

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD WEDNESDAY, JULY 15, 2013, AT 10:00 A.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 10:10 a.m. He asked everyone present to sign the attendance roster. Mark Stewart, Secretary/Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Andrea Hicks, Cerrone Associates, Inc.; Alan Harris, USDA Rural Development; Virginia McDonald, USDA Rural Development; Steven Hardman, Bowles Rice; Cam Siegrist; Bowles Rice; Chad Miller, Cerrone Associates, Inc.; Dominick Cerrone, Cerrone Associates, Inc.; James Mayles, Cerrone Associates, Inc.; Jay Crowe, Cerrone Associates, Inc.; Harry E. Taylor, USDA Rural Development; Ryan Wenger, Burch Hydro Inc.; Bryan Burch, Burch Hydro Inc.; Joshua Smith, Dominion Hope; Tina Kellar, Dominion Hope; Stacko Hudkins, WVDOH; Keith Lynch, WVDOH; Mike Burch, Burch Hydro; Eric Taylor; Tri-State Pipeline, Inc.; James R. Lett, Secretary, absent.

No one from the public was present.

Mr. Cam Siegrist presented the Board Bond Resolution Sewer Revenue Bond 2013A in the amount of \$1,883,000.00 funded by the USDA Rural Development to finance costs of improvements and betterment to the Sewerage system. The Bond is to be paid over a period of 40 years with the first 2 years being interest only and the remaining 38 years at monthly installments of \$7,344.00. Mr. Stewart made a motion to accept the Bond Resolution as presented by Mr. Siegrist. Mr. Radabaugh seconded the motion. The motion passed unanimously. The Bond Resolution was signed by Mr. Radabaugh and Mr. Stewart.

Mr. Radabaugh made a motion to approve Sewer System Improvements Project Phase II Requisition No. 1 in the amount of \$179,343.53. Mr. Stewart seconded the motion. The motion passed unanimously. The Requisition was signed by Mr. Radabaugh.

Mr. Stewart made a motion to approve Change Order No. 1 to Contract 2 of Sewer System Improvements Project Phase II. Mr. Radabaugh seconded the motion. The motion passed unanimously. The Change Order was signed by Mr. Radabaugh.

Mr. Siegrist excused himself from the rest of the meeting.

Mr. Stewart made a motion to approve (3) three contracts as related to the project. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed to contracts.


Mr. Cerrone presented the pre-construction rules and regulations to the Board, Tri-State Pipeline Inc. and Burch Hydro Inc.

Mr. Taylor presented the pre-construction rules and regulations of the USDA Rural Development to the Board, Contractor and Engineers, it was signed by all.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 11:20 P.M.

#### CERTIFICATION

I, Mark D. Stewart, Treasurer/Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Treasurer/Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia