

**MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971**

October 16, 2015

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed approved copies of the Minutes of the Regular Board Meeting held on September 17, 2015, the minutes were approved at the Regular Board Meeting held on Thursday, October 15, 2015.

Should you have any questions please contact us @ (304) 489-2915.

Sincerely,



Linda Watson
Office Manager
Mineral Wells PSD

"This institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD IN THE CONFERENCE ROOM OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT ON SEPTEMBER 17, 2015, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA.

MR. ROY RADABAUGH, CHAIRMAN, CALLED THE MEETING TO ORDER AT 5:00 P.M. HE ASKED EVERYONE PRESENT TO SIGN THE ATTENDANCE ROSTER. MARK STEWART, TREASURER; HOWARD BALDWIN, SECRETARY; TODD ANDERSON, OPERATIONS MANAGER; LINDA WATSON, OFFICE MANAGER; NANCY VANMETER, OFFICE CLERK; TODD GRINSTEAD, CLAYWOOD PARK P.S.D. AND CRAIG RICHARDS, BURGESS & NIPLE.

THERE WAS NO ONE FROM THE PUBLIC PRESENT.

THE FIRST ORDER OF BUSINESS WAS MR. GRINSTEAD, CLAYWOOD PARK PSD, THE DISCUSSION OF THE SENATE BILL 234, WATER RATE INCREASE GOING BEFORE THE COUNTY COMMISSION THAT WILL AFFECT RESALE CUSTOMERS AT 15.2% RATE INCREASE. HE THEN EXCUSED HIMSELF FROM THE REST OF THE MEETING, (SEE ATTACHED CLAYWOOD PARK PSD WATER SYSTEM IMPROVEMENT PROJECT RATE CHANGE).

THE NEXT ORDER OF BUSINESS WAS PRESENTED BY MR. RICHARDS FROM BURGESS & NIPLE, THEY DISCUSSED THE BID PACKAGE FOR THE GRINDER THAT IS TO BE LOCATED DOWN THE HILL BY THE CREEK BETWEEN LINCOLNSHIRE DEVELOPMENT AND THE WOODRIDGE CLUB HOUSE. MR. RICHARDS WAS ASKING FOR THE BOARDS APPROVAL TO HAVE STEVE HARDMAN DO THE RESEARCH ON THE POSSIBLE SITE ON EITHER THE DAVID SHRIVER OR VINCE ALLEN PROPERTY. MR. BALDWIN MADE A MOTION TO APPROVE MR HARDMAN DO THE RESEARCH ON THE PROPERTY, MR STEWART SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 17, 2015, REGULAR BOARD MEETING AS PRESENTED. MR. BALDWIN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

MR. BALDWIN SIGNED THE MINUTES OF SEPTEMBER 17, 2015, REGULAR BOARD MEETING.

MR. STEWART MADE A MOTION TO APPROVE THE FINANCIAL STATEMENTS DATED SEPTEMBER 30, 2015 FOR ALL FINANCES, WATER REVENUE CHECKING ACCOUNT, AND SEWER REVENUE CHECKING ACCOUNT AS PRESENTED. MR BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE THE CHECKS WRITTEN ON THE CONSOLIDATED WATER AND SEWER REVENUE CHECKING ACCOUNT BETWEEN

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SEPTEMBER 17, 2015 AND OCTOBER 15, 2015. MR BALDWIN SECONDED THE MOTION. THE MOTION CARRIED UANAIMOUSLY.

MR. STEWART MADE A MOTION TO APPROVE PAYROLL ON THE CONSOLIDATED PAYROLL ACCOUNT BETWEEN SEPTEMBER 17, 2015 AND OCTOBER 15, 2015. MR. BALDWIN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

MS. WATSON DISCUSSED THE FOLLOWING ITEMS.

MEETING WITH FEMA ABOUT THE FLOOD DAMAGE WENT WELL

SUTTLE AND STALNAKER AUDITORS HAVE BEEN WORKING ON GETTING THE AUDIT FINALIZED AND WILL BE PRESENTED AT OCTOBER 15, 2015 BOARD MEETING.

RATE INCREASE STICKERS WERE PUT ON OCTOBER BILLS, 15.8%. FROM \$17.91 TO \$19.93 PER 1,000 GALLONS.

WE ASKED FOR EXTENSION ON WATER AND SEWER REPORT, PSC GRANTED AND EXTENSION.

WE HAVE TO PURCHASE FLOOD INSURANCE FOR DAMAGED EQUIPMENT , BILL BAILEY SAID IN THE FUTURE IF WE DON'T WE WON'T BE ABLE TO GET HELP FROM FEMA AGAIN.

THIS CONCLUDED MS. WATSONS REPORT.

MR. ANDERSON REPORTED ON THE FOLLOWING ITEMS.

TODD SAID ORDERS HAS COMPLETED THE PLACEMENT OF THE COVERS AT THE POND.

HYDRANT INSPECTIONS WENT GOOD WITH MATT AND JOHN.

DOH DID THE RIP RAPPING ON PRICE RD.

THE HYDRANT AT THE RACE TRACK ROAD WAS REPLACED.

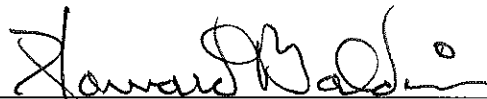
THIS CONCLUDED MR. ANDERSONS REPORT.

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CARRIED UNANIMOUSLY. MR RADABAUGH ADJOURNED THE MEETING AT 7:00 PM.

CERTIFICATION

I, HOWARD BALDWIN, SECRETARY OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT, A WEST VIRGINIA CORPORATION, DO HEREBY CERTIFY THAT THE FOREGOING AND HERETO ANNEXED MINUTES ARE A TRUE AND ACCURATE RECORD OF THE MEETING HELD AT THE TIME AND PLACE AFORESAID.



HOWARD BALDWIN, SECRETARY OF THE PUBLIC SERVICE BOARD OF MINERAL WELLS PUBLIC SERVICE DISTRICT, MINERAL WELLS, WEST VIRGINIA.