

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, APRIL 15, 2021 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

DUE TO COVID 19, THIS MEETING WAS HELD VIA TELEPHONE CONFERENCE CALL.

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to announce themselves. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards, Mike Davis and Lise Sibicky; Burgess & Niple; Fred Rader, MOVRC; John Isner, MOVRC.

Public Comments-None

Mr. Cothorn made a motion to approve the Minutes of the March 18, 2021 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Ms. Watson discussed the 2022 Water and Sewer Budgets with the Board. Mr. Stewart made a motion to approve the Budgets. Mr. Cothorn made a motion to second the motion. The motion passed unanimously.

Mr. Davis discussed that plans had been submitted to the DEP regarding the Rt 21 Lift Station. Ms. Watson discussed that Mr. Hardman had been in contact with a representative of Pixelle, the owner of the property. He stated that he wanted a map and drawings of where and the size of the new lift station. He also stated that the property would be going up to sell in the near future.

Mr. Davis discussed that modifications to the Consent order and NPDES Permit had been submitted and last checked they were at 40% approved.

Ms. Sibicky discussed the water project with the Board. She stated that a conference call with USDA had been held and items needed from the checklist was discussed. Ms. Watson stated that all water loans had now been put on PAD (preauthorized debit).

Mr. Stewart made a motion to approve a draw in the amount of \$66,470.68, \$4,796.71 MOVRC; \$32,798.27 Burgess & Niple; \$28,875.70 MWPSD for the Design & Construction Services for the Jackson Run Lift Station. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the draw.

Mr. Stewart made a motion to approve the Financial Statements, for March 31, 2021 for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for March 31, 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account from March 19, 2021 thru April 15 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

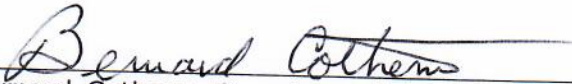
Ms. Watson had nothing to discuss.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 2:35 P.M.

CERTIFICATION

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script, reading "Bernard Cothorn", written in dark ink over a horizontal line.

Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia