

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, July 21, 2022 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Jessica Baker, Office Staff, Megan Seagraves, Office Staff, Todd Anderson, General Manager; Mike Davis, Burgess & Niple, and Luke Peters, Mid Ohio Valley Regional Council, Katrina Kratche, Mid Ohio Valley Regional Council, Stuart & Walter Frazier, Appalachian Software, Inc., Cam Siegrist, Bowles & Rice, and Roger Rawson.

Mr. Stewart made a motion to approve the Minutes of the June 16, 2022 Regular Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Radabaugh made a motion to request unused money from 10" Water Project be used for purchasing new server. Stewart seconded the motion and it passed unanimously.

Cam Siegrist asked for Maturity Date to be extended to November 2022 to finish the sewer project.

Mr. Cothorn made a motion to approve resolution to extend the Maturity Date, Mr. Stewart seconded the motion and it passed unanimously.

Luke Peters discussed using interest paid back to us and ARPA Funds to pay off Sewer deficit. Luke also talked about needing a new sewer ordinance.

Mike Davis discussed a decrease for the Water Project change order #4 in the amount of \$1,382.10. The new total will be \$272,034.90. Draw #6 for the amount of \$47,399.87 was paid to Dunlap Construction.

Mr. Cothorn made a motion to approve Draw No. 6. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve item numbers 8, 9, and 10. Mr. Cothorn seconded the motion and it passed unimously.

Mr. Anderson discussed the Parkersburg Utility Board taking over the responsibility of billing our mutual customers. The hot tap valve was completed on July 6th for Slate Water Booster Station. Mr. Anderson also asked for Juneteenth to be approved as a paid holiday.

Mr. Cothorn made a motion to approve Juneteenth. Mr. Stewart seconded the motion and it passed unanimously.

The Board moved to executive session.

No motions were made during executive session.

All business having been discussed, Mr. Cothorn made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 4:00 P.M.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script, appearing to read "Bernard Cothorn", written over a horizontal line.

Bernard Cothorn, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia