

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 266  
MINERAL WELLS, WV 26150  
TELEPHONE: (304) 489-2915      FAX: (304) 489-2971**

May 20, 2016

Mr. Marty Seufer  
Wood County Commission  
Wood County Courthouse  
#1 Court Square, Box 2  
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed, approved copies of the Minutes of the Regular Board meeting held April 21, 2016. These minutes were approved at the Regular Board Meeting held on Thursday, May 19, 2016.

Should you have any questions please contact me at (304) 489-2915.

Sincerely,



Linda Watson  
Office Manager

enclosures

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, APRIL 21, 2016, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Linda Watson, Office Manager; Craig Richards, Burgess & Niple.

No one from the public was present.

Mr. Richards updated the Board regarding actions taken by B & N in regards to the landslide that occurred adjacent to the PSD's existing 4" water main. Mr. Richards also discussed with the Board Flood Mitigation contract forms for DV Weber to sign.

Mr. Stewart made a motion to approve the Minutes of the March 17, 2016, Regular Board Meeting. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve the Minutes of the March 29, 2016, Special Board Meeting. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Stewart made a motion to approve the Minutes of the April 4, 2016, Special Board Meeting. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Ms. Watson presented the FY 2017 Water and FY 2017 Sewer Budget. Mr. Stewart made a motion to approve the FY 2017 Water and Sewer Budgets. Mr. Baldwin seconded the motion. The motion passed unanimously.

Ms. Watson discussed with the Board that a checking account named Flood Mitigation Project Checking Account had to be opened for the FEMA monies. Mr. Stewart approved the Flood Mitigation Checking Account. Mr. Baldwin seconded the motion. The motion passed unanimously. The checking account application was signed by, Mr. Radabaugh, Mr. Stewart, Mr. Baldwin and Ms. Watson.

Mr. Stewart made a motion to approve the Financial Statements, for April 30, 2016, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between March 18, 2016 and April 21, 2016. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between March 18, 2016 and April 21, 2016. Mr. Baldwin seconded the motion. The motion passed unanimously.

Ms. Watson discussed the following with the Board:

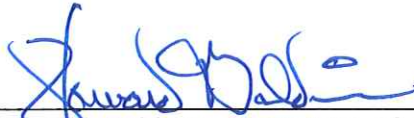
Spoke to Greg Meyers, Homeland Security, to see if FEMA would re-imburse legal fees and cost of properties for the condemnation of Neal Properties and George B. Neal's property for the Flood Mitigation project, he stated that FEMA wouldn't pay for any of those costs.

Ms. Watson discussed that the District had received an invoice from Bowles Rice in the amount of \$24,671.12 for services regarding the Water Rule 42, a conference call between Cam Siegrist, James Kelsh and Ms. Watson was conducted and it was concluded that the money could be taken from the WesBanco drawdown loan.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:30 P.M.

#### CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



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Howard Baldwin, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia