

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

December 19, 2014

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held on November 20, 2014; the minutes were approved at the Regular Board Meeting held on Thursday, December 18, 2014.

Also, included is an approved copy of the Minutes of the Special Board Meeting held on December 11, 2014; the minutes were approved at the Regular Board Meeting held on Thursday, December 18, 2014.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: November 20, 2014, minutes
December 11, 2014, minutes

"This institution is an equal opportunity provider, and employer."

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 11, 2014 AT 10:00 A.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 10:00 AM. He asked everyone present to sign the attendance roster. Howard Baldwin, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Rodney Holbert; Burgess & Niple, David Dye; Burgess & Niple, Lisa Sibicky; Burgess & Niple, Craig Richards; Burgess & Niple, Terry Moran; Potesta, Terry Myers; Potesta, Fred Hypes; Dunn Engineering, Wayne Hypes; Dunn Engineering, Marshall Snedegar; Dunn Engineering.

No one from the public was present.

Interviews were conducted for the Radio Read Meters and System Updates Project with the following engineering firms

Burgess & Niple
Potesta
Dunn Engineering

All business having been discussed, Mr. Radabaugh made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:30 P.M.

CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Howard Baldwin, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, NOVEMBER 20, 2014, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Cathy Dyer, Office Manager; Todd Anderson, Operations Manager.

No one from the public was present.

Mr. Baldwin made a motion to approve the Minutes of the October 16, 2014, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Baldwin signed the Minutes.

Mr. Baldwin made a motion to approve the Minutes of the October 28, 2014, Special Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Baldwin signed the Minutes.

Mr. Stewart made a motion to give all District Employees a onetime pay of \$350.00, to be received on November 26, 2014. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion to approve the District's Spill Prevention Program for Above Ground Storage Tanks. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Agreement between Mineral Wells PSD and Conley Fabrication, LLC 8" sewer extension. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion to approve the Agreement between the Mineral Wells PSD and the WV Laborers Training Camp to install a grinder pump at their new facility. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion to approve the Agreement with WV DOH State Project U354-14-8.69 00 Mineral Wells to Pettyville. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mr. Stewart made a motion to approve the West Virginia Compensation Insurance Plan 1/25/15 thru 2/25/16 in the amount of \$15,883.00. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the WV Compensation Insurance Plan.

Mr. Stewart made a motion to approve Requisition No. 16 in the amount of \$30,532.21 for the Sewer System Improvement Project Phase II. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Requisition.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for October 31, 2014, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #45342 thru #45442 written on the Consolidated Water and Sewer Revenue Checking Account between October 16, 2014 and November 20, 2014, (copies attached) Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve District Payroll written on the Consolidated Payroll Account between October 16, 2014 and November 20, 2014 (copies attached). Mr. Baldwin seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #48 – Correspondence for filing 2014 A-133 Single Audit, has been processed and completed.

Mrs. Dyer had the following to discuss.

Zack Dobbins and Phil Nuice from Bennett and Dobbins meet with Mrs. Dyer and Mr. Anderson to discuss the Water Rule 42 rate increase. There a (2) two different types of Rule 42 which is 42R increase of 24.99% - goes into effect when filed with the PSC subject to refund of customer accounts. Then there is the 42T of 25% where the District waits for the final approval from the PSC to implement rates. The PSC will audit the Rule 42 along with the District's books. The hiring of a new maintenance employee will have to be in effect before the PSC audit.

Mrs. Dyer presented the Board of Commissioners with the 2015 Holiday schedule.

Mr. Stewart made a motion for early dismissal for the District employees on December 24, 2014 at 12:00 PM. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion for early dismissal for the District employees on December 31, 2014 at 12:00 PM. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mrs. Dyer submitted the Board of Commissioners with a letter of retirement effect February 1, 2015. Mr. Stewart made a motion to accept Mrs. Dyer retirement request with acknowledgement of and appreciation for years of outstanding service for the Mineral Wells Public Service District. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Anderson had the following to discuss.

Phase I of the Sewer System Improvement Project Orders will be on site December 9, 2014 to look at the damaged cover panels.

The blower seals have been replaced.

Cerrone Associates, Inc. to contact Wedeco the UV system is still freezing up.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 P.M.

CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Howard Baldwin, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT**

October 31, 2014

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 4,631.17
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2131.2	<u>76,711.35</u>
Total in Checking Accounts:	\$ 81,342.52

Water Accounts

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.401	\$ 13,083.57
Series 1979 Water Reserve	
WesBanco Bank - 1125.200	26,285.04
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.300	37,009.30
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.400	17,625.90
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.500	36,678.06
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.502	8,165.89
Water Security Deposit Account	
WesBanco Bank - 1132.1	45,695.86
Series 2004A Sycamore, Stephens, Limestone Repair & Replacement	
WesBanco Bank - 1125.504	20,336.49
SCADA Project Checking	
WesBanco Bank - 1131.213	<u>943.59</u>
Total In Water Accounts:	\$ 205,823.70

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2127.8	\$ 55,173.73
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2127.7	2,801.67
Sewer Security Deposit Account	
WesBanco Bank - 2132.1	34,295.47
Sewer System Improvement Project	
WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II	
WesBanco Bank - 2131.22	<u>30.97</u>
Total in Sewer Accounts:	\$ 92,308.51

Total All Finances - October 31, 2014 **\$ 379,474.73**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 October 31, 2014

WESBANCO BANK, September 30, 2014 \$4,362.47

RECEIPTS:

Water Sales	\$117,109.75
Water Buffalo Sales	346.25
Reconnection Fees	325.00
Security Deposit Refunds	1,580.26
Misc rev	42.62
Account Transfer - SCADA interest payment	600.00
Rent from Sewer	833.34
WV State Gasoline refund	86.32
Frontier refund	21.56

Total Receipts: \$120,945.10

Total Cash Available: \$125,307.57

Expenditures:

Action Telecom	\$57.56
ADT Security Services	51.77
Astorg Auto	554.91
At & T Mobility	271.04
BP Credit Card Company	753.25
Bill Bailey Insurance Agency	2,307.60
Bowles Rice LLP	322.54
C I Thornburg	2,987.21
Cintas	589.09
Citizens' Security Life Inc. Co.	192.38
Commissioner's Salaries	225.00
Conley Lawn Maintenance	160.00
Claywood Park PSD	40,409.60
Dominion Hope	36.04
Evans Const. Paving, LLC	21.00
First Bankcard	56.63
Faith Builders, LLC	275.00
Fasteners & Supply Inc.	98.00
Ferguson Waterworks	290.25
Frontier	288.17
HD Supply Waterworks, LTD	8,293.52
Hardman Supply Company	43.40
Jackson Newspaper	138.62
Lowe's	13.28
Mineral Wells PSD	1,079.69
Mineral Wells PDS - SCADA Project	912.62
Mineral Wells Tire Center	444.00
Miss Utility of WV Inc.	61.62
Mon Power	643.75
Municipal Bond Commission	17,514.35
Ohio Valley Muffler & Brake	19.77
Parkersburg Office Supply	87.35
Parkersburg Sentinel Co	95.27
PEIA	2,485.19

R L Roush Excavating	4,251.25
Runyon Lock Service LLC	69.60
Rural Development - USDA 91-11	2,924.00
Rural Development - USDA 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-13	600.00
Salaries	9,616.76
Slate Creek Outdoor Power Equip.	16.94
State Electric Supply Co Inc	46.03
Suttle & Stalnaker, PLLC	2,500.00
Taylor Disposal Inc.	34.98
Telepage	10.74
Tesa Company Inc	82.58
US Postal Service	544.59
USA Blue Book	165.75
Water Environmental Testing	81.00
WesBanco Bank	115.68
WesBanco Bank-Parkersburg- Payroll taxes	4,307.17
Winans Sanitary Supply Company	195.00
Wirt County Journal	100.93
WV Dept of Tax & Revenue	715.87
WV Retiree Health Benefit Trust Fund	510.52
WV Public Employees Retirement System	2,902.46
WV State Treasurer	40.56
Security Deposit Refunds	337.10
Void Unclaimed Property checks	-42.58

Total Expenditures: \$120,676.40

Percent of expenditures: 96.3%

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, September 30, 2014 \$4,631.17

Accounts Payable	Claywood Park PSD	\$36,990.80
	USDA Rural Development	16,883.00
	WesBanco - Repair & Replacement	46,019.71
	Total Accounts Payable	\$99,893.51

Total -\$95,262.34

Percent of expenditures: -76.0%

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 October 31, 2014

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, September 30, 2014 \$ 84,361.84

RECEIPTS:

Sewer Sales	\$90,905.67
Butcher Bend Lagoon Assoc	776.69
Security Deposit Refunds	1149.23
Reconnect Fee	100.00
Account Transfer - Sewer II interest paymt	5300.00
WV State gasoline refund	57.55
Frontier refund	14.37
Sale grinder parts	193.57

Total Receipts: \$98,497.08

Total Cash Available: \$ 182,858.92

Expenditures:

Action Telecom	\$38.38
ADT Security Services	\$34.51
Applied Industrial Tech.	421.03
Astorg Auto	369.94
At & T Mobility	180.68
Aulick Chemical Solutions, Inc	2,624.99
BP Credit Card Company	1,006.56
Bill Bailey Insurance Agency	1,538.40
Bowles Rice LLP	90.00
Butcher Bend Lagoon Assoc.	717.36
C I Thornburg	3,754.52
Casco USA	421.15
Cecil I Walker Machinery Co	1,282.81
Cerrone Associates, Inc	1,500.55
Cintas	392.74
Citizens Security Life Ins Co	128.26
Commissioner's Salaries	375.00
Conley Lawn Maintenance	550.00
Dominion Hope	24.02
Evans Const & Paving, LLC	3,614.00
First Bankcard	37.75
Ferguson Waterworks	216.00
Frontier	192.12
Graybar	54.96
Gene's Septic Tank Cleaning	2,700.00
HD Supply Waterworks, LTD	1,478.40
Hardman Supply Company	152.72
Mineral Wells PSD	1,810.53
Mineral Wells Tire Center	296.00
Miss Utility of WV Inc	41.08
Mon Power	6,845.67
Municipal Bond Commission	19,046.31
Ohio Valley Muffler & Brake	13.18

Parkersburg Office Supply	58.24
PEIA	2,314.73
R L Roush Excavating	505.50
Runyon Lock Service LLC	46.40
Salaries	8,680.63
Scots Landscape Nursery	111.65
Slate Creek Outdoor Power Equipment	11.30
State Electric Supply	30.68
Suttle & Stalnaker, PLLC	1,666.67
Taylor's Disposal Inc.	23.32
Telepage	7.16
Trombold Equipment Co Inc.	4,390.92
US Postal Service	537.81
USA Blue Book	318.36
USDA Rural Development - 92-12	19,110.00
USDA Rural Development - 92-13	5,300.00
Water Environmental Testing	344.00
WesBanco - fees	77.12
WesBanco Bank-Parkersburg-Payroll Taxes	4,113.37
WesBanco - Sewer R&R	2,177.70
Winans Sanitary Supply Co	130.00
Retiree Health Benefit Trust Fund	473.48
WV Public Employees Retirement System	2,690.54
WV Dept of Tax & Revenue	689.13
WV State Treasurer	183.83
Security Deposit Refunds	547.17
Void Unclaimed Property checks	-341.76

Total Expenditures: \$106,147.57

Percent of expenditures: 58.0%

Balance in Sewer Revenue Fund Checking Account,
WesBanco Bank, October 31, 2014 \$ 76,711.35

Accounts Payable \$ -

Total Accounts Payable \$0.00

Total \$76,711.35

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 10/16/14 - ENDING DATE: 11/20/14 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
486	MARK HOPKINS	10/21/14	298573	3/15/12	.66	42,720	VOID
486	CHRISTINA GOFORTH	10/21/14	298579	5/15/12	39.90	42,895	VOID
486	CHRISTOPHER GRAHAM	10/21/14	298581	5/31/12	2.02	42,923	VOID
1,804	R L ROUSH EXCAVATING	10/17/14	297861	10/17/14	3,135.50	45,342	
2,101	U S POSTAL SERVICE	10/17/14	297933	10/17/14	93.43	45,343	
2,313	WESBANCO BANK-PARKERSBURG	10/20/14	298214	10/20/14	886.74	993	
2,101	U S POSTAL SERVICE	10/23/14	298652	10/24/14	451.16	45,344	
2,313	WESBANCO BANK-PARKERSBURG	10/27/14	299003	10/27/14	853.78	1,002	
1,307	MUNICIPAL BOND COMMISSION	10/30/14	299183	10/30/14	16,233.76	1,003	
106	MON POWER	10/30/14	299157	10/30/14	10.29	45,346	
145	ADT SECURITY SERVICES	10/30/14	299158	10/30/14	51.77	45,347	
153	ACTION TELECOMM	10/30/14	299159	10/30/14	57.56	45,348	
205	BOWLES RICE LLP	10/30/14	299160	10/30/14	322.54	45,349	
224	BILL BAILEY INSURANCE AGENCY	10/30/14	299162	10/30/14	2,307.60	45,350	
314	AT&T MOBILITY	10/30/14	299163	10/30/14	262.18	45,351	
438	DOMINION HOPE	10/30/14	299164	10/30/14	36.04	45,352	
486	JONATHAN OR LAUREN WHITE	10/30/14	299168	10/30/14	70.80	45,356	
486	LARRY A ROGERS	10/30/14	299170	10/30/14	70.83	45,358	
486	GREGORY SHEPPARD	10/30/14	299171	10/30/14	70.76	45,359	
486	JERRY W STRASSER	10/30/14	299172	10/30/14	70.75	45,360	
486	GARY A MYERS	10/30/14	299174	10/30/14	53.96	45,362	
512	EVANS CONST. & PAVING, LLC	10/30/14	299175	10/30/14	21.00	45,363	
832	HARDMAN SUPPLY COMPANY	10/30/14	299180	10/30/14	43.40	45,365	
1,311	FERGUSON WATERWORKS	10/30/14	299185	10/30/14	290.25	45,368	
1,500	OHIO VALLEY MUFFLER & BRAKE	10/30/14	299186	10/30/14	19.77	45,369	
1,604	PARKERSBURG OFFICE SUPPLY	10/30/14	299187	10/30/14	41.57	45,370	
1,805	USDA RURAL DEVELOPMENT	10/30/14	299189	10/30/14	5,252.00	45,371	
1,806	ROY L RADABAUGH	10/30/14	299190	10/30/14	75.00	45,372	
1,843	CINTAS CORPORATION J67	10/30/14	299192	10/30/14	589.09	45,373	
1,908	STATE ELECTRIC SUPPLY CO INC	10/30/14	299197	10/30/14	46.03	45,375	
2,001	TESA COMPANY INC	10/30/14	299198	10/30/14	82.58	45,376	
2,005	C I THORNBURG	10/30/14	299202	10/30/14	223.38	45,378	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 10/16/14 - ENDING DATE: 11/20/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,106	USDA RURAL DEVELOPMENT	10/30/14	299204	10/30/14	6,442.00	45,379
2,314	WV DEPT OF TAX & REVENUE	10/30/14	299210	10/30/14	715.87	45,381
2,315	PUBLIC EMPLOYEES RETIREMENT SY	10/30/14	299211	10/30/14	2,902.46	45,382
2,342	WEST VIRGINIA STATE TREASURER	10/30/14	299212	10/30/14	40.56	45,383
2,349	WIRT COUNTY JOURNAL	10/30/14	299213	10/30/14	100.93	45,384
23,032	SUTTLE & STALNAKER, PLLC	10/30/14	299247	10/30/14	2,500.00	45,385
23,037	SLATE CREEK OUTDOOR POWER EQU	10/30/14	299248	10/30/14	16.94	45,386
23,079	MARK STEWART	10/30/14	299249	10/30/14	75.00	45,387
23,093	MINERAL WELLS TIRE CENTER	10/30/14	299252	10/30/14	444.00	45,389
23,223	WINANS SANITARY SUPPLY COMPANY	10/30/14	299253	10/30/14	195.00	45,390
23,226	FAITH BUILDERS, LLC	10/30/14	299254	10/30/14	275.00	45,391
23,231	HOWARD BALDWIN	10/30/14	299255	10/30/14	75.00	45,392
1,302	MINERAL WELLS PSD	10/31/14	299387	10/31/14	39.11	45,396
1,512	HD SUPPLY WATERWORKS, LTD	10/31/14	299388	10/31/14	359.92	45,397
1,604	PARKERSBURG OFFICE SUPPLY	10/31/14	299389	10/31/14	45.78	45,398
1,804	R L ROUSH EXCAVATING	10/31/14	299390	10/31/14	1,115.75	45,399
2,313	WESBANCO BANK-PARKERSBURG	11/03/14	299668	11/03/14	844.26	1,004
2,313	WESBANCO BANK-PARKERSBURG	11/10/14	300335	11/10/14	849.08	1,005
1,307	MUNICIPAL BOND COMMISSION	11/13/14	300559	11/13/14	1,280.59	1,008
23,115	USDA RURAL DEVELOPMENT	11/13/14	300627	11/13/14	600.00	1,009
106	MON POWER	11/13/14	300542	11/13/14	475.64	45,401
133	AUTO ZONE	11/13/14	300545	11/13/14	68.26	45,402
153	ACTION TELECOMM	11/13/14	300546	11/13/14	70.61	45,403
275	BP	11/13/14	300547	11/13/14	872.42	45,404
309	CLAYWOOD PARK PSD	11/13/14	300548	11/13/14	36,990.80	45,405
486	MARK WILSON	11/13/14	300554	11/13/14	42.07	45,411
486	DORTHA MILDRED VIA	11/13/14	300555	11/13/14	1.37	45,412
904	THE INNOVATIVE GROUP	11/13/14	300556	11/13/14	20.00	45,413
1,301	MISS UTILITY OF WV INC	11/13/14	300558	11/13/14	44.46	45,415
2,001	TESA COMPANY INC	11/13/14	300568	11/13/14	106.12	45,416
2,002	TAYLOR'S DISPOSAL INC	11/13/14	300569	11/13/14	34.98	45,417
2,039	TELEPAGE	11/13/14	300570	11/13/14	10.74	45,418
2,106	USDA RURAL DEVELOPMENT	11/13/14	300577	11/13/14	2,924.00	45,419
2,200	FIRST BANKCARD	11/13/14	300578	11/13/14	162.10	45,420
2,306	WATER ENVIRONMENTAL TESTING	11/13/14	300579	11/13/14	81.00	45,421
2,308	PEIA	11/13/14	300581	11/13/14	2,377.53	45,422
23,047	RETIREE HEALTH BNFT TRST FUND	11/13/14	300622	11/13/14	487.94	45,425

