

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

January 17, 2014

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held on December 19, 2013; the minutes were approved at the Regular Board meeting held on Thursday, January 16, 2014.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: December 19, 2013, minutes

"This institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 19, 2013, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Secretary/Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Johnny Stephens, Resident; Howard Baldwin, Resident; James R. Lett, Secretary, absent.

Mr. Stephens inquired to stone being applied to the drive of Mr. Robert Matheny's residents; Mr. Radabaugh said that the District has a right-of-way easement with Mr. Matheny to use the drive to get access to the tanks on Mineral Wells Hill. Mr. Stephens also, inquired has to if the District had By-Laws and has where they were kept. Mr. Radabaugh said the District did have By-Laws to go by and that they were kept in the fireproof cabinet at the office.

Mr. Baldwin talked to the Board about his interest of being part of the Board for the District. Mr. Baldwin presented the Board of Commissioners with a resume'

Mr. Stewart made a motion to approve the Minutes of the November 21, 2013, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve Requisition No. 20 Sewer System Improvement Project in the amount of \$58,628.52. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Requisition.

Mr. Stewart made a motion to approve Requisition No. 6 Sewer System Improvement Project Phase II in the amount of \$236,273.14. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Requisition.

Mr. Stewart made a motion to approve Change Order 2 to Contract 5 Sludge Removal Sewer System Improvement Project Phase II an increase in the amount of \$49,355.44. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Change Order.

Mr. Stewart made a motion to approve Requisition No. 3 SCADA System Improvement Project in the amount of \$57,726.42. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Requisition.

Mr. Stewart made a motion to approve Change Order 1 the SCADA System Improvement Project to run underground electric service to Price Road Tank in the amount of \$9,149.49. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Change Order.

Approve/disapprove 2013 Arbitrage Rebate Calculation by Trimble & Associates in the amount of \$1,125.00. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for November 30, 2013, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #44405 thru #44505 written on the Consolidated Water and Sewer Revenue Checking Account between November 21, 2013 and December 19, 2013, (copies attached) Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #4297 thru #4337 written on the Consolidated Payroll Account between November 21, 2013 and December 19, 2013, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #21 - November 26, 2013, WVDEP NPDES Permit renewed effective dates 1/1/14 thru 11/25/2018.

Item #32 - December 3, 2013, RUS approving Sewer System Improvement Project Requisition 19, \$68,710.80.

Item #33 - December 3, 2013, RUS approving Sewer System Improvement Project Phase II Requisition No. 5 in the amount of \$353,821.28.

Item #34 - December 3, 2013, RUS approving SCADA Project Requisition No. 2 in the amount of \$50,524.30.

Mrs. Dyer had the nothing to discuss.

Mr. Anderson had the following to discuss.

SCADA System Improvement Project Wolfe Run Tank is online with the computer software.

Sewer System Improvement Project the air lines and covers are now completed with cleanup to be done in the spring.

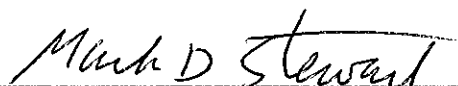
The District has hired Winans Cleaning for a period of one year to clean the Offices for \$325.00/month.

The pull around Generator is set at 480 volts needs to converted to 240 volts the conversion will cost \$11,000.00.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:30 P.M.

CERTIFICATION

I, Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT**

November 30, 2013

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 3,136.66
Sewer Revenue Fund Checking Account WesBanco Bank - 2131.2	86,706.60
Total in Checking Accounts:	\$ 89,843.26

Water Accounts

Series 1979 Water Reserve Depreciation WesBanco Bank - 1125.401	\$ 13,077.03
Series 1979 Water Reserve WesBanco Bank - 1125.200	26,270.90
Series 1997 Sams Creek/Chesterville Reserve WesBanco Bank - 1125.300	35,902.00
Series 1999A Rockport Water Reserve Depreciation WesBanco Bank - 1125.201	8,066.80
Series 1999A Rockport Water Reserve WesBanco Bank - 1125.400	11,336.80
Series 1999B Water Improvement/Office Building Reserve WesBanco Bank - 1125.500	23,728.97
Series 1999B Water Imprmt/Office Building Reserve Deprec WesBanco Bank - 1125.503	29,495.73
Series 2004A Sycamore, Stephens, Limestone Water Reserve WesBanco Bank - 1125.502	14,445.71
Water Security Deposit Account WesBanco Bank - 1132.1	43,458.99
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement WesBanco Bank - 1125.504	35,612.98
SCADA Project Checking WesBanco Bank - 1131.213	30.97
Total in Water Accounts:	\$ 241,426.88

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement WesBanco Bank - 2127.8	\$ 32,663.39
Grinder Pump Maintenance Reserve Prime Rate Money Market - WesBanco Bank - 2127.7	2,799.36
Sewer Security Deposit Account WesBanco Bank - 2132.1	32,663.39
Sewer System Improvement Project WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II WesBanco Bank - 2131.22	30.97
Total in Sewer Accounts:	\$ 68,163.78

Total All Finances - November 30, 2013 **\$ 399,433.92**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 November 30, 2013

WESBANCO BANK, October 31, 2013 \$6,274.72

RECEIPTS:

Water Sales	\$96,595.23
Water Buffalo Sales	357.00
Reconnection Fees	100.00
Security Deposit Refunds	917.41
Tap Fees	350.00
NSF Bank Charges	30.00
Rent from Sewer	416.67
Acct transfer RUS 91-09	3,518.00
Acct transfer Evans Const	3,640.00

Total Receipts: \$105,924.31

Total Cash Available: \$112,199.03

Expenditures:

Action Telecom	\$51.00
ADT Security Services	73.31
Atlas Towing Co	67.51
At & T Mobility	273.79
Auto Zone	18.29
BP Credit Card Company	1,001.56
Bill Bailey Insurance Agency	2,907.66
Walter Boise	300.00
CI Thornburg	2,484.88
Cintas	366.87
Citizens Security Life Inc Co	176.32
Commissioner's Salaries	150.00
Claywood Park PSD	32,191.20
Cutlip Warner Development Co	6,337.50
Dominion Hope	176.47
Evans Const Co	3,640.00
Fasteners & Supply Inc	9.24
Ferguson Waterworks	807.08
First Bankcard	77.24
Frontier	129.14
HD Supply Waterworks	4,525.00
Hardman Supply Company	12.81
Lowe's	88.93
Mineral Wells PSD	624.04
Miss Utility of WV Inc.	42.90
Mon Power	394.35
Municipal Bond Commission	9,397.47
Ohio Valley Muffler & Brake	4.80
Parkersburg Office Supply	401.69
PEIA	2,582.68
Poynter's Best Products	8.10
REI Consultants	183.86
Rural Development - USDA 91-02	4,224.00
Rural Development - USDA 91-03	6,280.00

Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-11	2,924.00
Salaries	8,276.34
Taylor's Disposal Inc	83.72
Telepage	21.48
Tesa Company	93.94
US Postal Service	632.05
WW Grainger	59.74
Water Environmental Testing	81.00
WesBanco Bank	95.40
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1,004.00
WesBanco Bank-Parkersburg- Payroll taxes	3,875.70
WV Dept of Tax & Revenue	640.60
WV Labor Law	153.60
WV Retiree Health Benefit Trust Fund	642.91
WV Public Employees Retirement System	2,611.17
Melanie L. Wine	172.80
Security Deposit Refunds	17.23

Total Expenditures: \$109,062.37

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, November 30, 2013 \$3,136.66

Accounts Payable	Claywood Park PSD	\$31,320.80
	USDA Rural Development	42,022.00
	WesBanco - Repair & Replacement	24,721.70
	Total Accounts Payable	\$98,064.50

Total -\$94,927.84

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 November 30, 2013

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, October 31, 2013

\$ 75,530.14

RECEIPTS:

Sewer Sales	\$85,610.13
Butcher Bend Lagoon Assoc	720.57
Security Deposit Refunds	705.72
Jack Cooper Trucking - Comfort Suites	270.00
Pro Contracting Inc - Decicco sewer	711.41
Ron' Porta John - WV Interstate Fair	250.00
Wal-Mart - oil&grease sampling	71.50

Total Receipts: \$88,339.33

Total Cash Available: \$ 163,869.47

Expenditures:

Action Telecomm	\$34.00
ADT Security Services	48.88
At & T Mobility	182.53
Auto Zone	12.19
BP Credit Card Company	667.70
Bill Bailey Insurance Agency	1,938.44
CI Thornburg	1,543.40
Cintas	244.59
Citizens Security Life Ins Co	117.54
Commissioner's Salaries	100.00
Cutlip Warner Development	1,122.50
Dominion Hope	117.65
Fasteners & Supply Inc	139.16
Fed Ex	28.40
Ferguson Waterworks	159.18
First Bankcard	524.00
Frontier	764.82
Hardman Supply Company	8.54
Lowe's	234.62
Mineral Wells PSD	1,634.46
Miss Utility of WV Inc	28.60
Mon Power	7,089.79
Municipal Bond Commission	17,135.31
Norman Jackson Trucking, Inc	7,845.47
Ohio Valley Muffler & Brake	3.20
Parkersburg Office Supply	267.78
PEIA	1,674.30
Poynter's Best Products	5.40
Professional Service Indust	568.00
Salaries	7,107.38
Taylor's Disposal Inc	55.80
Telepage	14.32
Tesa Company	285.03
Trombold Equipment Co Inc	638.36

US Postal Service	604.18
USDA Rural Development - 91-12	13,800.00
WC Weil Company	730.81
WW Grainger	39.83
WW Labor Law	102.40
Water Environmental Testing	638.00
WesBanco Bank	63.60
WesBanco Bank-Parkersburg-Payroll Taxes	3,181.60
WesBanco - Sewer R&R	2,012.15
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	413.09
WV Public Employees Retirement System	2,150.39
WV Dept of Tax & Revenue	530.40
Security Deposit Refunds	439.88

Total Expenditures: \$77,162.87

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, November 30, 2013 \$ 86,706.60

Accounts Payable

Total Accounts Payable \$0.00

Total \$86,706.60

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/21/13 - ENDING DATE: 12/19/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	11/21/13	264602	11/22/13	425.72	44,405	
2,313	WESBANCO BANK-PARKERSBURG	11/26/13	264988	11/26/13	891.76	691	
1,307	MUNICIPAL BOND COMMISSION	11/26/13	265076	11/27/13	8,116.88	692	
106	MON POWER	11/26/13	265066	11/27/13	333.03	44,406	
153	ACTION TELECOMM	11/26/13	265069	11/27/13	51.00	44,407	
224	BILL BAILEY INSURANCE AGENCY	11/26/13	265071	11/27/13	2,907.66	44,408	
314	AT&T MOBILITY	11/26/13	265072	11/27/13	260.66	44,409	
512	EVANS CONST. CO.	11/26/13	265073	11/27/13	3,640.00	44,410	
1,311	FERGUSON WATERWORKS	11/26/13	265077	11/27/13	807.08	44,413	
1,604	PARKERSBURG OFFICE SUPPLY	11/26/13	265080	11/27/13	248.73	44,414	
1,610	POYNTER'S BEST PRODUCTS	11/26/13	265084	11/27/13	8.10	44,415	
1,806	ROY L RADABAUGH	11/26/13	265088	11/27/13	75.00	44,416	
1,843	CINTAS CORPORATION J67	11/26/13	265089	11/27/13	366.87	44,417	
1,866	REI CONSULTANTS	11/26/13	265092	11/27/13	183.86	44,418	
2,005	C I THORNBURG	11/26/13	265094	11/27/13	19.20	44,420	
2,045	WEST VIRGINIA LABOR LAW	11/26/13	265096	11/27/13	153.60	44,421	
2,101	U S POSTAL SERVICE	11/26/13	265097	11/27/13	120.00	44,422	
2,106	USDA RURAL DEVELOPMENT	11/26/13	265098	11/27/13	3,325.00	44,423	
2,205	FRONTIER	11/26/13	265104	11/27/13	129.14	44,424	
2,314	WV DEPT OF TAX & REVENUE	11/26/13	265110	11/27/13	640.60	44,426	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	11/26/13	265111	11/27/13	2,611.17	44,427	
2,373	WESBANCO BANK-PARKERSBURG	11/26/13	265112	11/27/13	1,828.00	44,428	
23,067	MELANIE L WINE	11/26/13	265134	11/27/13	172.80	44,430	
23,079	MARK STEWART	11/26/13	265135	11/27/13	75.00	44,431	
133	AUTO ZONE	11/30/13	265177	11/30/13	18.29	44,432	
145	ADT SECURITY SERVICES	11/30/13	265178	11/30/13	73.31	44,433	
360	CUTLIP-WARNER DEVELOPMENT CO	11/30/13	265181	11/30/13	1,412.50	44,434	
438	DOMINION HOPE	11/30/13	265182	11/30/13	147.66	44,435	
832	HARDMAN SUPPLY COMPANY	11/30/13	265183	11/30/13	12.81	44,436	
1,512	HD SUPPLY WATERWORKS, LTD	11/30/13	265184	11/30/13	4,525.00	44,437	
1,805	USDA RURAL DEVELOPMENT	11/30/13	265185	11/30/13	10,504.00	44,438	
2,002	TAYLOR'S DISPOSAL INC	11/30/13	265189	11/30/13	48.76	44,440	
2,039	TELEPAGE	11/30/13	265190	11/30/13	10.74	44,441	
2,313	WESBANCO BANK-PARKERSBURG	12/03/13	265402	12/03/13	1,050.17	693	
2,313	WESBANCO BANK-PARKERSBURG	12/09/13	265874	12/09/13	278.30	694	
2,313	WESBANCO BANK-PARKERSBURG	12/09/13	266151	12/09/13	818.61	696	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/21/13 - ENDING DATE: 12/19/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	12/09/13	266276	12/09/13	19.48	697	
1,307	MUNICIPAL BOND COMMISSION	12/13/13	266838	12/13/13	1,280.59	700	
106	MON POWER	12/13/13	266803	12/13/13	1,193.79	44,446	
133	AUTO ZONE	12/13/13	266807	12/13/13	62.03	44,447	
224	BILL BAILEY INSURANCE AGENCY	12/13/13	266809	12/13/13	5,907.60	44,448	
275	BP	12/13/13	266810	12/13/13	890.30	44,449	
309	CLAYWOOD PARK PSD	12/13/13	266811	12/13/13	31,320.80	44,450	
486	BETTY LANTZ	12/13/13	266812	12/13/13	70.84	44,451	
486	CHRIS & ROBIN DERENBERGER	12/13/13	266814	12/13/13	71.71	44,453	
486	JAMES MELROSE	12/13/13	266816	12/13/13	70.97	44,455	
486	JILL REDINGER	12/13/13	266817	12/13/13	72.07	44,456	
486	RICHARD WILSON	12/13/13	266819	12/13/13	54.01	44,458	
486	BRITT DARLING	12/13/13	266820	12/13/13	70.81	44,459	
486	AMY BEVERAGE	12/13/13	266822	12/13/13	70.71	44,461	
486	KRISTY KAUFMAN	12/13/13	266823	12/13/13	70.74	44,462	
486	MICHAEL AND STEPHANIE WALDRON	12/13/13	266824	12/13/13	70.73	44,463	
486	EARL AND ROSA HARDBARGER	12/13/13	266825	12/13/13	70.85	44,464	
486	THOMAS BALDERSON	12/13/13	266829	12/13/13	46.71	44,468	
600	FASTENERS & SUPPLY INC	12/13/13	266832	12/13/13	14.00	44,471	
733	W. W. GRAINGER, INC.	12/13/13	266833	12/13/13	227.40	44,472	
904	THE INNOVATIVE GROUP	12/13/13	266834	12/13/13	27.25	44,473	
1,200	LOWE'S	12/13/13	266835	12/13/13	225.43	44,474	
1,301	MISS UTILITY OF WV INC	12/13/13	266836	12/13/13	20.28	44,475	
1,302	MINERAL WELLS PSD	12/13/13	266837	12/13/13	35.43	44,476	
1,311	FERGUSON WATERWORKS	12/13/13	266846	12/13/13	1,354.04	44,477	
1,804	R L ROUSH EXCAVATING	12/13/13	266848	12/13/13	780.50	44,478	
1,866	REI CONSULTANTS	12/13/13	266851	12/13/13	735.44	44,479	
2,001	TESA COMPANY INC	12/13/13	266852	12/13/13	108.36	44,480	
2,106	USDA RURAL DEVELOPMENT	12/13/13	266861	12/13/13	6,442.00	44,481	
2,306	WATER ENVIRONMENTAL TESTING	12/13/13	266863	12/13/13	81.00	44,482	
2,308	PEIA	12/13/13	266865	12/13/13	2,548.43	44,483	
23,047	RETIREE HEALTH BNFT TRST FUND	12/13/13	266889	12/13/13	634.23	44,485	
23,093	MINERAL WELLS TIRE CENTER	12/13/13	266891	12/13/13	504.00	44,487	
23,101	CITIZENS SECURITY LIFE INS CO	12/13/13	266892	12/13/13	176.32	44,488	
2,313	WESBANCO BANK-PARKERSBURG	12/16/13	267139	12/16/13	930.99	702	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/21/13 - ENDING DATE: 12/19/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	12/17/13	267209	12/17/13	92.47	44,491	
106	MON POWER	12/19/13	267644	12/19/13	3.71	44,492	
124	AT&T - STATE CALLING SERVICE	12/19/13	267645	12/19/13	3.56	44,493	
1,500	OHIO VALLEY MUFFLER & BRAKE	12/19/13	267648	12/19/13	6.00	44,495	
1,512	HD SUPPLY WATERWORKS, LTD	12/19/13	267649	12/19/13	125.00	44,496	
1,804	R L ROUSH EXCAVATING	12/19/13	267650	12/19/13	956.00	44,497	
1,843	CINTAS CORPORATION J67	12/19/13	267652	12/19/13	121.90	44,498	
2,106	USDA RURAL DEVELOPMENT	12/19/13	267654	12/19/13	10,040.00	44,500	
2,200	FIRST BANKCARD	12/19/13	267661	12/19/13	273.19	44,501	
2,205	FRONTIER	12/19/13	267662	12/19/13	130.24	44,502	
23,081	PITNEY BOWES	12/19/13	267687	12/19/13	81.00	44,504	
23,223	WINANS SANITARY SUPPLY COMPANY	12/19/13	267688	12/19/13	195.00	44,505	
	CONSOLIDATED BANK ACCOUNT				114,578.92	83 *	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 11/21/13 - ENDING DATE: 12/19/13 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	11/21/13	264602	11/22/13	283.81	44,405	
2,313	WESBANCO BANK-PARKERSBURG	11/26/13	264988	11/26/13	706.78	691	
106	MON POWER	11/26/13	265066	11/27/13	589.20	44,406	
153	ACTION TELECOMM	11/26/13	265069	11/27/13	34.00	44,407	
224	BILL BAILEY INSURANCE AGENCY	11/26/13	265071	11/27/13	1,938.44	44,408	
314	AT&T MOBILITY	11/26/13	265072	11/27/13	173.78	44,409	
1,302	MINERAL WELLS PSD	11/26/13	265074	11/27/13	416.67	44,411	
1,302	MINERAL WELLS PSD	11/26/13	265075	11/27/13	218.70	44,412	
1,311	FERGUSON WATERWORKS	11/26/13	265077	11/27/13	159.18	44,413	
1,604	PARKERSBURG OFFICE SUPPLY	11/26/13	265080	11/27/13	165.81	44,414	
1,610	POYNTER'S BEST PRODUCTS	11/26/13	265084	11/27/13	5.40	44,415	
1,806	ROY L RADABAUGH	11/26/13	265088	11/27/13	50.00	44,416	
1,843	CINTAS CORPORATION J67	11/26/13	265089	11/27/13	244.59	44,417	
2,004	TROMBOLD EQUIPMENT CO INC	11/26/13	265093	11/27/13	638.36	44,419	
2,005	C I THORNBURG	11/26/13	265094	11/27/13	771.78	44,420	
2,045	WEST VIRGINIA LABOR LAW	11/26/13	265096	11/27/13	102.40	44,421	
2,101	U S POSTAL SERVICE	11/26/13	265097	11/27/13	80.00	44,422	
2,205	FRONTIER	11/26/13	265104	11/27/13	764.82	44,424	
2,306	WATER ENVIRONMENTAL TESTING	11/26/13	265106	11/27/13	395.00	44,425	
2,314	WV DEPT OF TAX & REVENUE	11/26/13	265110	11/27/13	530.40	44,426	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	11/26/13	265111	11/27/13	2,150.39	44,427	
23,044	FED EX	11/26/13	265133	11/27/13	28.40	44,429	
23,067	MELANIE L WINE	11/26/13	265134	11/27/13	115.20	44,430	
23,079	MARK STEWART	11/26/13	265135	11/27/13	50.00	44,431	
133	AUTO ZONE	11/30/13	265177	11/30/13	12.19	44,432	
145	ADT SECURITY SERVICES	11/30/13	265178	11/30/13	48.88	44,433	
438	DOMINION HOPE	11/30/13	265182	11/30/13	98.44	44,435	
832	HARDMAN SUPPLY COMPANY	11/30/13	265183	11/30/13	8.54	44,436	
2,001	TESA COMPANY INC	11/30/13	265188	11/30/13	100.13	44,437	
2,002	TAYLOR'S DISPOSAL INC	11/30/13	265189	11/30/13	32.50	44,440	
2,039	TELEPAGE	11/30/13	265190	11/30/13	7.16	44,441	
23,222	NORMAN JACKSON TRUCKING, INC.	11/30/13	265211	11/30/13	7,845.47	44,442	
2,313	WESBANCO BANK-PARKERSBURG	12/03/13	265402	12/03/13	680.01	693	
23,046	BUTCHER BEND LAGOON ASSOC	12/03/13	265449	12/03/13	613.01	44,443	
2,313	WESBANCO BANK-PARKERSBURG	12/09/13	265874	12/09/13	185.60	694	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 11/21/13 - ENDING DATE: 12/19/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	12/09/13	266151	12/09/13	581.33	696
2,313	WESBANCO BANK-PARKERSBURG	12/09/13	266276	12/09/13	193.64	697
2,101	U S POSTAL SERVICE	12/09/13	266386	12/09/13	33.33	44,444
2,101	U S POSTAL SERVICE	12/12/13	266683	12/12/13	148.50	44,445
1,307	MUNICIPAL BOND COMMISSION	12/13/13	266838	12/13/13	17,135.31	700
106	MON POWER	12/13/13	266803	12/13/13	6,648.41	44,446
133	AUTO ZONE	12/13/13	266807	12/13/13	41.36	44,447
224	BILL BAILEY INSURANCE AGENCY	12/13/13	266809	12/13/13	3,938.40	44,448
275	BP	12/13/13	266810	12/13/13	593.53	44,449
486	BETTY LANTZ	12/13/13	266813	12/13/13	54.65	44,452
486	CHRIS & ROBIN DERENBERGER	12/13/13	266815	12/13/13	55.32	44,454
486	JILL REDINGER	12/13/13	266818	12/13/13	55.59	44,457
486	BRITT DARLING	12/13/13	266821	12/13/13	54.62	44,460
486	PEOPLES BANK	12/13/13	266826	12/13/13	57.69	44,465
486	JAMES SMITH	12/13/13	266827	12/13/13	54.60	44,466
486	BRITTANY MC CUE	12/13/13	266828	12/13/13	78.01	44,467
486	AARON FLUHARTY	12/13/13	266830	12/13/13	92.71	44,469
486	SAVANNA GRANT	12/13/13	266831	12/13/13	37.97	44,470
600	FASTENERS & SUPPLY INC	12/13/13	266832	12/13/13	23.25	44,471
733	W. W. GRAINGER, INC.	12/13/13	266833	12/13/13	151.60	44,472
904	THE INNOVATIVE GROUP	12/13/13	266834	12/13/13	18.17	44,473
1,200	LOWE'S	12/13/13	266835	12/13/13	19.16	44,474
1,301	MISS UTILITY OF WV INC	12/13/13	266836	12/13/13	13.52	44,475
1,302	MINERAL WELLS PSD	12/13/13	266837	12/13/13	39.63	44,476
1,311	FERGUSON WATERWORKS	12/13/13	266846	12/13/13	72.00	44,477
2,306	WATER ENVIRONMENTAL TESTING	12/13/13	266863	12/13/13	302.00	44,482
2,308	PEIA	12/13/13	266865	12/13/13	1,708.55	44,483
2,312	WESBANCO BANK-PARKERSBURG	12/13/13	266866	12/13/13	2,067.96	44,484
23,047	RETIREE HEALTH BNFT TRST FUND	12/13/13	266889	12/13/13	421.77	44,485
23,085	AULICK CHEMICAL SOLUTIONS, INC	12/13/13	266890	12/13/13	3,995.82	44,486
23,093	MINERAL WELLS TIRE CENTER	12/13/13	266891	12/13/13	336.00	44,487
23,101	CITIZENS SECURITY LIFE INS CO	12/13/13	266892	12/13/13	117.54	44,488
23,111	XYLEM WATER SOLUTIONS USA INC	12/13/13	266893	12/13/13	3,177.02	44,489
23,115	USDA RURAL DEVELOPMENT	12/13/13	266894	12/13/13	13,800.00	44,490

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 11/21/13 - ENDING DATE: 12/19/13 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	12/16/13	267139	12/16/13	689.39	702	
2,101	U S POSTAL SERVICE	12/17/13	267209	12/17/13	61.64	44,491	
124	AT&T - STATE CALLING SERVICE	12/19/13	267645	12/19/13	2.38	44,493	
486	JESSICA LENOX	12/19/13	267646	12/19/13	45.48	44,494	
1,500	OHIO VALLEY MUFFLER & BRAKE	12/19/13	267648	12/19/13	4.00	44,495	
1,843	CINTAS CORPORATION J67	12/19/13	267652	12/19/13	81.27	44,498	
2,023	TRIMBLE & ASSOCIATES	12/19/13	267653	12/19/13	1,125.00	44,499	
2,200	FIRST BANKCARD	12/19/13	267661	12/19/13	203.31	44,501	
2,205	FRONTIER	12/19/13	267662	12/19/13	765.56	44,502	
2,319	WV DEP	12/19/13	267664	12/19/13	750.00	44,503	
23,081	PITNEY BOWES	12/19/13	267687	12/19/13	54.00	44,504	
23,223	WINANS SANITARY SUPPLY COMPANY	12/19/13	267688	12/19/13	130.00	44,505	
	CONSOLIDATED BANK ACCOUNT				80,276.03	81 *	

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
4297	Todd R. Anderson	\$635.20	11/27/2013
4298	Dennis R. Brown	\$492.33	11/27/2013
4299	William H. Byers, Jr.	\$483.87	11/27/2013
4300	Cathy J. Dyer	\$498.20	11/27/2013
4301	Linda K. Watson	\$416.77	11/27/2013
4302	Darin L. Crites	\$285.20	11/27/2013
4303	Nellie B. Radcliff	\$336.09	11/27/2013
4304	Mark A. Dennis	\$371.33	11/27/2013
4305	Todd R. Anderson	\$635.19	12/5/2013
4306	Dennis R. Brown	\$492.34	12/5/2013
4307	William H. Byers, Jr.	\$591.85	12/5/2013
4308	Cathy J. Dyer	\$498.21	12/5/2013
4309	Linda K. Watson	\$416.76	12/5/2013
4310	Darin L. Crites	\$271.15	12/5/2013
4311	Nellie B. Radcliff	\$336.11	12/5/2013
4312	Mark A. Dennis	\$523.23	12/5/2013
4313	Todd R. Anderson	\$350.00	12/12/2013
4314	Dennis R. Brown	\$350.00	12/12/2013
4315	William H. Byers, Jr.	\$350.00	12/12/2013
4316	Cathy J. Dyer	\$350.00	12/12/2013
4317	Linda K. Watson	\$350.00	12/12/2013
4318	Darin L. Crites	\$350.00	12/12/2013
4319	Nellie B. Radcliff	\$350.00	12/12/2013
4320	Mark A. Dennis	\$350.00	12/12/2013
4321	Todd R. Anderson	\$899.46	12/12/2013
4329	Dennis R. Brown	\$485.78	12/12/2013
4322	William H. Byers, Jr.	\$483.88	12/12/2013
4323	Cathy J. Dyer	\$498.20	12/12/2013
4324	Linda K. Watson	\$416.76	12/12/2013
4325	Darin L. Crites	\$271.14	12/12/2013
4326	Nellie B. Radcliff	\$336.10	12/12/2013
4327	Mark A. Dennis	\$418.59	12/12/2013
4330	Todd R. Anderson	\$709.58	12/19/2013
4331	Dennis R. Brown	\$432.79	12/19/2013
4332	William H. Byers, Jr.	\$464.95	12/19/2013
4333	Cathy J. Dyer	\$498.20	12/19/2013
4334	Linda K. Watson	\$416.77	12/19/2013
4335	Darin L. Crites	\$342.42	12/19/2013
4336	Nellie B. Radcliff	\$336.10	12/19/2013
4337	Mark A. Dennis	\$378.79	12/19/2013

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
NOVEMBER 22, 2013 – DECEMBER 19, 2013**

1. Cleaning Agreement dated November 22, 2013, between Winans Services and Mineral Wells PSD, regarding cleaning services.
2. Copy of letter dated November 22, 2013, to Northern Jackson PSD, from Cathy Dyer, enclosing the signed Deed, Assignment of Right-of-ways and Easements and Bill of Sale for the line transfer between the Mineral Wells PSD and Northern Jackson PSD.
3. Copy of letter dated November 22, 2013, to Virginia McDonald, Rural Development, from Linda Watson, enclosing Req. No. 2 in the amount of \$50,524.30 for the SCADA System Update Project.
4. Copy of letter dated November 22, 2013, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Req. No. 19 in the amount of \$68,719.80 for the Sewer System Improvement Project.
5. Copy of letter dated November 22, 2013, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Req. No. 5 in the amount of \$353,821.28 for the Sewer System Improvements Project Phase II.
6. Copy of letter dated November 22, 2013, to Cerrone Associates, Inc., from Cathy Dyer, enclosing six approved and signed copies of Change order No. 2 for Contract 3 of the Sewer System Improvements Project – Phase II.
7. Copy of letter dated November 22, 2013, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, enclosing six (6) copies of Contract 1 – Change Order No. 12 for the Sewer System Improvement Project.
8. Copy of letter dated November 22, 2013, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held on October 17, 2013.
9. Order dated November 14, 2013, to Mineral Wells PSD, from The County Commissioners, reappointing Roy Radabaugh to the Mineral Wells PSD.
10. Memo dated November 22, 2013, to MWPSD Employees, regarding early dismissal for November 27, 2013 and Christmas break.
11. Copy of Contractor License from R L Roush Excavating, expiring September 16, 2014.
12. Letter dated November 20, 2013, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, writing a brief update on the SCADA System Improvements Project, Sewer System Improvements Project.

**Mineral Wells PSD
List of Correspondence
December 19, 2013
Page 2**

13. Usage from Mineral Wells VFD for the month of October 2013.
14. E-mail dated November 20, 2013, to Mineral Wells PSD, from PEIA, regarding Medicaid expansion.
15. Tri-State Pipeline payroll sheets for weeks ending 10/19/13, 10/26/13, 11/2/13, 11/9/13, and 11/16/13.
16. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Oct, Nov and Dec.
17. Holiday Schedule for 2014 faxed to Action Answering Service.
18. Fax dated November 27, 2013, to City of Parkersburg, attaching list of customers turned off for non payment.
19. Copy of letter dated November 27, 2013, to Renee Shotwell, Bill Bailey Insurance Agency, from Cathy Dyer, attaching signed agreement and check for the District's Workers Compensation 1/25/14-1/25/15.
20. Statement of Compliance dated November 27, 2013, to Mineral Wells PSD, from Orders Construction attaching payroll records for period ending 11/23/13.
21. ******Letter dated November 26, 2013, to Mineral Wells PSD, from Scott Mandirola, DEP, enclosing the WV/NPDES Permit Number WV0081141 dated November 26, 2013.**
22. Letter dated November 25, 2013, to Todd Anderson, from Kathy Lough, REIC, attaching the analyses presented for the five (5) samples received on 11/13/13.
23. E-mail dated December 3, 2013, to Jennifer Wilson, from Cathy Dyer, attaching bank statement for the month of November for both Sewer Projects.
24. Fax dated December 3, 2013, to Christy Pitsenbarger, WV Bureau of Public Health Office of Environmental Health Services, from Todd Anderson, attaching the Monthly Operational Report for November 2013.
25. Copy of letter dated December 3, 2013, to Chad Miller, Cerrone Associates, from Linda Watson, enclosing a copy of the WV/NPDES Permit No. WV0081141.
26. Bacteriological Examination of Water from Public Water Distribution System dated December 2, 2013,

**Mineral Wells PSD
List of Correspondence
December 19, 2013
Page 3**

27. National Pollutant Discharge Elimination System Discharge Monitoring Report for the month of November 2013.
28. Copy of letter dated December 5, 2013, to Jennifer Mowery, from Linda Watson, regarding a check in the amount of \$97.92 the District received back marked NSF.
29. ******Letter dated December 3, 2013, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$68,719.80, were deposited on December 5, 2013, for the Sewer Upgrade project.**
30. ******Letter dated December 3, 2013, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$353,821.28 were deposited on December 5, 2013, for the Sewer System Improvements Project, Phase II.**
31. ******Letter dated December 3, 2013, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$50,524.30 were deposited on December 5, 2013, for the SCADA System Improvements Project.**
32. Carbon copy of letter dated December 2, 2013, to Scott Mandirola, DEP, from Jim Mayles, Cerrone Associates, stating the lagoon cleaning project for the WWTP, operating under WV/NPDES Water Pollution Control Permit WV0081141 is completed.
33. Copy of letter dated December 6, 2013, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of the samples taken November 6, 2013.
34. Fax dated December 5, 2013, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for Non-payment.
35. Copy of invoice dated December 6, 2013, to Liberty Truck Stop, from Mineral Wells PSD, for \$140.00 for oil & grease sampling.
36. Copy of invoice dated December 6, 2013, to Walmart, from Mineral Wells PSD, for \$65.00 for Oil & grease sampling.
37. Copy of letter dated December 9, 2013, to Orders Construction, Inc., from Cathy Dyer, enclosing check #5057 in the amount of \$58,649.88 for Req. No. 19. Sewer System Improvement Project.

**Mineral Wells PSD
List of Correspondence
December 19, 2013
Page 4**

38. Copy of letter dated December 9, 2013, to Cerrone Associates, Inc., from Cathy Dyer, enclosing check #5056 in the amount of \$10,034.91 for Req. No. 19. Engineering Services. Sewer System Improvement Project.
39. Copy of letter dated December 9, 2013, to Tri-State Pipeline, Inc., from Cathy Dyer, enclosing check #115 in the amount of \$333,286.91 for Contract #3. Sewer Phase II.
40. Copy of letter dated December 9, 2013, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, enclosing check #116 in the amount of \$20,534.37 for Req. No. 5, Engineering Services. Sewer Phase II.
41. Copy of letter dated December 9, 2013, to Suttle & Stalnaker, from Linda Watson, enclosing District Check #508 in the amount of \$2000.00 for Req. 2 Accounting Services. SCADA Project.
42. Copy of letter dated December 9, 2013, to Hughes Supply Inc., Co., from Linda Watson, enclosing District check #507 in the amount of \$44,585.00 for Req. 2 Contract 1. SCADA Project.
43. Copy of letter dated December 9, 2013, to Cerrone Associates, from Linda Watson, enclosing District check #509 in the amount of \$3,939.30 for Req. 2 Contract 1, Engineering Services. SCADA Project.
44. Letter dated December 9, 2013, to Mineral Wells PSD, from D. Wayne Trimble, Trimble & Associates, regarding Arbitrage Rebate Calculation Sewerage System Revenue Bonds, Series 2003.
45. Letter dated December 9, 2013, to Mineral Wells PSD, from D. Wayne Trimble, Trimble & Associates, regarding Arbitrage Rebate Calculation Sewerage System Refunding Revenue Bonds, Series 1995.
46. Letter dated December 9, 2013, to Mineral Wells PSD, from D. Wayne Trimble, Trimble & Associates, regarding Arbitrage Rebate Calculation Sewerage System Refunding Revenue Bonds, Series 2010.
47. Loan Term Sheet from WesBanco.
48. E-mail dated December 12, 2013, to Shelly Wenger, Burch Hydro, from Cathy Dyer, attaching the Tax Exemption Certificate.
49. Letter dated December 2, 2013, to Mineral Wells PSD, from Christy Pitsenbarger, Dept. of Health & Human Resources, regarding 2014 Monitoring Schedule.

Mineral Wells PSD
List of Correspondence
December 19, 2013
Page 5

50. Certificate dated November 26, 2013, signed by Roy Radabaugh, for reappointing him as a member of the Mineral Wells Public Service District Commissioners.
51. Statement of Compliance dated December 11, 2013, to Mineral Wells PSD, from Orders Construction, attaching payroll records for week ending December 7, 2013.
52. Letter dated December 11, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, attaching for review and approval are six (6) copies of Change Order No. 2 Contract 5, of Sewer Project, Phase II.
53. Letter dated December 11, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, attaching for review and approval are six (6) copies of Change Order No. 1, Contract 1, of the SCADA Project.
54. E-mail dated December 13, 2013, to Wirt County Journal, from Cathy Dyer, attaching notice of the Regular Board Meeting to be inserted in the Journal.
55. Fax dated December 13, 2013, to Parkersburg News/Sentinel, from Cathy Dyer, attaching notice of the Regular Board Meeting to be inserted in the newspaper.
56. Fax dated December 13, 2013, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice of the Regular Board Meeting to be inserted in the newspaper.
57. E-mail dated December 13, 2013, to Chad Miller, Cerrone Associates, from Linda Watson, attaching an invoice that was received from Hughes Supply Company.
58. Copy of letter dated December 13, 2013, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing check #44490 in the amount of \$13,800 for December 2013 interest only payment.
59. Fax dated December 13, 2013, to Nancy Simmons, DHHR, from Linda Watson, attaching amount of past due for 30 days.
60. E-mail dated December 16, 2013, to Mineral Wells PSD, from Karen Barnhart, attaching 2014 training schedule.
61. Fax dated December 17, 2013, to Mineral Wells PSD, from Union Williams PSD, regarding December 2013 monthly PSD meeting has been postponed.
62. Letter dated December 16, 2013, to Cathy Dyer, from Janie Witt, WV Rural Water, regarding the District's Voting membership dues for renewal on February 1, 2014.

**Mineral Wells PSD
List of Correspondence
December 19, 2013
Page 6**

63. Letter dated December 17, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 3 for the SCADA System Improvements Project.
64. Letter dated December 17, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 20 for the Sewer System Improvements Project.
65. Letter dated December 17, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 6 for the Sewer System Improvements Project, Phase II.
66. Certificate of Liability Insurance dated December 18, 2103, for Roy Roush, Roush Excavating.
67. Fax dated December 18, 2013, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held January 22, 2013.
68. Statement of Compliance dated December 17, 2013, to Mineral Wells PSD, from Orders Construction, attaching payroll for the week of December 8, 2013 thru December 14, 2013.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1064,000.00)	(443,333.30)	(85,385.10)	96.29	(426,636.03)	40.09	637,363.97
METERED SALES-COMMERCIAL	1 461 200 00	(187,000.00)	(77,916.65)	(16,134.47)	103.53	(82,389.78)	44.05	104,610.22
METERED SALES-INDUSTRIAL	1 461 300 00	(3,400.00)	(1,416.65)	(240.49)	84.87	(1,261.66)	37.10	2,138.34
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(3,300.00)	(1,375.00)	(27.30)	9.92	(136.50)	4.13	3,163.50
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1257,700.00)	(524,041.60)	(101,787.36)	97.11	(510,423.97)	40.58	747,276.03
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(25,000.00)	(10,416.65)	(1,831.02)	87.88	(10,065.14)	40.26	14,934.86
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,500.00)	(1,458.30)	(130.00)	44.57	(25,658.05)	733.08	(22,158.05)
METER LEASE - MOBILE HOME PARK	1 472 000 00	(700.00)	(291.65)	.00		.00		700.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,083.30)	(416.67)	100.00	(2,083.35)	41.66	2,916.65
OTHER WATER REVENUES	1 474 000 00	(5,200.00)	(2,166.65)	(357.00)	82.38	(1,745.75)	33.57	3,454.25
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(39,400.00)	(16,416.55)	(2,734.69)	83.29	(39,552.29)	100.38	(152.29)
TOTAL REVENUES		(1297,100.00)	(540,458.15)	(104,522.05)	96.69	(549,976.26)	42.40	747,123.74

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	420,000.00	175,000.00	31,320.80	89.48	165,593.60	39.42	(254,406.40)
PURCHASED WATER PARKERBURG	1 610 101 00	7,000.00	2,916.65	.00		.00		(7,000.00)
TOTAL SOURCE OF SUPPLY		427,000.00	177,916.65	31,320.80	88.02	165,593.60	38.78	(261,406.40)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,200.00	3,000.00	315.50	52.58	2,814.24	39.08	(4,385.76)
POWER PURCHASED PUMPING	1 615 500 00	8,500.00	3,541.65	230.21	32.50	2,230.52	26.24	(6,269.48)
CHEMICALS	1 618 500 00	400.00	166.65	.00		.00		(400.00)
CONTRACTUAL SERVICES TESTING	1 635 500 00	3,600.00	1,500.00	264.86	88.28	1,443.86	40.10	(2,156.14)
SALARIES & WAGES MAINT MAINS	1 601 601 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SERVICE	1 601 602 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT METERS	1 601 603 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT HYDRANT	1 601 604 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT S&I	1 601 605 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT PUMPING	1 601 606 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT TANKS	1 601 607 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SCADA	1 601 608 00	.00	.00	.00		.00		.00
SALARIES MAINT TRANS & DISTR	1 601 609 00	40,000.00	16,666.65	3,338.57	100.15	21,226.38	53.06	(18,773.62)
MATERIAL & SUPPLES MAINT MAINS	1 620 601 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SER	1 620 602 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAIN METE	1 620 603 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT HYD	1 620 604 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT S&I	1 620 605 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT PUM	1 620 606 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT TAN	1 620 607 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SCA	1 620 608 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	15,000.00	6,250.00	1,527.34	122.18	7,457.81	49.71	(7,542.19)
CONTRACTUAL SERVICES OTHER	1 636 600 00	37,000.00	15,416.65	6,935.40	224.93	22,941.10	62.00	(14,058.90)
MISC EXPENSE PUMPING	1 675 606 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		111,700.00	46,541.60	12,611.88	135.49	58,113.91	52.02	(53,586.09)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,500.00	4,791.65	.00		.00		(11,500.00)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,100.00	875.00	1,298.10	741.77	2,126.80	101.27	26.80
SALARIES & WAGES METER READING	1 601 703 00	7,300.00	3,041.65	711.94	117.03	3,143.52	43.06	(4,156.48)
SALARIES & WAGES BILLING & COL	1 601 704 00	33,000.00	13,750.00	2,539.76	92.35	12,271.75	37.18	(20,728.25)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,600.00	3,166.65	512.05	80.85	2,736.23	36.00	(4,863.77)
CONTRACTUAL SERVICES OTHER	1 636 700 00	2,200.00	916.65	.00		1,714.20	77.91	(485.80)
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	3,500.00	1,458.30	.00		.00		(3,500.00)
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	1,000.00	416.65	.00		.00		(1,000.00)
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		68,200.00	28,416.55	5,061.85	89.06	21,992.50	32.24	(46,207.50)
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	65,000.00	27,083.30	3,664.24	67.64	19,236.96	29.59	(45,763.04)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	2,700.00	1,125.00	150.00	66.66	750.00	27.77	(1,950.00)
EMPLOYEES PENSIONS/BENFITS	1 604 801 00	45,300.00	18,875.00	3,783.82	100.23	19,371.83	42.76	(25,928.17)
EMPLOYEE VACATION PAY	1 604 802 00	11,700.00	4,875.00	116.64	11.96	3,586.70	30.65	(8,113.30)
EMPLOYEES HOLIDAY PAY	1 604 803 00	8,200.00	3,416.65	907.80	132.84	2,438.52	29.73	(5,761.48)
EMPLOYEES SICK PAY	1 604 804 00	8,200.00	3,416.65	156.48	22.89	766.28	9.34	(7,433.72)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		197.28		197.28
COMP TIME	1 604 806 00	2,300.00	958.30	219.60	114.57	806.92	35.08	(1,493.08)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	4,100.00	1,708.30	338.40	99.04	1,692.00	41.26	(2,408.00)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	10,000.00	4,166.65	4,073.61	488.83	8,612.67	86.12	(1,387.33)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	7,500.00	3,125.00	.00		4,800.00	64.00	(2,700.00)
CONTRACTUAL SERV LEGAL	1 633 800 00	1,000.00	416.65	.00		117.15	11.71	(882.85)
CONTRACTUAL SERVICES OTHER	1 636 800 00	5,000.00	2,083.30	172.80	41.47	864.00	17.28	(4,136.00)
TRANSPORTATION EXPENSES	1 650 801 00	28,000.00	11,666.65	1,373.23	58.85	8,757.55	31.27	(19,242.45)
INSURANCE - VEHICLE	1 656 800 00	8,000.00	3,333.30	1,093.11	163.96	3,303.37	41.29	(4,696.63)
PROPERTY INSURANCE	1 657 800 00	4,400.00	1,833.30	1,763.81	481.04	6,608.60	150.19	2,208.60
INSURANCE WORKERS COMPENSATION	1 658 800 00	6,400.00	2,666.65	527.99	98.99	3,517.75	54.96	(2,882.25)
INSURANCE OTHER	1 659 800 00	10,800.00	4,500.00	3,050.68	338.96	9,219.14	85.36	(1,580.86)
ADVERTISING EXPENSE	1 660 800 00	3,000.00	1,250.00	.00		.00		(3,000.00)
REGULATORY COMMISSION EXPENSE	1 667 800 00	3,600.00	1,500.00	.00		.00		(3,600.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	5,000.00	2,083.30	599.97	143.99	1,998.64	39.97	(3,001.36)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		240,200.00	100,083.00	21,992.18	109.86	96,645.36	40.23	(143,554.64)
TOTAL OPERATION & MAINTENANCE		847,100.00	352,957.80	70,986.71	100.55	342,345.37	40.41	(504,754.63)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(660,000.00)	(275,000.00)	(60,014.52)	109.11	(300,372.59)	45.51	359,627.41
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(190,000.00)	(79,166.65)	(22,367.59)	141.26	(113,315.72)	59.63	76,684.28
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(800.00)	(333.30)	(77.21)	115.82	(345.54)	43.19	454.46
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(4,000.00)	(1,666.65)	(259.18)	77.75	(1,321.04)	33.02	2,678.96
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(104.15)	(695.09)	999.99	(728.78)	291.51	(478.78)
TOTAL SALES OF SEWER SERVICE		(855,050.00)	(356,270.75)	(83,413.59)	117.06	(416,083.67)	48.66	438,966.33
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(14,200.00)	(5,916.65)	(1,568.55)	132.55	(8,175.79)	57.57	6,024.21
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(250.00)	.00		(725.00)	120.83	(125.00)
TOTAL OTHER SEWER REVENUES		(14,800.00)	(6,166.65)	(1,568.55)	127.18	(8,900.79)	60.14	5,899.21
TOTAL REVENUES		(869,850.00)	(362,437.40)	(84,982.14)	117.23	(424,984.46)	48.85	444,865.54
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
SALARIES & WAGES T&D	2 701 100 00	1,500.00	625.00	13.70	10.96	654.28	43.61	(845.72)
SALARIES & WAGES MAINS T&DS	2 701 201 00	6,000.00	2,500.00	124.60	24.92	1,278.62	21.31	(4,721.38)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	3,500.00	1,458.30	142.87	48.98	803.68	22.96	(2,696.32)
CONTRACTUAL SERV OTHER T&D	2 736 201 00	5,000.00	2,083.30	(558.90)	134.13-	2,944.90	58.89	(2,055.10)
TOTAL COLLECTING EXPENSES		16,000.00	6,666.60	(277.73)	20.82-	5,681.48	35.50	(10,318.52)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 701 301 00	7,500.00	3,125.00	551.20	88.19	4,044.03	53.92	(3,455.97)
POWER LIFT STATIONS	2 715 301 00	19,000.00	7,916.65	687.86	43.44	6,754.26	35.54	(12,245.74)
POWER GRINDER PUMPS	2 715 302 00	6,500.00	2,708.30	389.11	71.83	2,121.87	32.64	(4,378.13)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	11,000.00	4,583.30	220.98	24.10	5,339.57	48.54	(5,660.43)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	12,500.00	5,208.30	887.02	85.15	5,430.77	43.44	(7,069.23)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	15,000.00	6,250.00	284.56	22.76	6,027.98	40.18	(8,972.02)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	20,000.00	8,333.30	240.55	14.43	7,434.75	37.17	(12,565.25)
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	12,000.00	5,000.00	.00		11,550.82	96.25	(449.18)
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	19,000.00	7,916.65	638.36	40.31	4,020.86	21.16	(14,979.14)
TOTAL PUMPING EXPENSES		122,500.00	51,041.50	3,899.64	38.20	52,724.91	43.04	(69,775.09)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	10,000.00	4,166.65	895.50	107.46	3,888.60	38.88	(6,111.40)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	23,333.30	5,903.40	126.50	24,510.98	43.76	(31,489.02)
CHEMICALS WWTP	2 718 500 00	30,000.00	12,500.00	.00		7,994.88	26.64	(22,005.12)
MATERIALS & SUPPLIES WWTP	2 720 500 00	22,000.00	9,166.65	9,573.27	522.17	17,027.75	77.39	(4,972.25)
CONTRACTUAL SERVICE TESTING	2 735 500 00	4,500.00	1,875.00	566.50	151.06	3,258.00	72.40	(1,242.00)
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	6,500.00	2,708.30	(250.00)	46.15	1,519.15	23.37	(4,980.85)
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	5,900.00	2,458.30	688.00	139.93	3,065.20	51.95	(2,834.80)
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	9,500.00	3,958.30	472.40	59.67	3,359.30	35.36	(6,140.70)
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
TOTAL TREATMENT & DISPOSAL		144,400.00	60,166.50	17,849.07	148.33	64,623.86	44.75	(79,776.14)
BILLING & COLLECTING EXPENSES								
SALARIES & WAGES METER READING	2 701 701 00	6,000.00	2,500.00	671.66	134.33	2,850.99	47.51	(3,149.01)
SALARIES & WAGES BILLING & COL	2 701 702 00	26,000.00	10,833.30	1,971.00	90.96	9,546.18	36.71	(16,453.82)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	6,500.00	2,708.30	524.18	96.77	3,026.04	46.55	(3,473.96)
CONTRACTUAL SERVICE OTHER	2 736 700 00	2,700.00	1,125.00	115.20	51.20	1,718.80	63.65	(981.20)
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	3,200.00	1,333.30	.00		.00		(3,200.00)
TOTAL BILLING & COLLECTING		44,400.00	18,499.90	3,282.04	88.70	17,142.01	38.60	(27,257.99)
ADMINISTRATIVE/GENERAL EXPENSE								
SALARIES & WAGES ADMIN	2 701 800 00	40,000.00	16,666.65	3,703.20	111.09	17,770.52	44.42	(22,229.48)
BOARD OF DIRECTORS	2 703 800 00	2,000.00	833.30	100.00	60.00	650.00	32.50	(1,350.00)
EMPLOYEE PENSION & BENEFITS	2 704 800 00	42,000.00	17,500.00	2,774.55	79.27	15,697.93	37.37	(26,302.07)
EMPLOYEES VACATION PAY	2 704 801 00	6,500.00	2,708.30	146.40	27.02	2,553.85	39.29	(3,946.15)
EMPLOYEES HOLIDAY PAY	2 704 802 00	6,700.00	2,791.65	536.56	96.10	1,515.92	22.62	(5,184.08)
EMPLOYEES SICK PAY	2 704 803 00	3,000.00	1,250.00	104.32	41.72	510.85	17.02	(2,489.15)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		131.52		131.52
COMP TIME	2 704 805 00	1,500.00	625.00	146.40	117.12	551.88	36.79	(948.12)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	3,000.00	1,250.00	225.60	90.24	1,128.00	37.60	(1,872.00)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	12,000.00	5,000.00	2,715.73	271.57	5,441.78	45.34	(6,558.22)
SPECIAL SERVICE ENGINEER	2 731 800 00	5,000.00	2,083.30	.00		.00		(5,000.00)
SPECIAL SERVICES	2 732 800 00	5,000.00	2,083.30	.00		3,200.00	64.00	(1,800.00)
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	1,125.00	468.75	.00		.00		(1,125.00)
SPECIAL LEGAL SERVICES	2 733 800 00	1,000.00	416.65	.00		(834.73)	83.47	(1,834.73)
TRANSPORTATION EXPENSE	2 750 800 00	20,000.00	8,333.30	915.49	54.92	5,838.41	29.19	(14,161.59)
INSURANCE VEHICLE	2 756 800 00	3,000.00	1,250.00	728.74	291.49	2,202.25	73.40	(797.75)
INSURANCE PROPERTY	2 757 800 00	5,500.00	2,291.65	1,175.87	256.55	4,405.73	80.10	(1,094.27)
INSURANCE WORKERS COMPENSATION	2 758 800 00	4,400.00	1,833.30	351.99	95.99	2,345.15	53.29	(2,054.85)
INSURANCE OTHER	2 759 800 00	7,300.00	3,041.65	2,033.79	334.32	6,146.10	84.19	(1,153.90)
ADVERTISING EXPENSES	2 760 800 00	2,000.00	833.30	.00		129.40	6.47	(1,870.60)
REGULATORY COMMISSION	2 767 800 00	2,500.00	1,041.65	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	6,000.00	2,500.00	414.54	82.90	1,437.09	23.95	(4,562.91)
RENTS	2 775 801 00	5,000.00	2,083.30	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	.00	.00	.00		.00		.00
TOTAL ADMINISTRATIVE & GEN EX		184,525.00	76,885.05	16,073.18	104.52	75,821.65	41.09	(108,703.35)
TOTAL OPERATION & MAINTENANCE		511,825.00	213,259.55	40,826.20	95.71	215,993.91	42.20	(295,831.09)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION	2 403 000 00	300,000.00	125,000.00	.00		51,630.00	17.21	(248,370.00)
FICA EXPENSE	2 408 200 00	13,000.00	5,416.65	865.81	79.92	4,808.81	36.99	(8,191.19)
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(250.00)	(9.87)	19.74	(41.86)	6.97	558.14
INTEREST ON LONG TERM DEBT	2 427 300 00	80,000.00	33,333.30	4,217.62	63.26	21,405.15	26.75	(58,594.85)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	200.00	83.30	7.72	46.33	94.04	47.02	(105.96)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		392,600.00	163,583.25	5,081.28	15.53	77,896.14	19.84	(314,703.86)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		34,575.00	14,405.40	(39,074.66)	999.99-	(131,094.41)	379.15-	(165,669.41)