

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

April 22, 2014

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held on March 20, 2014; the minutes were approved at the Regular Board meeting held on Thursday, April 17, 2014.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: March 20, 2014, minutes

"This Institution Is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 20, 2014, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Secretary/Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; James R. Lett, Secretary, absent.

Mr. Stewart made a motion to approve the Minutes of the February 20, 2014, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve Requisition No. 23 Sewer System Improvement Project in the amount of \$18,173.86. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Requisition.

Mr. Stewart made a motion to approve Requisition No. 9, Sewer System Improvement Project Phase II in the amount of \$42,354.22. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to approve Requisition No. 6, SCADA System Improvement Project in the amount of \$813.48. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to table the Maintenance Agreement for equipment and software with HD Supply. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Employee Payroll Direct Deposit. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Lockney and Associates, Inc. to create a Website for the Mineral Wells Public Service District. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

On February 12, 2014, the District received a Maximum Contaminant Level (MCL) Violation from the State of West Virginia Department of Health and Human Resources Bureau for Public Health Office of Environmental Health Services. The 2013 4th quarter testing results was 65.1 UG/L with a maximum contaminant level of 60.0 UG/L. The District is required to notify all water customers of this violation, which will be done thru the District's 2013 Annual Drinking Water Quality Report.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for February 28, 2014, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #44628 thru #44704 written on the Consolidated Water and Sewer Revenue Checking Account between February 20, 2014 and March 20, 2014, (copies attached) Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #4419 thru #4450 written on the Consolidated Payroll Account between February 20, 2014 and March 20, 2014, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #28 – Letter dated February 25, 2014, from Rural Development approving Requisition No. 5 SCADA Updates Project.

Item #31 – Letter dated February 25, 2014, from Rural Development approving Requisition No. 22 Sewer System Improvement Project.

Item #32 – Letter dated February 25, 2014 from Rural Development approving Requisition No. 8 Sewer System Improvement Project Phase II.

Mrs. Dyer had the following to discuss.

Mrs. Dyer presented the Board of Commissioners a letter of Resignation for Mr. James Lett.

Mr. Anderson had the following to discuss.

The Bonneville and Rt. 21 Lift stations bypass are complete waiting on Mon Power electric drops.

March 24, 2015 schedule date for Stuart Frazier, ASI to work with Hughes Supply Inc. on the District's IP address.

SCADA Updates Project waiting on Mon Power for Price Road Tank.

The gutter on the District's office building has been fixed.

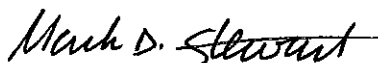
Winans Sanitary Supply Company will be in for extra cleaning of tile floors and carpet.

The flow monitor meter at the Waste Water Treatment Plant needs to be replaced estimated cost of \$5,000.00 installed.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:40 P.M.

CERTIFICATION

I, Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT**

February 28, 2014

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 4,805.07
Sewer Revenue Fund Checking Account WesBanco Bank - 2131.2	<u>109,726.67</u>
Total in Checking Accounts:	\$ 114,531.74

Water Accounts

Series 1979 Water Reserve Depreciation WesBanco Bank - 1125.401	\$ 13,078.68
Series 1979 Water Reserve WesBanco Bank - 1125.200	26,274.21
Series 1997 Sams Creek/Chesterville Reserve WesBanco Bank - 1125.300	36,848.49
Series 1999A Rockport Water Reserve Depreciation WesBanco Bank - 1125.201	8,568.80
Series 1999A Rockport Water Reserve WesBanco Bank - 1125.400	11,839.21
Series 1999B Water Improvement/Office Building Reserve WesBanco Bank - 1125.500	25,237.91
Series 1999B Water Imprmt/Office Building Reserve Deprec WesBanco Bank - 1125.503	15,619.47
Series 2004A Sycamore, Stephens, Limestone Water Reserve WesBanco Bank - 1125.502	14,975.51
Water Security Deposit Account WesBanco Bank - 1132.1	43,412.60
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement WesBanco Bank - 1125.504	35,618.37
SCADA Project Checking WesBanco Bank - 1131.213	<u>30.97</u>
Total In Water Accounts:	\$ 231,504.22

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement WesBanco Bank - 2127.8	\$ 38,701.81
Grinder Pump Maintenance Reserve Prime Rate Money Market - WesBanco Bank - 2127.7	2,799.72
Sewer Security Deposit Account WesBanco Bank - 2132.1	32,614.33
Sewer System Improvement Project WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II WesBanco Bank - 2131.22	<u>30.97</u>
Total in Sewer Accounts:	\$ 74,153.50

Total All Finances - February 28, 2014

\$ 420,189.46

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 February 28, 2014

WESBANCO BANK, January 31, 2014 \$1,073.02

RECEIPTS:

Water Sales	\$86,748.10
Water Buffalo Sales	270.50
Reconnection Fees	50.00
Security Deposit Refunds	1,165.64
Acct transfer RUS 91-09	3,518.00
Rent from Sewer	416.67
ADT Security credit	40.45
Ashley's Recycling - scrap meters	640.30
NSF check	10.00

Total Receipts: \$92,859.66

Total Cash Available: \$93,932.68

Expenditures:

Action Telecom	\$53.97
ADT Security Services	80.14
At & T Mobility	274.52
BFMC, Inc	552.26
BP Credit Card Company	1,190.07
Berkley Assigned Risk Services	262.80
Bosley Rental & Supply Inc.	66.50
Cintas	388.53
Citizens Security Life Inc. Co.	192.38
Commissioner's Salaries	150.00
Claywood Park PSD	32,816.80
Conley Lawn Maintenance	110.00
Dominion Hope	388.11
Fasteners & Supply Inc	186.78
First Bankcard	209.49
1st State Bank Premium Finance	695.92
Frontier	230.74
HD Supply Waterworks	3,956.29
Hardman Supply Company	36.91
Lowe's	227.19
Mineral Wells PSD	506.42
Miss Utility of WV Inc.	21.84
Mon Power	1,524.03
Municipal Bond Commission	1,280.59
Ohio Valley Muffler & Brake	25.77
Parkersburg Office Supply	12.44
PEIA	2,504.63
Pifer's Service Center	300.00
Pitney Bowes	132.15
Pro 1 Electric LLC	150.00
R L Roush Excavating	2,785.00
REI Consultants	919.30
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-09	3,518.00

Rural Development - USDA 91-11	2,924.00
Rural Development - USDA 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Salaries	9,770.03
Taylor Disposal Inc.	34.98
Telepage	10.74
US Postal Service	515.53
Water Environmental Testing	96.00
WesBanco Bank	124.59
WesBanco Bank-Parkersburg- Payroll taxes	4,452.62
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Improvement	334.00
WesBanco Bank-Parkersburg - Stephens Fork	1,004.00
Winans Sanitary Supply Company	195.00
WV Dept of Tax & Revenue	735.20
WV Retiree Health Benefit Trust Fund	623.30
WV Public Employees Retirement System	3,009.51
Security Deposit Refunds	481.54

Total Expenditures: \$89,127.61

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, February 28, 2014 \$4,805.07

Accounts Payable	Claywood Park PSD	\$34,707.20
	USDA Rural Development	47,274.00
	WesBanco - Repair & Replacement	29,787.74
	Municipal Bond Commission	8,116.88
	Total Accounts Payable	\$119,885.82

Total -\$115,080.75

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 February 28, 2014

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, January 31, 2014 \$ 98,234.15

RECEIPTS:

Sewer Sales	\$73,568.15
Butcher Bend Lagoon Assoc	690.88
Security Deposit Refunds	927.31
Reconnect Fees	175.00
Municipal Bond Commission - 95 Reserve	88.00
ADT Security - credit	26.97

Total Receipts: \$75,476.31

Total Cash Available: \$ 173,710.46

Expenditures:

Action Telecom	\$35.98
ADT Security Services	53.42
At & T Mobility	183.02
BFMC, Inc	368.18
BP Credit Card Company	1,656.24
Berkley Assigned Risk Services	175.20
Butcher Bend Lagoon Assoc.	665.87
Cintas	259.02
Citizens Security Life Ins Co	128.26
Commissioner's Salaries	100.00
Dominion Hope	258.74
Fasteners & Supply Inc	124.52
First Bankcard	142.99
1st State Bank Premium Fin	463.94
Frontier	832.70
Galco Industrial Electronics	138.26
HD Supply Waterworks, Ltd	40.00
Hardman's Supply Company	24.60
Lowe's	52.69
Mineral Wells PSD	1,500.00
Miss Utility of WV Inc	14.56
Mon Power	6,550.38
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	17.18
Parkersburg Office Supply	8.30
PEIA	1,752.35
Pifer's Service Center	200.00
Pitney Bowes	88.10
R L Roush Excavating	1,020.50
Ron's Porta Johns, Inc.	550.00
Salaries	6,137.37
Taylor's Disposal Inc.	23.32
Telepage	7.16
US Postal Service	526.94
USDA Rural Development - 91-12	13,800.00

Water Environmental Testing	363.00
WesBanco Bank	83.36
WesBanco Bank-Parkersburg-Payroll Taxes	2,900.26
WesBanco - Sewer R&R	2,045.03
Winans Sanitary Supply Co	130.00
Retiree Health Benefit Trust Fund	432.70
WV Public Employees Retirement System	1,919.10
WV Dept of Tax & Revenue	488.80
Security Deposit Refunds	586.44

Total Expenditures: \$63,983.79

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, February 28, 2014 \$ 109,726.67

Accounts Payable \$ -

Total Accounts Payable \$0.00

Total \$109,726.67

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 2/20/14 - ENDING DATE: 3/20/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/24/14	273082	2/24/14	879.60	753
2,101	U S POSTAL SERVICE	2/21/14	272793	2/24/14	433.93	44,628
1,307	MUNICIPAL BOND COMMISSION	2/27/14	273303	2/27/14	811.69	755
314	AT&T MOBILITY	2/27/14	273280	2/27/14	261.06	44,629
486	JENNIFER ENOCH	2/27/14	273286	2/27/14	71.44	44,635
486	MARCIA AND ED GOODNIGHT	2/27/14	273288	2/27/14	70.78	44,637
486	DENZIL P TWYMAN, JR	2/27/14	273290	2/27/14	70.75	44,639
486	JOHN E SPRAGUE	2/27/14	273292	2/27/14	71.81	44,641
486	CURTIS LEMON	2/27/14	273293	2/27/14	70.92	44,642
486	GARY & PRISCILLA SCHADE	2/27/14	273294	2/27/14	70.88	44,643
486	KIMBERLY J THOMAS	2/27/14	273296	2/27/14	52.32	44,645
486	C I HOLDINGS LLC	2/27/14	273298	2/27/14	2.64	44,647
832	HARDMAN SUPPLY COMPANY	2/27/14	273299	2/27/14	36.91	44,648
1,512	HD SUPPLY WATERWORKS, LTD	2/27/14	273304	2/27/14	704.29	44,651
1,604	PARKERSBURG OFFICE SUPPLY	2/27/14	273307	2/27/14	5.10	44,652
1,804	R L ROUSH EXCAVATING	2/27/14	273309	2/27/14	1,320.00	44,653
1,806	ROY L RADABAUGH	2/27/14	273313	2/27/14	75.00	44,654
1,843	CINTAS CORPORATION J67	2/27/14	273314	2/27/14	388.53	44,655
1,866	REI CONSULTANTS	2/27/14	273317	2/27/14	735.44	44,656
2,205	FRONTIER	2/27/14	273324	2/27/14	230.74	44,657
2,314	WV DEPT OF TAX & REVENUE	2/27/14	273326	2/27/14	735.20	44,658
2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/27/14	273327	2/27/14	3,009.51	44,659
2,373	WESBANCO BANK-PARKERSBURG	2/27/14	273328	2/27/14	1,828.00	44,660
23,064	BFMC, INC.	2/27/14	273353	2/27/14	552.26	44,662
23,079	MARK STEWART	2/27/14	273354	2/27/14	75.00	44,663
23,081	PITNEY BOWES	2/27/14	273355	2/27/14	132.15	44,664
1,302	MINERAL WELLS PSD	2/27/14	273418	2/27/14	9.23	44,666
145	ADT SECURITY SERVICES	2/28/14	273491	2/28/14	80.14	44,667
1,500	OHIO VALLEY MUFFLER & BRAKE	2/28/14	273494	2/28/14	25.77	44,668
1,604	PARKERSBURG OFFICE SUPPLY	2/28/14	273495	2/28/14	7.34	44,669
2,106	USDA RURAL DEVELOPMENT	2/28/14	273498	2/28/14	3,325.00	44,670
23,119	BERKLEY ASSIGNED RISK SERVICES	2/28/14	273522	2/28/14	262.80	44,671
2,313	WESBANCO BANK-PARKERSBURG	3/03/14	273757	3/03/14	940.50	761

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 2/20/14 - ENDING DATE: 3/20/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	3/04/14	273797	3/04/14	8,116.88	762
2,106	USDA RURAL DEVELOPMENT	3/04/14	273800	3/04/14	10,040.00	44,672
2,313	WESBANCO BANK-PARKERSBURG	3/10/14	274239	3/10/14	750.23	763
106	MON POWER	3/14/14	274669	3/14/14	713.97	44,676
153	ACTION TELECOMM	3/14/14	274674	3/14/14	53.43	44,677
224	BILL BAILEY INSURANCE AGENCY	3/14/14	274675	3/14/14	5,903.60	44,678
275	BP	3/14/14	274676	3/14/14	927.98	44,679
309	CLAYWOOD PARK PSD	3/14/14	274677	3/14/14	34,707.20	44,680
438	DOMINION HOPE	3/14/14	274678	3/14/14	290.56	44,681
512	EVANS CONST. CO.	3/14/14	274679	3/14/14	150.00	44,682
600	FASTENERS & SUPPLY INC	3/14/14	274680	3/14/14	94.68	44,683
1,301	MISS UTILITY OF WV INC	3/14/14	274682	3/14/14	33.54	44,685
1,311	FERGUSON WATERWORKS	3/14/14	274691	3/14/14	1,080.98	44,686
1,512	HD SUPPLY WATERWORKS, LTD	3/14/14	274693	3/14/14	196.18	44,687
1,843	CINTAS CORPORATION J67	3/14/14	274697	3/14/14	129.51	44,689
2,002	TAYLOR'S DISPOSAL INC	3/14/14	274698	3/14/14	34.98	44,690
2,039	TELEPAGE	3/14/14	274701	3/14/14	10.74	44,692
2,106	USDA RURAL DEVELOPMENT	3/14/14	274708	3/14/14	6,442.00	44,693
2,306	WATER ENVIRONMENTAL TESTING	3/14/14	274710	3/14/14	81.00	44,694
2,308	PEIA	3/14/14	274713	3/14/14	2,410.06	44,695
23,047	RETIREE HEALTH BNFT TRST FUND	3/14/14	274741	3/14/14	599.01	44,698
23,101	CITIZENS SECURITY LIFE INS CO	3/14/14	274744	3/14/14	192.38	44,701
23,224	FIRST STATE BANK PREMIUM PIN	3/14/14	274746	3/14/14	695.92	44,703
2,313	WESBANCO BANK-PARKERSBURG	3/17/14	274994	3/17/14	864.65	773
2,101	U S POSTAL SERVICE	3/18/14	275055	3/18/14	76.91	44,704
	CONSOLIDATED BANK ACCOUNT				91,943.12	58 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 2/20/14 - ENDING DATE: 3/20/14 **
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BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/24/14	273082	2/24/14	874.06	753
2,101	U S POSTAL SERVICE	2/21/14	272793	2/24/14	289.28	44,628
314	AT&T MOBILITY	2/27/14	273280	2/27/14	174.04	44,629
486	BRANDON GATES	2/27/14	273281	2/27/14	33.23	44,630
486	JENNIFER DOWLER	2/27/14	273282	2/27/14	64.17	44,631
486	NICOLA EDWARDS	2/27/14	273283	2/27/14	81.17	44,632
486	BRIAN RUEHLE	2/27/14	273284	2/27/14	80.27	44,633
486	ASIA JENNINGS	2/27/14	273285	2/27/14	54.02	44,634
486	JENNIFER ENOCH	2/27/14	273287	2/27/14	55.11	44,636
486	MARCIA AND ED GOODNIGHT	2/27/14	273289	2/27/14	54.60	44,638
486	DENZIL P TWYMAN, JR	2/27/14	273291	2/27/14	54.58	44,640
486	GARY & PRISCILLA SCHADE	2/27/14	273295	2/27/14	54.68	44,644
486	STEVE PINGLEY	2/27/14	273297	2/27/14	54.61	44,646
832	HARDMAN SUPPLY COMPANY	2/27/14	273299	2/27/14	24.60	44,648
1,302	MINERAL WELLS PSD	2/27/14	273301	2/27/14	218.70	44,649
1,302	MINERAL WELLS PSD	2/27/14	273300	2/27/14	416.67	44,650
1,512	HD SUPPLY WATERWORKS, LTD	2/27/14	273304	2/27/14	40.00	44,651
1,604	PARKERSBURG OFFICE SUPPLY	2/27/14	273307	2/27/14	3.40	44,652
1,804	R L ROUSH EXCAVATING	2/27/14	273309	2/27/14	340.50	44,653
1,806	ROY L RADABAUGH	2/27/14	273313	2/27/14	50.00	44,654
1,843	CINTAS CORPORATION J67	2/27/14	273314	2/27/14	259.02	44,655
2,205	FRONTIER	2/27/14	273324	2/27/14	832.70	44,657
2,314	WV DEPT OF TAX & REVENUE	2/27/14	273326	2/27/14	488.80	44,658
2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/27/14	273327	2/27/14	1,919.10	44,659
23,046	BUTCHER BEND LAGOON ASSOC	2/27/14	273352	2/27/14	665.87	44,661
23,064	BFMC, INC.	2/27/14	273353	2/27/14	368.18	44,662
23,079	MARK STEWART	2/27/14	273354	2/27/14	50.00	44,663
23,081	PITNEY BOWES	2/27/14	273355	2/27/14	88.10	44,664
23,225	GALCO INDUSTRIAL ELECTRONICS	2/27/14	273356	2/27/14	138.26	44,665
1,302	MINERAL WELLS PSD	2/27/14	273418	2/27/14	21.35	44,666
145	ADT SECURITY SERVICES	2/28/14	273491	2/28/14	53.42	44,667
1,500	OHIO VALLEY MUFFLER & BRAKE	2/28/14	273494	2/28/14	17.18	44,668
1,604	PARKERSBURG OFFICE SUPPLY	2/28/14	273495	2/28/14	4.90	44,669
23,119	BERKLEY ASSIGNED RISK SERVICES	2/28/14	273522	2/28/14	175.20	44,671
2,313	WESBANCO BANK-PARKERSBURG	3/03/14	273757	3/03/14	794.22	761

