

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MAY 16, 2013, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Secretary/Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Dominick Cerrone, Cerrone Associates, Inc.; James R. Lett, Secretary, absent.

No one from the public was present.

Mr. Stewart made a motion to approve the Minutes of the April 18, 2013, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve the Minutes of the May 1, 2013, Special Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve the Minutes of the May 3, 2013, Special Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Cerrone discussed the Sewer System Improvements Project, Orders Construction Inc. is to crack open some of the valves on the aeration system to see why they do not operate. Orders Construction Inc. to schedule the blower startup for the VFD's, the system was designed for (3) three blowers with the 4th one as a backup. Orders Construction Inc. to work on procedure to remove the moisture in the line of the UV System to eliminate the freezing of the line, the UV System is running at full max of power.

Mr. Anderson brought to the attention of the Board and Cerrone Associates, Inc. that the doors on the blower building need to be repaired; they were damaged when the motors were removed for repair. A partial shipment of UV covers was delivered to the plant, Cerrone Associates, Inc. to see about proper storage of the covers. Mr. Anderson inquired about getting floating air for a temporary time to help improve the DO's at the plant.

The punch list from contract #3 Pro Construction, Inc. were discussed; the asphalt repair of Drain Rd (Allen Williams property) is under the advisement of Keith Lynch, WVDOH. The repair to the Nicholette Rd is not complete, and is under the advisement of Keith Lynch, WVDOH. The Matheny repair is complete along with all other items on the punch list.

Mr. Stewart made a motion to approve Requisition No. 13, \$25,919.53 for the Sewer System Improvement Project. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to approve Change Order 10 Sewer System Improvement Project an increase to Contract #1 Orders Construction Co., Inc. in the amount of \$41,284.00. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to approve the Cerrone Associates, Inc. recommendation to award the bid contract of the Sewer System Improvement Project Phase II as follows:

Contract #2 – Tri State Pipeline - \$1,297,180.00
Contract #4 – Environment One - \$125,650.00
Contract #5 – Burch Hydro, Inc. - \$238,517.35

Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the bid awards.

Mr. Anderson discussed concerns of the start time of Contract #5 Sludge Removal, requested a start date of August 1, 2013. Orders Construction Inc. is to lower pond levels before the sludge removal can begin. The Laborers Training Camp soil samples are complete and have been approved to receive sludge. The District can land apply sludge until the ground freezes.

Mr. Cerrone suggested to the Board on Contract #2 Lift Stations and Grinder Replacement to remove (28) grinder replacements, a Change Order will be required.

Mr. Stewart made a motion to approve the Cerrone Associates, Inc. recommendation to award the bid contract of the SCADA Updates Project to Hughes Supply Inc. in the bid amount of \$122,576.74. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the bid award.

Mr. Cerrone excused himself from the rest of the meeting.

Mr. Stewart made a motion to approve the 2013 Water Charge Offs in the amount of \$3,489.59. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the 2013 Sewer Charge Offs in the amount of \$1,663.96. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for April 30, 2013, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #43804 thru #43881 written on the Consolidated Water and Sewer Revenue Checking Account between April 18, 2013 and May 16, 2013, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #4049 thru #4080 written on the Consolidated Payroll Account between April 18, 2013 and May 16, 2013, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #21 – Brickstreet audit refund 1/25/12 thru 1/25/13 in the amount of \$2,037.00.

Item #57 – Cerrone Associates, Inc. invoiced for the SCADA Updates Project \$20,920.00.

Mrs. Dyer had the following to discuss.

Northern Jackson County PSD has requested list of the transfer customers (3) and if they had paid a tap fee.

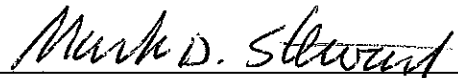
Mr. Anderson had the following to discuss.

The fence around the Leigh Mason Lift Station needs to be replaced. Mr. Anderson to talk to Mr. Bee to repair.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 P.M.

CERTIFICATION

I, Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Secretary/Treasurer of the Public
Service Board of the Mineral Wells Public Service
District, Mineral Wells, West Virginia

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 4/19/13 - ENDING DATE: 5/16/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
360	CUTLIP-WARNER DEVELOPMENT CO	4/19/13	245583	4/19/13	1,207.50	43,804
486	NANCY BLEVINS	4/19/13	245584	4/19/13	70.86	43,805
486	MITCHEL TALLHAMER	4/19/13	245586	4/19/13	71.54	43,807
486	GO-MART, INC	4/19/13	245588	4/19/13	177.18	43,809
486	DAVID AND KATHRINE CLINE	4/19/13	245590	4/19/13	70.79	43,811
486	HARLAND TUCKER	4/19/13	245592	4/19/13	56.51	43,813
486	PAUL AND MARY & MICHAEL BELT	4/19/13	245593	4/19/13	71.00	43,814
1,805	USDA RURAL DEVELOPMENT	4/19/13	245598	4/19/13	5,252.00	43,815
2,313	WESBANCO BANK-PARKERSBURG	4/22/13	245838	4/22/13	1,111.61	565
2,101	U S POSTAL SERVICE	4/22/13	245921	4/23/13	417.62	43,816
1,307	MUNICIPAL BOND COMMISSION	4/30/13	246425	4/30/13	9,397.47	573
106	MON POWER	4/30/13	246334	4/30/13	835.01	43,822
314	AT&T MOBILITY	4/30/13	246340	4/30/13	231.13	43,823
360	CUTLIP-WARNER DEVELOPMENT CO	4/30/13	246341	4/30/13	2,070.00	43,824
486	HAROLD T HILTON	4/30/13	246342	4/30/13	2.18	43,825
491	DOWLER'S TRACTOR SALES & SERV	4/30/13	246343	4/30/13	9.24	43,826
1,301	MISS UTILITY OF WV INC	4/30/13	246345	4/30/13	29.64	43,828
1,311	FERGUSON WATERWORKS	4/30/13	246352	4/30/13	375.56	43,831
1,604	PARKERSBURG OFFICE SUPPLY	4/30/13	246353	4/30/13	30.36	43,832
1,806	ROY L RADABAUGH	4/30/13	246357	4/30/13	75.00	43,833
1,843	CINTAS CORPORATION J67	4/30/13	246358	4/30/13	535.18	43,834
2,002	TAYLOR'S DISPOSAL INC	4/30/13	246363	4/30/13	35.02	43,835
2,005	C I THORNBURG	4/30/13	246364	4/30/13	248.78	43,836
2,039	TELEPAGE	4/30/13	246368	4/30/13	8.25	43,837
2,106	USDA RURAL DEVELOPMENT	4/30/13	246369	4/30/13	10,040.00	43,838
2,314	WV DEPT OF TAX & REVENUE	4/30/13	246375	4/30/13	603.72	43,841
2,315	PUBLIC EMPLOYEES RETIREMENT SY	4/30/13	246376	4/30/13	2,445.30	43,842
23,067	MELANIE L WINE	4/30/13	246393	4/30/13	172.80	43,844
23,079	MARK STEWART	4/30/13	246394	4/30/13	75.00	43,845
2,313	WESBANCO BANK-PARKERSBURG	5/01/13	246642	5/01/13	855.12	574
2,313	WESBANCO BANK-PARKERSBURG	5/06/13	246973	5/06/13	882.14	575
2,313	WESBANCO BANK-PARKERSBURG	5/13/13	247555	5/13/13	870.32	576

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 4/19/13 - ENDING DATE: 5/16/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
153	ACTION TELECOMM	5/13/13	247731	5/13/13	51.00	43,852	
224	BILL BAILEY INSURANCE AGENCY	5/13/13	247733	5/13/13	75.00	43,854	
275	BP	5/13/13	247734	5/13/13	957.94	43,855	
309	CLAYWOOD PARK PSD	5/13/13	247735	5/13/13	34,625.60	43,856	
438	DOMINION HOPE	5/13/13	247736	5/13/13	121.54	43,857	
486	BRETT BOYER	5/13/13	247741	5/13/13	70.09	43,862	
600	FASTENERS & SUPPLY INC	5/13/13	247742	5/13/13	4.32	43,863	
1,111	JACKSON NEWSPAPERS	5/13/13	247745	5/13/13	83.00	43,865	
1,123	KARL'S AUTO REPAIR LTD.	5/13/13	247746	5/13/13	25.77	43,866	
1,200	LOWE'S	5/13/13	247747	5/13/13	36.60	43,867	
1,301	MISS UTILITY OF WV INC	5/13/13	247748	5/13/13	52.26	43,868	
1,302	MINERAL WELLS PSD	5/13/13	247749	5/13/13	44.99	43,869	
2,200	FIRST BANKCARD	5/13/13	247769	5/13/13	60.00	43,872	
2,306	WATER ENVIRONMENTAL TESTING	5/13/13	247770	5/13/13	81.00	43,873	
2,308	PEIA	5/13/13	247774	5/13/13	2,295.25	43,874	
20,004	BUDGET TERMITE & PEST CONTROL	5/13/13	247790	5/13/13	150.00	43,876	
23,047	RETIREE HEALTH BNFT TRST FUND	5/13/13	247800	5/13/13	586.29	43,877	
23,101	CITIZENS SECURITY LIFE INS CO	5/13/13	247801	5/13/13	176.32	43,878	
23,112	FIRST INSURANCE FUNDING CORP	5/13/13	247802	5/13/13	593.76	43,879	
2,106	USDA RURAL DEVELOPMENT	5/15/13	247840	5/15/13	9,767.00	43,880	
2,373	WESBANCO BANK-PARKERSBURG	5/15/13	247847	5/15/13	1,938.00	43,881	
	CONSOLIDATED BANK ACCOUNT				90,129.56	53 *	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 4/19/13 - ENDING DATE: 5/16/13 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
486	NANCY BLEVINS	4/19/13	245585	4/19/13	54.66	43,806	
486	MITCHEL TALLHAMER	4/19/13	245587	4/19/13	55.19	43,808	
486	GO-MART, INC	4/19/13	245589	4/19/13	167.05	43,810	
486	DAVID AND KATHRINE CLINE	4/19/13	245591	4/19/13	54.61	43,812	
2,313	WESBANCO BANK-PARKERSBURG	4/22/13	245838	4/22/13	727.31	565	
2,101	U S POSTAL SERVICE	4/22/13	245921	4/23/13	278.42	43,816	
486	AMBER VICKERS	4/23/13	246090	4/23/13	17.77	43,817	
486	RYAN FRIEDMAN	4/23/13	246091	4/23/13	70.94	43,818	
486	ROGER MORRISON	4/23/13	246092	4/23/13	1.77	43,819	
486	ESTHER SLACK	4/23/13	246093	4/23/13	55.45	43,820	
486	VICTORIA BOSO	4/23/13	246094	4/23/13	12.61	43,821	
106	MON POWER	4/30/13	246334	4/30/13	1,724.16	43,822	
314	AT&T MOBILITY	4/30/13	246340	4/30/13	154.09	43,823	
491	DOWLER'S TRACTOR SALES & SERV	4/30/13	246343	4/30/13	6.16	43,826	
832	HARDMAN SUPPLY COMPANY	4/30/13	246344	4/30/13	71.88	43,827	
1,301	MISS UTILITY OF WV INC	4/30/13	246345	4/30/13	19.76	43,828	
1,302	MINERAL WELLS PSD	4/30/13	246346	4/30/13	416.67	43,829	
1,302	MINERAL WELLS PSD	4/30/13	246347	4/30/13	218.70	43,830	
1,604	PARKERSBURG OFFICE SUPPLY	4/30/13	246353	4/30/13	20.24	43,832	
1,806	ROY L RADABAUGH	4/30/13	246357	4/30/13	50.00	43,833	
1,843	CINTAS CORPORATION J67	4/30/13	246358	4/30/13	356.77	43,834	
2,002	TAYLOR'S DISPOSAL INC	4/30/13	246363	4/30/13	23.35	43,835	
2,039	TELEPAGE	4/30/13	246368	4/30/13	5.50	43,837	
2,306	WATER ENVIRONMENTAL TESTING	4/30/13	246373	4/30/13	140.00	43,839	
2,312	WESBANCO BANK-PARKERSBURG	4/30/13	246374	4/30/13	1,736.77	43,840	
2,314	WV DEPT OF TAX & REVENUE	4/30/13	246375	4/30/13	504.28	43,841	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	4/30/13	246376	4/30/13	1,975.75	43,842	
23,046	BUTCHER BEND LAGOON ASSOC	4/30/13	246392	4/30/13	627.75	43,843	
23,067	MELANIE L WINE	4/30/13	246393	4/30/13	115.20	43,844	
23,079	MARK STEWART	4/30/13	246394	4/30/13	50.00	43,845	
23,082	PATRIOT AUTOMATION	4/30/13	246395	4/30/13	2,028.62	43,846	
23,085	AULICK CHEMICAL SOLUTIONS, INC	4/30/13	246396	4/30/13	4,008.18	43,847	
2,313	WESBANCO BANK-PARKERSBURG	5/01/13	246642	5/01/13	797.58	574	
2,313	WESBANCO BANK-PARKERSBURG	5/06/13	246973	5/06/13	898.45	575	
2,101	U S POSTAL SERVICE	5/08/13	247037	5/08/13	32.67	43,848	

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 4/19/13 - ENDING DATE: 5/16/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	5/13/13	247555	5/13/13	873.83	576
1,307	MUNICIPAL BOND COMMISSION	5/13/13	247750	5/13/13	17,135.31	579
2,101	U S POSTAL SERVICE	5/10/13	247287	5/13/13	149.82	43,849
106	MON POWER	5/13/13	247730	5/13/13	4,265.66	43,851
153	ACTION TELECOMM	5/13/13	247731	5/13/13	34.00	43,852
205	BOWLES RICE LLP	5/13/13	247732	5/13/13	10.06	43,853
224	BILL BAILEY INSURANCE AGENCY	5/13/13	247733	5/13/13	50.00	43,854
275	BP	5/13/13	247734	5/13/13	638.62	43,855
438	DOMINION HOPE	5/13/13	247736	5/13/13	81.03	43,857
486	ASHLEY JOHNSON	5/13/13	247737	5/13/13	32.38	43,858
486	KAREN GIBERSON	5/13/13	247738	5/13/13	37.69	43,859
486	LARRY R STEINBICKER	5/13/13	247739	5/13/13	65.02	43,860
486	BRETT BOYER	5/13/13	247740	5/13/13	56.52	43,861
600	FASTENERS & SUPPLY INC	5/13/13	247742	5/13/13	133.43	43,863
702	GENE'S SEPTIC TANK CLEANING	5/13/13	247743	5/13/13	300.00	43,864
1,123	KARL'S AUTO REPAIR LTD.	5/13/13	247746	5/13/13	17.18	43,866
1,200	LOWE'S	5/13/13	247747	5/13/13	133.85	43,867
1,301	MISS UTILITY OF WV INC	5/13/13	247748	5/13/13	34.84	43,868
1,302	MINERAL WELLS PSD	5/13/13	247749	5/13/13	30.00	43,869
2,005	C I THORNBURG	5/13/13	247760	5/13/13	163.50	43,870
2,109	USA BLUE BOOK	5/13/13	247768	5/13/13	164.88	43,871
2,200	FIRST BANKCARD	5/13/13	247769	5/13/13	40.00	43,872
2,306	WATER ENVIRONMENTAL TESTING	5/13/13	247770	5/13/13	612.00	43,873
2,308	PEIA	5/13/13	247774	5/13/13	1,889.83	43,874
2,312	WESBANCO BANK-PARKERSBURG	5/13/13	247775	5/13/13	1,913.64	43,875
23,047	RETIREE HEALTH BNFT TRST FUND	5/13/13	247800	5/13/13	481.71	43,877
23,101	CITIZENS SECURITY LIFE INS CO	5/13/13	247801	5/13/13	117.54	43,878
23,112	FIRST INSURANCE FUNDING CORP	5/13/13	247802	5/13/13	395.84	43,879
	CONSOLIDATED BANK ACCOUNT				47,336.49	63 *

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
APRIL 19, 2013 – MAY 16, 2013

1. Statement of Compliance to Mineral Wells PSD, from Orders Construction, attaching payroll records from April 7, 2013 – April 13, 2013.
2. E-mail dated April 19, 2013, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching DMR's for June 2009, March 2011, May 2011 and June 2011.
3. E-mail dated April 19, 2013, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching a letter Jim addressed to Scott Mandirola, WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch.
4. Fax dated April 18, 2013, to Cathy Dyer, Office Manager and Todd Anderson, Operations Manager, from Dominick Cerrone, Cerrone Associates, attaching a letter regarding the Project status updates for the Sewer System Improvements and Water System Telemetry projects.
5. Copy of letter dated April 19, 2013, to Mary Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held March 21, 2013.
6. Certificate of Insurance dated April 15, 2013 from Erie Insurance on Cutlip Warner.
7. Copy of letter dated April 19, 2013, to Renee Shotwell, Bill Bailey Insurance Agency, from Cathy Dyer, enclosing the renewal questionnaire for the 7/1/13 renewal.
8. Copy of letter dated April 22, 2013, to Virginia McDonald, RUS, from Cathy Dyer, enclosing six (6) copies of Requisition No. 12, for the Sewer System Improvement Project, the requisition was approved at the Regular Board meeting held April 18, 2013.
9. Copy of letter dated April 18, 2013, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding updates on the Sewer System Improvements Project and the SCADA Project.
10. Letter dated April 19, 2013, to Mineral Wells Public Service District, from Andrea Westhoff, Project Administrator, Cerrone Associates, enclosing one (1) copy of Change Order No. 9 to Contract #1 of the Sewer System Improvement Project.
11. E-mail dated April 22, 2013, to Deborah Hennage, HD Supply, from Cathy Dyer, attaching the Maintenance Support Quote for meter reading system hardware and software, July 1, 2013 thru June 30, 2014.
12. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for April 2013.
13. Copy of letter dated April 22, 2013, to Virginia McDonald, RUS, from Cathy Dyer, regarding the 2014 Water and Sewer Budget.

Mineral Wells PSD
List of Correspondence
May 16, 2013
Page 2

14. Copy of letter dated April 23, 2013, to Barbara Somerville, from Cathy Dyer, regarding the balance of your account do from a leak that occurred October 2011.
15. Fax dated April 23, 2013, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of the Special Board Meeting to be held May 1, 2013 at 10:00 am.
16. Fax dated April 23, 2013, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice of the Special Board Meeting to be held May 1, 2013 at 10:00 am.
17. E-mail dated April 23, 2013, to Wirt County Journal, from Cathy Dyer, attaching a notice to be inserted in the Journal regarding a Special Board Meeting to be held May 1, 2013 at 10:00 am.
18. Fax dated April 23, 2013, to Parkersburg News & Sentinel, from Linda Watson, attaching notice of the Special Board Meeting to be held May 3, 2013 at 11:00 am.
19. Fax dated April 23, 2013, to Jackson Herald Newspaper, from Linda Watson, attaching notice of the Special Board Meeting to be held May 3, 2013 at 11:00 am.
20. E-mail dated April 23, 2013, to Wirt County Journal County Journal, from Linda Watson, attaching a notice to be inserted in the Journal regarding a Special Board Meeting to be held May 3, 2013.
- 21. Refund check received from Brickstreet in the amount of \$2,037.00.**
22. Statement of Compliance dated April 23, 2013, to Mineral Wells PSD, from Orders Construction Co., Inc., attaching payroll records for the week of April 14, 2013 thru April 20, 2013.
23. Certificate of Insurance dated April 20, 2013, from Erie Insurance insuring Larry's Trenching Service.
24. E-mail dated April 24, 2013, to Mineral Wells PSD, from PEIA, regarding PEIA 101 reminder.
25. E-mail dated April 24, 2013, to Mineral Wells PSD, from PEIA, regarding PEIA 101.
26. E-mail dated April 26, 2013, to Mineral Wells PSD, from PEIA, regarding open enrollment reminders.
27. Letter dated April 23, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, advising project funds in the amount of \$13,800 were ordered for the Sewer System Improvement Project.
28. Letter dated April 24, 2013, to Mineral Wells PSD, from WV Consolidated Public Retirement Board, regarding Retirement Seminars in June 2013.
29. Water usage from Mineral Wells VFD, for the month of March 2013 is 3000 for fire fighting and 0 for training purposes.

**Mineral Wells PSD
List of Correspondence
May 16, 2013
Page 3**

30. E-mail dated April 30, 2013, to Virginia McDonald, RUS, from Cathy Dyer, attaching a copy of bank transaction of 4/25/13 a deposit of \$13,800 for req. 12.
31. Fax dated April 30, 2013, to Christy Pitsenbarger, WV Bureau of Public Health, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of April 2013,
32. Fax dated April 30, 2013, to William Byers, from Karen, State of West Virginia Department of Health & Human Resources, regarding the Location of sample sites.
33. USDA, Almost Heaven WV Mountain State Rural Express, April 2013.
34. 2014 Shopper's Guide, July 1, 2013 – June 30, 2014.
35. Letter dated May 1, 2013, to Virginia McDonald, RUS, from Cathy Dyer, enclosing check #5040 in the amount of \$13,800 for May 2013 interest payment.
36. Fax dated May 1, 2013, to Action Answering Service, from Linda Watson, attaching list of customers turned off for non payment.
37. E-mail dated May 2, 2013, to Dominick Cerrone, Cerrone Associates, from Cathy Dyer, attaching the Sludge Use Agreement with WV Laborer's Training Camp.
38. E-mail dated May 2, 2013, to Mineral Wells PSD, from PEIA, regarding reporting Tobacco Status Reporting.
39. Statement of Compliance dated April 30, 2013, to Mineral Wells PSD, from Orders Construction attaching payroll from April 21, 2013 thru April 27, 2013.
40. E-mail dated May 3, 2013, to Virginia McDonald, RUS, from Cathy Dyer, attaching April bank statement.
41. Bacteriological Examination of Water from Public Water Distribution System for April 2013.
42. E-mail dated May 3, 2013, to Mineral Wells PSD, from PEIA, stating the 2013 PEIA Billing has been posted you the Web Contributions System.
43. Letter dated May 2, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, attaching instructions regarding the bid opening from the Sewer System Improvements Project – Phase 2.
44. Sample results dated April 11, 2013 to Mineral Wells PSD, from Water Environmental Testing.
45. Letter dated April 29, 2013, to Mineral Wells PSD, from Conrad Bramlee, PSC, regarding the 2012 Annual Report.
46. WWTP Sludge Removal results dated April 11, 2013 from Water Environmental Testing.

Mineral Wells PSD
List of Correspondence
May 16, 2013
Page 4

47. E-mail dated May 6, 2013, to Mineral Wells PSD, from Carl Sizemore, Wood County 911, stating information on the Disaster Management for Water and Wastewater Utilities Course.
48. Understanding and Preparing Your Water/Sewer Annual Reports, July 17, 2013, Flatwoods, WV.
49. Rule 42 and Infrastructure and Jobs Development Council Seminar, June 26, 2013, Holiday Inn & Suites Conference Center, Charleston, WV.
50. Safety Seminar Excavation and Trenching, Hazard Communication and Confined Space, June 6, 2013, Public Service Commission of WV.
51. Suttle & Stalnaker Client Bulletin, May 2013.
52. Letter dated May 7, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, attaching instructions regarding the bid openings from the SCADA project.
53. WesBanco, Your Money Matter\$, April 2013.
54. E-mail dated May 8, 2013, to Andrea Westhoff, Cerrone Associates, from Cathy Dyer, attaching an invoice for the Sewer system Improvements Project.
55. Copy of letter dated May 8, 2013, to Joanna D. Stanley, from Linda Watson, regarding a check the District received back marked NSF.
56. E-mail dated May 8, 2013, to Andrea Westhoff, Cerrone Associates, from Cathy Dyer, attaching an invoice in the amount of \$2,000.00 from Suttle & Stalnaker.
- 57. Letter dated May 7, 2013, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing an invoice for Engineering Services through bidding/contract award phase of the SCADA project.**
58. Check received from Walmart in the amount of \$71.50 for oil & grease sampling.
59. Resume from Ryan W. Snyder.
60. Wood County Schools Customer Usage Authorization Form.
61. E-mail dated May 9, 2013, to Ed Hupp, 911 System, from Linda Watson, attaching a list of all electric meter and meter numbers for Mineral Wells Public Service District.
62. Statement of Compliance dated May 8, 2013, to Mineral Wells PSD, from Orders Construction, attaching payroll from April 28, 2013 and May 4, 2013.
63. E-mail dated May 10, 2013m, to Wirt County Journal, from Cathy Dyer, attaching notice of Regular Board Meeting to be inserted in the Journal.

**Mineral Wells PSD
List of Correspondence
May 16, 2013
Page 5**

64. Fax dated May 10, 2013, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice of Regular Board Meeting to be inserted in the newspaper.
65. Fax dated Nat 10, 2013, to Parkersburg News & Sentinel from Cathy Dyer, attaching notice of Regular Board Meeting to be inserted in the newspaper.
66. WVRWA Mobile Water Treatment Plant Training "Hands-On" Emergency Response Workshops for 2013.
67. National Pollutant Discharge Elimination System, Discharge Monitoring Report, State of West Virginia, April 2013.
68. Copy of letter dated May 10, 2013, to Sarah L. Daniel, WV Division of Highways, from Cathy Dyer, enclosing four (4) original invoices in the amount of \$2,535.99 for Preliminary Engineering Review.
69. Copy of letter dated May 10, 2013, to Chad Walters, from Linda Watson, regarding a check the District received in the amount of \$80.00 marked NSF.
70. E-mail dated May 10, 2013, to Mineral Wells PSD, from George Blum, Cerrone Associates, regarding pre-closing for the SCADA project will be June 19, 2013.
71. Engine/Product Delivery Service Record from Caterpillar, needs signed and returned to Caterpillar.
72. E-mail dated May 13, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding Phase I, Requisition 13, of the Sewer System Improvements Project.
73. Payments in the amount of \$17,135.31 made to Municipal Bond Commission on May 14, 2013.
74. Fax dated May 11, 2013, to Todd Anderson, Operations Manager, from Doug Wingfield, Patriot Automation, regarding the bid openings for the SCADA project.
75. E-mail dated May 14, 2013, to Chad Miller, Cerrone Associates, from Linda Watson, attaching the letter received from Doug Wingfield, Patriot Automation. Carbon Copy to Dominick Cerrone, Cerrone Associates.
76. Fax dated May 14, 2013, Chris, Old Colony Realtors, from Linda Watson, attaching the District's Tap Fees and Security Deposit Amounts.
77. Letter from Work Force West Virginia regarding participation in the Occupational Employment Statistics (OES) program.
78. E-mail dated May 15, 2013, to Cathy Dyer, from Andrea Westhoff, Cerrone Associates, regarding Change Order #10.
79. Effluent test results from Water Environmental testing dated May 8, 2013.

**Mineral Wells PSD
List of Correspondence
May 16, 2013
Page 6**

80. Statement of Compliance dated May 14, 2013, to Mineral Wells PSD, from Orders Construction attaching payroll from May 5, 2013 to May 11, 2013.
81. E-mail dated May 15, 2013, to Mineral Wells PSD, from Katie McGuire, Bowles Rice, attaching the firm's opinion regarding the responsiveness of Burch Hydro's bid for Contract #5.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(859,166.60)	(79,031.94)	91.98	(839,378.53)	81.41	191,621.47
METERED SALES-COMMERCIAL	1 461 200 00	(181,000.00)	(150,833.30)	(13,163.64)	87.27	(145,181.24)	80.21	35,818.76
METERED SALES-INDUSTRIAL	1 461 300 00	(4,000.00)	(3,333.30)	(218.70)	65.61	(2,927.52)	73.18	1,072.48
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(600.00)	(500.00)	(27.30)	54.60	(273.00)	45.50	327.00
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1216,600.00)	(1013,833.20)	(92,441.58)	91.18	(987,760.29)	81.19	228,839.71
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(24,000.00)	(20,000.00)	(1,832.95)	91.64	(19,387.23)	80.78	4,612.77
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(2,500.00)	2,151.61	860.64-	(2,795.00)	93.16	205.00
METER LEASE - MOBILE HOME PARK	1 472 000 00	(1,300.00)	(1,083.30)	(220.00)	203.08	(220.00)	16.92	1,080.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,166.60)	.00		(3,750.03)	75.00	1,249.97
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(7,500.00)	(284.00)	37.86	(3,811.00)	42.34	5,189.00
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(42,300.00)	(35,249.90)	(185.34)	5.25	(29,963.26)	70.83	12,336.74
TOTAL REVENUES		(1258,900.00)	(1049,083.10)	(92,626.92)	88.29	(1017,723.55)	80.84	241,176.45

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	410,000.00	341,666.60	34,625.60	101.34	344,879.68	84.11	(65,120.32)
PURCHASED WATER PARKERBURG	1 610 101 00	4,000.00	3,333.30	.00		6,787.24	169.68	2,787.24
TOTAL SOURCE OF SUPPLY		414,000.00	344,999.90	34,625.60	100.36	351,666.92	84.94	(62,333.08)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,000.00	5,833.30	250.00	42.85	3,649.30	52.13	(3,350.70)
POWER PURCHASED PUMPING	1 615 500 00	7,000.00	5,833.30	1,079.43	185.04	7,122.64	101.75	122.64
CHEMICALS	1 618 500 00	.00	.00	.00		350.00		350.00
CONTRACTUAL SERVICES TESTING	1 635 500 00	.00	.00	81.00		3,573.00		3,573.00
SALARIES & WAGES MAINT MAINS	1 601 601 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SERVICE	1 601 602 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT METERS	1 601 603 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT HYDRANT	1 601 604 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT S&I	1 601 605 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT PUMPING	1 601 606 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT TANKS	1 601 607 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SCADA	1 601 608 00	.00	.00	.00		.00		.00
SALARIES MAINT TRANS & DISTR	1 601 609 00	80,800.00	67,333.30	2,719.02	40.38	29,409.30	36.39	(51,390.70)
MATERIAL & SUPPLES MAINT MAINS	1 620 601 00	.00	.00	(618.97)		.00		.00
MATERIALS & SUPPLIES MAINT SER	1 620 602 00	.00	.00	(5,599.51)		.00		.00
MATERIALS & SUPPLIES MAIN METE	1 620 603 00	.00	.00	.00		1,217.64		1,217.64
MATERIALS & SUPPLIES MAINT HYD	1 620 604 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT S&I	1 620 605 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT PUM	1 620 606 00	.00	.00	.00		17.83		17.83
MATERIALS & SUPPLIES MAINT TAN	1 620 607 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SCA	1 620 608 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	.00	.00	7,294.20		12,024.09		12,024.09
CONTRACTUAL SERVIES OTHER	1 636 600 00	6,000.00	5,000.00	1,649.64	329.92	23,958.88	399.31	17,958.88
MISC EXPENSE PUMPING	1 675 606 00	1,000.00	833.30	.00		741.42	74.14	(258.58)
TOTAL OPERATION/MAINTENANCE		101,800.00	84,833.20	6,854.81	80.80	82,064.10	80.61	(19,735.90)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,000.00	9,166.60	.00		2,576.65	23.42	(8,423.35)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,000.00	1,666.60	263.32	157.99	2,069.45	103.47	69.45
SALARIES & WAGES METER READING	1 601 703 00	7,000.00	5,833.30	679.59	116.50	5,241.74	74.88	(1,758.26)
SALARIES & WAGES BILLING & COL	1 601 704 00	31,000.00	25,833.30	2,611.39	101.08	25,766.69	83.11	(5,233.31)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,000.00	5,833.30	500.19	85.74	5,509.23	78.70	(1,490.77)
CONTRACTUAL SERVICES OTHER	1 636 700 00	.00	.00	.00		1,790.70		1,790.70
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	2,500.00	2,083.30	.00		.00		(2,500.00)
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	.00	.00	.00		758.12		758.12
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		60,500.00	50,416.40	4,054.49	80.41	43,712.58	72.25	(16,787.42)
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	62,000.00	51,666.60	3,680.09	71.22	43,814.35	70.66	(18,185.65)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	.00	.00	150.00		1,575.00		1,575.00
EMPLOYEES PENSIONS/BENEFITS	1 604 801 00	50,000.00	41,666.60	3,456.58	82.95	35,829.11	71.65	(14,170.89)
EMPLOYEE VACATION PAY	1 604 802 00	11,000.00	9,166.60	2,064.00	225.16	8,961.78	81.47	(2,038.22)
EMPLOYEES HOLIDAY PAY	1 604 803 00	7,900.00	6,583.30	672.24	102.11	7,467.78	94.52	(432.22)
EMPLOYEES SICK PAY	1 604 804 00	7,900.00	6,583.30	147.13	22.34	2,382.14	30.15	(5,517.86)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		492.24		492.24
COMP TIME	1 604 806 00	2,200.00	1,833.30	133.92	73.04	1,573.92	71.54	(626.08)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	35,000.00	29,166.60	284.40	9.75	2,844.00	8.12	(32,156.00)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	23,000.00	19,166.60	1,116.17	58.23	11,933.58	51.88	(11,066.42)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	8,000.00	6,666.60	.00		9,595.00	119.93	1,595.00
CONTRACTUAL SERV LEGAL	1 633 800 00	600.00	500.00	.00		(3,941.93)	656.98-	(4,541.93)
CONTRACTUAL SERVICES OTHER	1 636 800 00	.00	.00	172.80		4,393.20		4,393.20
TRANSPORTATION EXPENSES	1 650 801 00	20,000.00	16,666.60	1,633.97	98.03	22,983.49	114.91	2,983.49
INSURANCE - VEHICLE	1 656 800 00	.00	.00	.00		3,924.00		3,924.00
PROPERTY INSURANCE	1 657 800 00	18,000.00	15,000.00	.00		7,256.63	40.31	(10,743.37)
INSURANCE WORKERS COMPENSATION	1 658 800 00	5,500.00	4,583.30	(786.28)	171.55-	3,162.06	57.49	(2,337.94)
INSURANCE OTHER	1 659 800 00	.00	.00	.00		9,737.54		9,737.54
ADVERTISING EXPENSE	1 660 800 00	.00	.00	.00		1,881.64		1,881.64
REGULATORY COMMISSION EXPENSE	1 667 800 00	4,400.00	3,666.60	.00		.00		(4,400.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	9,800.00	8,166.60	663.42	81.23	5,082.82	51.86	(4,717.18)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		265,300.00	221,082.60	13,388.44	60.55	180,948.35	68.20	(84,351.65)
TOTAL OPERATION & MAINTENANCE		841,600.00	701,332.10	58,923.34	84.01	658,391.95	78.23	(183,208.05)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	255,000.00	25,630.00	100.50	256,300.00	83.75	(49,700.00)
FICA EXPENSE	1 408 120 00	14,000.00	11,666.60	1,011.12	86.66	10,384.14	74.17	(3,615.86)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(500.00)	(10.63)	21.26	(206.09)	34.34	393.91
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 300 00	203,000.00	169,166.60	16,803.51	99.33	169,725.01	83.60	(33,274.99)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	150.00	125.00	27.57	220.56	170.62	113.74	20.62
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00

