

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

January 16, 2015

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held on December 18, 2014; the minutes were approved at the Regular Board Meeting held on Thursday, January 15, 2015.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: December 18, 2014, minutes

"This institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 18, 2014, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Cathy Dyer, Office Manager; Todd Anderson, Operations Manager; Linda Watson, Office Clerk.

No one from the public was present.

Mr. Baldwin made a motion to approve the Minutes of the November 20, 2014, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Baldwin signed the Minutes.

The meeting was recessed to an Executive Session at 5:01 PM.

The Regular Meeting was reconvened at 5:20 PM, there were no motions made in the Executive Session.

Mr. Stewart made a motion to promote Ms. Watson to Office Manager effective February 1, 2015. Ms. Watson will receive an increase in pay to \$20.00/hour with \$1.00/hour increase annually for the next two years. Ms. Watson will receive an increase of effective immediately of \$18.50/hours. Mr. Baldwin seconded the motion. The motion passed unanimously.

The Board instructed Mrs. Dyer to post the position of Office Clerk in-house from December 19, 2014 to December 28, 2014. After in-house posting, the position of Office Clerk will be advertised in local newspaper.

Mr. Baldwin made a motion to approve Burgess & Niple as the engineers for the Radio Read Meters and System Updates Project. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Trimble & Associates to calculated 2014 Arbitrage on Sewer Revenue Bonds. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for November 30, 2014, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #45443 thru #45524 written on the Consolidated Water and Sewer Revenue Checking Account between November 20, 2014 and December 18, 2014, (copies attached) Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve District Payroll written on the Consolidated Payroll Account between November 20, 2014 and December 18, 2014 (copies attached). Mr. Baldwin seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #11 – FCC license for lift station SCADA.

Mrs. Dyer had nothing to report.

Mr. Anderson had the following to discuss.

RL Roush bid for the Conley Fabrication, LLC came in at \$13,750.00.

The relocation of the Jackson Run panel is now complete.

Rt. 21 Lift Station #2 pump motor seal is leaking, Trombold says they informed Cerrone Associates, Inc. that there was too much turbulence in the wet well and the piping needed be extended. The Sewer Repair and Replacement account will pay for the seal replacement and a Change Order from Tri-State Pipeline for the turbulence repair.

The Water Tanks registration is complete.

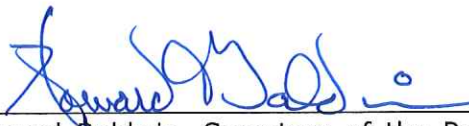
David Foster, WV Rural Water Association concerned with the HAA5 sampling being out of compliance.

After a brief discussion on the Sewer System Improvement Project Phase II, Mr. Stewart made a motion to approve the next Change Order for Contract 2 and next Requisition if required to purchase spare Lift Station parts with the remaining funds. Mr. Baldwin seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 P.M.

CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Howard Baldwin, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT**

November 30, 2014

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 2,007.09
Sewer Revenue Fund Checking Account WesBanco Bank - 2131.2	68,990.25
Total in Checking Accounts:	\$ 70,997.34

Water Accounts

Series 1979 Water Reserve Depreciation WesBanco Bank - 1125.401	\$ 13,083.57
Series 1979 Water Reserve WesBanco Bank - 1125.200	26,285.04
Series 1997 Sams Creek/Chesterville Reserve WesBanco Bank - 1125.300	37,323.30
Series 1999A Rockport Water Reserve WesBanco Bank - 1125.400	17,959.90
Series 1999B Water Improvement/Office Building Reserve WesBanco Bank - 1125.500	37,682.06
Series 2004A Sycamore, Stephens, Limestone Water Reserve WesBanco Bank - 1125.502	8,341.89
Water Security Deposit Account WesBanco Bank - 1132.1	45,533.10
Series 2004A Sycamore, Stephens, Limestone Repair & Replacement WesBanco Bank - 1125.504	20,337.33
SCADA Project Checking WesBanco Bank - 1131.213	943.59
Total In Water Accounts:	\$ 207,489.78

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement WesBanco Bank - 2127.8	\$ 57,376.78
Grinder Pump Maintenance Reserve Prime Rate Money Market - WesBanco Bank - 2127.7	2,801.79
Sewer Security Deposit Account WesBanco Bank - 2132.1	34,285.66
Sewer System Improvement Project WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II WesBanco Bank - 2131.22	30.97
Total in Sewer Accounts:	\$ 94,501.87

Total All Finances - November 30, 2014 **\$ 372,988.99**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 November 30, 2014

WESBANCO BANK, October 31, 2014 \$4,631.17

RECEIPTS:

Water Sales	\$85,068.58
Water Buffalo Sales	314.25
Reconnection Fees	75.00
Security Deposit Refunds	1,634.65
Misc rev	20.00
Tap Fee	350.00

Total Receipts: \$87,462.48

Total Cash Available: \$92,093.65

Expenditures:

Action Telecom	\$70.61
At & T Mobility	262.18
At & T State Calling	12.15
Auto Zone	68.26
BP Credit Card Company	872.42
Bill Bailey Insurance Agency	5,643.03
Cardinal Concrete Company	161.50
Cintas	605.56
Citizens' Security Life Inc. Co.	192.38
Commissioner's Salaries	225.00
Conley Lawn Maintenance	180.00
Claywood Park PSD	36,990.80
Dominion Hope	156.95
First Bankcard	162.10
Ferguson Waterworks	219.36
Frontier	231.40
Mineral Wells PSD	1,171.57
Miss Utility of WV Inc.	44.46
Mon Power	645.31
Municipal Bond Commission	1,280.59
Parkersburg Office Supply	27.18
PEIA	2,377.53
Phonetree	174.00
REIC	551.58
R L Roush Excavating	1,170.75
Rural Development - USDA 91-11	2,924.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-13	600.00
Salaries	9,199.07
Somerville Fabricators	846.80
Taylor Disposal Inc.	34.98
Telepage	10.74
Tesa Company Inc	176.32
The Innovative Group	20.00
US Postal Service	673.60

USA Blue Book	351.59
Water Environmental Testing	81.00
WesBanco - Water System Improve Reserve	3,012.00
WesBanco - Rockport Reserve	1,002.00
WesBanco - Sams Creek/Chesterville Reserve	942.00
WesBanco - Sycamore Depreciation Reserve	528.00
WesBanco Bank	115.44
WesBanco Bank-Parkersburg- Payroll taxes	3,633.94
Winans Sanitary Supply Company	195.00
WV Dept of Tax & Revenue	560.86
WV Retiree Health Benefit Trust Fund	487.94
WV Public Employees Retirement System	2,264.50
Security Deposit Refunds	353.11

Total Expenditures: \$90,086.56

Percent of expenditures: 97.8%

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, November 30, 2014 \$2,007.09

Accounts Payable	Claywood Park PSD	\$38,022.60
	USDA Rural Development	16,883.00
	WesBanco - Repair & Replacement	44,283.04
	Suttle & Stalnaker	8,000.00
	Municipal Bond Commission	8,116.88
	Total Accounts Payable	\$99,188.64

Total -\$97,181.55

Percent of expenditures: -105.5%

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 November 30, 2014

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, October 31, 2014 \$ 76,711.35

RECEIPTS:

Sewer Sales	\$73,100.56
Butcher Bend Lagoon Assoc	554.86
Security Deposit Refunds	929.23
Reconnect Fee	125.00
Tap fee	350.00
Pepsi - Oil & Grease	65.00

Total Receipts: \$75,124.65

Total Cash Available: \$ 151,836.00

Expenditures:

Action Telecom	\$47.08
At & T Mobility	174.78
At & T State Calling	8.10
Auto Zone	45.51
BP Credit Card Company	581.61
Bill Bailey Insurance Agency	3,762.02
Cecil I Walker Machinery Co	827.04
Cintas	403.72
Citizens Security Life Ins Co	128.26
Commissioner's Salaries	150.00
Conley Lawn Maintenance	550.00
Dominion Hope	104.64
First Bankcard	433.06
Ferguson Waterworks	164.52
Frontier	250.32
Gene's Septic Tank Cleaning	200.00
Lowe's	38.89
Mineral Wells PSD	1,736.04
Miss Utility of WV Inc	29.64
Mon Power	7,850.93
Municipal Bond Commission	19,046.31
Parkersburg Office Supply	18.12
PEIA	2,422.39
Phonetree	116.00
Salaries	7,939.11
Suttle & Stalnaker, PLLC	269.20
Taylor's Disposal Inc.	23.32
Telepage	7.16
The Innovative Group	13.33
United Laboratories	741.37
US Postal Service	600.03
USA Blue Book	35.09
USDA Rural Development - 92-12	19,110.00
USDA Rural Development - 92-13	5,300.00
Water Environmental Testing	344.00

WesBanco - fees	76.96
WesBanco Bank-Parkersburg-Payroll Taxes	3,409.56
WesBanco - Sewer R&R	2,198.33
Winans Sanitary Supply Co	130.00
Retiree Health Benefit Trust Fund	496.06
WV Public Employees Retirement System	2,123.03
WV Dept of Tax & Revenue	535.14
Security Deposit Refunds	405.08

Total Expenditures: \$82,845.75

Percent of expenditures: 54.6%

Balance in Sewer Revenue Fund Checking Account,
WesBanco Bank, November 30, 2014 \$ 68,990.25

Accounts Payable \$ -

Total Accounts Payable \$0.00

Total \$68,990.25

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/21/14 - ENDING DATE: 12/18/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	11/21/14	301629	11/21/14	278.24	1.022	
2,101	U S POSTAL SERVICE	11/21/14	301770	11/24/14	452.86	45,443	
2,313	WESBANCO BANK-PARKERSBURG	11/24/14	302031	11/26/14	803.18	1,026	
224	BILL BAILEY INSURANCE AGENCY	11/26/14	302116	11/26/14	5,643.03	45,444	
314	AT&T MOBILITY	11/26/14	302118	11/26/14	262.18	45,445	
438	DOMINION HOPE	11/26/14	302119	11/26/14	156.95	45,446	
486	MIRANDA OR MICHAEL PURSACK	11/26/14	302123	11/26/14	70.76	45,450	
486	DREW EMRICK	11/26/14	302125	11/26/14	70.93	45,452	
486	RANDY AFFOLTER	11/26/14	302127	11/26/14	54.90	45,454	
486	JOHN WELLS	11/26/14	302128	11/26/14	70.78	45,455	
486	ROGER L KELLAR	11/26/14	302129	11/26/14	42.30	45,456	
1,311	FERGUSON WATERWORKS	11/26/14	302134	11/26/14	219.36	45,460	
1,604	PARKERSBURG OFFICE SUPPLY	11/26/14	302136	11/26/14	27.18	45,461	
1,805	USDA RURAL DEVELOPMENT	11/26/14	302138	11/26/14	5,252.00	45,462	
1,806	ROY L RADABAUGH	11/26/14	302139	11/26/14	75.00	45,463	
1,843	CINTAS CORPORATION J67	11/26/14	302140	11/26/14	605.56	45,464	
1,866	REI CONSULTANTS	11/26/14	302144	11/26/14	551.58	45,465	
2,001	TESA COMPANY INC	11/26/14	302146	11/26/14	70.20	45,466	
2,101	U S POSTAL SERVICE	11/26/14	302147	11/26/14	132.00	45,467	
2,109	USA BLUE BOOK	11/26/14	302153	11/26/14	351.59	45,468	
2,314	WV DEPT OF TAX & REVENUE	11/26/14	302154	11/26/14	560.86	45,469	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	11/26/14	302155	11/26/14	2,264.50	45,470	
2,373	WESBANCO BANK-PARKERSBURG	11/26/14	302156	11/26/14	1,828.00	45,471	
23,079	MARK STEWART	11/26/14	302188	11/26/14	75.00	45,472	
23,223	WINANS SANITARY SUPPLY COMPANY	11/26/14	302189	11/26/14	195.00	45,473	
23,231	HOWARD BALDWIN	11/26/14	302190	11/26/14	75.00	45,474	
2,313	WESBANCO BANK-PARKERSBURG	12/01/14	302359	12/01/14	871.19	1.029	
1,512	HD SUPPLY WATERWORKS, LTD	12/02/14	302484	12/02/14	3,066.00	45,475	
1,604	PARKERSBURG OFFICE SUPPLY	12/02/14	302485	12/02/14	9.75	45,476	
1,804	R L ROUSH EXCAVATING	12/02/14	302487	12/02/14	667.50	45,477	
2,106	USDA RURAL DEVELOPMENT	12/02/14	302489	12/02/14	13,558.00	45,478	
2,313	WESBANCO BANK-PARKERSBURG	12/08/14	302890	12/08/14	825.81	1.034	
2,313	WESBANCO BANK-PARKERSBURG	12/15/14	303610	12/15/14	809.48	1.041	
1,307	MUNICIPAL BOND COMMISSION	12/15/14	303718	12/15/14	9,397.47	1,043	

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/21/14 - ENDING DATE: 12/18/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO		POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
	VENDOR#	VENDOR-NAME					
3 101 000 00		CONSOLIDATED BANK ACCOUNT					
	23,115	USDA RURAL DEVELOPMENT	12/15/14	303788	12/15/14	600.00	1,044
	106	MON POWER	12/15/14	303687	12/15/14	767.52	45,483
	124	AT&T - STATE CALLING SERVICE	12/15/14	303692	12/15/14	3.86	45,484
	133	AUTO ZONE	12/15/14	303693	12/15/14	46.48	45,485
	145	ADT SECURITY SERVICES	12/15/14	303695	12/15/14	80.14	45,486
	153	ACTION TELECOMM	12/15/14	303696	12/15/14	60.56	45,487
	202	BIG MAC PRINTING	12/15/14	303697	12/15/14	108.00	45,488
	205	BOWLES RICE LLP	12/15/14	303698	12/15/14	522.60	45,489
	275	BP	12/15/14	303699	12/15/14	698.73	45,490
	309	CLAYWOOD PARK PSD	12/15/14	303700	12/15/14	38,022.60	45,491
	486	CHRISTINA DENNEWITZ	12/15/14	303706	12/15/14	42.20	45,497
	486	KRISTINA MOECK	12/15/14	303710	12/15/14	28.94	45,501
	486	JESSICA STRIBLIN	12/15/14	303711	12/15/14	50.45	45,502
	733	W. W. GRAINGER, INC.	12/15/14	303714	12/15/14	89.60	45,505
	1,301	MISS UTILITY OF WV INC	12/15/14	303717	12/15/14	31.98	45,507
	1,512	HD SUPPLY WATERWORKS, LTD	12/15/14	303729	12/15/14	394.63	45,508
	2,002	TAYLOR'S DISPOSAL INC	12/15/14	303733	12/15/14	34.98	45,509
	2,005	C I THORNBURG	12/15/14	303734	12/15/14	1,694.61	45,510
	2,039	TELEPAGE	12/15/14	303736	12/15/14	10.74	45,511
	2,200	FIRST BANKCARD	12/15/14	303745	12/15/14	21.29	45,512
	2,306	WATER ENVIRONMENTAL TESTING	12/15/14	303746	12/15/14	90.00	45,513
	2,308	PEIA	12/15/14	303748	12/15/14	2,405.16	45,514
	23,032	SUTTLE & STALNAKER, PLLC	12/15/14	303782	12/15/14	2,500.00	45,517
	23,047	RETIREE HEALTH BNFT TRST FUND	12/15/14	303784	12/15/14	494.24	45,518
	23,101	CITIZENS SECURITY LIFE INS CO	12/15/14	303785	12/15/14	192.38	45,519
	23,109	RUNYON LOCK SERVICE LLC	12/15/14	303786	12/15/14	98.00	45,520
	2,106	USDA RURAL DEVELOPMENT	12/15/14	304087	12/15/14	28,592.56	45,522
	2,373	WESBANCO BANK-PARKERSBURG	12/15/14	304097	12/15/14	1,828.00	45,523
	2,101	U S POSTAL SERVICE	12/17/14	304154	12/17/14	94.25	45,524
		CONSOLIDATED BANK ACCOUNT				128,998.64	63 *

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 11/21/14 - ENDING DATE: 12/18/14 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
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BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	11/21/14	301629	11/21/14	185.60	1,022	
2,101	U S POSTAL SERVICE	11/21/14	301770	11/24/14	301.91	45,443	
2,313	WESBANCO BANK-PARKERSBURG	11/24/14	302031	11/26/14	828.86	1,026	
224	BILL BAILEY INSURANCE AGENCY	11/26/14	302116	11/26/14	3,762.02	45,444	
314	AT&T MOBILITY	11/26/14	302118	11/26/14	174.78	45,445	
438	DOMINION HOPE	11/26/14	302119	11/26/14	104.64	45,446	
486	JOHN HOLMES	11/26/14	302120	11/26/14	72.72	45,447	
486	TONY DICKEL	11/26/14	302121	11/26/14	13.06	45,448	
486	ROBERT A BRADLEY	11/26/14	302122	11/26/14	77.01	45,449	
486	MIRANDA OR MICHAEL PURSACK	11/26/14	302124	11/26/14	54.59	45,451	
486	DREW EMRICK	11/26/14	302126	11/26/14	54.72	45,452	
702	GENE'S SEPTIC TANK CLEANING	11/26/14	302130	11/26/14	200.00	45,457	
1,302	MINERAL WELLS PSD	11/26/14	302131	11/26/14	416.67	45,458	
1,302	MINERAL WELLS PSD	11/26/14	302132	11/26/14	235.20	45,459	
1,311	FERGUSON WATERWORKS	11/26/14	302134	11/26/14	164.52	45,460	
1,604	PARKERSBURG OFFICE SUPPLY	11/26/14	302136	11/26/14	18.12	45,461	
1,806	ROY L RADABAUGH	11/26/14	302139	11/26/14	50.00	45,463	
1,843	CINTAS CORPORATION J67	11/26/14	302140	11/26/14	403.72	45,464	
2,101	U S POSTAL SERVICE	11/26/14	302147	11/26/14	88.00	45,467	
2,109	USA BLUE BOOK	11/26/14	302153	11/26/14	35.09	45,468	
2,314	WV DEPT OF TAX & REVENUE	11/26/14	302154	11/26/14	535.14	45,469	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	11/26/14	302155	11/26/14	2,123.03	45,470	
23,079	MARK STEWART	11/26/14	302188	11/26/14	50.00	45,472	
23,223	WINANS SANITARY SUPPLY COMPANY	11/26/14	302189	11/26/14	130.00	45,473	
23,231	HOWARD BALDWIN	11/26/14	302190	11/26/14	50.00	45,474	
2,313	WESBANCO BANK-PARKERSBURG	12/01/14	302359	12/01/14	757.33	1,029	
1,604	PARKERSBURG OFFICE SUPPLY	12/02/14	302485	12/02/14	6.50	45,476	
1,804	R L ROUSH EXCAVATING	12/02/14	302487	12/02/14	1,129.25	45,477	
2,005	C I THORNBURG	12/02/14	302532	12/02/14	875.00	45,479	
23,046	BUTCHER BEND LAGOON ASSOC	12/02/14	302565	12/02/14	726.07	45,480	
2,313	WESBANCO BANK-PARKERSBURG	12/08/14	302890	12/08/14	887.89	1,034	
2,101	U S POSTAL SERVICE	12/08/14	302971	12/09/14	25.84	45,481	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 11/21/14 - ENDING DATE: 12/18/14 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	12/11/14	303067	12/11/14	150.62	45,482	
2,313	WESBANCO BANK-PARKERSBURG	12/15/14	303610	12/15/14	784.76	1,041	
1,307	MUNICIPAL BOND COMMISSION	12/15/14	303718	12/15/14	19,046.31	1,043	
23,115	USDA RURAL DEVELOPMENT	12/15/14	303788	12/15/14	5,300.00	1,044	
106	MON POWER	12/15/14	303687	12/15/14	8,421.74	45,483	
124	AT&T - STATE CALLING SERVICE	12/15/14	303692	12/15/14	2.57	45,484	
133	AUTO ZONE	12/15/14	303693	12/15/14	30.99	45,485	
145	ADT SECURITY SERVICES	12/15/14	303695	12/15/14	53.42	45,486	
153	ACTION TELECOMM	12/15/14	303696	12/15/14	40.38	45,487	
202	BIG MAC PRINTING	12/15/14	303697	12/15/14	72.00	45,488	
205	BOWLES RICE LLP	12/15/14	303698	12/15/14	348.40	45,489	
275	BP	12/15/14	303699	12/15/14	465.82	45,490	
382	CUSTOMS TRUCKS PLUS	12/15/14	303701	12/15/14	2,943.90	45,492	
382	CUSTOMS TRUCKS PLUS	12/15/14	303702	12/15/14	199.90	45,493	
486	JAMES HART	12/15/14	303703	12/15/14	101.79	45,494	
486	ROGER & KAREN FRESHOUR	12/15/14	303704	12/15/14	80.32	45,495	
486	SHERRY DOWD	12/15/14	303705	12/15/14	100.52	45,496	
486	ELIZABETH MOREHEAD	12/15/14	303707	12/15/14	72.81	45,498	
486	MATHEW P KORAH	12/15/14	303708	12/15/14	21.09	45,499	
486	RAND OR JUDITH KELL	12/15/14	303709	12/15/14	22.02	45,500	
486	DEVON M GOFF	12/15/14	303712	12/15/14	7.29	45,503	
486	DOROTHY SPRINGER	12/15/14	303713	12/15/14	32.19	45,504	
733	W. W. GRAINGER, INC.	12/15/14	303714	12/15/14	396.50	45,505	
832	HARDMAN SUPPLY COMPANY	12/15/14	303716	12/15/14	3.98	45,506	
1,301	MISS UTILITY OF WV INC	12/15/14	303717	12/15/14	21.32	45,507	
2,002	TAYLOR'S DISPOSAL INC	12/15/14	303733	12/15/14	23.32	45,509	
2,039	TELEPAGE	12/15/14	303736	12/15/14	7.16	45,511	
2,200	FIRST BANKCARD	12/15/14	303745	12/15/14	14.19	45,512	
2,306	WATER ENVIRONMENTAL TESTING	12/15/14	303746	12/15/14	242.00	45,513	
2,308	PEIA	12/15/14	303748	12/15/14	2,394.76	45,514	
2,312	WESBANCO BANK-PARKERSBURG	12/15/14	303749	12/15/14	2,233.80	45,515	
2,319	WV DEP	12/15/14	303750	12/15/14	775.00	45,516	
23,032	SUTTLE & STALNAKER, PLLC	12/15/14	303782	12/15/14	1,666.67	45,517	
23,047	RETIREE HEALTH BNFT TRST FUND	12/15/14	303784	12/15/14	489.76	45,518	
23,101	CITIZENS SECURITY LIFE INS CO	12/15/14	303785	12/15/14	128.26	45,519	
23,115	USDA RURAL DEVELOPMENT	12/15/14	303787	12/15/14	19,110.00	45,521	

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 11/21/14 - ENDING DATE: 12/18/14 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
	2,101 U S POSTAL SERVICE	12/17/14	304154	12/17/14	62.83	45,524	
	CONSOLIDATED BANK ACCOUNT				80,405.67	69 *	

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
DD	Todd R. Anderson	\$350.00	11/23/2014
DD	Dennis R. Brown	\$350.00	11/23/2014
DD	William H. Byers, Jr.	\$350.00	11/23/2014
DD	Cathy J. Dyer	\$350.00	11/23/2014
DD	Linda K. Watson	\$350.00	11/23/2014
4537	Darin L. Crites	\$350.00	11/23/2014
DD	Nellie B. Radcliff	\$350.00	11/23/2014
DD	Mark A. Dennis	\$350.00	11/23/2014
DD	Todd R. Anderson	\$649.77	11/26/2014
DD	Dennis R. Brown	\$411.42	11/26/2014
DD	William H. Byers, Jr.	\$478.22	11/26/2014
DD	Cathy J. Dyer	\$511.34	11/26/2014
DD	Linda K. Watson	\$431.89	11/26/2014
4538	Darin L. Crites	\$344.55	11/26/2014
DD	Nellie B. Radcliff	\$351.69	11/26/2014
DD	Mark A. Dennis	\$385.90	11/26/2014
DD	Todd R. Anderson	\$557.18	12/4/2014
DD	Dennis R. Brown	\$449.96	12/4/2014
DD	William H. Byers, Jr.	\$474.46	12/4/2014
DD	Cathy J. Dyer	\$511.34	12/4/2014
DD	Linda K. Watson	\$431.89	12/4/2014
4539	Darin L. Crites	\$296.42	12/4/2014
DD	Nellie B. Radcliff	\$351.69	12/4/2014
DD	Mark A. Dennis	\$385.89	12/4/2014
DD	Todd R. Anderson	\$607.99	12/10/2014
DD	Dennis R. Brown	\$393.11	12/10/2014
DD	William H. Byers, Jr.	\$570.43	12/10/2014
DD	Cathy J. Dyer	\$511.35	12/10/2014
DD	Linda K. Watson	\$431.89	12/10/2014
4540	Darin L. Crites	\$359.28	12/10/2014
DD	Nellie B. Radcliff	\$351.69	12/10/2014
DD	Mark A. Dennis	\$385.91	12/10/2014
DD	Todd R. Anderson	\$557.19	12/18/2014
DD	Dennis R. Brown	\$393.09	12/18/2014
DD	William H. Byers, Jr.	\$472.70	12/18/2014
DD	Cathy J. Dyer	\$511.35	12/18/2014
DD	Linda K. Watson	\$431.88	12/18/2014
4541	Darin L. Crites	\$285.70	12/18/2014
DD	Nellie B. Radcliff	\$351.70	12/18/2014
DD	Mark A. Dennis	\$385.90	12/18/2014

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
NOVEMBER 21, 2014 – DECEMBER 18, 2014**

1. Fax dated November 20, 2014, to Action Answering Service, attaching list of customers turned off for non payment.
2. E-mail dated November 20, 2014, to Zack Dobbins, Bennett & Dobbins, from Cathy Dyer, attaching a copy of the invoice from ASI software.
3. E-mail dated November 20, 2014, to Zack Dobbins, Bennett & Dobbins, from Cathy Dyer, attaching all invoices paid to ASI for year ending June, 30, 2014.
4. Letter dated November 20, 2014, to Mineral Wells PSD, from Dominick Cerrone, Cerrone Associates, writing briefly to update the status of each opened project.
5. Letter dated November 20, 2014, to Mineral Wells PSD Board of Commissioners, from Cathy Dyer, submitting her letter of retirement effective February 1, 2015.
6. Letter dated November 19, 2014, to Mineral Wells PSD, from Bobby Adams, REIC, regarding Saulsbury Booster samples.
7. Copy of letter dated November 21, 2014, to Marty Seufer, Wood County Commission, enclosing an approved copy of the Minutes of the Regular Board Meeting held on October 16, 2014, and a copy of the Minutes of the Special Board Meeting held on October 28, 2014.
8. E-mail dated November 20, 2014, to Cathy Dyer, from Phil Nuce, Bennett & Dobbins, needing copies of bank statement and reconciliations.
9. Copy of letter dated November 21, 2014, to Virginia McDonald, Rural Development, enclosing Req. No. 16, in the amount of \$30,532.21 for the Sewer System Improvements Project Phase II.
10. Copy of letter dated November 21, 2014, to Renee Shotwell, Bill Bailey Insurance Agency, from Cathy Dyer, enclosing the signed Premium Finance and Security Agreement with First State Premium Finance.
- 11. ***Federal Communication Commission (FCC License), for liftstations.**
12. Copy of letter dated November 24, 2014, to Margo Perkins, WV Public Employees Insurance Agency, from Cathy Dyer, enclosing a completed Health Benefits Enrollment Change in Status form for District employee, Todd Anderson.
13. Letter dated November 20, 2014, to Todd Anderson, from Bobby Adams, REIC, regarding samples taken at Limestone Booster and 15878 Parkersburg Rd.
14. Carbon copy of e-mail dated November 25, 2014, to Chad Miller, Cerrone Associates, from Doug Winfield, Patriot Services, regarding Contract 2 Status.
15. E-mail dated November 26, 2014, to Todd Anderson, from Jim Mayles, Cerrone Associates, regarding information on the UV airline problem.

**Mineral Wells PSD
List of Correspondence
December 18, 2014
Page 2**

16. Carbon copy of e-mail dated December 1, 2014, to Eric Taylor, Tri-state, from Chad Miller, Cerrone Associates, regarding the Rt. 21 Lift Station Leak.
17. E-mail dated December 1, 2014, to Todd Anderson, Mineral Wells PSD, from Jim Mayles, Cerrone Associates; regarding the scheduled meeting at the WWTP on December 9, 2014.
18. Letter dated November 24, 2014, to Mineral Wells PSD, from Virginia McDonald, advising that funds in the amount of \$30,532.21 were ordered on November 24, 2014.
19. Employment application from Kaylynn Crites.
20. Fax dated December 2, 2014, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching Monthly Operational Report for November 2014.
21. E-mail dated December 2, 2014, to Wirt County Journal, from Cathy Dyer, attaching notice of the Special Board Meeting on December 11, 2014 at 10:00.
22. Fax dated December 2, 2014, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of the Special Board Meeting on December 11, 2014 at 10:00.
23. Fax dated December 2, 2014, to Parkersburg News/Sentinel, from Mineral Wells PSD, attaching notice of the Special Board Meeting on December 11, 2014.
24. Bacteriological Examination of Water from Public Water Distribution System for December 1, 2014.
25. Copy of letter dated November 21, 2014, to Chad J. Toney, WV Division of Highways, from Cathy Dyer, enclosing three signed agreements between Mineral Wells PSD and the WV Department of Transportation.
26. E-mail dated December 4, 2014, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching sewer project bank statements for November 2014.
27. Fax dated December 4, 2014, to Action Answering Service, from Mineral Wells PSD, attaching list of customers shut off for non payment.
28. Retail Purchase Agreement from Matheny Motor Truck Co., in the amount of \$30532.21 to purchase a 2015 GMC Sierra 2500.
29. Fax to Action Telecomm from Mineral Wells PSD, attaching list of Holidays the District will be closed for 2015.
30. Job Description posted for Office Manager.

**Mineral Wells PSD
List of Correspondence
December 18, 2014
Page 3**

31. Letter dated December 5, 2014, to Mineral Wells Board of Commissioners, from Linda Watson, expressing interest in the position of Office Manager becoming available.
32. National Pollutant Discharge Elimination System Discharge Monitoring Report dated November 2014.
33. Knight Horst Shredding LLC, delivered shredding console.
34. Copy of letter dated December 3, 2014, to David C. Williams, from Linda Watson, regarding a check the District received back in the amount of \$45.00 marked NSF.
35. Fax dated December 8, 2014, to Mineral Wells PSD, from Union Williams PSD, regarding monthly PSD meeting to be held at Lubeck PSD on December 10, 2014.
36. Copy of letter dated December 9, 2014, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC for Stage 1 of samples taken November 4, 2014.
37. E-mail dated December 9, 2014, to Todd Anderson, from Jim Mayles, Cerrone Associates, regarding UV airline problems.
38. E-mail dated December 9, 2014, to Todd Anderson, from Jim Mayles, Cerrone Associates, regarding Lagoon cover reviews.
39. Fax dated December 10, 2014, to Margo Perkins, PEIA, from Cathy Dyer, attaching statement of open enrollment for Karrell Anderson. (Todd Anderson)
40. Letter dated December 11, 2014, to Mineral Wells PSD, from Alan Haight, WV Rural Water, regarding increase of Membership Dues.
41. Letter dated December 10, 2014, to Carl Reynolds, WV Laborers Training Center, from Todd Anderson, enclosing estimate for an E-One Grinder. Mr. Reynolds signed the estimate and attached a check in the amount of \$8,389.27.
42. 2014 Annual Survey of Local Government Finances.
43. Letter dated December 1, 2014, to the Board of Commissioners of the Mineral Wells PSD, attaching a resume for the position of Office Manager.
44. Final Evaluation Tally Sheets from the Special Board Meeting held December 11, 2014 for Engineering firm.
45. Fax dated December 12, 2014, to Xylem, from Todd Anderson, attaching a signed quote by Todd Anderson to order UV Spares.
46. Letter dated November 26, 2014, to Mineral Wells PSD, from Trombold Equipment, regarding price increase effective December 22, 2014.

**Mineral Wells PSD
List of Correspondence
December 18, 2014
Page 4**

47. Fax dated December 12, 2014, to Parkersburg News/Sentinel, from Mineral Wells PSD, attaching notice of the Regular Board Meeting scheduled for December 18, 2014.
48. Fax dated December 12, 2014, to Jackson Herald Newspaper, from Mineral Wells PSD, attaching notice of the Regular Board Meeting scheduled for December 18, 2014.
49. E-mail dated December 12, 2014, to Wirt County Journal, from Cathy Dyer, attaching notice for the Journal of the Regular Board Meeting scheduled for December 18, 2014.
50. Resume from Chris Galbreath.
51. Letter dated December 12, 2014, to Mineral Wells PSD, from Virginia McDonald, Rural Development, stating the District is authorized to utilize debt service reserve funds to make loan payments has been approved.
52. Copy of letter dated December 15, 2014, to Gary Lockhart, from Linda Watson, regarding a check dated December 2, 2014, the District received back marked NSF.
53. Copy of letter dated December 15, 2014, to Gregg Giffin, from Linda Watson, regarding a check in the amount of Sixty three dollars marked NSF.
54. E-mail dated December 15, 2014, to Mineral Wells PSD, from Zack Dobbins, Bennett & Lowe, regarding WV minimum wage.
55. E-mail dated December 15, 2014, to Alan Harris & Virginia McDonald, Rural Development, attaching list of payments made to Rural Development.
56. Mineral Wells PSD USDA Water Loans.
57. E-mail dated December 15, 2014, to Mineral Wells PSD, from Zack Dobbins, Bennett & Lowe, regarding 2015 mileage.
58. E-mail dated December 12, 2014, to Sara Rogers, Municipal Bond Commission, from Virginia McDonald, Rural Development, attaching a letter mailed to Sara Rogers, Municipal Bond Commission.
59. Invoice dated December 15, 2014, to Mineral Wells PSD, from D. Wayne Trimble, Trimble & Associates, regarding Arbitrage Rebate Calculations for Mineral Wells PSD, Series 1995, Series 2003, and Series 2010 Revenue bonds.
60. Fax dated December 16, 2014, to Rural Development, from Sara Rogers, Municipal Bond Commission attaching notice that the District will receive a State Warrant in the amount of \$6442.00
61. Master Inquiry for Jason Thomas and Amanda McCoy, faxed to DHHR to pay.

**Mineral Wells PSD
List of Correspondence
December 18, 2014
Page 5**

62. Letter dated December 15, 2014, to Cathy Dyer, from Amanda McGinnis, WV Rural Water, regarding Voting membership dues are due for renewal on February 1, 2015.
63. Mineral Wells VFD usage sheets for water used for the months of September, October and November 2014.
64. E-mail dated December 17, 2014, to Cathy Dyer, from Casey Garlicki, Trombold, attaching signed Mineral Wells PSD Order Acknowledgement for WV Laborers Training Center.
65. JC Bosley Construction, Inc., Proposal for Conley Property.
66. Verification dated December 17, 2014, of the Discharge Monitoring Report for November 2014, to the DEP.
67. E-mail dated December 17, 2014, to Craig Richards, Burgess & Niple, attaching the Discharge Monitoring Report for November 2014.
68. E-mail dated December 17, 2014, to Chad Miller, Dominick Cerrone, Cerrone Associates and David Appel, Lemna, attaching Discharge Monitoring Reports for November 2014.
69. Letter dated to December 16, 2014, to Sara Rogers, WV Municipal Bond Commission, from Virginia McDonald, Rural Development, authorizing the District to use funds from the Water Reserve Accounts.
70. Fax Confirmation to C & T Program, Certification Renewal for Darin Crites.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(1061,000.00)	(442,083.30)	(90,268.69)	102.09	(453,806.59)	42.77	607,193.41
METERED SALES-COMMERCIAL	1 461 200 00	(187,000.00)	(77,916.65)	(18,463.23)	118.48	(92,544.43)	49.48	94,455.57
METERED SALES-INDUSTRIAL	1 461 300 00	(3,400.00)	(1,416.65)	(268.72)	94.84	(2,417.15)	71.09	982.85
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	(1,000.00)	(416.65)	(29.40)	35.28	(144.90)	14.49	855.10
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1252,400.00)	(521,833.25)	(109,030.04)	104.46	(548,913.07)	43.82	703,486.93
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(25,000.00)	(10,416.65)	(1,871.83)	89.84	(10,593.12)	42.37	14,406.88
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(3,500.00)	(1,458.30)	(95.00)	32.57	(2,397.62)	68.50	1,102.38
METER LEASE - MOBILE HOME PARK	1 472 000 00	(700.00)	(291.65)	.00		.00		700.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,083.30)	.00		(1,666.68)	33.33	3,333.32
OTHER WATER REVENUES	1 474 000 00	(4,000.00)	(1,666.65)	(314.25)	94.27	(1,913.00)	47.82	2,087.00
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(38,200.00)	(15,916.55)	(2,281.08)	71.65	(16,570.42)	43.37	21,629.58
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1290,600.00)	(537,749.80)	(111,311.12)	103.49	(565,483.49)	43.81	725,116.51

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 610 100 00	420,000.00	175,000.00	.00		159,950.60	38.08	(260,049.40)
PURCHASED WATER PARKERBURG	1 610 101 00	7,000.00	2,916.65	.00		340.84	4.86	(6,659.16)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		427,000.00	177,916.65	.00		160,291.44	37.53	(266,708.56)
WATER SYSTEM EXPENSES								
OPERATION/MAINTENANCE								
SALARIES & WAGES PUMPING LABOR	1 601 500 00	7,200.00	3,000.00	113.60	18.93	468.40	6.50	(6,731.60)
POWER PURCHASED PUMPING	1 615 500 00	10,000.00	4,166.65	497.94	59.75	2,637.39	26.37	(7,362.61)
CHEMICALS	1 618 500 00	.00	.00	.00		.00		.00
CONTRACTUAL SERVICES TESTING	1 635 500 00	6,000.00	2,500.00	632.58	126.51	1,808.38	30.13	(4,191.62)
SALARIES MAINT TRANS & DISTR	1 601 609 00	55,000.00	22,916.65	2,443.71	53.31	17,728.24	32.23	(37,271.76)
MATERIALS & SUPPLIES T&D LINES	1 620 609 00	17,000.00	7,083.30	1,828.02	129.03	11,912.15	70.07	(5,087.85)
CONTRACTUAL SERVICES OTHER	1 636 600 00	33,000.00	13,750.00	940.21	34.18	19,050.71	57.72	(13,949.29)
MISC EXPENSE PUMPING	1 675 606 00	.00	.00	.00		.00		.00
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION/MAINTENANCE		128,200.00	53,416.60	6,456.06	60.43	53,605.27	41.81	(74,594.73)
CUSTOMER SERVICE EXPENSES								
SALARIES & WAGES METER EXP WO	1 601 701 00	.00	.00	.00		.00		.00
SALARIES & WAGES STRUC & IMP	1 601 702 00	5,000.00	2,083.30	43.40	10.41	375.20	7.50	(4,624.80)
SALARIES & WAGES METER READING	1 601 703 00	7,500.00	3,125.00	614.11	98.25	3,039.03	40.52	(4,460.97)
SALARIES & WAGES BILLING & COL	1 601 704 00	33,000.00	13,750.00	2,698.05	98.11	12,997.41	39.38	(20,002.59)
MATERIALS & SUPPLIES CUSTOMER	1 620 700 00	7,600.00	3,166.65	715.60	112.99	2,849.06	37.48	(4,750.94)
CONTRACTUAL SERVICES OTHER	1 636 700 00	2,200.00	916.65	.00		1,767.60	80.34	(432.40)
UNCOLLECTIBLE ACCOUNTS	1 670 700 00	3,500.00	1,458.30	.00		.00		(3,500.00)
MISC EXPENSES CUSTOMER ACCOUNT	1 675 700 00	.00	.00	.00		.00		.00
METER READING EXPENSE	1 675 703 00	1,000.00	416.65	.00		.00		(1,000.00)
MISC EXPENSE BILLING & COLLECT	1 675 707 00	.00	.00	.00		.00		.00
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		59,800.00	24,916.55	4,071.16	81.69	21,028.30	35.16	(38,771.70)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE								
ADMIN & GENERAL SALARIES	1 601 801 00	55,000.00	22,916.65	6,506.79	141.96	24,479.53	44.50	(30,520.47)
SALARIES & WAGES COMMISSIONERS	1 603 800 00	2,700.00	1,125.00	225.00	100.00	1,485.00	55.00	(1,215.00)
EMPLOYEES PENSIONS/BENEFITS	1 604 801 00	48,000.00	20,000.00	3,251.04	81.27	18,203.69	37.92	(29,796.31)
EMPLOYEE VACATION PAY	1 604 802 00	12,500.00	5,208.30	365.44	35.08	4,216.72	33.73	(8,283.28)
EMPLOYEES HOLIDAY PAY	1 604 803 00	8,200.00	3,416.65	901.68	131.95	2,460.06	30.00	(5,739.94)
EMPLOYEES SICK PAY	1 604 804 00	8,200.00	3,416.65	42.06	6.15	2,008.40	24.49	(6,191.60)
EMPLOYEES' FUNERAL LEAVE PAY	1 604 805 00	.00	.00	.00		.00		.00
COMP TIME	1 604 806 00	2,500.00	1,041.65	290.80	139.58	928.94	37.15	(1,571.06)
OPEB/WV RETIREE HEALTH BENEFIT	1 604 808 00	4,100.00	1,708.30	810.00	237.07	4,050.00	98.78	(50.00)
EMPLOYEES WELFARE EXPENSE	1 604 809 00	.00	.00	.00		.00		.00
OFFICE SUPPLIES & EXPENSE	1 620 800 00	19,000.00	7,916.65	4,209.09	265.83	10,621.19	55.90	(8,378.81)
CONTRACTUAL SERV ENGINEERING	1 631 800 00	.00	.00	.00		.00		.00
CONTRACTUAL SERV ACCOUNTING	1 632 800 00	8,000.00	3,333.30	3,000.00	450.00	10,800.00	135.00	2,800.00
CONTRACTUAL SERV LEGAL	1 633 800 00	1,000.00	416.65	.00		2,648.25	264.82	1,648.25
CONTRACTUAL SERVICES OTHER	1 636 800 00	3,000.00	1,250.00	195.00	78.00	1,132.20	37.74	(1,867.80)
TRANSPORTATION EXPENSES	1 650 801 00	28,000.00	11,666.65	1,546.24	66.26	7,054.20	25.19	(20,945.80)
INSURANCE - VEHICLE	1 656 800 00	5,000.00	2,083.30	423.60	101.66	2,541.60	50.83	(2,458.40)
PROPERTY INSURANCE	1 657 800 00	8,000.00	3,333.30	700.21	105.03	4,201.26	52.51	(3,798.74)
INSURANCE WORKERS COMPENSATION	1 658 800 00	12,000.00	5,000.00	706.25	70.62	3,531.25	29.42	(8,468.75)
INSURANCE OTHER	1 659 800 00	14,000.00	5,833.30	1,183.79	101.46	7,102.74	50.73	(6,897.26)
ADVERTISING EXPENSE	1 660 800 00	3,000.00	1,250.00	.00		.00		(3,000.00)
REGULATORY COMMISSION EXPENSE	1 667 800 00	4,500.00	1,875.00	.00		.00		(4,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 675 801 00	7,500.00	3,125.00	1,164.16	186.26	5,806.81	77.42	(1,693.19)
MISC EXPENSE MAINT GENERAL PLT	1 675 802 00	.00	.00	.00		.00		.00
TOTAL OPERATION/MAINTENANCE		254,200.00	105,916.35	25,521.15	120.47	113,271.84	44.56	(140,928.16)
TOTAL OPERATION & MAINTENANCE		869,200.00	362,166.15	36,048.37	49.76	348,196.85	40.05	(521,003.15)
MISC. EXPENSE								
DEPRECIATION EXPENSE	1 403 000 00	306,000.00	127,500.00	24,999.00	98.03	124,995.00	40.84	(181,005.00)
FICA EXPENSE	1 408 120 00	14,000.00	5,833.30	1,075.57	92.19	5,318.67	37.99	(8,681.33)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
TOTAL MISC. EXPENSE		320,000.00	133,333.30	26,074.57	97.77	130,313.67	40.72	(189,686.33)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(600.00)	(250.00)	(4.54)	9.08	(60.05)	10.00	539.95
INTEREST ON LONGTERM DEBT	1 427 300 00	199,000.00	82,916.65	16,305.99	98.32	80,682.41	40.54	(118,317.59)
OTHER INT EXP CUSTOMER DEP RFN	1 427 400 00	300.00	125.00	35.39	141.56	153.92	51.30	(146.08)
AMORT OF DEBT DISCOUNT (BONDS)	1 428 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 428 100 00	.00	.00	.00		.00		.00
TOTAL OTHER INCOME & DEDUCTIO		198,700.00	82,791.65	16,336.84	98.66	80,776.28	40.65	(117,923.72)
NET INCOME		97,300.00	40,541.30	(32,851.34)	405.15-	(6,196.69)	6.36-	(103,496.69)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 522 100 00	(773,000.00)	(322,083.30)	(64,110.23)	99.52	(307,407.87)	39.76	465,592.13
DOMESTIC SERVICE-COMMERCIAL	2 522 200 00	(277,000.00)	(115,416.65)	(24,862.08)	107.70	(120,807.14)	43.61	156,192.86
DOMESTIC SERVICE-PUBLIC AUTHOR	2 522 300 00	(1,000.00)	(416.65)	(100.48)	120.58	(459.23)	45.92	540.77
DOMESTIC SALES-INDUSTRIAL	2 522 400 00	(3,400.00)	(1,416.65)	(286.68)	101.18	(2,711.93)	79.76	688.07
BUTCHER BEND SEWER	2 536 000 00	(250.00)	(104.15)	(683.02)	999.99	(643.89)	257.55	(393.89)
TOTAL SALES OF SEWER SERVICE		(1054,650.00)	(439,437.40)	(90,042.49)	102.45	(432,030.06)	40.96	622,619.94
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 532 000 00	(21,000.00)	(8,750.00)	(1,571.39)	89.79	(8,135.57)	38.74	12,864.43
MISC SEWERAGE REVENUES	2 536 100 00	(600.00)	(250.00)	(125.00)	250.00	(608.56)	101.42	(8.56)
TOTAL OTHER SEWER REVENUES		(21,600.00)	(9,000.00)	(1,696.39)	94.24	(8,744.13)	40.48	12,855.87
TOTAL REVENUES		(1076,250.00)	(448,437.40)	(91,738.88)	102.28	(440,774.19)	40.95	635,475.81
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
SALARIES & WAGES T&D	2 701 100 00	2,000.00	833.30	90.45	54.27	824.10	41.20	(1,175.90)
SALARIES & WAGES MAINS T&DS	2 701 201 00	4,000.00	1,666.65	522.10	156.63	4,444.81	111.12	444.81
MATERIALS & SUPPLIES T&D LINES	2 720 201 00	3,000.00	1,250.00	543.58	217.43	1,611.11	53.70	(1,388.89)
CONTRACTUAL SERV OTHER T&D	2 736 201 00	5,000.00	2,083.30	29.64	7.11	7,318.56	146.37	2,318.56
TOTAL COLLECTING EXPENSES		14,000.00	5,833.25	1,185.77	101.63	14,198.58	101.41	198.58
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 701 301 00	10,000.00	4,166.65	202.00	24.24	2,491.93	24.91	(7,508.07)
POWER LIFT STATIONS	2 715 301 00	19,500.00	8,125.00	539.48	33.19	2,961.20	15.18	(16,538.80)
POWER GRINDER PUMPS	2 715 302 00	5,500.00	2,291.65	788.04	171.93	2,323.02	42.23	(3,176.98)
SALARIES & WAGES MAINT LIFT ST	2 701 401 00	12,000.00	5,000.00	2,055.98	205.59	10,133.00	84.44	(1,867.00)
SALARIES & WAGES GRINDER PUMP	2 701 402 00	12,000.00	5,000.00	894.89	89.48	4,474.75	37.28	(7,525.25)
MATERIALS & SUPPLIES LIFT STAT	2 720 401 00	15,000.00	6,250.00	780.26	62.42	8,036.05	53.57	(6,963.95)
MATERIALS & SUPPLIES GRINDERS	2 720 402 00	18,000.00	7,500.00	1,466.52	97.76	11,432.03	63.51	(6,567.97)
CONTRACTUAL SERV OTHER LFT STA	2 736 401 00	21,000.00	8,750.00	.00		8,021.00	38.19	(12,979.00)
CONTRACTUAL SERV GRINDER PUMPS	2 736 402 00	9,000.00	3,750.00	200.00	26.66	6,284.89	69.83	(2,715.11)
TOTAL PUMPING EXPENSES		122,000.00	50,833.30	6,927.17	68.13	56,157.87	46.03	(65,842.13)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
SALARIES & WAGES WWTP CK/SAMPL	2 701 500 00	9,500.00	3,958.30	774.25	97.80	3,511.26	36.96	(5,988.74)
PURCHASED POWER WWTP	2 715 500 00	58,000.00	24,166.65	6,425.16	132.93	22,640.22	39.03	(35,359.78)
CHEMICALS WWTP	2 718 500 00	44,000.00	18,333.30	.00		9,969.54	22.65	(34,030.46)
MATERIALS & SUPPLIES WWTP	2 720 500 00	38,000.00	15,833.30	1,193.39	37.68	24,430.39	64.29	(13,569.61)
CONTRACTUAL SERVICE TESTING	2 735 500 00	6,000.00	2,500.00	279.00	55.80	1,362.50	22.70	(4,637.50)
CONTRACTUAL SERV OTHER WWTP	2 736 500 00	5,000.00	2,083.30	550.00	132.00	6,910.90	138.21	1,910.90
SALARIES & WAGES WWTP BUILD/GR	2 701 601 00	6,500.00	2,708.30	203.55	37.57	1,116.05	17.17	(5,383.95)
SALARIES & WAGES WWTP EQUIP RR	2 701 602 00	9,000.00	3,750.00	367.28	48.97	1,884.08	20.93	(7,115.92)
MATERIALS & SUPPLIES WWTP OUTA	2 720 601 00	.00	.00	.00		.00		.00
TOTAL TREATMENT & DISPOSAL		176,000.00	73,333.15	9,792.63	66.76	71,824.94	40.80	(104,175.06)
BILLING & COLLECTING EXPENSES								
SALARIES & WAGES METER READING	2 701 701 00	7,200.00	3,000.00	600.76	100.12	2,876.57	39.95	(4,323.43)
SALARIES & WAGES BILLING & COL	2 701 702 00	25,000.00	10,416.65	2,113.58	101.45	9,958.99	39.83	(15,041.01)
MATERIALS & SUPPLIES BILL&COLL	2 720 700 00	7,000.00	2,916.65	628.03	107.66	2,684.66	38.35	(4,315.34)
CONTRACTUAL SERVICE OTHER	2 736 700 00	1,200.00	500.00	.00		1,178.40	98.20	(21.60)
UNCOLLECTIBLE ACCOUNTS	2 770 700 00	3,200.00	1,333.30	.00		.00		(3,200.00)
TOTAL BILLING & COLLECTING		43,600.00	18,166.60	3,342.37	91.99	16,698.62	38.29	(26,901.38)
ADMINSTRATIVE/GENERAL EXPENSE								
SALARIES & WAGES ADMIN	2 701 800 00	42,000.00	17,500.00	3,665.99	104.74	14,406.10	34.30	(27,593.90)
BOARD OF DIRECTORS	2 703 800 00	1,800.00	750.00	150.00	100.00	1,065.00	59.16	(735.00)
EMPLOYEE PENSION & BENEFITS	2 704 800 00	42,000.00	17,500.00	3,254.65	92.99	17,260.49	41.09	(24,739.51)
EMPLOYEES VACATION PAY	2 704 801 00	8,000.00	3,333.30	255.20	38.28	3,179.58	39.74	(4,820.42)
EMPLOYEES HOLIDAY PAY	2 704 802 00	7,000.00	2,916.65	601.12	103.04	1,565.28	22.36	(5,434.72)
EMPLOYEES SICK PAY	2 704 803 00	3,000.00	1,250.00	28.04	11.21	1,433.75	47.79	(1,566.25)
EMPLOYEES' FUNERAL LEAVE PAY	2 704 804 00	.00	.00	.00		.00		.00
COMP TIME	2 704 805 00	1,500.00	625.00	239.76	191.80	667.42	44.49	(832.58)
OPEB/WV RETIREE HEALTH BENEFIT	2 704 806 00	3,000.00	1,250.00	540.00	216.00	2,700.00	90.00	(300.00)
MATERIALS & SUPPLIES OFFICE	2 720 800 00	11,500.00	4,791.65	2,806.06	292.80	6,602.16	57.41	(4,897.84)
SPECIAL SERVICE ENGINEER	2 731 800 00	5,000.00	2,083.30	.00		1,500.55	30.01	(3,499.45)
SPECIAL SERVICES	2 732 800 00	5,500.00	2,291.65	2,000.00	436.36	7,200.00	130.90	1,700.00
CONTRACTUAL SERV ACCOUNT-ARTBR	2 732 801 00	1,125.00	468.75	.00		.00		(1,125.00)
BOND CLOSING FEES PROJECTS	2 732 802 00	.00	.00	.00		.00		.00
SPECIAL LEGAL SERVICES	2 733 800 00	1,000.00	416.65	.00		420.71	42.07	(579.29)
TRANSPORTATION EXPENSE	2 750 800 00	15,000.00	6,250.00	1,030.84	82.46	6,981.04	46.54	(8,018.96)
CONTRACTUAL SERVICE OTHER	2 736 800 00	1,600.00	666.65	130.00	97.50	754.80	47.17	(845.20)
INSURANCE VEHICLE	2 756 800 00	3,500.00	1,458.30	282.40	96.82	1,694.40	48.41	(1,805.60)
INSURANCE PROPERTY	2 757 800 00	5,300.00	2,208.30	466.81	105.69	2,800.86	52.84	(2,499.14)
INSURANCE WORKERS COMPENSATION	2 758 800 00	9,900.00	4,125.00	470.83	57.07	2,354.15	23.77	(7,545.85)
INSURANCE OTHER	2 759 800 00	9,000.00	3,750.00	789.19	105.22	4,735.14	52.61	(4,264.86)
ADVERTISING EXPENSES	2 760 800 00	300.00	125.00	.00		.00		(300.00)
REGULATORY COMMISSON	2 767 800 00	2,500.00	1,041.65	.00		.00		(2,500.00)
MISC GENERAL EXPENSE	2 775 800 00	5,000.00	2,083.30	552.29	132.55	4,173.37	83.46	(826.63)
RENTS	2 775 801 00	5,000.00	2,083.30	.00		5,000.00	100.00	.00
EMPLOYEE WELFARE/GENERAL	2 775 802 00	.00	.00	.00		.00		.00
TOTAL ADMINISTRATIVE & GEN EX		189,525.00	78,968.45	17,263.18	109.30	86,494.80	45.63	(103,030.20)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATION & MAINTENANCE		545,125.00	227,134.75	38,511.12	84.77	245,374.81	45.01	(299,750.19)
DEPRECIATION	2 403 000 00	300,000.00	125,000.00	16,919.00	67.67	84,595.00	28.19	(215,405.00)
FICA EXPENSE	2 408 200 00	12,000.00	5,000.00	970.68	97.06	4,856.50	40.47	(7,143.50)
INTEREST/DIVIDEND EARNED	2 419 000 00	(500.00)	(208.30)	(9.69)	23.25	(49.55)	9.91	450.45
INTEREST ON LONG TERM DEBT	2 427 300 00	220,000.00	91,666.65	3,857.50	21.04	3,569.97	1.62	(216,430.03)
AMORT OF DEBT DISC & EXP	2 428 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 427 400 00	200.00	83.30	15.80	94.83	106.02	53.01	(93.98)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		531,700.00	221,541.65	21,753.29	49.09	93,077.94	17.50	(438,622.06)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		575.00	239.00	(31,474.47)	999.99-	(102,321.44)	999.99-	(102,896.44)