

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JUNE 20, 2013, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Secretary/Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; James R. Lett, Secretary, absent.

No one from the public was present.

Mr. Stewart made a motion to approve the Minutes of the May 16, 2013, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve the Minutes of the June 19, 2013, Special Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve Requisition No. 14, \$79,207.00 for the Sewer System Improvement Project. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to approve Blower Building renovations not to exceed \$28,953.00 and Ventilation System to the UV building not to exceed \$4,500.00. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Merrill, Dunn, and Eaton line extension to provide water service to the Merrill property. An agreement is to be signed between Merrill's and the District, Merrill's will pay in advance for all materials, construction cost, Cerrone Associates, Inc. fee for inline pump design, tap fee \$350.00, security deposit \$70.00, with line being installed to District standards, Mr. Anderson to oversee construction, the District will take over line in one year and one day. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for May 31, 2013, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #43882 thru #43952 written on the Consolidated Water and Sewer Revenue Checking Account between May 16, 2013 and June 20 2013, (copies attached) Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #4081 thru #4120 written on the Consolidated Payroll Account between May 16, 2013 and June 20, 2013, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #71 - Letter dated June 5, 2013, from Suttle & Stalnaker 2013 audit requirements.

Item #99 – Letter dated June 18, 2013, WV Bureau for Public Health attaching certification of 2012 Consumer Confidence Report (Annual Drinking Water).

Item #100 – Letter dated June 14, 2013, USDA RD items needed for closing conference call 7/8/13 10:00 AM.

Item #101 – Letter dated June 14, 2013, USDA RD agrees with the bidding documents submitted by the District, pre-construction will be held on July 15, 2013, 11:00 AM.

Mrs. Dyer had the following to discuss.

Suttle & Stalnaker are scheduled to start the 2013 Audit on July 22, 2013.

Mr. Anderson had the following to discuss.

The Cintas warehouse will require a 6" sewer tap.

The Sewer System Improvement Project update: The blower building sewer line tie-in will be on June 24, 2013, a period of time station will be down, may do hot tap.

The District and Cerrone Associates, Inc. smoked tested Oaks Trailer Park, some repair have been made with some new findings. Mr. Anderson to have Steve Hardman, Bowles Rice to draft letter to Mr. Bosley that they will be charged on rain fall.

Jackson Run Lift Station second motor has pin hole, CI Thornburg to try spot weld, this lift station slated for first repair on the Phase II project.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:20 P.M.

#### CERTIFICATION

I, Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT**

**May 31, 2013**

**Checking Accounts**

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 1,100.21
Sewer Revenue Fund Checking Account WesBanco Bank - 2131.2	38,776.42
<b>Total in Checking Accounts:</b>	<b>\$ 39,876.63</b>

**Water Accounts**

Series 1979 Water Reserve Depreciation WesBanco Bank - 1125.401	\$ 12,633.83
Series 1979 Water Reserve WesBanco Bank - 1125.200	26,264.32
Series 1997 Sams Creek/Chesterville Reserve WesBanco Bank - 1125.300	33,695.44
Series 1999A Rockport Water Reserve Depreciation WesBanco Bank - 1125.201	6,896.02
Series 1999A Rockport Water Reserve WesBanco Bank - 1125.400	10,165.19
Series 1999B Water Improvement/Office Building Reserve WesBanco Bank - 1125.500	20,209.73
Series 1999B Water Imprmt/Office Building Reserve Deprec WesBanco Bank - 1125.503	15,512.67
Series 2004A Sycamore, Stephens, Limestone Water Reserve WesBanco Bank - 1125.502	13,386.34
Water Security Deposit Account WesBanco Bank - 1132.1	43,536.23
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement WesBanco Bank - 1125.504	35,604.07
SCADA Project Checking WesBanco Bank - 1131.213	30.97
<b>Total in Water Accounts:</b>	<b>\$ 217,934.81</b>

**Sewer Accounts**

Series 2003 Sewer Improvements Repair & Replacement WesBanco Bank - 2127.8	\$ 19,601.28
Grinder Pump Maintenance Reserve Prime Rate Money Market - WesBanco Bank - 2127.7	2,798.64
Sewer Security Deposit Account WesBanco Bank - 2132.1	32,233.91
Sewer System Improvement Project WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II WesBanco Bank - 2131.22	30.97
<b>Total in Sewer Accounts:</b>	<b>\$ 54,671.47</b>

**Total All Finances - May 31, 2013** **\$ 312,482.91**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 May 31, 2013

WESBANCO BANK, April 30, 2013 \$3,655.33

RECEIPTS:

Water Sales	\$97,600.63
Water Buffalo Sales	371.25
Reconnection Fees	475.00
Security Deposit Refunds	1,288.19
Tap fee	350.00
NSF charge	10.00
Rent from Sewer	416.67

Total Receipts: \$100,511.74

Total Cash Available: \$104,167.07

Expenditures:

Action Telecom	\$51.00
At & T Mobility	236.24
BP Credit Card Company	957.94
Bill Bailey Insurance Agency	75.00
Budget Termite & Pest Control	150.00
Cintas	426.80
Citizens Security Life Inc Co	176.32
CI Thornburg	150.24
Commissioner's Salaries	300.00
Claywood Park PSD	34,625.60
Cutlip Warner Development	1,995.00
Dominion Hope	131.81
Fasteners & Supply Inc	4.32
First Bankcard	60.00
First Insurance Funding Corp	593.76
Frontier	119.79
HD Supply Waterworks, Ltd	1,345.00
Jackson Newspaper	83.00
Karl's Auto Repair Ltd	25.77
Lowe's	36.60
Mineral Wells PSD	1,005.55
Miss Utility of WV Inc.	52.26
Mon Power	541.58
Municipal Bond Commission	9,397.47
Parkersburg Office Supply	164.05
PEIA	2,295.25
REI Consultants	714.00
Rural Development - USDA 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-11	2,924.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-09	3,518.00
Salaries	9,802.47
Tesa Company Inc	225.39

US Postal Service	500.77
USA Blue book	485.57
Water Environmental Testing	81.00
WesBanco Bank	95.40
WesBanco Bank 1979 Deprecation	110.00
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1,004.00
WesBanco Bank-Parkersburg- Payroll taxes	4,445.99
WV Dept of Tax & Revenue	731.71
WV Retiree Health Benefit Trust Fund	586.29
WV Public Employees Retirement System	2,964.81
Melanie L. Wine	172.80
Security Deposit Refunds	263.31

Total Expenditures: \$103,066.86

Balance in Water Revenue Fund Checking Account,  
WesBanco Bank, April 30, 2013 \$1,100.21

Accounts Payable	Claywood Park PSD	\$33,456.00
	WesBanco Sycamore R&R	14,479.97
	USDA Rural Development	22,135.00
	WesBanco Reserve accounts	1,938.00
	Total Accounts Payable	\$72,008.97

Total -\$70,908.76

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 May 31, 2013

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, April 30, 2013 \$ 23,760.84

RECEIPTS:

Sewer Sales	\$76,878.45
Butcher Bend Lagoon Assoc	729.60
Security Deposit Refunds	927.19
Reconnect Fees	100.00
NSF charge	10.00
Reimb Sewer Project	235.00
Walmart - oil/grease sampling	71.50

Total Receipts: \$78,951.74

Total Cash Available: \$ 102,712.58

Expenditures:

Action Telecomm	\$34.00
At & T Mobility	157.50
Aulick Chemical Solutions	3,943.80
BP Credit Card Company	638.62
Bill Bailey Insurance Agency	50.00
Bowles Rice LLP	10.06
Butcher Bend Lagoon Assoc	638.96
CI Thornburg	2,804.83
Cintas	284.52
Citizens Security Life Ins Co	117.54
Commissioner's Salaries	250.00
Cutlip Warner Development	1,187.50
Dominion Hope	87.87
Fasteners & Supply Inc .	133.43
First Bankcard	40.00
First Insurance Funding Corp	395.84
Frontier	757.57
Gene's Septic Tank Cleaning	600.00
Hardman Supply Company	376.10
Karl's Auto Repair LTD	17.18
Lowe's	133.85
Mineral Wells PSD	1,672.38
Miss Utility of WV Inc	34.84
Mon Power	5,194.55
Municipal Bond Commission	17,135.31
Parkersburg Office Supply	109.36
PEIA	1,889.83
Salaries	8,803.27
US Postal Service	516.34
USA Blue Book	309.60
USDA Rural Development 91-12	4,312.00
W C Weil Company	158.21
Water Environmental Testing	902.00
WesBanco Bank	63.60

WesBanco Bank-Parkersburg-Payroll Taxes	4,085.42
WesBanco - Sewer R&R	1,913.64
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	481.71
WV Public Employees Retirement System	2,652.24
WV Dept of Tax & Revenue	681.29
Security Deposit Refunds	246.20

Total Expenditures: \$63,936.16

Balance in Sewer Revenue Fund Checking Account, \$ 38,776.42  
WesBanco Bank, May 31, 2013

Accounts Payable

Total Accounts Payable \$0.00

Total \$38,776.42

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 5/17/13 - ENDING DATE: 6/20/13 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	5/17/13	247903	5/17/13	81.97	43,882	
2,313	WESBANCO BANK-PARKERSBURG	5/20/13	248203	5/20/13	857.83	583	
2,101	U S POSTAL SERVICE	5/22/13	248302	5/23/13	418.80	43,883	
2,313	WESBANCO BANK-PARKERSBURG	5/29/13	248844	5/29/13	980.58	591	
1,307	MUNICIPAL BOND COMMISSION	5/31/13	248965	5/31/13	9,397.47	592	
106	MON POWER	5/31/13	248948	5/31/13	541.58	43,885	
124	AT&T - STATE CALLING SERVICE	5/31/13	248951	5/31/13	4.69	43,886	
314	AT&T MOBILITY	5/31/13	248953	5/31/13	231.55	43,887	
360	CUTLIP-WARNER DEVELOPMENT CO	5/31/13	248954	5/31/13	1,995.00	43,888	
438	DOMINION HOPE	5/31/13	248956	5/31/13	10.27	43,889	
486	CURTIS BRIGNER	5/31/13	248957	5/31/13	70.76	43,890	
486	PHILLIP COTTRILL	5/31/13	248959	5/31/13	70.74	43,892	
486	MICHAEL S DOWLER	5/31/13	248960	5/31/13	51.72	43,893	
1,512	HD SUPPLY WATERWORKS, LTD	5/31/13	248969	5/31/13	1,345.00	43,897	
1,604	PARKERSBURG OFFICE SUPPLY	5/31/13	248970	5/31/13	164.05	43,898	
1,805	USDA RURAL DEVELOPMENT	5/31/13	248974	5/31/13	5,252.00	43,899	
1,806	ROY L RADABAUGH	5/31/13	248976	5/31/13	150.00	43,900	
1,843	CINTAS CORPORATION J67	5/31/13	248977	5/31/13	426.80	43,901	
1,866	REI CONSULTANTS	5/31/13	248981	5/31/13	714.00	43,902	
2,001	TESA COMPANY INC	5/31/13	248982	5/31/13	225.39	43,903	
2,005	C I THORNBURG	5/31/13	248984	5/31/13	150.24	43,904	
2,106	USDA RURAL DEVELOPMENT	5/31/13	248988	5/31/13	10,040.00	43,905	
2,109	USA BLUE BOOK	5/31/13	248992	5/31/13	485.57	43,906	
2,205	FRONTIER	5/31/13	248994	5/31/13	119.79	43,907	
2,314	WV DEPT OF TAX & REVENUE	5/31/13	249000	5/31/13	731.71	43,909	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	5/31/13	249001	5/31/13	2,964.81	43,910	
23,067	MELANIE L WINE	5/31/13	249020	5/31/13	172.80	43,913	
23,079	MARK STEWART	5/31/13	249021	5/31/13	150.00	43,914	
2,313	WESBANCO BANK-PARKERSBURG	6/03/13	249264	6/03/13	974.90	593	
2,313	WESBANCO BANK-PARKERSBURG	6/10/13	249870	6/10/13	1,139.46	594	
106	MON POWER	6/14/13	250088	6/15/13	238.07	43,918	
124	AT&T - STATE CALLING SERVICE	6/14/13	250089	6/15/13	10.90	43,919	
133	AUTO ZONE	6/14/13	250090	6/15/13	9.94	43,920	
145	ADT SECURITY SERVICES	6/14/13	250091	6/15/13	73.31	43,921	
153	ACTION TELECOMM	6/14/13	250092	6/15/13	51.81	43,922	



VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 5/17/13 - ENDING DATE: 6/20/13 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
275	BP	6/14/13	250093	6/15/13	947.21	43,923
309	CLAYWOOD PARK PSD	6/14/13	250094	6/15/13	33,456.00	43,924
486	DANIEL WESTFALL	6/14/13	250099	6/15/13	36.28	43,927
486	REX & MELISSA GILBERT	6/14/13	250100	6/15/13	3.23	43,928
1,200	LOWE'S	6/14/13	250102	6/15/13	80.65	43,929
1,301	MISS UTILITY OF WV INC	6/14/13	250103	6/15/13	35.10	43,930
1,512	HD SUPPLY WATERWORKS, LTD	6/14/13	250113	6/15/13	150.00	43,932
1,600	PARKERSBURG SENTINEL CO	6/14/13	250114	6/15/13	58.35	43,933
2,002	TAYLOR'S DISPOSAL INC	6/14/13	250118	6/15/13	35.02	43,936
2,005	C I THORNBURG	6/14/13	250120	6/15/13	2,274.79	43,938
2,039	TELEPAGE	6/14/13	250129	6/15/13	10.74	43,939
2,106	USDA RURAL DEVELOPMENT	6/14/13	250136	6/15/13	2,924.00	43,940
2,200	FIRST BANKCARD	6/14/13	250137	6/15/13	60.00	43,941
2,308	PEIA	6/14/13	250140	6/15/13	2,422.75	43,943
2,349	WIRT COUNTY JOURNAL	6/14/13	250142	6/15/13	1,704.84	43,945
23,013	FASTENAL COMPANY	6/14/13	250167	6/15/13	9.71	43,946
23,047	RETIREE HEALTH BNFT TRST FUND	6/14/13	250168	6/15/13	619.50	43,947
23,101	CITIZENS SECURITY LIFE INS CO	6/14/13	250170	6/15/13	176.32	43,949
23,114	CONLEY LAWN MAINTENANCE	6/14/13	250171	6/15/13	40.00	43,950
2,313	WESBANCO BANK-PARKERSBURG	6/18/13	250434	6/18/13	1,108.40	598
2,101	U S POSTAL SERVICE	6/19/13	250479	6/19/13	81.18	43,951
23,112	FIRST INSURANCE FUNDING CORP	6/19/13	250553	6/19/13	593.76	43,952
	CONSOLIDATED BANK ACCOUNT				87,131.34	57 *

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 5/17/13 - ENDING DATE: 6/20/13 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	5/17/13	247903	5/17/13	54.65	43,882
2,313	WESBANCO BANK-PARKERSBURG	5/20/13	248203	5/20/13	738.55	583
2,101	U S POSTAL SERVICE	5/22/13	248302	5/23/13	279.20	43,883
2,106	USDA RURAL DEVELOPMENT	5/28/13	248595	5/28/13	4,312.00	43,884
2,313	WESBANCO BANK-PARKERSBURG	5/29/13	248844	5/29/13	777.01	591
106	MON POWER	5/31/13	248948	5/31/13	928.89	43,885
124	AT&T - STATE CALLING SERVICE	5/31/13	248951	5/31/13	3.13	43,886
314	AT&T MOBILITY	5/31/13	248953	5/31/13	154.37	43,887
360	CUTLIP-WARNER DEVELOPMENT CO	5/31/13	248954	5/31/13	1,187.50	43,888
438	DOMINION HOPE	5/31/13	248956	5/31/13	6.84	43,889
486	CURTIS BRIGNER	5/31/13	248958	5/31/13	54.59	43,891
702	GENE'S SEPTIC TANK CLEANING	5/31/13	248961	5/31/13	300.00	43,894
832	HARDMAN SUPPLY COMPANY	5/31/13	248962	5/31/13	376.10	43,895
1,302	MINERAL WELLS PSD	5/31/13	248963	5/31/13	635.37	43,896
1,604	PARKERSBURG OFFICE SUPPLY	5/31/13	248970	5/31/13	109.36	43,898
1,806	ROY L RADABAUGH	5/31/13	248976	5/31/13	125.00	43,900
1,843	CINTAS CORPORATION J67	5/31/13	248977	5/31/13	284.52	43,901
2,005	C I THORNBURG	5/31/13	248984	5/31/13	2,641.33	43,904
2,109	USA BLUE BOOK	5/31/13	248992	5/31/13	144.72	43,906
2,205	FRONTIER	5/31/13	248994	5/31/13	757.57	43,907
2,306	WATER ENVIRONMENTAL TESTING	5/31/13	248996	5/31/13	290.00	43,908
2,314	WV DEPT OF TAX & REVENUE	5/31/13	249000	5/31/13	681.29	43,909
2,315	PUBLIC EMPLOYEES RETIREMENT SY	5/31/13	249001	5/31/13	2,652.24	43,910
2,385	W C WEIL COMPANY	5/31/13	249009	5/31/13	158.21	43,911
23,046	BUTCHER BEND LAGOON ASSOC	5/31/13	249019	5/31/13	638.96	43,912
23,067	MELANIE L WINE	5/31/13	249020	5/31/13	115.20	43,913
23,079	MARK STEWART	5/31/13	249021	5/31/13	125.00	43,914
23,085	AULICK CHEMICAL SOLUTIONS, INC	5/31/13	249022	5/31/13	3,943.80	43,915
2,313	WESBANCO BANK-PARKERSBURG	6/03/13	249264	6/03/13	739.76	593
2,101	U S POSTAL SERVICE	6/07/13	249596	6/07/13	37.62	43,916
2,313	WESBANCO BANK-PARKERSBURG	6/10/13	249870	6/10/13	696.66	594
2,101	U S POSTAL SERVICE	6/12/13	250044	6/13/13	150.48	43,917

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 5/17/13 - ENDING DATE: 6/20/13 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	6/14/13	250104	6/15/13	17,135.31	596
106	MON POWER	6/14/13	250088	6/15/13	7,694.12	43,918
124	AT&T - STATE CALLING SERVICE	6/14/13	250089	6/15/13	7.26	43,919
133	AUTO ZONE	6/14/13	250090	6/15/13	6.62	43,920
145	ADT SECURITY SERVICES	6/14/13	250091	6/15/13	48.88	43,921
153	ACTION TELECOMM	6/14/13	250092	6/15/13	34.54	43,922
275	BP	6/14/13	250093	6/15/13	631.47	43,923
486	JEREMY CAYTON	6/14/13	250097	6/15/13	18.25	43,925
486	CALEB GREATHOUSE	6/14/13	250098	6/15/13	6.65	43,926
1,200	LOWE'S	6/14/13	250102	6/15/13	154.86	43,929
1,301	MISS UTILITY OF WV INC	6/14/13	250103	6/15/13	23.40	43,930
1,311	FERGUSON WATERWORKS	6/14/13	250112	6/15/13	200.80	43,931
1,600	PARKERSBURG SENTINEL CO	6/14/13	250114	6/15/13	38.90	43,933
1,607	PARKERSBURG UTILITY BOARD	6/14/13	250115	6/15/13	575.00	43,934
2,001	TESA COMPANY INC	6/14/13	250117	6/15/13	43.07	43,935
2,002	TAYLOR'S DISPOSAL INC	6/14/13	250118	6/15/13	23.35	43,936
2,004	TROMBOLD EQUIPMENT CO INC	6/14/13	250119	6/15/13	5,414.94	43,937
2,005	C I THORNBURG	6/14/13	250120	6/15/13	6,983.81	43,938
2,039	TELEPAGE	6/14/13	250129	6/15/13	7.16	43,939
2,200	FIRST BANKCARD	6/14/13	250137	6/15/13	40.00	43,941
2,306	WATER ENVIRONMENTAL TESTING	6/14/13	250138	6/15/13	403.00	43,942
2,308	PEIA	6/14/13	250140	6/15/13	1,762.33	43,943
2,312	WESBANCO BANK-PARKERSBURG	6/14/13	250141	6/15/13	2,007.38	43,944
23,013	FASTENAL COMPANY	6/14/13	250167	6/15/13	6.48	43,946
23,047	RETIREE HEALTH BNFT TRST FUND	6/14/13	250168	6/15/13	448.50	43,947
23,070	BADGETT FARM	6/14/13	250169	6/15/13	900.00	43,948
23,101	CITIZENS SECURITY LIFE INS CO	6/14/13	250170	6/15/13	117.54	43,949
2,313	WESBANCO BANK-PARKERSBURG	6/18/13	250434	6/18/13	744.21	598
2,101	U S POSTAL SERVICE	6/19/13	250479	6/19/13	54.12	43,951
23,112	FIRST INSURANCE FUNDING CORP	6/19/13	250553	6/19/13	395.84	43,952
	CONSOLIDATED BANK ACCOUNT				70,027.71	62 *

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
4081	Todd R. Anderson	\$709.49	5/23/2013
4082	Dennis R. Brown	\$433.95	5/23/2013
4083	William H. Byers, Jr.	\$478.48	5/23/2013
4084	Cathy J. Dyer	\$497.70	5/23/2013
4085	Linda K. Watson	\$416.66	5/23/2013
4086	Darin L. Crites	\$276.11	5/23/2013
4087	Nellie B. Radcliff	\$335.92	5/23/2013
4088	Mark A. Dennis	\$370.98	5/23/2013
4089	Todd R. Anderson	\$815.19	5/30/2013
4090	Dennis R. Brown	\$478.61	5/30/2013
4091	William H. Byers, Jr.	\$620.66	5/30/2013
4092	Cathy J. Dyer	\$497.70	5/30/2013
4093	Linda K. Watson	\$416.65	5/30/2013
4094	Darin L. Crites	\$276.11	5/30/2013
4095	Nellie B. Radcliff	\$335.92	5/30/2013
4096	Mark A. Dennis	\$370.97	5/30/2013
4097	Todd R. Anderson	\$635.09	6/6/2013
4098	Dennis R. Brown	\$433.95	6/6/2013
4099	William H. Byers, Jr.	\$611.71	6/6/2013
4100	Cathy J. Dyer	\$497.71	6/6/2013
4101	Linda K. Watson	\$416.66	6/6/2013
4102	Darin L. Crites	\$422.18	6/6/2013
4103	Nellie B. Radcliff	\$335.91	6/6/2013
4104	Mark A. Dennis	\$370.98	6/6/2013
4105	Todd R. Anderson	\$720.25	6/13/2013
4106	Dennis R. Brown	\$433.94	6/13/2013
4107	William H. Byers, Jr.	\$510.05	6/13/2013
4108	Cathy J. Dyer	\$497.70	6/13/2013
4109	Linda K. Watson	\$500.40	6/13/2013
4110	Darin L. Crites	\$326.29	6/13/2013
4111	Nellie B. Radcliff	\$335.93	6/13/2013
4112	Mark A. Dennis	\$674.02	6/13/2013
4113	Todd R. Anderson	\$793.76	6/20/2013
4114	Dennis R. Brown	\$564.04	6/20/2013
4115	William H. Byers, Jr.	\$602.84	6/20/2013
4116	Cathy J. Dyer	\$497.82	6/20/2013
4117	Linda K. Watson	\$416.78	6/20/2013
4118	Darin L. Crites	\$382.62	6/20/2013
4119	Nellie B. Radcliff	\$378.53	6/20/2013
4120	Mark A. Dennis	\$371.33	6/20/2013

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>OPERATING REVENUE ACCOUNTS</b>								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(507,000.00)	(464,750.00)	(59,374.51)	140.53	(497,912.64)	98.20	9,087.36
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(174,000.00)	(159,500.00)	(20,512.20)	141.46	(170,814.45)	98.16	3,185.55
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(550.00)	(504.13)	(71.25)	155.46	(870.76)	158.32	(320.76)
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(3,300.00)	(3,025.00)	(295.35)	107.40	(2,560.99)	77.60	739.01
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(229.13)	(82.47)	395.91	(149.76)	59.90	100.24
<b>TOTAL SALES OF SEWER SERVICE</b>		<b>(685,100.00)</b>	<b>(628,008.26)</b>	<b>(80,335.78)</b>	<b>140.71</b>	<b>(672,308.60)</b>	<b>98.13</b>	<b>12,791.40</b>
<b>OTHER SEWER REVENUES</b>								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(13,500.00)	(12,375.00)	(1,493.06)	132.71	(13,189.58)	97.70	310.42
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(550.00)	(110.00)	220.00	(595.00)	99.16	5.00
<b>TOTAL OTHER SEWER REVENUES</b>		<b>(14,100.00)</b>	<b>(12,925.00)</b>	<b>(1,603.06)</b>	<b>136.43</b>	<b>(13,784.58)</b>	<b>97.76</b>	<b>315.42</b>
<b>TOTAL REVENUES</b>		<b>(699,200.00)</b>	<b>(640,933.26)</b>	<b>(81,938.84)</b>	<b>140.62</b>	<b>(686,093.18)</b>	<b>98.12</b>	<b>13,106.82</b>
<b>OPERATION/MAINTENANCE EXPENSE</b>								
<b>COLLECTING EXPENSES</b>								
SALARIES & WAGES T&D	2 701 100 00	3,000.00	2,750.00	96.30	38.52	893.98	29.79	(2,106.02)
SALARIES & WAGES MAINS T&DS	2 701 201 00	16,000.00	14,666.63	389.27	29.19	5,010.85	31.31	(10,989.15)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	.00	.00	(50.85)		6,332.07		6,332.07
CONTRACTUAL SERV OTHER T&D	2 736 201 00	.00	.00	379.84		3,072.02		3,072.02
<b>TOTAL COLLECTING EXPENSES</b>		<b>19,000.00</b>	<b>17,416.63</b>	<b>814.56</b>	<b>51.44</b>	<b>15,308.92</b>	<b>80.57</b>	<b>(3,691.08)</b>
<b>PUMPING EXPENSES</b>								
OPERATION LABOR-PUMPING	2 701 301 00	9,900.00	9,075.00	1,454.78	176.33	7,471.54	75.47	(2,428.46)
POWER LIFT STATIONS	2 715 301 00	19,000.00	17,416.63	294.27	18.58	15,539.32	81.78	(3,460.68)
POWER GRINDER PUMPS	2 715 302 00	6,900.00	6,325.00	535.56	93.14	5,468.62	79.25	(1,431.38)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	27,000.00	24,750.00	792.41	35.21	9,611.19	35.59	(17,388.81)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	35,000.00	32,083.26	1,672.41	57.33	10,830.94	30.94	(24,169.06)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	14,500.00	13,291.63	521.96	43.19	10,404.31	71.75	(4,095.69)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	.00	.00	267.58		3,375.02		3,375.02
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	.00	.00	250.00		19,300.74		19,300.74
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	.00	.00	1,537.50		14,915.00		14,915.00
<b>TOTAL PUMPING EXPENSES</b>		<b>112,300.00</b>	<b>102,941.52</b>	<b>7,326.47</b>	<b>78.28</b>	<b>96,916.68</b>	<b>86.30</b>	<b>(15,383.32)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>TREATMENT &amp; DISPOSAL EXPENSES</b>								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	13,000.00	11,916.63	1,211.48	111.82	9,270.63	71.31	(3,729.37)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	51,333.26	4,255.80	91.19	43,622.21	77.89	(12,377.79)
CHEMICALS WWTP	2 718 500 00	26,000.00	23,833.26	6,136.80	283.23	26,903.44	103.47	903.44
MATERIALS & SUPPLIES WWTP	2 720 500 00	33,000.00	30,250.00	1,215.18	44.18	15,220.90	46.12	(17,779.10)
CONTRACTUAL SERVICE TESTING	2 735 500 00	.00	.00	360.50		3,402.00		3,402.00
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	.00	.00	.00		3,276.00		3,276.00
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	2,500.00	2,291.63	486.70	233.61	5,905.00	236.20	3,405.00
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	4,800.00	4,400.00	1,350.50	337.62	8,794.92	183.22	3,994.92
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
<b>TOTAL TREATMENT &amp; DISPOSAL</b>		<b>135,300.00</b>	<b>124,024.78</b>	<b>15,016.96</b>	<b>133.18</b>	<b>116,395.10</b>	<b>86.02</b>	<b>(18,904.90)</b>
<b>BILLING &amp; COLLECTING EXPENSES</b>								
SALARIES & WAGES METER READING	2 701 701 00	6,700.00	6,141.63	436.91	78.25	5,226.61	78.00	(1,473.39)
SALARIES & WAGES BILLING & COL	2 701 702 00	24,000.00	22,000.00	2,587.81	129.39	22,919.78	95.49	(1,080.22)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	7,000.00	6,416.63	516.34	88.51	5,574.84	79.64	(1,425.16)
CONTRACTUAL SERVICE OTHER	2 736 700 00	.00	.00	115.20		2,069.80		2,069.80
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	2,000.00	1,833.26	1,663.96	998.41	1,663.96	83.19	(336.04)
<b>TOTAL BILLING &amp; COLLECTING</b>		<b>39,700.00</b>	<b>36,391.52</b>	<b>5,320.22</b>	<b>160.81</b>	<b>37,454.99</b>	<b>94.34</b>	<b>(2,245.01)</b>
<b>ADMINISTRATIVE/GENERAL EXPENSE</b>								
SALARIES & WAGES ADMIN	2 701 800 00	36,000.00	33,000.00	2,473.87	82.46	32,824.28	91.17	(3,175.72)
BOARD OF DIRECTORS	2 703 800 00	.00	.00	250.00		1,250.00		1,250.00
EMPLOYEE PENSION & BENEFITS	2 704 800 00	40,000.00	36,666.63	3,630.68	108.92	35,398.29	88.49	(4,601.71)
EMPLOYEES VACATION PAY	2 704 801 00	7,500.00	6,875.00	1,054.72	168.75	7,095.14	94.60	(404.86)
EMPLOYEES HOLIDAY PAY	2 704 802 00	5,300.00	4,858.26	.00		4,835.68	91.23	(464.32)
EMPLOYEES SICK PAY	2 704 803 00	5,300.00	4,858.26	136.56	30.91	1,848.14	34.87	(3,451.86)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		328.16		328.16
COMP TIME	2 704 805 00	1,500.00	1,375.00	188.07	150.45	1,261.45	84.09	(238.55)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	24,000.00	22,000.00	189.60	9.48	2,085.60	8.69	(21,914.40)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	13,000.00	11,916.63	556.58	51.37	10,372.37	79.78	(2,627.63)
SPECIAL SERVICE ENGINEER	2 731 800 00	.00	.00	.00		.00		.00
SPECIAL SERVICES	2 732 800 00	8,000.00	7,333.26	.00		4,850.00	60.62	(3,150.00)
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	.00	.00	.00		1,125.00		1,125.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,700.00	1,558.26	10.06	7.10	526.96	30.99	(1,173.04)
TRANSPORTATION EXPENSE	2 750 800 00	12,000.00	11,000.00	940.32	94.03	11,335.44	94.46	(664.56)
INSURANCE VEHICLE	2 756 800 00	.00	.00	.00		2,616.00		2,616.00
INSURANCE PROPERTY	2 757 800 00	16,000.00	14,666.63	50.00	3.75	4,888.80	30.55	(11,111.20)
INSURANCE WORKERS COMPENSATION	2 758 800 00	3,700.00	3,391.63	290.61	94.25	2,398.66	64.82	(1,301.34)
INSURANCE OTHER	2 759 800 00	.00	.00	.00		6,490.73		6,490.73
ADVERTISING EXPENSES	2 760 800 00	.00	.00	.00		.00		.00
REGULATORY COMMISSION	2 767 800 00	2,500.00	2,291.63	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	5,700.00	5,225.00	410.50	86.42	5,915.49	103.78	215.49
RENTS	2 775 801 00	5,000.00	4,583.26	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	2,500.00	2,291.63	.00		.00		(2,500.00)
<b>TOTAL ADMINISTRATIVE &amp; GEN EX</b>		<b>189,700.00</b>	<b>173,891.08</b>	<b>10,181.57</b>	<b>64.40</b>	<b>142,446.19</b>	<b>75.09</b>	<b>(47,253.81)</b>
<b>TOTAL OPERATION &amp; MAINTENANCE</b>		<b>496,000.00</b>	<b>454,665.53</b>	<b>38,659.78</b>	<b>93.53</b>	<b>408,521.88</b>	<b>82.36</b>	<b>(87,478.12)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION	2 403 000 00	303,000.00	277,750.00	17,210.00	68.15	189,310.00	62.47	(113,690.00)
FICA EXPENSE	2 408 200 00	11,000.00	10,083.26	1,096.69	119.63	10,562.51	96.02	(437.49)
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(550.00)	(17.07)	34.14	(242.39)	40.39	357.61
INTEREST ON LONG TERM DEBT	2 427 300 00	57,000.00	52,250.00	4,463.42	93.96	50,444.00	88.49	(6,556.00)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	130.00	119.13	13.19	121.79	141.84	109.10	11.84
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		370,530.00	339,652.39	22,766.23	73.73	250,215.96	67.52	(120,314.04)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		167,330.00	153,384.66	(20,512.83)	147.10-	(27,355.34)	16.34-	(194,685.34)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(945,083.26)	(85,230.20)	99.20	(924,608.73)	89.68	106,391.27
METERED SALES-COMMERCIAL	1 461 200 00	(181,000.00)	(165,916.63)	(13,929.25)	92.34	(159,110.49)	87.90	21,889.51
METERED SALES-INDUSTRIAL	1 461 300 00	(4,000.00)	(3,666.63)	(267.81)	80.34	(3,195.33)	79.88	804.67
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(600.00)	(550.00)	(27.30)	54.60	(300.30)	50.05	299.70
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1216,600.00)	(1115,216.52)	(99,454.56)	98.09	(1087,214.85)	89.36	129,385.15
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(24,000.00)	(22,000.00)	(1,772.12)	88.60	(21,159.35)	88.16	2,840.65
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(2,750.00)	(485.00)	194.00	(3,280.00)	109.33	(280.00)
METER LEASE - MOBILE HOME PARK	1 472 000 00	(1,300.00)	(1,191.63)	.00		(220.00)	16.92	1,080.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,583.26)	(416.67)	100.00	(4,166.70)	83.33	833.30
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(8,250.00)	(371.25)	49.50	(4,182.25)	46.46	4,817.75
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(42,300.00)	(38,774.89)	(3,045.04)	86.38	(33,008.30)	78.03	9,291.70
TOTAL REVENUES		(1258,900.00)	(1153,991.41)	(102,499.60)	97.70	(1120,223.15)	88.98	138,676.85



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	410,000.00	375,833.26	33,456.00	97.92	378,335.68	92.27	(31,664.32)
PURCHASED WATER PARKERBURG	1 610 101 00	4,000.00	3,666.63	.00		6,787.24	169.68	2,787.24
TOTAL SOURCE OF SUPPLY		414,000.00	379,499.89	33,456.00	96.97	385,122.92	93.02	(28,877.08)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,000.00	6,416.63	637.20	109.23	4,286.50	61.23	(2,713.50)
POWER PURCHASED PUMPING	1 615 500 00	7,000.00	6,416.63	378.21	64.83	7,500.85	107.15	500.85
CHEMICALS	1 618 500 00	.00	.00	.00		350.00		350.00
CONTRACTUAL SERVICES TESTING	1 635 500 00	.00	.00	795.00		4,368.00		4,368.00
SALARIES & WAGES MAINT MAINS	1 601 601 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SERVICE	1 601 602 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT METERS	1 601 603 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT HYDRANT	1 601 604 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT S&I	1 601 605 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT PUMPING	1 601 606 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT TANKS	1 601 607 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SCADA	1 601 608 00	.00	.00	.00		.00		.00
SALARIES MAINT TRANS & DISTR	1 601 609 00	80,800.00	74,066.63	4,737.82	70.36	34,147.12	42.26	(46,652.88)
MATERIAL & SUPPLES MAINT MAINS	1 620 601 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SER	1 620 602 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAIN METE	1 620 603 00	.00	.00	.00		1,217.64		1,217.64
MATERIALS & SUPPLIES MAINT HYD	1 620 604 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT S&I	1 620 605 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT PUM	1 620 606 00	.00	.00	.00		17.83		17.83
MATERIALS & SUPPLIES MAINT TAN	1 620 607 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SCA	1 620 608 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	.00	.00	(2,534.11)		9,489.98		9,489.98
CONTRACTUAL SERVIES OTHER	1 636 600 00	6,000.00	5,500.00	5,127.26	999.99	29,086.14	484.76	23,086.14
MISC EXPENSE PUMPING	1 675 606 00	1,000.00	916.63	.00		741.42	74.14	(258.58)
TOTAL OPERATION/MAINTENANCE		101,800.00	93,316.52	9,141.38	107.75	91,205.48	89.59	(10,594.52)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,000.00	10,083.26	.00		2,576.65	23.42	(8,423.35)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,000.00	1,833.26	531.40	318.85	2,600.85	130.04	600.85
SALARIES & WAGES METER READING	1 601 703 00	7,000.00	6,416.63	436.91	74.89	5,678.65	81.12	(1,321.35)
SALARIES & WAGES BILLING & COL	1 601 704 00	31,000.00	28,416.63	3,332.75	129.00	29,099.44	93.86	(1,900.56)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,000.00	6,416.63	500.77	85.84	6,010.00	85.85	(990.00)
CONTRACTUAL SERVICES OTHER	1 636 700 00	.00	.00	.00		1,790.70		1,790.70
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	2,500.00	2,291.63	3,489.59	999.99	3,489.59	139.58	989.59
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	.00	.00	.00		758.12		758.12
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		60,500.00	55,458.04	8,291.42	164.45	52,004.00	85.95	(8,496.00)
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	62,000.00	56,833.26	4,263.92	82.52	48,078.27	77.54	(13,921.73)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	.00	.00	300.00		1,875.00		1,875.00
EMPLOYEES PENSIONS/BENEFITS	1 604 801 00	50,000.00	45,833.26	4,235.46	101.65	40,064.57	80.12	(9,935.43)
EMPLOYEE VACATION PAY	1 604 802 00	11,000.00	10,083.26	1,582.08	172.59	10,543.86	95.85	(456.14)
EMPLOYEES HOLIDAY PAY	1 604 803 00	7,900.00	7,241.63	.00		7,467.78	94.52	(432.22)
EMPLOYEES SICK PAY	1 604 804 00	7,900.00	7,241.63	204.84	31.11	2,586.98	32.74	(5,313.02)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		492.24		492.24
COMP TIME	1 604 806 00	2,200.00	2,016.63	248.86	135.74	1,822.78	82.85	(377.22)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	35,000.00	32,083.26	284.40	9.75	3,128.40	8.93	(31,871.60)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	23,000.00	21,083.26	917.86	47.88	12,851.44	55.87	(10,148.56)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	8,000.00	7,333.26	.00		9,595.00	119.93	1,595.00
CONTRACTUAL SERV LEGAL	1 633 800 00	600.00	550.00	.00		(3,941.93)	656.98	(4,541.93)
CONTRACTUAL SERVICES OTHER	1 636 800 00	.00	.00	172.80		4,566.00		4,566.00
TRANSPORTATION EXPENSES	1 650 801 00	20,000.00	18,333.26	1,410.51	84.63	24,394.00	121.97	4,394.00
INSURANCE - VEHICLE	1 656 800 00	.00	.00	.00		3,924.00		3,924.00
PROPERTY INSURANCE	1 657 800 00	18,000.00	16,500.00	75.00	5.00	7,331.63	40.73	(10,668.37)
INSURANCE WORKERS COMPENSATION	1 658 800 00	5,500.00	5,041.63	435.92	95.11	3,597.98	65.41	(1,902.02)
INSURANCE OTHER	1 659 800 00	.00	.00	.00		9,737.54		9,737.54
ADVERTISING EXPENSE	1 660 800 00	.00	.00	.00		1,881.64		1,881.64
REGULATORY COMMISSION EXPENSE	1 667 800 00	4,400.00	4,033.26	.00		.00		(4,400.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	9,800.00	8,983.26	422.71	51.76	5,505.53	56.17	(4,294.47)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		265,300.00	243,190.86	14,554.36	65.83	195,502.71	73.69	(69,797.29)
TOTAL OPERATION & MAINTENANCE		841,600.00	771,465.31	65,443.16	93.31	723,835.11	86.00	(117,764.89)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	280,500.00	25,630.00	100.50	281,930.00	92.13	(24,070.00)
FICA EXPENSE	1 408 120 00	14,000.00	12,833.26	1,226.00	105.08	11,610.14	82.92	(2,389.86)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(550.00)	(8.80)	17.60	(216.40)	36.06	383.60
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 300 00	203,000.00	186,083.26	16,769.97	99.13	186,494.98	91.86	(16,505.02)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	150.00	137.50	18.19	145.52	188.81	125.87	38.81
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00
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TOTAL OTHER INCOME & DEDUCTIO		202,550.00	185,670.76	16,779.36	99.40	186,467.39	92.05	(16,082.61)
=====								
NET INCOME		105,250.00	96,477.92	6,578.92	75.00	83,619.49	79.44	(21,630.51)

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
MAY 17, 2013 – JUNE 20, 2013**

1. E-mail dated May 17, 2103, to Rod Canterbury, Walker CAT, from Linda Watson, attaching the signed Generator Warranty that was signed at the Board Meeting on May 17, 2013.
2. E-mail dated May 20, 2013, to Cathy Dyer, from Virginia McDonald, RUS, regarding a letter regarding the Sewer System Improvement Project Phase II.
3. Copy of letter dated May 21, 2013, to Virginia McDonald, RUS, from Cathy Dyer, regarding that at the Regular Board Meeting held on Thursday, May 16, 2013, the Board accepted the recommendation of Cerrone Associates, Inc. to award the bids as follows; Contract #2-Tri State Pipeline \$1,297180.00; Contract #4-Environment One \$125,650.00; Contract #5-Burch Hydro, Inc. \$238,517.35.
4. Copy of letter dated May 17, 2103, to Cerrone Associates, Inc., from Cathy Dyer, enclosing and approved and signed Notice of Award for the SCADA project for Contract #1-Hughes Supply Co. Inc. \$122,576.74.
5. Copy of letter dated May 21, 2013, to Dominick Cerrone, Cerrone Associates, from Cathy Dyer, regarding that at the Regular Board Meeting held on Thursday, May 16, 2013, the Board accepted the recommendation of Cerrone Associates, Inc. to award the bids as follows; Contract #2-Tri State Pipeline \$1,297180.00; Contract #4-Environment One \$125,650.00; Contract #5-Burch Hydro, Inc. \$238,517.35.
6. Copy of letter dated May 17, 2013, to Andrea Westhoff, Cerrone Associates, from Cathy Dyer, enclosing Change Order #10 for the Sewer System Improvement Project.
7. Copy of letter dated May 17, 2013, to Virginia McDonald, RUS, from Cathy Dyer, enclosing six (6) copies of Requisition No. 13, it was approved at the Regular Board Meeting held Thursday May 16, 2013.
8. Copy of letter dated May 17, 2013, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing a signed copy of the Accounting Agreement with Mineral Wells PSD and Suttle & Stalnaker to review the debt coverage for the upcoming SCADA System Updates Project.
9. Copy of letter dated May 17, 2013, to Virginia McDonald, RUS, from Cathy Dyer, enclosing a signed copy of the Accounting Agreement between Mineral Wells PSD and Suttle & Stalnaker to review the debt coverage for the upcoming SCADA System Updates Project.
10. Letter dated May 2013, to Mineral Wells PSD, from US Postal Services, regarding the Intelligent Mail barcode.
11. Fax dated June 12, 2013, to Parkersburg News & Sentinel, from Linda Watson, attaching notice for Special Meeting to be inserted in the newspaper.

**Mineral Wells PSD**  
**List of Correspondence**  
**June 20, 2013**  
**Page 2**

12. Letter dated May 16, 2013, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding the bids that were received for the SCADA System Improvements Project.
13. Letter dated May 16, 2013, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding bids that were received for Contract 2.
14. Carbon copy of letter dated May 17, 2013, to Sandra Squire, PSC, from Andrea Westhoff, Cerrone Associates, enclosing for the Commission's file is a copy of the Certified Bid Tabulations for the bids received on May 1, 2013 for the Sewer System Improvements Project.
15. Carbon copy of letter dated May 17, 2013, to Sandra Squire, PSC, from Andrea Westhoff, Cerrone Associates, enclosing for the Commission's file is a copy of the Certified Bid Tabulations for the bids received on May 3, 2013 for the SCADA System Improvements Project.
16. Copy of letter dated May 19, 2013, to Marty Seufer, Wood County Commission, enclosing a copy of the Minutes of the Regular Board Meeting and the minutes of the Special Board Meeting.
17. Fax dated May 20, 2013, to C & T Program, from Mark Dennis, attaching Renewal for Water Operator Class I Certification.
18. E-mail dated May 20, 2013, to Linda Watson, from Virginia McDonald, RUS, reviewing the information submitted by Cerrone Associates regarding the SCADA System Improvement Project.
19. E-mail dated May 21, 2013, to Virginia McDonald, RUS, from Cathy Dyer, attaching letters accepting recommended bid awards for both Sewer System Improvement Project Phase II and SCADA Updates Project.
20. Fax dated May 21, 2013, to Deb, Northern Jackson Herald Newspaper PSD, from Cathy Dyer, attaching customers we serve in Jackson County.
21. Copy of letter dated May 21, 2013, to Andrea Westhoff, Cerrone Associates, from Linda Watson, attaching copies of the expenses the District has paid on the SCADA system Improvements Project. \$5,534.39
22. E-mail dated May 22, 2013, to Daniel Parker, from Cathy Dyer, attaching the 2012 Annual Drinking Water Report for the Mineral Wells PSD.
23. E-mail dated May 22, 2013, to Cathy Dyer, from Daniel Parker, regarding changes to the CCR.
24. Letter dated May 21, 2013, to Mineral Wells PSD, from Alan Harris, Rural Development, advising the Accountant's Agreement between Suttle & Stalnaker and the District is acceptable.

**Mineral Wells PSD  
List of Correspondence  
June 20, 2013  
Page 3**

25. Statement of Compliance dated May 22, 2013, to Cathy Dyer, from Orders Construction Co., Inc., attaching payroll for period of May 12, 2013 thru May 18, 2013.
26. Letter dated May 20, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, advising that project funds in the amount of \$25,919.53 were ordered on May 20, 2013.
27. E-mail dated May 23, 2013, to Virginia McDonald, RUS, from Cathy Dyer, attaching confirmation of deposit dated May 22, 2013, in the amount of \$25,919.53.
28. Letter dated May 21, 2013, to Todd Anderson, Operations Manager, from Scott Mandirola, DEP, regarding the WV/NPDES Permit No. WV0081141.
29. WesBanco, Your Money Matter\$, May 2013.
30. Letter dated May 22, 2013, to Todd Anderson, Operations Manager, from Kathy Lough, REIC, regarding 5 samples on 5/15/2013 for the analyses regarding TTHM's & HAA5's.
31. Letter dated May 22, 2013, to Mineral Wells PSD, from Southern District of West Virginia McDonald, RUS, regarding Leandro Pingol Galang and Drema Ruth Galang.
32. State of West Virginia National Pollutant Discharge Elimination System, Discharge Monitoring Report.
33. Fax dated May 28, 2013, to Parkersburg News & Sentinel, from Cathy Dyer, attaching a Notice of Flushing in Region Section of the Sunday, June 2, 2013 Parkersburg News & Sentinel.
34. Copy of letter dated May 28, 2013, to Virginia McDonald, RUS, from Cathy Dyer, enclosing check #5044 in the amount of \$9,488.00 and a check in the amount of \$4,312.00 for June 2013 interest payment.
35. Copy of letter dated May 28, 2013, to Andrea Westhoff, Cerrone Associates, from Cathy Dyer, enclosing a check in the amount of \$16,196.53 for Req. #13.
36. Copy of check #5043 in the amount of \$235.00 for Req #13.
37. Copy of Electronic Submission dated May 28, 2013 for the Discharge Monitoring Report for April 2013.
38. E-mail dated May 28, 2013, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the DMR for April 2013.
39. Fax dated May 29, 2013, to Tammy Stump, DHHR, from Cathy Dyer, attaching history report for Lajuana Cisneros.

**Mineral Wells PSD**  
**List of Correspondence**  
**June 20, 2013**  
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40. Statement of Compliance dated May 29, 2013, to Cathy Dyer, from Orders Construction attaching payroll records for May 19, 2013 thru May 25, 2013.
41. Copy of fax dated May 20, 2013, to Sandy Squire, PSC, from Andrea Westhoff, Cerrone Associates, enclosing for the Commission's file is a copy of the Certified Bid Tabulations for bid received on May 3, 2013 for the SCADA System Improvements Project.
42. Copy of fax dated May 17, 2013, to Sandra Squire, PSC, from Andrea Westhoff, Cerrone Associates, enclosing for the Commission's file is a copy of the Certified Bid Tabulations for bid received May 1, 2013, for the Sewer System Improvement Project Phase II.
43. Copy of Invoice dated May 30, 2013, to Pepsi Cola, from Mineral Wells PSD, regarding an invoice in the amount of \$65.00 for oil & grease sampling.
44. Copy of Invoice dated May 30, 2013, to Liberty Truck Stop, from Mineral Wells PSD, regarding an invoice in the amount of \$140.00 for oil & grease sampling.
45. Copy of Invoice dated May 30, 2013, to Wal-Mart, from Mineral Wells PSD, regarding an invoice in the amount of \$65.00 for oil & grease sampling.
46. Fax dated May 30, 2013, to Action Answering Service from Mineral Wells PSD, attaching the list of customers turned off for non payment.
47. Fax dated May 31, 2013, to Christy Pitsenbarger, WV Bureau of Public Health, attaching the Monthly Operational Report for the month May 2013.
48. Fax dated May 31, 2013, to J. Kuhl, Settlers Bank, from Cathy Dyer, attaching a copy of the lien for Simone Holbert Parks.
49. E-mail dated May 31, 2013, to Linda Watson, from Andrea Westhoff, Cerrone Associates, regarding any additional invoices for the SCADA project.
50. Effluent Sample Source from Water Environmental Testing.
51. E-mail dated June 3, 2013, to Virginia McDonald, RUS, from Cathy Dyer, attaching the May 2013 Bank Statement for the Sewer System Improvement Project Phase I.
52. Client Bulletin, from Suttle & Stalnaker, June 2013.
53. Memo dated May 30, 2013, to PERS Participating Agency Payroll/Benefits Coordinators, from Belinda Saunders, PERS, regarding the Public Employees Retirement System Annual Retirement Statements.
54. Carbon copy E-mail dated May 30, 2013, to Mike Burch, Orders Construction, from Jim Mayles, Cerrone Associates, attaching a letter from WVDEP granting the Mineral Wells PSD an addendum to their discharge permit for the work related to the sludge removal and related force main installation to Lagoon No. 2.

**Mineral Wells PSD  
List of Correspondence  
June 20, 2013  
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55. Fax dated June 4, 2013, to Carl, from Nellie, attaching a history record on Steven Livingston.
56. Confirmation numbers dated June 4, 2013, in the amount of \$9,397.47 for Municipal Bond Commission.
57. The Pipeline, News and Views from WV Bureau for Public Health.
58. Certification of Customers and Request for Information.
59. Bacteriological Examination of Water From Public Water Distribution System for May 2013.
60. Fax dated June 5, 2013, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching a notice of Special Board Meeting to be inserted in the newspaper on June 13, 2013.
61. Fax dated June 5, 2013, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching a notice of Special Board Meeting to be inserted in the newspaper on June 12, 2013.
62. E-mail dated June 5, 2013, to Wirt County Journal, from Mineral Wells PSD, attaching notice of Special Board Meeting to be inserted in the Journal on June 12, 2013.
63. Fax dated June 5, 2013, to Marilia, Cityside Management, from Mineral Wells PSD, attaching a history report for Benjamin Ward.
64. Copy of letter dated June 3, 2013, to Tom Sowers, WV Department of Environmental Protection Division of Water & Waste Management Permitting & Engineering Branch, from Jim Mayles, Cerrone Associates, regarding a letter for the process of removing the remaining sludge from Pond Creek Water Extension Project No. 1 and No. 3 of the three ponds.
65. 2013 Annual Technical Conference sponsored by WVRWA, September 7-11, 2013 at Snowshoe Mountain Resort.
66. E-mail dated June 8, 2013, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, attaching the current tariff and the adjusted project tariff for SCADA Project.
67. E-mail dated June 6, 2013, to Randy Cole, Suttle & Stalnaker, from Linda Watson, attaching the Final Joint Staff Memorandum for the SCADA System Improvements Project.
68. Letter dated June 3, 2013, to The Commissioners, from Suttle & Stalnaker, regarding the audit of financial statements of the year ending June 30, 2013.
69. Statement of Compliance dated June 5, 2013, to Mineral Wells PSD, from Orders Construction, attaching payroll records for May 26, 2013 thru June 1, 2013.



**Mineral Wells PSD  
List of Correspondence  
June 20, 2013  
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70. Letter dated June 5, 2013, to Mineral Wells PSD, from Bonnie Boston, PSC, regarding a review of the 2012 Annual Report.
71. **\*\*\*\*Letter dated June 5, 2013, to Mineral Wells PSD, from Randy Cole, Suttle & Stalaker, regarding the preparation of the audit for year ending June 30, 2013.**
72. Effluent Sample Source, Fecal Coliform, from Water Environmental Testing dated May 29, 2103.
73. E-mail dated June 7, 2013, to Belinda, Innovative Business System, from Linda Watson, attaching a Tax exemption certificate for Mineral Wells PSD.
74. E-mail dated June 7, 2013, to Virginia McDonald, RUS, from Linda Watson, regarding the resume's from Cerrone Associates for the SCADA System Improvements Project.
75. Detail inquiry sent to Stacy, Palmer & Titus, regarding Simone Parks.
76. National Pollutant Discharge Elimination System, Discharge Monitoring Report for the month of May 2013.
77. Copy of letter dated June 11, 2013, to Andrea Knapp, from Linda Watson, regarding a check in the amount of \$60.92 from the bank marked NSF.
78. Exemption Certificate for AT&T.
79. E-mail dated June 11, 2013, to Randy Cole, Cerrone Associates, from Linda Watson, regarding approval of Inspectors for the SCADA System Improvements Project.
80. Copy of letter dated June 12, 2013, to Sandra Kaufman, from Linda Watson, regarding a check the District received back in the amount \$65.00 marked NSF.
81. Letter dated May 31, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding bidding documentation for the SCADA Systems Upgrades Project has been reviewed and USDA Rural Development concurs with the District in the award of contract #1 to Hughes Supply Co. in the amount of \$122,576.74.
82. Letter dated May 24, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding the pre-closing on the SCADA Systems Improvement Project will be held on June 19, 2013 at 10:00am.
83. Letter dated June 5, 2013, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing for review the Resume's for Chad Miller, Cerrone Associates and Gerald Crowe for the SCADA System Improvements Project.
84. E-mail dated June 11, 2013, to Virginia McDonald, RUS, from Linda Watson, attaching a letter and resumes the Board has selected for inspectors on the SCADA System Improvements Project.

**Mineral Wells PSD**  
**List of Correspondence**  
**June 20, 2013**  
**Page 7**

85. Carbon copy of letter dated June 10, 2013, to Allegheny Power, from Randall M. Cole, Cerrone Associates, stating the District has scheduled the preconstruction conference for the SCADA System Improvement Project.
86. E-mail dated June 12, 2013, to Virginia McDonald, RUS, from Linda Watson, attaching the Certificate of Liability Insurance from Bill Bailey and the Information page for the District's West Virginia Workers Compensation Plan for the SCADA System Improvement Project.
87. E-mail dated June 12, 2013, to Wirt County Journal, from Linda Watson, attaching notice of Special Meeting to be held, Wednesday, June 19, 2013.
88. Fax dated June 12, 2013, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of Special meeting to be inserted in the newspaper.
89. Letter dated June 7, 2013, to Mineral Wells PSD, from Tracy White, A2Z Field Services, regarding property at 251 Oakbrook Drive.
90. E-mail dated June 7, 2013, to Tracy White, A2Z Field Services, attaching a statement that reflects a .00 balance at 251 Oakbrook Dr.
91. Fax dated June 14, 2013, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be held June 20, 2013.
92. Fax dated June 14, 2013, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be held June 20, 2013.
93. E-mail dated June 14, 2013, to Wirt County Journal, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be held June 20, 2013.
94. Tax Exempt Certificate to BP.
95. Confirmation numbers from Municipal Bond Commission in the amount of \$17,135.31.
96. Fax dated June 17, 2013, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held at Lubeck PSD on June 19, 2013.
97. Statement of Compliance dated June 12, 2013, to Mineral Wells PSD, from Orders Construction, attaching payroll records for the week of June 2, 2013 thru June 8, 2013.
98. E-mail dated June 18, 2013, to Cam Siegrist, Bowles Rice, from Linda Watson, attaching minutes from the District's January 17, 2013 Board Meeting of the Election of Officers and the minutes from March 21, 2013, making the change to Mark Stewart's title.

**Mineral Wells PSD  
List of Correspondence  
June 20, 2013  
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- 99. \*\*\*\*Copy of letter dated June 18, 2013, to WV Bureau for Public Health Environmental Engineering Division, from Cathy Dyer, regarding the Consumer Confidence Report Monitoring Results January 1 to December 31, 2012.**
- 100. \*\*\*\*Letter dated June 14, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding pre closing for the District's Rural Development loan will be held on July 15, 2013 at 10:00am for the Sewer Systems Improvements Project-Phase 2.**
- 101. \*\*\*\*Letter dated June 14, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding bidding documentation for the Sewer system Improvement Project Phase 2.**
102. 2013 Voting Credential Form from West Virginia Rural Water Association.
103. E-mail dated June 18, 2013, to Virginia McDonald, RUS, from Cathy Dyer, attaching requests for items #3 and #4 of letter dated June 14, 2013.
104. Copy of letter dated June 18, 2013, to WVBPH/OEHS, from Todd Anderson, Operations Manager, enclosing test results from REIC of the samples taken May 14, 2013.
105. Letter dated June 5, 2013, to Cathy Dyer, from Terasa L. Miller, State of West Virginia Consolidated Public Retirement Board, regarding USERRA eligibility information.
106. Statement of Compliance dated June 18, 2013, to Mineral Wells PSD, from Orders Construction Co, Inc., attaching payroll records for the week of June 9, 2013 thru June 15, 2013.
107. Bond Closing Documents from the SCADA System Improvements Project presented by Cam Siegrist, Bowles Rice on June 19, 2013.
108. Loan Closing Documents from the SCADA System Improvements Project presented by Virginia McDonald, RUS, on June 19, 2013.
109. Pre-construction Conference presented by Chad Miller, Cerrone Associates, and Harry Taylor, USDA Rural Development on June 19, 2013.
110. Requisition No. 14 dated June 20, 2013, for the Sewer System Improvements Project, Phase II.
111. Letter dated June 18, 2013 to Mineral Wells PSD, from Jim Mayles, Cerrone Associates, regarding price proposals from Orders Construction for additional work at the wastewater treatment plant.

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(945,083.26)	(85,230.20)	99.20	(924,608.73)	89.68	106,391.27
METERED SALES-COMMERCIAL	1 461 200 00	(181,000.00)	(165,916.63)	(13,929.25)	92.34	(159,110.49)	87.90	21,889.51
METERED SALES-INDUSTRIAL	1 461 300 00	(4,000.00)	(3,666.63)	(267.81)	80.34	(3,195.33)	79.88	804.67
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(600.00)	(550.00)	(27.30)	54.60	(300.30)	50.05	299.70
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
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TOTAL METERED SALES		(1216,600.00)	(1115,216.52)	(99,454.56)	98.09	(1087,214.85)	89.36	129,385.15
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(24,000.00)	(22,000.00)	(1,772.12)	88.60	(21,159.35)	88.16	2,840.65
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(2,750.00)	(485.00)	194.00	(3,280.00)	109.33	(280.00)
METER LEASE - MOBILE HOME PARK	1 472 000 00	(1,300.00)	(1,191.63)	.00		(220.00)	16.92	1,080.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,583.26)	(416.67)	100.00	(4,166.70)	83.33	833.30
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(8,250.00)	(371.25)	49.50	(4,182.25)	46.46	4,817.75
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(42,300.00)	(38,774.89)	(3,045.04)	86.38	(33,008.30)	78.03	9,291.70
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1258,900.00)	(1153,991.41)	(102,499.60)	97.70	(1120,223.15)	88.98	138,676.85

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	410,000.00	375,833.26	33,456.00	97.92	378,335.68	92.27	(31,664.32)
PURCHASED WATER PARKERBURG	1 610 101 00	4,000.00	3,666.63	.00		6,787.24	169.68	2,787.24
TOTAL SOURCE OF SUPPLY		414,000.00	379,499.89	33,456.00	96.97	385,122.92	93.02	(28,877.08)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,000.00	6,416.63	637.20	109.23	4,286.50	61.23	(2,713.50)
POWER PURCHASED PUMPING	1 615 500 00	7,000.00	6,416.63	378.21	64.83	7,500.85	107.15	500.85
CHEMICALS	1 618 500 00	.00	.00	.00		350.00		350.00
CONTRACTUAL SERVICES TESTING	1 635 500 00	.00	.00	795.00		4,368.00		4,368.00
SALARIES & WAGES MAINT MAINS	1 601 601 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SERVICE	1 601 602 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT METERS	1 601 603 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT HYDRANT	1 601 604 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT S&I	1 601 605 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT PUMPING	1 601 606 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT TANKS	1 601 607 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SCADA	1 601 608 00	.00	.00	.00		.00		.00
SALARIES MAINT TRANS & DISTR	1 601 609 00	80,800.00	74,066.63	4,737.82	70.36	34,147.12	42.26	(46,652.88)
MATERIAL & SUPPLIES MAINT MAINS	1 620 601 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SER	1 620 602 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAIN METE	1 620 603 00	.00	.00	.00		1,217.64		1,217.64
MATERIALS & SUPPLIES MAINT HYD	1 620 604 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT S&I	1 620 605 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT PUM	1 620 606 00	.00	.00	.00		17.83		17.83
MATERIALS & SUPPLIES MAINT TAN	1 620 607 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SCA	1 620 608 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	.00	.00	(2,534.11)		9,489.98		9,489.98
CONTRACTUAL SERVICES OTHER	1 636 600 00	6,000.00	5,500.00	5,127.26	999.99	29,086.14	484.76	23,086.14
MISC EXPENSE PUMPING	1 675 606 00	1,000.00	916.63	.00		741.42	74.14	(258.58)
TOTAL OPERATION/MAINTENANCE		101,800.00	93,316.52	9,141.38	107.75	91,205.48	89.59	(10,594.52)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>CUSTOMER SERVICE EXPENSES</b>								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,000.00	10,083.26	.00		2,576.65	23.42	(8,423.35)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,000.00	1,833.26	531.40	318.85	2,600.85	130.04	600.85
SALARIES & WAGES METER READING	1 601 703 00	7,000.00	6,416.63	436.91	74.89	5,678.65	81.12	(1,321.35)
SALARIES & WAGES BILLING & COL	1 601 704 00	31,000.00	28,416.63	3,332.75	129.00	29,099.44	93.86	(1,900.56)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,000.00	6,416.63	500.77	85.84	6,010.00	85.85	(990.00)
CONTRACTUAL SERVICES OTHER	1 636 700 00	.00	.00	.00		1,790.70		1,790.70
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	2,500.00	2,291.63	3,489.59	999.99	3,489.59	139.58	989.59
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	.00	.00	.00		758.12		758.12
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		60,500.00	55,458.04	8,291.42	164.45	52,004.00	85.95	(8,496.00)
<b>OPERATION/MAINTENANCE</b>								
ADMIN & GENERAL SALARIES	1 601 801 00	62,000.00	56,833.26	4,263.92	82.52	48,078.27	77.54	(13,921.73)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	.00	.00	300.00		1,875.00		1,875.00
EMPLOYEES PENSIONS/BENEFITS	1 604 801 00	50,000.00	45,833.26	4,235.46	101.65	40,064.57	80.12	(9,935.43)
EMPLOYEE VACATION PAY	1 604 802 00	11,000.00	10,083.26	1,582.08	172.59	10,543.86	95.85	(456.14)
EMPLOYEES HOLIDAY PAY	1 604 803 00	7,900.00	7,241.63	.00		7,467.78	94.52	(432.22)
EMPLOYEES SICK PAY	1 604 804 00	7,900.00	7,241.63	204.84	31.11	2,586.98	32.74	(5,313.02)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		492.24		492.24
COMP TIME	1 604 806 00	2,200.00	2,016.63	248.86	135.74	1,822.78	82.85	(377.22)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	35,000.00	32,083.26	284.40	9.75	3,128.40	8.93	(31,871.60)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	23,000.00	21,083.26	917.86	47.88	12,851.44	55.87	(10,148.56)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	8,000.00	7,333.26	.00		9,595.00	119.93	1,595.00
CONTRACTUAL SERV LEGAL	1 633 800 00	600.00	550.00	.00		(3,941.93)	656.98-	(4,541.93)
CONTRACTUAL SERVICES OTHER	1 636 800 00	.00	.00	172.80		4,566.00		4,566.00
TRANSPORTATION EXPENSES	1 650 801 00	20,000.00	18,333.26	1,410.51	84.63	24,394.00	121.97	4,394.00
INSURANCE - VEHICLE	1 656 800 00	.00	.00	.00		3,924.00		3,924.00
PROPERTY INSURANCE	1 657 800 00	18,000.00	16,500.00	75.00	5.00	7,331.63	40.73	(10,668.37)
INSURANCE WORKERS COMPENSATION	1 658 800 00	5,500.00	5,041.63	435.92	95.11	3,597.98	65.41	(1,902.02)
INSURANCE OTHER	1 659 800 00	.00	.00	.00		9,737.54		9,737.54
ADVERTISING EXPENSE	1 660 800 00	.00	.00	.00		1,881.64		1,881.64
REGULATORY COMMISSION EXPENSE	1 667 800 00	4,400.00	4,033.26	.00		.00		(4,400.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	9,800.00	8,983.26	422.71	51.76	5,505.53	56.17	(4,294.47)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
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TOTAL OPERATION/MAINTENANCE		265,300.00	243,190.86	14,554.36	65.83	195,502.71	73.69	(69,797.29)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		841,600.00	771,465.31	65,443.16	93.31	723,835.11	86.00	(117,764.89)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	280,500.00	25,630.00	100.50	281,930.00	92.13	(24,070.00)
FICA EXPENSE	1 408 120 00	14,000.00	12,833.26	1,226.00	105.08	11,610.14	82.92	(2,389.86)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(550.00)	(8.80)	17.60	(216.40)	36.06	383.60
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 300 00	203,000.00	186,083.26	16,769.97	99.13	186,494.98	91.86	(16,505.02)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	150.00	137.50	18.19	145.52	188.81	125.87	38.81
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00
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TOTAL OTHER INCOME & DEDUCTIO		202,550.00	185,670.76	16,779.36	99.40	186,467.39	92.05	(16,082.61)
=====								
NET INCOME		105,250.00	96,477.92	6,578.92	75.00	83,619.49	79.44	(21,630.51)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>OPERATING REVENUE ACCOUNTS</b>								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(507,000.00)	(464,750.00)	(59,374.51)	140.53	(497,912.64)	98.20	9,087.36
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(174,000.00)	(159,500.00)	(20,512.20)	141.46	(170,814.45)	98.16	3,185.55
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(550.00)	(504.13)	(71.25)	155.46	(870.76)	158.32	(320.76)
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(3,300.00)	(3,025.00)	(295.35)	107.40	(2,560.99)	77.60	739.01
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(229.13)	(82.47)	395.91	(149.76)	59.90	100.24
TOTAL SALES OF SEWER SERVICE		(685,100.00)	(628,008.26)	(80,335.78)	140.71	(672,308.60)	98.13	12,791.40
<b>OTHER SEWER REVENUES</b>								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(13,500.00)	(12,375.00)	(1,493.06)	132.71	(13,189.58)	97.70	310.42
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(550.00)	(110.00)	220.00	(595.00)	99.16	5.00
TOTAL OTHER SEWER REVENUES		(14,100.00)	(12,925.00)	(1,603.06)	136.43	(13,784.58)	97.76	315.42
TOTAL REVENUES		(699,200.00)	(640,933.26)	(81,938.84)	140.62	(686,093.18)	98.12	13,106.82
<b>OPERATION/MAINTENANCE EXPENSE</b>								
<b>COLLECTING EXPENSES</b>								
SALARIES & WAGES T&D	2 701 100 00	3,000.00	2,750.00	96.30	38.52	893.98	29.79	(2,106.02)
SALARIES & WAGES MAINS T&DS	2 701 201 00	16,000.00	14,666.63	389.27	29.19	5,010.85	31.31	(10,989.15)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	.00	.00	(50.85)		6,332.07		6,332.07
CONTRACTUAL SERV OTHER T&D	2 736 201 00	.00	.00	379.84		3,072.02		3,072.02
TOTAL COLLECTING EXPENSES		19,000.00	17,416.63	814.56	51.44	15,308.92	80.57	(3,691.08)
<b>PUMPING EXPENSES</b>								
OPERATION LABOR-PUMPING	2 701 301 00	9,900.00	9,075.00	1,454.78	176.33	7,471.54	75.47	(2,428.46)
POWER LIFT STATIONS	2 715 301 00	19,000.00	17,416.63	294.27	18.58	15,539.32	81.78	(3,460.68)
POWER GRINDER PUMPS	2 715 302 00	6,900.00	6,325.00	535.56	93.14	5,468.62	79.25	(1,431.38)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	27,000.00	24,750.00	792.41	35.21	9,611.19	35.59	(17,388.81)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	35,000.00	32,083.26	1,672.41	57.33	10,830.94	30.94	(24,169.06)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	14,500.00	13,291.63	521.96	43.19	10,404.31	71.75	(4,095.69)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	.00	.00	267.58		3,375.02		3,375.02
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	.00	.00	250.00		19,300.74		19,300.74
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	.00	.00	1,537.50		14,915.00		14,915.00
TOTAL PUMPING EXPENSES		112,300.00	102,941.52	7,326.47	78.28	96,916.68	86.30	(15,383.32)



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>TREATMENT &amp; DISPOSAL EXPENSES</b>								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	13,000.00	11,916.63	1,211.48	111.82	9,270.63	71.31	(3,729.37)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	51,333.26	4,255.80	91.19	43,622.21	77.89	(12,377.79)
CHEMICALS WWTP	2 718 500 00	26,000.00	23,833.26	6,136.80	283.23	26,903.44	103.47	903.44
MATERIALS & SUPPLIES WWTP	2 720 500 00	33,000.00	30,250.00	1,215.18	44.18	15,220.90	46.12	(17,779.10)
CONTRACTUAL SERVICE TESTING	2 735 500 00	.00	.00	360.50		3,402.00		3,402.00
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	.00	.00	.00		3,276.00		3,276.00
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	2,500.00	2,291.63	486.70	233.61	5,905.00	236.20	3,405.00
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	4,800.00	4,400.00	1,350.50	337.62	8,794.92	183.22	3,994.92
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
<b>TOTAL TREATMENT &amp; DISPOSAL</b>		<b>135,300.00</b>	<b>124,024.78</b>	<b>15,016.96</b>	<b>133.18</b>	<b>116,395.10</b>	<b>86.02</b>	<b>(18,904.90)</b>
<b>BILLING &amp; COLLECTING EXPENSES</b>								
SALARIES & WAGES METER READING	2 701 701 00	6,700.00	6,141.63	436.91	78.25	5,226.61	78.00	(1,473.39)
SALARIES & WAGES BILLING & COL	2 701 702 00	24,000.00	22,000.00	2,587.81	129.39	22,919.78	95.49	(1,080.22)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	7,000.00	6,416.63	516.34	88.51	5,574.84	79.64	(1,425.16)
CONTRACTUAL SERVICE OTHER	2 736 700 00	.00	.00	115.20		2,069.80		2,069.80
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	2,000.00	1,833.26	1,663.96	998.41	1,663.96	83.19	(336.04)
<b>TOTAL BILLING &amp; COLLECTING</b>		<b>39,700.00</b>	<b>36,391.52</b>	<b>5,320.22</b>	<b>160.81</b>	<b>37,454.99</b>	<b>94.34</b>	<b>(2,245.01)</b>
<b>ADMINISTRATIVE/GENERAL EXPENSE</b>								
SALARIES & WAGES ADMIN	2 701 800 00	36,000.00	33,000.00	2,473.87	82.46	32,824.28	91.17	(3,175.72)
BOARD OF DIRECTORS	2 703 800 00	.00	.00	250.00		1,250.00		1,250.00
EMPLOYEE PENSION & BENEFITS	2 704 800 00	40,000.00	36,666.63	3,630.68	108.92	35,398.29	88.49	(4,601.71)
EMPLOYEES VACATION PAY	2 704 801 00	7,500.00	6,875.00	1,054.72	168.75	7,095.14	94.60	(404.86)
EMPLOYEES HOLIDAY PAY	2 704 802 00	5,300.00	4,858.26	.00		4,835.68	91.23	(464.32)
EMPLOYEES SICK PAY	2 704 803 00	5,300.00	4,858.26	136.56	30.91	1,848.14	34.87	(3,451.86)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		328.16		328.16
COMP TIME	2 704 805 00	1,500.00	1,375.00	188.07	150.45	1,261.45	84.09	(238.55)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	24,000.00	22,000.00	189.60	9.48	2,085.60	8.69	(21,914.40)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	13,000.00	11,916.63	556.58	51.37	10,372.37	79.78	(2,627.63)
SPECIAL SERVICE ENGINEER	2 731 800 00	.00	.00	.00		.00		.00
SPECIAL SERVICES	2 732 800 00	8,000.00	7,333.26	.00		4,850.00	60.62	(3,150.00)
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	.00	.00	.00		1,125.00		1,125.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,700.00	1,558.26	10.06	7.10	526.96	30.99	(1,173.04)
TRANSPORTATION EXPENSE	2 750 800 00	12,000.00	11,000.00	940.32	94.03	11,335.44	94.46	(664.56)
INSURANCE VEHICLE	2 756 800 00	.00	.00	.00		2,616.00		2,616.00
INSURANCE PROPERTY	2 757 800 00	16,000.00	14,666.63	50.00	3.75	4,888.80	30.55	(11,111.20)
INSURANCE WORKERS COMPENSATION	2 758 800 00	3,700.00	3,391.63	290.61	94.25	2,398.66	64.82	(1,301.34)
INSURANCE OTHER	2 759 800 00	.00	.00	.00		6,490.73		6,490.73
ADVERTISING EXPENSES	2 760 800 00	.00	.00	.00		.00		.00
REGULATORY COMMISSION	2 767 800 00	2,500.00	2,291.63	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	5,700.00	5,225.00	410.50	86.42	5,915.49	103.78	215.49
RENTS	2 775 801 00	5,000.00	4,583.26	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	2,500.00	2,291.63	.00		.00		(2,500.00)
<b>TOTAL ADMINISTRATIVE &amp; GEN EX</b>		<b>189,700.00</b>	<b>173,891.08</b>	<b>10,181.57</b>	<b>64.40</b>	<b>142,446.19</b>	<b>75.09</b>	<b>(47,253.81)</b>
<b>TOTAL OPERATION &amp; MAINTENANCE</b>		<b>496,000.00</b>	<b>454,665.53</b>	<b>38,659.78</b>	<b>93.53</b>	<b>408,521.88</b>	<b>82.36</b>	<b>(87,478.12)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION	2 403 000 00	303,000.00	277,750.00	17,210.00	68.15	189,310.00	62.47	(113,690.00)
FICA EXPENSE	2 408 200 00	11,000.00	10,083.26	1,096.69	119.63	10,562.51	96.02	(437.49)
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(550.00)	(17.07)	34.14	(242.39)	40.39	357.61
INTEREST ON LONG TERM DEBT	2 427 300 00	57,000.00	52,250.00	4,463.42	93.96	50,444.00	88.49	(6,556.00)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	130.00	119.13	13.19	121.79	141.84	109.10	11.84
TOTAL EXPENSES & OTHER INCOME		370,530.00	339,652.39	22,766.23	73.73	250,215.96	67.52	(120,314.04)
BALANCE TO SURPLUS		167,330.00	153,384.66	(20,512.83)	147.10-	(27,355.34)	16.34-	(194,685.34)