

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

August 16, 2013

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held July 18, 2013; the minutes were approved at the Regular Board meeting held on Thursday, August 15, 2013.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: July 18, 2013, minutes

"This institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JULY 18, 2013, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Secretary/Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Scott Knopp; James R. Lett, Secretary, absent.

Mr. Knopp was present.

Mr. Stewart made a motion to approve the Minutes of the June 20, 2013, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve the Minutes of the July 15, 2013, Special Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve Change Order No. 1, Contract 2 Burch Hydro, Inc. of the Sewer System Improvement Project Phase II. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Change Order.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for June 20, 2013, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #43972 thru #44050 written on the Consolidated Water and Sewer Revenue Checking Account between June 20, 2013 and July 18, 2013, (copies attached) Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #4121 thru #4152 written on the Consolidated Payroll Account between June 20, 2013 and July 19, 2013, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #44 – Bill Bailey Insurance Agency attaching 7/1/13 – 7/1/14 policy, in the amount of \$39,529.27.

Item #57 – Letter to PSC of WV attaching certification of customers as of June 30, 2013.

Water only – 1186
Sewer only - 463
Water and Sewer – 1300
Total - 2949

Mrs. Dyer had nothing to discuss.

Mr. Anderson had the following to discuss.

Sewer System Improvement Project Phase II, Burch Hydro will be land applying to the Ted Dillie farm. The Labor Training Camp access is not suitable for their equipment.

Cutlip Warner Development is building (2) two more apartment units which will be (8) eight water taps, (2) two sewer taps.

The District made a 2" water taps for Tim Ashley on Butcher Bend, service to be turned on July 19, 2013.

Sewer System Improvement Project Phase II grinder cores (70) will be delivered to the WWTP.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:00 P.M.

CERTIFICATION

I, Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Secretary/Treasurer of the Public
Service Board of the Mineral Wells Public Service
District, Mineral Wells, West Virginia

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT

June 30, 2013

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ (845.58)
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2131.2	<u>46,672.63</u>
Total in Checking Accounts:	\$ 45,827.05

Water Accounts

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.401	\$ 12,853.83
Series 1979 Water Reserve	
WesBanco Bank - 1125.200	26,264.32
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.300	34,323.44
Series 1999A Rockport Water Reserve Depreciation	
WesBanco Bank - 1125.201	7,230.02
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.400	10,499.19
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.500	21,213.73
Series 1999B Water Imprmt/Office Building Reserve Deprec	
WesBanco Bank - 1125.503	16,516.67
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.502	13,562.34
Water Security Deposit Account	
WesBanco Bank - 1132.1	42,978.72
Series 2004A Sycamore, Stephens, Limestone Repair and Replacement	
WesBanco Bank - 1125.504	35,605.53
SCADA Project Checking	
WesBanco Bank - 1131.213	<u>30.97</u>
Total In Water Accounts:	\$ 221,078.76

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2127.8	\$ 21,609.50
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2127.7	2,798.76
Sewer Security Deposit Account	
WesBanco Bank - 2132.1	32,053.95
Sewer System Improvement Project	
WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II	
WesBanco Bank - 2131.22	<u>30.97</u>
Total in Sewer Accounts:	\$ 56,499.85
Total All Finances - June 30, 2013	\$ 323,405.66

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 June 30, 2013

WESBANCO BANK, May 31, 2013 \$1,100.21

RECEIPTS:

Water Sales	\$93,330.55
Water Buffalo Sales	485.25
Reconnection Fees	375.00
Security Deposit Refunds	1,609.28
Tap fee	3150.00
NSF charge	20.00
Rent from Sewer	416.67
SCADA Project reimbursement	5,534.39

Total Receipts: \$104,921.14

Total Cash Available: \$106,021.35

Expenditures:

Action Telecom	\$102.81
ADT Security Services	73.31
At & T Mobility	241.79
Auto Zone	9.94
BP Credit Card Company	947.21
Cintas	441.40
Citizens Security Life Inc Co	176.32
CI Thornburg	2,708.82
Conley Lawn Maintenance	40.00
Commissioner's Salaries	300.00
Claywood Park PSD	33,456.00
Cutlip Warner Development	3,570.81
Fastenal Company	9.71
First Bankcard	60.00
First Insurance Funding Corp	593.76
Frontier	119.62
HD Supply Waterworks, Ltd	1,490.00
Hardman Supply Company	30.85
Lowe's	80.65
Mineral Wells PSD	1,079.59
Miss Utility of WV Inc.	35.10
Mon Power	713.94
Municipal Bond Commission	9,397.47
Parkersburg Office Supply	227.42
Parkersburg Sentinel Co	841.82
PEIA	2,422.75
Pitney Bowes	81.00
Public Service Commission WV	4,107.91
Rural Development - USDA 91-11	2,924.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-09	3,518.00
Salaries	8,781.33
Taylor's Disposal Inc.	35.02

Telepage	10.74
US Postal Service	498.29
WesBanco Bank	95.40
WesBanco Bank 1979 Deprecation	220.00
WesBanco Bank 1979 Sams Creek	352.00
WesBanco Bank-Parkersburg - Rockport	628.00
WesBanco Bank-Parkersburg - Water Imprv	668.00
WesBanco Bank-Parkersburg - Stephens Fk	2,008.00
WesBanco Bank-Parkersburg- Payroll taxes	4,046.24
Wirt County Journal	1,704.84
WV Dept of Tax & Revenue	660.75
WV Retiree Health Benefit Trust Fund	619.50
WV Public Employees Retirement System	2,663.16
Melanie L. Wine	172.80
Security Deposit Refunds	535.86

Total Expenditures: \$106,866.93

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, June 30, 2013 -\$845.58

Accounts Payable	Claywood Park PSD	\$36,162.40
	WesBanco Sycamore R&R	16,150.38
	USDA Rural Development	27,387.00
	CI Thornburg	351.00
	Total Accounts Payable	\$80,050.78

Total -\$80,896.36

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 June 30, 2013

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, May 31, 2013

\$ 38,776.42

RECEIPTS:

Sewer Sales	\$79,216.50
Butcher Bend Lagoon Assoc	617.35
Security Deposit Refunds	1,048.28
Reconnect Fees	150.00
Tap Fee	1,050.00
Rent from Water - generator	204.00
Pepsi - oil/grease sampling	65.00

Total Receipts: \$82,351.13

Total Cash Available: \$ 121,127.55

Expenditures:

Action Telecomm	\$68.54
ADT Security Services	48.88
At & T Mobility	161.19
Aulick Chemical Solutions	3,510.65
AutoZone	6.62
BP Credit Card Company	631.47
Badgett Farm	900.00
Bowles Rice LLP	912.83
Butcher Bend Lagoon Assoc	721.43
CI Thornburg	7,816.81
Cintas	294.28
Citizens Security Life Ins Co	117.54
Commissioner's Salaries	100.00
Cutlip Warner Development	1,686.50
Fastenal Com	6.48
Ferguson Waterworks	200.80
First Bankcard	40.00
First Insurance Funding Corp	395.84
Frontier	757.41
Gene's Septic Tank Cleaning	200.00
Graybar	375.00
Hardman Supply Company	42.53
Lowe's	154.86
Mineral Wells PSD	1,878.51
Miss Utility of WV Inc	23.40
Mon Power	8,620.48
Municipal Bond Commission	17,135.31
Parkersburg Office Supply	151.60
Parkersburg Sentinel Co	38.90
Parkersburg Utility Board	575.00
PEIA	1,762.33
Pitney Bowes	54.00
Public Service Commission WV	2,312.57
Ron's Porta Johns	485.00

Salaries	6,902.36
Taylor's Disposal Inc	23.35
Telepage	7.16
Tesa Company Inc	43.07
Trombold Equipment Co Inc	5,414.94
US Postal Service	520.30
Water Environmental Testing	403.00
WesBanco Bank	63.60
WesBanco Bank-Parkersburg-Payroll Taxes	3,176.51
WesBanco - Sewer R&R	2,007.38
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	448.50
WV Public Employees Retirement System	2,055.89
WV Dept of Tax & Revenue	531.25
Security Deposit Refunds	555.65

Total Expenditures: \$74,454.92

Balance in Sewer Revenue Fund Checking Account,
WesBanco Bank, June 30, 2013 \$ 46,672.63

Accounts Payable	CI Thornburg	\$ 510.00
	Crosspoint	1037.00
	WC Weil Company	158.21
	Mon Power	7829.35

Total Accounts Payable \$9,534.56

Total \$37,138.07

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 6/21/13 - ENDING DATE: 7/18/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	6/24/13	251413	6/24/13	823.48	610	
2,101	U S POSTAL SERVICE	6/21/13	251143	6/24/13	417.11	43,972	
1,307	MUNICIPAL BOND COMMISSION	6/28/13	251561	6/28/13	9,397.47	611	
106	MON POWER	6/28/13	251548	6/28/13	475.87	43,973	
153	ACTION TELECOMM	6/28/13	251550	6/28/13	51.00	43,974	
314	AT&T MOBILITY	6/28/13	251552	6/28/13	230.89	43,976	
360	CUTLIP-WARNER DEVELOPMENT CO	6/28/13	251555	6/28/13	1,357.50	43,977	
360	CUTLIP-WARNER DEVELOPMENT CO	6/28/13	251554	6/28/13	2,213.31	43,979	
832	HARDMAN SUPPLY COMPANY	6/28/13	251557	6/28/13	30.85	43,981	
1,302	MINERAL WELLS PSD	6/28/13	251559	6/28/13	41.93	43,983	
1,512	HD SUPPLY WATERWORKS, LTD	6/28/13	251567	6/28/13	1,340.00	43,985	
1,600	PARKERSBURG SENTINEL CO	6/28/13	251568	6/28/13	783.47	43,986	
1,604	PARKERSBURG OFFICE SUPPLY	6/28/13	251569	6/28/13	227.42	43,987	
1,619	PUBLIC SERVICE COMMISSION-WV	6/28/13	251575	6/28/13	4,107.91	43,989	
1,806	ROY L RADABAUGH	6/28/13	251578	6/28/13	150.00	43,990	
1,843	CINTAS CORPORATION J67	6/28/13	251579	6/28/13	441.40	43,991	
2,005	C I THORNBURG	6/28/13	251583	6/28/13	434.03	43,992	
2,106	USDA RURAL DEVELOPMENT	6/28/13	251587	6/28/13	16,883.00	43,993	
2,205	FRONTIER	6/28/13	251593	6/28/13	119.62	43,994	
2,314	WV DEPT OF TAX & REVENUE	6/28/13	251595	6/28/13	660.75	43,995	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	6/28/13	251596	6/28/13	2,663.16	43,996	
2,373	WESBANCO BANK-PARKERSBURG	6/28/13	251597	6/28/13	1,938.00	43,997	
23,067	MELANIE L WINE	6/28/13	251616	6/28/13	172.80	44,000	
23,079	MARK STEWART	6/28/13	251617	6/28/13	150.00	44,001	
23,081	PITNEY BOWES	6/28/13	251618	6/28/13	81.00	44,002	
2,313	WESBANCO BANK-PARKERSBURG	7/01/13	251853	7/05/13	887.56	612	
2,313	WESBANCO BANK-PARKERSBURG	7/09/13	252226	7/09/13	1,193.74	613	
2,313	WESBANCO BANK-PARKERSBURG	7/15/13	252978	7/15/13	1,013.49	616	
106	MON POWER	7/15/13	253007	7/15/13	196.28	44,008	
145	ADT SECURITY SERVICES	7/15/13	253008	7/15/13	49.09	44,009	
275	BP	7/15/13	253010	7/15/13	1,087.11	44,010	
309	CLAYWOOD PARK PSD	7/15/13	253012	7/15/13	36,162.40	44,012	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 6/21/13 - ENDING DATE: 7/18/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
438	DOMINION HOPE	7/15/13	253014	7/15/13	23.66	44,013	
600	FASTENERS & SUPPLY INC	7/15/13	253020	7/15/13	79.40	44,019	
1,301	MISS UTILITY OF WV INC	7/15/13	253025	7/15/13	30.42	44,022	
1,304	MILLER COMMUNICATIONS	7/15/13	253026	7/15/13	25.00	44,023	
1,500	OHIO VALLEY MUFFLER & BRAKE	7/15/13	253037	7/15/13	287.90	44,024	
1,512	HD SUPPLY WATERWORKS, LTD	7/15/13	253039	7/15/13	708.00	44,025	
1,805	USDA RURAL DEVELOPMENT	7/15/13	253040	7/15/13	10,504.00	44,026	
2,002	TAYLOR'S DISPOSAL INC	7/15/13	253042	7/15/13	35.02	44,027	
2,005	C I THORNBURG	7/15/13	253043	7/15/13	2,708.77	44,028	
2,039	TELEPAGE	7/15/13	253048	7/15/13	10.74	44,029	
2,106	USDA RURAL DEVELOPMENT	7/15/13	253055	7/15/13	2,924.00	44,030	
2,200	FIRST BANKCARD	7/15/13	253056	7/15/13	417.73	44,031	
2,306	WATER ENVIRONMENTAL TESTING	7/15/13	253057	7/15/13	81.00	44,032	
2,308	PEIA	7/15/13	253060	7/15/13	2,720.31	44,033	
23,047	RETIREE HEALTH BNFT TRST FUND	7/15/13	253084	7/15/13	610.98	44,038	
23,101	CITIZENS SECURITY LIFE INS CO	7/15/13	253085	7/15/13	176.32	44,039	
23,112	FIRST INSURANCE FUNDING CORP	7/15/13	253086	7/15/13	593.76	44,040	
2,101	U S POSTAL SERVICE	7/17/13	253365	7/17/13	92.86	44,041	
1,307	MUNICIPAL BOND COMMISSION	7/18/13	253561	7/18/13	9,397.47	622	
314	AT&T MOBILITY	7/18/13	253553	7/18/13	399.00	44,042	
486	DAVID AND RONNA HOFFMAN	7/18/13	253555	7/18/13	70.78	44,043	
486	RICHARD CURTISS	7/18/13	253556	7/18/13	51.89	44,044	
486	GLENDA HAYS	7/18/13	253557	7/18/13	53.35	44,045	
486	CHAD & REBECCA PRUNTY	7/18/13	253558	7/18/13	70.76	44,046	
486	JANET BURTON HALE	7/18/13	253559	7/18/13	52.78	44,047	
1,304	MILLER COMMUNICATIONS	7/18/13	253560	7/18/13	190.00	44,048	
2,205	FRONTIER	7/18/13	253573	7/18/13	136.79	44,049	
	CONSOLIDATED BANK ACCOUNT				118,234.33	59 *	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 6/21/13 - ENDING DATE: 7/18/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	6/24/13	251413	6/24/13	995.88	610	
2,101	U S POSTAL SERVICE	6/21/13	251143	6/24/13	278.08	43,972	
106	MON POWER	6/28/13	251548	6/28/13	926.36	43,973	
153	ACTION TELECOMM	6/28/13	251550	6/28/13	34.00	43,974	
205	BOWLES RICE LLP	6/28/13	251551	6/28/13	912.83	43,975	
314	AT&T MOBILITY	6/28/13	251552	6/28/13	153.93	43,976	
360	CUTLIP-WARNER DEVELOPMENT CO	6/28/13	251555	6/28/13	297.50	43,977	
360	CUTLIP-WARNER DEVELOPMENT CO	6/28/13	251553	6/28/13	1,389.00	43,978	
702	GENE'S SEPTIC TANK CLEANING	6/28/13	251556	6/28/13	200.00	43,980	
832	HARDMAN SUPPLY COMPANY	6/28/13	251557	6/28/13	42.53	43,981	
1,302	MINERAL WELLS PSD	6/28/13	251558	6/28/13	416.63	43,982	
1,302	MINERAL WELLS PSD	6/28/13	251559	6/28/13	24.79	43,983	
1,302	MINERAL WELLS PSD	6/28/13	251560	6/28/13	218.70	43,984	
1,604	PARKERSBURG OFFICE SUPPLY	6/28/13	251569	6/28/13	151.60	43,987	
1,619	PUBLIC SERVICE COMMISSION-WV	6/28/13	251574	6/28/13	2,312.57	43,988	
1,806	ROY L RADABAUGH	6/28/13	251578	6/28/13	50.00	43,990	
1,843	CINTAS CORPORATION J67	6/28/13	251579	6/28/13	294.28	43,991	
2,005	C I THORNBURG	6/28/13	251583	6/28/13	833.00	43,992	
2,205	FRONTIER	6/28/13	251593	6/28/13	757.41	43,994	
2,314	WV DEPT OF TAX & REVENUE	6/28/13	251595	6/28/13	531.25	43,995	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	6/28/13	251596	6/28/13	2,055.89	43,996	
23,023	RON'S PORTA JOHNS, INC.	6/28/13	251614	6/28/13	485.00	43,998	
23,046	BUTCHER BEND LAGOON ASSOC	6/28/13	251615	6/28/13	721.43	43,999	
23,067	MELANIE L WINE	6/28/13	251616	6/28/13	115.20	44,000	
23,079	MARK STEWART	6/28/13	251617	6/28/13	50.00	44,001	
23,081	PITNEY BOWES	6/28/13	251618	6/28/13	54.00	44,002	
23,085	AULICK CHEMICAL SOLUTIONS, INC	6/28/13	251619	6/28/13	3,510.65	44,003	
23,113	GRAYBAR	6/28/13	251620	6/28/13	375.00	44,004	
2,313	WESBANCO BANK-PARKERSBURG	7/01/13	251853	7/05/13	893.14	612	
2,313	WESBANCO BANK-PARKERSBURG	7/09/13	252226	7/09/13	867.08	613	
23,115	USDA RURAL DEVELOPMENT	7/09/13	252292	7/09/13	13,800.00	44,005	
2,101	U S POSTAL SERVICE	7/09/13	252319	7/09/13	29.70	44,006	
2,101	U S POSTAL SERVICE	7/11/13	252382	7/11/13	150.15	44,007	
2,313	WESBANCO BANK-PARKERSBURG	7/15/13	252978	7/15/13	810.35	616	
1,307	MUNICIPAL BOND COMMISSION	7/15/13	253027	7/15/13	17,135.31	617	
106	MON POWER	7/15/13	253007	7/15/13	7,829.35	44,008	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 6/21/13 - ENDING DATE: 7/18/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00		CONSOLIDATED BANK ACCOUNT					
	145	ADT SECURITY SERVICES	7/15/13	253008	7/15/13	32.72	44,009
	275	BP	7/15/13	253010	7/15/13	724.74	44,010
	302	CUMMINS CROSSPOINT	7/15/13	253011	7/15/13	1,037.00	44,011
	438	DOMINION HOPE	7/15/13	253014	7/15/13	15.78	44,013
	486	DEBORAH ELLIOTT	7/15/13	253015	7/15/13	95.12	44,014
	486	NANETTE BARGELOH	7/15/13	253016	7/15/13	94.98	44,015
	486	GARY WILLIAMS	7/15/13	253017	7/15/13	13.12	44,016
	486	RYAN KREBSACH	7/15/13	253018	7/15/13	75.34	44,017
	486	MATTHEW CARPENTER	7/15/13	253019	7/15/13	20.54	44,018
	600	FASTENERS & SUPPLY INC	7/15/13	253020	7/15/13	117.00	44,019
	702	GENE'S SEPTIC TANK CLEANING	7/15/13	253021	7/15/13	600.00	44,020
	733	W. W. GRAINGER, INC.	7/15/13	253023	7/15/13	62.37	44,021
	1,301	MISS UTILITY OF WV INC	7/15/13	253025	7/15/13	20.28	44,022
	1,500	OHIO VALLEY MUFFLER & BRAKE	7/15/13	253037	7/15/13	191.93	44,024
	2,002	TAYLOR'S DISPOSAL INC	7/15/13	253042	7/15/13	23.35	44,027
	2,005	C I THORNBURG	7/15/13	253043	7/15/13	510.00	44,028
	2,039	TELEPAGE	7/15/13	253048	7/15/13	7.16	44,029
	2,200	FIRST BANKCARD	7/15/13	253056	7/15/13	278.48	44,031
	2,306	WATER ENVIRONMENTAL TESTING	7/15/13	253057	7/15/13	403.00	44,032
	2,308	PEIA	7/15/13	253060	7/15/13	1,977.67	44,033
	2,312	WESBANCO BANK-PARKERSBURG	7/15/13	253062	7/15/13	2,273.03	44,034
	2,385	W C WEIL COMPANY	7/15/13	253070	7/15/13	158.21	44,035
	23,023	RON'S PORTA JOHNS, INC.	7/15/13	253082	7/15/13	275.00	44,036
	23,044	FED EX	7/15/13	253083	7/15/13	42.62	44,037
	23,047	RETIREE HEALTH BNFT TRST FUND	7/15/13	253084	7/15/13	445.02	44,038
	23,101	CITIZENS SECURITY LIFE INS CO	7/15/13	253085	7/15/13	117.54	44,039
	23,112	FIRST INSURANCE FUNDING CORP	7/15/13	253086	7/15/13	395.84	44,040
	2,101	U S POSTAL SERVICE	7/17/13	253365	7/17/13	61.91	44,041
	314	AT&T MOBILITY	7/18/13	253553	7/18/13	266.00	44,042
	2,205	FRONTIER	7/18/13	253573	7/18/13	770.51	44,049
	360	CUTLIP-WARNER DEVELOPMENT CO	7/18/13	253610	7/18/13	1,150.00	44,050
		CONSOLIDATED BANK ACCOUNT				71,958.85	67 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
4121	Todd R. Anderson	\$921.00	6/27/2013
4122	Dennis R. Brown	\$519.03	6/27/2013
4123	William H. Byers, Jr.	\$600.99	6/27/2013
4124	Cathy J. Dyer	\$497.81	6/27/2013
4125	Linda K. Watson	\$416.76	6/27/2013
4126	Darin L. Crites	\$290.27	6/27/2013
4127	Nellie B. Radcliff	\$336.00	6/27/2013
4128	Mark A. Dennis	\$371.34	6/27/2013
4129	Todd R. Anderson	\$635.19	7/3/2013
4130	Dennis R. Brown	\$496.03	7/3/2013
4131	William H. Byers, Jr.	\$708.48	7/3/2013
4132	Cathy J. Dyer	\$497.81	7/3/2013
4133	Linda K. Watson	\$416.77	7/3/2013
4134	Darin L. Crites	\$361.54	7/3/2013
4135	Nellie B. Radcliff	\$336.01	7/3/2013
4136	Mark A. Dennis	\$371.32	7/3/2013
4137	Todd R. Anderson	\$635.20	7/11/2013
4138	Dennis R. Brown	\$433.72	7/11/2013
4139	William H. Byers, Jr.	\$924.73	7/11/2013
4140	Cathy J. Dyer	\$497.82	7/11/2013
4141	Linda K. Watson	\$416.76	7/11/2013
4142	Darin L. Crites	\$612.62	7/11/2013
4143	Nellie B. Radcliff	\$336.00	7/11/2013
4144	Mark A. Dennis	\$394.55	7/11/2013
4145	Todd R. Anderson	\$635.19	7/18/2013
4146	Dennis R. Brown	\$433.70	7/18/2013
4147	William H. Byers, Jr.	\$627.10	7/18/2013
4148	Cathy J. Dyer	\$497.81	7/18/2013
4149	Linda K. Watson	\$425.34	7/18/2013
4150	Darin L. Crites	\$290.27	7/18/2013
4151	Nellie B. Radcliff	\$336.01	7/18/2013
4152	Mark A. Dennis	\$664.25	7/18/2013

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 21, 2013 – JULY 18, 2013**

1. Copy of letter dated June 21, 2013, to Jamie Six, Clerk Of Wood County, from Cathy Dyer, enclosing (2) notarized Release of Liens for Simone (Holbert) Parks.
2. WesBanco your Money Matter\$, June 2013.
3. Copy of letter dated June 21, 2013, to Virginia McDonald, RUS, from Cathy Dyer, enclosing (6) copies of Requisition No. 14, the requisition was approved at the Regular Board Meeting held Thursday, June 20, 2013.
4. Minutes from Cerrone Associates, Inc., from the Preconstruction Conference on June 19, 2013, regarding the SCADA System Improvements Project.
5. E-mail dated June 21, 2013, to Michael Lingo, Hughes Supply Company, from Linda Watson, attaching a completed Tax Exempt form for the SCADA System Improvements Project.
6. E-mail dated June 21, 2013, to Virginia McDonald, RUS, from Linda Watson, confirming receipt of a deposit in the amount of \$48,454.39 for the SCADA System Improvements Project.
7. Certified Payroll Register from Pro Contracting, Inc. for week ending 5/4/2013.
8. Fax dated June 25, 2013, to Walter or Stuart Frazier, from Cathy Dyer, regarding the activity trial balance in the ASI system.
9. E-mail dated June 25, 2013, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the DMR for the month of May 2013.
10. Electronic Submission of the monthly DMR for May 2013, to WV Department of Environmental Protection, from Linda Watson.
11. Copy of letter dated June 25, 2013, to Bowels Rice, from Linda Watson, enclosing District check #503 in the amount of \$15,000.00 for Bond Counsel for the SCADA Systems Improvements Project.
12. Copy of letter dated June 25, 2013, to Bowles Rice, from Linda Watson, enclosing District check #504 in the amount of \$6,000.00 for Legal Counsel for the SCADA Systems Improvements Project.
13. Copy of letter dated June, 25, 2013, to Suttle & Stalnaker, from Linda Watson, enclosing District check #505 in the amount of \$1,000.00 for Accounting Services for the SCADA Systems Improvements Project.
14. Copy of letter dated June 25, 2013, to Cerrone Associates, from Linda Watson, enclosing District check #506 in the amount of \$20,920.00 for Engineering Services for the SCADA Systems Improvements Project.

**Mineral Wells PSD
List of Correspondence
July 18, 2013
Page 2**

15. E-mail dated June 26, 2013, to Todd Anderson, Operations Manager, from Dominick Cerrone, Cerrone Associates, attaching the updated Ratio of Average Influent Inflow to Monthly Rain Update for May 2013.
16. E-mail dated June 25, 2013, to Michael Lingo, HSC, from Linda Watson, attaching a completed and signed copy of a Credit Application for the SCADA System Improvements Project.
17. Carbon Copy of E-mail dated June 27, 2013, to Virginia McDonald, RUS, from Steven Hardman, Bowles Rice, attaching the proposed Final Title Opinion and Right-of-Way of Way Opinion for the Sewer System Improvements Project, Phase II.
18. Statement of Compliance, dated June 26, 2013, to Mineral Wells PSD, from Orders Construction, regarding payroll for the week of June 16, 2013 thru June 22, 2013.
19. E-mail dated June 27, 2013, to Mineral Wells PSD, from Walter Frazier, ASI, attaching New Program Updates.
20. E-mail dated June 27, 2013, to Cathy Dyer, from Renee Shotwell, Bill Bailey Insurance, attaching the 7/1/2013 GPP & HSB renewal proposals.
21. Letter dated June 26, 2013, to Cathy Dyer, from Rachel Kerns, Municipal Bond Commission, regarding Mineral Wells PSD 13 Revenue Bond, Water Reserve, Account number MIW-W-2-13-X-WO-06, \$82.10 beginning 7/21/2015 for 120 months or until the Reserve Requirement of \$9,852 has been met.
22. Fax dated June 27, 2013, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for Non-Payment.
23. Insurance Binder dated June 28, 2013, to Mineral Wells PSD, from Bill Bailey Insurance Agency. Copies of insurance cards.
24. Confirmation numbers from Municipal Bond Commission in the amount of \$9,397.47.
25. Copy of letter dated June 28, 2013, to WVBPH/OEHS, from Todd Anderson, Operations Manager, enclosing test results from REIC of the samples taken June 24, 2013 for the Saulsbury Booster Station.
26. E-mail dated June 28, 2013, to Randy Cole, Suttle & Stalnaker, attaching the Water Tariff that was effective on bills dated 5/22/12.
27. E-mail dated June 28, 2013, to Randy Cole, Suttle & Stalnaker, attaching the Water Tariff effective with bill dated 6/22/12 thru current.
28. E-mail dated June 28, 2013, to Randy Cole, Suttle & Stalnaker, attaching the Sewer Tariff effective 6/22/12 thru 2/22/13.
29. E-mail dated June 28, 2013, to Randy Cole, Suttle & Stalnaker, attaching the tariff effective bill date 3/22/13.

Mineral Wells PSD
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Page 3

30. Signed and recorded Release for Simone (Holbert) Parks in the amount of \$75.80 for delinquent sewer charges.
31. Signed and recorded Release for Simone (Holbert) Parks in the amount of \$102.01 for delinquent water charges.
32. Fax dated July 1, 2013, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of June 2013.
33. E-mail dated June 27, 2013, to Mineral Wells PSD, from Walter Frazier, ASI, attaching instructions for June 30, 2013 Year End Procedures.
34. Carbon copy of E-mail dated July 1, 2013, to Beth Bumgarner, Suttle & Stalnaker, from Cam Siegrist, Bowles Rice, attaching the Certificate of Certified Public Accountant for the Sewer System Improvement Project Phase II.
35. 2013 PERS Non-State Benefit Coordinators Seminar, Tuesday, August 27, 2013, Days Hotel Flatwoods Conference Center.
36. E-mail dated July 2, 2013, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, attaching Meeting Notice for the Sewer System Improvement Project, Phase II.
37. Letter dated June 28, 2013, to Todd Anderson, Operations Manager, from Kathy Lough, REIC, regarding 2 samples received on 6/25/2013 for the Saulsbury Booster.
38. Client Bulletin, July 2013, Suttle & Stalnaker.
39. Letter dated June 28, 2013, to Mineral Wells PSD, from Virginia McDonald, RUS, advising that project funds in the amount of \$79,207.00 were ordered on June 28, 2013 for the Sewer Upgrade Project.
40. E-mail dated July 3, 2013, to Virginia McDonald, RUS, from Cathy Dyer, attaching the June 30, 2013 Bank Statement and confirmation of Req. 14 deposit of \$79,207.00.
41. E-mail dated July 3, 2013, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, attaching spreadsheet for re-imbusement amount for requisition.
42. Bacteriological Examination of Water from Public Water Distribution System dated June 2013.
43. Statement of Compliance dated July 2, 2013, to Mineral Wells PSD, from Orders Construction, attaching payroll records for the week of June 23, 2013 and June 29, 2013.
- 44. Letter dated July 3, 2013, to Mineral Wells PSD, from Renee Shotwell, Bill Bailey Insurance, enclosing insurance policies for the 7/1/13 to 7/1/14 policy term.**

**Mineral Wells PSD
List of Correspondence
July 18, 2013
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45. E-mail dated July 5, 2013, to Wirt County Journal, from Cathy Dyer, attaching notice to be inserted in the Journal for a Special Meeting.
46. Fax dated July 5, 2013, to Parkersburg News & Sentinel, from Cathy Dyer, attaching notice to be inserted in the paper for a Special Meeting.
47. Fax dated July 5, 2013, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice to be inserted in the paper for a Special Meeting.
48. Certificate of Liability Insurance dated 7/1/13 for Environment One Corporation.
49. Certificate of Liability Insurance dated 7/2/13 for Orders Construction Co., Inc.
50. National Pollutant Discharge Elimination System, Discharge Monitoring Report, State of West Virginia for the month of June 2013.
51. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for June 2013.
52. Copy of letter dated July 8, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review are resumes for Gerald Crowe and Tim Kelly for the Sewer System Improvements Project, Phase II. Hard copy to follow.
53. E-mail dated July 8, 2013, to Virginia McDonald, RUS, from Linda Watson, attaching the letter and resumes the Board has selected for inspectors on the Sewer System Improvements Project Phase II.
54. Letter dated July 3, 2013, to Mineral Wells PSD, from WesBanco, regarding WesBanco Overdraft Honor program.
55. Rural Development statement for year ending June 30, 2013.
56. Copy of letter dated July 10, 2013, to Virginia McDonald, RUS, from Cathy Dyer, enclosing District check #44005 in the amount of \$13,800.00 for July 2013 interest only payment.
- 57. Copy of letter dated July 10, 2013, to Water & Wastewater Division Public Service Commission, from Cathy Dyer, regarding Certification of Customers form for Year 2013.**
58. Letter dated July 8, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for file is one (1) signed copy of Change Order No. 10 to Contract #1 of the Mineral Wells Sewer Project.
59. Letter dated July 8, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review are resumes for Gerald Crowe and Tim Kelly for the Sewer System Improvements Project, Phase II.

Mineral Wells PSD
List of Correspondence
July 18, 2013
Page 5

60. E-mail dated July 10, 2013, to Cathy Dyer, from Randy Cole, Suttle & Stalnaker, attaching the new calculation for the Sewer System Revenue Bonds, Series 2013.
61. E-mail dated July 11, 2013, to Virginia McDonald, RUS, from Linda Watson, attaching the June 2013 bank statement for the SCADA System Improvements Project.
62. E-mail dated July 11, 2013, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, attaching invoices for Sewer System Phase I.
63. Carbon copy of letter dated July 8, 2013, to Jack Duke, Frontier, from Andrea Hicks, Cerrone Associates, regarding the Pre-construction Conference for the Sewer System Improvements Project will be held on July 15, 2013 at 11:00 am.
64. Carbon copy of letter dated July 8, 2013, to Allegheny Power, from Andrea Hicks, Cerrone Associates, regarding the Pre-Construction Conference for the Sewer System Improvements Project will be held on July 15, 2013 at 11:00 am.
65. Carbon copy of letter dated July 8, 2013, to Keith Lynch, WV Division of Highways, from Andrea Hicks, Cerrone Associates, regarding the Pre-Construction Conference for the Sewer System Improvements Project will be held on July 15, 2013 at 11:00 am.
66. Carbon copy of letter dated July 8, 2013, to Mountaineer Gas, from Andrea Hicks, Cerrone Associates, regarding the Pre-Construction Conference for the Sewer System Improvements Project will be held on July 15, 2013 at 11:00 am.
67. Carbon copy of letter dated July 8, 2013, to Dominion Transmission, Inc., from Andrea Hicks, Cerrone Associates, regarding the Pre-Construction Conference for the Sewer System Improvements Project will be held on July 15, 2013 at 11:00 am.
68. Carbon copy of letter dated July 8, 2013, to Dominion Transmission, Inc., from Andrea Hicks, Cerrone Associates, regarding the Pre-Construction Conference for the Sewer System Improvements Project will be held on July 15, 2013 at 11:00 am.
69. Carbon copy of letter dated July 8, 2013, to Mountaineer Gas Co., from Andrea Hicks, Cerrone Associates, regarding the Pre-Construction Conference for the Sewer System Improvements Project will be held on July 15, 2013 at 11:00 am.
70. Carbon copy of letter dated July 8, 2013, to Utiliquest, from Andrea Hicks, Cerrone Associates, regarding the Pre-Construction Conference for the Sewer System Improvements project will be hold on July 15, 2013 at 11:00 am.
71. West Virginia Currency Notes, Summer 2013.
72. Fax dated July 12, 2013, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice of the Regular Board Meeting to be held on Thursday, July 18, 2013 at 5:00.

