

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, FEBRUARY 18, 2021 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

DUE TO COVID 19, THIS MEETING WAS HELD VIA TELEPHONE CONFERENCE CALL.

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to announce themselves. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards, Mike Davis and Lise Sibicky; Burgess & Niple; Fred Rader, MOVRC; Camden Siegrist, Bowles Rice, Todd Swanson, Steptoe & Johnson; Zack Dobbins, Bennett & Dobbins.

Public Comments-None

Mr. Cothorn made a motion to approve the Minutes of the January 21, 2021 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Lise Sibicky discussed the Water Project with the Board, stated everything was on schedule. Tentative filing with the PSC would be August 2021 if not sooner.

Mike Davis discussed the Wastewater System Improvements Project, first discussed was the Rule 42 Mr. Dobbins put together. The District would need a 20.88% rate increase or \$8.99 to refund the MBC deficiencies, this rate would be in effect for 6 months. After the deficiencies were deposited with the MBC rates would decrease to a 9.08% increase or \$4.75.

Mr. Stewart made a motion to approve the proposed new rates and surcharge for the upcoming Wastewater System Improvements Project. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Swanson will file all paperwork with the PSC to get Staff's approval.

Mr. Siegrist spoke to the Board regarding the maturity date of December 19, 2021 on the BAN loan with WesBanco. He will discuss with them about an open end extension since the sewer project seems to be moving forward.

Mr. Stewart made a motion to approve the Financial Statements, for January 31, 2021 for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for January 31, 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account from January 28, 2021 thru February 18, 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

Ms. Watson discussed the following:

A total of four (4) of the eight (8) Rural Development loans have been put on preauthorized debit. Rural Development is pleased with the process so far.

Ms. Watson had nothing further to discuss.

Mr. Anderson and Mr. Davis discussed the situation at the Rt 21 Lift Station. Mr. Anderson stated that the District is paying \$4,800 a month for a bypass pump and \$200 daily for fuel. The company he's dealing with is having a hard time getting parts to fix the issue.

Mr. Rader stated that the Infrastructure Council could possibly have emergency funds to assist. However, this project is in the upcoming Sewer project for a complete upgrade. He wasn't sure if they would give us emergency monies to address the issue now only to be taken out when the complete overhaul and upgrade would take place.

Mr. Siegrist said he could speak with WesBanco as well, maybe they could add additional money to the BAN to address the problem now like we did with the Stoops Rd lift station.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:00 P.M.

CERTIFICATION

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia