

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

September 21, 2012

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held August 16, 2012; the minutes were approved at the Regular Board meeting held on Thursday, September 20, 2012.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: August 16, 2012, minutes

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, AUGUST 16, 2012, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:03 p.m. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Todd Anderson, Operations Manager, Cathy Dyer, Office Manager; Candace Merrill; Dominick Cerrone, Cerrone Associates, Inc.; Jim Mayles, Cerrone Associates, Inc.

No one from the public was present.

Mr. Stewart made a motion to approve the Minutes of the July 19, 2012, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mrs. Candace Merrill discussed with the Board about putting water service to her property located on Chesterville Road. Mrs. Merrill stated that she was going to try to get an easement from David Dunn to allow the District to place her meter on his property. Mr. Dunn wants something in writing from the District that his water pressure would not be affected; the Board was not in agreement with this request. Mrs. Merrill was also told she would need an easement to cross the Eaton property. Mrs. Merrill will also at her expense need to install a holding tank with an automatic shut off. Mrs. Merrill excused herself from the rest of meeting.

Mr. Cerrone and Mr. Mayles discussed with the Board the Sewer System Improvements Project sludge removal at the Wastewater Treatment Plant. At the time of the project scope, sludge removal was not needed and in the fall of 2011 WVDEP recommended to the District that the sludge needed to be removed. The project was redesigned to include the sludge removal of approximately 650 dry tons. In August of 2012, sludge removal started with Pond #2 when all monies allocated to the sludge removal was exhausted, because there was actually more sludge to be removed that was estimated. Mr. Cerrone recommended that the aeration equipment to be installed along with adding a Biological sludge digestion chemical. The District staff and Cerrone Associates, Inc. are to meet with the WVDEP on Tuesday, August 21, 2012.

Mr. Stewart made a motion to approval Requisition No. 5 in the amount of \$315,209.03 for the Sewer System Improvement Project. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to approve Change Order No. 6 for Contract 1 Orders Construction to release \$150,000.00 to additional sludge removal. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Change Order No. 6.

Mr. Stewart made a motion to approve to reactivate WesBanco account Water Revenue Deprecation Fund. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart and Mrs. Dyer signed the application.

Mr. Stewart made a motion to approve the Application for Certificate of Convenience and Necessity for the SCADA Upgrades Project. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Application for Certificate of Convenience and Necessity.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for July 31, 2012, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #43066 thru #43164 written on the Consolidated Water and Sewer Revenue Checking Account between July 19, 2012 and August 16, 2012 (copies attached) Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #3730 thru #33760 written on the Consolidated Payroll Account between July 19, 2012 and August 16, 2012, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #54 – Letter dated June 24, 2012, Rural Development approving Requisition No. 4, in the amount of \$300,472.68.

Item #100 – Letter dated August 13, 2012, to PSC from Steven Hardman, Bowles Rice attaching Affidavit of Notice of Filing for the Sewer system Improvement Project Phase II.

Mrs. Dyer had the following item to discuss.

The FEMA paperwork from the power outage coming along, items needed for the grinder pump replacement.

Mr. Anderson had the following to discuss.

Mr. Tim Matheny was given the easement for the sewer lines of the Sewer System Improvement Project contract 3 and is taking it to his lawyer for review.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 7:00 P.M.

CERTIFICATION

I, Mark A. Stewart, Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

Mark A. Stewart

Mark A. Stewart, Treasurer of the Public Service Board of
the Mineral Wells Public Service District, Mineral Wells,
West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 July 31, 2012**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 1,386.44
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>2,506.43</u>
Total in Checking Accounts:	\$ 3,892.87

Water Accounts

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.31	\$ 13,217.20
Series 1979 Water Reserve	
WesBanco Bank - 1125.21	26,254.48
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.22	30,543.54
Series 1999A Rockport Water Reserve Depreciation	
WesBanco Bank - 1125.32	5,223.82
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.23	8,491.76
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.24	15,183.31
Series 1999B Water Imprmt/Office Building Reserve Deprec	
WesBanco Bank - 1125.33	13,819.91
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.27	11,445.79
Water Security Deposit Account	
WesBanco Bank - 1134.0	41,273.23
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement	
WesBanco - Bank 1125.34	<u>35,574.98</u>
Total in Water Accounts:	\$ 201,028.02

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2114.2	\$ 7,072.41
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2114.1	2,797.47
Sewer Security Deposit Account	
WesBanco Bank - 2121.3	31,135.60
Sewer System Improvement Project	
WesBanco Bank - 2120.4	<u>6.67</u>
Total in Sewer Accounts:	\$ 41,005.48

Total All Finances - July 31, 2012 **\$ 245,926.37**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 July 31, 2012

WESBANCO BANK, June 30, 2012 \$3,841.71

RECEIPTS:

Water Sales	114,950.44
Water Buffalo Sales	530.5
Reconnection Fees	25.00
Security Deposit Refunds	1,622.10
Tap Fee Payment	1,050.00

Total Receipts: \$118,178.04

Total Cash Available: \$122,019.75

Expenditures:

Action Telecom	\$148.47
ADT Security Services	\$46.52
At & T Mobility	237.10
Auto Zone	4.78
BP Credit Card Company	1,601.28
Bill Bailey Insurance Agency	5,315.82
Bosley Rental & Supply Inc.	361.95
CI Thornburg	40.04
Cardmember Services	81.00
Cecil I Walker Machinery Co	1,020.00
Cintas	391.68
Citizens Security Life Inc Co	193.44
Commissioner's Salaries	225.00
Claywood Park PSD	39,008.70
Cutlip Warner Development Co	1,035.00
Dominion Hope	11.35
Fasteners & Supply	70.77
Frontier	165.05
HD Supply Waterworks	4,300.70
Hardman Supply Company	35.31
The Innovative Group	201.23
Lowe's	195.86
Miller Communications	804.28
Mineral Wells PSD	1,477.50
Miss Utility of WV Inc.	45.24
Mon Power	619.51
Municipal Bond Commission	9,688.47
Ohio Valley Muffler & Brake	67.77
Parkersburg Office Supply	230.68
PEIA	2,785.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-11	2,924.00
Salaries	9,136.05

State Electric Supply	4,966.98
Telepage	10.74
Tesa Company Inc	89.71
Taylor's Disposal Inc	79.00
US Postal Service	342.64
Water Environmental Testing	81.00
WesBanco Bank	95.40
WesBanco Bank-Parkersburg- Payroll taxes	4,311.76
WV Dept of Tax & Revenue	572.10
WV Retiree Health Benefit Trust Fund	579.36
WV Public Employees Retirement System	2,773.91
Melanie L. Wine	172.80
Wirt County Journal	1,881.64
Security Deposit Refunds	71.72

Total Expenditures: \$120,633.31

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, July 31, 2012 \$1,386.44

Accounts Payable	Claywood Park PSD	\$35,142.40
	WesBanco Reserve Accounts	1828.00
	Wesbanco Sycamore R&R	2063.37
	Total Accounts Payable	\$39,033.77

Total -\$37,647.33

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 July 31, 2012

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, June 30, 2012 \$ 2,519.14

RECEIPTS:

Sewer Sales	\$66,508.49
Butcher Bend Lagoon Assoc	817.90
Security Deposit Refunds	1,463.41

Total Receipts: \$68,789.80

Total Cash Available: \$ 71,308.94

Expenditures:

Action Telecomm	\$98.98
ADT Security Services	31.02
At & T Mobility	158.09
Auto Zone	3.18
BP Credit Card Company	1,067.51
Badgett Farm	800.00
Bill Bailey Insurance Agency	3,543.88
Butcher Bend Lagoon Assoc	795.74
Cardmember Services	554.00
Cintas	261.12
Citizens Security Life Ins Co	128.96
Commissioner's Salaries	150.00
Cummins Crosspoint	915.98
Dominion Hope	7.56
Fasteners & Supply Inc	47.18
Fed Ex	114.22
Frontier	787.68
The Innovative Group	134.16
HD Supply Waterworks, Ltd	1,073.80
Hardman Supply Company	7.80
Lowe's	130.58
Mineral Wells PSD	2,713.20
Miss Utility of WV Inc	30.16
Mon Power	7,416.18
Municipal Bond Commission	9,158.03
New Way Carpet Cleaning	661.21
Ohio Valley Muffler & Brake	45.18
Parkersburg Office Supply	153.77
Patriot Automation	300.00
PEIA	2,319.82
Pro 1 Electric LLC	42.00
Ron's Porta Johns Inc	15,968.50
Salaries	8,991.45
State Electric Supply Co Inc	358.90
Taylor's Disposal Inc	52.66
Telepage	7.16
US Postal Service	369.23
Water Environmental Testing	508.00

WesBanco Bank	63.60
WesBanco Bank-Parkersburg-Payroll Taxes	4,010.46
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	488.64
WV Public Employees Retirement System	2,666.49
WV State Tax Department	675.90
WW Grainger, Inc	88.38
Security Deposit Refunds	786.95

Total Expenditures: \$68,802.51

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, July 31, 2012 \$ 2,506.43

Accounts Payable	
Mon Power	3314.08
Municipal Bond Commission	7977.28
Trombold Equipment	23457.88
WesBanco Sewer R&R	1573.31

Total Accounts Payable \$36,322.55

Total -\$33,816.12

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 7/20/12 - ENDING DATE: 8/16/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	7/23/12	222307	7/23/12	1,053.09	318
1,302	MINERAL WELLS PSD	7/24/12	222468	7/24/12	56.76	43,066
1,307	MUNICIPAL BOND COMMISSION	7/31/12	223294	7/31/12	9,397.47	329
106	MON POWER	7/31/12	223255	7/31/12	619.51	43,067
124	AT&T - STATE CALLING SERVICE	7/31/12	223261	7/31/12	5.76	43,068
133	AUTO ZONE	7/31/12	223262	7/31/12	4.78	43,069
145	ADT SECURITY SERVICES	7/31/12	223263	7/31/12	46.52	43,070
224	BILL BAILEY INSURANCE AGENCY	7/31/12	223264	7/31/12	5,315.82	43,071
314	AT&T MOBILITY	7/31/12	223266	7/31/12	231.34	43,073
438	DOMINION HOPE	7/31/12	223267	7/31/12	11.35	43,074
486	STEVE WHITE	7/31/12	223277	7/31/12	71.72	43,084
832	HARDMAN SUPPLY COMPANY	7/31/12	223287	7/31/12	35.31	43,094
904	THE INNOVATIVE GROUP	7/31/12	223288	7/31/12	201.23	43,095
1,204	JAMES R. LETT	7/31/12	223289	7/31/12	75.00	43,096
1,304	MILLER COMMUNICATIONS	7/31/12	223292	7/31/12	694.28	43,099
1,500	OHIO VALLEY MUFFLER & BRAKE	7/31/12	223303	7/31/12	67.77	43,101
1,512	HD SUPPLY WATERWORKS, LTD	7/31/12	223304	7/31/12	2,690.00	43,102
1,604	PARKERSBURG OFFICE SUPPLY	7/31/12	223305	7/31/12	230.68	43,103
1,805	USDA RURAL DEVELOPMENT	7/31/12	223313	7/31/12	5,252.00	43,104
1,806	ROY L RADABAUGH	7/31/12	223314	7/31/12	75.00	43,105
1,843	CINTAS CORPORATION J67	7/31/12	223315	7/31/12	391.68	43,106
1,908	STATE ELECTRIC SUPPLY CO INC	7/31/12	223319	7/31/12	474.50	43,107
2,002	TAYLOR'S DISPOSAL INC	7/31/12	223322	7/31/12	44.00	43,108
2,106	USDA RURAL DEVELOPMENT	7/31/12	223325	7/31/12	19,807.00	43,109
2,200	CARDMEMBER SERVICES	7/31/12	223329	7/31/12	81.00	43,110
2,205	FRONTIER	7/31/12	223330	7/31/12	165.05	43,111
2,314	WV DEPT OF TAX & REVENUE	7/31/12	223333	7/31/12	572.10	43,112
2,315	PUBLIC EMPLOYEES RETIREMENT SY	7/31/12	223334	7/31/12	2,773.91	43,113
2,349	WIRT COUNTY JOURNAL	7/31/12	223335	7/31/12	1,881.64	43,114
23,012	CECIL I WALKER MACHINERY CO	7/31/12	223343	7/31/12	1,020.00	43,115
23,067	MELANIE L WINE	7/31/12	223349	7/31/12	172.80	43,118
23,079	MARK STEWART	7/31/12	223350	7/31/12	75.00	43,119
2,313	WESBANCO BANK-PARKERSBURG	8/01/12	223576	8/01/12	741.32	331
486	DIANA DURHAM	8/03/12	223832	8/03/12	54.25	43,128

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 7/20/12 - ENDING DATE: 8/16/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,364	MATHENY MOTOR TRUCK CO.	8/03/12	223836	8/03/12	100.63	43,130
2,314	WV DEPT OF TAX & REVENUE	8/03/12	223842	8/03/12	170.00	43,131
2,373	WESBANCO BANK-PARKERSBURG	8/03/12	223843	8/03/12	1,828.00	43,132
2,313	WESBANCO BANK-PARKERSBURG	8/06/12	224122	8/06/12	825.93	341
2,313	WESBANCO BANK-PARKERSBURG	8/14/12	224737	8/14/12	685.36	346
309	CLAYWOOD PARK PSD	8/14/12	224752	8/14/12	35,142.40	43,134
124	AT&T - STATE CALLING SERVICE	8/15/12	224859	8/15/12	10.58	43,135
153	ACTION TELECOMM	8/15/12	224860	8/15/12	55.05	43,136
275	BP	8/15/12	224861	8/15/12	1,174.37	43,137
360	CUTLIP-WARNER DEVELOPMENT CO	8/15/12	224862	8/15/12	1,667.50	43,138
486	STEPHANIE WESTFALL	8/15/12	224866	8/15/12	6.06	43,142
811	HARRISON LANDSCAPES	8/15/12	224868	8/15/12	40.00	43,144
1,200	LOWE'S	8/15/12	224869	8/15/12	2,022.02	43,145
1,301	MISS UTILITY OF WV INC	8/15/12	224870	8/15/12	41.34	43,146
1,304	MILLER COMMUNICATIONS	8/15/12	224871	8/15/12	694.28	43,147
1,512	HD SUPPLY WATERWORKS, LTD	8/15/12	224881	8/15/12	450.00	43,148
1,607	PARKERSBURG UTILITY BOARD	8/15/12	224883	8/15/12	2,726.87	43,150
1,635	PARKERSBURG LOCK SERVICE	8/15/12	224884	8/15/12	60.00	43,151
1,843	CINTAS CORPORATION J67	8/15/12	224885	8/15/12	99.09	43,152
2,001	TESA COMPANY INC	8/15/12	224888	8/15/12	103.70	43,154
2,039	TELEPAGE	8/15/12	224893	8/15/12	58.68	43,155
2,200	CARDMEMBER SERVICES	8/15/12	224899	8/15/12	300.00	43,156
2,205	FRONTIER	8/15/12	224900	8/15/12	163.68	43,157
2,306	WATER ENVIRONMENTAL TESTING	8/15/12	224902	8/15/12	94.50	43,158
2,308	PEIA	8/15/12	224905	8/15/12	2,483.22	43,159
23,047	RETIREE HEALTH BNFT TRST FUND	8/15/12	224917	8/15/12	564.91	43,161
23,075	BALDERSON CONSTRUCTION	8/15/12	224919	8/15/12	900.00	43,163
23,101	CITIZENS SECURITY LIFE INS CO	8/15/12	224920	8/15/12	193.44	43,164
	CONSOLIDATED BANK ACCOUNT				107,051.25	62 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 7/20/12 - ENDING DATE: 8/16/12 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

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BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	7/23/12	222307	7/23/12	931.20	318
1,302	MINERAL WELLS PSD	7/24/12	222468	7/24/12	37.84	43,066
1,307	MUNICIPAL BOND COMMISSION	7/31/12	223294	7/31/12	9,158.03	329
106	MON POWER	7/31/12	223255	7/31/12	1,666.87	43,067
124	AT&T - STATE CALLING SERVICE	7/31/12	223261	7/31/12	3.84	43,068
133	AUTO ZONE	7/31/12	223262	7/31/12	3.18	43,069
145	ADT SECURITY SERVICES	7/31/12	223263	7/31/12	31.02	43,070
224	BILL BAILEY INSURANCE AGENCY	7/31/12	223264	7/31/12	3,543.88	43,071
302	CUMMINS CROSSPOINT	7/31/12	223265	7/31/12	915.98	43,072
314	AT&T MOBILITY	7/31/12	223266	7/31/12	154.25	43,073
438	DOMINION HOPE	7/31/12	223267	7/31/12	7.56	43,074
486	CARL MORRIS	7/31/12	223268	7/31/12	4.51	43,075
486	JOEL INMAN	7/31/12	223269	7/31/12	43.58	43,076
486	KYLE SHEPARD	7/31/12	223270	7/31/12	12.20	43,077
486	DIANNA POWELL	7/31/12	223271	7/31/12	34.93	43,078
486	HEATHER MC KINNEY	7/31/12	223272	7/31/12	33.43	43,079
486	JOHN HOLMES	7/31/12	223273	7/31/12	82.28	43,080
486	JOHN & DANA MADER	7/31/12	223274	7/31/12	76.70	43,081
486	KEVIN KINZER	7/31/12	223275	7/31/12	22.88	43,082
486	TIFFANY SPELLMAN	7/31/12	223276	7/31/12	82.35	43,083
486	LARRY FREED	7/31/12	223278	7/31/12	76.81	43,085
486	MEGAN REEVES	7/31/12	223279	7/31/12	24.27	43,086
486	NOAH SHEPPARD	7/31/12	223280	7/31/12	86.99	43,087
486	MARK ADAMS	7/31/12	223281	7/31/12	12.18	43,088
486	ARTHUR KIRBY	7/31/12	223282	7/31/12	19.19	43,089
486	ROGER MORRISON	7/31/12	223283	7/31/12	14.90	43,090
486	JAMES LITTLE	7/31/12	223284	7/31/12	21.11	43,091
486	TIA L SATTERFIELD	7/31/12	223285	7/31/12	86.90	43,092
486	JOYCE BYRD	7/31/12	223286	7/31/12	51.74	43,093
832	HARDMAN SUPPLY COMPANY	7/31/12	223287	7/31/12	7.80	43,094
904	THE INNOVATIVE GROUP	7/31/12	223288	7/31/12	134.16	43,095
1,204	JAMES R. LETT	7/31/12	223289	7/31/12	50.00	43,096
1,302	MINERAL WELLS PSD	7/31/12	223290	7/31/12	416.67	43,097
1,302	MINERAL WELLS PSD	7/31/12	223291	7/31/12	455.79	43,098
1,424	NEW WAY CARPET CLEANING	7/31/12	223302	7/31/12	661.21	43,100
1,500	OHIO VALLEY MUFFLER & BRAKE	7/31/12	223303	7/31/12	45.18	43,101
1,604	PARKERSBURG OFFICE SUPPLY	7/31/12	223305	7/31/12	153.77	43,103
1,806	ROY L RADABAUGH	7/31/12	223314	7/31/12	50.00	43,105

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 7/20/12 - ENDING DATE: 8/16/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,843	CINTAS CORPORATION J67	7/31/12	223315	7/31/12	261.12	43,106
1,908	STATE ELECTRIC SUPPLY CO INC	7/31/12	223319	7/31/12	17.52	43,107
2,002	TAYLOR'S DISPOSAL INC	7/31/12	223322	7/31/12	29.33	43,108
2,200	CARDMEMBER SERVICES	7/31/12	223329	7/31/12	554.00	43,110
2,205	FRONTIER	7/31/12	223330	7/31/12	787.68	43,111
2,314	WV DEPT OF TAX & REVENUE	7/31/12	223333	7/31/12	675.90	43,112
2,315	PUBLIC EMPLOYEES RETIREMENT SY	7/31/12	223334	7/31/12	2,666.49	43,113
23,023	RON'S PORTA JOHNS, INC.	7/31/12	223344	7/31/12	1,425.00	43,116
23,046	BUTCHER BEND LAGOON ASSOC	7/31/12	223348	7/31/12	795.74	43,117
23,067	MELANIE L WINE	7/31/12	223349	7/31/12	115.20	43,118
23,079	MARK STEWART	7/31/12	223350	7/31/12	50.00	43,119
23,082	PATRIOT AUTOMATION	7/31/12	223351	7/31/12	300.00	43,120
23,094	PRO 1 ELECTRIC LLC	7/31/12	223352	7/31/12	42.00	43,121
2,313	WESBANCO BANK-PARKERSBURG	8/01/12	223576	8/01/12	694.06	331
106	MON POWER	8/03/12	223825	8/03/12	3,314.08	43,122
486	TIMOTHY WALLBROWN	8/03/12	223827	8/03/12	31.51	43,123
486	MICHAEL CARRILLO	8/03/12	223828	8/03/12	4.53	43,124
486	JAMES TUCKER	8/03/12	223829	8/03/12	95.25	43,125
486	PAMELA S ROUSH	8/03/12	223830	8/03/12	40.98	43,126
486	BRETT DAVIS	8/03/12	223831	8/03/12	78.95	43,127
600	FASTENERS & SUPPLY INC	8/03/12	223833	8/03/12	99.35	43,129
1,364	MATHENY MOTOR TRUCK CO.	8/03/12	223836	8/03/12	67.08	43,130
2,313	WESBANCO BANK-PARKERSBURG	8/06/12	224122	8/06/12	741.76	341
1,307	MUNICIPAL BOND COMMISSION	8/07/12	224197	8/07/12	7,977.28	343
2,101	U S POSTAL SERVICE	8/09/12	224287	8/10/12	142.72	43,133
2,313	WESBANCO BANK-PARKERSBURG	8/14/12	224737	8/14/12	924.15	346
124	AT&T - STATE CALLING SERVICE	8/15/12	224859	8/15/12	7.06	43,135
153	ACTION TELECOMM	8/15/12	224860	8/15/12	36.70	43,136
275	BP	8/15/12	224861	8/15/12	782.91	43,137
360	CUTLIP-WARNER DEVELOPMENT CO	8/15/12	224862	8/15/12	230.00	43,138
486	GEOFFREY HILL	8/15/12	224863	8/15/12	86.32	43,139
486	MYKA CRUM	8/15/12	224864	8/15/12	51.03	43,140
486	AMANDA FOSTER	8/15/12	224865	8/15/12	6.74	43,141
733	W. W. GRAINGER, INC.	8/15/12	224867	8/15/12	44.46	43,143

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 7/20/12 - ENDING DATE: 8/16/12 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,200	LOWE'S	8/15/12	224869	8/15/12	1,316.88	43,145
1,301	MISS UTILITY OF WV INC	8/15/12	224870	8/15/12	27.56	43,146
1,512	HD SUPPLY WATERWORKS, LTD	8/15/12	224881	8/15/12	300.00	43,148
1,600	PARKERSBURG SENTINEL CO	8/15/12	224882	8/15/12	520.70	43,149
1,843	CINTAS CORPORATION J67	8/15/12	224885	8/15/12	66.06	43,152
1,961	SOMERVILLE FABRICATORS INC.	8/15/12	224886	8/15/12	100.00	43,153
2,001	TESA COMPANY INC	8/15/12	224888	8/15/12	104.13	43,154
2,039	TELEPAGE	8/15/12	224893	8/15/12	39.12	43,155
2,200	CARDMEMBER SERVICES	8/15/12	224899	8/15/12	200.00	43,156
2,205	FRONTIER	8/15/12	224900	8/15/12	787.39	43,157
2,306	WATER ENVIRONMENTAL TESTING	8/15/12	224902	8/15/12	363.00	43,158
2,308	PEIA	8/15/12	224905	8/15/12	2,221.60	43,159
23,023	RON'S PORTA JOHNS, INC.	8/15/12	224916	8/15/12	225.00	43,160
23,047	RETIREE HEALTH BNFT TRST FUND	8/15/12	224917	8/15/12	503.09	43,161
23,070	BADGETT FARM	8/15/12	224918	8/15/12	800.00	43,162
23,101	CITIZENS SECURITY LIFE INS CO	8/15/12	224920	8/15/12	128.96	43,164
	CONSOLIDATED BANK ACCOUNT				50,095.57	88 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3730	Todd R. Anderson	\$780.83	7/26/2012
3731	Dennis R. Brown	\$563.89	7/26/2012
3732	William H. Byers, Jr.	\$814.36	7/26/2012
3733	Cathy J. Dyer	\$633.30	7/26/2012
3734	Linda K. Watson	\$488.22	7/26/2012
3735	Darin L. Crites	\$324.23	7/26/2012
3736	Nellie B. Radcliff	\$410.24	7/26/2012
3737	Mark A. Dennis	\$381.26	7/26/2012
3738	Todd R. Anderson	\$671.97	8/2/2012
3739	Dennis R. Brown	\$403.07	8/2/2012
3740	William H. Byers, Jr.	\$592.93	8/2/2012
3741	Cathy J. Dyer	\$486.99	8/2/2012
3742	Linda K. Watson	\$437.31	8/2/2012
3743	Darin L. Crites	\$287.08	8/2/2012
3744	Nellie B. Radcliff	\$349.17	8/2/2012
	Mark A. Dennis	\$0.00	8/2/2012
3745	Todd R. Anderson	\$693.14	8/9/2012
3746	Dennis R. Brown	\$384.88	8/9/2012
3747	William H. Byers, Jr.	\$603.19	8/9/2012
3748	Cathy J. Dyer	\$486.99	8/9/2012
3749	Linda K. Watson	\$446.14	8/9/2012
3750	Darin L. Crites	\$396.56	8/9/2012
3751	Nellie B. Radcliff	\$366.47	8/9/2012
3752	Mark A. Dennis	\$229.96	8/9/2012
3753	Todd R. Anderson	\$704.23	8/16/2012
3754	Dennis R. Brown	\$403.07	8/16/2012
3755	William H. Byers, Jr.	\$603.21	8/16/2012
3756	Cathy J. Dyer	\$486.98	8/16/2012
3757	Linda K. Watson	\$429.50	8/16/2012
3758	Darin L. Crites	\$359.40	8/16/2012
3759	Nellie B. Radcliff	\$349.15	8/16/2012
3760	Mark A. Dennis	\$388.91	8/16/2012

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 20, 2012 – AUGUST 16, 2012**

1. Mineral Wells Public Service District, Notice Regular Monthly Board Meeting.
2. Schedule of Regular Board Meetings to be held at the District for 2012, 2013 and 2014.
3. Carbon copy of letter dated July 16, 2012, to Virginia McDonald, RUS, from Andrea Westhoff, Project Administrator, enclosing for review and approval are two (2) sets of plans and specifications for the proposed Mineral Wells Water Telemetry Project.
4. Memo dated July 17, 2012, to WVRWA Voting Member Systems, from Debbie Britt, WV Rural Water Association, enclosing the Official Notice for the upcoming West Virginia Rural Water Association Annual Business Meeting.
5. Carbon copy of letter dated July 18, 2012, to Sandra Squire, Public Service Commission, from Steven Hardman, Bowles Rice, regarding the Application for a Certificate of Convenience and Necessity for the Sewer System Improvements Project.
6. E-mail dated July 18, 2012, to Todd Anderson, Operations Manager, from Jim Mayles, Cerrone Associates, attaching Order's schedule for the sludge disposal at the local farms.
7. Confirmation number from Municipal Bond Commission regarding payment in the amount of \$291.00
8. Copy of letter dated July 20, 2012, to Virginia McDonald, RUS, from Cathy Dyer, enclosing (4) copies of Requisition No. 4, for the Sewer System Improvement Project.
9. Copy of letter dated July 20, 2012, to Virginia McDonald, RUS, from Cathy Dyer, enclosing two (2) copies of the minutes of June 21, 2012, Regular Board Meeting, regarding the Letter of Conditions for the Sewer System Improvement Project, Phase II.
10. Copy of letter dated July 20, 2012, to Virginia McDonald, RUS, from Linda Watson, enclosing two (2) copies of the minutes of the June 21, 2012, Regular Board Meeting, regarding the Letter of Conditions for the SCADA System Updates Project.
11. Copy of letter dated July 20, 2012, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held June 21, 2012.
12. Letter of transmittal from Cerrone Associates, to Orders Construction Company, Inc., regarding Ultraviolet Disinfection System for the Sewer System Improvements Project.
13. Letter of transmittal from Cerrone Associates, to Orders Construction Company, Inc., regarding Fiberglass Doors and Frames/Hardware for the Sewer System Improvements Project.

**Mineral Wells PSD
List of Correspondence
August 16, 2012
Page 2**

14. Closed Safety Deposit box #71 at WesBanco, Mineral Wells Office.
15. Fax dated July 20, 2012, to Brickstreet, from Todd Anderson, Operations Manager, attaching a Report of Injury for Mark Dennis.
16. Report of Concrete Cylinder Test, to Mineral Wells PSD, from Triad Engineering, Inc.
17. E-mail dated July 20, 2012, to Cathy Dyer, from Steve Hardman, Bowles Rice, attaching the application for a Certificate of Convenience and Necessity.
18. E-mail dated July 20, 2012, to Cathy Dyer, from Steve Hardman, Bowles Rice, regarding Notice of Filing for the Sewer System Improvements Project.
19. United States Bankruptcy Court, regarding Diep Thingoc Do.
20. Letter dated July 18, 2012, to Todd Anderson, Operations Manager, from Joe Wurtz, Glatfelter Claims Management, Inc., regarding wind damaged roofs from 6/29/12.
21. Carbon copy of letter dated July 18, 2012, to Virginia McDonald, RUS, from Andrea Westhoff, Cerrone Associates, enclosing for review and approval are two (2) sets of plans and specifications for the proposed Sewer System Improvements Project, Phase II.
22. Letter dated July 20, 2012, to Mineral Wells PSD, from Andrea Westhoff, Cerrone Associates, enclosing one (1) copy of Change Order No. 4 to Contract #1 of the Sewer System Improvements Project.
23. E-mail dated July 23, 2012, to Cathy Dyer, from Dianne Wolfe, Bowels Rice, attaching Notice of Filing for the Sewer System Improvements Project.
24. Electronic Filing of the Discharge Monitoring Report for the month of June 2012.
25. E-mail dated July 23, 2012, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the Discharge Monitoring for June 2012.
26. Carbon copy of e-mail dated July 18, 2012, to Virginia McDonald, RUS, from Andrea Westhoff, Cerrone Associates, enclosing for review and approval two (2) sets of plans and specifications for the proposed Mineral Wells Public Service District Sewer System Improvements Project, Phase II.
27. Fax dated July 5, 2012, to Mineral Wells PSD, from Jennifer L. Wilson, USDA, attaching a Year-End Loan Account Status Information dated 6/30/12.
28. Fax dated July 24, 2012, to Mineral Wells PSD, from Jennifer L. Wilson, USDA, attaching an updated Year-End Loan Account Status Information dated 6/30/12.
29. E-mail dated July 25, 2012, to Sherry Hardway, FEMA, from Linda Watson, attaching the completed WV Division of Homeland Security & Emergency Management form as well as the Request for Public Assistance Form.

**Mineral Wells PSD
List of Correspondence
August 16, 2012
Page 3**

30. E-mail dated July 30, 2012, to Mineral Wells PSD, from PEIA, regarding Minnesota Life Insurance.
31. E-mail dated July 30, 2012, to Mineral Wells PSD, from PEIA, regarding feedback from Minnesota Life Insurance.
32. Letter dated June 30, 2012, to Mineral Wells Public Service District, from Sharon Stewart, Public Service Commission, regarding the Annual Report.
33. Certified Payroll Register from Pro Contracting, Inc.
34. Letter dated July 27, 2012, to Mineral Wells PSD, from Andrea Westhoff, Cerrone Associates, enclosing one (1) copy of Change Order No. 5 to Contract #1 for the Sewer System Improvements Project.
35. E-mail dated August 1, 2012, to Shirley Hathaway, from Cathy Dyer, attaching the usage for Butcher Bend 2011.
36. E-mail dated August 1, 2012, to Todd Anderson, Operations Manager, from Jim Aucremanne, PSC, attaching a complaint the Public Service Commission received from Candace Merrill.
37. Letter dated July 30, 2012, to Todd Anderson, Operations Manager, from Joe Wurtz, Glatfelter Claims Management, Inc., regarding wind damage to pump station from 6/29/12 storm.
38. E-mail dated August 1, 2012, to Mineral Wells PSD, from Mary Beth Jeffers, 911 Center, regarding a meeting for Requests for Public Assistance from FEMA.
39. Confirmation numbers for loan payments in the amount of \$18,555.00 to Municipal Bond Commission.
40. Report from Triad Engineering, Inc., on Concrete inspection for WWTP.
41. Client Bulletin, Suttle & Stalnaker, PLLC, August 2012.
42. Wastewater Microbiology Training, September 18-19, 2012.
43. Water Service Costs dated August 1, 2012, for Candace Merrill to receive water service.
44. Statement of Compliance dated July 31, 2012, regarding Orders Construction Co., Inc., attaching payroll sheets.
45. E-mail dated August 2, 2012, to Virginia McDonald, RUS, from Cathy Dyer, attaching confirmation of Requisition No. 4 deposit and bank statement for the month of July 2012.

Mineral Wells PSD
List of Correspondence
August 16, 2012
Page 4

46. Fax dated August 2, 2012, to Mineral Wells PSD, from Water Environmental testing, attaching Bacteriological Examination of Water From Public Water Distribution System.
47. Fax dated August 2, 2012, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the month of July 2012.
48. E-mail dated August 2, 2012, to Mineral Wells PSD, from Jim Aucremanne, PSC, attaching a letter that was mailed to Candace Merrill in reference to her complaint she filed with the PSC for water service.
49. Fax dated August 2, 2012, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for non payment.
50. E-mail dated August 2, 2012, to Mineral Wells PSD, from PEIA, regarding how to protect health information.
51. Bacteriological Examination of Water from Public Water Distribution System reported 8/1/12.
52. Statement of Compliance dated July 24, 2012, attaching payroll records for Orders Construction, Inc.
53. Notice for Government Contracts and Subcontracts Directory.
- 54. Letter dated July 24, 2012, to Mineral Wells PSD, from Virginia McDonald, RUS, advising that project funds in the amount of \$443,968.87 were ordered and will be electronically deposited on July 26, 2012.**
55. Copy of letter dated August 1, 2012, to John B. Hope, Triad Engineering, Inc., from Cathy Dyer, enclosing a check in the amount of \$3,426.75.
56. Copy of letter dated August 1, 2012, to Andrea Westhoff, Cerrone Associates, Inc., from Cathy Dyer, enclosing a check in the amount of \$23,158.79.
57. Copy of letter dated August 1, 2012, to Bryan Reger, Pro Contracting, Inc., from Cathy Dyer, enclosing a check in the amount of \$66,405.00.
58. Copy of letter dated August 1, 2012, to John Person, Jr., Orders Construction Company, Inc., from Cathy Dyer, enclosing a check in the amount of \$207,481.94.
59. Summary Plan Description, Plan Year 2013 Benefits, from WV PEIA.
60. WesBanco, Your Money Matter\$, July 2012.
61. Copy of letter dated August 6, 2012, to West Virginia Bureau for Public Health Office of Environmental Health Services, from Cathy Dyer, regarding the Consumer Confidence Report, Monitoring Results January 1 to December 31, 2011.

**Mineral Wells PSD
List of Correspondence
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62. E-mail dated August 7, 2012, to Mineral Wells PSD, from PEIA, regarding the PEIA Life Insurance Feedback.
63. Fax dated August 6, 2012, to Mineral Wells PSD, from Union Williams PSD, regarding the PSD meeting to be held at Lubeck PSD and 9:00, August 8, 2012.
64. Fax dated August 6, 2012, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, referencing Mineral Wells PSD 95 Sewer Revenue.
65. Copy of letter dated August 7, 2012, to Andrea Westhoff, Cerrone Associates, from Cathy Dyer, enclosing copies of invoices paid by the District for reimbursement: Water Environmental Testing, Sewer System Improvement Project.
66. Invoice dated August 7, 2012, to Pepsi, from Mineral Wells PSD, in the amount of \$65.00 for oil and grease sampling.
67. Invoice dated August 7, 2012, to Wal-Mart, from Mineral Wells PSD, in the amount of \$65.00 for oil and grease sampling.
68. Invoice dated August 7, 2012, to Liberty Truck Stop, from Mineral Wells PSD, in the amount of \$140.00 for oil and grease sampling.
69. Copy of letter dated August 6, 2012, to Camden P. Siegrist, Bowles Rice, from Roy Radabaugh, Chairman, regarding the annual audit conducted by Suttle & Stalnaker.
70. Copy of letter dated August 6, 2012, to Steve Hardman, Bowles Rice, from Roy Radabaugh, Chairman, regarding the annual audit conducted by Suttle & Stalnaker.
71. National Pollutant Discharge Elimination System, Discharge Monitoring Report, State of West Virginia, for the month of July 2012.
72. E-mail dated August 8, 2012, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, attaching a corrected page for the Rule 42 on the SCADA project.
73. Application for a Certificate of Convenience and Necessity, regarding the Sewer System Improvements Project.
74. Notice of Filing form, signed by Cathy Dyer, Office Manager and notarized by Linda Watson.
75. E-mail dated August 9, 2012, to Cathy Dyer, from George Blum, Cerrone Associates, regarding PSC form 4.
76. E-mail dated August 9, 2012, to Cathy Dyer, from Virginia McDonald, RUS, regarding a conference call on Wednesday, August 15, 2012 @ 10:00 regarding the Sewer System Improvement Project, Phase 2.
77. Estimate to Mineral Wells PSD, from Harrison Landscapes, regarding updating front office landscaping.

**Mineral Wells PSD
List of Correspondence
August 16, 2012
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78. E-mail dated August 9, 2012, to Cathy Dyer, from Cam Siegrist, Bowles Rice Siegrist, Bowles Rice, regarding the conference call.
79. Letter dated August 6, 2012, to Mark Dennis, from Brickstreet, regarding the workers' compensation benefits is approved.
80. Statement of Compliance dated August 7, 2012, attaching payroll records for Orders Construction Co.
81. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report, regarding Liberty Truck Stop for July 2012.
82. Check returned by Triad Engineering, Inc., in the amount of \$3,426.75, had already been paid for \$742.75, check #5016 \$2,684.00, 8/10/12.
83. Fax dated August 8, 2012, to Todd Anderson, Operations Manager, from Jim Wright, Water Environmental Testing, attaching sludge results.
84. E-mail dated August 10, 2012, to John Person, Orders Construction, from Cathy Dyer, attaching a letter for the sludge removal of cell #2.
85. E-mail dated August 9, 2012, to Cathy Dyer, from Chad Miller, Cerrone Associates, attaching a draft letter to be used to authorize the additional sludge removal.
86. Letter dated August 10, 2012, to John B. Hope, Triad Engineering, from Cathy Dyer, attaching check in the amount of \$2,684.00 for Sewer System Improvement Project.
87. Fax dated August 10, 2012, to Todd Anderson, Operations Manager, from Jim Wright, Water Environmental Testing, attaching sludge results.
88. E-mail dated August 10, 2012, to Cathy Dyer, from John Person, Orders Construction, regarding the letter of intent to commit for the additional funding to remove the sludge in cell #2.
89. Fax dated August 10, 2012, to Parkersburg News & Sentinel, from Cathy Dyer, attaching the ad for the Regular Board meeting to be inserted in the newspaper.
90. Fax dated August 10, 2012, to Jackson Herald Newspaper, from Cathy Dyer, attaching the ad for the Regular Board meeting to be inserted in the newspaper.
91. The Pipeline, April – June 2012.
92. E-mail dated August 10, 2012, to Wirt County Journal, from Cathy Dyer, attaching the notice for the Regular Board Meeting to be inserted in the Journal.
93. E-mail dated August 10, 2012, to Cathy Dyer, from Dominick Cerrone, Cerrone Associates, regarding the sewer system improvement project.

**Mineral Wells PSD
List of Correspondence
August 16, 2012
Page 7**

94. Fax dated August 12, 2012, to Brittany, Old Dominion Freight, from Linda Watson, attaching a completed W-9 form.
95. E-mail dated August 10, 2012, to Dominick Cerrone, Cerrone Associates, from John Person, Orders Construction, regarding the sewer system improvement project.
96. Letter dated August 8, 2012, to Mineral Wells PSD, from Brickstreet, regarding the workers' compensation benefit was approved.
97. E-mail dated August 10, 2012, to Todd Anderson, Operations Manager, from Virginia McDonald, RUS, attaching information regarding the Sewer system Improvement Project.
98. Letter dated August 10, 2012, to Mineral Wells PSD, from WesBanco, regarding an account with no activity for quite some time.
99. Letter dated August 10, 2012, to Mineral Wells PSD, from Andrea Westhoff, Cerrone Associates, enclosing for review and approval six (6) copies of Requisition No. 5 for the Sewer System Improvement Project.
- 100. Carbon copy of letter dated August 13, 2012, to Sandra Squire, Public Service Commission, from Steven Hardman, Bowles Rice, enclosing twelve (12) copies of the Publisher's Affidavit and Affidavit of postcard billing stating rate increase.**
101. E-mail dated August 14, 2012, to Virginia McDonald, RUS, from Cathy Dyer, attaching the Customer Certification of Vulnerability Assessment.
102. E-mail dated August 14, 2012, to Cathy Dyer, from Steven Hardman, Bowles Rice, regarding Affidavit of publication in the Parkersburg News & Sentinel and the notice given to each customer.
103. Memo dated August 14, 2012, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, enclosing invoice from the Parkersburg News & Sentinel of the Notice of Filing in the Sewer System Improvements Project Phase II.
104. Letter dated August 9, 2012, to Mineral Wells PSD, from Wood County Commission, regarding an Ethics Training Seminar on August 20, 2012 at 10:00 a.m.
105. E-mail dated August 14, 2012, to Virginia McDonald, RUS, from Cathy Dyer, attaching the Customer Certification and Vulnerability Assessment.
106. E-mail dated August 15, 2012, to Mineral Wells PSD, from Virginia McDonald, RUS, attaching the updated list of items needed by Rural Development in order to request authorization to bid for the Sewer System Improvements Project, Phase II.
107. E-mail dated August 15, 2012, to Mineral Wells PSD, from Barb Husk, Golden & Amos, attaching a copy of the judgment lien that was filed against Lisa Hupp. Attached, you will find a release that was signed and recorded.

**Mineral Wells PSD
List of Correspondence
August 16, 2012
Page 8**

108. E-mail dated August 15, 2012, to Mineral Wells PSD, from PEAI, regarding coverage to dependents to Age 26.
109. E-mail dated August 15, 2012, to Dianne Wolfe, Bowles Rice, from Linda Watson, attaching changes to the Commission Order for the SCADA project.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(85,916.66)	(81,432.15)	94.78	(81,432.15)	7.89	949,567.85
METERED SALES-COMMERCIAL	1 461 200 00	(181,000.00)	(15,083.33)	(14,500.89)	96.13	(14,500.89)	8.01	166,499.11
METERED SALES-INDUSTRIAL	1 461 300 00	(4,000.00)	(333.33)	(252.53)	75.75	(252.53)	6.31	3,747.47
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(600.00)	(50.00)	(27.30)	54.60	(27.30)	4.55	572.70
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
		-----	-----	-----		-----		-----
TOTAL METERED SALES		(1216,600.00)	(101,383.32)	(96,212.87)	94.90	(96,212.87)	7.90	1120,387.13
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(24,000.00)	(2,000.00)	(2,565.98)	128.29	(2,565.98)	10.69	21,434.02
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(250.00)	(25.00)	10.00	(25.00)	.83	2,975.00
METER LEASE - MOBILE HOME PARK	1 472 500 00	(1,300.00)	(108.33)	.00		.00		1,300.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(416.66)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(750.00)	(530.50)	70.73	(530.50)	5.89	8,469.50
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(42,300.00)	(3,524.99)	(3,121.48)	88.55	(3,121.48)	7.37	39,178.52
		=====	=====	=====		=====		=====
TOTAL REVENUES		(1258,900.00)	(104,908.31)	(99,334.35)	94.68	(99,334.35)	7.89	1159,565.65

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	410,000.00	34,166.66	35,142.40	102.85	35,142.40	8.57	(374,857.60)
PURCHASED WATER PARKERBURG	1 602 100 00	4,000.00	333.33	2,726.87	818.06	2,726.87	68.17	(1,273.13)
TOTAL SOURCE OF SUPPLY		414,000.00	34,499.99	37,869.27	109.76	37,869.27	9.14	(376,130.73)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00		.00		.00
POWER PURCHASED PUMPING	1 623 000 00	7,000.00	583.33	502.67	86.17	502.67	7.18	(6,497.33)
PUMPING LABOR	1 624 000 00	7,000.00	583.33	880.10	150.87	880.10	12.57	(6,119.90)
PUMPING EXPENSES	1 624 001 00	7,000.00	583.33	729.59	125.07	729.59	10.42	(6,270.41)
MISCELLANEOUS EXPENSE	1 626 000 00	.00	.00	.00		.00		.00
TOTAL OPERATION		21,000.00	1,749.99	2,112.36	120.70	2,112.36	10.05	(18,887.64)
MAINTENANCE								
SUPERVISION TRANS & DIST	1 630 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	.00	.00	.00		.00		.00
MAINT PUMPING EQUIPMENT	1 633 000 00	3,800.00	316.66	1,137.09	359.08	1,137.09	29.92	(2,662.91)
TOTAL MAINTENANCE		3,800.00	316.66	1,137.09	359.08	1,137.09	29.92	(2,662.91)
TOTAL PUMPING		24,800.00	2,066.65	3,249.45	157.23	3,249.45	13.10	(21,550.55)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	.00		.00		.00
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	1,666.66	3,173.48	190.40	3,173.48	15.86	(16,826.52)
POWER OUTAGE TRANS & DIST	1 662 100 00	.00	.00	6,553.40		6,553.40		6,553.40
METER EXPENSE	1 663 000 00	11,000.00	916.66	273.11	29.79	273.11	2.48	(10,726.89)
MISCELLANEOUS EXPENSES	1 665 000 00	.00	.00	.00		.00		.00
TOTAL OPERATION		31,000.00	2,583.32	9,999.99	387.09	9,999.99	32.25	(21,000.01)
MAINTENANCE								
MAINT SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	2,000.00	166.66	75.35	45.21	75.35	3.76	(1,924.65)
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		.00		.00
MAINTENANCE OF MAINS T & D	1 673 000 00	34,000.00	2,833.33	1,383.46	48.82	1,383.46	4.06	(32,616.54)
MAINTENANCE OF SERVICES T & D	1 675 000 00	20,000.00	1,666.66	1,141.73	68.50	1,141.73	5.70	(18,858.27)
MAINTENANCE OF METERS T & D	1 676 000 00	2,000.00	166.66	4.00	2.40	4.00	.20	(1,996.00)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,000.00	83.33	.00		.00		(1,000.00)
TOTAL MAINTENANCE		59,000.00	4,916.64	2,604.54	52.97	2,604.54	4.41	(56,395.46)
TOTAL TRANS. & DISTRIBUTION		90,000.00	7,499.96	12,604.53	168.06	12,604.53	14.00	(77,395.47)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	7,000.00	583.33	.00		.00		(7,000.00)
BILLING & COLLECTING - LABOR	1 903 100 00	31,000.00	2,583.33	1,640.65	63.50	1,640.65	5.29	(29,359.35)
BILLING & COLLECTING - EXPENSE	1 903 200 00	7,000.00	583.33	2,069.17	354.71	2,069.17	29.55	(4,930.83)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	2,500.00	208.33	.00		.00		(2,500.00)
TOTAL CUSTOMER SERVICE EXPENS		47,500.00	3,958.32	3,709.82	93.72	3,709.82	7.81	(43,790.18)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	62,000.00	5,166.66	3,385.09	65.51	3,385.09	5.45	(58,614.91)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	2,000.00	166.66	.00		.00		(2,000.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	1,916.66	1,102.98	57.54	1,102.98	4.79	(21,897.02)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	8,000.00	666.66	.00		.00		(8,000.00)
ATTORNEY	1 923 001 00	600.00	50.00	.00		.00		(600.00)
AUDITOR	1 923 002 00	.00	.00	.00		.00		.00
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	.00		.00		.00
PROPERTY INSURANCE	1 924 000 00	18,000.00	1,500.00	5,315.82	354.38	5,315.82	29.53	(12,684.18)
INJURIES & DAMAGES	1 925 000 00	.00	.00	.00		.00		.00
EMPLOYEES WELFARE EXPENSE	1 926 100 00	.00	.00	.00		.00		.00
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	4,166.66	3,149.96	75.59	3,149.96	6.29	(46,850.04)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	5,500.00	458.33	483.45	105.48	483.45	8.79	(5,016.55)
EMPLOYEE VACATION PAY	1 926 300 00	11,000.00	916.66	993.66	108.40	993.66	9.03	(10,006.34)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,900.00	658.33	672.24	102.11	672.24	8.50	(7,227.76)
EMPLOYEES SICK PAY	1 926 500 00	7,900.00	658.33	.00		.00		(7,900.00)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	.00	.00	.00		.00		.00
COMP TIME	1 926 700 00	2,200.00	183.33	41.28	22.51	41.28	1.87	(2,158.72)
OPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	2,916.66	284.40	9.75	284.40	.81	(34,715.60)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,400.00	366.66	.00		.00		(4,400.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	7,000.00	583.33	337.64	57.88	337.64	4.82	(6,662.36)
TOTAL OPERATION		244,500.00	20,374.93	15,766.52	77.38	15,766.52	6.44	(228,733.48)
MAINTENANCE OF GENERAL PLANT	1 932 000 00	800.00	66.66	.00		.00		(800.00)
TRANSPORTATION EXPENSES	1 933 000 00	20,000.00	1,666.66	1,392.04	83.52	1,392.04	6.96	(18,607.96)
ADMINISTRATIVE & GENERAL								
TOTAL OPERATION & MAINTENANCE		841,600.00	70,133.17	74,591.63	106.35	74,591.63	8.86	(767,008.37)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	25,500.00	.00		.00		(306,000.00)
FICA EXPENSE	1 408 100 00	14,000.00	1,166.66	883.73	75.74	883.73	6.31	(13,116.27)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
TOTAL OPERATING EXPENSES		1161,600.00	96,799.83	75,475.36	77.97	75,475.36	6.49	(1086,124.64)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(50.00)	(22.32)	44.64	(22.32)	3.72	577.68
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 000 00	203,000.00	16,916.66	17,203.00	101.69	17,203.00	8.47	(185,797.00)
OTHER INTEREST EXPENSE	1 431 000 00	150.00	12.50	17.11	136.88	17.11	11.40	(132.89)
AMORT OF DEBT DISCOUNT (BONDS)	1 440 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 442 000 00	.00	.00	.00		.00		.00
GRANT REVENUE-SERIES 2004A	1 450 000 00	.00	.00	.00		.00		.00
WV INFRASTRUCTURE & JOB DEV								
GRANT REVENUE-SERIES 2004B	1 451 000 00	.00	.00	.00		.00		.00
RURAL DEVELOPMENT SERVICE								

TOTAL OTHER INCOME & DEDUCTIO		202,550.00	16,879.16	17,197.79	101.88	17,197.79	8.49	(185,352.21)
=====								
NET INCOME		105,250.00	8,770.68	(6,661.20)	75.94-	(6,661.20)	6.32-	(111,911.20)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(507,000.00)	(42,250.00)	(40,270.49)	95.31	(40,270.49)	7.94	466,729.51
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(174,000.00)	(14,500.00)	(14,034.88)	96.79	(14,034.88)	8.06	159,965.12
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(550.00)	(45.83)	(59.96)	130.83	(59.96)	10.90	490.04
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(3,300.00)	(275.00)	(188.06)	68.38	(188.06)	5.69	3,111.94
BUTCHER BEND SEWER	2 605 000 00	(250.00)	(20.83)	101.05	485.11-	101.05	40.42-	351.05
TOTAL SALES OF SEWER SERVICE		(685,100.00)	(57,091.66)	(54,452.34)	95.37	(54,452.34)	7.94	630,647.66
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,500.00)	(1,125.00)	(1,521.24)	135.22	(1,521.24)	11.26	11,978.76
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(50.00)	.00		.00		600.00
MISCELLANEOUS REVENUE-DECHLORINATION PROJECT	2 615 100 00	.00	.00	.00		.00		.00
GAIN ON SALE	2 620 000 00	.00	.00	.00		.00		.00
TOTAL OTHER SEWER REVENUES		(14,100.00)	(1,175.00)	(1,521.24)	129.46	(1,521.24)	10.78	12,578.76
TOTAL REVENUES		(699,200.00)	(58,266.66)	(55,973.58)	96.06	(55,973.58)	8.00	643,226.42

OPERATION/MAINTENANCE EXPENSE

COLLECTING EXPENSES

OPERATION LABOR GENERAL SEWER	2 700 000 00	.00	.00	.00		.00		.00
OPER SUPERVISION/ENGINEERING	2 701 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-COLLECTING	2 702 000 00	.00	.00	.00		.00		.00
SUPPLIES AND EXPENSES	2 703 000 00	.00	.00	.00		.00		.00
MAINT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	.00		.00		.00
MAINT SERVICE CONN & TRAP	2 705 100 00	3,000.00	250.00	41.10	16.44	41.10	1.37	(2,958.90)
MAINT COLLECT & TRANS MAINS	2 705 200 00	16,000.00	1,333.33	564.01	42.30	564.01	3.52	(15,435.99)
TOTAL COLLECTING EXPENSES		19,000.00	1,583.33	605.11	38.21	605.11	3.18	(18,394.89)

PUMPING EXPENSES

OPER SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-PUMPING	2 722 000 00	9,900.00	825.00	303.16	36.74	303.16	3.06	(9,596.84)
POWER LIFT STATIONS	2 723 100 00	19,000.00	1,583.33	1,143.11	72.19	1,143.11	6.01	(17,856.89)
POWER GRINDER PUMPS	2 723 200 00	6,900.00	575.00	452.74	78.73	452.74	6.56	(6,447.26)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	14,500.00	1,208.33	573.83	47.48	573.83	3.95	(13,926.17)
MAINT SUPERVISION & ENGIN	2 725 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROV	2 726 000 00	.00	.00	.00		.00		.00
MNT PUMPING-LIFT STATIONS	2 727 100 00	27,000.00	2,250.00	1,114.87	49.54	1,114.87	4.12	(25,885.13)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	35,000.00	2,916.66	4,054.31	139.00	4,054.31	11.58	(30,945.69)
TOTAL PUMPING EXPENSES		112,300.00	9,358.32	7,642.02	81.66	7,642.02	6.80	(104,657.98)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-TREATMENT	2 742 000 00	13,000.00	1,083.33	468.70	43.26	468.70	3.60	(12,531.30)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	33,000.00	2,750.00	1,119.01	40.69	1,119.01	3.39	(31,880.99)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	26,000.00	2,166.66	(833.00)	38.44-	(833.00)	3.20-	(26,833.00)
POWER EXPENSE-PLANT	2 743 300 00	56,000.00	4,666.66	3,314.08	71.01	3,314.08	5.91	(52,685.92)
MAINT SUPERVISION & ENG	2 744 000 00	.00	.00	.00		.00		.00
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	2,500.00	208.33	91.10	43.72	91.10	3.64	(2,408.90)
MAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	.00		.00		.00
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	4,800.00	400.00	651.52	162.88	651.52	13.57	(4,148.48)
POWER OUTAGE TRANS & DIST SYS	2 746 100 00	.00	.00	41,288.83		41,288.83		41,288.83
TOTAL TREATMENT & DISPOSAL		135,300.00	11,274.98	46,100.24	408.87	46,100.24	34.07	(89,199.76)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	6,700.00	558.33	.00		.00		(6,700.00)
BILLING & COLLECTING LABOR	2 783 100 00	24,000.00	2,000.00	1,288.05	64.40	1,288.05	5.36	(22,711.95)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,000.00	583.33	1,560.30	267.48	1,560.30	22.29	(5,439.70)
TOTAL BILLING & COLLECTING		37,700.00	3,141.66	2,848.35	90.66	2,848.35	7.55	(34,851.65)
ADMINSTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	36,000.00	3,000.00	2,141.48	71.38	2,141.48	5.94	(33,858.52)
GENERAL SALARIES-OPERATIONS	2 790 100 00	.00	.00	.00		.00		.00
EXPENSES-GENERAL OFFICERS	2 792 100 00	.00	.00	.00		.00		.00
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	41.66	.00		.00		(500.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	13,000.00	1,083.33	580.08	53.54	580.08	4.46	(12,419.92)
SPECIAL SERVICES	2 795 000 00	8,000.00	666.66	.00		.00		(8,000.00)
SPECIAL SERVICE ENGINEER	2 795 100 00	.00	.00	.00		.00		.00
SPECIAL LEGAL SERVICES	2 796 000 00	1,700.00	141.66	.00		.00		(1,700.00)
REGULATORY COMMISSION	2 797 000 00	2,500.00	208.33	.00		.00		(2,500.00)
INSURANCE	2 798 000 00	16,000.00	1,333.33	3,543.88	265.79	3,543.88	22.14	(12,456.12)
INJURIES/DAMAGES	2 799 000 00	1,000.00	83.33	.00		.00		(1,000.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	83.33	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	40,000.00	3,333.33	2,766.43	82.99	2,766.43	6.91	(37,233.57)
EMPLOYEE BENEFIT BRICKSTREET	2 800 210 00	3,700.00	308.33	320.66	103.99	320.66	8.66	(3,379.34)
EMPLOYEES VACATION PAY	2 800 300 00	7,500.00	625.00	683.34	109.33	683.34	9.11	(6,816.66)
EMPLOYEES HOLIDAY PAY	2 800 400 00	5,300.00	441.66	448.16	101.47	448.16	8.45	(4,851.84)
EMPLOYEES SICK PAY	2 800 500 00	5,300.00	441.66	.00		.00		(5,300.00)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	.00	.00	.00		.00		.00
COMP TIME	2 800 700 00	1,500.00	125.00	27.52	22.01	27.52	1.83	(1,472.48)
OPEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	24,000.00	2,000.00	189.60	9.48	189.60	.79	(23,810.40)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	5,700.00	475.00	260.20	54.77	260.20	4.56	(5,439.80)
SEWER SYSTEM IMPR PROJ	2 801 100 00	.00	.00	.00		.00		.00
MAINT GENERAL PROPERTY	2 802 000 00	.00	.00	.00		.00		.00
RENTS	2 803 000 00	5,000.00	416.66	5,000.00	999.99	5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	12,000.00	1,000.00	928.01	92.80	928.01	7.73	(11,071.99)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	166.66	.00		.00		(2,000.00)
TOTAL ADMINISTRATIVE & GEN EX		191,700.00	15,974.93	16,889.36	105.72	16,889.36	8.81	(174,810.64)

8/16/12

PERIOD: 1, YEAR ENDING: 2013

Mineral Wells PSD
GENERAL LEDGER
SEWER INCOME STATEMENT

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SEQ FILE: PAL02

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		496,000.00	41,333.22	74,085.08	179.23	74,085.08	14.93	(421,914.92)
DEPRECIATION	2 503 000 00	303,000.00	25,250.00	.00		.00		(303,000.00)
FICA EXPENSE	2 507 100 00	11,000.00	916.66	825.44	90.04	825.44	7.50	(10,174.56)
INTEREST/DIVIDEND EARNED	2 524 000 00	(600.00)	(50.00)	(1.92)	3.84	(1.92)	.32	598.08
MISC NONOPERATING REVENUES	2 526 000 00	.00	.00	.00		.00		.00
INTEREST ON LONG TERM DEBT	2 530 000 00	57,000.00	4,750.00	4,800.00	101.05	4,800.00	8.42	(52,200.00)
AMORT OF DEBT DISC & EXP	2 531 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 535 000 00	130.00	10.83	15.40	142.19	15.40	11.84	(114.60)
TOTAL EXPENSES & OTHER INCOME		167,330.00	13,944.05	23,750.42	170.32	23,750.42	14.19	(143,579.58)
BALANCE TO SURPLUS		167,330.00	13,944.05	23,750.42	170.32	23,750.42	14.19	(143,579.58)