

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

June 22, 2015

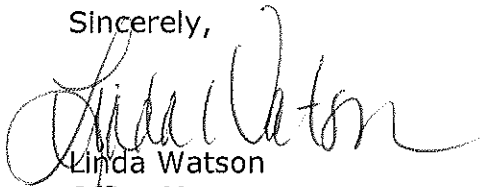
Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed approved copies of the Minutes of the Regular Board Meeting held on May 21, 2015; the minutes were approved at the Regular Board Meeting held on Thursday, June 18, 2015.

Should you have any questions please contact us @ (304) 489-2915.

Sincerely,



Linda Watson
Office Manager
Mineral Wells PSD

Enclosures: May 21, 2015, minutes

"This institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD ON THURSDAY, MAY 21, 2015 AT 5:00 P.M. AT THE DISTRICTS OFFICE IN MINERAL WELLS, WEST VIRGINIA

MR. RADABAUGH, CHAIRMAN, CALLED THE MEETING TO ORDER AT 5:00 P.M. HE ASKED EVERYONE PRESENT TO SIGN THE ATTENDANCE ROSTER. MR. BALDWIN, SECRETARY; MR. MARK STEWART, TREASURER; TODD ANDERSON, OPERATIONS MANAGER; LINDA WATSON, OFFICE MANAGER; NANCY VANMETER AND NELLIE RADCLIFF, OFFICE CLERKS; AND CRAIG RICHARDS P.E , BURGESS & NIPLE, WERE PRESENT.

NO ONE FROM THE PUBLIC WAS PRESENT.

THE FIRST ORDER OF BUSINESS WAS THE DISCUSSION OF THE DISTRICT GETTING AND ACCURATE COUNT OF THE SIZES OF FIRE HYDRANTS THRU OUT THE DISTRICT. THE BOARD IS WANTING AN INSPECTION OF ANY HYDRANTS THAT NEED TO BE INSTALLED FOR BETTER FIRE PROTECTION AND TO FIND OUT IF ANY OF THE EXISTING HYDRANTS NEED TO BE REPLACED. MR. RADER WITH THE MID-OHIO VALLEY REGIONAL COUNCIL WILL BE WORKING WITH MR. ANDERSON ON THIS PROJECT.MR. RADABAUGH ASKED THAT A HYDRANT FLOW PRESSURE TEST BE DONE AT THE SLATE BOOSTER.

MR. RICHARDS DISCUSSED WITH THE BOARD THE INSPECTION OF THE WATER TANKS. HE INFORMED THEM THAT MID-ATLANTIC TANK, INC., WILL DO THE INSPECTION IN SEPTEMBER WHEN THE TANKS ARE DRAINED. MR. RICHARDS EXCUSED HIMSELF AT 5:25 P.M.

MR. BALDWIN MADE A MOTION TO APPROVE THE MINUTES OF THE APRIL 16, 2015 BOARD MEETING AS PRESENTED. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR. BALDWIN SIGNED THE MINUTES.

MS. WATSON PRESENTED THE BOARD WITH A LIST OF WATER CHARGE OFF CUSTOMERS FOR THE FISCAL YEAR ENDING JUNE 30, 2015. THE AMOUNT OF WATER CHARGE OFFS WERE \$3,509.80. MR.BALDWIN MADE A MOTION TO APPROVE THE CHARGE OFFS AS PRESENTED. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MS. WATSON PRESENTED THE BOARD WITH A LIST OF SEWER CHARGE OFF CUSTOMERS FOR THE FISCAL YEAR ENDING JUNE 30, 2015. THE AMOUNT OF SEWER CHARGE OFFS WERE \$3,526.83. MR. BALDWIN MADE A MOTION TO APPROVE THE SEWER CHARGE OFFS. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE FINANCIAL STATEMENTS DATED APRIL 30, 2015, FOR ALL FINANCES, WATER REVENUE CHECKING ACCOUNT, AND SEWER REVENUE CHECKING ACCOUNT AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE CHECKS WRITTEN ON THE CONSOLIDATED WATER AND SEWER REVENUE CHECKING ACCOUNT BETWEEN APRIL 17, 2015 AND MAY 21, 2015. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MS. WATSON DISCUSSED THE FOLLOWING ITEMS.

THE WATER QUALITY REPORT WAS MAILED TO THE CUSTOMERS THIS MONTH WITH THE HELP OF SW RESOURCES.

RULE 42 WAS FILED ON APRIL 22, 2015, RATES WILL GO INTO EFFECT ON THE BILLS THAT WILL BE MAILED JUNE 22, 2015.

PUBLIC SERVICE COMMISSION CALLED AND HAVE SCHEDULED AN AUDIT FOR THE WEEK OF JUNE 15, 2015 AND POSSIBLY THE WEEK OF JUNE 22, 2015.

SUTTLE & STALNAKER CALLED TO SCHEDULE A TIME SOMETIME IN JUNE TO DISCUSS THE LIST OF ITEMS FOR THE YEAR END AUDIT, AND WILL BE BACK IN AUGUST TO START ON THE AUDIT.

THERE WERE 72 CUSTOMERS AFFECTED BY THE FALSIFIED READINGS BY MARK DENNIS. THERE HAS BEEN NO WORD OR PAYMENT FROM 12 CUSTOMERS. 21 CUSTOMERS ARE MAKING PAYMENTS. 38 PEOPLE PAID IN FULL AND ONE HAS FILED A FORMAL COMPLAINT. GLEN & PAM ADDIS HAVE FILED A FORMAL COMPLAINT WITH THE PSC. MR KELSH, OUR ATTORNEY, ADVISED ME HOW TO ANSWER THE COMPLAINT AND ALSO REQUEST A MEDIATION. THE CUSTOMERS HAVE AGREED TO MEDIATION.

THE BOARD OF EDUCATION ASKED THAT THE DISTRICT REMOVE THE PENALTY ON THEIR WATER/SEWER BILL. THE BOARD OPTED TO NOT FORGIVE THE PENALTY ON THE BILL. MS. WATSON WAS INSTRUCTED TO NOTIFY THEM. THIS CONCLUDED MS. WATSON REPORT.

MR. ANDERSON REPORTED ON THE FOLLOWING ITEMS.

CAROL LYNCH, CUSTOMER ON SAMS CREEK RD. CALLED AGAIN CONCERNING HER DRIVEWAY THAT OUR/HER WATER LINE GOES THRU.

JEFF BOSLEY CONTACTED THE DISTRICT IN REGARDS TO A SLIP IN THE AREA OF OUR GRINDER. HE THINKS IT IS THE DISTRICTS PROBLEM BECAUSE WE HAVE A GRINDER IN THE AREA.

THE DISTRICT HAD TO USE A CAMERA IN THE 8"SEWER LINE IN OAKBROOK. THE PROBLEM WAS NOT THE DISTRICTS. THE DISTRICT NEEDS TO PURCHASE A NEW CAMERA. MR. STEWART MADE A MOTION TO PURCHASE A NEW SEWER CAMERA AND AN ELECTRIC SNAKE. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

THE DOH IS SCHEDULED TO START THE CHESTERVILLE BRIDGE PROJECT THE LATER PART OF JUNE OR THE 1ST OF JULY.

THE DISTRICT PURCHASED A NEW HANDHELD METER READING SYSTEM.

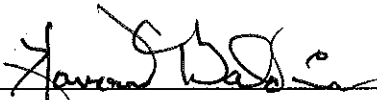
THIS CONCLUDED MR. ANDERSONS REPORT, AT THIS TIME HE ASKED FOR AN EXECUTIVE SESSION. MR. RADABAUGH RECESSED THE MEETING AT 6:00 PM

MR. RADABAUGH RECONVENED THE MEETING AT 6:45 PM. THERE WERE NO MOTIONS MADE DURING THE EXECUTIVE SESSION.

ALL BUSINESS HAVING BEEN DISCUSSED, MR. BALDWIN MADE A MOTION TO ADJOURN THE MEETING. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR. RADABAUGH ADJOURNED THE MEETING AT 7:00 P.M.

CERTIFICATION

I, HOWARD BALDWIN, SECRETARY OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT, A WEST VIRGINIA CORPORATION, DO HEREBY CERTIFY THAT THE FOREGOING AND HERETO ANNEXED MINUTES ARE A TRUE AND ACCURATE RECORD OF THE MEETING HELD AT THE TIME AND PLACE AFORESAID.



HOWARD BALDWIN, SECRETARY OF THE PUBLIC
SERVICE BOARD OF THE MINERAL WELLS PUBLIC
SERVICE DISTRICT, MINERAL WELLS, WEST VIRGINIA