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 2/20/14 - ENDING DATE: 3/20/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
702	GENE'S SEPTIC TANK CLEANING	3/06/14	273931	3/06/14	700.00	44,673
2,101	U S POSTAL SERVICE	3/07/14	273986	3/07/14	30.60	44,674
2,313	WESBANCO BANK-PARKERSBURG	3/10/14	274239	3/10/14	923.17	763
2,101	U S POSTAL SERVICE	3/12/14	274360	3/13/14	153.00	44,675
1,307	MUNICIPAL BOND COMMISSION	3/14/14	274683	3/14/14	17,135.31	770
106	MON POWER	3/14/14	274669	3/14/14	7,433.33	44,676
153	ACTION TELECOMM	3/14/14	274674	3/14/14	35.62	44,677
224	BILL BAILEY INSURANCE AGENCY	3/14/14	274675	3/14/14	3,934.40	44,678
275	BP	3/14/14	274676	3/14/14	731.77	44,679
438	DOMINION HOPE	3/14/14	274678	3/14/14	193.70	44,681
600	FASTENERS & SUPPLY INC	3/14/14	274680	3/14/14	15.92	44,683
702	GENE'S SEPTIC TANK CLEANING	3/14/14	274681	3/14/14	300.00	44,684
1,301	MISS UTILITY OF WV INC	3/14/14	274682	3/14/14	22.36	44,685
1,804	R L ROUSH EXCAVATING	3/14/14	274694	3/14/14	355.00	44,688
1,843	CINTAS CORPORATION J67	3/14/14	274697	3/14/14	86.34	44,689
2,002	TAYLOR'S DISPOSAL INC	3/14/14	274698	3/14/14	23.32	44,690
2,004	TROMBOLD EQUIPMENT CO INC	3/14/14	274699	3/14/14	4,820.42	44,691
2,039	TELEPAGE	3/14/14	274701	3/14/14	7.16	44,692
2,306	WATER ENVIRONMENTAL TESTING	3/14/14	274710	3/14/14	382.00	44,694
2,308	PEIA	3/14/14	274713	3/14/14	1,846.92	44,695
2,312	WESBANCO BANK-PARKERSBURG	3/14/14	274714	3/14/14	2,008.72	44,696
2,319	WV DEP	3/14/14	274715	3/14/14	150.00	44,697
23,047	RETIREE HEALTH BNFT TRST FUND	3/14/14	274741	3/14/14	456.99	44,698
23,048	MID OHIO VALLEY HEALTH DEPT	3/14/14	274742	3/14/14	16.00	44,699
23,085	AULICK CHEMICAL SOLUTIONS, INC	3/14/14	274743	3/14/14	3,246.25	44,700
23,101	CITIZENS SECURITY LIFE INS CO	3/14/14	274744	3/14/14	128.26	44,701
23,115	USDA RURAL DEVELOPMENT	3/14/14	274745	3/14/14	13,800.00	44,702
23,224	FIRST STATE BANK PREMIUM FIN	3/14/14	274746	3/14/14	463.94	44,703
2,313	WESBANCO BANK-PARKERSBURG	3/17/14	274994	3/17/14	799.79	773
2,101	U S POSTAL SERVICE	3/18/14	275055	3/18/14	51.27	44,704
	CONSOLIDATED BANK ACCOUNT				69,145.55	65 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
4419	Todd R. Anderson	\$827.08	2/27/2014
4420	Dennis R. Brown	\$471.14	2/27/2014
4421	William H. Byers, Jr.	\$583.55	2/27/2014
4422	Cathy J. Dyer	\$499.20	2/27/2014
4423	Linda K. Watson	\$417.85	2/27/2014
4424	Darin L. Crites	\$320.40	2/27/2014
4425	Nellie B. Radcliff	\$336.17	2/27/2014
4426	Mark A. Dennis	\$372.31	2/27/2014
4427	Todd R. Anderson	\$752.69	3/6/2014
4428	Dennis R. Brown	\$438.60	3/6/2014
4429	William H. Byers, Jr.	\$521.09	3/6/2014
4430	Cathy J. Dyer	\$499.22	3/6/2014
4431	Linda K. Watson	\$417.84	3/6/2014
4432	Darin L. Crites	\$419.78	3/6/2014
4433	Nellie B. Radcliff	\$336.19	3/6/2014
4434	Mark A. Dennis	\$438.98	3/6/2014
4435	Todd R. Anderson	\$656.73	3/13/2014
4436	Dennis R. Brown	\$427.48	3/13/2014
4437	William H. Byers, Jr.	\$601.16	3/13/2014
4438	Cathy J. Dyer	\$499.20	3/13/2014
4439	Linda K. Watson	\$417.85	3/13/2014
4440	Darin L. Crites	\$327.44	3/13/2014
4441	Nellie B. Radcliff	\$336.18	3/13/2014
4442	Mark A. Dennis	\$372.33	3/13/2014
4443	Todd R. Anderson	\$699.83	3/20/2014
4444	Dennis R. Brown	\$427.47	3/20/2014
4445	William H. Byers, Jr.	\$495.85	3/20/2014
4446	Cathy J. Dyer	\$499.20	3/20/2014
4447	Linda K. Watson	\$417.85	3/20/2014
4448	Darin L. Crites	\$355.54	3/20/2014
4449	Nellie B. Radcliff	\$336.18	3/20/2014
4450	Mark A. Dennis	\$443.62	3/20/2014

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
FEBRUARY 21, 2014 – MARCH 20, 2014**

1. Letter dated February 18, 2014, to Mineral Wells PSD, from State of West Virginia Consolidated Public Retirement Board, confirming the WV Consolidated Public Retirement Board reviewed and accepted the decrease the employer contribution rate from 14.5% to 14% effective July 1, 2014.
2. E-mail dated February 19, 2014, to Stacko Hudkins, from Jim Ruckman, Cerrone Associates, attaching a copy of the Engineering Agreement between Mineral Wells PSD and Cerrone Associates, Inc. for the Chesterville Bridge Replacement/Utility Relocation Project.
3. Copy of letter dated February 20, 2014, to Stacko Hudkins, WV Dept of Transportation, from Cathy Dyer, attaching Cerrone Associates, Inc., invoice in the amount of \$2,350.00 for the Chesterville Bridge Relocation Project.
4. Statement of Compliance dated February 18, 2014, to Mineral Wells PSD, from Orders Construction, attaching wages for February 9, 2014 thru February 15, 2014.
5. Project Installation, Start Up, Training, Acceptance Certificate and Facilities Summary for the Mineral Wells PSD, Contract 1 WWTP.
6. Letter dated February 20, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding updates on the Sewer System Projects, Phase I, Phase II and the SCADA project.
7. E-mail dated February 18, 2014, to Mineral Wells PSD, from, Federal Audit Clearinghouse, attaching Single Audit Submission, ready for certification.
8. E-mail dated February 20, 2014, to Hajoca, attaching a tax exempt form.
9. Letter dated February 12, 2014, to Mineral Wells PSD, from Christy Pitsenbarger, Compliance and Enforcement Unit, regarding maximum contaminant level violation for HAA5.
10. Copy of letter dated February 21, 2014, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held on January 20, 2014.
11. Fax dated February 21, 2014, to Bacta Pur, from Todd Anderson, attaching a quote for Bacta Pur.
12. Copy of letter dated February 21, 2014, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, enclosing six (6) copies, of Contract 1-change order #13, the change order was approved at the Regular Board Meeting held Thursday, February 21, 2014.

Mineral Wells PSD
List of Correspondence
March 20, 2014
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13. Copy of letter dated February 21, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Requisition No. 22, in the amount of \$5,000.00 for the Sewer System Improvement Project.
14. Copy of letter dated February 21, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Amendment No. 5 to the Owner-Engineer Agreement.
15. Copy of letter dated February 21, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Amendment No. 6 to the Owner-Engineer Agreement, increase in the Resident Project Rep Budget.
16. Copy of letter dated February 21, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Requisition No. 8 in the amount of \$50,840.37 for the District's Sewer System Phase II project.
17. Copy of letter dated February 21, 2014, to Virginia McDonald, Rural Development, enclosing Amendment No. 7 to the Owner-Engineer Agreement for increase of Resident Project Rep Budget in the amount of \$15,000.00 for Sewer System Phase II project.
18. Copy of letter dated February 21, 2014, to Virginia McDonald, Rural Development, from Linda Watson, enclosing Requisition No. 5 in the amount of \$14,814.45 for the District's SCADA project.
19. Copy of letter dated February 21, 2014, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of samples taken February 5, 2014 and February 11, 2014.
20. E-mail dated February 21, 2014, to Todd Anderson, from Jim Mayles, Cerrone Associates, attaching a punch list for Contract 1.
21. Contract Status Inquiry from Great American Insurance, regarding Tri-State Pipeline.
22. E-mail to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching power bill from the WWTP.
23. Letter dated February 21, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, referencing the District's loan accounts with Rural Development.
24. Fax dated February 24, 2014, to Action Answering Service, from Linda Watson, attaching customers turned off for non payment.
25. E-mail dated February 26, 2014, to Suttle & Stalnaker, from Federal Audit Clearinghouse, stating the Single Audit report was submitted to the Federal Audit Clearinghouse.
26. Statement of Compliance dated February 26, 2014, to Mineral Wells PSD, from Orders Construction, attaching payroll records for February 16, 2014 thru February 22, 2014.

**Mineral Wells PSD
List of Correspondence
March 20, 2014
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27. Copy of letter dated February 27, 2014, to Cathy Jenkins, WV Dept. of Transportation Division of Highways, from Cathy Dyer, enclosing WVDOH Permit No. 03-2014-0031.
28. ******Letter dated February 25, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$14,814.45 were ordered on February 25, 2014.**
29. Copy of letter dated February 27, 2014, to Hughes Supply Inc., Co., from Linda Watson, enclosing District check #514, in the amount of \$12,984.10, for the SCADA project.
30. Copy of letter dated February 27, 2014, to Cerrone Associates, from Linda Watson, enclosing District Check #515 in the amount of \$1,830.35 for Req. #5 Engineering Services, SCADA project.
31. ******Letter dated February 25, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$5,000.00 were ordered on February 25, 2014.**
32. **Letter dated February 25, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$50,840.37 were ordered on February 25, 2014.**
33. Letter dated February 27, 2014, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, enclosing District check #192 in the amount of \$8,508.27 regarding Requisition No. 8 engineering services.
34. Copy of letter dated February 27, 2014, to Tri-State Pipeline, from Cathy Dyer, enclosing District check in the amount of \$42,332.10 for Req. No. 8.
35. Copy of letter dated February 28, 2014, to Elizabeth Chapman, from Linda Watson, regarding a check the District received back marked NSF.
36. E-mail dated February 28, 2014, to Mineral Wells PSD, from PEIA, regarding ACA Employer Shared Responsibility.
37. Maintenance Support Quote for HD Waterworks in the amount of \$3,696.00.
38. Certificate of Liability Insurance dated February 24, 2014, to Mineral Wells PSD, from Bill Bailey Insurance on Matheny Motor Truck Company.
39. Fax dated March 4, 2014, to Christy Pitsenbarger, Office of Environmental Health Services, attaching the Monthly Operational Report for Mineral Wells PSD for February 2013.
40. Bacteriological Examination of Water From Public Water Distribution System dated March 3, 2014.

**Mineral Wells PSD
List of Correspondence
March 20, 2014
Page 4**

41. Letter dated March 5, 2014, to Amy Boone, from Cathy Dyer, regarding a delinquent account in the amount of \$73.55.
42. Letter dated March 4, 2014, to Mineral Wells PSD, from James Roten, District Engineer/DOH, regarding your approved copy of Permit Number 03-2013-0031 Utility Blanket Permit 2014.
43. Letter dated March 6, 2014, to Steven Ball, from Cathy Dyer, regarding a delinquent account in the amount of \$124.60.
44. Copy of letter dated March 6, 2014, to Briana Devore, from Cathy Dyer, regarding a delinquent account in the amount of \$230.88.
45. Fax dated March 5, 2014, to Action Answering Service, from Linda Watson, attaching customers turned off for non payment.
46. Discharge Monitoring Report, February 2014.
47. Copy of letter dated March 7, 2014, to Kevin Morehead, from Cathy Dyer, regarding a delinquent account in the amount of \$76.47.
48. West Virginia Water Laws & Regulations, Charleston, WV; Tuesday, April 29, 2014.
49. Letter dated March 7, 2014, to Mineral Wells PSD, from Jim Mayles, Cerrone Associates, regarding persistent problems with the UV system.
50. Mineral Wells VFD usage for the months of January and February.
51. Letter dated March 7, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising Addendum #5 to the Engineering Agreement between the District and Cerrone Associates is acceptable to Rural Development.
52. Copy of letter dated March 10, 2014, to Bureau for Public Health Office of Environmental Health Services, from Todd Anderson, in response to the Drinking Water Violation 2014 28310.
53. Operations & Maintenance Reviews, March 2014, Volume 3, Issue 2.
54. E-mail dated March 11, 2014, to Mineral Wells PSD, from Federal Audit Clearinghouse, processed the Single Audit report for the District, year ending 6/30/13.
55. Certificate of Liability Insurance dated 3/6/14, for Orders Construction.
56. State of West Virginia, National Pollutant Discharge Elimination, Liberty Truck Stop for February 2014.
57. Winans Services, cleaning report dated March 13, 2014.

**Mineral Wells PSD
List of Correspondence
March 20, 2014
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58. E-mail dated March 14, 2014, to Wirt County Journal, from Cathy Dyer, requesting the attached notice be inserted in the Journal on Wednesday, March 19, 2014.
59. Fax dated March 14, 2014, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching a notice to be inserted in the newspaper.
60. Fax dated March 14, 2014, to Parkersburg News/Sentinel, from Mineral Wells PSD, attaching a notice to be inserted in the newspaper.
61. Information from Peoples Bank.
62. E-mail dated March 14, 2014, to Allstar Financial Group, from Linda Watson, attaching a general status inquiry for Hughes Supply Company.
63. E-mail dated March 14, 2014, to Mineral Wells PSD, from Karen Barnhart, Environmental Health Services, regarding WaterISAC Advisory, suspicious phone call at Pennsylvania Water Facility.
64. Letter dated March 14, 2014, to Mineral Wells PSD, from Conrad Bramlee, Public Service Commission, attaching the review of the District's 2013 Annual Report.
65. DMR for February 2014, to submitted on March 17, 2014.
66. E-mail dated March 17, 2014, to David Appel, Lemna, from Linda Watson, attaching the DMR for the month of February 2014.
67. E-mail dated March 17, 2014, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the February 2014 DMR.
68. The Pipeline, News and Views, October – December 2013.
69. Copy of letter dated March 17, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing a check in the amount of \$13,800.00 for March 2014, interest only payment.
70. Copy of letter dated March 17, 2014, to Public Service Commission, from Cathy Dyer, enclosing the Water and Sewer 2013 Gross Intrastate Revenue for the District.
71. E-mail dated March 17, 2014, to Mineral Wells PSD, from Janice Powell, PEIA, regarding PEIA kids are now eligible for "CHIPS" benefits.
72. Letter dated March 17, 2014, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 9 for Phase II Sewer System Project.
73. Letter dated March 17, 2014, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 23 for Phase II Sewer System Project.

**Mineral Wells PSD
List of Correspondence
March 20, 2014
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74. Letter dated March 17, 2014, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 6 for the SCADA System Improvement Project.
75. Fax dated March 18, 2014, to Cathy Dyer, from John Bradley Brooks, Attorney at Law, regarding Steven & Susan Ball filed bankruptcy on June 18, 2013.
76. Letter dated March 17, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that Amendments 6 & 7 to the Engineering Agreement are acceptable to Rural Development.
77. E-mail dated March 19, 2014, to Mineral Wells PSD, from Dominick Cerrone Associates, briefly updating the status of the Sewer Projects and the SCADA project.
78. Price estimate from Lockney & Associates, Inc. to create, program and publish a website for the District. (\$1600-\$1750)
79. Master inquiry on Cecilia Fluharty for a past due balance.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1064,000.00)	(709,333.28)	(83,137.30)	93.76	(680,545.65)	63.96	383,454.35
METERED SALES-COMMERCIAL	1 461 200 00	(187,000.00)	(124,666.64)	(13,800.32)	88.55	(123,114.91)	65.83	63,885.09
METERED SALES-INDUSTRIAL	1 461 300 00	(3,400.00)	(2,266.64)	(246.51)	87.00	(1,963.66)	57.75	1,436.34
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(3,300.00)	(2,200.00)	(27.30)	9.92	(218.40)	6.61	3,081.60
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1257,700.00)	(838,466.56)	(97,211.43)	92.75	(805,842.62)	64.07	451,857.38
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(25,000.00)	(16,666.64)	(1,807.77)	86.77	(15,882.82)	63.53	9,117.18
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,500.00)	(2,333.28)	24,599.00	999.99-	(1,564.05)	44.68	1,935.95
METER LEASE - MOBILE HOME PARK	1 472 000 00	(700.00)	(466.64)	.00		.00		700.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,333.28)	(416.67)	100.00	(3,333.36)	66.66	1,666.64
OTHER WATER REVENUES	1 474 000 00	(5,200.00)	(3,466.64)	(270.00)	62.30	(2,612.50)	50.24	2,587.50
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(39,400.00)	(26,266.48)	22,104.56	673.23-	(23,392.73)	59.37	16,007.27
TOTAL REVENUES		(1297,100.00)	(864,733.04)	(75,106.87)	69.48	(829,235.35)	63.92	467,864.65

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	420,000.00	280,000.00	.00		229,595.20	54.66	(190,404.80)
PURCHASED WATER PARKERBURG	1 610 101 00	7,000.00	4,666.64	.00		.00		(7,000.00)
TOTAL SOURCE OF SUPPLY		427,000.00	284,666.64	.00		229,595.20	53.76	(197,404.80)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,200.00	4,800.00	367.44	61.24	4,050.39	56.25	(3,149.61)
POWER PURCHASED PUMPING	1 615 500 00	8,500.00	5,666.64	1,306.86	184.49	5,940.48	69.88	(2,559.52)
CHEMICALS	1 618 500 00	400.00	266.64	.00		.00		(400.00)
CONTRACTUAL SERVICES TESTING	1 635 500 00	3,600.00	2,400.00	1,015.30	338.43	3,356.60	93.23	(243.40)
SALARIES & WAGES MAINT SERVICE	1 601 602 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT METERS	1 601 603 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT HYDRANT	1 601 604 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT S&I	1 601 605 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT PUMPING	1 601 606 00	.00	.00	.00		.00		.00
SALARIES MAINT TRANS & DISTR	1 601 609 00	40,000.00	26,666.64	6,300.36	189.01	35,745.98	89.36	(4,254.02)
MATERIAL & SUPPLIES MAINT MAINS	1 620 601 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SER	1 620 602 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAIN METE	1 620 603 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT S&I	1 620 605 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT PUM	1 620 606 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	15,000.00	10,000.00	2,604.09	208.32	11,635.79	77.57	(3,364.21)
CONTRACTUAL SERVICES OTHER	1 636 600 00	37,000.00	24,666.64	1,491.84	48.38	31,374.76	84.79	(5,625.24)
MISC EXPENSE PUMPING	1 675 606 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		111,700.00	74,466.56	13,085.89	140.58	92,104.00	82.45	(19,596.00)

Mineral Wells PSD
GENERAL LEDGER
WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,500.00	7,666.64	.00		.00		(11,500.00)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,100.00	1,400.00	887.55	507.17	3,427.30	163.20	1,327.30
SALARIES & WAGES METER READING	1 601 703 00	7,300.00	4,866.64	154.07	25.32	4,997.41	68.45	(2,302.59)
SALARIES & WAGES BILLING & COL	1 601 704 00	33,000.00	22,000.00	2,578.34	93.75	19,908.32	60.32	(13,091.68)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,600.00	5,066.64	515.53	81.39	4,280.60	56.32	(3,319.40)
CONTRACTUAL SERVICES OTHER	1 636 700 00	2,200.00	1,466.64	.00		1,714.20	77.91	(485.80)
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	3,500.00	2,333.28	.00		.00		(3,500.00)
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	1,000.00	666.64	.00		.00		(1,000.00)
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		68,200.00	45,466.48	4,135.49	72.76	34,327.83	50.33	(33,872.17)
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	65,000.00	43,333.28	4,042.97	74.63	33,787.36	51.98	(31,212.64)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	2,700.00	1,800.00	150.00	66.66	1,200.00	44.44	(1,500.00)
EMPLOYEES PENSIONS/BENEFITS	1 604 801 00	45,300.00	30,200.00	4,063.63	107.64	31,686.36	69.94	(13,613.64)
EMPLOYEE VACATION PAY	1 604 802 00	11,700.00	7,800.00	425.76	43.66	5,615.30	47.99	(6,084.70)
EMPLOYEES HOLIDAY PAY	1 604 803 00	8,200.00	5,466.64	672.24	98.37	6,712.44	81.85	(1,487.56)
EMPLOYEES SICK PAY	1 604 804 00	8,200.00	5,466.64	297.74	43.57	1,637.94	19.97	(6,562.06)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		197.28		197.28
COMP TIME	1 604 806 00	2,300.00	1,533.28	116.64	60.85	1,304.80	56.73	(995.20)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	4,100.00	2,733.28	338.40	99.04	2,707.20	66.02	(1,392.80)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	10,000.00	6,666.64	1,993.22	239.18	12,427.12	124.27	2,427.12
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	7,500.00	5,000.00	.00		7,800.00	104.00	300.00
CONTRACTUAL SERV LEGAL	1 633 800 00	1,000.00	666.64	.00		117.15	11.71	(882.85)
CONTRACTUAL SERVICES OTHER	1 636 800 00	5,000.00	3,333.28	195.00	46.80	1,449.00	28.98	(3,551.00)
TRANSPORTATION EXPENSES	1 650 801 00	28,000.00	18,666.64	1,904.37	81.61	14,189.82	50.67	(13,810.18)
INSURANCE - VEHICLE	1 656 800 00	8,000.00	5,333.28	1,093.11	163.96	4,396.48	54.95	(3,603.52)
PROPERTY INSURANCE	1 657 800 00	4,400.00	2,933.28	1,763.81	481.04	8,372.41	190.28	3,972.41
INSURANCE WORKERS COMPENSATION	1 658 800 00	6,400.00	4,266.64	706.25	132.42	5,280.00	82.50	(1,120.00)
INSURANCE OTHER	1 659 800 00	10,800.00	7,200.00	3,046.68	338.52	12,265.82	113.57	1,465.82
ADVERTISING EXPENSE	1 660 800 00	3,000.00	2,000.00	.00		.00		(3,000.00)
REGULATORY COMMISSION EXPENSE	1 667 800 00	3,600.00	2,400.00	.00		.00		(3,600.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	5,000.00	3,333.28	767.08	184.10	5,065.06	101.30	65.06
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		240,200.00	160,132.80	21,576.90	107.79	156,211.54	65.03	(83,988.46)
TOTAL OPERATION & MAINTENANCE		847,100.00	564,732.48	38,798.28	54.96	512,238.57	60.46	(334,861.43)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	204,000.00	21,870.00	85.76	201,280.00	65.77	(104,720.00)
FICA EXPENSE	1 408 120 00	14,000.00	9,333.28	1,211.83	103.87	9,100.97	65.00	(4,899.03)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(400.00)	(4.26)	8.52	(102.33)	17.05	497.67
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 300 00	199,000.00	132,666.64	16,461.87	99.26	123,857.51	62.23	(75,142.49)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	200.00	133.28	16.35	98.13	164.36	82.18	(35.64)
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00

