

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 266  
MINERAL WELLS, WV 26150  
TELEPHONE: (304) 489-2915      FAX: (304) 489-2971**

April 17, 2015

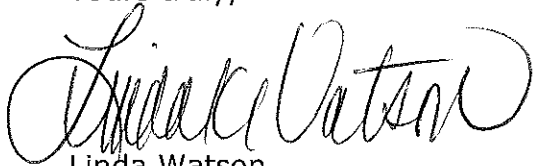
Mr. Marty Seufer  
Wood County Commission  
Wood County Courthouse  
#1 Court Square, Box 2  
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed approved copies of the Minutes of the Regular Board Meeting held on March 19, 2015 and Minutes from the Special Board Meeting held March 31, 2015; the minutes were approved at the Regular Board Meeting held on Thursday, April 16, 2015.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

A handwritten signature in black ink, appearing to read "Linda Watson", written in a cursive style.

Linda Watson  
Office Manager  
Mineral Wells PSD

Enclosures: March 19, 2015, minutes  
March 31, 2015, minutes

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD TUESDAY, MARCH 31, 2015 AT 1:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT 53 FOX RUND DRIVE, MINERAL WELLS, WEST VIRGINIA 26150.

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 1:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Todd Anderson, Operations Manager; Linda Watson, Office Manager; Zack Dobbins, Bennett & Dobbins; Jim Kelsh, Bowles Rice.

No one from the public was present.

Mr. Dobbins presented to the Board the Rule 42 that was prepared by his office. He discussed that the overall rate increase would be 9.6%; if approved by the Public Service Commission, the minimum bill would go from \$29.40 to \$32.22. Mr. Stewart made a motion to approve the Rule 42 that was presented. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Kelsh discussed now that the Rule 42 had been approved, what his office will prepare for the Public Service Commission.

All business having been discussed, Mr. Baldwin made a motion to adjourn. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 2:15.

#### CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Howard Baldwin, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT**

**February 28, 2015**

**Checking Accounts**

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 953.41
Sewer Revenue Fund Checking Account WesBanco Bank - 2131.2	<u>55,487.06</u>
<b>Total in Checking Accounts:</b>	<b>\$ 56,440.47</b>

**Water Accounts**

Series 1979 Water Reserve Depreciation WesBanco Bank - 1125.401	\$ 13,085.22
Series 1979 Water Reserve WesBanco Bank - 1125.200	26,288.35
Series 1997 Sams Creek/Chesterville Reserve WesBanco Bank - 1125.300	37,955.94
Series 1999A Rockport Water Reserve WesBanco Bank - 1125.400	15,639.02
Series 1999B Water Improvement/Office Building Reserve WesBanco Bank - 1125.500	20,618.12
Series 2004A Sycamore, Stephens, Limestone Water Reserve WesBanco Bank - 1125.502	8,870.91
Water Security Deposit Account WesBanco Bank - 1132.1	45,608.75
Series 2004A Sycamore, Stephens, Limestone Repair & Replacement WesBanco Bank - 1125.504	15,639.02
SCADA Project Checking WesBanco Bank - 1131.213	<u>953.41</u>
<b>Total In Water Accounts:</b>	<b>\$ 184,658.74</b>

**Sewer Accounts**

Series 2003 Sewer Improvements Repair & Replacement WesBanco Bank - 2127.8	\$ 63,987.17
Grinder Pump Maintenance Reserve Prime Rate Money Market - WesBanco Bank - 2127.7	2,802.15
Sewer Security Deposit Account WesBanco Bank - 2132.1	34,104.32
Sewer System Improvement Project WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II WesBanco Bank - 2131.22	<u>888.00</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 101,788.31</b>

**Total All Finances - February 28, 2015** **\$ 342,887.52**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 February 28, 2015

WESBANCO BANK, January 31, 2015 \$13,695.15

RECEIPTS:

Water Sales	\$88,851.58
Water Buffalo Sales	225.25
Reconnection Fees	175.00
NSF & Lock Charge	15.00
Security Deposit Refunds	1,345.30
Charge off Received Andrew Belleville	62.00
Tap Fee	350.00

Total Receipts: \$91,024.13

Total Cash Available: \$104,719.28

Expenditures:

Action Telecom	77.81
ADT Security Services	462.37
At & T Mobility	262.57
At & T State Calling	10.31
Auto Zone	76.52
BP Credit Card Company	601.55
Berkley Assigned Risk Services	28.80
Cintas	587.92
Citizens' Security Life Inc. Co.	192.38
Commissioner's Salaries	225.00
Claywood Park PSD	42,011.20
Cutlip Warner	150.00
Dominion Hope	338.90
Fasteners & Supply	183.21
First Bankcard	155.96
First State Bank Premium Finance	795.41
Frontier	292.81
HD Supply Waterworks	2,680.00
Hank's Sales & Service	373.80
Knight Horst Shredding LLC	39.00
Lowe's	21.54
Mineral Wells PSD	777.50
Miss Utility of WV Inc.	19.32
Mon Power	798.46
Municipal Bond Commission	1,280.59
Ohio Valley Muffler & Brakes	19.77
Parkersburg News	320.05
Parkersburg Office Supply	335.72
PEIA	2,343.85
REI Consultants	183.86
Rural Development - USDA 91-11	3,524.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Salaries	10,539.45

Somerville Fabricators	50.00
Taylor Disposal Inc.	34.13
Telepage	10.74
USA Blue Book	343.90
US Postal Service	528.46
Water Environmental Testing	90.00
WesBanco - Water System Improve Reserve	1,004.00
WesBanco - Rockport Reserve	334.00
WesBanco - Sycamore Depreciation Reserve	176.00
WesBanco Bank	121.08
WesBanco Bank-Parkersburg- Payroll taxes	4,916.87
William Byers	48.72
Winans Sanitary Supply Company	195.00
WV Dept of Tax & Revenue	736.60
WV Retiree Health Benefit Trust Fund	483.01
WV Public Employees Retirement System	2,395.16
Security Deposit Refunds	453.57

Total Expenditures: \$103,765.87

Percent of expenditures: 99.1%

Balance in Water Revenue Fund Checking Account,  
WesBanco Bank, February 28, 2015 \$953.41

Accounts Payable	Claywood Park PSD	\$39,685.80
	WesBanco - Repair & Replacement	\$50,101.65
	Total Accounts Payable	\$89,787.45

Total -\$88,834.04

Percent of expenditures: -84.8%

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 February 28, 2015

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, January 31,2015 \$ 62,945.86

RECEIPTS:

Sewer Sales	\$74,775.25
Butcher Bend Lagoon Assoc	527.83
Security Deposit Refunds	1042.20
Reconnect Fee	25.00
Claywood De-watering bags	500.00
Charge off Paid for Andrew Belleville	44.19

Total Receipts: \$76,914.47

Total Cash Available: \$ 139,860.33

Expenditures:

ADT Security Services	308.24
Action Telecom	\$51.88
At & T Mobility	175.05
At & T State Calling	6.88
Auto Zone	51.01
BP Credit Card Company	401.03
Berkley Assigned Risk Services	19.20
Bowles Rice	225.00
Butcher Bend Lagoon	718.29
Cl Thornburg	3,185.00
Cecil Walker Machinery	1,700.00
Cintas	391.96
Citizens Security Life Ins Co	128.26
Commissioner's Salaries	150.00
Cutlip Warner	50.00
Dominion Hope	225.94
Fasteners & Supply	122.14
First Bankcard	103.97
First State Bank Premium Finance	530.27
Frontier	195.20
Graybar	110.60
Hank's Sales & Service	249.20
Knight Horst Shredding	26.00
Lowe's	265.78
Mid Ohio Valley Health Dept	16.00
Mineral Wells PSD	1,815.48
Miss Utility of WV Inc	12.88
Mon Power	6,663.27
Municipal Bond Commission	13,357.91
Ohio Valley Muffler & Brake	13.18
Parkersburg News	213.37
Parkersburg Office Supply	223.81
PEIA	2,442.53
Salaries	7,254.77
Specialty Piping	513.22
Taylor's Disposal Inc.	22.76

Telepage	7.16
Trombold	5,989.30
USA Blue Book	376.27
US Postal Service	530.46
USDA Rural Development - 92-12	19,110.00
USDA Rural Development - 92-13	5,300.00
United Laboratories	1,055.42
Water Environmental Testing	344.00
WesBanco - fees	80.72
WesBanco Bank-Parkersburg-Payroll Taxes	3,462.23
WesBanco - Sewer R&R	2,207.04
WESCO	186.97
William Byers, Jr.	32.48
Winans Sanitary Supply Co	130.00
Retiree Health Benefit Trust Fund	500.99
WV Public Employees Retirement System	1,826.74
WV Dept of Tax & Revenue	510.40
Security Deposit Refunds	783.01

Total Expenditures: \$84,373.27

Percent of expenditures: 60.3%

Balance in Sewer Revenue Fund Checking Account,  
WesBanco Bank, January 31, 2015 \$ 55,487.06

Accounts Payable \$ -

Total Accounts Payable \$0.00

Total \$55,487.06

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 2/19/15 - ENDING DATE: 3/19/15 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO						
	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
	2,313	WESBANCO BANK-PARKERSBURG	2/23/15	309662	2/23/15	1,382.24	1,087
	2,313	WESBANCO BANK-PARKERSBURG	2/23/15	309752	2/23/15	553.39	1,089
	2,101	U S POSTAL SERVICE	2/23/15	309872	2/24/15	439.31	45,690
	145	ADT SECURITY SERVICES	2/24/15	309939	2/24/15	382.23	45,691
	106	MON POWER	2/27/15	310210	2/28/15	5.29	45,692
	133	AUTO ZONE	2/27/15	310211	2/28/15	76.52	45,693
	145	ADT SECURITY SERVICES	2/27/15	310212	2/28/15	80.14	45,694
	153	ACTION TELECOMM	2/27/15	310213	2/28/15	77.81	45,695
	314	AT&T MOBILITY	2/27/15	310215	2/28/15	262.57	45,697
	360	CUTLIP-WARNER DEVELOPMENT CO	2/27/15	310216	2/28/15	150.00	45,698
	486	MID-VALLEY CONSTRUCTION	2/27/15	310218	2/28/15	2.35	45,700
	486	MARY B LONG	2/27/15	310219	2/28/15	2.94	45,701
	486	STEVEN L BROWN	2/27/15	310223	2/28/15	2.45	45,705
	486	GEORGE V DI BACCO	2/27/15	310225	2/28/15	1.82	45,707
	877	HANK'S SALES & SERVICE INC.	2/27/15	310227	2/28/15	373.80	45,709
	1,301	MISS UTILITY OF WV INC	2/27/15	310228	2/28/15	19.32	45,710
	1,500	OHIO VALLEY MUFFLER & BRAKE	2/27/15	310232	2/28/15	19.77	45,713
	1,512	HD SUPPLY WATERWORKS, LTD	2/27/15	310233	2/28/15	2,680.00	45,714
	1,604	PARKERSBURG OFFICE SUPPLY	2/27/15	310234	2/28/15	324.51	45,715
	1,806	ROY L RADABAUGH	2/27/15	310239	2/28/15	75.00	45,716
	1,843	CINTAS CORPORATION J67	2/27/15	310240	2/28/15	587.92	45,717
	1,866	REI CONSULTANTS	2/27/15	310244	2/28/15	183.86	45,718
	1,961	SOMERVILLE FABRICATORS INC.	2/27/15	310245	2/28/15	50.00	45,719
	2,109	USA BLUE BOOK	2/27/15	310248	2/28/15	343.90	45,721
	2,200	FIRST BANKCARD	2/27/15	310249	2/28/15	155.96	45,722
	2,205	FRONTIER	2/27/15	310250	2/28/15	292.81	45,723
	2,314	WV DEPT OF TAX & REVENUE	2/27/15	310252	2/28/15	736.60	45,725
	2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/27/15	310253	2/28/15	2,395.16	45,726
	23,079	MARK STEWART	2/27/15	310285	2/28/15	75.00	45,729
	23,119	BERKLEY ASSIGNED RISK SERVICES	2/27/15	310286	2/28/15	28.80	45,730
	23,223	WINANS SANITARY SUPPLY COMPANY	2/27/15	310287	2/28/15	195.00	45,731
	23,224	FIRST STATE BANK PREMIUM FIN	2/27/15	310288	2/28/15	795.41	45,732
	23,231	HOWARD BALDWIN	2/27/15	310289	2/28/15	75.00	45,733
	1,307	MUNICIPAL BOND COMMISSION	3/02/15	310586	3/02/15	8,116.88	1,100



VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 2/19/15 - ENDING DATE: 3/19/15 \*\*  
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BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	3/02/15	310587	3/02/15	947.58	1,101
224	BILL BAILEY INSURANCE AGENCY	3/02/15	310585	3/02/15	2,307.60	45,734
260	WILLIAM H. BYERS, JR.	3/04/15	310646	3/04/15	20.58	45,735
2,313	WESBANCO BANK-PARKERSBURG	3/09/15	310940	3/09/15	1,138.25	1,103
1,307	MUNICIPAL BOND COMMISSION	3/13/15	311593	3/13/15	6,726.59	1,106
23,115	USDA RURAL DEVELOPMENT	3/13/15	311661	3/13/15	600.00	1,107
106	MON POWER	3/13/15	311573	3/13/15	635.72	45,738
124	AT&T - STATE CALLING SERVICE	3/13/15	311575	3/13/15	7.03	45,739
133	AUTO ZONE	3/13/15	311576	3/13/15	5.63	45,740
145	ADT SECURITY SERVICES	3/13/15	311577	3/13/15	33.07	45,741
224	BILL BAILEY INSURANCE AGENCY	3/13/15	311578	3/13/15	2,308.60	45,742
275	BP	3/13/15	311579	3/13/15	607.31	45,743
309	CLAYWOOD PARK PSD	3/13/15	311580	3/13/15	39,685.80	45,744
438	DOMINION HOPE	3/13/15	311581	3/13/15	322.12	45,745
600	FASTENERS & SUPPLY INC	3/13/15	311587	3/13/15	119.50	45,751
832	HARDMAN SUPPLY COMPANY	3/13/15	311591	3/13/15	2.39	45,753
1,512	HD SUPPLY WATERWORKS, LTD	3/13/15	311603	3/13/15	778.98	45,755
1,600	PARKERSBURG SENTINEL CO	3/13/15	311605	3/13/15	321.29	45,756
1,623	PIPER'S SERVICE CENTER	3/13/15	311606	3/13/15	125.00	45,757
1,866	REI CONSULTANTS	3/13/15	311607	3/13/15	600.25	45,758
2,002	TAYLOR'S DISPOSAL INC	3/13/15	311608	3/13/15	34.13	45,759
2,005	C I THORNBURG	3/13/15	311609	3/13/15	702.00	45,760
2,039	TELEPAGE	3/13/15	311611	3/13/15	10.74	45,761
2,306	WATER ENVIRONMENTAL TESTING	3/13/15	311618	3/13/15	90.00	45,762
2,308	PEIA	3/13/15	311620	3/13/15	2,331.02	45,763
2,373	WESBANCO BANK-PARKERSBURG	3/13/15	311623	3/13/15	1,514.00	45,766
23,047	RETIREE HEALTH BNFT TRST FUND	3/13/15	311658	3/13/15	483.01	45,768
23,101	CITIZENS SECURITY LIFE INS CO	3/13/15	311659	3/13/15	192.38	45,769
23,238	KNIGHT HORST SHREDDING LLC	3/13/15	311664	3/13/15	39.00	45,772
2,313	WESBANCO BANK-PARKERSBURG	3/16/15	311886	3/16/15	960.43	1,109
2,106	USDA RURAL DEVELOPMENT	3/16/15	311922	3/16/15	15,019.00	45,774
1,804	R L ROUSH EXCAVATING	3/16/15	311975	3/16/15	1,406.25	45,775
2,101	U S POSTAL SERVICE	3/17/15	312028	3/18/15	83.84	45,776
	CONSOLIDATED BANK ACCOUNT				101,102.85	67 *

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 2/19/15 - ENDING DATE: 3/19/15 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/23/15	309662	2/23/15	913.68	1,087
2,313	WESBANCO BANK-PARKERSBURG	2/23/15	309752	2/23/15	369.07	1,089
2,101	U S POSTAL SERVICE	2/23/15	309872	2/24/15	292.87	45,690
145	ADT SECURITY SERVICES	2/24/15	309939	2/24/15	254.82	45,691
133	AUTO ZONE	2/27/15	310211	2/28/15	51.01	45,693
145	ADT SECURITY SERVICES	2/27/15	310212	2/28/15	53.42	45,694
153	ACTION TELECOMM	2/27/15	310213	2/28/15	51.88	45,695
205	BOWLES RICE LLP	2/27/15	310214	2/28/15	225.00	45,696
314	AT&T MOBILITY	2/27/15	310215	2/28/15	175.05	45,697
360	CUTLIP-WARNER DEVELOPMENT CO	2/27/15	310216	2/28/15	50.00	45,698
486	MID-VALLEY CONSTRUCTION	2/27/15	310217	2/28/15	1.44	45,699
486	AMBER L WALEND	2/27/15	310220	2/28/15	31.10	45,702
486	PAMELA REED	2/27/15	310221	2/28/15	49.29	45,703
486	STEVEN L BROWN	2/27/15	310222	2/28/15	.70	45,704
486	GEORGE V DI BACCO	2/27/15	310224	2/28/15	2.17	45,706
486	SIMPLY BEADAZZLED LLC	2/27/15	310226	2/28/15	11.39	45,708
877	HANK'S SALES & SERVICE INC.	2/27/15	310227	2/28/15	249.20	45,709
1,301	MISS UTILITY OF WV INC	2/27/15	310228	2/28/15	12.88	45,710
1,302	MINERAL WELLS PSD	2/27/15	310230	2/28/15	350.00	45,711
1,302	MINERAL WELLS PSD	2/27/15	310229	2/28/15	416.67	45,712
1,500	OHIO VALLEY MUFFLER & BRAKE	2/27/15	310232	2/28/15	13.18	45,713
1,604	PARKERSBURG OFFICE SUPPLY	2/27/15	310234	2/28/15	216.34	45,715
1,806	ROY L RADABAUGH	2/27/15	310239	2/28/15	50.00	45,716
1,843	CINTAS CORPORATION J67	2/27/15	310240	2/28/15	391.96	45,717
2,004	TROMBOLD EQUIPMENT CO INC	2/27/15	310246	2/28/15	551.85	45,720
2,109	USA BLUE BOOK	2/27/15	310248	2/28/15	229.26	45,721
2,200	FIRST BANKCARD	2/27/15	310249	2/28/15	103.97	45,722
2,205	FRONTIER	2/27/15	310250	2/28/15	195.20	45,723
2,306	WATER ENVIRONMENTAL TESTING	2/27/15	310251	2/28/15	140.00	45,724
2,314	WV DEPT OF TAX & REVENUE	2/27/15	310252	2/28/15	510.40	45,725
2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/27/15	310253	2/28/15	1,826.74	45,726
23,012	CECIL I WALKER MACHINERY CO	2/27/15	310283	2/28/15	1,700.00	45,727
23,046	BUTCHER BEND LAGOON ASSOC	2/27/15	310284	2/28/15	718.29	45,728
23,079	MARK STEWART	2/27/15	310285	2/28/15	50.00	45,729
23,119	BERKLEY ASSIGNED RISK SERVICES	2/27/15	310286	2/28/15	19.20	45,730
23,223	WINANS SANITARY SUPPLY COMPANY	2/27/15	310287	2/28/15	130.00	45,731
23,224	FIRST STATE BANK PREMIUM FIN	2/27/15	310288	2/28/15	530.27	45,732

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 2/19/15 - ENDING DATE: 3/19/15 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO		POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
	VENDOR#	VENDOR-NAME					
3 101 000 00		CONSOLIDATED BANK ACCOUNT					
	23,231	HOWARD BALDWIN	2/27/15	310289	2/28/15	50.00	45,733
	2,313	WESBANCO BANK-PARKERSBURG	3/02/15	310587	3/02/15	790.66	1,101
	224	BILL BAILEY INSURANCE AGENCY	3/02/15	310585	3/02/15	1,538.40	45,734
	260	WILLIAM H. BYERS, JR.	3/04/15	310646	3/04/15	13.72	45,735
	2,313	WESBANCO BANK-PARKERSBURG	3/09/15	310940	3/09/15	1,157.75	1,103
	2,101	U S POSTAL SERVICE	3/10/15	311044	3/10/15	27.54	45,736
	2,101	U S POSTAL SERVICE	3/12/15	311306	3/12/15	150.62	45,737
	1,307	MUNICIPAL BOND COMMISSION	3/13/15	311593	3/13/15	13,357.91	1,106
	23,115	USDA RURAL DEVELOPMENT	3/13/15	311661	3/13/15	5,300.00	1,107
	106	MON POWER	3/13/15	311573	3/13/15	1,328.79	45,738
	124	AT&T - STATE CALLING SERVICE	3/13/15	311575	3/13/15	4.69	45,739
	133	AUTO ZONE	3/13/15	311576	3/13/15	3.75	45,740
	145	ADT SECURITY SERVICES	3/13/15	311577	3/13/15	22.04	45,741
	224	BILL BAILEY INSURANCE AGENCY	3/13/15	311578	3/13/15	1,538.40	45,742
	275	BP	3/13/15	311579	3/13/15	404.87	45,743
	438	DOMINION HOPE	3/13/15	311581	3/13/15	214.75	45,745
	486	JIMMY BLEVINS	3/13/15	311582	3/13/15	103.13	45,746
	486	JEFF WILLIAMS	3/13/15	311583	3/13/15	51.15	45,747
	486	JEFF CONLEY	3/13/15	311584	3/13/15	45.21	45,748
	486	TRACY WINTER	3/13/15	311585	3/13/15	15.02	45,749
	486	JUDITH L BURR	3/13/15	311586	3/13/15	69.25	45,750
	702	GENE'S SEPTIC TANK CLEANING	3/13/15	311588	3/13/15	1,500.00	45,752
	832	HARDMAN SUPPLY COMPANY	3/13/15	311591	3/13/15	1.59	45,753
	1,200	LOWE'S	3/13/15	311592	3/13/15	103.57	45,754
	1,600	PARKERSBURG SENTINEL CO	3/13/15	311605	3/13/15	214.19	45,756
	2,002	TAYLOR'S DISPOSAL INC	3/13/15	311608	3/13/15	22.76	45,759
	2,039	TELEPAGE	3/13/15	311611	3/13/15	7.16	45,761
	2,306	WATER ENVIRONMENTAL TESTING	3/13/15	311618	3/13/15	242.00	45,762
	2,308	PEIA	3/13/15	311620	3/13/15	2,427.42	45,763
	2,312	WESBANCO BANK-PARKERSBURG	3/13/15	311621	3/13/15	2,133.35	45,764
	2,319	WV DEP	3/13/15	311622	3/13/15	150.00	45,765
	23,012	CECIL I WALKER MACHINERY CO	3/13/15	311656	3/13/15	3,952.50	45,767
	23,047	RETIREE HEALTH BNFT TRST FUND	3/13/15	311658	3/13/15	500.99	45,768

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 2/19/15 - ENDING DATE: 3/19/15 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
23,101	CITIZENS SECURITY LIFE INS CO	3/13/15	311659	3/13/15	128.26	45,769	
23,115	USDA RURAL DEVELOPMENT	3/13/15	311660	3/13/15	19,110.00	45,770	
23,232	GENE'S PLUMBING, INC.	3/13/15	311663	3/13/15	395.00	45,771	
23,238	KNIGHT HORST SHREDDING LLC	3/13/15	311664	3/13/15	26.00	45,772	
23,240	APC SANITATION, LLC	3/13/15	311665	3/13/15	200.00	45,773	
2,313	WESBANCO BANK-PARKERSBURG	3/16/15	311886	3/16/15	942.07	1,109	
1,804	R L ROUSH EXCAVATING	3/16/15	311975	3/16/15	1,505.25	45,775	
2,101	U S POSTAL SERVICE	3/17/15	312028	3/18/15	55.90	45,776	
	CONSOLIDATED BANK ACCOUNT				70,743.96	78 *	

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
DD	Todd R. Anderson	\$969.98	2/26/2015
DD	Dennis R. Brown	\$411.42	2/26/2015
DD	William H. Byers, Jr.	\$530.47	2/26/2015
DD	Cathy J. Dyer	\$635.38	2/26/2015
DD	Linda K. Watson	\$901.39	2/26/2015
4551	Darin L. Crites	\$615.16	2/26/2015
DD	Nellie B. Radcliff	\$447.26	2/26/2015
DD	Mark A. Dennis	\$335.39	2/26/2015
4552	Mark A. Dennis	\$1,594.35	2/23/2015
DD	Todd R. Anderson	\$557.19	3/4/2015
DD	Dennis R. Brown	\$519.04	3/4/2015
DD	William H. Byers, Jr.	\$575.59	3/4/2015
DD	Cathy J. Dyer	\$635.37	3/4/2015
DD	Linda K. Watson	\$682.96	3/4/2015
4553	Darin L. Crites	\$337.20	3/4/2015
DD	Nellie B. Radcliff	\$351.70	3/4/2015
DD	Todd R. Anderson	\$752.99	3/11/2015
DD	Dennis R. Brown	\$537.25	3/11/2015
DD	William H. Byers, Jr.	\$618.94	3/11/2015
DD	Cathy J. Dyer	\$635.37	3/11/2015
DD	Linda K. Watson	\$797.27	3/11/2015
4554	Darin L. Crites	\$702.14	3/11/2015
DD	Nellie B. Radcliff	\$797.27	3/11/2015
DD	Nancy L. Van Meter	\$322.11	3/11/2015
DD	Todd R. Anderson	\$622.79	3/19/2015
DD	Dennis R. Brown	\$619.65	3/19/2015
DD	William H. Byers, Jr.	\$536.00	3/19/2015
DD	Cathy J. Dyer	\$635.38	3/19/2015
DD	Linda K. Watson	\$589.18	3/19/2015
4555	Darin L. Crites	\$359.27	3/19/2015
DD	Nellie B. Radcliff	\$351.70	3/19/2015
DD	Nancy L. Van Meter	\$322.11	3/19/2015

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
FEBRUARY 20, 2015 – MARCH 19, 2015**

1. National Pollutant Discharge Elimination System Discharge Monitoring Report for January 2014.
2. E-mail dated February 20, 2015, to News & Sentinel, from Linda Watson, attaching ad for Maintenance Technician.
3. Copy of letter dated February 20, 2015, to Marty Seufer, Wood County Commission, from Linda Watson, enclosing an approved copy of minutes from the Regular and Special Board Meetings.
4. E-mail dated February 20, 2015, to Zack Dobbins, Bennett & Dobbins, from James Kelsh, Bowels Rice, regarding the loan for preliminary engineering report.
5. Electronic submission of the January DMR to the DEP.
6. E-mail dated February 21, 2015, to Dominick Cerrone, Cerrone Associates, from Linda Watson, attaching the January 2015 DMR.
7. E-mail dated February 23, 2015, to Todd Anderson, from Doug Wingfield, Patriot Automation, regarding payment of project.
8. Carbon copy of e-mail dated February 27, 2015, to Paul Trombold, from Eric Taylor, Tri-State Pipeline, attaching proposal for Mineral Wells spare parts.
9. Letter dated March 2, 2015, to Mineral Wells PSD, from Andrea Hicks, Project Administrator, enclosing for file is one signed copy of Change Order No. 7 to Contract #2 for the Sewer Project Phase II.
10. Permit from the Mid Ohio Valley Health Department to operate a Septic Tank Cleaner.
11. Fax dated March 3, 2015, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching the Monthly Operational Report for February 2015.
12. Customers turned off for non payment.
13. Copy of letter dated March 8, 2015, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC for Stage 1 of sampling.
14. Letter dated February 28, 2015, to Mineral Wells PSD, from Berkley Assigned Risk Services, regarding the West Virginia Workers' Compensation Assigned Risk Plan.
15. Bacteriological Examination of Water From Public Water Distribution System, reported March 3, 2015.
16. Letter dated March 2, 2015, to Todd Anderson, from Bobby Adams, REIC, regarding Stage 2 sampling.

17. National Pollutant Discharge Elimination System Discharge Monitoring Report for February 2015.
18. Letter dated March 9, 2015, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 18 for Phase II.
19. Letter dated March 9, 2015, to Mineral Wells PSD, from Andrea Hicks, Cerrone Associates, enclosing for review and approval are six (6) copies of Requisition No. 11 for the SCADA project.
20. Fire Sprinkler Systems for Rule 42.
21. Bankruptcy Paperwork for Radio Shack.
22. Electronic Submission of the DMR for the month of February 2015.
23. West Virginia Rural Water Association, Legislative Update for February 20, 2015, February 27, 2015, March 6, 2015 and March 15, 2015.
24. E-mail dated March 18, 2015, to Mineral Wells PSD, from Angie Graham, Wood County Commission, attaching letter for Mark Stewart's re-appointment.
25. Fax dated March 18, 2015, to Parkersburg News/Sentinel attaching notice of Regular Board Meeting.
26. Copy of letter dated March 19, 2015, to Public Service Commission of West Virginia, Budget & Finance Manager, enclosing the Water and Sewer 2014 Gross Intrastate Revenue for the Mineral Wells Public Service District.