

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 266  
MINERAL WELLS, WV 26150  
TELEPHONE: (304) 489-2915      FAX: (304) 489-2971**

August 22, 2014

Mr. Marty Seufer  
Wood County Commission  
Wood County Courthouse  
#1 Court Square, Box 2  
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held on July 17, 2014; the minutes were approved at the Regular Board meeting held on Thursday, August 21, 2014.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD

  
Cathy Dyer  
Office Manager

Enclosures: July 17, 2014, minutes

*"This institution is an equal opportunity provider, and employer."*

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JULY 17, 2014, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Cathy Dyer, Office Manager; Rodney Holbert, Burgess & Niple; Craig Richards, Burgess & Niple.

Mr. Holbert and Mr. Richards talked to the Board of Commissioners about their engineering firm.

Mr. Baldwin made a motion to approve the Minutes of the June 19, 2014, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Baldwin signed the Minutes.

Mr. Baldwin made a motion to approve the Minutes of the July 14, 2014, Special Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Baldwin signed the Minutes.

Mr. Stewart made a motion to approve the Certificate of Substantial Completion of Contract 1, Orders Construction, Sewer System Improvement Project. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Certificate of Substantial Completion.

Mr. Stewart made a motion to approve Requisition No. 13, Sewer System Improvement Project Phase II in the amount of \$10,600.00. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Baldwin made a motion to approve Requisition No. 9, SCADA Updates Project in the amount of \$1,800.00. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the requisition.

Mr. Baldwin made a motion to approve the Certificate of Substantial Completion to Contract 1, SCADA Updates Project. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Certificated of Substantial Completion.

Mr. Baldwin made a motion to approve the Letter of Engagement with Bennett and Dobbins, PLLC for the Water Rule 42 rate case. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Letter of Engagement.

Mrs. Dyer presented the Board of Commissioners with the increase for the water purchased from Claywood Park PSD. Mr. James Kelsh, Bowles Rice will submit the Rule 30B to the PSC for the District to increase customer rates to cover the increase rates from Claywood Park PSD.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for June 30, 2014, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #44950 thru #45065 written on the Consolidated Water and Sewer Revenue Checking Account between June 19, 2014 and July 17, 2014, (copies attached) Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve District Payroll written on the Consolidated Payroll Account between June 19, 2014 and July 17, 2014, (copies attached). Mr. Baldwin seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #27 - Letter dated June 26, 2014, from Virginia McDonald, USDA RD approving to utilize reserve funds to make debt service payments for the following:

1997A  
1999B  
1999A  
2004B

Item #52 - E-mail dated July 14, 2014, from David Appel, Lemna Corporation attaching letter to Cerrone Associates, Inc. WWTP covers.

Item #53 - Letter dated June 30, 2014, from Bob Smith, WVDHHR Bureau for Public Health results of the June 5, 2014 Sanitary Survey.

Mrs. Dyer had the following to discuss.

The District's Water Loss for 2014 is 14.56%, which is down from 2013 of 19.0%.

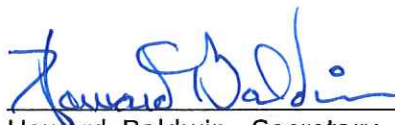
The Website is ready.

The District is offering their customers the option of ACH payments, a module from ASI will be needed to run the nacha file for the bank. Mr. Baldwin made a motion to purchase the module from ASI. Mr. Stewart seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:00 P.M.

#### CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Howard Baldwin, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT**

**June 30, 2014**

**Checking Accounts**

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 1,438.79
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2131.2	98,366.06
	<hr/>
<b>Total in Checking Accounts:</b>	<b>\$ 99,804.85</b>

**Water Accounts**

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.401	\$ 13,080.29
Series 1979 Water Reserve	
WesBanco Bank - 1125.200	26,278.45
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.300	35,744.09
Series 1999A Rockport Water Reserve Depreciation	
WesBanco Bank - 1125.201	0.00
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.400	16,286.26
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.500	32,654.51
Series 1999B Water Improvement Office Building Reserve Depreciation	
WesBanco Bank - 1125.503	0.00
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.502	7,459.08
Water Security Deposit Account	
WesBanco Bank - 1132.1	44,219.40
Series 2004A Sycamore, Stephens, Limestone Repair & Replacement	
WesBanco Bank - 1125.504	35,624.31
SCADA Project Checking	
WesBanco Bank - 1131.213	30.97
	<hr/>
<b>Total In Water Accounts:</b>	<b>\$ 211,377.36</b>

**Sewer Accounts**

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2127.8	\$ 46,541.25
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2127.7	2,801.19
Sewer Security Deposit Account	
WesBanco Bank - 2132.1	32,953.03
Sewer System Improvement Project	
WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II	
WesBanco Bank - 2131.22	30.97
	<hr/>
<b>Total in Sewer Accounts:</b>	<b>\$ 82,333.11</b>

**Total All Finances - June 30, 2014**

**\$ 393,515.32**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 June 30, 2014

WESBANCO BANK, May 31, 2014 \$6,885.89

RECEIPTS:

Water Sales	\$99,287.15
Water Buffalo Sales	381.00
Tap Fees	700.00
Reconnection Fees	150.00
Security Deposit Refunds	1,844.58
NSF Bank charges	20.00
Rent from Sewer	416.66
Funds Transferred Loan payments	24,439.27
Gene's Septic Cleaning - refund	379.50

Total Receipts: \$127,618.16

Total Cash Available: \$134,504.05

Expenditures:

Action Telecom	\$66.57
ADT Security Services	80.14
Appalachian Software Inc.	625.84
At & T Mobility	261.10
Auto Zone	19.16
BP Credit Card Company	1,910.97
Bill Bailey Insurance Agency	8,645.45
Bowles Rice LLP	168.00
Cintas	702.82
Citizens Security Life Inc. Co.	192.38
Commissioner's Salaries	225.00
Conley Lawn Maintenance	275.00
Claywood Park PSD	34,775.20
Cutlip Warner Development Co	1,948.35
Dominion Hope	16.72
Ferguson Waterworks	641.00
First Bankcard	215.97
1st State Bank Premium Finance	695.92
Frontier	189.65
Gene's Plumbing Inc	379.50
HD Supply Waterworks	5,330.00
Hank's Sales & Service Inc.	954.00
Hardman Supply Company	163.74
Hughes Supply Co	50.00
Lowe's	43.52
Mineral Wells PSD	898.37
Miss Utility of WV Inc.	43.68
Mon Power	1,186.36
Municipal Bond Commission	17,514.35
Ohio Valley Muffler & Brake	28.77
Parkersburg Office Supply	291.53
Parkersburg Sentinel Co	65.70
Public Service Commission of WV	4,368.02
PEIA	2,317.79

R L Roush Excavating	1,282.93
REI Consultants	173.00
Rural Development - USDA 91-11	2,924.00
Rural Development - USDA 91-02	2,112.00
Rural Development - USDA 91-06	8,705.90
Rural Development - USDA 91-03	2,050.90
Rural Development - USDA 91-07	5,460.22
Rural Development - USDA 91-09	8,222.25
Salaries	7,393.25
State Electric Supply	125.45
Taylor Disposal Inc.	34.98
Telepage	21.48
US Postal Service	537.98
USA Blue Book	553.28
Water Environmental Testing	135.00
WesBanco Bank	112.92
WesBanco Bank-Parkersburg- Payroll taxes	3,336.77
Winans Sanitary Supply Company	195.00
WV Dept of Tax & Revenue	556.38
WV Retiree Health Benefit Trust Fund	576.62
WV Public Employees Retirement System	2,310.07
Yoho's Heating & Cooling	115.00
Security Deposit Refunds	839.31

Total Expenditures: \$133,065.26

Percent of expenditures: 98.9%

Balance in Water Revenue Fund Checking Account,  
WesBanco Bank, June 30, 2014 \$1,438.79

Accounts Payable	Claywood Park PSD	\$37,658.40
	USDA Rural Development	4,224.00
	WesBanco - Repair & Replacement	34,562.00
	Total Accounts Payable	\$76,444.40

Total -\$75,005.61

Percent of expenditures: -55.8%

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 June 30, 2014

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, May 31, 2014 \$ 115,932.62

RECEIPTS:

Sewer Sales	85160.02
Butcher Bend Lagoon Assoc	604.02
Security Deposit Refunds	1364.24
Reconnect Fees	175.00
Total Receipts:	\$87,303.28

Total Cash Available: \$ 203,235.90

Expenditures:

Action Telecom	\$44.38
ADT Security Services	53.42
At & T Mobility	174.06
Auto Zone	12.78
BP Credit Card Company	1,273.98
Bill Bailey Insurance Agency	5,764.72
Bowles Rice LLP	112.00
Butcher Bend Lagoon Assoc.	762.34
C I Thornburg	3,338.00
Cintas	468.58
Citizens Security Life Ins Co	128.26
Commissioner's Salaries	150.00
Conley Lawn Maintenance	550.00
Cutlip Warner Development Co	1,647.09
Dominion Hope	11.15
First Bankcard	143.98
1st State Bank Premium Fin	463.94
Frontier	805.32
Gene's Septic Tank Cleaning	1,250.00
Graybar	54.96
Hank's Sales & Service Inc	636.00
Hardman Supply Company	405.23
Lowe's	29.01
Mineral Wells PSD	1,842.19
Miss Utility of WV Inc	29.12
Mon Power	7,089.20
Municipal Bond Commission	19,046.31
Ohio Valley Muffler & Brake	19.18
Parkersburg Office Supply	194.33
Parkersburg Sentinel Co	43.80
Parkersburg Utility Board	1,450.00
Patriot Automation	1,720.00
PEIA	1,939.19
Public Service Commission of WV	2,710.57
Ron's Porta Johns, Inc	1,035.00
Salaries	6,903.49
Specialty Piping Corporation	11,419.11
State Electric Supply Co Inc	331.27

Taylor's Disposal Inc.	23.32
Telepage	14.32
Trombold Equipment Co Inc	583.09
US Postal Service	490.84
USA Blue Book	630.83
USDA Rural Development - 91-12	19,110.00
Water Environmental Testing	532.00
WesBanco Bank-Parkersburg-Payroll Taxes	3,227.01
WesBanco - Sewer R&R	1,992.20
Winans Sanitary Supply Co	130.00
Retiree Health Benefit Trust Fund	479.38
WW Grainger	55.62
WV Public Employees Retirement System	2,182.57
WV Dept of Tax & Revenue	540.62
Security Deposit Refunds	826.08

Total Expenditures: \$104,869.84

Percent of expenditures: 51.6%

Balance in Sewer Revenue Fund Checking Account,  
WesBanco Bank, June 30, 2014 \$ 98,366.06

Accounts Payable \$ -

Total Accounts Payable \$0.00

Total \$98,366.06



VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 6/20/14 - ENDING DATE: 7/17/14 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	6/23/14	283713	6/23/14	779.95	851	
2,101	U S POSTAL SERVICE	6/23/14	284402	6/23/14	375.83	44,951	
2,101	U S POSTAL SERVICE	6/24/14	284840	6/23/14	375.83	44 951	WOTD
2,101	U S POSTAL SERVICE	6/24/14	284796	6/24/14	448.42	44,953	
1,307	MUNICIPAL BOND COMMISSION	6/26/14	285266	6/26/14	9,397.47	867	
106	MON POWER	6/26/14	285222	6/26/14	5.21	44,954	
224	BILL BAILEY INSURANCE AGENCY	6/26/14	285223	6/26/14	8,645.45	44,955	
314	AT&T MOBILITY	6/26/14	285226	6/26/14	261.10	44,956	
486	SETH BAILEY	6/26/14	285236	6/26/14	71.15	44,965	
486	RAPHAEL AND BARBARA VARGAS	6/26/14	285238	6/26/14	70.77	44,967	
486	BRYAN ROSS	6/26/14	285240	6/26/14	70.78	44,969	
486	WALTER WOLFE	6/26/14	285242	6/26/14	70.75	44,971	
486	ROGER HILDRETH	6/26/14	285244	6/26/14	72.82	44,973	
486	ROBERT AND DONNA COLLINS	6/26/14	285246	6/26/14	70.76	44,975	
486	JANET L TOLENTINO	6/26/14	285248	6/26/14	52.77	44,977	
486	TIMOTHY CARROLL	6/26/14	285250	6/26/14	71.30	44,979	
486	MATTHEW PRYCE	6/26/14	285252	6/26/14	53.70	44,981	
486	RICHARD W HOSELTON	6/26/14	285253	6/26/14	72.44	44,982	
486	SASHA CANFIELD	6/26/14	285254	6/26/14	71.79	44,983	
486	DOREEN WOODY	6/26/14	285255	6/26/14	70.80	44,984	
486	CHRIS DUVAL	6/26/14	285260	6/26/14	17.30	44,989	
486	TERRY N & CHERYL J DAVIS	6/26/14	285261	6/26/14	2.18	44,990	
1,302	MINERAL WELLS PSD	6/26/14	285265	6/26/14	21.46	44,992	
1,604	PARKERSBURG OFFICE SUPPLY	6/26/14	285272	6/26/14	291.53	44,993	
1,805	USDA RURAL DEVELOPMENT	6/26/14	285284	6/26/14	2,050.90	44,996	
1,806	ROY L RADABAUGH	6/26/14	285288	6/26/14	75.00	44,997	
1,843	CINTAS CORPORATION J67	6/26/14	285289	6/26/14	562.49	44,998	
1,908	STATE ELECTRIC SUPPLY CO INC	6/26/14	285293	6/26/14	125.45	44 990	
2,106	USDA RURAL DEVELOPMENT	6/26/14	285297	6/26/14	22,388.37	45,002	

VENDOR CHECKS REPORT

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 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,200	FIRST BANKCARD	6/26/14	285300	6/26/14	215.97	45,003
2,205	FRONTIER	6/26/14	285301	6/26/14	189.65	45,004
2,314	WV DEPT OF TAX & REVENUE	6/26/14	285303	6/26/14	556.38	45,005
2,315	PUBLIC EMPLOYEES RETIREMENT SY	6/26/14	285304	6/26/14	2,310.07	45,006
23,079	MARK STEWART	6/26/14	285332	6/26/14	75.00	45,010
23,231	HOWARD BALDWIN	6/26/14	285335	6/26/14	75.00	45,013
23,233	YOHO'S HEATING & COOLING	6/26/14	285336	6/26/14	115.00	45,014
1,307	MUNICIPAL BOND COMMISSION	6/30/14	285558	6/30/14	8,116.88	871
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/14	285553	6/30/14	1,948.35	45,015
438	DOMINION HOPE	6/30/14	285554	6/30/14	16.72	45,016
832	HARDMAN SUPPLY COMPANY	6/30/14	285557	6/30/14	163.74	45,018
1,500	OHIO VALLEY MUFFLER & BRAKE	6/30/14	285559	6/30/14	28.77	45,019
1,512	HD SUPPLY WATERWORKS, LTD	6/30/14	285560	6/30/14	2,645.00	45,020
1,619	PUBLIC SERVICE COMMISSION-WV	6/30/14	285562	6/30/14	4,368.02	45,021
1,805	USDA RURAL DEVELOPMENT	6/30/14	285563	6/30/14	2,112.00	45,022
1,843	CINTAS CORPORATION J67	6/30/14	285566	6/30/14	140.33	45,023
1,866	REI CONSULTANTS	6/30/14	285567	6/30/14	173.00	45,024
2,039	TELEPAGE	6/30/14	285568	6/30/14	10.74	45,025
2,109	USA BLUE BOOK	6/30/14	285569	6/30/14	387.22	45,026
2,307	HSC	6/30/14	285573	6/30/14	50.00	45,028
2,313	WESBANCO BANK-PARKERSBURG	7/01/14	285821	7/01/14	901.57	872
2,313	WESBANCO BANK-PARKERSBURG	7/07/14	286132	7/07/14	996.47	873
2,313	WESBANCO BANK-PARKERSBURG	7/08/14	286179	7/07/14	996.47	873 VOTD
2,313	WESBANCO BANK-PARKERSBURG	7/08/14	286417	7/08/14	969.16	875
2,313	WESBANCO BANK-PARKERSBURG	7/14/14	286909	7/14/14	1,274.14	883
23,115	USDA RURAL DEVELOPMENT	7/15/14	287230	7/15/14	600.00	890
106	MON POWER	7/15/14	287159	7/15/14	1,288.40	45,032
153	ACTION TELECOMM	7/15/14	287160	7/15/14	72.41	45,033
275	BP	7/15/14	287162	7/15/14	905.89	45,034
309	CLAYWOOD PARK PSD	7/15/14	287163	7/15/14	37,658.40	45,035
600	FASTENERS & SUPPLY INC	7/15/14	287165	7/15/14	22.71	45,036
1,301	MISS UTILITY OF WV INC	7/15/14	287168	7/15/14	23.40	45,038
1,804	R L ROUSH EXCAVATING	7/15/14	287177	7/15/14	3,725.50	45,039

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 6/20/14 - ENDING DATE: 7/17/14 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,001	TESA COMPANY INC	7/15/14	287184	7/15/14	271.14	45,040
2,002	TAYLOR'S DISPOSAL INC	7/15/14	287187	7/15/14	34.98	45,041
2,106	USDA RURAL DEVELOPMENT	7/15/14	287191	7/15/14	2,924.00	45,042
2,109	USA BLUE BOOK	7/15/14	287192	7/15/14	31.97	45,043
2,306	WATER ENVIRONMENTAL TESTING	7/15/14	287193	7/15/14	81.00	45,044
2,308	PEIA	7/15/14	287195	7/15/14	3,128.94	45,045
23,047	RETIREE HEALTH BNFT TRST FUND	7/15/14	287226	7/15/14	537.30	45,048
23,101	CITIZENS SECURITY LIFE INS CO	7/15/14	287228	7/15/14	192.38	45,050
23,114	CONLEY LAWN MAINTENANCE	7/15/14	287229	7/15/14	160.00	45,051
23,224	FIRST STATE BANK PREMIUM FIN	7/15/14	287231	7/15/14	695.92	45,052
23,227	LOCKNEY & ASSOCIATES	7/15/14	287232	7/15/14	540.00	45,053
1,307	MUNICIPAL BOND COMMISSION	7/17/14	287495	7/17/14	1,280.59	892
106	MON POWER	7/17/14	287490	7/17/14	5.29	45,055
205	BOWLES RICE LLP	7/17/14	287491	7/17/14	496.07	45,056
224	BILL BAILEY INSURANCE AGENCY	7/17/14	287492	7/17/14	2,307.60	45,057
877	HANK'S SALES & SERVICE INC.	7/17/14	287494	7/17/14	330.00	45,058
1,805	USDA RURAL DEVELOPMENT	7/17/14	287499	7/17/14	4,224.00	45,059
2,001	TESA COMPANY INC	7/17/14	287501	7/17/14	65.25	45,060
2,106	USDA RURAL DEVELOPMENT	7/17/14	287502	7/17/14	6,843.00	45,061
2,200	FIRST BANKCARD	7/17/14	287505	7/17/14	834.77	45,062
2,205	FRONTIER	7/17/14	287506	7/17/14	194.68	45,063
23,050	WALTER BOISE	7/17/14	287536	7/17/14	440.00	45,064
23,081	PITNEY BOWES	7/17/14	287537	7/17/14	81.00	45,065
	CONSOLIDATED BANK ACCOUNT				142,731.41	81 *

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 6/20/14 - ENDING DATE: 7/17/14 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT							
		2,313	WESBANCO BANK-PARKERSBURG	6/23/14	283713	6/23/14	807.27	851
		1,302	MINERAL WELLS PSD	6/23/14	284394	6/23/14	366.89	44,950
		2,101	U S POSTAL SERVICE	6/23/14	284402	6/23/14	250.55	44,951
		2,101	U S POSTAL SERVICE	6/24/14	284840	6/23/14	250.55	44,951 VOID
		1,302	MINERAL WELLS PSD	6/23/14	284593	6/23/14	416.63	44,952
		2,101	U S POSTAL SERVICE	6/24/14	284796	6/24/14	298.94	44,953
		224	BILL BAILEY INSURANCE AGENCY	6/26/14	285223	6/26/14	5,764.72	44,955
		314	AT&T MOBILITY	6/26/14	285226	6/26/14	174.06	44,956
		360	CUTLIP-WARNER DEVELOPMENT CO	6/26/14	285228	6/26/14	1,389.00	44,957
		360	CUTLIP-WARNER DEVELOPMENT CO	6/26/14	285229	6/26/14	258.09	44,958
		486	MIKE MYERS	6/26/14	285230	6/26/14	41.28	44,959
		486	LUCY SHAMBLIN	6/26/14	285231	6/26/14	70.01	44,960
		486	KATHERINE AND JAMES ARNOLD	6/26/14	285232	6/26/14	.24	44,961
		486	KATHERINE AND JAMES ARNOLD	6/26/14	285341	6/26/14	.24	44,961 VOID
		486	STEPHANIE MURRAY OR	6/26/14	285233	6/26/14	71.02	44,962
		486	KENNETH TAWNEY	6/26/14	285234	6/26/14	26.10	44,963
		486	MELINDA FERGUSON	6/26/14	285235	6/26/14	77.63	44,964
		486	MELINDA FERGUSON	6/26/14	285342	6/26/14	77.63	44,964 VOID
		486	SETH BAILEY	6/26/14	285237	6/26/14	54.89	44,966
		486	RAPHAEL AND BARBARA VARGAS	6/26/14	285239	6/26/14	54.60	44,968
		486	BRYAN ROSS	6/26/14	285241	6/26/14	54.60	44,970
		486	WALTER WOLFE	6/26/14	285243	6/26/14	54.58	44,972
		486	ROGER HILDRETH	6/26/14	285245	6/26/14	56.17	44,974
		486	ROBERT AND DONNA COLLINS	6/26/14	285247	6/26/14	54.59	44,976
		486	JANET L TOLENTINO	6/26/14	285249	6/26/14	52.77	44,978
		486	TIMOTHY CARROLL	6/26/14	285251	6/26/14	55.00	44,980
		486	GLEN ALLEN	6/26/14	285256	6/26/14	54.57	44,985
		486	WILLIAM & ELYSIA ATKINSON	6/26/14	285257	6/26/14	55.46	44,986
		486	MELINDA FERGUSON	6/26/14	285258	6/26/14	52.15	44,987
		486	CHRIS DUVAL	6/26/14	285259	6/26/14	18.29	44,988
		702	GENE'S SEPTIC TANK CLEANING	6/26/14	285262	6/26/14	750.00	44,991
		1,302	MINERAL WELLS PSD	6/26/14	285265	6/26/14	18.54	44,992
		1,604	PARKERSBURG OFFICE SUPPLY	6/26/14	285272	6/26/14	194.33	44,993

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 6/20/14 - ENDING DATE: 7/17/14 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
1,607	PARKERSBURG UTILITY BOARD	6/26/14	285281	6/26/14	1,450.00	44,994	
1,619	PUBLIC SERVICE COMMISSION-WV	6/26/14	285282	6/26/14	2,710.57	44,995	
1,806	ROY L RADABAUGH	6/26/14	285288	6/26/14	50.00	44,997	
1,843	CINTAS CORPORATION J67	6/26/14	285289	6/26/14	375.02	44,998	
1,908	STATE ELECTRIC SUPPLY CO INC	6/26/14	285293	6/26/14	95.64	44,999	
2,004	TROMBOLD EQUIPMENT CO INC	6/26/14	285295	6/26/14	464.84	45,000	
2,005	C I THORNBURG	6/26/14	285296	6/26/14	665.00	45,001	
2,200	FIRST BANKCARD	6/26/14	285300	6/26/14	143.98	45,003	
2,205	FRONTIER	6/26/14	285301	6/26/14	805.32	45,004	
2,314	WV DEPT OF TAX & REVENUE	6/26/14	285303	6/26/14	540.62	45,005	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	6/26/14	285304	6/26/14	2,182.57	45,006	
23,023	RON'S PORTA JOHNS, INC.	6/26/14	285329	6/26/14	1,035.00	45,007	
23,046	BUTCHER BEND LAGOON ASSOC	6/26/14	285330	6/26/14	762.34	45,008	
23,060	SPECIALTY PIPING CORPORATION	6/26/14	285331	6/26/14	11,419.11	45,009	
23,079	MARK STEWART	6/26/14	285332	6/26/14	50.00	45,010	
23,082	PATRIOT AUTOMATION	6/26/14	285333	6/26/14	1,720.00	45,011	
23,113	GRAYBAR	6/26/14	285334	6/26/14	54.96	45,012	
23,231	HOWARD BALDWIN	6/26/14	285335	6/26/14	50.00	45,013	
438	DOMINION HOPE	6/30/14	285554	6/30/14	11.15	45,016	
702	GENE'S SEPTIC TANK CLEANING	6/30/14	285556	6/30/14	300.00	45,017	
832	HARDMAN SUPPLY COMPANY	6/30/14	285557	6/30/14	405.23	45,018	
1,500	OHIO VALLEY MUFFLER & BRAKE	6/30/14	285559	6/30/14	19.18	45,019	
1,843	CINTAS CORPORATION J67	6/30/14	285566	6/30/14	93.56	45,023	
2,039	TELEPAGE	6/30/14	285568	6/30/14	7.16	45,025	
2,109	USA BLUE BOOK	6/30/14	285569	6/30/14	258.15	45,026	
2,306	WATER ENVIRONMENTAL TESTING	6/30/14	285570	6/30/14	270.00	45,027	
2,313	WESBANCO BANK-PARKERSBURG	7/01/14	285821	7/01/14	904.49	872	
2,313	WESBANCO BANK-PARKERSBURG	7/07/14	286132	7/07/14	677.73	873	
2,313	WESBANCO BANK-PARKERSBURG	7/08/14	286179	7/07/14	677.73	873 VOID	
2,313	WESBANCO BANK-PARKERSBURG	7/08/14	286417	7/08/14	676.38	875	
2,101	U S POSTAL SERVICE	7/08/14	286471	7/08/14	26.13	45,029	
1,307	MUNICIPAL BOND COMMISSION	7/10/14	286552	7/10/14	1,911.00	876	
23,115	USDA RURAL DEVELOPMENT	7/10/14	286587	7/10/14	19,110.00	45,030	
2,313	WESBANCO BANK-PARKERSBURG	7/14/14	286909	7/14/14	757.50	883	

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 6/20/14 - ENDING DATE: 7/17/14 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	7/11/14	286667	7/14/14	125.10	45,031
1,307	MUNICIPAL BOND COMMISSION	7/15/14	287169	7/15/14	17,135.31	889
106	MON POWER	7/15/14	287159	7/15/14	9,191.18	45,032
153	ACTION TELECOMM	7/15/14	287160	7/15/14	48.28	45,033
275	BP	7/15/14	287162	7/15/14	603.93	45,034
600	FASTENERS & SUPPLY INC	7/15/14	287165	7/15/14	15.14	45,036
702	GENE'S SEPTIC TANK CLEANING	7/15/14	287166	7/15/14	900.00	45,037
1,301	MISS UTILITY OF WV INC	7/15/14	287168	7/15/14	15.60	45,038
1,804	R L ROUSH EXCAVATING	7/15/14	287177	7/15/14	1,330.50	45,039
2,001	TESA COMPANY INC	7/15/14	287184	7/15/14	118.75	45,040
2,002	TAYLOR'S DISPOSAL INC	7/15/14	287187	7/15/14	23.32	45,041
2,109	USA BLUE BOOK	7/15/14	287192	7/15/14	21.31	45,043
2,306	WATER ENVIRONMENTAL TESTING	7/15/14	287193	7/15/14	224.00	45,044
2,308	PEIA	7/15/14	287195	7/15/14	2,574.04	45,045
23,012	CECIL I WALKER MACHINERY CO	7/15/14	287224	7/15/14	1,188.00	45,046
23,023	RON'S PORTA JOHNS, INC.	7/15/14	287225	7/15/14	344.50	45,047
23,047	RETIREE HEALTH BNFT TRST FUND	7/15/14	287226	7/15/14	446.70	45,048
23,085	AULICK CHEMICAL SOLUTIONS, INC	7/15/14	287227	7/15/14	4,068.75	45,049
23,101	CITIZENS SECURITY LIFE INS CO	7/15/14	287228	7/15/14	128.26	45,050
23,114	CONLEY LAWN MAINTENANCE	7/15/14	287229	7/15/14	550.00	45,051
23,224	FIRST STATE BANK PREMIUM FIN	7/15/14	287231	7/15/14	463.94	45,052
23,227	LOCKNEY & ASSOCIATES	7/15/14	287232	7/15/14	360.00	45,053
23,234	TRI-STATE PIPELINE, INC.	7/15/14	287279	7/15/14	1,500.00	45,054
106	MON POWER	7/17/14	287490	7/17/14	214.39	45,055
205	BOWLES RICE LLP	7/17/14	287491	7/17/14	330.71	45,056
224	BILL BAILEY INSURANCE AGENCY	7/17/14	287492	7/17/14	1,538.40	45,057
877	HANK'S SALES & SERVICE INC.	7/17/14	287494	7/17/14	220.00	45,058
2,001	TESA COMPANY INC	7/17/14	287501	7/17/14	62.78	45,060
2,200	FIRST BANKCARD	7/17/14	287505	7/17/14	1,160.70	45,062
2,205	FRONTIER	7/17/14	287506	7/17/14	809.23	45,063
23,081	PITNEY BOWES	7/17/14	287537	7/17/14	54.00	45,065
	CONSOLIDATED BANK ACCOUNT				106,356.27	90 *

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
DD	Todd R. Anderson	\$699.82	6/25/2014
DD	Dennis R. Brown	\$373.95	6/25/2014
DD	William H. Byers, Jr.	\$453.69	6/25/2014
DD	Cathy J. Dyer	\$499.88	6/25/2014
DD	Linda K. Watson	\$418.89	6/25/2014
4507	Darin L. Crites	\$286.31	6/25/2014
DD	Nellie B. Radcliff	\$337.24	6/25/2014
DD	Mark A. Dennis	\$372.43	6/25/2014
DD	Todd R. Anderson	\$763.44	7/2/2014
DD	Dennis R. Brown	\$345.18	7/2/2014
DD	William H. Byers, Jr.	\$693.88	7/2/2014
DD	Cathy J. Dyer	\$499.89	7/2/2014
DD	Linda K. Watson	\$459.76	7/2/2014
4508	Darin L. Crites	\$342.52	7/2/2014
DD	Nellie B. Radcliff	\$337.23	7/2/2014
DD	Mark A. Dennis	\$372.44	7/2/2014
DD	Todd R. Anderson	\$710.60	7/9/2014
DD	Dennis R. Brown	\$418.61	7/9/2014
DD	William H. Byers, Jr.	\$515.82	7/9/2014
DD	Cathy J. Dyer	\$499.88	7/9/2014
DD	Linda K. Watson	\$418.89	7/9/2014
4510	Darin L. Crites	\$272.25	7/9/2014
DD	Nellie B. Radcliff	\$337.24	7/9/2014
DD	Mark A. Dennis	\$372.42	7/9/2014
DD	Todd R. Anderson	\$1,275.20	7/17/2014
DD	Dennis R. Brown	\$398.18	7/17/2014
DD	William H. Byers, Jr.	\$546.37	7/17/2014
DD	Cathy J. Dyer	\$499.88	7/17/2014
DD	Linda K. Watson	\$418.88	7/17/2014
4511	Darin L. Crites	\$508.20	7/17/2014
DD	Nellie B. Radcliff	\$337.23	7/17/2014
DD	Mark A. Dennis	\$372.43	7/17/2014

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1064,000.00)	(1063,999.92)	(92,300.25)	104.09	(1016,781.56)	95.56	47,218.44
METERED SALES-COMMERCIAL	1 461 200 00	(187,000.00)	(186,999.96)	(18,072.75)	115.97	(184,935.67)	98.89	2,064.33
METERED SALES-INDUSTRIAL	1 461 300 00	(3,400.00)	(3,399.96)	(252.07)	88.96	(2,924.64)	86.01	475.36
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(3,300.00)	(3,300.00)	(27.30)	9.92	(335.94)	10.18	2,964.06
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1257,700.00)	(1257,699.84)	(110,652.37)	105.57	(1204,977.81)	95.80	52,722.19
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(25,000.00)	(24,999.96)	(1,876.64)	90.07	(23,095.60)	92.38	1,904.40
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,500.00)	(3,499.92)	(195.00)	66.85	(3,229.05)	92.25	270.95
METER LEASE - MOBILE HOME PARK	1 472 000 00	(700.00)	(699.96)	.00		.00		700.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,999.92)	(416.63)	99.99	(5,000.00)	100.00	.00
OTHER WATER REVENUES	1 474 000 00	(5,200.00)	(5,199.96)	(381.00)	87.92	(3,905.50)	75.10	1,294.50
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(39,400.00)	(39,399.72)	(2,869.27)	87.38	(35,230.15)	89.41	4,169.85
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1297,100.00)	(1297,099.56)	(113,521.64)	105.02	(1240,207.96)	95.61	56,892.04



TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	420,000.00	420,000.00	34,775.20	99.35	364,520.80	86.79	(55,479.20)
PURCHASED WATER PARKERBURG	1 610 101 00	7,000.00	6,999.96	.00		.00		(7,000.00)
TOTAL SOURCE OF SUPPLY		427,000.00	426,999.96	34,775.20	97.72	364,520.80	85.36	(62,479.20)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,200.00	7,200.00	48.60	8.10	4,385.94	60.91	(2,814.06)
POWER PURCHASED PUMPING	1 615 500 00	8,500.00	8,499.96	1,026.86	144.96	8,789.18	103.40	289.18
CHEMICALS	1 618 500 00	400.00	399.96	.00		.00		(400.00)
CONTRACTUAL SERVICES TESTING	1 635 500 00	3,600.00	3,600.00	308.00	102.66	4,826.90	134.08	1,226.90
SALARIES MAINT TRANS & DISTR	1 601 609 00	40,000.00	39,999.96	2,865.74	85.97	49,432.08	123.58	9,432.08
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	15,000.00	15,000.00	1,239.06	99.12	20,616.98	137.44	5,616.98
CONTRACTUAL SERVICES OTHER	1 636 600 00	37,000.00	36,999.96	1,326.61	43.02	39,044.95	105.52	2,044.95
MISC EXPENSE PUMPING	1 675 606 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		111,700.00	111,699.84	6,814.87	73.21	127,096.03	113.78	15,396.03
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	11,500.00	11,499.96	.00		.00		(11,500.00)
SALARIES & WAGES STRUC & IMP	1 601 702 00	2,100.00	2,100.00	170.10	97.20	3,968.83	188.99	1,868.83
SALARIES & WAGES METER READING	1 601 703 00	7,300.00	7,299.96	642.50	105.61	7,897.58	108.18	597.58
SALARIES & WAGES BILLING & COL	1 601 704 00	33,000.00	33,000.00	2,391.58	86.96	30,816.37	93.38	(2,183.63)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,600.00	7,599.96	537.98	84.94	6,728.02	88.52	(871.98)
CONTRACTUAL SERVICES OTHER	1 636 700 00	2,200.00	2,199.96	.00		1,714.20	77.91	(485.80)
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	3,500.00	3,499.92	.00		3,161.26	90.32	(338.74)
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	1,000.00	999.96	.00		.00		(1,000.00)
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		68,200.00	68,199.72	3,742.16	65.84	54,286.26	79.59	(13,913.74)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	65,000.00	64,999.92	3,745.98	69.15	51,799.04	79.69	(13,200.96)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	2,700.00	2,700.00	225.00	100.00	1,950.00	72.22	(750.00)
EMPLOYEES PENSIONS/BENFITS	1 604 801 00	45,300.00	45,300.00	3,370.30	89.27	46,728.17	103.15	1,428.17
EMPLOYEE VACATION PAY	1 604 802 00	11,700.00	11,700.00	1,007.76	103.36	10,759.94	91.96	(940.06)
EMPLOYEES HOLIDAY PAY	1 604 803 00	8,200.00	8,199.96	672.24	98.37	8,136.36	99.22	(63.64)
EMPLOYEES SICK PAY	1 604 804 00	8,200.00	8,199.96	441.12	64.55	2,813.24	34.30	(5,386.76)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		318.36		318.36
COMP TIME	1 604 806 00	2,300.00	2,299.92	175.20	91.41	2,058.04	89.48	(241.96)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	4,100.00	4,099.92	338.40	99.04	4,060.80	99.04	(39.20)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	10,000.00	9,999.96	1,884.92	226.19	18,742.06	187.42	8,742.06
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	7,500.00	7,500.00	.00		7,800.00	104.00	300.00
CONTRACTUAL SERV LEGAL	1 633 800 00	1,000.00	999.96	168.00	201.60	369.15	36.91	(630.85)
CONTRACTUAL SERVICES OTHER	1 636 800 00	5,000.00	4,999.92	195.00	46.80	3,394.80	67.89	(1,605.20)
TRANSPORTATION EXPENSES	1 650 801 00	28,000.00	27,999.96	2,661.72	114.07	21,713.21	77.54	(6,286.79)
INSURANCE - VEHICLE	1 656 800 00	8,000.00	7,999.92	.00		5,715.88	71.44	(2,284.12)
PROPERTY INSURANCE	1 657 800 00	4,400.00	4,399.92	1,459.39	398.02	12,086.44	274.69	7,686.44
INSURANCE WORKERS COMPENSATION	1 658 800 00	6,400.00	6,399.96	969.05	181.69	8,367.80	130.74	1,967.80
INSURANCE OTHER	1 659 800 00	10,800.00	10,800.00	.00		15,952.84	147.71	5,152.84
ADVERTISING EXPENSE	1 660 800 00	3,000.00	3,000.00	.00		.00		(3,000.00)
REGULATORY COMMISSION EXPENSE	1 667 800 00	3,600.00	3,600.00	4,368.02	999.99	4,368.02	121.33	768.02
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	5,000.00	4,999.92	736.57	176.77	7,926.26	158.52	2,926.26
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	275.00		275.00		275.00
TOTAL OPERATION/MAINTENANCE		240,200.00	240,199.20	22,693.67	113.37	235,335.41	97.97	(4,864.59)
=====								
TOTAL OPERATION & MAINTENANCE		847,100.00	847,098.72	68,025.90	96.36	781,238.50	92.22	(65,861.50)
MISC. EXPENSE								
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	306,000.00	25,160.00	98.66	301,920.00	98.66	(4,080.00)
FICA EXPENSE	1 408 120 00	14,000.00	13,999.92	930.17	79.72	13,341.52	95.29	(658.48)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
TOTAL MISC. EXPENSE		320,000.00	319,999.92	26,090.17	97.83	315,261.52	98.51	(4,738.48)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(600.00)	(3.30)	6.60	(140.85)	23.47	459.15
INTEREST ON LONGTERM DEBT	1 427 300 00	199,000.00	198,999.96	16,321.30	98.41	189,354.29	95.15	(9,645.71)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	200.00	199.92	34.57	207.50	266.85	133.42	66.85
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00
TOTAL OTHER INCOME & DEDUCTIO		198,600.00	198,599.88	16,352.57	98.80	189,480.29	95.40	(9,119.71)
=====								
NET INCOME		68,600.00	68,598.96	(3,053.00)	53.40-	45,772.35	66.72	(22,827.65)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>OPERATING REVENUE ACCOUNTS</b>								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(660,000.00)	(660,000.00)	(63,412.35)	115.29	(711,747.27)	107.84	(51,747.27)
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(190,000.00)	(189,999.96)	(25,713.56)	162.40	(261,087.83)	137.41	(71,087.83)
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(800.00)	(799.92)	(67.58)	101.38	(876.88)	109.61	(76.88)
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(4,000.00)	(3,999.96)	(274.51)	82.35	(2,986.36)	74.65	1,013.64
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(249.96)	(99.17)	476.09	(373.39)	149.35	(123.39)
TOTAL SALES OF SEWER SERVICE		(855,050.00)	(855,049.80)	(89,567.17)	125.70	(977,071.73)	114.27	(122,021.73)
<b>OTHER SEWER REVENUES</b>								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(14,200.00)	(14,199.96)	(1,458.20)	123.22	(19,032.47)	134.03	(4,832.47)
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(600.00)	1,275.00	999.99-	10.00	1.66-	610.00
TOTAL OTHER SEWER REVENUES		(14,800.00)	(14,799.96)	(183.20)	14.85	(19,022.47)	128.53	(4,222.47)
TOTAL REVENUES		(869,850.00)	(869,849.76)	(89,750.37)	123.81	(996,094.20)	114.51	(126,244.20)
<b>OPERATION/MAINTENANCE EXPENSE</b>								
<b>COLLECTING EXPENSES</b>								
SALARIES & WAGES T&D	2 701 100 00	1,500.00	1,500.00	41.10	32.88	1,383.31	92.22	(116.69)
SALARIES & WAGES MAINS T&DS	2 701 201 00	6,000.00	6,000.00	147.10	29.42	3,929.63	65.49	(2,070.37)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	3,500.00	3,499.92	436.54	149.67	2,996.94	85.62	(503.06)
CONTRACTUAL SERV OTHER T&D	2 736 201 00	5,000.00	4,999.92	29.12	6.98	5,204.18	104.08	204.18
TOTAL COLLECTING EXPENSES		16,000.00	15,999.84	653.86	49.03	13,514.06	84.46	(2,485.94)
<b>PUMPING EXPENSES</b>								
OPERATION LABOR-PUMPING	2 701 301 00	7,500.00	7,500.00	1,136.10	181.77	10,888.11	145.17	3,388.11
POWER LIFT STATIONS	2 715 301 00	19,000.00	18,999.96	884.07	55.83	18,747.17	98.66	(252.83)
POWER GRINDER PUMPS	2 715 302 00	6,500.00	6,499.92	407.74	75.27	5,735.83	88.24	(764.17)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	11,000.00	10,999.92	1,048.73	114.40	11,437.72	103.97	437.72
SALARIES & WAGES GRINDER PUMP	2 701 402 00	12,500.00	12,499.92	322.57	30.96	9,366.51	74.93	(3,133.49)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	15,000.00	15,000.00	3,075.97	246.07	12,299.11	81.99	(2,700.89)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	20,000.00	19,999.92	240.55	14.43	11,359.04	56.79	(8,640.96)
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	12,000.00	12,000.00	2,540.00	254.00	18,836.32	156.96	6,836.32
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	19,000.00	18,999.96	1,214.84	76.72	6,910.70	36.37	(12,089.30)
TOTAL PUMPING EXPENSES		122,500.00	122,499.60	10,870.57	106.48	105,580.51	86.18	(16,919.49)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>TREATMENT &amp; DISPOSAL EXPENSES</b>								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	10,000.00	9,999.96	664.20	79.70	9,132.20	91.32	(867.80)
PURCHASED POWER WWTP	2 715 500 00	56,000.00	55,999.92	5,691.05	121.95	57,898.76	103.39	1,898.76
CHEMICALS WWTP	2 718 500 00	30,000.00	30,000.00	.00		40,673.43	135.57	10,673.43
MATERIALS & SUPPLIES WWTP	2 720 500 00	22,000.00	21,999.96	1,507.70	82.23	31,480.27	143.09	9,480.27
CONTRACTUAL SERVICE TESTING	2 735 500 00	4,500.00	4,500.00	532.00	141.86	5,819.00	129.31	1,319.00
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	6,500.00	6,499.92	13,349.11	999.99	15,298.26	235.35	8,798.26
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	5,900.00	5,899.92	498.80	101.45	5,576.30	94.51	(323.70)
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	9,500.00	9,499.92	1,329.25	167.90	8,320.55	87.58	(1,179.45)
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
<b>TOTAL TREATMENT &amp; DISPOSAL</b>		<b>144,400.00</b>	<b>144,399.60</b>	<b>23,572.11</b>	<b>195.89</b>	<b>174,198.77</b>	<b>120.63</b>	<b>29,798.77</b>
<b>BILLING &amp; COLLECTING EXPENSES</b>								
SALARIES & WAGES METER READING	2 701 701 00	6,000.00	6,000.00	642.50	128.50	7,027.35	117.12	1,027.35
SALARIES & WAGES BILLING & COL	2 701 702 00	26,000.00	25,999.92	1,770.06	81.69	24,056.25	92.52	(1,943.75)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	6,500.00	6,499.92	490.84	90.61	7,196.36	110.71	696.36
CONTRACTUAL SERVICE OTHER	2 736 700 00	2,700.00	2,700.00	.00		2,108.80	78.10	(591.20)
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	3,200.00	3,199.92	.00		3,912.51	122.26	712.51
<b>TOTAL BILLING &amp; COLLECTING</b>		<b>44,400.00</b>	<b>44,399.76</b>	<b>2,903.40</b>	<b>78.47</b>	<b>44,301.27</b>	<b>99.77</b>	<b>(98.73)</b>
<b>ADMINISTRATIVE/GENERAL EXPENSE</b>								
SALARIES & WAGES ADMIN	2 701 800 00	40,000.00	39,999.96	2,353.26	70.59	37,445.65	93.61	(2,554.35)
BOARD OF DIRECTORS	2 703 800 00	2,000.00	1,999.92	150.00	90.00	1,450.00	72.50	(550.00)
EMPLOYEE PENSION & BENEFITS	2 704 800 00	42,000.00	42,000.00	3,219.18	91.97	37,081.80	88.29	(4,918.20)
EMPLOYEES VACATION PAY	2 704 801 00	6,500.00	6,499.92	671.84	124.03	7,240.17	111.38	740.17
EMPLOYEES HOLIDAY PAY	2 704 802 00	6,700.00	6,699.96	448.16	80.26	5,516.24	82.33	(1,183.76)
EMPLOYEES SICK PAY	2 704 803 00	3,000.00	3,000.00	294.08	117.63	1,748.67	58.28	(1,251.33)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		212.24		212.24
COMP TIME	2 704 805 00	1,500.00	1,500.00	116.80	93.44	1,385.96	92.39	(114.04)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	3,000.00	3,000.00	225.60	90.24	2,707.20	90.24	(292.80)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	12,000.00	12,000.00	839.35	83.93	11,719.36	97.66	(280.64)
SPECIAL SERVICE ENGINEER	2 731 800 00	5,000.00	4,999.92	.00		.00		(5,000.00)
SPECIAL SERVICES	2 732 800 00	5,000.00	4,999.92	.00		5,200.00	104.00	200.00
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	1,125.00	1,125.00	.00		1,125.00	100.00	.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,000.00	999.96	112.00	134.40	(666.73)	66.67	(1,666.73)
TRANSPORTATION EXPENSE	2 750 800 00	20,000.00	19,999.92	1,774.52	106.47	14,475.55	72.37	(5,524.45)
CONTRACTUAL SERVICE OTHER	2 736 800 00	.00	.00	130.00		1,297.20		1,297.20
INSURANCE VEHICLE	2 756 800 00	3,000.00	3,000.00	.00		3,810.59	127.01	810.59
INSURANCE PROPERTY	2 757 800 00	5,500.00	5,499.96	972.92	212.27	8,058.70	146.52	2,558.70
INSURANCE WORKERS COMPENSATION	2 758 800 00	4,400.00	4,399.92	646.03	176.19	5,578.52	126.78	1,178.52
INSURANCE OTHER	2 759 800 00	7,300.00	7,299.96	.00		10,633.91	145.67	3,333.91
ADVERTISING EXPENSES	2 760 800 00	2,000.00	1,999.92	.00		129.40	6.47	(1,870.60)
REGULATORY COMMISSION	2 767 800 00	2,500.00	2,499.96	2,710.57	999.99	2,710.57	108.42	210.57
MISC GENERAL EXPENSE	2 775 800 00	6,000.00	6,000.00	374.39	74.87	5,614.57	93.57	(385.43)
RENTS	2 775 801 00	5,000.00	4,999.92	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	.00	.00	.00		.00		.00
<b>TOTAL ADMINISTRATIVE &amp; GEN EX</b>		<b>184,525.00</b>	<b>184,524.12</b>	<b>15,038.70</b>	<b>97.79</b>	<b>169,474.57</b>	<b>91.84</b>	<b>(15,050.43)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATION & MAINTENANCE		511,825.00	511,822.92	53,038.64	124.35	507,069.18	99.07	(4,755.82)
DEPRECIATION	2 403 000 00	300,000.00	300,000.00	17,082.00	68.32	204,984.00	68.32	(95,016.00)
FICA EXPENSE	2 408 200 00	13,000.00	12,999.96	878.72	81.11	11,106.69	85.43	(1,893.31)
INTEREST/DIVIDEND EARNED	2 419 000 00	(600.00)	(600.00)	(3.40)	6.80	(87.63)	14.60	512.37
INTEREST ON LONG TERM DEBT	2 427 300 00	80,000.00	79,999.92	4,657.17	69.85	185,945.92	232.43	105,945.92
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	200.00	199.92	22.24	133.49	216.27	108.13	16.27
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		392,600.00	392,599.80	22,636.73	69.19	402,165.25	102.43	9,565.25
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		34,575.00	34,572.96	(14,075.00)	488.50-	(86,859.77)	251.22-	(121,434.77)

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
JUNE 20, 2014 – JULY 17, 2014**

1. Letter dated June 19, 2014, to Mineral Wells PSD, from Chad Miller, briefly updating the status of the Sewer System Improvements Phase I, Sewer System Improvements Phase II and Water System SCADA Upgrade project.
2. Copy of letter dated June 20, 2014, to Marty Seufer, Wood County Commission, enclosing an approved copy of the Minutes of the Regular Board Meeting held on May 15, 2014.
3. PSD Board Members Seminar, Lakeview Resort Morgantown, WV; August 14-16, 2014.
4. Carbon copy of letter dated June 20, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing Requisition No. 12, in the amount of \$98,231.51 for the District's Sewer System Improvement Project Phase II.
5. Copy of letter dated June 20, 2014, to Virginia McDonald, Rural Development, from Linda Watson, enclosing Requisition No. 8 in the amount of \$4,902.15 for the SCADA Project.
6. E-mail dated June 21, 2014, to Cathy Dyer, from Zach Dobbins, Bennett & Dobbins, attaching an engagement letter that will need signed and sent back.
7. Order confirmation on a HP 300x Print Server for Fast Ethernet.
8. E-mail dated June 26, 2014, to Mineral Wells PSD, from PEIA, regarding the FY2015 Remaining ARC Revision.
9. Letter dated June 23, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$4,902.15 were ordered on June 23, 2014.
10. Copy of letter dated June 26, 2014, to Rural Development, from Linda Watson, enclosing check #518 in the amount of \$4000.00 for Req. 8, Interest.
11. Copy of letter dated June 26, 2014, to Cerrone Associates, from Linda Watson, enclosing check #520 in the amount of \$198.93 for Req. 8, Engineering Services.
12. Copy of letter dated June 26, 2014, to Hughes Supply Inc., from Linda Watson, enclosing check #519 in the amount of \$703.22 for Req. 8, Contract 1.
13. Letter dated June 23, 2014 to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising project funds in the amount of \$98,231.51 were ordered on June 23, 2014, for Sewer System Improvements Project – Phase 2.
14. Copy of letter dated June 26, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing District check in the amount of \$34,000.00 for first years interest on Phase II.

15. Copy of letter dated June 26, 2014, to Randy Cole, Cerrone Associates, from Cathy Dyer, enclosing District check in the amount of \$5,145.07 for Req. 12 Engineering Services.
16. Copy of letter dated June 26, 2014, to Steven Hardman, Bowles Rice, from Cathy Dyer, enclosing District check in the amount of \$1,500.00 for Req. 12 Legal Fees.
17. Copy of letter dated June 26, 2014, to Tri-State Pipeline, Inc., from Cathy Dyer, enclosing District check in the amount of \$57,586.44 for Req. 12 for services dated 5/3/14-6/12/14.
18. E-mail dated June 26, 2014, to Todd Anderson, from Chad Miller, Cerrone Associates, regarding remaining balances on the SCADA project and Phase II.
19. Fax dated June 26, 2014 to Action Answering Service, from Mineral Wells PSD, attaching customers that were turned off for non payment.
20. Letter dated June 23, 2014, to Mineral Wells PSD, from Kathy Lough, REIC, regarding Lead & Copper samples.
21. Discharge Monitoring Report June 2014, Liberty Truck Stop.
22. Discharge Monitoring Report for April, May and June, Pepsi Bottling.
23. Discharge Monitoring Report for April, May and June, Walmart Car Care Center.
24. Letter dated June 25, 2014, to Todd Anderson, from Sabrina Simms, WV National Auto Insurance Company, Inc. (property damage to Rt. 21 Lift station fence)
25. E-mail dated June 27, 2014, to Mineral Wells PSD, from Nancy Tincher, PSC, regarding PSD Board Member Seminar.
26. Payroll sheets from Tri-State Pipeline, Inc.
27. **\*\*\*\*Letter dated June 26, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, regarding request to utilize reserve funds to make debt service payments to Rural Development has been approved.**
28. Letter dated June 26, 2014, to Mineral Wells PSD, from Gary Riffle, State of West Virginia Consolidated Public Retirement, regarding the PERS employer contribution rate will decrease from 14.5 to 14.0 July 1, 2014.
29. Letter dated June 27, 2014, to Todd Anderson, from Tammy Welch, Environmental Health & Safety, enclosing quarterly Oil Water Separator Log for the Tire Lube Express area at Walmart.
30. Fax dated July 1, 2014, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching the Monthly Operational Report for June 2014.

31. Fax dated July 1, 2014, to Jennifer Wilson, Rural Development, from Cathy Dyer, attaching Sewer construction bank statements.
32. E-mail dated July 2, 2014, to Wendy's, from Mineral Wells PSD, attaching a corrected bill showing a leak adjustment on billing.
33. Letter dated June 30, 2014, to Todd Anderson, from Chad Miller, Cerrone Associates, enclosing two (2) copies of the Operation and Maintenance Manual for the SCADA project.
34. Bacteriological Examination of Water From Public Water Distribution System dated July 2, 2014.
35. Certificate of Insurance from Precision Castparts Corp.
36. Letter dated June 30, 2014, to Mineral Wells PSD, from Kathryn Stalnaker, PSC, regarding the Water & Sewer Annual Report.
37. Letter dated June 30, 2014, to Mineral Wells PSD, from Rural Development, regarding Acknowledgment of New Preauthorized Debit Agreement.
38. National Pollutant Discharge Elimination System, for June 2014.
39. E-mail dated July 7, 2014, to Wirt County Journal, from Cathy Dyer, requesting notice of a Special Meeting to be inserted in the Journal.
40. Fax dated July 7, 2014, to Jackson Newspaper, from Mineral Wells PSD, requesting notice of a Special Meeting to be inserted in the paper.
41. Fax dated July 7, 2014, to Parkersburg News/Sentinel, from Mineral Wells PSD, requesting notice of a Special Meeting to be inserted in the paper.
42. Copy of letter dated July 3, 2014, to David Appel, Lemna Technologies, Inc., from Jim Mayles, Cerrone Associates, attaching a list of warranty items that were discovered during the substantial completion inspection on June 5, 2014.
43. E-mail dated July 2, 2014, to Mineral Wells PSD, from James Kelsh, attaching Public Notice of Change in Rates regarding Claywood PSD.
44. Via Hand Delivery, from Bowles Rice, enclosing 12 copies of the Petition of Mineral Wells PSD to Increase Rates to Tariff Rule 30-B.
45. Carbon copy of e-mail sent to Eric Taylor, Tri State, from Chad Miller, Cerrone Associates, regarding completion dates.
46. Fax dated July 9, 2014, to Erin, from Mineral Wells PSD, attaching the FY 2013 water purchased.
47. The Pipeline, April thru June 2014.



48. Letter dated July 10, 2014, to Mr. Wang, Office of Environmental Health Services, from Todd Anderson, regarding 2014 Lead & Copper Samples.
49. E-mail dated July 11, 2014, to Wirt County Journal, from Cathy Dyer, requesting notice of Regular Board Meeting to be inserted in Journal.
50. Fax dated July 14, 2014, to Jackson Herald Newspaper, from Mineral Wells PSD, requesting notice of Regular Board Meeting to be inserted in the newspaper.
51. Fax dated July 12, 2014, to Parkersburg News, from Mineral Wells PSD, requesting notice of Regular Board Meeting to be inserted in the newspaper.
52. **Carbon copy of E-mail dated July 14, 2014, to Jim Mayles, Cerrone Associates, regarding a formal response on the warranty items from David Appel, Lemna Technologies.**
53. **Letter dated June 30, 2014, to Mineral Wells PSD, from Bob Smith and Brad Hess, State of West Virginia Department of Health & Human Resources, regarding the Sanitary Survey held on June 5, 2014.**
54. Generator hours used by Lubeck PSD.
55. Check received in the amount of \$1,500.00 from Johnson Insurance Agencies, Inc., regarding fence damage to Rt. 21 Lift Station.
56. E-mail dated July 15, 2014, to Todd Anderson, from Chad Miller, Cerrone Associates, regarding the meter change order for the SCADA project.
57. E-mail dated July 15, 2014, to Chad Miller, from Cathy Dyer, attaching addresses of the office, plant and our billing address.
58. Copy of letter dated July 15, 2014, to Philip Carper, from Linda Watson, regarding a check the district received marked NSF.
59. Copy of letter dated July 15, 2014, to Joseph Vincent, from Linda Watson, regarding a check the district received marked NSF.
60. Copy of letter dated July 15, 2014, to Ashley Leisure, from Linda Watson, regarding a check the district received marked CLOSED ACCOUNT.
61. E-mail dated July 16, 2014, to Todd Anderson, from Chad Miller, regarding Mag meters proposed by HSC for the District's three (3) booster stations.
62. Progress meeting sign in sheet and minutes from Cerrone Associates regarding the Special meeting that was held on July 14, 2014.
63. Letter dated July 15, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, attaching six (6) copies of the Certificate of Substantial Completion to Contract 1 of the SCADA project.

64. Letter dated July 15, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, attaching for review and approval are six (6) copies of Req. 13 for Phase II of the Sewer Project.
65. Information for Boil Water Advisory that was issued on July 16, 2014.
66. Letter from Rural Development dated July 15, 2014 regarding training sessions.