TOTAL OTHER INCOME & DEDUCTIO		202,550.00	168,791.60	16,820.45	99.65	169,689.54	83.77	(32,860.46)
=====								
NET INCOME		105,250.00	87,707.20	9,757.99	111.25	77,042.08	73.19	(28,207.92)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(507,000.00)	(422,500.00)	(56,729.41)	134.27	(438,538.13)	86.49	68,461.87
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(174,000.00)	(145,000.00)	(19,646.16)	135.49	(150,302.25)	86.38	23,697.75
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(550.00)	(458.30)	(83.38)	181.93	(799.51)	145.36	(249.51)
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(3,300.00)	(2,750.00)	(184.40)	67.05	(2,265.64)	68.65	1,034.36
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(208.30)	(30.21)	145.03	(67.29)	26.91	182.71
TOTAL SALES OF SEWER SERVICE		(685,100.00)	(570,916.60)	(76,673.56)	134.29	(591,972.82)	86.40	93,127.18
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(13,500.00)	(11,250.00)	(1,465.68)	130.28	(11,696.52)	86.64	1,803.48
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(500.00)	40,364.70	999.99-	(485.00)	80.83	115.00
TOTAL OTHER SEWER REVENUES		(14,100.00)	(11,750.00)	38,899.02	999.99-	(12,181.52)	86.39	1,918.48
TOTAL REVENUES		(699,200.00)	(582,666.60)	(37,774.54)	64.83	(604,154.34)	86.40	95,045.66
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
SALARIES & WAGES T&D	2 701 100 00	3,000.00	2,500.00	48.60	19.44	797.68	26.58	(2,202.32)
SALARIES & WAGES MAINS T&DS	2 701 201 00	16,000.00	13,333.30	241.68	18.12	4,621.58	28.88	(11,378.42)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	.00	.00	4,242.20		6,382.92		6,382.92
CONTRACTUAL SERV OTHER T&D	2 736 201 00	.00	.00	19.76		2,692.18		2,692.18
TOTAL COLLECTING EXPENSES		19,000.00	15,833.30	4,552.24	287.51	14,494.36	76.28	(4,505.64)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 701 301 00	9,900.00	8,250.00	497.60	60.31	6,016.76	60.77	(3,883.24)
POWER LIFT STATIONS	2 715 301 00	19,000.00	15,833.30	2,588.36	163.47	15,245.05	80.23	(3,754.95)
POWER GRINDER PUMPS	2 715 302 00	6,900.00	5,750.00	373.27	64.91	4,933.06	71.49	(1,966.94)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	27,000.00	22,500.00	855.44	38.01	8,818.78	32.66	(18,181.22)
SALARIES & WAGES GRINDER PUMPS	2 701 402 00	35,000.00	29,166.60	387.00	13.26	9,158.53	26.16	(25,841.47)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	14,500.00	12,083.30	445.26	36.84	9,882.35	68.15	(4,617.65)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	.00	.00	1,307.86		3,107.44		3,107.44
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	.00	.00	9,021.78		19,050.74		19,050.74
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	.00	.00	.00		13,377.50		13,377.50
TOTAL PUMPING EXPENSES		112,300.00	93,583.20	15,476.57	165.37	89,590.21	79.77	(22,709.79)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	13,000.00	10,833.30	692.80	63.95	8,059.15	61.99	(4,940.85)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	46,666.60	22,077.10	473.08	39,366.41	70.29	(16,633.59)
CHEMICALS WWTP	2 718 500 00	26,000.00	21,666.60	4,008.18	184.99	20,766.64	79.87	(5,233.36)
MATERIALS & SUPPLIES WWTP	2 720 500 00	33,000.00	27,500.00	1,353.41	49.21	14,005.72	42.44	(18,994.28)
CONTRACTUAL SERVICE TESTING	2 735 500 00	.00	.00	403.00		3,041.50		3,041.50
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	.00	.00	(900.00)		3,276.00		3,276.00
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	2,500.00	2,083.30	690.70	331.54	5,418.30	216.73	2,918.30
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	4,800.00	4,000.00	746.40	186.60	7,444.42	155.09	2,644.42
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	(4,242.20)		.00		.00
TOTAL TREATMENT & DISPOSAL		135,300.00	112,749.80	24,829.39	220.21	101,378.14	74.92	(33,921.86)
BILLING & COLLECTING EXPENSES								
SALARIES & WAGES METER READING	2 701 701 00	6,700.00	5,583.30	641.03	114.81	4,789.70	71.48	(1,910.30)
SALARIES & WAGES BILLING & COL	2 701 702 00	24,000.00	20,000.00	1,954.14	97.70	20,331.97	84.71	(3,668.03)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	7,000.00	5,833.30	508.69	87.20	5,058.50	72.26	(1,941.50)
CONTRACTUAL SERVICE OTHER	2 736 700 00	.00	.00	115.20		1,954.60		1,954.60
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	2,000.00	1,666.60	.00		.00		(2,000.00)
TOTAL BILLING & COLLECTING		39,700.00	33,083.20	3,219.06	97.30	32,134.77	80.94	(7,565.23)
ADMINISTRATIVE/GENERAL EXPENSE								
SALARIES & WAGES ADMIN	2 701 800 00	36,000.00	30,000.00	1,907.59	63.58	30,350.41	84.30	(5,649.59)
BOARD OF DIRECTORS	2 703 800 00	.00	.00	100.00		1,000.00		1,000.00
EMPLOYEE PENSION & BENEFITS	2 704 800 00	40,000.00	33,333.30	2,781.39	83.44	31,767.61	79.41	(8,232.39)
EMPLOYEES VACATION PAY	2 704 801 00	7,500.00	6,250.00	1,376.00	220.16	6,040.42	80.53	(1,459.58)
EMPLOYEES HOLIDAY PAY	2 704 802 00	5,300.00	4,416.60	448.16	101.47	4,835.68	91.23	(464.32)
EMPLOYEES SICK PAY	2 704 803 00	5,300.00	4,416.60	100.37	22.72	1,711.58	32.29	(3,588.42)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		328.16		328.16
COMP TIME	2 704 805 00	1,500.00	1,250.00	89.28	71.42	1,073.38	71.55	(426.62)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	24,000.00	20,000.00	189.60	9.48	1,896.00	7.90	(22,104.00)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	13,000.00	10,833.30	774.79	71.51	9,815.79	75.50	(3,184.21)
SPECIAL SERVICE ENGINEER	2 731 800 00	.00	.00	.00		.00		.00
SPECIAL SERVICES	2 732 800 00	8,000.00	6,666.60	.00		4,850.00	60.62	(3,150.00)
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	.00	.00	.00		1,125.00		1,125.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,700.00	1,416.60	.00		516.90	30.40	(1,183.10)
TRANSPORTATION EXPENSE	2 750 800 00	12,000.00	10,000.00	1,089.30	108.93	10,395.12	86.62	(1,604.88)
INSURANCE VEHICLE	2 756 800 00	.00	.00	.00		2,616.00		2,616.00
INSURANCE PROPERTY	2 757 800 00	16,000.00	13,333.30	.00		4,838.80	30.24	(11,161.20)
INSURANCE WORKERS COMPENSATION	2 758 800 00	3,700.00	3,083.30	(524.19)	170.00-	2,108.05	56.97	(1,591.95)
INSURANCE OTHER	2 759 800 00	.00	.00	.00		6,490.73		6,490.73
ADVERTISING EXPENSES	2 760 800 00	.00	.00	.00		.00		.00
REGULATORY COMMISSION	2 767 800 00	2,500.00	2,083.30	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	5,700.00	4,750.00	748.37	157.55	5,504.99	96.57	(195.01)
RENTS	2 775 801 00	5,000.00	4,166.60	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	2,500.00	2,083.30	.00		.00		(2,500.00)
TOTAL ADMINISTRATIVE & GEN EX		189,700.00	158,082.80	9,080.66	57.44	132,264.62	69.72	(57,435.38)
TOTAL OPERATION & MAINTENANCE		496,000.00	413,332.30	57,157.92	138.28	369,862.10	74.56	(126,137.90)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION	2 403 000 00	303,000.00	252,500.00	17,210.00	68.15	172,100.00	56.79	(130,900.00)
FICA EXPENSE	2 408 200 00	11,000.00	9,166.60	817.06	89.13	9,465.82	86.05	(1,534.18)
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(500.00)	(19.13)	38.26	(225.32)	37.55	374.68
INTEREST ON LONG TERM DEBT	2 427 300 00	57,000.00	47,500.00	4,584.33	96.51	45,980.58	80.66	(11,019.42)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	130.00	108.30	17.75	163.89	128.65	98.96	(1.35)
TOTAL EXPENSES & OTHER INCOME		370,530.00	308,774.90	22,610.01	73.22	227,449.73	61.38	(143,080.27)
BALANCE TO SURPLUS		167,330.00	139,440.60	41,993.39	301.15	(6,842.51)	4.08-	(174,172.51)