

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

February 21, 2014

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held on January 20, 2014; the minutes were approved at the Regular Board meeting held on Thursday, February 20, 2014.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: January 20, 2014, minutes

"This Institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JANUARY 16, 2014, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Secretary/Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Johnny Stephens, Resident; James R. Lett, Secretary, absent.

Mr. Stephens inquired to the District's security of their water storage tanks; Mr. Anderson remarked that the tanks are secured with fencing and the ladders to the tanks are locked out.

Mr. Stewart made a motion to approve the Minutes of the December 19, 2013, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve 2014 Membership to WV Rural Water Association. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Requisition No. 21 Sewer System Improvement Project in the amount of \$97,312.02. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Requisition.

Mr. Stewart made a motion to approve Amendment to Owner-Engineer Agreement No. 5 Sewer System Improvement Project (Phase I) eliminating line item #7. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to table Amendment to Owner-Engineering Agreement No. 6, Sewer System Improvement Projects (Phase I). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to table Amendment to Owner-Engineering Agreement No. 7, Sewer System Improvement Projects (Phase II). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the acceptance of work by Burch Hydro, Inc. for the Sewer System Improvement Project Phase II, Contract 5, and completion date November 10, 2013. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the acceptance letter.

Mr. Stewart made a motion to approve WV State Tax Release for Burch Hydro, Inc. Sewer System Improvement Project Phase II, Contract 5. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the WV State Tax Release.

Mr. Stewart made a motion to approve Requisition No. 7, Sewer System Improvement Project Phase II in the amount of \$289,699.51. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to approve Requisition No. 4, SCADA System Improvement Project in the amount of \$9,585.52. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for December 31, 2013, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #44406 thru #44556 written on the Consolidated Water and Sewer Revenue Checking Account between December 19, 2013 and January 16, 2014, (copies attached) Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #4338 thru #4377 written on the Consolidated Payroll Account between December 19, 2013 and January 16, 2014, (copies attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #15 - Letter dated 12/24/13, from USDA Rd approving Requisition No. 20, Sewer Improvement Project in the amount of \$58,628.52.

Item #16 - Letter dated 12/24/13, from USDA Rd approving Requisition No. 6, Sewer Improvement Project Phase II in the amount of \$236,273.14.

Item #21 - Letter dated 12/24/13, from USDA RD approving Requisition 3, SCADA System Improvement Project in the amount of \$57,726. 42.

Mrs. Dyer had the nothing to discuss.

Mr. Anderson had the following to discuss.

SCADA System Improvement Project conduit at Price Rd was installed by RL Roush (\$2,100.00). HSC inquired to have the solar panel at Windy Ridge Tank installed on poles due to the height of the tank, the Board agreed to the request.

Mr. Stewart made motion to pay (1/2) one half to the Mon Power Miss Utility invoice received by Cutlip Warner Development, underground electric lines were cut repairing a waterline break on Windsor Dr. Mineral Wells PSD had Miss Utility ticket Nbr, Cutlip Warner Development did not. Mr. Radabaugh seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:35 P.M.

CERTIFICATION

I, Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark D. Stewart, Secretary/Treasurer of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT**

December 31, 2013

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 5,127.65
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2131.2	<u>80,087.02</u>
Total in Checking Accounts:	\$ 85,214.67

Water Accounts

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.401	\$ 13,077.03
Series 1979 Water Reserve	
WesBanco Bank - 1125.200	26,270.90
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.300	36,216.00
Series 1999A Rockport Water Reserve Depreciation	
WesBanco Bank - 1125.201	8,233.80
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.400	11,503.80
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.500	24,230.97
Series 1999B Water Imprmt/Office Building Reserve Deprec	
WesBanco Bank - 1125.503	21,647.73
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.502	14,621.71
Water Security Deposit Account	
WesBanco Bank - 1132.1	42,759.81
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement	
WesBanco Bank - 1125.504	35,614.49
SCADA Project Checking	
WesBanco Bank - 1131.213	<u>30.97</u>
Total in Water Accounts:	\$ 234,207.21

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2127.8	\$ 34,732.71
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2127.7	2,799.48
Sewer Security Deposit Account	
WesBanco Bank - 2132.1	32,142.56
Sewer System Improvement Project	
WesBanco Bank - 2131.21	41.68
Sewer System Improvement Project Phase II	
WesBanco Bank - 2131.22	<u>30.97</u>
Total in Sewer Accounts:	\$ 69,747.40

Total All Finances - December 31, 2013 **\$ 389,169.28**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 December 31, 2013

WESBANCO BANK, November 30, 2013 \$3,136.66

RECEIPTS:

Water Sales	\$94,766.56
Water Buffalo Sales	287.75
Reconnection Fees	200.00
Security Deposit Refunds	1,471.01
NSF Bank Charges	15.00
Acct transfer RUS 91-09	3,518.00
Acct transfer Windsor Dr	4,832.00

Total Receipts: \$105,090.32

Total Cash Available: \$108,226.98

Expenditures:

Action Telecom	\$51.00
Appalachian Software Inc	2,838.00
At & T Mobility	264.22
Auto Zone	62.03
BP Credit Card Company	890.30
Bill Bailey Insurance Agency	5,907.60
Cintas	940.79
Commissioner's Salaries	150.00
Claywood Park PSD	31,320.80
Cutlip Warner Development Co	1,948.35
Fasteners & Supply Inc	14.00
Ferguson Waterworks	1,354.04
First Bankcard	273.19
Frontier	130.24
HD Supply Waterworks	125.00
Hardman Supply Company	22.47
The Innovative Group	27.25
Lowe's	225.43
Mineral Wells PSD	657.76
Mineral Wells Tire Center	504.00
Miss Utility of WV Inc.	20.28
Mon Power	1,197.50
Municipal Bond Commission	9,397.47
Ohio Valley Muffler & Brake	6.00
Parkersburg Office Supply	3.04
PEIA	2,548.43
Pitney Bowes	81.00
R L Roush Excavating	1,736.50
REI Consultants	735.44
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-11	2,924.00
Salaries	9,979.82
Tesa Company	108.36
US Postal Service	517.85

WW Grainger	227.40
Water Environmental Testing	81.00
WesBanco Bank	95.40
WesBanco Bank-Parkersburg- Payroll taxes	4,070.28
Winans Sanitary Supply Company	195.00
WV Dept of Tax & Revenue	624.98
WV Retiree Health Benefit Trust Fund	634.23
WV Public Employees Retirement System	2,585.73
Security Deposit Refunds	740.15

Total Expenditures: \$103,099.33

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, December 31, 2013 \$5,127.65

Accounts Payable	Claywood Park PSD	\$31,184.80
	USDA Rural Development	47,274.00
	WesBanco - Repair & Replacement	26,454.69
	WesBanco - Reserve accounts	1,828.00
	HD Supply Waterworks, Ltd	2,994.00
	Suttle & Stalnaker	3,000.00
	Total Accounts Payable	\$112,735.49

Total -\$107,607.84

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 December 31, 2013

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, November 30, 2013 \$ 86,706.60

RECEIPTS:

Sewer Sales	\$74,089.32
Butcher Bend Lagoon Assoc	702.21
Security Deposit Refunds	1,097.29
Reconnect Fees	50.00
Wal-Mart - Oil&grease sampling	65.00
Liberty Truck Stop - oil&grease sampling	154.00

Total Receipts: \$76,157.82

Total Cash Available: \$ 162,864.42

Expenditures:

Action Telecom	\$34.00
Appalachian Software Inc	1,892.00
At & T Mobility	176.16
Aulick Chemical Solutions, Inc	3,995.82
Auto Zone	41.36
BP Credit Card Company	593.53
Bill Bailey Insurance Agency	3,938.40
Butcher Bend Lagoon Assoc.	1,302.70
Cintas	509.65
Citizens Security Life Ins Co	117.54
Commissioner's Salaries	100.00
Cutlip Warner Development	1,389.00
Fasteners & Supply Inc	23.25
Ferguson Waterworks	72.00
First Bankcard	203.31
Frontier	765.56
Gene's Septic Tank Cleaning	350.00
The Innovative Group	18.17
Lowe's	19.16
Mineral Wells PSD	1,622.87
Mineral Wells Tire Center	336.00
Miss Utility of WV Inc	13.52
Mon Power	6,648.41
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	4.00
OMNI-Site Net	276.00
Parkersburg Office Supply	2.03
PEIA	1,708.55
Pitney Bowes	54.00
R L Roush Excavating	440.00
Salaries	7,553.32
Trimble & Associates	1,125.00
US Postal Service	527.05
USDA Rural Development - 91-12	13,800.00
WV DEP	750.00

WW Grainger	151.60
Water Environmental Testing	442.00
WesBanco Bank	63.60
WesBanco Bank-Parkersburg-Payroll Taxes	3,138.96
WesBanco - Sewer R&R	2,067.96
Winans Sanitary Supply Co	130.00
Retiree Health Benefit Trust Fund	421.77
WV Public Employees Retirement System	1,988.36
WV Dept of Tax & Revenue	491.02
Xylem Water Solutions USA Inc	5,757.82
Security Deposit Refunds	586.64

Total Expenditures: \$82,777.40

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, December 31, 2013 \$ 80,087.02

Accounts Payable
 Suttle & Stalnaker \$ 2,000.00

Total Accounts Payable \$2,000.00

Total \$78,087.02

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 12/20/13 - ENDING DATE: 1/16/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	12/23/13	267991	12/23/13	972.73	712
2,101	U S POSTAL SERVICE	12/20/13	267741	12/23/13	425.38	44,506
1,307	MUNICIPAL BOND COMMISSION	12/31/13	268128	12/31/13	8,116.88	713
100	APPALACHIAN SOFTWARE INC	12/31/13	268119	12/31/13	2,838.00	44,507
153	ACTION TELECOMM	12/31/13	268120	12/31/13	51.00	44,508
314	AT&T MOBILITY	12/31/13	268121	12/31/13	260.66	44,509
360	CUTLIP-WARNER DEVELOPMENT CO	12/31/13	268122	12/31/13	1,948.35	44,510
832	HARDMAN SUPPLY COMPANY	12/31/13	268125	12/31/13	22.47	44,513
1,604	PARKERSBURG OFFICE SUPPLY	12/31/13	268130	12/31/13	3.04	44,516
1,806	ROY L RADABAUGH	12/31/13	268134	12/31/13	75.00	44,518
1,843	CINTAS CORPORATION J67	12/31/13	268135	12/31/13	642.57	44,519
2,106	USDA RURAL DEVELOPMENT	12/31/13	268140	12/31/13	3,325.00	44,520
2,314	WV DEPT OF TAX & REVENUE	12/31/13	268147	12/31/13	624.98	44,522
2,315	PUBLIC EMPLOYEES RETIREMENT SY	12/31/13	268148	12/31/13	2,585.73	44,523
23,079	MARK STEWART	12/31/13	268174	12/31/13	75.00	44,526
2,313	WESBANCO BANK-PARKERSBURG	1/02/14	268363	1/02/14	918.51	714
2,313	WESBANCO BANK-PARKERSBURG	1/06/14	268624	1/06/14	959.20	715
2,313	WESBANCO BANK-PARKERSBURG	1/13/14	269243	1/13/14	1,135.03	716
106	MON POWER	1/15/14	269326	1/15/14	1,485.72	44,530
124	AT&T - STATE CALLING SERVICE	1/15/14	269332	1/15/14	8.27	44,531
153	ACTION TELECOMM	1/15/14	269333	1/15/14	57.00	44,532
275	BP	1/15/14	269334	1/15/14	701.32	44,533
309	CLAYWOOD PARK PSD	1/15/14	269335	1/15/14	31,184.80	44,534
438	DOMINION HOPE	1/15/14	269336	1/15/14	286.60	44,535
600	FASTENERS & SUPPLY INC	1/15/14	269341	1/15/14	39.24	44,540
1,301	MISS UTILITY OF WV INC	1/15/14	269343	1/15/14	33.54	44,542
2,002	TAYLOR'S DISPOSAL INC	1/15/14	269356	1/15/14	34.98	44,543
2,039	TELEPAGE	1/15/14	269357	1/15/14	10.74	44,544
2,106	USDA RURAL DEVELOPMENT	1/15/14	269358	1/15/14	16,482.00	44,545
2,205	FRONTIER	1/15/14	269367	1/15/14	132.68	44,546
2,306	WATER ENVIRONMENTAL TESTING	1/15/14	269369	1/15/14	81.00	44,547
2,308	PEIA	1/15/14	269371	1/15/14	2,447.90	44,548
23,032	SUTTLE & STALNAKER, PLLC	1/15/14	269403	1/15/14	3,000.00	44,551

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 12/20/13 - ENDING DATE: 1/16/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
23,047	RETIREE HEALTH BNFT TRST FUND	1/15/14	269404	1/15/14	609.14	44,552
23,101	CITIZENS SECURITY LIFE INS CO	1/15/14	269405	1/15/14	176.32	44,553
23,223	WINANS SANITARY SUPPLY COMPANY	1/15/14	269408	1/15/14	195.00	44,556
	CONSOLIDATED BANK ACCOUNT				81,945.78	36 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 12/20/13 - ENDING DATE: 1/16/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	12/23/13	267991	12/23/13	808.99	712	
2,101	U S POSTAL SERVICE	12/20/13	267741	12/23/13	283.58	44,506	
100	APPALACHIAN SOFTWARE INC	12/31/13	268119	12/31/13	1,892.00	44,507	
153	ACTION TELECOMM	12/31/13	268120	12/31/13	34.00	44,508	
314	AT&T MOBILITY	12/31/13	268121	12/31/13	173.78	44,509	
360	CUTLIP-WARNER DEVELOPMENT CO	12/31/13	268123	12/31/13	1,389.00	44,511	
702	GENE'S SEPTIC TANK CLEANING	12/31/13	268124	12/31/13	350.00	44,512	
1,302	MINERAL WELLS PSD	12/31/13	268127	12/31/13	246.51	44,514	
1,302	MINERAL WELLS PSD	12/31/13	268126	12/31/13	416.67	44,515	
1,604	PARKERSBURG OFFICE SUPPLY	12/31/13	268130	12/31/13	2.03	44,516	
1,804	R L ROUSH EXCAVATING	12/31/13	268131	12/31/13	440.00	44,517	
1,806	ROY L RADABAUGH	12/31/13	268134	12/31/13	50.00	44,518	
1,843	CINTAS CORPORATION J67	12/31/13	268135	12/31/13	428.38	44,519	
2,306	WATER ENVIRONMENTAL TESTING	12/31/13	268146	12/31/13	140.00	44,521	
2,314	WV DEPT OF TAX & REVENUE	12/31/13	268147	12/31/13	491.02	44,522	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	12/31/13	268148	12/31/13	1,988.36	44,523	
23,030	OMNI-SITE.NET	12/31/13	268171	12/31/13	276.00	44,524	
23,046	BUTCHER BEND LAGOON ASSOC	12/31/13	268173	12/31/13	689.69	44,525	
23,079	MARK STEWART	12/31/13	268174	12/31/13	50.00	44,526	
23,111	XYLEM WATER SOLUTIONS USA INC	12/31/13	268175	12/31/13	2,580.80	44,527	
2,313	WESBANCO BANK-PARKERSBURG	1/02/14	268363	1/02/14	811.45	714	
2,313	WESBANCO BANK-PARKERSBURG	1/06/14	268624	1/06/14	811.10	715	
2,101	U S POSTAL SERVICE	1/07/14	268723	1/07/14	37.95	44,528	
2,313	WESBANCO BANK-PARKERSBURG	1/13/14	269243	1/13/14	672.03	716	
2,101	U S POSTAL SERVICE	1/13/14	269015	1/14/14	148.17	44,529	
1,307	MONICIPAL BOND COMMISSION	1/15/14	269344	1/15/14	17,135.31	717	
106	MON POWER	1/15/14	269326	1/15/14	7,366.59	44,530	
124	AT&T - STATE CALLING SERVICE	1/15/14	269332	1/15/14	5.51	44,531	
153	ACTION TELECOMM	1/15/14	269333	1/15/14	38.00	44,532	
275	BP	1/15/14	269334	1/15/14	467.54	44,533	
438	DOMINION HOPE	1/15/14	269336	1/15/14	191.06	44,535	
486	JAMES VANCE II	1/15/14	269337	1/15/14	71.80	44,536	
486	PAMELA S REYNOLDS	1/15/14	269338	1/15/14	12.97	44,537	
486	LENORA J DALRYMPLE	1/15/14	269339	1/15/14	33.88	44,538	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 12/20/13 - ENDING DATE: 1/16/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	LINDSEY TAYLOR	1/15/14	269340	1/15/14	81.96	44,539
600	FASTENERS & SUPPLY INC	1/15/14	269341	1/15/14	26.16	44,540
1,200	LOWE'S	1/15/14	269342	1/15/14	580.90	44,541
1,301	MISS UTILITY OF WV INC	1/15/14	269343	1/15/14	22.36	44,542
2,002	TAYLOR'S DISPOSAL INC	1/15/14	269356	1/15/14	23.32	44,543
2,039	TELEPAGE	1/15/14	269357	1/15/14	7.16	44,544
2,205	FRONTIER	1/15/14	269367	1/15/14	767.27	44,546
2,306	WATER ENVIRONMENTAL TESTING	1/15/14	269369	1/15/14	223.00	44,547
2,308	PEIA	1/15/14	269371	1/15/14	1,809.08	44,548
2,312	WESBANCO BANK-PARKERSBURG	1/15/14	269372	1/15/14	1,920.01	44,549
23,023	RON'S PORTA JOHNS, INC.	1/15/14	269402	1/15/14	250.00	44,550
23,032	SUTTLE & STALNAKER, PLLC	1/15/14	269403	1/15/14	2,000.00	44,551
23,047	RETIREE HEALTH BNFT TRST FUND	1/15/14	269404	1/15/14	446.86	44,552
23,101	CITIZENS SECURITY LIFE INS CO	1/15/14	269405	1/15/14	117.54	44,553
23,111	XYLEM WATER SOLUTIONS USA INC	1/15/14	269406	1/15/14	293.45	44,554
23,115	USDA RURAL DEVELOPMENT	1/15/14	269407	1/15/14	13,800.00	44,555
23,223	WINANS SANITARY SUPPLY COMPANY	1/15/14	269408	1/15/14	130.00	44,556
	CONSOLIDATED BANK ACCOUNT				63,033.24	51 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
4338	Todd R. Anderson	\$730.14	12/26/2013
4339	Dennis R. Brown	\$451.46	12/26/2013
4340	William H. Byers, Jr.	\$637.68	12/26/2013
4341	Cathy J. Dyer	\$498.20	12/26/2013
4342	Linda K. Watson	\$416.76	12/26/2013
4343	Darin L. Crites	\$413.69	12/26/2013
4344	Nellie B. Radcliff	\$336.11	12/26/2013
4345	Mark A. Dennis	\$371.32	12/26/2013
4346	Todd R. Anderson	\$635.20	1/2/2014
4347	Dennis R. Brown	\$432.03	1/2/2014
4348	William H. Byers, Jr.	\$718.75	1/2/2014
4349	Cathy J. Dyer	\$498.20	1/2/2014
4350	Linda K. Watson	\$416.85	1/2/2014
4351	Darin L. Crites	\$270.21	1/2/2014
4352	Nellie B. Radcliff	\$336.19	1/2/2014
4353	Mark A. Dennis	\$371.32	1/2/2014
4354	Todd R. Anderson	\$751.68	1/9/2014
4355	Dennis R. Brown	\$426.47	1/9/2014
4356	William H. Byers, Jr.	\$525.41	1/9/2014
4357	Cathy J. Dyer	\$498.20	1/9/2014
4358	Linda K. Watson	\$416.84	1/9/2014
4359	Darin L. Crites	\$370.62	1/9/2014
4360	Nellie B. Radcliff	\$336.17	1/9/2014
4361	Mark A. Dennis	\$558.39	1/9/2014
4370	Todd R. Anderson	\$720.36	1/16/2014
4371	Dennis R. Brown	\$512.81	1/16/2014
4372	William H. Byers, Jr.	\$581.89	1/16/2014
4373	Cathy J. Dyer	\$499.22	1/16/2014
4374	Linda K. Watson	\$458.73	1/16/2014
4375	Darin L. Crites	\$412.76	1/16/2014
4376	Nellie B. Radcliff	\$336.19	1/16/2014
4377	Mark A. Dennis	\$426.05	1/16/2014

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
DECEMBER 20, 2013 – JANUARY 16, 2014**

1. CCR Webinar Series: CCR 101 and Electronic Delivery.
2. Resume for Howard L. Baldwin.
3. Copy of letter dated December 20, 2013, to Marty Seufer, Wood County Commission, enclosing an approved copy of the Minutes of the Regular Board Meeting held on November 21, 2013.
4. Contract Status Inquiry dated November 22, 2013, to Mineral Wells PSD, contractor, Tri-State Pipeline, Inc.
5. Copy of letter dated December 20, 2013, to Andrea Hicks, from Linda Watson, enclosing Change Order No. 1 for the District's SCADA System Updates Project.
6. Copy of letter dated December 20, 2013, to Cerrone Associates, from Cathy Dyer, enclosing six approved and signed copies of Change Order No. 2 for Contract No. 5 of the Sewer System Improvements Project Phase II.
7. Copy of letter dated December 20, 2013, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Requisition No. 6 in the amount of \$236,273.14 for the Sewer System Improvements Project Phase II.
8. Copy of letter dated December 20, 2013, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Requisition No. 20, in the amount of \$58,628.52 for the Sewer System Improvement Project.
9. Copy of letter dated December 20, 2013, to Virginia McDonald, from Linda Watson, enclosing Requisition No. 3 in the amount of \$57,726.42 for the District's SCADA System Updates Project.
10. State of West Virginia National Pollutant Discharge Monitoring Report, for Liberty Truck Stop, December 2013.
11. Statement of Compliance dated December 26, 2013 from Orders Construction for week of December 15, 2013 to December 21, 2013.
12. Payroll record for Tri-State Pipeline for week ending November 23, 2013.
13. Letter dated December 24, 2013, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for files, one signed copy of Change Order No. 2 to Contract #2 for the Sewer System Improvements Project Phase II.
14. Cerrone Associates, Winter 2013 Newsletter.
15. ******Letter dated December 24, 2013, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$58,628.52 were ordered on December 24, 2013. Sewer System Improvements Project.**

**Mineral Wells PSD
List of Correspondence
January 16, 2014
Page 2**

16. ******Letter dated December 24, 2013, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$236,273.14 were ordered on December 24, 2013. Sewer System Improvements Project Phase II.**
17. West Virginia Rural Water Association 2014 Membership Directory.
18. Letter dated December 27, 2014, to Todd Anderson, from Wendy Widener, Walmart, enclosing the quarterly Oil Water Separator Log for the Tire Lube Express in Walmart.
19. E-mail dated December 24, 2013, to Mineral Wells PSD, from Jim Mayles, Cerrone Associates, attaching the punch list for Contract 1 prepared on December 12, 2013.
20. Statement of Account from Bowles Rice in the amount of \$1,500.00
21. ******Letter dated December 24, 2013, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$57,726.42 were ordered on December 24, 2013 for the SCADA System Improvements Project.**
22. Copy of letter dated December 30, 2013, to Hughes Supply Inc., Co. from Linda Watson, enclosing check #510 in the amount of \$54,483.00 for Contract 1 for the SCADA Systems Update Project.
23. Copy of letter dated December 30, 2013, to Cerrone Associates, from Linda Watson, enclosing check #511 in the amount of \$3,243.42 for Engineering Services for the SCADA Systems Update Project.
24. Copy of letter dated December 30, 2013, to Andrea Hicks, Cerrone Associates, from Cathy Dyer, enclosing check #5061 in the amount of \$2,105.99 for Req. #20, Engineering Services.
25. Copy of letter dated December 30, 2103, to WV Department of Environmental Protection, from Cathy Dyer, enclosing District check # 5060 in the amount of \$6,597.50 for Sludge Land Application Fee.
26. Copy of letter dated December 30, 2013, to WV Department of Environmental Protection, from Cathy Dyer, enclosing District check # 119 in the amount of \$7,147.50 for Sludge Land Application Fee.
27. Copy of letter dated December 30, 2013, to Tri-State Pipeline, Inc., from Cathy Dyer, enclosing District check #117 in the amount of \$56,846.82 for Contract No. 3, Req 6.
28. Copy of letter dated December 30, 2013, to Burch Hydro, Inc., to Cathy Dyer, enclosing District check # 118 in the amount of \$156,544.37 for Req #6.
29. Copy of letter dated December 30, 2013, to Andrea Hicks, Cerrone Associates, Inc., to Cathy Dyer, enclosing District check #120 in the amount of \$15,734.45 for Req. #6, Engineering Services.

**Mineral Wells PSD
List of Correspondence
January 16, 2014
Page 3**

30. Copy of letter dated December 30, 2013, to John Persun, Jr. , Orders Construction, enclosing District check #5059 in the amount of \$49,925.03 for Req. 20.
31. Electronic Submission dated December 31, 2013, to WVDEP, from Linda Watson, attaching the Discharge Monitoring Report for November 2013.
32. E-mail dated December 31, 2013, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the November 2013 DMR.
33. Letter to Mineral Wells Public Service District, from Orders Construction, regarding an audit being conducted of financial statements, need information for Contract #1 WWTP Upgrades.
34. Fax dated January 2, 2014, to Christy Pitsenbarger, WV Bureau Of Public Health Office Of Environmental Health Services, from Todd Anderson, attaching the Monthly Operational Report for December 2013.
35. Letter dated December 31, 2013, to Cathy Dyer, from Patricia Burch, Burch Hydro, enclosing certified payroll reports for the weeks ending, 10/27/13, 11/3/2013, 11/10/2013 and 11/17/13.
36. Copy of letter dated January 2, 2014, to Brittany Lilly, from Linda Watson, regarding check #224 in the amount of \$60.28 the District received back, marked NSF.
37. Copy of letter dated January 2, 2014, to Catrina Cunningham, from Linda Watson, regarding check #2493 in the amount of \$134.33 the Dictrict received back, marked NSF.
38. Copy of letter dated January 2, 2014, to Jeremy McCloy, from Linda Watson, regarding check #1555 in the amount of \$76.00 the District received back, marked NSF.
39. Statement of Compliance dated January 2, 2014, to Mineral Wells PSD, from Orders Construction, attaching payroll records for December 22, 2013 thru December 28, 2013.
40. Client Bulletin from Suttle & Stalnaker, January 2014.
41. Tips & Hints from USDA Rural Development's Ripley Office, January 2014.
42. E-mail dated January 6, 2014, to Mineral Wells PSD, from Cathy Dyer, attaching the tax release form to send in for Burch Hydro.
43. Bacteriological Examination of Water From Public Water Distribution System for December 2013.
44. E-mail dated January 6, 2014 to Mineral Wells PSD, from Sara L. Rogers, regarding Municipal Bond Commission Statements.
45. WesBanco, Your Money Matter\$, December 2013.

**Mineral Wells PSD
List of Correspondence
January 16, 2014
Page 4**

46. Letter dated January 6, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing one signed copy of Change Order No. 3 to Contract #2 of the Mineral Wells Sewer System Improvements Project, Phase II.
47. Letter dated January 6, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing one signed copy of Change Order No. 12 to Contract #1 to the Sewer Systems Improvements Project.
48. Completed Tax Exemption Certificate for Trombold Equipment Co.
49. E-mail dated January 8, 2013, to Jennifer Wilson, Rural Development, from Cathy Dyer, attaching the bank statements for both Sewer Projects.
50. E-mail dated January 8, 2014, to Mineral Wells PSD, from Walter Frazier, Appalachian Software, attaching 2014 updates.
51. National Pollutant Discharge Elimination System, Discharge Monitoring Report, State of West Virginia, December 2013.
52. Statement of Compliance, dated January 8, 2014, to Mineral Wells PSD, from Orders Construction, attaching payroll for the week of December 29, 2013 – January 4, 2014.
53. Note to Jane Thompson regarding a blank check she sent in for payment.
54. Fax dated January 10, 2014, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be inserted in the newspaper.
55. Fax dated January 10, 2014, to Parkersburg News/Sentinel, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be inserted in the newspaper.
56. E-mail dated January 10, 2014, to Wirt Journal, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be inserted in the Journal.
57. Copy of letter dated January 10, 2014, to Rachel Windland, from Linda Watson, regarding check #1066 in the amount of \$77.21 the District received back marked NSF.
58. E-mail dated January 15, 2014, to Allstar Financial, from Linda Watson, attaching a completed General Status Inquiry for Hughes Supply Company.
59. Notice from Claywood Park PSD regarding their water source.
60. PSD Board Members Seminar, February 20-22, 2014, Charleston Conference Center.
61. Certificate of Liability Insurance for Badgett Equipment.
62. Order Confirming Chapter 13 Plan, United States Bankruptcy Court for Leandro & Drema Galang.
63. Certificate of Liability Insurance dated December 2013 for Environment One Corporation.

**Mineral Wells PSD
List of Correspondence
January 16, 2014
Page 5**

64. Completed W-9 for Gateway Hospitality.
65. West Virginia Currency Notes, Winter 2014.
66. Copy of letter dated January 15, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing District check #44555 in the amount of \$13800.00 for January 2014 interest only payment.
67. Electronic submission dated January 15, 2014, of the December 2013 Discharge Monitoring Report to the DEP.
68. E-mail dated January 15, 2014, to Dominick Cerrone, Cerrone Associates, attaching the DMR for December 2013.
69. Letter dated January 14, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six copies of Requisition No. 21 for the Sewer System Improvements Project.
70. Letter dated January 14, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing are five copies of proposed Amendment No. 6 to the Owner-Engineer Agreement for the Board's review and consideration.
71. Letter dated January 14, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing are five copies of proposed Amendment No. 7 to the Owner-Engineer Agreement for the Board's review and consideration.
72. Letter dated January 14, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six copies of Requisition No. 7 for Phase II of the District's Sewer System Improvements Project.
73. Letter dated January 14, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six copies of Requisition No. 4 for your SCADA Systems Improvements Project.
74. Letter dated January 15, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, updating briefly on the status of the Sewer System Improvements Projects Phase I and Phase II and the SCADA Systems Improvements Project.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1064,000.00)	(531,999.96)	(82,716.57)	93.28	(509,352.60)	47.87	554,647.40
METERED SALES-COMMERCIAL	1 461 200 00	(187,000.00)	(93,499.98)	(12,982.36)	83.30	(95,372.14)	51.00	91,627.86
METERED SALES-INDUSTRIAL	1 461 300 00	(3,400.00)	(1,699.98)	(236.79)	83.57	(1,498.45)	44.07	1,901.55
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(3,300.00)	(1,650.00)	(27.30)	9.92	(163.80)	4.96	3,136.20
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1257,700.00)	(628,849.92)	(95,963.02)	91.56	(606,386.99)	48.21	651,313.01
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(25,000.00)	(12,499.98)	(1,989.01)	95.47	(12,054.15)	48.21	12,945.85
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,500.00)	(1,749.96)	(215.00)	73.71	(25,873.05)	739.23	(22,373.05)
METER LEASE - MOBILE HOME PARK	1 472 000 00	(700.00)	(349.98)	.00		.00		700.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,499.96)	.00		(2,083.35)	41.66	2,916.65
OTHER WATER REVENUES	1 474 000 00	(5,200.00)	(2,599.98)	(284.75)	65.71	(2,030.50)	39.04	3,169.50
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(39,400.00)	(19,699.86)	(2,488.76)	75.79	(42,041.05)	106.70	(2,641.05)
TOTAL REVENUES		(1297,100.00)	(648,549.78)	(98,451.78)	91.08	(648,428.04)	49.99	648,671.96

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	420,000.00	210,000.00	.00		165,593.60	39.42	(254,406.40)
PURCHASED WATER PARKERBURG	1 610 101 00	7,000.00	3,499.98	.00		.00		(7,000.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		427,000.00	213,499.98	.00		165,593.60	38.78	(261,406.40)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,200.00	3,600.00	379.18	63.19	3,193.42	44.35	(4,006.58)
POWER PURCHASED PUMPING	1 615 500 00	8,500.00	4,249.98	1,098.23	155.04	3,328.75	39.16	(5,171.25)
CHEMICALS	1 618 500 00	400.00	199.98	.00		.00		(400.00)
CONTRACTUAL SERVICES TESTING	1 635 500 00	3,600.00	1,800.00	816.44	272.14	2,260.30	62.78	(1,339.70)
SALARIES & WAGES MAINT MAINS	1 601 601 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SERVICE	1 601 602 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT METERS	1 601 603 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT HYDRANT	1 601 604 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT S&I	1 601 605 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT PUMPING	1 601 606 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT TANKS	1 601 607 00	.00	.00	.00		.00		.00
SALARIES & WAGES MAINT SCADA	1 601 608 00	.00	.00	.00		.00		.00
SALARIES MAINT TRANS & DISTR	1 601 609 00	40,000.00	19,999.98	3,194.75	95.84	24,421.13	61.05	(15,578.87)
MATERIAL & SUPPLES MAINT MAINS	1 620 601 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SER	1 620 602 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAIN METE	1 620 603 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT HYD	1 620 604 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT S&I	1 620 605 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT PUM	1 620 606 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT TAN	1 620 607 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES MAINT SCA	1 620 608 00	.00	.00	.00		.00		.00
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	15,000.00	7,500.00	656.14	52.49	8,113.95	54.09	(6,886.05)
CONTRACTUAL SERVICES OTHER	1 636 600 00	37,000.00	18,499.98	1,756.78	56.97	24,697.88	66.75	(12,302.12)
MISC EXPENSE PUMPING	1 675 606 00	.00	.00	.00		.00		.00
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION/MAINTENANCE		111,700.00	55,849.92	7,901.52	84.88	66,015.43	59.10	(45,684.57)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,500.00	5,749.98	.00		.00		(11,500.00)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,100.00	1,050.00	94.10	53.77	2,220.90	105.75	120.90
SALARIES & WAGES METER READING	1 601 703 00	7,300.00	3,649.98	924.28	151.93	4,067.80	55.72	(3,232.20)
SALARIES & WAGES BILLING & COL	1 601 704 00	33,000.00	16,500.00	2,244.15	81.60	14,515.90	43.98	(18,484.10)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,600.00	3,799.98	517.85	81.76	3,254.08	42.81	(4,345.92)
CONTRACTUAL SERVICES OTHER	1 636 700 00	2,200.00	1,099.98	.00		1,714.20	77.91	(485.80)
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	3,500.00	1,749.96	.00		.00		(3,500.00)
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	1,000.00	499.98	.00		.00		(1,000.00)
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		68,200.00	34,099.86	3,780.38	66.51	25,772.88	37.79	(42,427.12)
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	65,000.00	32,499.96	5,604.65	103.47	24,841.61	38.21	(40,158.39)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	2,700.00	1,350.00	150.00	66.66	900.00	33.33	(1,800.00)
EMPLOYEES PENSIONS/BENFITS	1 604 801 00	45,300.00	22,650.00	3,682.01	97.53	23,053.84	50.89	(22,246.16)
EMPLOYEE VACATION PAY	1 604 802 00	11,700.00	5,850.00	1,005.48	103.12	4,592.18	39.24	(7,107.82)
EMPLOYEES HOLIDAY PAY	1 604 803 00	8,200.00	4,099.98	1,519.20	222.32	3,957.72	48.26	(4,242.28)
EMPLOYEES SICK PAY	1 604 804 00	8,200.00	4,099.98	176.88	25.88	943.16	11.50	(7,256.84)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		197.28		197.28
COMP TIME	1 604 806 00	2,300.00	1,149.96	289.08	150.82	1,096.00	47.65	(1,204.00)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	4,100.00	2,049.96	338.40	99.04	2,030.40	49.52	(2,069.60)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	10,000.00	4,999.98	841.24	100.94	9,453.91	94.53	(546.09)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	7,500.00	3,750.00	3,000.00	480.00	7,800.00	104.00	300.00
CONTRACTUAL SERV LEGAL	1 633 800 00	1,000.00	499.98	.00		117.15	11.71	(882.85)
CONTRACTUAL SERVICES OTHER	1 636 800 00	5,000.00	2,499.96	195.00	46.80	1,059.00	21.18	(3,941.00)
TRANSPORTATION EXPENSES	1 650 801 00	28,000.00	13,999.98	2,285.38	97.94	11,042.93	39.43	(16,957.07)
INSURANCE - VEHICLE	1 656 800 00	8,000.00	3,999.96	.00		3,303.37	41.29	(4,696.63)
PROPERTY INSURANCE	1 657 800 00	4,400.00	2,199.96	.00		6,608.60	150.19	2,208.60
INSURANCE WORKERS COMPENSATION	1 658 800 00	6,400.00	3,199.98	528.00	99.00	4,045.75	63.21	(2,354.25)
INSURANCE OTHER	1 659 800 00	10,800.00	5,400.00	.00		9,219.14	85.36	(1,580.86)
ADVERTISING EXPENSE	1 660 800 00	3,000.00	1,500.00	.00		.00		(3,000.00)
REGULATORY COMMISSION EXPENSE	1 667 800 00	3,600.00	1,800.00	.00		.00		(3,600.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	5,000.00	2,499.96	675.80	162.19	2,674.44	53.48	(2,325.56)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		240,200.00	120,099.60	20,291.12	101.37	116,936.48	48.68	(123,263.52)
TOTAL OPERATION & MAINTENANCE		847,100.00	423,549.36	31,973.02	45.29	374,318.39	44.18	(472,781.61)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	153,000.00	25,630.00	100.50	153,780.00	50.25	(152,220.00)
FICA EXPENSE	1 408 120 00	14,000.00	6,999.96	1,180.41	101.17	6,549.04	46.77	(7,450.96)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
=====								
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(300.00)	(6.29)	12.58	(72.45)	12.07	527.55
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 300 00	199,000.00	99,499.98	16,531.32	99.68	99,702.78	50.10	(99,297.22)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	200.00	99.96	21.79	130.79	139.23	69.61	(60.77)
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00

TOTAL OTHER INCOME & DEDUCTIO		198,600.00	99,299.94	16,546.82	99.98	99,769.56	50.23	(98,830.44)
=====								
NET INCOME		68,600.00	34,299.48	(23,121.53)	404.45-	(14,011.05)	20.42-	(82,611.05)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(660,000.00)	(330,000.00)	(57,999.99)	105.45	(358,372.58)	54.29	301,627.42
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(190,000.00)	(94,999.98)	(18,469.34)	116.64	(131,785.06)	69.36	58,214.94
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(800.00)	(399.96)	(76.89)	115.34	(422.43)	52.80	377.57
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(4,000.00)	(1,999.98)	(254.28)	76.28	(1,575.32)	39.38	2,424.68
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(124.98)	601.43	999.99	(127.35)	50.94	122.65
TOTAL SALES OF SEWER SERVICE		(855,050.00)	(427,524.90)	(76,199.07)	106.93	(492,282.74)	57.57	362,767.26
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(14,200.00)	(7,099.98)	(1,626.07)	137.41	(9,801.86)	69.02	4,398.14
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(300.00)	(50.00)	100.00	(775.00)	129.16	(175.00)
TOTAL OTHER SEWER REVENUES		(14,800.00)	(7,399.98)	(1,676.07)	135.89	(10,576.86)	71.46	4,223.14
TOTAL REVENUES		(869,850.00)	(434,924.88)	(77,875.14)	107.43	(502,859.60)	57.80	366,990.40

OPERATION/MAINTENANCE EXPENSE

COLLECTING EXPENSES

SALARIES & WAGES T&D	2 701 100 00	1,500.00	750.00	233.90	187.12	888.18	59.21	(611.82)
SALARIES & WAGES MAINS T&DS	2 701 201 00	6,000.00	3,000.00	418.15	83.63	1,696.77	28.27	(4,303.23)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	3,500.00	1,749.96	.00		803.68	22.96	(2,696.32)
CONTRACTUAL SERV OTHER T&D	2 736 201 00	5,000.00	2,499.96	453.52	108.84	3,398.42	67.96	(1,601.58)
TOTAL COLLECTING EXPENSES		16,000.00	7,999.92	1,105.57	82.91	6,787.05	42.41	(9,212.95)

PUMPING EXPENSES

OPERATION LABOR-PUMPING	2 701 301 00	7,500.00	3,750.00	764.10	122.25	4,808.13	64.10	(2,691.87)
POWER LIFT STATIONS	2 715 301 00	19,000.00	9,499.98	1,831.24	115.65	8,585.50	45.18	(10,414.50)
POWER GRINDER PUMPS	2 715 302 00	6,500.00	3,249.96	411.25	75.92	2,533.12	38.97	(3,966.88)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	11,000.00	5,499.96	227.90	24.86	5,567.47	50.61	(5,432.53)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	12,500.00	6,249.96	120.60	11.57	5,551.37	44.41	(6,948.63)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	15,000.00	7,500.00	560.56	44.84	6,588.54	43.92	(8,411.46)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	20,000.00	9,999.96	240.55	14.43	7,675.30	38.37	(12,324.70)
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	12,000.00	6,000.00	.00		11,550.82	96.25	(449.18)
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	19,000.00	9,499.98	.00		4,020.86	21.16	(14,979.14)
TOTAL PUMPING EXPENSES		122,500.00	61,249.80	4,156.20	40.71	56,881.11	46.43	(65,618.89)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	10,000.00	4,999.98	682.80	81.93	4,571.40	45.71	(5,428.60)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	27,999.96	4,339.74	92.99	28,850.72	51.51	(27,149.28)
CHEMICALS WWTP	2 718 500 00	30,000.00	15,000.00	.00		7,994.88	26.64	(22,005.12)
MATERIALS & SUPPLIES WWTP	2 720 500 00	22,000.00	10,999.98	11,136.98	607.47	28,164.73	128.02	6,164.73
CONTRACTUAL SERVICE TESTING	2 735 500 00	4,500.00	2,250.00	223.00	59.46	3,481.00	77.35	(1,019.00)
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	6,500.00	3,249.96	350.00	64.61	1,869.15	28.75	(4,630.85)
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	5,900.00	2,949.96	455.80	92.70	3,521.00	59.67	(2,379.00)
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	9,500.00	4,749.96	756.80	95.59	4,116.10	43.32	(5,383.90)
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
TOTAL TREATMENT & DISPOSAL		144,400.00	72,199.80	17,945.12	149.12	82,568.98	57.18	(61,831.02)
BILLING & COLLECTING EXPENSES								
SALARIES & WAGES METER READING	2 701 701 00	6,000.00	3,000.00	787.52	157.50	3,638.51	60.64	(2,361.49)
SALARIES & WAGES BILLING & COL	2 701 702 00	26,000.00	12,999.96	1,771.13	81.74	11,317.31	43.52	(14,682.69)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	6,500.00	3,249.96	527.05	97.30	3,553.09	54.66	(2,946.91)
CONTRACTUAL SERVICE OTHER	2 736 700 00	2,700.00	1,350.00	130.00	57.77	1,848.80	68.47	(851.20)
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	3,200.00	1,599.96	.00		.00		(3,200.00)
TOTAL BILLING & COLLECTING		44,400.00	22,199.88	3,215.70	86.91	20,357.71	45.85	(24,042.29)
ADMINISTRATIVE/GENERAL EXPENSE								
SALARIES & WAGES ADMIN	2 701 800 00	40,000.00	19,999.98	3,461.96	103.85	21,232.48	53.08	(18,767.52)
BOARD OF DIRECTORS	2 703 800 00	2,000.00	999.96	100.00	60.00	750.00	37.50	(1,250.00)
EMPLOYEE PENSION & BENEFITS	2 704 800 00	42,000.00	21,000.00	2,733.31	78.09	18,431.24	43.88	(23,568.76)
EMPLOYEES VACATION PAY	2 704 801 00	6,500.00	3,249.96	574.48	106.05	3,128.33	48.12	(3,371.67)
EMPLOYEES HOLIDAY PAY	2 704 802 00	6,700.00	3,349.98	1,108.64	198.56	2,624.56	39.17	(4,075.44)
EMPLOYEES SICK PAY	2 704 803 00	3,000.00	1,500.00	117.92	47.16	628.77	20.95	(2,371.23)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		131.52		131.52
COMP TIME	2 704 805 00	1,500.00	750.00	192.72	154.17	744.60	49.64	(755.40)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	3,000.00	1,500.00	225.60	90.24	1,353.60	45.12	(1,646.40)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	12,000.00	6,000.00	560.85	56.08	6,002.63	50.02	(5,997.37)
SPECIAL SERVICE ENGINEER	2 731 800 00	5,000.00	2,499.96	.00		.00		(5,000.00)
SPECIAL SERVICES	2 732 800 00	5,000.00	2,499.96	2,000.00	480.00	5,200.00	104.00	200.00
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	1,125.00	562.50	1,125.00	999.99	1,125.00	100.00	.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,000.00	499.98	.00		(834.73)	83.47	(1,834.73)
TRANSPORTATION EXPENSE	2 750 800 00	20,000.00	9,999.96	1,523.59	91.41	7,362.00	36.81	(12,638.00)
INSURANCE VEHICLE	2 756 800 00	3,000.00	1,500.00	.00		2,202.25	73.40	(797.75)
INSURANCE PROPERTY	2 757 800 00	5,500.00	2,749.98	.00		4,405.73	80.10	(1,094.27)
INSURANCE WORKERS COMPENSATION	2 758 800 00	4,400.00	2,199.96	352.01	96.00	2,697.16	61.29	(1,702.84)
INSURANCE OTHER	2 759 800 00	7,300.00	3,649.98	.00		6,146.10	84.19	(1,153.90)
ADVERTISING EXPENSES	2 760 800 00	2,000.00	999.96	.00		129.40	6.47	(1,870.60)
REGULATORY COMMISSION	2 767 800 00	2,500.00	1,249.98	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	6,000.00	3,000.00	750.30	150.06	2,187.39	36.45	(3,812.61)
RENTS	2 775 801 00	5,000.00	2,499.96	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	.00	.00	.00		.00		.00
TOTAL ADMINISTRATIVE & GEN EX		184,525.00	92,262.06	14,826.38	96.41	90,648.03	49.12	(93,876.97)
TOTAL OPERATION & MAINTENANCE		511,825.00	255,911.46	41,248.97	96.71	257,242.88	50.25	(254,582.12)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION	2 403 000 00	300,000.00	150,000.00	17,210.00	68.84	103,260.00	34.42	(196,740.00)
FICA EXPENSE	2 408 200 00	13,000.00	6,499.98	893.21	82.45	5,702.02	43.86	(7,297.98)
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(300.00)	(8.30)	16.60	(50.16)	8.36	549.84
INTEREST ON LONG TERM DEBT	2 427 300 00	80,000.00	39,999.96	4,200.08	63.00	25,605.23	32.00	(54,394.77)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	200.00	99.96	14.89	89.37	108.93	54.46	(91.07)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		392,600.00	196,299.90	22,309.88	68.19	134,626.02	34.29	(257,973.98)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		34,575.00	17,286.48	(14,316.29)	496.87-	(110,990.70)	321.01-	(145,565.70)