

***MINERAL WELLS PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 266  
MINERAL WELLS, WV 26150  
TELEPHONE: (304) 489-2915      FAX: (304) 489-2971***

June 20, 2019

Mr. Marty Seufer  
Wood County Commission  
Wood County Courthouse  
#1 Court Square, Box 2  
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board meeting held May 16, 2019. The minutes were approved at the Regular Board Meeting held on Thursday, June 20, 2019.

Should you have any questions please contact me at (304) 489-2915.

Sincerely,

  
Linda Watson  
Office Manager

Enclosure

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MAY 16, 2019, AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards, Mike Davis Burgess & Niple; Fred Rader, MOVRC.

Mr. Stewart made a motion to approve the Minutes of the April 18, 2019 Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Richards discussed with the Board that they were hopes to get the application submitted by the June 10<sup>th</sup> deadline for the upcoming sewer project.

Mr. Rader stated the water project is moving along, he submitted pictures to the WV Cultural State Historic Preservation office, waiting to hear back from them.

Mr. Stewart made a motion to approve the Financial Statements, for April 30, 2019, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between April 19, 2019 and May 16, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between April 19, 2019 and May 16, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Ms. Watson dicussed with the Board that both the Water and Sewer 19 A's were filed with the PSC.

FEMA had contacted Ms. Watson regarding final inspection of the large project, which consisted of the lift stations and Woodridge/Lincolnshire.

Ms. Watson stated the Water Quality Report had been uploaded on the District's website and the sticker would be placed on the customers upcoming bill.

Ms. Watson had nothing further to discuss.

Mr. Anderson discussed that the new road project in the Pettyville area contracted by All Construction is going smoothly, the District's sewer lines have been moved as well.

Tyler & Kyle McCauley passed their Water Distributor tests.

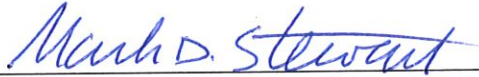
Mr. Walters' quote on Somerville Fork for water service just for himself came in at \$231,686.50, the quote was sent to him as well as the PSC.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 2:20 P.M.

**CERTIFICATION**

I, Mark Stewart, Treasurer of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



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Mark Stewart, Treasurer of the Public Service Board of  
the Mineral Wells Public Service District, Mineral Wells,  
West Virginia