

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, OCTOBER 21, 2021 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Linda Watson, Office Manager; Craig Richards, Mike Davis and Lise Sibicky, Burgess & Niple; Fred Rader, Mid Ohio Valley Regional Council; Doug Hill and Dale Clark, The Town of Elizabeth.

Mr. Hill and Mr. Clark discussed with the Board that the Town of Elizabeth received ARP Funds and would like to move forward with an emergency connection with the District that they had discussed before with them. They presented the Board with an Engineers Opinion of Probable Project Costs in the amount of \$1,531,150.00 The 3.2 miles of line would connect to Mineral Wells PSD's 6" line on Tuckers Creek at Morristown School and would also include potentially 14 new customers and serve approximately 900 current Town of Elizabeth customers.

Mr. Stewart made a motion to tentatively agree to provide an Emergency connection for a secondary source for the Town of Elizabeth contingent upon reviewing and discussing the Agreement in which the Town's attorney would prepare. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Hill and Mr. Clark excused themselves from the meeting.

Mr. Stewart made a motion to approve the Minutes of the September 16, 2021 Regular Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Mr. Davis discussed the wastewater project with the Board, stated two (2) proposals had been received for the archeological study. Jamie Bosnick, Weller & Associates-West Virginia Office in the amount of \$3,238.30 and Weller & Associates-Columbus Office in the amount of \$8,920.00.

Mr. Cothorn made a motion to select the proposal from Jamie Bosnick, Weller & Associates-West Virginia Office in the amount of \$3,238.30. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Davis stated the Sewer Rule 42 had been prepared by Zach Dobbins, Bennett & Dobbins and would be filed with the WV PSC by Todd Swanson, Steptoe & Johnson.

Mr. Davis discussed the Rt. 21 Liftstation project, DV Weber had moved in two (2) pieces of equipment on the site.

Mrs. Sibicky discussed the Water Project with the Board stating the landman was still in the process of retrieving all the signed Right of Ways and Exhibits needed. She presented an application from the Health Department and WV DOH application that needs signed and executed along with a \$300.00 check made payable to WV Department of Health and Human Resources.

Mrs. Sibicky discussed the 10" Emergency Water Main Transmission Line Project. She presented to the Board a License Agreement that needed signed and executed between the State of WV, Department of Commerce, Division of Natural Resources and Mineral Wells PSD. This agreement is for the leased area known as the North Bend Rail Trail at the intersection with Davisville Road.

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Mr. Stewart made a motion to approve the License Agreement. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh signed agreement.

Mr. Rader presented the Board the Memorandum of Understanding for the ARP Funds approved by the Wood County Commission for the Emergency Replacement of the 10" Water Transmission Main Project. Mr. Cothorn made a motion to approve the Memorandum as such. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Memorandum.

Ms. Watson discussed with the Board that two (2) proposals for the Emergency Replacement of the 10" Water Transmission Main Project had been received by the District for pipe. Core & Main \$125,120.00 (3200 feet of 10 TJ CL52 DI PIPE Zinc Coated, PIPE ONLY) Ferguson Waterworks #529 \$108,503.85 (3200 feet of 10 CL 350 DI SI PIPE; fittings and all other misc materials needed for project.

Mr. Stewart made a motion that contingent upon not having to place bids for emergency funding in the newspaper, that the Board accepts the bid from Ferguson Waterworks #529 for the purchase of 10" pipe and materials. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Rader will get in contact with Steve Hardman, Bowles Rice and find out if the bids will need to be done considering the project is an EMERGENCY and we will be using ARP funds.

Mr. Stewart made a motion to approve the Financial Statements, for September 30, 2021 for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for September 30, 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account from September 17, 2021 thru October 21, 2021. Mr. Cothorn seconded the motion. The motion passed unanimously.

Ms. Watson nothing to discuss.

Mr. Anderson was absent from the meeting.

The Board moved to executive session at 3:00.

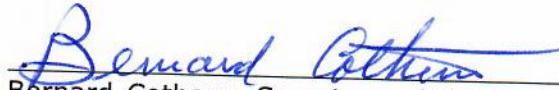
Executive session ended at 3:25

No motions were made during executive session.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:25 P.M.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia