

***MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971***

March 22, 2019

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board meeting held February 21, 2018. The minutes were approved at the Regular Board Meeting held on Thursday, March 21, 2019.

Should you have any questions please contact me at (304) 489-2915.

Sincerely,



Linda Watson
Office Manager

Enclosure

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, FEBRUARY 21, 2019, AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards and Mike Davis, Burgess & Niple; Fred Rader, MOVRC; Bobby and Amber Bagley, Owners of Steve's Plumbing; Bernard Cothorn, visitor.

Mr. Stewart made a motion to approve the Minutes of the February 21, 2019 Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Richards discussed an e-mail and phone call he placed to Bob Bates, WVDEP regarding the Jack Godbey sewer issue. He was waiting to hear back from him. Lisa Sibicky had met with Todd on Sycamore Run Rd, to discuss the issue on Sycamore Run Rd that is included in the Misc. Water System Improvements Project. Lastly, Mr. Richards discussed the proposal they would prepare for the Town of Elizabeth for an emergency connection with Mineral Wells PSD. All costs associated with that, the Town of Elizabeth would be responsible for. Mr. Richards discussed the upcoming sewer project and stated the original sewer engineering agreement would need to be amended. Mr. Richards went over the new agreement with the Board. (See Attached)

Mr. Richards had nothing further to discuss.

Mr. Stewart made a motion to approve the Amendment to the Owner-Engineering Agreement dated February 21, 2019 for the Wastewater System Improvements Project. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed agreement.

Mr. Stewart made a motion to approve the Financial Statements, for January 31, 2019, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between January 18, 2019 and February 21, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between January 18, 2019 and February 20, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Ms. Watson had nothing to discuss.

Mr. Anderson discussed with the Board that Cutlip-Warner would no longer be the District's contractor. The District had a couple of issues with them that entailed the Sheriff's Department and State Police coming to the District Office. At this time, Mr. and Mrs. Bagley came to the table to discuss an agreement with the Board to become the District's new contractors. The Board welcomed them to the District and thanked them for helping us out. Mr. Anderson signed the agreement. Mr. and Mrs. Bagley excused themselves from the rest of the meeting.

Mr. Anderson had nothing further to discuss.

Bernard Cothorn had heard that the District was looking for another member on the Board so he decided to come set in as a visitor. He spoke with the Board for several minutes regarding the position available.

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Mr. Cothorn excused himself from the rest of the meeting.

The Board went into executive session at 2:45.

Regular meeting reconvened at 3:15. No motions were made during executive session.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:25 P.M.

CERTIFICATION

I, Mark Stewart, Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark Stewart, Treasurer of the Public Service Board of
the Mineral Wells Public Service District, Mineral Wells,
West Virginia