TOTAL OTHER INCOME & DEDUCTIO		198,600.00	132,399.92	16,473.96	99.54	123,919.54	62.39	(74,680.46)
=====								
NET INCOME		68,600.00	45,732.64	3,247.20	56.80	17,303.73	25.22	(51,296.27)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(660,000.00)	(440,000.00)	(58,357.39)	106.10	(478,164.81)	72.44	181,835.19
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(190,000.00)	(126,666.64)	(21,654.04)	136.76	(173,551.14)	91.34	16,448.86
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(800.00)	(533.28)	(70.18)	105.28	(572.11)	71.51	227.89
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(4,000.00)	(2,666.64)	(267.15)	80.14	(2,017.67)	50.44	1,982.33
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(166.64)	(20.73)	99.51	(166.90)	66.76	83.10
TOTAL SALES OF SEWER SERVICE		(855,050.00)	(570,033.20)	(80,369.49)	112.79	(654,472.63)	76.54	200,577.37
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(14,200.00)	(9,466.64)	(1,465.43)	123.83	(13,182.19)	92.83	1,017.81
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(400.00)	(263.00)	526.00	(1,000.00)	166.66	(400.00)
TOTAL OTHER SEWER REVENUES		(14,800.00)	(9,866.64)	(1,728.43)	140.14	(14,182.19)	95.82	617.81
TOTAL REVENUES		(869,850.00)	(579,899.84)	(82,097.92)	113.25	(668,654.82)	76.87	201,195.18
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
SALARIES & WAGES T&D	2 701 100 00	1,500.00	1,000.00	77.33	61.86	1,154.27	76.95	(345.73)
SALARIES & WAGES MAINS T&DS	2 701 201 00	6,000.00	4,000.00	383.00	76.60	2,393.75	39.89	(3,606.25)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	3,500.00	2,333.28	64.21	22.01	1,150.63	32.87	(2,349.37)
CONTRACTUAL SERV OTHER T&D	2 736 201 00	5,000.00	3,333.28	574.56	137.89	4,917.84	98.35	(82.16)
TOTAL COLLECTING EXPENSES		16,000.00	10,666.56	1,099.10	82.43	9,616.49	60.10	(6,383.51)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 701 301 00	7,500.00	5,000.00	1,307.28	209.16	7,143.61	95.24	(356.39)
POWER LIFT STATIONS	2 715 301 00	19,000.00	12,666.64	2,057.37	129.93	12,613.31	66.38	(6,386.69)
POWER GRINDER PUMPS	2 715 302 00	6,500.00	4,333.28	434.49	80.21	3,526.98	54.26	(2,973.02)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	11,000.00	7,333.28	580.63	63.34	7,661.85	69.65	(3,338.15)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	12,500.00	8,333.28	846.80	81.29	7,554.03	60.43	(4,945.97)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	15,000.00	10,000.00	855.82	68.46	7,922.80	52.81	(7,077.20)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	20,000.00	13,333.28	331.49	19.88	10,338.35	51.69	(9,661.65)
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	12,000.00	8,000.00	1,010.50	101.05	12,561.32	104.67	561.32
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	19,000.00	12,666.64	.00		4,745.86	24.97	(14,254.14)
TOTAL PUMPING EXPENSES		122,500.00	81,666.40	7,424.38	72.72	74,068.11	60.46	(48,431.89)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	10,000.00	6,666.64	598.90	71.86	6,025.00	60.25	(3,975.00)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	37,333.28	3,913.74	83.86	37,480.68	66.92	(18,519.32)
CHEMICALS WWTP	2 718 500 00	30,000.00	20,000.00	7,672.05	306.88	15,666.93	52.22	(14,333.07)
MATERIALS & SUPPLIES WWTP	2 720 500 00	22,000.00	14,666.64	(6,853.85)	373.84-	25,720.32	116.91	3,720.32
CONTRACTUAL SERVICE TESTING	2 735 500 00	4,500.00	3,000.00	363.00	96.80	4,067.00	90.37	(433.00)
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	6,500.00	4,333.28	.00		1,869.15	28.75	(4,630.85)
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	5,900.00	3,933.28	142.70	29.02	3,904.50	66.17	(1,995.50)
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	9,500.00	6,333.28	554.70	70.06	5,391.70	56.75	(4,108.30)
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
TOTAL TREATMENT & DISPOSAL		144,400.00	96,266.40	6,391.24	53.11	100,125.28	69.33	(44,274.72)
BILLING & COLLECTING EXPENSES								
SALARIES & WAGES METER READING	2 701 701 00	6,000.00	4,000.00	111.28	22.25	4,297.45	71.62	(1,702.55)
SALARIES & WAGES BILLING & COL	2 701 702 00	26,000.00	17,333.28	1,961.96	90.55	15,577.38	59.91	(10,422.62)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	6,500.00	4,333.28	526.94	97.28	4,606.81	70.87	(1,893.19)
CONTRACTUAL SERVICE OTHER	2 736 700 00	2,700.00	1,800.00	130.00	57.77	2,108.80	78.10	(591.20)
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	3,200.00	2,133.28	.00		.00		(3,200.00)
TOTAL BILLING & COLLECTING		44,400.00	29,599.84	2,730.18	73.78	26,590.44	59.88	(17,809.56)
ADMINISTRATIVE/GENERAL EXPENSE								
SALARIES & WAGES ADMIN	2 701 800 00	40,000.00	26,666.64	2,579.92	77.39	26,712.87	66.78	(13,287.13)
BOARD OF DIRECTORS	2 703 800 00	2,000.00	1,333.28	100.00	60.00	950.00	47.50	(1,050.00)
EMPLOYEE PENSION & BENEFITS	2 704 800 00	42,000.00	28,000.00	2,622.25	74.92	24,654.07	58.70	(17,345.93)
EMPLOYEES VACATION PAY	2 704 801 00	6,500.00	4,333.28	283.84	52.40	3,810.41	58.62	(2,689.59)
EMPLOYEES HOLIDAY PAY	2 704 802 00	6,700.00	4,466.64	448.16	80.26	4,566.96	68.16	(2,133.04)
EMPLOYEES SICK PAY	2 704 803 00	3,000.00	2,000.00	142.76	57.10	937.27	31.24	(2,062.73)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		131.52		131.52
COMP TIME	2 704 805 00	1,500.00	1,000.00	77.76	62.20	883.80	58.92	(616.20)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	3,000.00	2,000.00	225.60	90.24	1,804.80	60.16	(1,195.20)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	12,000.00	8,000.00	1,332.15	133.21	7,988.06	66.56	(4,011.94)
SPECIAL SERVICE ENGINEER	2 731 800 00	5,000.00	3,333.28	.00		.00		(5,000.00)
SPECIAL SERVICES	2 732 800 00	5,000.00	3,333.28	.00		5,200.00	104.00	200.00
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	1,125.00	750.00	.00		1,125.00	100.00	.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,000.00	666.64	.00		(834.73)	83.47-	(1,834.73)
TRANSPORTATION EXPENSE	2 750 800 00	20,000.00	13,333.28	1,269.58	76.17	9,459.92	47.29	(10,540.08)
INSURANCE VEHICLE	2 756 800 00	3,000.00	2,000.00	728.74	291.49	2,930.99	97.69	(69.01)
INSURANCE PROPERTY	2 757 800 00	5,500.00	3,666.64	1,175.87	256.55	5,581.60	101.48	81.60
INSURANCE WORKERS COMPENSATION	2 758 800 00	4,400.00	2,933.28	470.83	128.41	3,520.00	80.00	(880.00)
INSURANCE OTHER	2 759 800 00	7,300.00	4,866.64	2,029.79	333.66	8,175.89	111.99	875.89
ADVERTISING EXPENSES	2 760 800 00	2,000.00	1,333.28	.00		129.40	6.47	(1,870.60)
REGULATORY COMMISSION	2 767 800 00	2,500.00	1,666.64	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	6,000.00	4,000.00	459.58	91.91	3,374.51	56.24	(2,625.49)
RENTS	2 775 801 00	5,000.00	3,333.28	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	.00	.00	.00		.00		.00
TOTAL ADMINISTRATIVE & GEN EX		184,525.00	123,016.08	13,946.83	90.69	116,102.34	62.91	(68,422.66)
TOTAL OPERATION & MAINTENANCE		511,825.00	341,215.28	31,591.73	74.06	326,502.66	63.79	(185,322.34)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION	2 403 000 00	300,000.00	200,000.00	16,186.00	64.74	136,656.00	45.55	(163,344.00)
FICA EXPENSE	2 408 200 00	13,000.00	8,666.64	772.61	71.31	7,536.97	57.97	(5,463.03)
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(400.00)	(5.30)	10.60	(62.30)	10.38	537.70
INTEREST ON LONG TERM DEBT	2 427 300 00	80,000.00	53,333.28	17,916.79	268.75	141,541.82	176.92	61,541.82
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	200.00	133.28	13.86	83.19	147.88	73.94	(52.12)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		392,600.00	261,733.20	34,883.96	106.62	285,820.37	72.80	(106,779.63)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		34,575.00	23,048.64	(15,622.23)	542.20	(56,331.79)	162.92	(90,906.79)