

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 266  
MINERAL WELLS, WV 26150  
TELEPHONE: (304) 489-2915      FAX: (304) 489-2971**

August 21, 2015

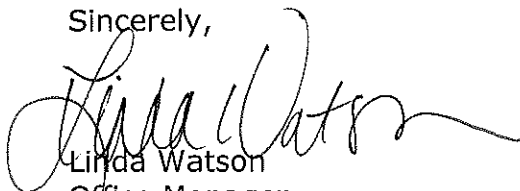
Mr. Marty Seufer  
Wood County Commission  
Wood County Courthouse  
#1 Court Square, Box 2  
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed approved copies of the Minutes of the Regular Board Meeting held on July 16, 2015; also enclosed are the Minutes of the Special Meeting that was held on August 6, 2015; the minutes were approved at the Regular Board Meeting held on Thursday, August 20, 2015.

Should you have any questions please contact us @ (304) 489-2915.

Sincerely,



Linda Watson  
Office Manager  
Mineral Wells PSD

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, AUGUST 6, 2015 AT 9:00 A.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 9:00 AM. He asked everyone present to sign the attendance roster. Howard Baldwin, Secretary; Mark Stewart, Treasurer; Todd Anderson, Operations Manager; Linda Watson, Office Manager; Craig Richards; Burgess & Niple, Fred Rader, Mid Ohio Valley Regional Council; Jim Kelsh, Bowles Rice; Zack Dobbins, Bennett & Dobbins (via phone).

No one from the public was present.

Mr. Anderson discussed with the Board that FEMA would be in touch within the next 30 days regarding the storm damage.

Craig Richards, Burgess and Niple discussed flood damage and presented the Preliminary Estimated Construction Costs for Woodridge Plantation, Leigh Mason and Bonnivale Lift Stations. The total of preliminary estimate of construction costs are \$217,800.00

Fred Rader, Mid Ohio Valley Regional Council, discussed with the board that he had spoke to Virginia McDonald, Rural Development and the District would qualify for funding thru an Emergency Program, but there are rules and regulations and paperwork to fill out. Mr. Rader told the Board it could take up to two (2) years to receive the money from Rural Development.

Jim Kelsh, Bowles Rice, advised the Board for immediate repairs to be done, the District would need to do private financing. He also recommended the District do an Emergency Sewer Rate Increase and amend the Rule 42 for the Water Rate Increase.

Mr. Stewart made a motion to file for an Emergency Sewer Rate Increase and amend the Water Rule 42 Rate Increase that is still in the hands of the Public Service Commission. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion for James Kelsh, Bowles Rice to contact Camden Seigrist, Bowles Rice regarding contacting Financial Institutions for the best rates for emergency water and sewer funding. Mr. Stewart seconded the motion. The motion passed unanimously.

Telephone Interviews were conducted to Interview Engineering Firms to Provide Engineering and Architectural Services associated with its wastewater system infrastructure.

Burgess & Niple  
Potesta  
Dunn Engineering

All business having been discussed, Mr. Radabaugh made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 11:40 AM.

CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia Corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in black ink, appearing to read "Howard Baldwin", written over a horizontal line.

Howard Baldwin, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia