

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

September 18, 2015

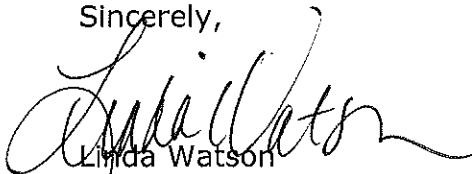
Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed approved copies of the Minutes of the Regular Board Meeting held on August 20, 2015, the minutes were approved at the Regular Board Meeting held on Thursday, September 17, 2015.

Should you have any questions please contact us @ (304) 489-2915.

Sincerely,


Linda Watson
Office Manager
Mineral Wells PSD

"This institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD IN THE CONFERENCE ROOM OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT ON AUGUST 20, 2015, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA.

MR. ROY RADABAUGH, CHAIRMAN, CALLED THE MEETING TO ORDER AT 5:00 P.M. HE ASKED EVERYONE PRESENT TO SIGN THE ATTENDANCE ROSTER. MARK STEWART, TREASURER; HOWARD BALDWIN, SECRETARY; TODD ANDERSON, OPERATIONS MANAGER; LINDA WATSON, OFFICE MANAGER; NELLIE RADCLIFF AND NANCY VANMETER, OFFICE CLERKS; CRAIG RICHARDS AND, RODNEY HOLBERT, BURGESS & NIPLE.

PUBLIC THAT WERE PRESENT, JIM HAMRIC, PRESIDENT OF WOODRIDGE PLANTATION HOMEOWNERS ASSOC.; BILL NEAL, OWNER OF WOODRIDGE GOLF COURSE.

THE FIRST ORDER OF BUSINESS WAS THE DISCUSSION OF THE WOODRIDGE PLANTATION DAMAGE TO THE CROSSING LINKING WOODRIDGE TO THE LINCOLNSHIRE DEVELOPMENT, THE CROSSING WAS WASHED OUT WITH THE FLOOD IN JULY 2015, MR. HAMRIC, PRESIDENT OF WOODRIDGE PLANTATION HOMEOWNERS ASSOCIATION, STATED IT WILL COST APPROX. \$500,000.00 TO PLACE A CROSSING LINKING LINCOLNSHIRE TO WOODRIDGE PLANTATION, HE IS CONCERNED ABOUT GETTING THE CLEAN-UP DONE BEFORE WINTER AND TRYING TO FIND OUT THE OWNERSHIP OF THE AREA EFFECTED. (SEE ATTACHED LETTER); MR HAMRIC, THEN EXCUSED HIMSELF FROM THE REST OF THE MEETING.

THE NEXT ORDER OF BUSINESS WAS MR. NEAL, OWNER AND OPERATOR OF THE WOODRIDGE GOLF CLUB, HE DISCUSSED THE SERVICE PROBLEMS FOR THE WOODRIDGE GOLF CLUB AND THE EXTENT OF DAMAGE TO TE CROSSING LINKING WOODRIDGE PLANTATION TO LINCOLNSHIRE DEVELOPEMNT, HE IS WILLING TO HELP WITH RE-BUILD AND CLEAN UP BUT DOESN'T THINK HE SHOULD BE THE ONLY RESPONSIBLE ONE, ALSO HE HAS AGREED TO SURVEY AND DEED MINERAL WELLS PSD A PIECE OF LAND NEAR THE CROSSING TO BUILD A LIFT STATION IF THE CROSSING DOES NOT GET RE-BUILT, MR. NEAL THEN EXCUSED HIMSELF FROM THE REST OF THE MEETING.

THE NEXT ORDER OF BUSINESS WAS PRESENTED BY MR. RICHARDS AND MR. HOLBERT FROM BURGESS & NIPLE, THEY DISCUSSED THE EMERGENCY WATER AND SEWER REPAIRS AND COSTS DUE TO THE JULY 2015 FLOODING, (SEE ATTACHED COST ESTIMATE).

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MR. STEWART MADE A MOTION TO APPROVE THE MINUTES OF THE AUGUST 20, 2015, REGULAR BOARD MEETING AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

MR. BALDWIN SIGNED THE MINUTES OF AUGUST 20, 2015, REGULAR BOARD MEETING.

MR. STEWART MADE A MOTION TO APPROVE AMOUNT, ISSUING NOTICE OF AMOUNT OF SEWER RATE INCREASE AND DIRECTING BOWLES RICE TO FILE SEWER RATE INCREASE WITH PSC WITH RATES TO IN EFFECT UPON FILING SUBJECT TO REFUND, TO PAY COSTS OF EMERGENCY SEWER REPAIRS AND MEET WORKING CAPITAL RESERVE REQUIREMENT. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO GIVE MR. RADABAUGH THE AUTHORITY TO APPROVE AMOUNT AND ISSUING NOTICE OF AMOUNT OF AMENDING WATER INCREASE TO PAY COSTS OF EMERGENCY WATER REPAIRS. (15.8%). MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE FINANCIAL STATEMENTS DATED AUGUST 31, 2015 FOR ALL FINANCES, WATER REVENUE CHECKING ACCOUNT, AND SEWER REVENUE CHECKING ACCOUNT AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE CHECKS WRITTEN ON THE CONSOLIDATED WATER AND SEWER REVENUE CHECKING ACCOUNT BETWEEN JULY 17, 2015 AND AUGUST 20, 2015. MR. BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE PAYROLL ON THE CONSOLIDATED PAYROLL ACCOUNT BETWEEN AUGUST 20, 2015 AND SEPTEMBER 17, 2015.

MS. WATSON DISCUSSED THE FOLLOWING ITEMS.

ALL FALSIFIED READINGS THAT WERE FILED WITH THE WV PUBLIC SERVICE COMMISSION HAVE ALL BEEN DISMISSED. AND THERE ARE 4 INDIVIDUALS THAT ARE LEFT TO PAY BALANCES, IF THEY ARE NOT

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CAUGHT UP SOON A LETTER WILL BE MAILED TO THOSE INDIVIDUAL CUSTOMERS.

THIS YEAR THE AUDITORS HAVE PICKED UP INFORMATION TO TRANSPORT TO THEIR OFFICE AND TRY TO DO MAJORITY OF THE AUDIT FROM THEIR OFFICE.

SHE HAS PLACED A LIEN AGAINST A HOME ON HANNAH RD. THAT OWES MWPSD A LARGE PAST DUE BILL. (\$2343.29).

THIS CONCLUDED MS. WATSONS REPORT.

MR. ANDERSON REPORTED ON THE FOLLOWING ITEMS.

HE TALKED ABOUT BALLARD RUN EFFECTING 7 HOMES, NEEDING REGULATOR REPAIR TO MAKE IT OPERATIONAL AGAIN, APPROXIMATE COST WILL BE \$4800.00. AND WILL PLAN ON INSTALLING NEXT WEEK.

FLOOD DAMAGE ON CHESTERVILLE, A PORTION OF A 2" LINE WAS DECOMMISSIONED, AND A NEW LINE INSTALLED.

LIFT STATION AND WATER MAIN PROJECT COST ESTIMATE, LEIGH MASON NEEDS ABOVE 100 YEAR FLOOD PLAN, BONNIVALE NEEDS 6FT ABOUT FLOOD PLAN, WILL GET SERVICE AGREEMENT WITH STEVE HARDMAN.

COVERS FOR THE WWTP WERE ON SITE BUT, THEY WERE MEASURED INCORRECTLY, AND ORDERS PULLED OUT.

MR. STEWART MADE A MOTION TO APPROVE THE HYDRANT THAT WAS BROKE AT RACETRACK RD. ON RT#21 MR BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

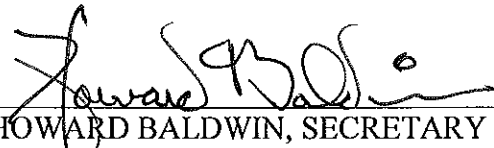
THIS CONCLUDED MR. ANDERSONS REPORT.

ALL BUSINESS HAVING BEEN DISCUSSED, MR. BALDWIN MADE A MOTION TO ADJOURN THE MEETING. MR. STEWART SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. MR RADABAUGH ADJOURNED THE MEETING AT 7:00 PM.

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CERTIFICATION

I, HOWARD BALDWIN, SECRETARY OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT, A WEST VIRGINIA CORPORATION, DO HEREBY CERTIFY THAT THE FOREGOING AND HERETO ANNEXED MINUTES ARE A TRUE AND ACCURATE RECORD OF THE MEETING HELD AT THE TIME AND PLACE AFORESAID.



HOWARD BALDWIN, SECRETARY OF THE
PUBLIC SERVICE BOARD OF MINERAL
WELLS PUBLIC SERVICE DISTRICT,
MINERAL WELLS, WEST VIRGINIA.