**Mineral Wells PSD
List of Correspondence
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73. Fax dated July 12, 2013, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of the Regular Board Meeting to be held on Thursday, July 18, 2013 at 5:00.
74. Form EW-104 dated July 12, 2013, to C & T Program attaching the Personnel Status Report.
75. Fax dated July 15, 2013, to Mineral Wells PSD, from Union Williams PSD, regarding the PSD meeting to be held July 17, 2013, at Claywood PSD.
76. Letter dated June 30, 2013, to Mineral Wells PSD, from Kathryn Stalnaker, Public Service Commission, regarding the Annual Report for year ending June 30, 2013.
77. Letter dated June 30, 2013, to Mineral Wells PSD, from Kathryn Stalnaker, Public Service Commission, regarding the Annual Report for year ending June 30, 2013.
78. Copy of letter dated July 9, 2013, to John Person, Orders Construction Company, Inc., from Cathy Dyer, enclosing District's construction check #5045 in the amount of \$73,615.22, for the Sewer System Improvements Project.
79. Copy of letter dated July 9, 2013, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, enclosing District's construction check #5046 in the amount of \$5,591.78 for the Sewer System Improvements Project.
80. E-mail dated July 15, 2013, to Jennifer Wilson, RD, from Linda Watson, attaching bank statements for March, April and May's SCADA Systems Improvements Project.
81. Sewer System Improvements Project Phase II, Loan Closing Documents.
82. E-mail dated July 16, 2013, to Linda Watson, from Pitney Bowes, attaching the Pitney Bowes Contract.
83. E-mail dated July 16, 2013, to Linda Watson, from Pitney Bowes, confirming receipt of the District's signed agreement for the Pitney Bowes Account #20738898863.
84. E-mail dated July 16, 2013, to Chad Miller, Cerrone Associates, from Linda Watson, attaching copies of electric bills for the following Lift Stations: Bonnivale, Stoops, Jackson Run, Rt 21, Benson, Meadowland, Comfort Suites and Cracker Barrel.
85. Carbon copy of E-mail dated July 16, 2013, to Virginia McDonald, RUS, from Andrea Hicks, Cerrone Associates, regarding Req #15, Sewer System Improvements Project.
86. Carbon copy of E-mail dated July 16, 2013, to Eric Taylor and Mike Burch, from Chad Miller, Cerrone Associates, attaching the minutes from the Mineral Wells PSD Sewer System Improvements Project held on July 15, 2013.
87. E-mail dated July 16, 2013, to Todd Anderson, Operations Manager, Chad Miller, Cerrone Associates, attaching the service requests for the lift station rehabs.

**Mineral Wells PSD
List of Correspondence
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88. The Pipeline, News & Views from WV Bureau for Public Health, April – June 2013.
89. Letter dated July 16, 2013, to Mineral Wells PSD, from Andrea Hicks, Project Administrator, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 15 for the Sewer System Improvements Project.
90. E-mail dated July 18, 2013, to Andrea Hicks, Cerrone Associates, from Linda Watson, attaching Invoice to be Req. #2 from Suttle & Stalnaker in the amount of \$2,000.00 for Accountant's Certification for the SCADA System Improvements Project.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1031,000.00)	(1030,999.92)	(94,772.44)	110.30	(1019,381.17)	98.87	11,618.83
METERED SALES-COMMERCIAL	1 461 200 00	(181,000.00)	(180,999.96)	(16,440.84)	109.00	(175,551.33)	96.98	5,448.67
METERED SALES-INDUSTRIAL	1 461 300 00	(4,000.00)	(3,999.96)	(259.47)	77.84	(3,454.80)	86.37	545.20
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(600.00)	(600.00)	(27.30)	54.60	(327.60)	54.60	272.40
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1216,600.00)	(1216,599.84)	(111,500.05)	109.97	(1198,714.90)	98.52	17,885.10
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(24,000.00)	(24,000.00)	(1,868.44)	93.42	(23,027.79)	95.94	972.21
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,000.00)	(3,000.00)	(510.00)	204.00	(3,790.00)	126.33	(790.00)
METER LEASE - MOBILE HOME PARK	1 472 000 00	(1,300.00)	(1,299.96)	.00		(220.00)	16.92	1,080.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,999.92)	(416.67)	100.00	(4,583.37)	91.66	416.63
OTHER WATER REVENUES	1 474 000 00	(9,000.00)	(9,000.00)	(480.50)	64.06	(4,662.75)	51.80	4,337.25
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(42,300.00)	(42,299.88)	(3,275.61)	92.92	(36,283.91)	85.77	6,016.09
TOTAL REVENUES		(1258,900.00)	(1258,899.72)	(114,775.66)	109.40	(1234,998.81)	98.10	23,901.19

