

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD MONDAY, SEPTEMBER 15, 2014 AT 1:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 1:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; James Kelsh, Bowles Rice.

No one from the public was present.

The Board of Commissioners had an open discussion on items identified on letter dated June 21, 2014 from Bennett & Dobbins PLLC to assist in preparing the District a Rule 42 Water Rate Increase.

Mr. Baldwin made a motion to give two lower seniority Maintenance Techs a market rate increase of \$1.00/hr effective 60 days after the Rule 42 Water rate increase goes into effect. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to give District employees a .70/hr rate increase annually (6 months @ .35 ea) effective 60 days after the Rule 42 Water rate increase goes into effect. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion to increase the Operation and Office Managers hourly rate to \$25.00/hr. effective 60 days after the Rule 42 Water rate increase goes into effect. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion to increase the Board of Commissioners rate to the PSC state level effective 60 days after the Rule 42 Water rate increase goes into effect. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion to approve Letter of Engagement with Bowles Rice legal services in filing the Water Rule 42 rate increase. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Letter of Engagement.

The Board of Commissioners discussed the need for a misc. project to make improvements to the water system.

Mr. Baldwin made a motion to run ad for Notice of Request for Engineering Services for the Misc. Water System Project. Mr. Stewart seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:15 P.M.

CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Howard Baldwin, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia