

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

May 22, 2015

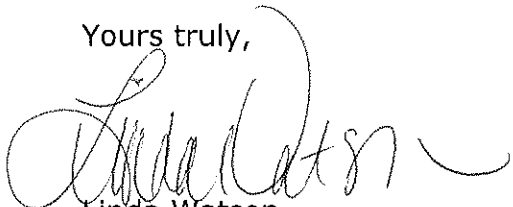
Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed approved copies of the Minutes of the Regular Board Meeting held on April 16, 2015; the minutes were approved at the Regular Board Meeting held on Thursday, May 21, 2015.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

A handwritten signature in cursive script, appearing to read "Linda Watson", written in black ink.

Linda Watson
Office Manager
Mineral Wells PSD

Enclosures: April 16, 2015, minutes

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD ON THURSDAY, APRIL 16, 2015 AT 5:00 P.M. AT THE DISTRICTS OFFICE IN MINERAL WELLS, WEST VIRGINIA

MR. RADABAUGH CALLED THE MEETING TO ORDER AT 5:00 P.M. HE ASKED EVERYONE PRESENT TO SIGN THE ATTENDANCE ROSTER. MR. BALDWIN, SECRETARY; MARK STEWART, TREASURER; TODD ANDERSON, OPERATIONS MANAGER; LINDA WATSON, OFFICE MANAGER; NANCY VANMETER, NELLIE RADCLIFF, OFFICE CLERK; CRAIG RICHARDS, BURGESS & NIPLE, WERE PRESENT.

THE FIRST ORDER OF BUSINESS WAS THE APPROVAL OF THE MARCH 19, 2015, REGULAR BOARD MEETING. MR. BALDWIN MADE A MOTION TO APPROVE THE MINUTES AS PRESENTED. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR. BALDWIN SIGNED THE MINUTES.

MR. BALDWIN MADE A MOTION TO APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING OF MARCH 31, 2015, AS PRESENTED. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR. BALDWIN SIGNED THE MINUTES OF THE SPECIAL BOARD MEETING.

MS. WATSON PRESENTED THE BOARD WITH THE 2016 WATER REVENUE BUDGET. MR. STEWART MADE A MOTION TO APPROVE THE 2016 WATER REVENUE BUDGET AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MS. WATSON PRESENTED THE BOARD WITH THE 2016 SEWER REVENUE BUDGET. MR. STEWART MADE A MOTION TO APPROVE THE 2016 SEWER REVENUE BUDGET AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MS. WATSON PRESENTED THE BOARD WITH A LETTER OF ENGAGEMENT WITH SUTTLE & STALNAKER FOR THE 2015 ANNUAL AUDIT FOR BOTH WATER AND SEWER NOT TO EXCEED \$12,000.00. MR. BALDWIN MADE A MOTION TO APPROVE THE LETTER OF ENGAGEMENT AS PRESENTED. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR. RADABAUGH SIGNED THE LETTER OF ENGAGEMENT.

MS. WATSON PRESENTED THE BOARD WITH A LETTER OF ENGAGEMENT WITH SUTTLE & STALNAKER FOR THE 2015 ANNUAL REPORT TO THE PUBLIC SERVICE COMMISSION FOR BOTH WATER AND SEWER NOT TO EXCEED \$5,000.00. MR. STEWART MADE A MOTION TO APPROVE THE LETTER OF ENGAGEMENT AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR. RADABAUGH SIGNED THE LETTER OF ENGAGEMENT.

MR. STEWART MADE A MOTION TO APPROVE THE FINANCIAL STATEMENTS DATED MARCH 19, 2015 FOR ALL FINANCES, WATER REVENUE CHECKING ACCOUNT, AND THE SEWER REVENUE CHECKING ACCOUNTS AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE CHECKS WRITTEN ON THE CONSOLIDATED WATER AND SEWER REVENUE CHECKING ACCOUNT BETWEEN MARCH 19, 2015 AND APRIL 16, 2015. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE PAYROLL CHECKS WRITTEN ON THE CONSOLIDATED PAYROLL ACCOUNT BETWEEN MARCH 19, 2015 AND APRIL 16, 2015. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MS. WATSON DISCUSSED THE FOLLOWING LETTERS WITH THE BOARD.

LETTER #3 – E-MAIL DATED MARCH 24, 2015, TO VIRGINIA MCDONALD, RURAL DEVELOPMENT, FROM LINDA WATSON, ATTACHING NOTICE OF ACCEPTABILITY FOR THE SCADA SYSTEM IMPROVEMENTS PROJECT AND THE SEWER SYSTEM IMPROVEMENT PROJECT FOR PHASE 1, CONTRACT 1 WWTP UPGRADES, SIGNED BY MR. RADABAUGH.