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 10/16/14 - ENDING DATE: 11/20/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
23,065	PHONETREE ACCOUNTS RECEIVABLE	11/13/14	300623	11/13/14	174.00	45,426
23,101	CITIZENS SECURITY LIFE INS CO	11/13/14	300624	11/13/14	192.38	45,427
23,114	CONLEY LAWN MAINTENANCE	11/13/14	300625	11/13/14	180.00	45,428
23,236	CARDINAL CONCRETE COMPANY	11/13/14	300629	11/13/14	161.50	45,430
106	MON POWER	11/13/14	300640	11/13/14	169.67	45,431
1,804	R L ROUSH EXCAVATING	11/13/14	300642	11/13/14	1,170.75	45,432
2,313	WESBANCO BANK-PARKERSBURG	11/17/14	301041	11/17/14	859.18	1,012
124	AT&T - STATE CALLING SERVICE	11/17/14	301097	11/17/14	12.15	45,434
1,961	SOMERVILLE FABRICATORS INC.	11/17/14	301099	11/17/14	403.80	45,435
2,106	USDA RURAL DEVELOPMENT	11/17/14	301103	11/17/14	3,325.00	45,437
2,205	FRONTIER	11/17/14	301109	11/17/14	231.40	45,438
2,373	WESBANCO BANK-PARKERSBURG	11/17/14	301111	11/17/14	3,656.00	45,440
1,302	MINERAL WELLS PSD	11/18/14	301186	11/18/14	41.12	45,441
2,101	U S POSTAL SERVICE	11/18/14	301188	11/18/14	88.74	45,442
	CONSOLIDATED BANK ACCOUNT				106,033.92	77 *

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 10/16/14 - ENDING DATE: 11/20/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
486	JACQUELYN GIBSON	10/21/14	298566	7/18/11	1.89	41,985	VOID
486	ROSS & BARBARA TERRELL	10/21/14	298567	11/15/11	22.26	42,324	VOID
486	DIEP N DO	10/21/14	298568	11/15/11	17.27	42,326	VOID
486	SABRINA HENDERSON	10/21/14	298569	11/15/11	2.06	42,329	VOID
486	JENNIFER LEMLEY	10/21/14	298570	12/15/11	33.23	42,478	VOID
486	REALTY INCOME CORP #2190	10/21/14	298571	2/13/12	157.93	42,640	VOID
486	NIKITA SWISHER	10/21/14	298572	2/13/12	6.37	42,644	VOID
486	BARBRINA SHAFFER	10/21/14	298574	3/15/12	23.21	42,726	VOID
486	SEAN FERNER	10/21/14	298575	3/15/12	9.57	42,727	VOID
486	BRANDON PATTON	10/21/14	298576	4/16/12	34.08	42,810	VOID
486	JESSICA LEMASTER	10/21/14	298577	4/16/12	3.80	42,812	VOID
486	BRYANT SCHELL	10/21/14	298578	4/16/12	11.75	42,820	VOID
486	BRITNIE SHARP	10/21/14	298580	5/31/12	18.34	42,915	VOID
2,104	UNITED LABORATORIES	10/29/14	299101	10/14/14	67.85	45,327	VOID
2,101	U S POSTAL SERVICE	10/17/14	297933	10/17/14	62.29	45,343	
2,313	WESBANCO BANK-PARKERSBURG	10/20/14	298214	10/20/14	868.02	993	
2,101	U S POSTAL SERVICE	10/23/14	298652	10/24/14	300.78	45,344	
2,313	WESBANCO BANK-PARKERSBURG	10/27/14	299003	10/27/14	829.58	1,002	
101	APPLIED INDUSTRIAL TECHNOLOGIE	10/30/14	299156	10/30/14	421.03	45,345	
106	MON POWER	10/30/14	299157	10/30/14	150.22	45,346	
145	ADT SECURITY SERVICES	10/30/14	299158	10/30/14	34.51	45,347	
153	ACTION TELECOMM	10/30/14	299159	10/30/14	38.38	45,348	
205	BOWLES RICE LLP	10/30/14	299160	10/30/14	90.00	45,349	
224	BILL BAILEY INSURANCE AGENCY	10/30/14	299162	10/30/14	1,538.40	45,350	
314	AT&T MOBILITY	10/30/14	299163	10/30/14	174.78	45,351	
438	DOMINION HOPE	10/30/14	299164	10/30/14	24.02	45,352	
486	SAMANTHA VINCENT	10/30/14	299165	10/30/14	65.61	45,353	

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 10/16/14 - ENDING DATE: 11/20/14 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

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BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
486	ROBERT MILLER	10/30/14	299166	10/30/14	39.05	45,354	
486	MARY HUSK	10/30/14	299167	10/30/14	16.80	45,355	
486	JONATHAN OR LAUREN WHITE	10/30/14	299169	10/30/14	54.62	45,357	
486	JERRY W STRASSER	10/30/14	299173	10/30/14	54.58	45,361	
512	EVANS CONST. & PAVING, LLC	10/30/14	299175	10/30/14	3,614.00	45,363	
702	GENE'S SEPTIC TANK CLEANING	10/30/14	299177	10/30/14	800.00	45,364	
832	HARDMAN SUPPLY COMPANY	10/30/14	299180	10/30/14	152.72	45,365	
1,302	MINERAL WELLS PSD	10/30/14	299181	10/30/14	416.67	45,366	
1,302	MINERAL WELLS PSD	10/30/14	299182	10/30/14	235.20	45,367	
1,500	OHIO VALLEY MUFFLER & BRAKE	10/30/14	299186	10/30/14	13.18	45,369	
1,604	PARKERSBURG OFFICE SUPPLY	10/30/14	299187	10/30/14	27.72	45,370	
1,806	ROY L RADABAUGH	10/30/14	299190	10/30/14	125.00	45,372	
1,843	CINTAS CORPORATION J67	10/30/14	299192	10/30/14	392.74	45,373	
1,904	SCOTS LANDSCAPE NURSERY	10/30/14	299196	10/30/14	111.65	45,374	
1,908	STATE ELECTRIC SUPPLY CO INC	10/30/14	299197	10/30/14	30.68	45,375	
2,004	TROMBOLD EQUIPMENT CO INC	10/30/14	299200	10/30/14	3,893.12	45,377	
2,005	C I THORNBURG	10/30/14	299202	10/30/14	1,260.00	45,378	
2,306	WATER ENVIRONMENTAL TESTING	10/30/14	299209	10/30/14	140.00	45,380	
2,314	WV DEPT OF TAX & REVENUE	10/30/14	299210	10/30/14	689.13	45,381	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	10/30/14	299211	10/30/14	2,690.54	45,382	
2,342	WEST VIRGINIA STATE TREASURER	10/30/14	299212	10/30/14	183.83	45,383	
23,032	SUTTLE & STALNAKER, PLLC	10/30/14	299247	10/30/14	1,666.67	45,385	
23,037	SLATE CREEK OUTDOOR POWER EQU	10/30/14	299248	10/30/14	11.30	45,386	
23,079	MARK STEWART	10/30/14	299249	10/30/14	125.00	45,387	
23,085	AULICK CHEMICAL SOLUTIONS, INC	10/30/14	299251	10/30/14	407.15	45,388	
23,093	MINERAL WELLS TIRE CENTER	10/30/14	299252	10/30/14	296.00	45,389	
23,223	WINANS SANITARY SUPPLY COMPANY	10/30/14	299253	10/30/14	130.00	45,390	
23,231	HOWARD BALDWIN	10/30/14	299255	10/30/14	125.00	45,392	
23,046	BUTCHER BEND LAGOON ASSOC	10/30/14	299300	10/30/14	717.36	45,393	
300	CERRONE ASSOCIATES INC	10/31/14	299384	10/31/14	1,500.55	45,394	
702	GENE'S SEPTIC TANK CLEANING	10/31/14	299386	10/31/14	500.00	45,395	
1,302	MINERAL WELLS PSD	10/31/14	299387	10/31/14	25.07	45,396	
1,604	PARKERSBURG OFFICE SUPPLY	10/31/14	299389	10/31/14	30.52	45,398	
1,804	R L ROUSH EXCAVATING	10/31/14	299390	10/31/14	505.50	45,399	
20,085	AULICK CHEMICAL SOLUTIONS, INC	10/31/14	299428	10/31/14	2,217.84	45,400	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 10/16/14 - ENDING DATE: 11/20/14 **
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BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	11/03/14	299668	11/03/14	828.48	1,004	
2,313	WESBANCO BANK-PARKERSBURG	11/10/14	300335	11/10/14	774.10	1,005	
1,307	MUNICIPAL BOND COMMISSION	11/13/14	300559	11/13/14	19,046.31	1,008	
23,115	USDA RURAL DEVELOPMENT	11/13/14	300627	11/13/14	5,300.00	1,009	
106	MON POWER	11/13/14	300542	11/13/14	1,190.86	45,401	
133	AUTO ZONE	11/13/14	300545	11/13/14	45.51	45,402	
153	ACTION TELECOMM	11/13/14	300546	11/13/14	47.08	45,403	
275	BP	11/13/14	300547	11/13/14	581.61	45,404	
486	HEATHER PERKINS	11/13/14	300549	11/13/14	10.30	45,406	
486	KRISTI AND JASON LANTZ	11/13/14	300550	11/13/14	69.37	45,407	
486	MICHELLE COOK	11/13/14	300551	11/13/14	15.50	45,408	
486	SHANELL EVANS	11/13/14	300552	11/13/14	6.50	45,409	
486	HARRY E COE	11/13/14	300553	11/13/14	31.31	45,410	
904	THE INNOVATIVE GROUP	11/13/14	300556	11/13/14	13.33	45,413	
1,200	LOWE'S	11/13/14	300557	11/13/14	38.89	45,414	
1,301	MISS UTILITY OF WV INC	11/13/14	300558	11/13/14	29.64	45,415	
2,002	TAYLOR'S DISPOSAL INC	11/13/14	300569	11/13/14	23.32	45,417	
2,039	TELEPAGE	11/13/14	300570	11/13/14	7.16	45,418	
2,200	FIRST BANKCARD	11/13/14	300578	11/13/14	433.06	45,420	
2,306	WATER ENVIRONMENTAL TESTING	11/13/14	300579	11/13/14	204.00	45,421	
2,308	PEIA	11/13/14	300581	11/13/14	2,422.39	45,422	
2,312	WESBANCO BANK-PARKERSBURG	11/13/14	300582	11/13/14	2,198.33	45,423	
23,012	CECIL I WALKER MACHINERY CO	11/13/14	300621	11/13/14	827.04	45,424	
23,047	RETIREE HEALTH BNFT TRST FUND	11/13/14	300622	11/13/14	496.06	45,425	
23,065	PHONETREE ACCOUNTS RECEIVABLE	11/13/14	300623	11/13/14	116.00	45,426	
23,101	CITIZENS SECURITY LIFE INS CO	11/13/14	300624	11/13/14	128.26	45,427	
23,114	CONLEY LAWN MAINTENANCE	11/13/14	300625	11/13/14	550.00	45,428	
23,115	USDA RURAL DEVELOPMENT	11/13/14	300626	11/13/14	19,110.00	45,429	
106	MON POWER	11/13/14	300640	11/13/14	6,660.07	45,431	
2,101	U S POSTAL SERVICE	11/13/14	300699	11/13/14	150.96	45,433	
2,313	WESBANCO BANK-PARKERSBURG	11/17/14	301041	11/17/14	792.52	1,012	
124	AT&T - STATE CALLING SERVICE	11/17/14	301097	11/17/14	8.10	45,434	
1,961	SOMERVILLE FABRICATORS INC.	11/17/14	301099	11/17/14	712.20	45,435	
2,104	UNITED LABORATORIES	11/17/14	301102	11/17/14	741.37	45,436	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 10/16/14 - ENDING DATE: 11/20/14 **
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 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,205	FRONTIER	11/17/14	301109	11/17/14	250.32	45,438	
2,306	WATER ENVIRONMENTAL TESTING	11/17/14	301110	11/17/14	140.00	45,439	
1,302	MINERAL WELLS PSD	11/18/14	301186	11/18/14	27.42	45,441	
2,101	U S POSTAL SERVICE	11/18/14	301188	11/18/14	59.16	45,442	
	CONSOLIDATED BANK ACCOUNT				91,473.73	72 *	

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
DD	Todd R. Anderson	\$703.26	10/23/2014
DD	Dennis R. Brown	\$518.05	10/23/2014
DD	William H. Byers, Jr.	\$512.66	10/23/2014
DD	Cathy J. Dyer	\$561.15	10/23/2014
DD	Linda K. Watson	\$431.88	10/23/2014
4532	Darin L. Crites	\$300.41	10/23/2014
DD	Nellie B. Radcliff	\$351.69	10/23/2014
DD	Mark A. Dennis	\$385.89	10/23/2014
DD	Todd R. Anderson	\$779.97	10/30/2014
DD	Dennis R. Brown	\$401.76	10/30/2014
DD	William H. Byers, Jr.	\$465.15	10/30/2014
DD	Cathy J. Dyer	\$511.34	10/30/2014
DD	Linda K. Watson	\$431.90	10/30/2014
4533	Darin L. Crites	\$359.27	10/30/2014
DD	Nellie B. Radcliff	\$351.70	10/30/2014
DD	Mark A. Dennis	\$385.89	10/30/2014
DD	Todd R. Anderson	\$649.76	11/6/2014
DD	Dennis R. Brown	\$393.09	11/6/2014
DD	William H. Byers, Jr.	\$472.69	11/6/2014
DD	Cathy J. Dyer	\$511.34	11/6/2014
DD	Linda K. Watson	\$474.41	11/6/2014
4534	Darin L. Crites	\$425.47	11/6/2014
DD	Nellie B. Radcliff	\$351.69	11/6/2014
DD	Mark A. Dennis	\$385.89	11/6/2014
DD	Todd R. Anderson	\$682.07	11/13/2014
DD	Dennis R. Brown	\$404.65	11/13/2014
DD	William H. Byers, Jr.	\$474.47	11/13/2014
DD	Cathy J. Dyer	\$511.35	11/13/2014
DD	Linda K. Watson	\$431.88	11/13/2014
4535	Darin L. Crites	\$285.71	11/13/2014
DD	Nellie B. Radcliff	\$351.70	11/13/2014
DD	Mark A. Dennis	\$400.49	11/13/2014
DD	Todd R. Anderson	\$649.75	11/20/2014
DD	Dennis R. Brown	\$393.09	11/20/2014
DD	William H. Byers, Jr.	\$557.38	11/20/2014
DD	Cathy J. Dyer	\$511.34	11/20/2014
DD	Linda K. Watson	\$431.89	11/20/2014
4536	Darin L. Crites	\$285.71	11/20/2014
DD	Nellie B. Radcliff	\$351.68	11/20/2014
DD	Mark A. Dennis	\$385.90	11/20/2014

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
OCTOBER 17, 2014 – NOVEMBER 20, 2014**

1. E-mail dated October 16, 2014, to Cathy Dyer, from Todd Anderson, attaching warranty extension for Contract 1.
2. Fax dated October 17, 2014, to WV State Tax, from Cathy Dyer, requesting Release of Final Statement on Tri-State Pipeline and Hughes Supply Co.
3. Copy of letter dated October 17, 2014, to Mary Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held September 18, 2014.
4. Copy of letter dated October 17, 2014 to Ron Shutler, from Linda Watson, regarding a check the District received marked NSF.
5. E-mail dated October 17, 2014, to Mineral Wells PSD, from West Virginia State Treasurer's Office, attaching message of moving locations.
6. Certificate of Liability Insurance for Environment One.
7. Letter dated October 16, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding a brief update on the status of the open projects.
8. E-mail dated October 20, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching the Certificate of Release of Final Payment for Hughes Supply Co.
9. E-mail dated October 20, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching the Certificate of Release of Final Payment for Tri-State Pipeline, Inc.
10. Copy of letter dated October 2, 2014, to all locations with grease traps, from Todd Anderson, regarding multiple operational issues within the District due to grease accumulation.
11. Agreement dated October 16, 2014, between Roger Conley, Conley Fabrication, LLC., and Mineral Wells Public Service District to construct and install and 8" sewer main at 108 Oakdale Ave.

**Mineral Wells PSD
List of Correspondence
November 20, 2014
Page 2**

12. E-mail dated October 20, 2014, to Cathy Dyer, from Todd Anderson, confirming meeting at 10:00 a.m., on October 28, 2014 to discuss Contract 2.
13. E-mail dated October 20, 2014, to Cathy Dyer, from Todd Anderson, regarding a Kaeser tech will be on site Tuesday, October 21, to repair seals on the two blowers.
14. Fax dated October 21, 2014, to Jackson Newspaper, from Mineral Wells PSD, attaching notice of a Special meeting notice to be inserted in the newspaper.
15. Fax dated October 21, 2014, to Parkersburg News, from Mineral Wells PSD, attaching notice of a Special meeting notice to be inserted in the newspaper.
16. E-mail dated October 21, 2014, to Wirt County Journal, from Mineral Wells PSD, attaching notice of a Special meeting to be inserted in the Journal.
17. 2014 Financial Statement required mailings.
18. E-mail dated November 3, 2014, to Todd Anderson, from Chad Miller, regarding Contract 2 Status.
19. Unclaimed Property successfully processed on October 22, 2014.
20. Fax dated October 23, 2014, to Anita, from Cathy Dyer, attaching a list of customers that have a past due balances that have moved from the District.
21. National Pollutant Discharge Elimination Discharge Monitoring Report for Liberty Truck Stop for October 2014.
22. Billing Reprint of John P. Wilson's bill which is past due from 106 Delaware St.

Mineral Wells PSD
List of Correspondence
November 20, 2014
Page 3

23. Copy of letter dated October 14, 2014, to Mineral Wells PSD, from Beacon Recovery Company, regarding a medical bill for internal derangement of knee.
24. E-mail dated October 24, 2014, to Mineral Wells PSD, from John Beane, regarding FY 2016 PERS Contribution Rate.
25. Certificate of Liability Insurance for Tri-State Pipeline, Inc.
26. Trustee's Sale of Valuable Real Estate at 255 Alpine Court, Mineral Wells, WV 26150.
27. Fax dated October 23, 2014, to Action Answering Service, from Linda Watson, attaching notice of customers turned off for Non Payment.
28. Invoice from HSC dated October 23, 2014, to Mineral Wells PSD, in the amount of \$6,586.31.
29. E-mail dated October 29, 2014, to Chad Miller, Cerrone Associates, from Cathy Dyer, attaching work orders for changing out seal on the blowers at the WWTP.
30. E-mail dated October 28, 2014, to Cathy Dyer, from Zack Dobbins, Bennett & Dobbins, regarding items needed for onsite meeting.
31. E-mail dated October 29, 2014, to Zack Dobbins, from Cathy Dyer, attaching the 2014 Depreciation Schedule for water.
32. E-mail dated October 29, 2014, to Zack Dobbins, from Cathy Dyer, attaching the 2014 Water Trial Balance and adjusting entries.
33. Test Results dated October 21, 2014, to Mineral Wells PSD, from Water Environmental Testing, attaching samples.
34. Carbon copy of e-mail dated October 29, 2014, to Eric Taylor and Kyle Kelley, Tri-State Pipeline, regarding Contract 2 Status.

Mineral Wells PSD
List of Correspondence
November 20, 2014
Page 4

35. Carbon copy of e-mail dated October 28, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding concerns of the Sewer Improvements Project.
36. Carbon copy of e-mail dated October 30, 2014, to Eric Taylor and Kyle Kelley, Tri-State Pipeline, attaching pictures of a seal leaking on a pump at the Rt. 21 Lift Station.
37. Fax dated October 30, 2014, to Action Answering Service, from Linda Watson, attaching customers turned off for non payment.
38. Letter dated October 29, 2014, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing for review and payment of the completing of field design, stakeout and cutsheets for Conley Fabricating Sewer Service.
39. E-mail dated October 31, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding lagoon cover inspection.
40. Fax dated November 3, 2014, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching Monthly Operational Report for the month of October 2014.
41. Copy of letter dated November 4, 2014, to Stacko Hudkins, WV Department of Transportation, from Cathy Dyer, enclosing a check in the amount of \$2,535.00 for preliminary engineering review.
42. Letter dated October 31, 2014, to Mineral Wells PSD, from Randall Cole, Project Administrator, enclosing Invoice for services provided for the SR14/Chesterville Rd water and sewer relocation project.
43. E-mail dated November 4, 2014, to Virginia McDonald, Rural Development, attaching October bank statement for the Sewer Project.
44. Bacteriological Examination of Water From Public Water Distribution System, reported November 3, 2014.

Mineral Wells PSD
List of Correspondence
November 20, 2014
Page 5

45. Carbon copy of e-mail dated November 5, 2014, to Eric Taylor and Kyle Kelley, Tri State Pipeline, from Chad Miller, Cerrone Associates, confirming, Dave Andrews was on site at the Rt 21 Lift Station and verified one of the station pumps are leaking.
46. E-mail dated November 5, 2014, Mineral Wells PSD, from Chad Miller, Cerrone Associates, attaching the packing information provided by Trombold stating the seals were shipped for the stations.
47. Fax dated November 5, 2014, to Chad Miller, Cerrone Associates, from Todd Anderson, attaching quotes for the GMC Truck and Lift Station parts.
- 48. ****E-mail dated November 5, 2014, to Mineral Wells PSD, from Federal Audit Clearinghouse, regarding Single Audit Submission.**
49. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia dated October 2014.
50. Copy of letter dated November 7, 2014, to Robert or Kelly West, from Linda Watson, regarding a check the District received in the amount of Seventy Two dollars and zero cents marked NSF.
51. Carbon copy of e-mail dated November 7, 2014, to Chad Miller, from Alan Harris, Rural Development, regarding remaining funds from the sewer project.
52. Letter dated November 7, 2014, to Mineral Wells PSD, from Mike Idleman, City Insurance, regarding the District's workers' compensation coverage is currently in the Assigned Risk Plan.
53. Letter dated November 6, 2014, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing one approved copy of Change Order No. 2 to Contract #1 of the SCADA Project.
54. E-mail dated November 11, 2014, to Alan Harris, Rural Development, from Chad Miller, Cerrone Associates, regarding truck price quote.

Mineral Wells PSD
List of Correspondence
November 20, 2014
Page 6

55. Carbon copy of e-mail dated November 11, 2014, to Trombold Equipment, regarding purchase of spare parts.
56. E-mail dated November 11, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding update on lagoon cover panels.
57. E-mail dated November 13, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching quotes for the 2015 Truck and lift station parts.
58. Letter dated November 10, 2014, to Mineral Wells PSD, from Renee Shotwell, Bill Bailey Insurance, advising that the District's Workers' Compensation policy is coming up for renewal on January 25, 2015.
59. Copy of Invoice dated October 22, 2014, to Mineral Wells PSD, from Walker Engine Power (CAT), for open transition automatic transfer switch. (\$1,700.00)
60. E-mail dated November 13, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, regarding on site meeting for lagoon cover panel preview.
61. E-mail dated November 13, 2014, to Phil, Bennett & Dobbins, attaching a breakdown of wages for water and sewer breakdown.
62. Agreement to be signed at Board Meeting between Conley Fabricators and Mineral Wells PSD, for a request that an 8" sewer line be constructed over 300' to the Conley Fabrication property.
63. Copy of letter dated November 14, 2014, to Gloria Williams, from Linda Watson, regarding a check in the amount of (\$36.31) marked NSF.
64. E-mail dated November 14, 2014, to Wirt Journal, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be inserted in the journal.
65. Fax dated November 14, 2014, to Parkersburg News/Sentinel, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be inserted in the paper.

Mineral Wells PSD
List of Correspondence
November 20, 2014
Page 7

66. Fax dated November 14, 2104, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of Regular Board Meeting to be inserted in the paper.
67. Tax Exempt form dated November 1, 2014, to Cardinal Concrete, from Mineral Wells PSD.
68. West Virginia Workers Compensation Insurance Plan, Offer of Renewal Statement.
69. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report, for November 2014.
70. E-mail dated November 17, 2014, to Chad Miller, Cerrone Associates, from Cathy Dyer, attaching the purchase agreement for Todd's truck.
71. Carbon copy of e-mail dated November 17, 2014, to Eric Taylor and Kyle Kelley, Tri-State Pipeline, from Chad Miller, attaching the remaining punch list items on the Sewer Project.
72. Electronic Submission dated November 14, 2104, to WV DEP, from Linda Watson, attaching the Discharge Monitoring Report for the month of October 2014.
73. E-mail dated November 14, 2104, to Chad Miller, Dominick Cerrone, Cerrone Associates, and David Appel, Lemna, attaching Discharge Monitoring Reports for the month of October 2014.
74. E-mail dated November 19, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, attaching Requisition No. 16 in the amount of \$30,532.21.
75. E-mail dated November 20, 2014, to Phil Nuce, Bennett & Dobbins, from Cathy Dyer, attaching bank statements for the Rule 42.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1061,000.00)	(353,666.64)	(90,103.98)	101.90	(363,537.90)	34.26	697,462.10
METERED SALES-COMMERCIAL	1 461 200 00	(187,000.00)	(62,333.32)	(18,517.84)	118.83	(74,081.20)	39.61	112,918.80
METERED SALES-INDUSTRIAL	1 461 300 00	(3,400.00)	(1,133.32)	(589.66)	208.11	(2,148.43)	63.18	1,251.57
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(1,000.00)	(333.32)	(29.40)	35.28	(115.50)	11.55	884.50
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1252,400.00)	(417,466.60)	(109,240.88)	104.67	(439,883.03)	35.12	812,516.97
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(25,000.00)	(8,333.32)	(2,319.11)	111.31	(8,721.29)	34.88	16,278.71
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,500.00)	(1,166.64)	(967.62)	331.76	(2,302.62)	65.78	1,197.38
METER LEASE - MOBILE HOME PARK	1 472 000 00	(700.00)	(233.32)	.00		.00		700.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(1,666.64)	(833.34)	200.00	(1,666.68)	33.33	3,333.32
OTHER WATER REVENUES	1 474 000 00	(4,000.00)	(1,333.32)	(344.75)	103.42	(1,598.75)	39.96	2,401.25
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(38,200.00)	(12,733.24)	(4,464.82)	140.25	(14,289.34)	37.40	23,910.66
TOTAL REVENUES		(1290,600.00)	(430,199.84)	(113,705.70)	105.72	(454,172.37)	35.19	836,427.63

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	420,000.00	140,000.00	36,990.80	105.68	159,950.60	38.08	(260,049.40)
PURCHASED WATER PARKERBURG	1 610 101 00	7,000.00	2,333.32	.00		340.84	4.86	(6,659.16)
TOTAL SOURCE OF SUPPLY		427,000.00	142,333.32	36,990.80	103.95	160,291.44	37.53	(266,708.56)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,200.00	2,400.00	71.00	11.83	354.80	4.92	(6,845.20)
POWER PURCHASED PUMPING	1 615 500 00	10,000.00	3,333.32	495.48	59.45	2,139.45	21.39	(7,860.55)
CHEMICALS	1 618 500 00	.00	.00	.00		.00		.00
CONTRACTUAL SERVICES TESTING	1 635 500 00	6,000.00	2,000.00	81.00	16.20	1,175.80	19.59	(4,824.20)
SALARIES MAINT TRANS & DISTR	1 601 609 00	55,000.00	18,333.32	3,829.21	83.54	15,284.53	27.79	(39,715.47)
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	17,000.00	5,666.64	860.52	60.74	10,084.13	59.31	(6,915.87)
CONTRACTUAL SERVICES OTHER	1 636 600 00	33,000.00	11,000.00	1,520.27	55.28	18,110.50	54.88	(14,889.50)
MISC EXPENSE PUMPING	1 675 606 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		128,200.00	42,733.28	6,857.48	64.18	47,149.21	36.77	(81,050.79)
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	.00	.00	.00		.00		.00
SALARIES & WAGES STRUC & IMP	1 601 702 00	5,000.00	1,666.64	89.75	21.54	331.80	6.63	(4,668.20)
SALARIES & WAGES METER READING	1 601 703 00	7,500.00	2,500.00	607.43	97.18	2,424.92	32.33	(5,075.08)
SALARIES & WAGES BILLING & COL	1 601 704 00	33,000.00	11,000.00	3,438.45	125.03	10,299.36	31.21	(22,700.64)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,600.00	2,533.32	544.59	85.98	2,133.46	28.07	(5,466.54)
CONTRACTUAL SERVICES OTHER	1 636 700 00	2,200.00	733.32	.00		1,767.60	80.34	(432.40)
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	3,500.00	1,166.64	.00		.00		(3,500.00)
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	1,000.00	333.32	.00		.00		(1,000.00)
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
TOTAL CUSTOMER SERVICE EXPENS		59,800.00	19,933.24	4,680.22	93.91	16,957.14	28.35	(42,842.86)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	55,000.00	18,333.32	6,374.69	139.08	17,972.74	32.67	(37,027.26)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	2,700.00	900.00	225.00	100.00	1,260.00	46.66	(1,440.00)
EMPLOYEES PENSIONS/BENEFITS	1 604 801 00	48,000.00	16,000.00	4,174.05	104.35	14,952.65	31.15	(33,047.35)
EMPLOYEE VACATION PAY	1 604 802 00	12,500.00	4,166.64	297.48	28.55	3,851.28	30.81	(8,648.72)
EMPLOYEES HOLIDAY PAY	1 604 803 00	8,200.00	2,733.32	112.14	16.41	1,558.38	19.00	(6,641.62)
EMPLOYEES SICK PAY	1 604 804 00	8,200.00	2,733.32	237.16	34.70	1,966.34	23.97	(6,233.66)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		.00		.00
COMP TIME	1 604 806 00	2,500.00	833.32	261.36	125.45	638.14	25.52	(1,861.86)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	4,100.00	1,366.64	810.00	237.07	3,240.00	79.02	(860.00)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	19,000.00	6,333.32	895.17	56.53	6,412.10	33.74	(12,587.90)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	8,000.00	2,666.64	7,500.00	999.99	7,800.00	97.50	(200.00)
CONTRACTUAL SERV LEGAL	1 633 800 00	1,000.00	333.32	322.54	387.06	2,648.25	264.82	1,648.25
CONTRACTUAL SERVICES OTHER	1 636 800 00	3,000.00	1,000.00	195.00	78.00	937.20	31.24	(2,062.80)
TRANSPORTATION EXPENSES	1 650 801 00	28,000.00	9,333.32	2,274.70	97.48	5,507.96	19.67	(22,492.04)
INSURANCE - VEHICLE	1 656 800 00	5,000.00	1,666.64	423.60	101.66	2,118.00	42.36	(2,882.00)
PROPERTY INSURANCE	1 657 800 00	8,000.00	2,666.64	700.21	105.03	3,501.05	43.76	(4,498.95)
INSURANCE WORKERS COMPENSATION	1 658 800 00	12,000.00	4,000.00	706.25	70.62	2,825.00	23.54	(9,175.00)
INSURANCE OTHER	1 659 800 00	14,000.00	4,666.64	1,183.79	101.46	5,918.95	42.27	(8,081.05)
ADVERTISING EXPENSE	1 660 800 00	3,000.00	1,000.00	.00		.00		(3,000.00)
REGULATORY COMMISSION EXPENSE	1 667 800 00	4,500.00	1,500.00	.00		.00		(4,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	7,500.00	2,500.00	1,314.05	210.24	4,642.65	61.90	(2,857.35)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		254,200.00	84,733.08	28,007.19	132.21	87,750.69	34.52	(166,449.31)
=====								
TOTAL OPERATION & MAINTENANCE		869,200.00	289,732.92	76,535.69	105.66	312,148.48	35.91	(557,051.52)
MISC. EXPENSE								
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	102,000.00	24,999.00	98.03	99,996.00	32.67	(206,004.00)
FICA EXPENSE	1 408 120 00	14,000.00	4,666.64	1,200.18	102.87	4,243.10	30.30	(9,756.90)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
TOTAL MISC. EXPENSE		320,000.00	106,666.64	26,199.18	98.24	104,239.10	32.57	(215,760.90)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(200.00)	(22.34)	44.68	(55.51)	9.25	544.49
INTEREST ON LONGTERM DEBT	1 427 300 00	199,000.00	66,333.32	16,341.37	98.54	64,376.42	32.34	(134,623.58)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	300.00	100.00	28.54	114.16	118.53	39.51	(181.47)
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00
TOTAL OTHER INCOME & DEDUCTIO		198,700.00	66,233.32	16,347.57	98.72	64,439.44	32.43	(134,260.56)
=====								
NET INCOME		97,300.00	32,433.04	5,376.74	66.31	26,654.65	27.39	(70,645.35)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(773,000.00)	(257,666.64)	(62,382.75)	96.84	(243,297.64)	31.47	529,702.36
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(277,000.00)	(92,333.32)	(24,999.75)	108.30	(95,945.06)	34.63	181,054.94
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(1,000.00)	(333.32)	(91.66)	109.99	(358.75)	35.87	641.25
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(3,400.00)	(1,133.32)	(697.55)	246.19	(2,425.25)	71.33	974.75
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(83.32)	9.08	43.59-	39.13	15.65-	289.13
TOTAL SALES OF SEWER SERVICE		(1054,650.00)	(351,549.92)	(88,162.63)	100.31	(341,987.57)	32.42	712,662.43
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(21,000.00)	(7,000.00)	(1,734.86)	99.13	(6,564.18)	31.25	14,435.82
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(200.00)	(55.93)	111.86	(483.56)	80.59	116.44
TOTAL OTHER SEWER REVENUES		(21,600.00)	(7,200.00)	(1,790.79)	99.48	(7,047.74)	32.62	14,552.26
TOTAL REVENUES		(1076,250.00)	(358,749.92)	(89,953.42)	100.29	(349,035.31)	32.43	727,214.69
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
SALARIES & WAGES T&D	2 701 100 00	2,000.00	666.64	152.85	91.71	733.65	36.68	(1,266.35)
SALARIES & WAGES MAINS T&DS	2 701 201 00	4,000.00	1,333.32	1,112.26	333.68	3,922.71	98.06	(77.29)
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	3,000.00	1,000.00	319.39	127.75	1,067.53	35.58	(1,932.47)
CONTRACTUAL SERV OTHER T&D	2 736 201 00	5,000.00	1,666.64	4,162.18	998.93	7,288.92	145.77	2,288.92
TOTAL COLLECTING EXPENSES		14,000.00	4,666.60	5,746.68	492.57	13,012.81	92.94	(987.19)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 701 301 00	10,000.00	3,333.32	747.00	89.64	2,289.93	22.89	(7,710.07)
POWER LIFT STATIONS	2 715 301 00	19,500.00	6,500.00	507.30	31.21	2,421.72	12.41	(17,078.28)
POWER GRINDER PUMPS	2 715 302 00	5,500.00	1,833.32	686.85	149.85	1,534.98	27.90	(3,965.02)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	12,000.00	4,000.00	1,365.88	136.58	8,077.02	67.30	(3,922.98)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	12,000.00	4,000.00	1,423.21	142.32	3,579.86	29.83	(8,420.14)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	15,000.00	5,000.00	4,731.48	378.51	7,255.79	48.37	(7,744.21)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	18,000.00	6,000.00	3,179.85	211.99	9,965.51	55.36	(8,034.49)
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	21,000.00	7,000.00	1,900.00	108.57	8,021.00	38.19	(12,979.00)
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	9,000.00	3,000.00	997.80	133.04	6,084.89	67.60	(2,915.11)
TOTAL PUMPING EXPENSES		122,000.00	40,666.64	15,539.37	152.84	49,230.70	40.35	(72,769.30)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	9,500.00	3,166.64	1,164.53	147.09	2,737.01	28.81	(6,762.99)
PURCHASED POWER WWTP	2 715 500 00	58,000.00	19,333.32	5,552.68	114.88	16,215.06	27.95	(41,784.94)
CHEMICALS WWTP	2 718 500 00	44,000.00	14,666.64	2,217.84	60.48	9,969.54	22.65	(34,030.46)
MATERIALS & SUPPLIES WWTP	2 720 500 00	38,000.00	12,666.64	4,728.06	149.30	23,237.00	61.15	(14,763.00)
CONTRACTUAL SERVICE TESTING	2 735 500 00	6,000.00	2,000.00	272.50	54.50	1,083.50	18.05	(4,916.50)
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	5,000.00	1,666.64	1,600.00	384.00	6,360.90	127.21	1,360.90
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	6,500.00	2,166.64	292.05	53.91	912.50	14.03	(5,587.50)
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	9,000.00	3,000.00	490.75	65.43	1,516.80	16.85	(7,483.20)
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
TOTAL TREATMENT & DISPOSAL		176,000.00	58,666.52	16,318.41	111.26	62,032.31	35.24	(113,967.69)
BILLING & COLLECTING EXPENSES								
SALARIES & WAGES METER READING	2 701 701 00	7,200.00	2,400.00	607.43	101.23	2,275.81	31.60	(4,924.19)
SALARIES & WAGES BILLING & COL	2 701 702 00	25,000.00	8,333.32	2,378.96	114.19	7,845.41	31.38	(17,154.59)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	7,000.00	2,333.32	537.81	92.19	2,056.63	29.38	(4,943.37)
CONTRACTUAL SERVICE OTHER	2 736 700 00	1,200.00	400.00	.00		1,178.40	98.20	(21.60)
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	3,200.00	1,066.64	.00		.00		(3,200.00)
TOTAL BILLING & COLLECTING		43,600.00	14,533.28	3,524.20	96.99	13,356.25	30.63	(30,243.75)
ADMINISTRATIVE/GENERAL EXPENSE								
SALARIES & WAGES ADMIN	2 701 800 00	42,000.00	14,000.00	3,873.51	110.67	10,740.11	25.57	(31,259.89)
BOARD OF DIRECTORS	2 703 800 00	1,800.00	600.00	375.00	250.00	915.00	50.83	(885.00)
EMPLOYEE PENSION & BENEFITS	2 704 800 00	42,000.00	14,000.00	4,040.25	115.43	14,005.84	33.34	(27,994.16)
EMPLOYEES VACATION PAY	2 704 801 00	8,000.00	2,666.64	492.48	73.87	2,924.38	36.55	(5,075.62)
EMPLOYEES HOLIDAY PAY	2 704 802 00	7,000.00	2,333.32	.00		964.16	13.77	(6,035.84)
EMPLOYEES SICK PAY	2 704 803 00	3,000.00	1,000.00	209.14	83.65	1,405.71	46.85	(1,594.29)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		.00		.00
COMP TIME	2 704 805 00	1,500.00	500.00	174.24	139.39	427.66	28.51	(1,072.34)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	3,000.00	1,000.00	540.00	216.00	2,160.00	72.00	(840.00)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	11,500.00	3,833.32	515.08	53.74	3,796.10	33.00	(7,703.90)
SPECIAL SERVICE ENGINEER	2 731 800 00	5,000.00	1,666.64	1,500.55	360.13	1,500.55	30.01	(3,499.45)
SPECIAL SERVICES	2 732 800 00	5,500.00	1,833.32	5,000.00	999.99	5,200.00	94.54	(300.00)
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	1,125.00	375.00	.00		.00		(1,125.00)
BOND CLOSING FEES PROJECTS	2 732 802 00	.00	.00	.00		.00		.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,000.00	333.32	90.00	108.00	420.71	42.07	(579.29)
TRANSPORTATION EXPENSE	2 750 800 00	15,000.00	5,000.00	1,516.48	121.31	5,950.20	39.66	(9,049.80)
CONTRACTUAL SERVICE OTHER	2 736 800 00	1,600.00	533.32	130.00	97.50	624.80	39.05	(975.20)
INSURANCE VEHICLE	2 756 800 00	3,500.00	1,166.64	282.40	96.82	1,412.00	40.34	(2,088.00)
INSURANCE PROPERTY	2 757 800 00	5,300.00	1,766.64	466.81	105.69	2,334.05	44.03	(2,965.95)
INSURANCE WORKERS COMPENSATION	2 758 800 00	9,900.00	3,300.00	470.83	57.07	1,883.32	19.02	(8,016.68)
INSURANCE OTHER	2 759 800 00	9,000.00	3,000.00	789.19	105.22	3,945.95	43.84	(5,054.05)
ADVERTISING EXPENSES	2 760 800 00	300.00	100.00	.00		.00		(300.00)
REGULATORY COMMISSION	2 767 800 00	2,500.00	833.32	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	5,000.00	1,666.64	346.63	83.19	3,621.08	72.42	(1,378.92)
RENTS	2 775 801 00	5,000.00	1,666.64	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	.00	.00	.00		.00		.00
TOTAL ADMINISTRATIVE & GEN EX		189,525.00	63,174.76	20,812.59	131.77	69,231.62	36.52	(120,293.38)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATION & MAINTENANCE		545,125.00	181,707.80	61,941.25	136.35	206,863.69	37.94	(338,261.31)
DEPRECIATION	2 403 000 00	300,000.00	100,000.00	16,919.00	67.67	67,676.00	22.55	(232,324.00)
FICA EXPENSE	2 408 200 00	12,000.00	4,000.00	1,112.59	111.25	3,885.82	32.38	(8,114.18)
INTEREST/DIVIDEND EARNED	2 419 000 00	(500.00)	(166.64)	(9.90)	23.76	(39.86)	7.97	460.14
INTEREST ON LONG TERM DEBT	2 427 300 00	220,000.00	73,333.32	(1,424.17)	7.76-	(287.53)	.13-	(220,287.53)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	200.00	66.64	19.75	118.54	90.22	45.11	(109.78)
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TOTAL EXPENSES & OTHER INCOME		531,700.00	177,233.32	16,617.27	37.50	71,324.65	13.41	(460,375.35)
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BALANCE TO SURPLUS		575.00	191.20	(11,394.90)	999.99-	(70,846.97)	999.99-	(71,421.97)