

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, AUGUST 15, 2019, AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Bernard Cothorn, Secretary; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards, Mike Davis Burgess & Niple.

Mr. Cothorn made a motion to approve the Minutes of the July 18, 2019 Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Stewart made a motion to approve the Release of Lien on Joseph and Debra Vincent. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Release of Lien.

Mr. Richards discussed with the Board the issue with Jackson Run Lift Station, he asked Todd to send him a quote from Xylem.

Mr. Cothorn made a motion for Mr. Radabaugh to make a final decision on their behalf for the Jackson Run Lift station. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, for July 31, 2019, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between July 1, 2019 and July 31, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between July 19, 2019 and August 15, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.


Ms. Watson discussed that the auditors from the PSC had been there for two weeks working on the 19 A.

Mr. Anderson discussed that an 800' line extension had been completed on Stempherd Lane.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:00 P.M.

**CERTIFICATION**

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script that reads "Bernard Cothorn". The signature is written in black ink and is positioned above a horizontal line.

Bernard Cothorn, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia