

MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971

February 22, 2019

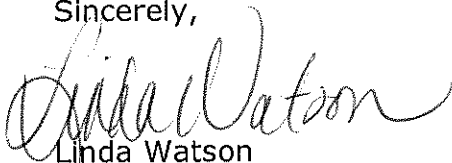
Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board meeting held January 17, 2019. The minutes were approved at the Regular Board Meeting held on Thursday, February 22, 2019.

Should you have any questions please contact me at (304) 489-2915.

Sincerely,



Linda Watson
Office Manager

Enclosure

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JANUARY 17, 2019, AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards and Matt Newlon, Burgess & Niple; Meganne Robinson, MOVRC; Jack Godbey, resident; Brenda Evans and Dale Clark, Town of Elizabeth.

Election of Officers remained the same, Roy Radabaugh, Chairman; Mark Stewart, Treasurer; Secretary-Vacant. Mr. Stewart made a motion to approve officers position. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Minutes of the January 17, 2019 Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

A joint stipulation was drawn up by Todd Swanson, Steptoe and Johnson regarding the complaint filed by Jack Godbey. Mr. Richards went over the stipulation and Mr. Godbey approved the stipulation. Ms. Watson will contact Steve Hardman, Bowels Rice to prepare a Right of Way Easement for Mr. Godbey. Burgess & Niple will draft a letter to the WV DEP regarding the Temporary Sanitary Sewer Overflow and the remedy of the problem.

Mr. Godbey asked if the temporary pipe could be left in the ground instead of removing it once the permanent fix goes in. Mr. Stewart made a motion to leave temporary sanitary overflow in place at the request of Mr. Godbey. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Swanson will make the changes on the joint stipulation and Mr. Godbey will sign.

Mr. Stewart made a motion to declare an emergency for public health safety and move forward with the issue to resolve the overflow of sewer in Mr. Godbey's yard. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Godbey excused himself from the rest of the meeting.

Next on the agenda, The Town of Elizabeth discussed an emergency tie in with the District at a location on Tuckers Creek. Mr. Clark discussed that the District and the town were only 3.2 miles apart on Tuckers Creek. The Board decided that the Town of Elizabeth's Engineering Firm would need to be present to discuss any further, and that the Town of Elizabeth had the understanding that it (Elizabeth) would cover any and all costs for an emergency tie in. Mr. Clark invited the Board and Mr. Anderson to attend the next Town Meeting on 2/14/19 and would have their Engineering Firm and a representative from MOVRC there to discuss possible funding.

Mr. Clark and Mrs. Evans excused himself from the rest of the meeting.

Mr. Richards discussed the Water System Improvements Project with the Board stating that due to Government Shutdown, the website and USDA were all unavailable.

Mr. Richards and Mr. Newlon excused themselves from the meeting.

Mr. Stewart made a motion to approve the Financial Statements, for December 31, 2018, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mineral Wells PSD
Minutes
January 17, 2019

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between December 20, 2018 and January 17, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between December 20, 2018 and January 17, 2019. Mr. Baldwin seconded the motion. The motion passed unanimously.

Ms. Watson discussed with the Board that she had a conference call meeting with a representative from FEMA to close out the two small flood projects. An e-mail will be sent to Greg Myers to state that the District had paid all invoices related to the flood and that a final inspection could be done now.

Ms. Watson had nothing further to discuss.

Mr. Anderson discussed with the Board that Sycamore Run Road had continued to be a problem with the slip area. Mr. John Stephens a customer had contacted the PSC regarding his pressure again. Mr. Walters another resident contacted Mr. Anderson regarding water standing in his field, he asked if that portion of the 2" line could be re-routed. Mr. Anderson re-routed 400' of continuous run pipe at the location of 1950 Sycamore Run Road.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Baldwin seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:45 P.M.

CERTIFICATION

I, Mark Stewart, Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark Stewart, Treasurer of the Public Service Board of
the Mineral Wells Public Service District, Mineral Wells,
West Virginia