

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 18, 2021 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

DUE TO COVID 19, THIS MEETING WAS HELD VIA TELEPHONE CONFERENCE CALL.

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to announce themselves. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Linda Watson, Office Manager; Todd Anderson, Operations Manager; Craig Richards, Mike Davis and Lise Sibicky; Burgess & Niple; Fred Rader, MOVRC; Steve Hardman, Bowels Rice.

Public Comments-None

Mr. Cothorn made a motion to approve the Minutes of the February 18, 2021 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Davis discussed with the Board the conference call with DEP regarding the emergency issue with the Rt. 21 Liftstation as well as the modifications to the Consent Order and the NPDES permit. The DEP is willing to work with the District regarding the AMAZON Distribution center in the Pettyville area only because of job creation for the area. The emergency issue with Rt 21 lift station has been determined to split it off from the Sewer Project because of the dire situation the district is facing with the station; (by-pass pump, monthly rental fee, weekly fuel expense). Mr. Rader discussed with the Board that Cam Siegrist is going to speak with WesBanco for additional interim funding, but first needs a dollar amount to approach with. With that been said, Mr. Hardman will speak to Pixelle, the land owner of the property adjacent from the station where it will be relocated for purchasing the property.

Mr. Stewart made a motion to declare the Rt. 21 an emergency situation and approval to move forward with advertisement of bid if all information is received to do so. Mr. Cothorn seconded the motion. The motion passed unanimously.

The consent order for the temporary overflow at Jack Godbey's resident is due to expire, and the District was unable to meet compliance with the order. As well as on the DEP permit, the District has a ban to install any sewer taps in the Pettyville area upstream of the Jackson Run Lift station. DEP is willing to allow the District to submit a request of continuation and modification of the NPDES permit. Burgess & Niple will be working on such request to submit.

Mr. Rader discussed that he, Ms. Watson and Mr. Dobbins had a conference call on Thursday, March 18, 2021 to discuss the Rule 42 for the upcoming water project. Ms. Watson is gathering information to send to Mr. Dobbins within the COVID months to see the loss of revenue for the District. The District is hoping to approach the Wood County Commission to help with loss of revenue. The Commission will be receiving funding from the state to disburse for such losses.

Mr. Stewart made a motion to authorize Zach Dobbins, Bennett & Dobbins and Todd Swanson, Steptoe & Johnson to move forward with the water project once the Rule 42 numbers are compiled. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Davis stated that the Amazon Distribution center is moving dirt and will be paying for the expense to re-locate the sewer line coming into their facility. Mr. Davis is expecting a new set of drawings from the facility.

The District received a phone call from a Steve Sadd, Sadd Brothers, LLC., regarding the piece of property located directly behind Lowe's for 48 townhouses. Mr. Davis discussed the issue the District is having with the DEP and that it would hopefully be resolved prior to him wanting to start the development in the Summer of 2022.

Joseph Pifer has purchased property located at 1318 Turkey Foot Road (old Layton Farm) for possible development. The District will be doing a 5.5 Water and Sewer Extension for him. It will consist of 1800-2000' of 8" sewer main, 8 manholes and 3 separate inspections and a sewer pressure test from Burgess & Niple. Cutlip Warner Development (Matt Warner) will be doing the work for Mr. Pifer. Mr. Anderson and Ms. Watson will compile information needed to present the cost to Mr. Pifer.

Mr. Stewart made a motion to approve the agreement from Burgess & Niple to oversee and inspect the alternate main line extension for Joseph Pifer located at 1318 Turkey Foot Rd contingent upon the Board and Mr. Pifer agree on the proposed alternate main line agreement. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the agreement.

Mr. Stewart made a motion to approve the Financial Statements, for February 28, 2021 for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for February 28, 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account from February 19, 2021 thru March 18, 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

Ms. Watson had nothing to discuss.

Mr. Anderson discussed that he received a phone call from TC Energy regarding a waterline relocation 8686 Southern Hwy. TC Energy is building a compressor station building. TC Energy will pay all expenses. Mr. Anderson will be in touch with TC Energy and Burgess & Niple for the water line relocation.

Mr. Anderson had nothing further to discuss.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 2:50 P.M.

CERTIFICATION

I, Bernard Cothorn, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

X *Bernard Cothorn*

Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia