AUDITOR	1 923 002 00	.00	.00	.00		.00		.00
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	.00		(21,504.54)		(21,504.54)
PROPERTY INSURANCE	1 924 000 00	16,200.00	13,500.00	439.20	32.53	18,263.24	112.73	2,063.24
INJURIES & DAMAGES	1 925 000 00	.00	.00	.00		.00		.00
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	.00		460.00		460.00
EMPLOYEES PENSIONS/BENFITS	1 926 200 00	50,000.00	41,666.60	3,594.82	86.27	39,058.40	78.11	(10,941.60)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	4,400.00	3,666.60	483.45	131.85	4,039.70	91.81	(360.30)
EMPLOYEE VACATION PAY	1 926 300 00	10,550.00	8,791.60	1,262.04	143.55	9,094.72	86.20	(1,455.28)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,900.00	6,583.30	662.64	100.65	7,034.70	89.04	(865.30)
EMPLOYEES SICK PAY	1 926 500 00	7,900.00	6,583.30	214.57	32.59	3,242.34	41.04	(4,657.66)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	.00	.00	78.24		259.68		259.68
COMP TIME	1 926 700 00	2,200.00	1,833.30	151.12	82.43	1,790.14	81.37	(409.86)
OPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	29,166.60	2,858.40	98.00	28,584.00	81.66	(6,416.00)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,400.00	3,666.60	.00		.00		(4,400.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	6,000.00	5,000.00	394.86	78.97	5,399.85	89.99	(600.15)
TOTAL OPERATION		239,150.00	199,291.00	15,766.91	79.11	178,903.64	74.80	(60,246.36)
ADMINISTRATIVE & GENERAL								
OPERATION								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	2,000.00	1,666.60	667.91	400.76	1,412.00	70.60	(588.00)
TRANSPORTATION EXPENSES	1 933 000 00	16,000.00	13,333.30	2,288.53	171.64	15,555.10	97.21	(444.90)
TOTAL OPERATION & MAINTENANCE		836,650.00	697,206.80	66,056.82	94.74	660,557.95	78.95	(176,092.05)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	309,600.00	258,000.00	.00		224,837.00	72.62	(84,763.00)
FICA EXPENSE	1 408 100 00	13,500.00	11,250.00	969.14	86.14	10,686.23	79.15	(2,813.77)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
TOTAL OPERATING EXPENSES		1159,750.00	966,456.80	67,025.96	69.35	896,081.18	77.26	(263,668.82)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,200.00)	(1,000.00)	(56.17)	56.17	(434.81)	36.23	765.19
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 000 00	197,500.00	164,583.30	17,122.81	104.03	183,942.69	93.13	(13,557.31)
OTHER INTEREST EXPENSE	1 431 000 00	150.00	125.00	11.18	89.44	155.10	103.40	5.10
AMORT OF DEBT DISCOUNT (BONDS)	1 440 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 442 000 00	.00	.00	.00		.00		.00
GRANT REVENUE-SERIES 2004A	1 450 000 00	.00	.00	.00		.00		.00
WV INFRASTRUCTURE & JOB DEV								
GRANT REVENUE-SERIES 2004B	1 451 000 00	.00	.00	.00		.00		.00
RURAL DEVELOPMENT SERVICE								

TOTAL OTHER INCOME & DEDUCTIO		196,450.00	163,708.30	17,077.82	104.31	183,662.98	93.49	(12,787.02)
=====								
NET INCOME		103,185.00	85,986.20	(19,696.12)	229.05-	61,552.45	59.65	(41,632.55)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(508,000.00)	(423,333.30)	(41,243.83)	97.42	(405,263.62)	79.77	102,736.38
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(178,950.00)	(149,125.00)	(15,027.81)	100.77	(141,294.04)	78.95	37,655.96
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(1,050.00)	(875.00)	(63.30)	72.34	(611.83)	58.26	438.17
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(4,000.00)	(3,333.30)	(170.04)	51.01	(2,515.79)	62.89	1,484.21
BUTCHER BEND SEWER	2 605 000 00	(250.00)	(208.30)	(63.10)	302.92	(186.68)	74.67	63.32
TOTAL SALES OF SEWER SERVICE		(692,250.00)	(576,874.90)	(56,568.08)	98.05	(549,871.96)	79.43	142,378.04
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,500.00)	(11,250.00)	(971.29)	86.33	(10,766.71)	79.75	2,733.29
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(500.00)	.00		(600.00)	100.00	.00
MISCELLANEOUS REVENUE-DECHLOR- INATION PROJECT	2 615 100 00	.00	.00	.00		.00		.00
GAIN ON SALE	2 620 000 00	.00	.00	.00		.00		.00
TOTAL OTHER SEWER REVENUES		(14,100.00)	(11,750.00)	(971.29)	82.66	(11,366.71)	80.61	2,733.29
TOTAL REVENUES		(706,350.00)	(588,624.90)	(57,539.37)	97.75	(561,238.67)	79.45	145,111.33
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
OPERATION LABOR GENERAL SEWER	2 700 000 00	.00	.00	.00		.00		.00
OPER SUPERVISION/ENGINEERING	2 701 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-COLLECTING	2 702 000 00	.00	.00	.00		.00		.00
SUPPLIES AND EXPENSES	2 703 000 00	.00	.00	.00		.00		.00
MAINT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	.00		.00		.00
MAINT SERVICE CONN & TRAP	2 705 100 00	2,500.00	2,083.30	139.01	66.72	2,376.75	95.07	(123.25)
MAINT COLLECT & TRANS MAINS	2 705 200 00	13,000.00	10,833.30	882.26	81.43	12,883.00	99.10	(117.00)
TOTAL COLLECTING EXPENSES		15,500.00	12,916.60	1,021.27	79.06	15,259.75	98.45	(240.25)
PUMPING EXPENSES								
OPER SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-PUMPING	2 722 000 00	7,000.00	5,833.30	399.29	68.45	7,579.40	108.27	579.40
POWER LIFT STATIONS	2 723 100 00	18,000.00	15,000.00	1,139.25	75.95	15,404.78	85.58	(2,595.22)
POWER GRINDER PUMPS	2 723 200 00	6,600.00	5,500.00	611.42	111.16	5,740.92	86.98	(859.08)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	13,000.00	10,833.30	1,067.46	98.53	11,763.23	90.48	(1,236.77)
MAINT SUPERVISION & ENGIN	2 725 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROV	2 726 000 00	.00	.00	.00		.00		.00
MNT PUMPING-LIFT STATIONS	2 727 100 00	32,000.00	26,666.60	1,589.00	59.58	20,084.68	62.76	(11,915.32)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	35,000.00	2,782.37	79.49	28,581.57	68.05	(13,418.43)
TOTAL PUMPING EXPENSES		118,600.00	98,833.20	7,588.79	76.78	89,154.58	75.17	(29,445.42)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	14,166.60	1,481.34	104.56	10,208.51	60.05	(6,791.49)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	31,000.00	25,833.30	2,820.55	109.18	27,621.04	89.10	(3,378.96)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	16,000.00	13,333.30	4,658.05	349.35	23,594.12	147.46	7,594.12
POWER EXPENSE-PLANT	2 743 300 00	53,000.00	44,166.60	4,907.66	111.11	46,848.44	88.39	(6,151.56)
MAINT SUPERVISION & ENG	2 744 000 00	.00	.00	.00		.00		.00
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,100.00	2,583.30	220.17	85.22	1,928.54	62.21	(1,171.46)
MAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	.00		.00		.00
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	5,500.00	4,583.30	318.63	69.51	3,777.53	68.68	(1,722.47)
TOTAL TREATMENT & DISPOSAL		125,600.00	104,666.40	14,406.40	137.64	113,978.18	90.74	(11,621.82)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	6,000.00	5,000.00	521.84	104.36	5,510.69	91.84	(489.31)
BILLING & COLLECTING LABOR	2 783 100 00	24,000.00	20,000.00	1,780.77	89.03	18,975.57	79.06	(5,024.43)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,500.00	6,250.00	472.11	75.53	5,923.72	78.98	(1,576.28)
TOTAL BILLING & COLLECTING		37,500.00	31,250.00	2,774.72	88.79	30,409.98	81.09	(7,090.02)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	33,000.00	27,500.00	3,159.90	114.90	29,069.82	88.09	(3,930.18)
GENERAL SALARIES-OPERATIONS	2 790 100 00	500.00	416.60	.00		.00		(500.00)
EXPENSES-GENERAL OFFICERS	2 792 100 00	15,000.00	12,500.00	.00		.00		(15,000.00)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	8,000.00	6,666.60	.00		345.51	4.31	(7,654.49)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	12,500.00	420.68	33.65	10,099.35	67.32	(4,900.65)
SPECIAL SERVICES	2 795 000 00	8,000.00	6,666.60	.00		5,835.00	72.93	(2,165.00)
SPECIAL SERVICE ENGINEER	2 795 100 00	.00	.00	.00		(14,336.35)		(14,336.35)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	833.30	.00		1,285.42	128.54	285.42
REGULATORY COMMISSION	2 797 000 00	2,700.00	2,250.00	.00		.00		(2,700.00)
INSURANCE	2 798 000 00	17,000.00	14,166.60	292.80	20.66	12,057.52	70.92	(4,942.48)
INJURIES/DAMAGES	2 799 000 00	1,000.00	833.30	.00		.00		(1,000.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	833.30	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	40,000.00	33,333.30	2,867.36	86.02	31,131.44	77.82	(8,868.56)
EMPLOYEE BENEFIT BRICKSTREET	2 800 210 00	3,700.00	3,083.30	322.84	104.70	2,694.23	72.81	(1,005.77)
EMPLOYEES VACATION PAY	2 800 300 00	7,000.00	5,833.30	841.36	144.23	6,106.00	87.22	(894.00)
EMPLOYEES HOLIDAY PAY	2 800 400 00	5,200.00	4,333.30	441.76	101.94	4,645.76	89.34	(554.24)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	2,500.00	153.37	61.34	2,301.16	76.70	(698.84)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	.00	.00	52.16		173.12		173.12
COMP TIME	2 800 700 00	1,500.00	1,250.00	114.51	91.60	1,223.24	81.54	(276.76)
OPEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	18,333.30	1,905.60	103.94	19,056.00	86.61	(2,944.00)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	5,000.00	4,166.60	(1,801.72)	432.41-	3,195.36	63.90	(1,804.64)
SEWER SYSTEM IMPR PROJ	2 801 100 00	.00	.00	.00		.00		.00
MAINT GENERAL PROPERTY	2 802 000 00	.00	.00	.00		.00		.00
RENTS	2 803 000 00	5,000.00	4,166.60	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	10,000.00	8,333.30	1,525.66	183.07	10,369.96	103.69	369.96
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	1,666.60	.00		(229.79)	11.48-	(2,229.79)
TOTAL ADMINISTRATIVE & GEN EX		206,600.00	172,165.90	10,296.28	59.80	130,022.75	62.93	(76,577.25)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		503,800.00	419,832.10	36,087.46	85.95	378,825.24	75.19	(124,974.76)
DEPRECIATION	2 503 000 00	302,000.00	251,666.60	.00		227,665.00	75.38	(74,335.00)
FICA EXPENSE	2 507 100 00	11,000.00	9,166.60	753.73	82.22	8,402.58	76.38	(2,597.42)
INTEREST/DIVIDEND EARNED	2 524 000 00	(600.00)	(500.00)	(13.82)	27.64	(182.43)	30.40	417.57
MISC NONOPERATING REVENUES	2 526 000 00	.00	.00	.00		.00		.00
INTEREST ON LONG TERM DEBT	2 530 000 00	70,000.00	58,333.30	4,819.22	82.61	49,733.30	71.04	(20,266.70)
AMORT OF DEBT DISC & EXP	2 531 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 535 000 00	130.00	108.30	7.83	72.29	105.74	81.33	(24.26)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		179,980.00	149,982.00	(15,884.95)	105.91-	103,310.76	57.40	(76,669.24)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		179,980.00	149,982.00	(15,884.95)	105.91-	103,310.76	57.40	(76,669.24)