

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 17, 2022 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Jessica Baker, Office Staff, Todd Anderson, General Manager; Craig Richards, Mike Davis and Lise Sibicky, Burgess & Niple; Fred Rader and Luke Peters, Mid Ohio Valley Regional Council.

Mr. Stewart made a motion to approve the Minutes of the February 17, 2022 Regular Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Stewart made a motion to approve the Minutes of the February 22, 2022 Special Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Burgess & Niple discussed schedule and easement acquisitions regarding the waste water project. It was also mentioned that there needed to be discussion regarding the deficiency in sewer with Bond Commission. The Route 21 Lift Station project is delayed due to waiting for parts. There is a plan for the Truck Stop development. They want to tap to the main 10 inch line and set a hydrant. They will want 3 separate taps and a sewer lift station. There will need to be a decommission of the grinder service and a grease trap will be needed if offering food. For the Water Project, there are still unresolved easements on Windy Ridge and Pike Street. As of now there is still no update on the agreement with Rails for Trails.

Mr. Stewart made a motion to approve Draw 3 for \$53,148.18 for the Emergency Water Main Replacement Project. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, for February 28, 2022 for all Finances. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for February 2022. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account from February 23, 2022 thru March 16, 2022. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Anderson had nothing further to discuss.

The Board moved to executive session.

No motions were made during executive session.

All business having been discussed, Mr. Cothorn made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:30 P.M.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script that reads "Bernard Cothorn". The signature is written in black ink and is positioned above a horizontal line.

Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia