

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, June 16, 2022 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Jessica Baker, Office Staff, Megan Seagraves, Office Staff, Todd Anderson, General Manager; Craig Richards, Burgess & Niple, and Luke Peters, Mid Ohio Valley Regional Council, Katrina Kratche, Mid Ohio Valley Regional Council, Stuart Frazier, Appalachian Software, Inc.

Mr. Stewart made a motion to approve the Minutes of the May 19, 2022 Regular Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Frazier discussed the need to upgrade our current server. The total cost of the server which includes a 5 year warranty and installation will be \$17,9024.00.

Craig Richards discussed Rt. 21 Lift Station. New breakers have been ordered to fix the buzzing. Precision stated they would cover any issues with station and giving D V Weber the go ahead to turn the station on. Emergency Water Project has been completed. Nothing moving forward with the Pond Creek Water Main Extension Project. Par Mar site development is at a standstill. Fed Ex development has signed up for a new tap.

Mr. Peters addressed all documents that are needed to pay off the WesBanco Loan. Luke also discussed Draw Down #20 payment to D V Weber in the amount of \$96,718.77.

Mr. Stewart made a motion to approve Draw No. 5. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statements, for April, 2022 for all Finances. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks written on the Consolidated Water and Sewer Revenue Checking Account for April 2022. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks written on the Consolidated Payroll Account from March 23, 2022 thru April 20, 2022. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mr. Anderson discussed the Rt. 21 Lift Station with a cost of \$6,154.00 to repair the damages caused by the truck driving through the newly seeded property. The cost to repair the Slate Booster will be \$6,235.50. Mr. Anderson also discussed the purchase of a bill burster through Hank's Sales at a cost of \$2,500.00.

The Board moved to executive session.

No motions were made during executive session.

All business having been discussed, Mr. Cothorn made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:30 P.M.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

A handwritten signature in cursive script that reads "Bernard Cothorn". The signature is written in black ink and is positioned above a horizontal line.

Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia