

***MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971***

January 18, 2018

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board meeting held December 21, 2017. The minutes were approved at the Regular Board Meeting held on Thursday, January 18, 2018.

Should you have any questions please contact me at (304) 489-2915.

Sincerely,

Linda Watson
Office Manager

enclosure

"This institution is an equal opportunity provider, and employer."

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 21, 2017, AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Todd Anderson, Operations Manager; Linda Watson, Office Manager; Craig Richards and Lisa Sibicky, Burgess & Niple; Matt Robinson, MWPSD employee; Alan Williams, resident.

Mr. Williams a resident on Drain Road attended meeting again this month to touch base regarding the sewer odor surrounding his home. Craig Richards presented that the District will install a new manhole lid/ring, and install a carbon filter to dilute the system. Mr. Anderson will order parts. Estimated cost will be around \$1600 for each air release located at Mr. Williams resident.

Mr. Williams excused himself from the meeting.

Mr. Richards discussed the following with the Board: The process with Rural Development has been started for the Water System Improvements Project funding.

Mr. Baldwin made a motion to approve the Partial Certificate of Substantial Completion, includes Stoops Road Lift Station and Influent Screen at the WWTP only. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Baldwin made a motion to approve the Minutes of the November 16, 2017, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Baldwin signed the Minutes.

Mr. Robinson had a presentation on the TTHM and HAA5 sampling and violations the District has been receiving. After the presentation, a lengthy discussion took place regarding filing a complaint with the PSC against Claywood PSD. The Board agreed to meet with a lawyer and discuss its options on how to handle the situation. Ms. Watson will contact a lawyer and schedule a meeting.

Mr. Stewart made a motion to approve the Financial Statements, for November 30, 2017, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between November 17, 2017 and December 21, 2017. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between November 17, 2017 and December 21, 2017. Mr. Baldwin seconded the motion. The motion passed unanimously.

Ms. Watson discussed with the Board that Nathan Mills, from the PSC had come to the District office for one week regarding the Rule 42 rate increase the District has asked for.

Ms. Watson had nothing further to discuss.

Mr. Anderson discussed that he had received a call from Jennifer Matheny Criss regarding a sewer line extension on Speedway Road. Mr. Anderson informed her that all costs would be at their expense.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:30 P.M.

CERTIFICATION

I, Howard Baldwin, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Howard Baldwin, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia