

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, SEPTEMBER 19, 2019, AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; Bernard Cothorn, Secretary; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards, Mike Davis Burgess & Niple; Fred Rader, MOVRC.

Mr. Cothorn made a motion to approve the Minutes of the August 15, 2019 Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Richards discussed with the Board items on the Agenda that needed approved or disapproved, then the following motions were made:

Mr. Stewart made a motion to approve the Acceptance of the IJDC Funding Recommendations, Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Cothorn made a motion to approve the Amendment to the Engineering Agreement for the Wastewater Project. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the amendment.

Mr. Cothorn made a motion to approve the "Declaring and Emergency" for the Jackson Run Lift Station Replacement. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Reimbursement Resolution to preserve its ability to reimburse itself for money it expends for the project from its sewer operating and/or reserve funds pending the closing of the bond anticipation note and/or permanent financing. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Cothorn made a motion to approve the Request for proposals for the Bond Anticipation Note. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, for August 31, 2019, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account between August 1, 2019 and August 31, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between August 16, 2019 and September 17, 2019. Mr. Radabaugh seconded the motion. The motion passed unanimously.

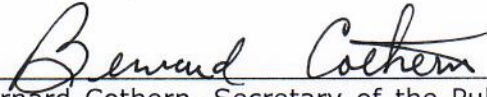
Ms. Watson discussed that the PSC auditors had submitted their conclusions from audit, 2.92% increase for water, generating revenue annually of \$46,114 and 7.94% for sewer, generating revenue annually of \$86,692.

Mr. Anderson had nothing to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 2:50 P.M.

CERTIFICATION

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script that reads "Bernard Cothorn". The signature is written in black ink and is positioned above a horizontal line.

Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia