

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, SEPTEMBER 17, 2020 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Bernard Cothern, Secretary; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards and Mike Davis; Burgess & Niple; John Isner, MOVRC.

Public Comments-None

Mr. Cothern made a motion to approve the Minutes of the August 20, 2020 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothern signed the Minutes.

Mr. Stewart made a motion to approve Pay Estimate #4 in the amount of \$82,296.78 payable to D.V. Weber Construction, Inc. for the Jackson Run Lift Station Project. Mr. Cothern seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve a draw in the amount of \$711.80 payable to D.V. Weber Construction, Inc. for the Jackson Run Lift Station Project. Mr. Cothern seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve change order #2 in the amount of \$37,038.99, for the Jackson Run Lift Station Project. Mr. Cothern seconded the motion. The motion passed unanimously.

Mr. Davis discussed that the new Jackson Run Liftstation in online. Only items left is rip rap for the ditch area and trees for Mr. Lamp's property. Mr. Anderson is to discuss the options with Mr. Lamp.

Mr. Stewart made a motion for Burgess & Niple to continue their research regarding the Water Improvement project. Mr. Cothern seconded the motion. The motion passed unanimously.

Mr. Davis and Mr. Richards had nothing further to discuss.

Mr. Stewart made a motion to approve the Financial Statements, for September 30, 2020, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Cothern seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for September 30, 2020. Mr. Cothern seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between August 21, 2020 and September 17, 2020. Mr. Cothern seconded the motion. The motion passed unanimously.

Ms. Watson had nothing to discuss.

Mr. Anderson discussed the following:

The maintenance department had two separate leaks on the 10" main on the Claywood side

one in which flooded a garage with 18" of water. Ms. Watson contacted the insurance agent to start a claim.

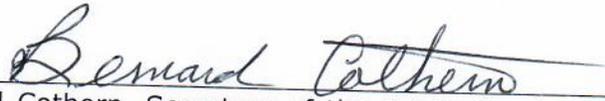
Mr. Anderson also discussed a sewer issue on Dover Drive at Carl Reynolds home.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 2:27 P.M.

CERTIFICATION

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia