

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, NOVEMBER 19, 2020 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

DUE TO COVID 19, THIS MEETING WAS HELD VIA TELEPHONE CONFERENCE CALL.

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to announce themselves. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards, Mike Davis and Lise Sibicky; Burgess & Niple; John Isner and Fred Rader, MOVRC.

Public Comments-None

Mr. Cothorn made a motion to approve the Minutes of the October 15, 2020 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

The Board was provided the Financial Statements from FY 2020 prepared by Suttle & Stalnaker for audit purposes.

Mr. Richards discussed the changes within the revised/updated Engineering Agreement. Mr. Stewart made a motion to approve the updated agreement. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh signed agreement books.

Mr. Richards stated the quote for B & N to help assist in the America's Water Infrastructure Act of 2018 Risk and Resilience Assessments and Emergency Response Plans hadn't been completed yet.

Mr. Stewart made a motion to approve Req #6 in the amount of \$296,830.54, disbursed as follows: D.V. Weber Construction, Inc. \$95,382.03 final payment, MOVRC \$\$2,384.78, Burgess & Niple \$194,828.76, Mineral Wells PSD \$4,235.00 all payments for the Jackson Run Lift Station Improvements Project. Mr. Radabaugh signed Req. 6.

Mr. Stewart made a motion to approve the Certificate of Substantial Completion for the Jackson Run Lift Station Improvements Project. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh signed certificate.

Mr. Stewart made a motion to approve a \$500.00 one time bonus for all employees. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, for October 31, 2020, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for October 31, 2020. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account between October 16, 2020 and November 19, 2020. Mr. Cothorn seconded the motion. The motion passed unanimously.

Ms. Watson discussed the following:

All payments to Rural Development and Municipal Bond Commission had been paid.

Ms. Watson had nothing further to discuss.

Mr. Anderson discussed the following:

The work for Adam Cooper has been completed. Mr. Cooper was satisfied with the work.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 2:35 P.M.

CERTIFICATION

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.




Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 17, 2020 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA.

DUE TO COVID 19, THIS MEETING WAS CANCELED.

CERTIFICATION

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia