

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, August 18, 2022 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Jessica Baker, Office Staff, Megan Seagraves, Office Staff, Todd Anderson, General Manager; Mike Davis, Burgess & Niple, and Luke Peters, Mid Ohio Valley Regional Council, Katrina Kratche, Mid Ohio Valley Regional Council, Eric Bennett, Parkersburg Utility Board and Roger Rawson.

Mr. Stewart made a motion to approve the Minutes of the July 21, 2022 Regular Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Roger Rawson discussed updates on Pond Creek Project. He talked to Donna Boley and the Wood County Commission about paying 10% of the total cost.

Eric Bennett with Parkersburg Utility Board spoke about taking over the sewer billing at a cost of 7%. The Mineral Wells PSD Board counter offered with a cost of 5%. Eric Bennett will discuss this counter offer with PUB.

Luke Peters discussed Draw down #21 for Sewer Project. Requested an additional \$1,000 sent to WesBanco and ask if WesBanco could take the interest payment directly out of the account. The contract for Change Order #1, bypass pumping, was extended for 60 days for a total cost of \$67,228.42.

Mike Davis discussed the Wastewater Project was lacking signed easements. He also discussed resurveying 3 locations.

Mr. Cothorn made a motion to approve Item #6, Mr. Stewart seconded the motion and it passed unanimously.

Mr. Cothorn made a motion to approve Drawdown #21, Mr. Stewart seconded the motion and it passed unanimously.

Mr. Cothorn made a motion to approve Amendment #4, Mr. Stewart seconded the motion, and it passed unanimously.

Luke Peters discussed the reduction in cost for Draw Down #7. Mr. Stewart made a motion to approve Draw Down #7, Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Stewart made a motion to approve item number 7,8 & 9, Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Anderson talked about Rt. 21 having a leaking valve and it was repaired DV Weber under warranty. All inventory has been accounted for for 2022. Mr. Anderson also discussed the repairs needed for Bill's old truck.

The Board moved to executive session.

No motions were made during executive session.

All business having been discussed, Mr. Cothorn made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:25 P.M.

**CERTIFICATION**

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script that reads "Bernard Cothorn". The signature is written in dark ink and is positioned above a horizontal line.

Bernard Cothorn, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia