

***MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971***

January 17, 2019

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board meeting held December 20, 2018. The minutes were approved at the Regular Board Meeting held on Thursday, January 17, 2019.

Should you have any questions please contact me at (304) 489-2915.

Sincerely,



Linda Watson
Office Manager

Enclosure

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 20, 2018, AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Howard Baldwin, Secretary; Linda Watson, Office Manager; Craig Richards, Burgess & Niple; Mike Davis, Burgess & Niple; Meganne Robinson and Fred Rader, MOVRC.

Mr. Baldwin made a motion to approve the Minutes of the November 15, 2018 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Baldwin signed the Minutes.

Mr. Davis discussed with the Board the District's NPDES Permit that was received and that they reviewed, the only thing they noticed was the addition of the grit chamber that the PSD did a modification for last year was not added to the permit. Also they wanted to bring to the Board's attention that "The Director shall allow the addition of one (1) gallon of sewage flow for every two (2) gallons of extraneous I/I removed. The permittee shall provide data to the Director, as a part of the quarterly I/I rehabilitation program report submittal that will document the quantified removal of extraneous flows in correlation to the making of future significant service connections in accordance with the leniency afforded herein. The permittee must obtain prior approval for future connections except for individual homes. Failure of the permittee to comply with this requirement shall result in subsequent administrative and/or legal action, as may be necessary, in order to obtain the compliance sought herein." Burgess & Niple is to draft something in writing to send to the DEP.

Next discussion was in regards to Mr. Jack Godbey, Ms. Watson is to contact Todd Swanson, Steptoe and Johnson and have him draft a Joint Stipulation between the District and Mr. Godbey. Once signed, Mr. Godbey would withdraw his complaint with the PSC.

Discussed next was to get a proposal from Burgess & Niple regarding a quote for Mr. Godbey and possibly get funding from the MOVRC.

Water Improvement Project is still moving along, Mr. Rader asked if B & N could forward an electronic Environmental Report to the MOVRC. Application needed to be sent to Rural Development ASAP. Mr. Rader will speak to Virginia McDonald, Rural Development regarding the Draft Rule 42.

Mr. Rader, Ms. Robinson, Mr. Davis and Mr. Richards excused themselves from the rest of the meeting.

Mr. Stewart made a motion to approve the Financial Statements, for November 30, 2018, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between November 16, 2018 and December 20, 2018. Mr. Baldwin seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between November 16, 2018 and December 20, 2018. Mr. Baldwin seconded the motion. The motion passed unanimously.

Ms. Watson discussed with the Board that the Annual Reports were filed for both Water and Wastewater and both were accepted by the WV PSC.

Mineral Wells PSD
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Burgess and Niple as of December 20, 2018 were paid in full.

Ms. Watson had nothing further to discuss.

Mr. Anderson had nothing to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:45 P.M.

CERTIFICATION

I, Mark Stewart, Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark Stewart, Treasurer of the Public Service Board of
the Mineral Wells Public Service District, Mineral Wells,
West Virginia