LETTER #10 - E-MAIL DATED MARCH 28, 2015, TO SHARON GODWIN, PSC, FROM LINDA WATSON, ATTACHING HISTORY REPORTS ON GREG STANLEY, KEVIN OR LORETTA MAYS, CHRIS OR LORETTA MARIN, WAYNE BURTON, CHARLES LAWRENTZ, MATT PRYCE AND JACK GANDEE, THESE REPORTS WERE DUE TO THE METER READER NOT READING THE METERS.

LETTER # 23 – E-MAIL DATED APRIL 15, 2015, TO LINDA WATSON, FROM JIM KELSH, BOWLES RICE, REGARDING THE RULE 42. THE RATES WILL GO INTO EFFECT FOR ALL SERVICES AFTER APRIL 22, 2015.

THIS CONCLUDED MS. WATSON'S REPORT.

MR. ANDERSON REPORTED ON THE FOLLOWING ITEMS.

THE DISTRICT RECEIVED A LETTER FROM CERRONE, INC. REGARDING THE COVERS AT THE WWTP. ORDERS CONSTRUCTION CO. SHOULD BE FINALED IN JUNE OR JULY 2015.

ADAM COOPER IS TO INSTALL A 2" WATER LINE BACK IN SLIP AREA. MR. BALDWIN MADE A MOTION TO RESEND THE MOTION THAT WAS MADE IN THE MINUTES OF MARCH 19, 2015 BOARD MEETING. THAT MOTION WAS THAT THE DISTRICT WOULD SET A 2ND METER AT THE DISTRICT'S EXPENSE AT THE END OF THE DISTRICT'S LINE AND THAT MR. COOPER WOULD BE RESPONSIBLE FOR HIS CONNECTION. NOW THE DISTRICT IS TO SUPPLY THE PIPE ONLY FOR MR. COOPER. MR. BALDWIN MADE A MOTION FOR THE DISTRICT TO SUPPLY THE PIPE FOR MR. COOPER. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. RICHARDS DISCUSSED WITH THE BOARD AND MR. ANDERSON SEVERAL OPTIONS OF ELIMINATING THE PROBLEM AT STOOPS ROAD LIFT STATION. THERE IS A DEBRIS BASKET WITH RAILS THAT CAN BE

INSTALLED THAT WILL CATCH THE DEBRIS BEFORE IT GOES TO THE DISTRICTS WWTP. MR. RICHARDS WOULD LIKE FOR MR. ANDERSON TO CALL HIM WHEN THE DEBRIS IS AT THE LIFT STATION SO THAT HE CAN GET A FIRST HAND KNOWLEDGE OF WHAT HE IS WORKING ON CORRECTING AT THIS LIFT STATION. THE ENGINEERING CONCEPTUAL CONSTRUCTION COST ESTIMATE IS FROM \$15,000.00 TO \$20,000.00, (COPY ENCLOSED ALONG WITH AN EXAMPLE OF BASKET). IT IS ALSO, RECOMMENDED THAT A DUMPSTER NEEDS TO BE PLACED AT THE WWTP.

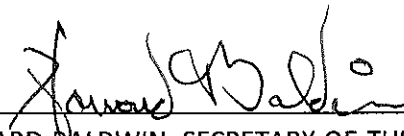
THE DISTRICT IS TO LOOK INTO PURCHASING A SHELTER TO BE PLACED OVER A SLAB OF CONCRETE AT THE WWTP.

MR. STEWART MADE A MOTION FOR THE DISTRICT TO CONTACT MR. CAMPBELL, WESBANCO, TO SEE IF IT CAN OBTAIN A LOAN IN THE AMOUNT OF \$150,000.00. MR BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

ALL BUSINESS HAVING BEEN DISCUSSED, MR. STEWART MADE A MOTION THAT THE MEETING BE ADJOURNED. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR. RADABAUGH ADJOURNED THE MEETING AT 6:30 P.M.

CERTIFICATION

I, HOWARD BALDWIN, SECRETARY OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT, A WEST VIRGINIA CORPORATION, DO HEREBY CERTIFY THAT THE FOREGOING AND HERETO ANNEXED MINUTES ARE A TRUE AND ACCURATE RECORD OF THE MEETING HELD AT THE TIME AND PLACE AFORESAID.



HOWARD BALDWIN, SECRETARY OF THE PUBLIC SERVICE BOARD
OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT, MINERAL
WELLS, WEST VIRGINIA

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT**

March 31, 2015

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 4,140.39
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2131.2	<u>68,809.72</u>
Total in Checking Accounts:	\$ 72,950.11

Water Accounts

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.401	\$ 13,086.83
Series 1979 Water Reserve	
WesBanco Bank - 1125.200	26,291.59
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.300	37,960.61
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.400	15,974.93
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.500	21,624.60
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.502	9,047.99
Water Security Deposit Account	
WesBanco Bank - 1132.1	45,948.73
Series 2004A Sycamore, Stephens, Limestone Repair & Replacement	
WesBanco Bank - 1125.504	20,340.69
SCADA Project Checking	
WesBanco Bank - 1131.213	<u>943.59</u>
Total in Water Accounts:	\$ 191,219.56

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2127.8	\$ 66,125.44
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2127.7	2,802.26
Sewer Security Deposit Account	
WesBanco Bank - 2132.1	34,430.47
Sewer System Improvement Project	
WesBanco Bank - 2131.21	6.67
Sewer System Improvement Project Phase II	
WesBanco Bank - 2131.22	<u>888.00</u>
Total in Sewer Accounts:	\$ 104,252.84

Total All Finances - March 31, 2015 **\$ 368,422.51**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 March 31, 2015

WESBANCO BANK, February 28, 2015 \$953.41

RECEIPTS:

Water Sales	\$127,545.89
Water Buffalo Sales	273.75
Reconnection Fees	250.00
Security Deposit Refunds	1,133.18
Check deposit Error	-90.83
Rent from Sewer	416.67
SCADA Project Seed \$ Re-imbursed	30.97
Tap Fee	350.00

Total Receipts: \$129,909.63

Total Cash Available: \$130,863.04

Expenditures:

Action Telecom	89.96
ADT Security Services	33.07
Advanced Alarm Technologies	72.00
Astorg Auto	103.79
At & T Mobility	262.57
At & T State Calling	7.03
Auto Zone	5.63
BP Credit Card Company	607.31
Bill Bailey Insurance Agency	4,616.20
CI Thornburg	702.00
Cintas	720.59
Citizens' Security Life Inc. Co.	192.38
Commissioner's Salaries	225.00
Claywood Park PSD	39,685.80
Cutlip Warner	190.00
Dominion Hope	322.12
Fasteners & Supply	119.50
Frontier	291.66
HD Supply Waterworks	778.98
Hardmans	35.92
Knight Horst Shredding LLC	78.00
Mineral Wells PSD	901.58
Miss Utility of WV Inc.	15.12
Mon Power	920.96
Municipal Bond Commission	22,960.35
Parkersburg News	321.29
Parkersburg Office Supply	409.22
Pifers	125.00
Pitney Bowes	81.00
Pro One Electric	112.50
PEIA	2,331.02
REI Consultants	600.25
R L Roush Excavating	4,152.75
Rural Development - USDA 91-11	3,524.00
Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-02	2,112.00

Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Salaries	8,738.68
Taylor Disposal Inc.	34.13
Telepage	21.48
US Postal Service	526.65
Water Environmental Testing	90.00
WesBanco - Water System Improve Reserve	1,004.00
WesBanco - Rockport Reserve	334.00
WesBanco - Sycamore Depreciation Reserve	176.00
WesBanco Bank	122.85
WesBanco Bank-Parkersburg- Payroll taxes	4,075.93
William Byers	20.58
Winans Sanitary Supply Company	195.00
Workingman Store	90.00
WV Dept of Tax & Revenue	769.78
WV Retiree Health Benefit Trust Fund	483.01
WV Public Employees Retirement System	2,251.62
Security Deposit Refunds	59.39

Total Expenditures: \$126,722.65

Percent of expenditures: 96.8%

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, March 31, 2015 \$4,140.39

Accounts Payable	Claywood Park PSD	\$41,995.80
	WesBanco - Repair & Replacement	\$51,992.30
	Total Accounts Payable	\$93,988.10

Total -\$89,847.71

Percent of expenditures: -68.7%

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 March 31, 2015

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, February 28, 2015 \$ 55,487.06

RECEIPTS:

Sewer Sales	\$102,784.62	
Butcher Bend Lagoon Assoc	866.10	
Security Deposit Refunds	648.24	
Phase II Seed \$\$ - Re-imbursed	30.97	
Misc Rev	5.00	
ACH in transit	-429.67	
Reconnect Fee	175.00	
Total Receipts:	\$104,080.26	
Total Cash Available:		\$ 159,567.32

Expenditures:

ADT Security Services	22.04
APC Sanitation	200.00
Action Telecom	59.98
Advanced Alarm	48.00
Astorg Auto	69.19
At & T Mobility	175.05
At & T State Calling	4.69
Aulick Chemical	3,535.75
Auto Zone	3.75
BP Credit Card Company	404.87
Bill Bailey	3,076.80
Butcher Bend Lagoon	677.27
Cecil Walker Machinery	3,952.50
Cintas	480.38
Citizens Security Life Ins Co	128.26
Commissioner's Salaries	150.00
Dominion Hope	214.75
Frontier	194.44
Gene's Septic	2,345.00
Hardman's	142.91
Knight Horst Shredding	52.00
Lowe's	103.57
Mineral Wells PSD	1,593.37
Miss Utility of WV Inc	10.08
Mon Power	8,447.05
Municipal Bond Commission	13,357.91
Parkersburg News	214.19
Parkersburg Office Supply	272.80
PEIA	2,427.42
Pifers	2,243.29
Pitney Bowes	54.00
R L Roush Excavating	2,757.75
Runyon	263.96
Salaries	7,617.66
Taylor's Disposal Inc.	22.76

Telepage	14.32
Trombold	396.00
US Postal Service	529.26
USDA Rural Development - 92-12	19,110.00
USDA Rural Development - 92-13	5,300.00
Water Environmental Testing	242.00
WesBanco - fees	81.90
WesBanco Bank-Parkersburg-Payroll Taxes	3,679.69
WesBanco - Sewer R&R	2,133.35
WV DEP	150.00
William Byers, Jr.	13.72
Winans Sanitary Supply Co	130.00
Workingmans Store	60.00
Retiree Health Benefit Trust Fund	500.99
WV Public Employees Retirement System	2,088.72
WV Dept of Tax & Revenue	661.22
Security Deposit Refunds	342.99

Total Expenditures: \$90,757.60

Percent of expenditures: 56.9%

Balance in Sewer Revenue Fund Checking Account,
WesBanco Bank, February 28, 2015 \$ 68,809.72

Accounts Payable \$ -

Total Accounts Payable \$0.00

Total \$68,809.72

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 3/20/15 - ENDING DATE: 4/16/15 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	3/23/15	312296	3/23/15	1,029.67	1,114	
2,101	U S POSTAL SERVICE	3/23/15	312374	3/24/15	442.81	45,777	
1,307	MUNICIPAL BOND COMMISSION	3/31/15	313042	3/31/15	8,116.88	1,120	
2,314	WV DEPT OF TAX & REVENUE	3/28/15	312655	3/31/15	769.78	45,778	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	3/28/15	312656	3/31/15	2,251.62	45,779	
106	MON POWER	3/31/15	313028	3/31/15	285.24	45,780	
125	ASTORG AUTO	3/31/15	313029	3/31/15	103.79	45,781	
148	ADVANCED ALARM TECHNOLOGIES	3/31/15	313030	3/31/15	72.00	45,782	
153	ACTION TELECOMM	3/31/15	313031	3/31/15	89.96	45,783	
314	AT&T MOBILITY	3/31/15	313032	3/31/15	262.57	45,784	
360	CUTLIP-WARNER DEVELOPMENT CO	3/31/15	313033	3/31/15	190.00	45,785	
486	KEVIN CARROLL	3/31/15	313035	3/31/15	18.47	45,787	
486	PATRICIA A MOORE	3/31/15	313036	3/31/15	40.92	45,788	
832	HARDMAN SUPPLY COMPANY	3/31/15	313038	3/31/15	33.53	45,790	
1,301	MISS UTILITY OF WV INC	3/31/15	313039	3/31/15	15.12	45,791	
1,604	PARKERSBURG OFFICE SUPPLY	3/31/15	313043	3/31/15	409.22	45,794	
1,804	R L ROUSH EXCAVATING	3/31/15	313050	3/31/15	2,746.50	45,796	
1,806	ROY L RADABAUGH	3/31/15	313053	3/31/15	75.00	45,797	
1,843	CINTAS CORPORATION J67	3/31/15	313054	3/31/15	720.59	45,798	
2,039	TELEPAGE	3/31/15	313060	3/31/15	10.74	45,800	
2,106	USDA RURAL DEVELOPMENT	3/31/15	313061	3/31/15	10,040.00	45,801	
2,205	FRONTIER	3/31/15	313062	3/31/15	291.66	45,802	
2,344	WORKINGMAN STORE	3/31/15	313063	3/31/15	90.00	45,803	
23,079	MARK STEWART	3/31/15	313095	3/31/15	75.00	45,805	
23,081	PITNEY BOWES	3/31/15	313096	3/31/15	81.00	45,806	
23,094	PRO 1 ELECTRIC LLC	3/31/15	313098	3/31/15	112.50	45,808	
23,223	WINANS SANITARY SUPPLY COMPANY	3/31/15	313101	3/31/15	195.00	45,810	
23,231	HOWARD BALDWIN	3/31/15	313102	3/31/15	75.00	45,811	
23,238	KNIGHT HORST SHREDDING LLC	3/31/15	313103	3/31/15	39.00	45,812	
2,313	WESBANCO BANK-PARKERSBURG	4/01/15	313519	4/01/15	1,184.50	1,121	
2,313	WESBANCO BANK-PARKERSBURG	4/06/15	313806	4/06/15	1,112.38	1,122	
23,049	FIRE EXTINGUISHER SPECIALISTS	4/10/15	314279	4/10/15	25.20	45,814	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 3/20/15 - ENDING DATE: 4/16/15 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	4/13/15	314471	4/13/15	1,097.36	1,125
1,307	MUNICIPAL BOND COMMISSION	4/15/15	315120	4/15/15	1,280.59	1,134
23,115	USDA RURAL DEVELOPMENT	4/15/15	315194	4/15/15	600.00	1,135
106	MON POWER	4/15/15	315093	4/15/15	473.28	45,817
124	AT&T - STATE CALLING SERVICE	4/15/15	315097	4/15/15	7.00	45,818
133	AUTO ZONE	4/15/15	315098	4/15/15	50.00	45,819
145	ADT SECURITY SERVICES	4/15/15	315100	4/15/15	33.07	45,820
153	ACTION TELECOMM	4/15/15	315101	4/15/15	61.61	45,821
275	BP	4/15/15	315102	4/15/15	594.52	45,822
309	CLAYWOOD PARK PSD	4/15/15	315103	4/15/15	41,995.80	45,823
438	DOMINION HOPE	4/15/15	315104	4/15/15	276.45	45,824
733	W. W. GRAINGER, INC.	4/15/15	315114	4/15/15	45.52	45,834
1,200	LOWE'S	4/15/15	315117	4/15/15	291.58	45,835
1,301	MISS UTILITY OF WV INC	4/15/15	315118	4/15/15	32.76	45,836
1,302	MINERAL WELLS PSD	4/15/15	315119	4/15/15	28.07	45,837
1,311	FERGUSON WATERWORKS	4/15/15	315128	4/15/15	917.00	45,838
1,610	POYNTER'S BEST PRODUCTS	4/15/15	315131	4/15/15	362.56	45,839
2,002	TAYLOR'S DISPOSAL INC	4/15/15	315135	4/15/15	34.13	45,842
2,106	USDA RURAL DEVELOPMENT	4/15/15	315140	4/15/15	8,770.00	45,844
2,205	FRONTIER	4/15/15	315144	4/15/15	288.49	45,845
2,308	PEIA	4/15/15	315150	4/15/15	2,531.91	45,847
23,047	RETIREE HEALTH BNFT TRST FUND	4/15/15	315190	4/15/15	563.52	45,850
23,093	MINERAL WELLS TIRE CENTER	4/15/15	315191	4/15/15	3.60	45,851
23,101	CITIZENS SECURITY LIFE INS CO	4/15/15	315192	4/15/15	232.70	45,852
23,224	FIRST STATE BANK PREMIUM FIN	4/15/15	315196	4/15/15	795.41	45,854
	CONSOLIDATED BANK ACCOUNT				92,372.58	57 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 3/20/15 - ENDING DATE: 4/16/15 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	3/23/15	312296	3/23/15	789.21	1,114	
2,101	U S POSTAL SERVICE	3/23/15	312374	3/24/15	295.20	45,777	
2,314	WV DEPT OF TAX & REVENUE	3/28/15	312655	3/31/15	661.22	45,778	
2,315	PUBLIC EMPLOYEES RETIREMENT SY	3/28/15	312656	3/31/15	2,088.72	45,779	
106	MON POWER	3/31/15	313028	3/31/15	7,118.26	45,780	
125	ASTORG AUTO	3/31/15	313029	3/31/15	69.19	45,781	
148	ADVANCED ALARM TECHNOLOGIES	3/31/15	313030	3/31/15	48.00	45,782	
153	ACTION TELECOMM	3/31/15	313031	3/31/15	59.98	45,783	
314	AT&T MOBILITY	3/31/15	313032	3/31/15	175.05	45,784	
486	JOSEPH VANHORN	3/31/15	313034	3/31/15	59.23	45,786	
702	GENE'S SEPTIC TANK CLEANING	3/31/15	313037	3/31/15	450.00	45,789	
832	HARDMAN SUPPLY COMPANY	3/31/15	313038	3/31/15	141.32	45,790	
1,301	MISS UTILITY OF WV INC	3/31/15	313039	3/31/15	10.08	45,791	
1,302	MINERAL WELLS PSD	3/31/15	313041	3/31/15	296.86	45,792	
1,302	MINERAL WELLS PSD	3/31/15	313040	3/31/15	416.67	45,793	
1,604	PARKERSBURG OFFICE SUPPLY	3/31/15	313043	3/31/15	272.80	45,794	
1,623	PIFER'S SERVICE CENTER	3/31/15	313049	3/31/15	2,243.29	45,795	
1,804	R L ROUSH EXCAVATING	3/31/15	313050	3/31/15	1,252.50	45,796	
1,806	ROY L RADABAUGH	3/31/15	313053	3/31/15	50.00	45,797	
1,843	CINTAS CORPORATION J67	3/31/15	313054	3/31/15	480.38	45,798	
2,004	TROMBOLD EQUIPMENT CO INC	3/31/15	313059	3/31/15	396.00	45,799	
2,039	TELEPAGE	3/31/15	313060	3/31/15	7.16	45,800	
2,205	FRONTIER	3/31/15	313062	3/31/15	194.44	45,802	
2,344	WORKINGMAN STORE	3/31/15	313063	3/31/15	60.00	45,803	
23,046	BUTCHER BEND LAGOON ASSOC	3/31/15	313094	3/31/15	677.27	45,804	
23,079	MARK STEWART	3/31/15	313095	3/31/15	50.00	45,805	
23,081	PITNEY BOWES	3/31/15	313096	3/31/15	54.00	45,806	
23,085	AULICK CHEMICAL SOLUTIONS, INC	3/31/15	313097	3/31/15	3,535.75	45,807	
23,109	RUNYON LOCK SERVICE LLC	3/31/15	313099	3/31/15	263.96	45,809	
23,109	RUNYON LOCK SERVICE LLC	4/10/15	314161	3/31/15	263.96	45,809	VOID
23,223	WINANS SANITARY SUPPLY COMPANY	3/31/15	313101	3/31/15	130.00	45,810	
23,231	HOWARD BALDWIN	3/31/15	313102	3/31/15	50.00	45,811	
23,238	KNIGHT HORST SHREDDING LLC	3/31/15	313103	3/31/15	26.00	45,812	
2,313	WESBANCO BANK-PARKERSBURG	4/01/15	313519	4/01/15	792.88	1,121	
2,313	WESBANCO BANK-PARKERSBURG	4/06/15	313806	4/06/15	854.40	1,122	
2,101	U S POSTAL SERVICE	4/08/15	313914	4/08/15	29.58	45,813	
23,049	FIRE EXTINGUISHER SPECIALISTS	4/10/15	314279	4/10/15	16.80	45,814	
23,109	RUNYON LOCK SERVICE LLC	4/10/15	314281	4/10/15	131.98	45,815	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 3/20/15 - ENDING DATE: 4/16/15 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	4/13/15	314471	4/13/15	760.34	1,125
2,101	U S POSTAL SERVICE	4/13/15	314528	4/14/15	151.30	45,816
1,307	MUNICIPAL BOND COMMISSION	4/15/15	315120	4/15/15	13,357.91	1,134
23,115	USDA RURAL DEVELOPMENT	4/15/15	315194	4/15/15	5,300.00	1,135
106	MON POWER	4/15/15	315093	4/15/15	7,575.12	45,817
124	AT&T - STATE CALLING SERVICE	4/15/15	315097	4/15/15	4.66	45,818
133	AUTO ZONE	4/15/15	315098	4/15/15	33.34	45,819
145	ADT SECURITY SERVICES	4/15/15	315100	4/15/15	22.04	45,820
153	ACTION TELECOMM	4/15/15	315101	4/15/15	41.08	45,821
275	BP	4/15/15	315102	4/15/15	396.34	45,822
438	DOMINION HOPE	4/15/15	315104	4/15/15	184.30	45,824
486	DOUG THOMPSON	4/15/15	315105	4/15/15	95.57	45,825
486	LUCY SHAMBLIN	4/15/15	315106	4/15/15	84.65	45,826
486	ROBERT WALKER	4/15/15	315107	4/15/15	7.17	45,827
486	KRISTINA J CACCIOLA	4/15/15	315108	4/15/15	78.04	45,828
486	MICHELLE R MURCH	4/15/15	315109	4/15/15	9.09	45,829
486	JENNIFER JONES	4/15/15	315110	4/15/15	55.66	45,830
486	LACEY DAY	4/15/15	315111	4/15/15	17.26	45,831
486	EMILY GREATHOUSE	4/15/15	315112	4/15/15	54.85	45,832
486	JOSHUA AND ROBIN TURNER	4/15/15	315113	4/15/15	54.58	45,833
733	W. W. GRAINGER, INC.	4/15/15	315114	4/15/15	105.18	45,834
1,200	LOWE'S	4/15/15	315117	4/15/15	596.61	45,835
1,301	MISS UTILITY OF WV INC	4/15/15	315118	4/15/15	21.84	45,836
1,302	MINERAL WELLS PSD	4/15/15	315119	4/15/15	25.05	45,837
1,610	POYNTER'S BEST PRODUCTS	4/15/15	315131	4/15/15	241.71	45,839
1,908	STATE ELECTRIC SUPPLY CO INC	4/15/15	315132	4/15/15	407.21	45,840
2,001	TESA COMPANY INC	4/15/15	315134	4/15/15	36.77	45,841
2,002	TAYLOR'S DISPOSAL INC	4/15/15	315135	4/15/15	22.76	45,842
2,004	TROMBOLD EQUIPMENT CO INC	4/15/15	315136	4/15/15	1,429.94	45,843
2,205	FRONTIER	4/15/15	315144	4/15/15	192.33	45,845
2,306	WATER ENVIRONMENTAL TESTING	4/15/15	315145	4/15/15	584.00	45,846
2,308	PEIA	4/15/15	315150	4/15/15	2,626.47	45,847
2,312	WESBANCO BANK-PARKERSBURG	4/15/15	315151	4/15/15	2,101.69	45,848
23,012	CECIL I WALKER MACHINERY CO	4/15/15	315186	4/15/15	2,600.00	45,849
23,047	RETIREE HEALTH BNFT TRST FUND	4/15/15	315190	4/15/15	584.48	45,850
23,093	MINERAL WELLS TIRE CENTER	4/15/15	315191	4/15/15	2.40	45,851
23,101	CITIZENS SECURITY LIFE INS CO	4/15/15	315192	4/15/15	155.14	45,852
23,115	USDA RURAL DEVELOPMENT	4/15/15	315193	4/15/15	19,110.00	45,853

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 3/20/15 - ENDING DATE: 4/16/15 **
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BANK ACCOUNT	PAY-TO						
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
3 101 000 00	CONSOLIDATED BANK ACCOUNT						
23,224	FIRST STATE BANK PREMIUM FIN	4/15/15	315196	4/15/15	530.27	45,854	
23,103	CONLEY FABRICATIONS LLP	4/16/15	315248	4/16/15	9,875.28	45,855	
	CONSOLIDATED BANK ACCOUNT				93,516.65	76 *	

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
DD	Todd R. Anderson	\$694.78	3/26/2015
DD	Dennis R. Brown	\$448.07	3/26/2015
DD	William H. Byers, Jr.	\$513.66	3/26/2015
DD	Cathy J. Dyer	\$635.37	3/26/2015
DD	Linda K. Watson	\$599.36	3/26/2015
4556	Darin L. Crites	\$300.42	3/26/2015
DD	Nellie B. Radcliff	\$395.86	3/26/2015
DD	Nancy L. Van Meter	\$355.94	3/26/2015
DD	Todd R. Anderson	\$731.78	4/2/2015
DD	Dennis R. Brown	\$464.86	4/2/2015
DD	William H. Byers, Jr.	\$530.49	4/2/2015
DD	Cathy J. Dyer	\$635.38	4/2/2015
DD	Linda K. Watson	\$736.02	4/2/2015
4557	Darin L. Crites	\$389.69	4/2/2015
DD	Nellie B. Radcliff	\$351.70	4/2/2015
DD	Nancy L. Van Meter	\$322.11	4/2/2015
DD	Matt C. Robinson	\$160.68	4/2/2015
DD	Todd R. Anderson	\$585.78	4/9/2015
DD	Dennis R. Brown	\$404.23	4/9/2015
DD	William H. Byers, Jr.	\$777.97	4/9/2015
DD	Cathy J. Dyer	\$635.37	4/9/2015
DD	Linda K. Watson	\$528.12	4/9/2015
4558	Darin L. Crites	\$285.72	4/9/2015
DD	Nellie B. Radcliff	\$351.69	4/9/2015
DD	Nancy L. Van Meter	\$322.11	4/9/2015
DD	Matt C. Robinson	\$376.68	4/9/2015
DD	Todd R. Anderson	\$632.88	4/16/2015
DD	Dennis R. Brown	\$385.90	4/16/2015
DD	William H. Byers, Jr.	\$492.30	4/16/2015
DD	Cathy J. Dyer	\$635.37	4/16/2015
DD	Linda K. Watson	\$568.83	4/16/2015
4559	Darin L. Crites	\$410.75	4/16/2015
DD	Nellie B. Radcliff	\$351.70	4/16/2015
DD	Nancy L. Van Meter	\$322.95	4/16/2015
DD	Matt C. Robinson	\$376.68	4/16/2015

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
MARCH 20, 2015 – APRIL 16, 2015**

1. E-mail dated March 19, 2015, to Linda Watson, from SAM (System Award Management), regarding Registration Activated for the Mineral Wells Public Service District.
2. E-mail dated March 23, 2015, to Linda Watson, from Zach Dobbins, Bennett & Dobbins, regarding information for water rate increase options.
3. **E-mail dated March 24, 2015, to Virginia McDonald, Rural Development, from Linda Watson, attaching Notice of Acceptability for the SCADA System Improvements Project and the Sewer System Improvement Project for Phase I, Contract 1 WWTP Upgrades, signed by Mr. Radabaugh.**
4. Signed letter by Roy Radabaugh, Chairman and Carl Reynolds, West Virginia Laborers' Training Trust Fund allowing the Laborers' Training Center to connect a jumper from the electric runs the grinder pump.
5. Fax dated March 24, 2015, to Jackson Herald Newspaper, from Mineral Wells Public Service District, requesting notice of the Special Board Meeting to be held March 31, 2015 to be inserted in the newspaper.
6. Fax dated March 24, 2015, to Parkersburg News/Sentinel, from Mineral Wells Public Service District, requesting notice of the Special Board Meeting to be held March 31, 2015 to be inserted in the newspaper.
7. E-mail dated March 24, 2015, to Wirt County Journal, from Mineral Wells PSD, requesting notice of the Special Board Meeting to be held March 31, 2015, to be inserted in the newspaper.
8. E-mail dated March 24, 2015, to Bradley Stewart, from Linda Watson, attaching letter of fees associated with setting a water tap at 855 Sycamore Run Rd.
9. The Pipeline, March 2015.
10. **E-mail dated March 28, 2015, to Sharon Godwin, PSC, from Linda Watson, attaching history reports on Greg Stanley, Kevin or Loretta Mays, Chris or Loretta Martin, Wayne Burton, Charles Lawrentz, Matt Pryce and Jack Gandee, these reports were due to the meter reader not reading the meters.**
11. Fax dated March 31, 2015, to Christy Pitsenbarger, WV Bureau of Public Health, from Linda Watson, attaching the Monthly Operational Report for March 2015.
12. List of customers turned off for non payment.
13. Bacteriological Examination of Water from Public Water Distribution System for March 2015.
14. National Pollutant Discharge Elimination System Discharge Monitoring Report for March 2015.

15. West Virginia Currency Notes, Spring 2015.
16. WesBanco VISA Card.
17. Letter dated April 3, 2015, to Ingrid Ferrell, Public Service Commission, from James Kelsh, Via Hand Delivery of the filing a notice of intent to file a general rate increase.
18. E-mail dated April 7, 2015, to Mary Jo Miller, Parkersburg News, from Linda Watson, attaching ad for hiring of maintenance technician to be inserted in the newspaper, Wednesday, April 8 thru Sunday, April 12.
19. Letter dated April 2, 2015, to Todd Anderson, from Tammy Welch, Walmart, enclosing quarterly Oil Water Separator Log for the Tire Lube Express area at Walmart.
20. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop, Pepsi and Walmart Car Care Center.
21. Completed General Status Inquiry for Hughes Supply, stating project has been completed and final payment had been submitted.
22. Brochures for seminars to be held by the Public Service Commission.
- 23. E-mail dated April 15, 2015, to Linda Watson, from Jim Kelsh, Bowles Rice, regarding the Rule 42.**
24. E-mail dated April 15, 2015, to Linda Watson, from Jim Kelsh, Bowles Rice, regarding working capital and annual budgeting.