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	410,000.00	409,999.92	.00		378,335.68	92.27	(31,664.32)
PURCHASED WATER PARKERBURG	1 610 101 00	4,000.00	3,999.96	.00		6,787.24	169.68	2,787.24
TOTAL SOURCE OF SUPPLY		414,000.00	413,999.88	.00		385,122.92	93.02	(28,877.08)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,000.00	6,999.96	655.74	112.41	4,942.24	70.60	(2,057.76)
POWER PURCHASED PUMPING	1 615 500 00	7,000.00	6,999.96	531.02	91.03	8,031.87	114.74	1,031.87
CHEMICALS	1 618 500 00	.00	.00	.00		350.00		350.00
CONTRACTUAL SERVICES TESTING	1 635 500 00	.00	.00	.00		4,368.00		4,368.00
SALARIES & WAGES MAINT MAINS	1 601 601 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SERVICE	1 601 602 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT METERS	1 601 603 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT HYDRANT	1 601 604 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT S&I	1 601 605 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT PUMPING	1 601 606 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT TANKS	1 601 607 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SCADA	1 601 608 00	.00	.00	.00		.00		.00
SALARIES MAINT TRANS & DISTR	1 601 609 00	80,800.00	80,799.96	4,521.21	67.14	38,668.33	47.85	(42,131.67)
MATERIAL & SUPPLES MAINT MAINS	1 620 601 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SER	1 620 602 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAIN METE	1 620 603 00	.00	.00	.00		1,217.64		1,217.64
MATERIALS & SUPPLIES MAINT HYD	1 620 604 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT S&I	1 620 605 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT PUM	1 620 606 00	.00	.00	.00		17.83		17.83
MATERIALS & SUPPLIES MAINT TAN	1 620 607 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SCA	1 620 608 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	.00	.00	1,407.47		10,897.45		10,897.45
CONTRACTUAL SERVICES OTHER	1 636 600 00	6,000.00	6,000.00	840.10	168.02	29,926.24	498.77	23,926.24
MISC EXPENSE PUMPING	1 675 606 00	1,000.00	999.96	.00		741.42	74.14	(258.58)
TOTAL OPERATION/MAINTENANCE		101,800.00	101,799.84	7,955.54	93.77	99,161.02	97.40	(2,638.98)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,000.00	10,999.92	.00		2,576.65	23.42	(8,423.35)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,000.00	1,999.92	178.30	106.98	2,779.15	138.95	779.15
SALARIES & WAGES METER READING	1 601 703 00	7,000.00	6,999.96	494.73	84.81	6,173.38	88.19	(826.62)
SALARIES & WAGES BILLING & COL	1 601 704 00	31,000.00	30,999.96	2,431.82	94.13	31,531.26	101.71	531.26
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,000.00	6,999.96	498.29	85.42	6,508.29	92.97	(491.71)
CONTRACTUAL SERVICES OTHER	1 636 700 00	.00	.00	.00		1,790.70		1,790.70
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	2,500.00	2,499.96	.00		3,489.59	139.58	989.59
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	.00	.00	.00		758.12		758.12
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		60,500.00	60,499.68	3,603.14	71.46	55,607.14	91.91	(4,892.86)
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	62,000.00	61,999.92	3,426.03	66.31	51,504.30	83.07	(10,495.70)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	.00	.00	300.00		2,175.00		2,175.00
EMPLOYEES PENSIONS/BENFITS	1 604 801 00	50,000.00	49,999.92	3,762.22	90.29	43,826.79	87.65	(6,173.21)
EMPLOYEE VACATION PAY	1 604 802 00	11,000.00	10,999.92	1,643.47	179.28	12,187.33	110.79	1,187.33
EMPLOYEES HOLIDAY PAY	1 604 803 00	7,900.00	7,899.96	672.24	102.11	8,140.02	103.03	240.02
EMPLOYEES SICK PAY	1 604 804 00	7,900.00	7,899.96	100.34	15.24	2,687.32	34.01	(5,212.68)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	79.44		571.68		571.68
COMP TIME	1 604 806 00	2,200.00	2,199.96	164.76	89.87	1,987.54	90.34	(212.46)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	35,000.00	34,999.92	284.40	9.75	3,412.80	9.75	(31,587.20)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	23,000.00	22,999.92	1,013.15	52.86	13,864.59	60.28	(9,135.41)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	8,000.00	7,999.92	(2,320.00)	348.00-	7,275.00	90.93	(725.00)
CONTRACTUAL SERV LEGAL	1 633 800 00	600.00	600.00	.00		(3,941.93)	656.98-	(4,541.93)
CONTRACTUAL SERVICES OTHER	1 636 800 00	.00	.00	172.80		4,738.80		4,738.80
TRANSPORTATION EXPENSES	1 650 801 00	20,000.00	19,999.92	1,398.55	83.91	25,792.55	128.96	5,792.55
INSURANCE - VEHICLE	1 656 800 00	.00	.00	.00		3,924.00		3,924.00
PROPERTY INSURANCE	1 657 800 00	18,000.00	18,000.00	.00		7,331.63	40.73	(10,668.37)
INSURANCE WORKERS COMPENSATION	1 658 800 00	5,500.00	5,499.96	896.27	195.55	4,494.25	81.71	(1,005.75)
INSURANCE OTHER	1 659 800 00	.00	.00	.00		9,737.54		9,737.54
ADVERTISING EXPENSE	1 660 800 00	.00	.00	2,488.31		4,369.95		4,369.95
REGULATORY COMMISSION EXPENSE	1 667 800 00	4,400.00	4,399.92	4,107.91	999.99	4,107.91	93.36	(292.09)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	9,800.00	9,799.92	(2,699.45)	330.54-	2,806.08	28.63	(6,993.92)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		265,300.00	265,299.12	15,490.44	70.06	210,993.15	79.53	(54,306.85)
TOTAL OPERATION & MAINTENANCE		841,600.00	841,598.52	27,049.12	38.56	750,884.23	89.22	(90,715.77)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	306,000.00	25,630.00	100.50	307,560.00	100.50	1,560.00
FICA EXPENSE	1 408 120 00	14,000.00	13,999.92	1,101.22	94.39	12,711.36	90.79	(1,288.64)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
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OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(600.00)	(3.23)	6.46	(219.63)	36.60	380.37
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 300 00	203,000.00	202,999.92	16,736.29	98.93	203,231.27	100.11	231.27
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	150.00	150.00	16.27	130.16	205.08	136.72	55.08
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00

TOTAL OTHER INCOME & DEDUCTIO		202,550.00	202,549.92	16,749.33	99.23	203,216.72	100.32	666.72
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NET INCOME		105,250.00	105,248.64	(44,245.99)	504.46-	39,373.50	37.40	(65,876.50)

Mineral Wells PSD
G E N E R A L L E D G E R
SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(507,000.00)	(507,000.00)	(66,402.02)	157.16	(564,314.66)	111.30	(57,314.66)
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(174,000.00)	(174,000.00)	(24,306.35)	167.63	(195,120.80)	112.13	(21,120.80)
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(550.00)	(549.96)	(72.62)	158.45	(943.38)	171.52	(393.38)
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(3,300.00)	(3,300.00)	(284.31)	103.38	(2,845.30)	86.22	454.70
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(249.96)	(33.66)	161.59	(183.42)	73.36	66.58
TOTAL SALES OF SEWER SERVICE		(685,100.00)	(685,099.92)	(91,098.96)	159.56	(763,407.56)	111.43	(78,307.56)
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(13,500.00)	(13,500.00)	(1,657.48)	147.33	(14,847.06)	109.97	(1,347.06)
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(600.00)	425.00	850.00	(170.00)	28.33	430.00
TOTAL OTHER SEWER REVENUES		(14,100.00)	(14,100.00)	(1,232.48)	104.89	(15,017.06)	106.50	(917.06)
TOTAL REVENUES		(699,200.00)	(699,199.92)	(92,331.44)	158.46	(778,424.62)	111.33	(79,224.62)

OPERATION/MAINTENANCE EXPENSE

COLLECTING EXPENSES

SALARIES & WAGES T&D	2 701 100 00	3,000.00	3,000.00	142.12	56.84	1,036.10	34.53	(1,963.90)
SALARIES & WAGES MAINS T&DS	2 701 201 00	16,000.00	15,999.96	726.63	54.49	5,737.48	35.85	(10,262.52)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	.00	.00	126.63		6,458.70		6,458.70
CONTRACTUAL SERV OTHER T&D	2 736 201 00	.00	.00	320.90		3,392.92		3,392.92
TOTAL COLLECTING EXPENSES		19,000.00	18,999.96	1,316.28	83.13	16,625.20	87.50	(2,374.80)

PUMPING EXPENSES

OPERATION LABOR-PUMPING	2 701 301 00	9,900.00	9,900.00	921.30	111.67	8,392.84	84.77	(1,507.16)
POWER LIFT STATIONS	2 715 301 00	19,000.00	18,999.96	1,449.64	91.55	16,988.96	89.41	(2,011.04)
POWER GRINDER PUMPS	2 715 302 00	6,900.00	6,900.00	421.21	73.25	5,889.83	85.35	(1,010.17)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	27,000.00	27,000.00	247.88	11.01	9,859.07	36.51	(17,140.93)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	35,000.00	34,999.92	1,260.36	43.21	12,091.30	34.54	(22,908.70)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	14,500.00	14,499.96	5,658.34	468.27	16,062.65	110.77	1,562.65
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	.00	.00	1,794.30		5,169.32		5,169.32
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	.00	.00	.00		19,300.74		19,300.74
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	.00	.00	485.00		15,400.00		15,400.00
TOTAL PUMPING EXPENSES		112,300.00	112,299.84	12,238.03	130.77	109,154.71	97.19	(3,145.29)

Mineral Wells PSD
G E N E R A L L E D G E R
SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	13,000.00	12,999.96	727.68	67.17	9,998.31	76.91	(3,001.69)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	55,999.92	6,627.69	142.02	50,249.90	89.73	(5,750.10)
CHEMICALS WWTP	2 718 500 00	26,000.00	25,999.92	6,009.65	277.36	32,913.09	126.58	6,913.09
MATERIALS & SUPPLIES WWTP	2 720 500 00	33,000.00	33,000.00	(1,087.11)	39.53	14,133.79	42.82	(18,866.21)
CONTRACTUAL SERVICE TESTING	2 735 500 00	.00	.00	338.00		3,740.00		3,740.00
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	.00	.00	.00		3,276.00		3,276.00
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	2,500.00	2,499.96	205.20	98.49	6,110.20	244.40	3,610.20
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	4,800.00	4,800.00	622.90	155.72	9,417.82	196.20	4,617.82
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
TOTAL TREATMENT & DISPOSAL		135,300.00	135,299.76	13,444.01	119.23	129,839.11	95.96	(5,460.89)
BILLING & COLLECTING EXPENSES								
SALARIES & WAGES METER READING	2 701 701 00	6,700.00	6,699.96	475.46	85.15	5,702.07	85.10	(997.93)
SALARIES & WAGES BILLING & COL	2 701 702 00	24,000.00	24,000.00	2,018.45	100.92	24,938.23	103.90	938.23
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	7,000.00	6,999.96	520.30	89.19	6,095.14	87.07	(904.86)
CONTRACTUAL SERVICE OTHER	2 736 700 00	.00	.00	115.20		2,185.00		2,185.00
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	2,000.00	1,999.92	.00		1,663.96	83.19	(336.04)
TOTAL BILLING & COLLECTING		39,700.00	39,699.84	3,129.41	94.59	40,584.40	102.22	884.40
ADMINISTRATIVE/GENERAL EXPENSE								
SALARIES & WAGES ADMIN	2 701 800 00	36,000.00	36,000.00	1,976.27	65.87	34,800.55	96.66	(1,199.45)
BOARD OF DIRECTORS	2 703 800 00	.00	.00	100.00		1,350.00		1,350.00
EMPLOYEE PENSION & BENEFITS	2 704 800 00	40,000.00	39,999.96	2,699.69	80.99	38,097.98	95.24	(1,902.02)
EMPLOYEES VACATION PAY	2 704 801 00	7,500.00	7,500.00	1,097.79	175.64	8,192.93	109.23	692.93
EMPLOYEES HOLIDAY PAY	2 704 802 00	5,300.00	5,299.92	448.16	101.47	5,283.84	99.69	(16.16)
EMPLOYEES SICK PAY	2 704 803 00	5,300.00	5,299.92	75.46	17.08	1,923.60	36.29	(3,376.40)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	52.96		381.12		381.12
COMP TIME	2 704 805 00	1,500.00	1,500.00	109.84	87.87	1,371.29	91.41	(128.71)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	24,000.00	24,000.00	189.60	9.48	2,275.20	9.48	(21,724.80)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	13,000.00	12,999.96	675.41	62.34	11,047.78	84.98	(1,952.22)
SPECIAL SERVICE ENGINEER	2 731 800 00	.00	.00	.00		.00		.00
SPECIAL SERVICES	2 732 800 00	8,000.00	7,999.92	.00		4,850.00	60.62	(3,150.00)
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	.00	.00	.00		1,125.00		1,125.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,700.00	1,699.92	912.83	644.38	1,439.79	84.69	(260.21)
TRANSPORTATION EXPENSE	2 750 800 00	12,000.00	12,000.00	932.37	93.23	12,267.81	102.23	267.81
INSURANCE VEHICLE	2 756 800 00	.00	.00	.00		2,616.00		2,616.00
INSURANCE PROPERTY	2 757 800 00	16,000.00	15,999.96	.00		4,888.80	30.55	(11,111.20)
INSURANCE WORKERS COMPENSATION	2 758 800 00	3,700.00	3,699.96	597.51	193.78	2,996.17	80.97	(703.83)
INSURANCE OTHER	2 759 800 00	.00	.00	.00		6,490.73		6,490.73
ADVERTISING EXPENSES	2 760 800 00	.00	.00	.00		.00		.00
REGULATORY COMMISSION	2 767 800 00	2,500.00	2,499.96	2,312.57	999.99	2,312.57	92.50	(187.43)
MISC GENERAL EXPENSE	2 775 800 00	5,700.00	5,700.00	283.30	59.64	6,198.79	108.75	498.79
RENTS	2 775 801 00	5,000.00	4,999.92	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	2,500.00	2,499.96	.00		.00		(2,500.00)
TOTAL ADMINISTRATIVE & GEN EX		189,700.00	189,699.36	12,463.76	78.84	154,909.95	81.66	(34,790.05)
TOTAL OPERATION & MAINTENANCE		496,000.00	495,998.76	42,591.49	103.04	451,113.37	90.95	(44,886.63)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION	2 403 000 00	303,000.00	303,000.00	17,210.00	68.15	206,520.00	68.15	(96,480.00)
FICA EXPENSE	2 408 200 00	11,000.00	10,999.92	850.16	92.74	11,412.67	103.75	412.67
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(600.00)	(2.28)	4.56	(244.67)	40.77	355.33
INTEREST ON LONG TERM DEBT	2 427 300 00	57,000.00	57,000.00	4,432.15	93.30	54,876.15	96.27	(2,123.85)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	130.00	129.96	27.31	252.16	169.15	130.11	39.15
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		370,530.00	370,529.88	22,517.34	72.92	272,733.30	73.60	(97,796.70)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		167,330.00	167,328.72	(27,222.61)	195.22-	(54,577.95)	32.61-	(221,907.95)