

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, December 1, 2022 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Jessica Baker, Office Staff, Megan Seagraves, Office Staff, Todd Anderson, General Manager; Mike Davis, Burgess & Niple, and Luke Peters, Mid Ohio Valley Regional Council, Katrina Kratche, Mid Ohio Valley Regional Council, Craig Richards, Burgess & Niple and Roger Rawson.

Mr. Stewart made a motion to approve the Minutes of the October 20, 2022 Regular Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

OK Mr. Rawson spoke on behalf of the Pond Creek Project.

Luke Peters discussed Drawdown #24 which was a reimbursement to Mineral Wells PSD for Easements paid out and Landman services in the amount of \$11,301.00. Mr. Peters asked about the update on the audit report and it was extended to 12-31-22.

Mr. Stewart made a motion to approve Drawdown #24. Mr. Cothorn seconded the motion and it passed unanimously.

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Craig Richards discussed the application from DOH for Rails and Trails.

Mr. Stewart made a motion to approve item numbers 6, 7 & 8. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Anderson discussed the USDA loan being set up on automatic payments. The monthly payment amount is \$19,110.00. Mr. Cothorn made a motion to approve, Mr. Stewart seconded and it passed unanimously.

Mr. Anderson also discussed the need to have the Mag Meter replaced at a cost of \$7,894.00. Mr. Stewart made a motion to approve, Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Anderson asked permission for an employee from the Department of Agriculture to park on our lot. This request was denied.

The Board moved to executive session at 2:55pm.

No motions were made during executive session.

All business having been discussed, Mr. Cothorn made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:15 P.M.

### CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

*Bernard Cothurn*

Bernard Cothurn, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia