

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, SEPTEMBER 15, 2022 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Jessica Baker, Office Staff, Megan Seagraves, Office Staff, Todd Anderson, General Manager; Mike Davis, Burgess & Niple, and Luke Peters, Mid Ohio Valley Regional Council, Katrina Kratche, Mid Ohio Valley Regional Council, Craig Richards, Burgess & Niple and Roger Rawson.

Mr. Stewart made a motion to approve the Minutes of the August 18, 2022 Regular Board Meeting. Mr. Cothorn seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Luke Peters discussed the application for WDA was rejected. The loan on Water Project was approved. Mr. Peter's advised 27 out of the 59 easements have been signed. Administration agreement, Proposal agreement and Engineering Agreement will be approved pending funding. The final drawdown for ARPA Funds, Draw #8, was in the amount of \$2,135.56. There was unused monies in the amount of \$18,083.20 which will be returned. The final payment for Drawdown #22 for Rt. 21 Lift Station was in the amount of \$34,894.05.

Mr. Stewart made a motion to approve Drawdown #8 as well as #22. Mr. Cothorn seconded both motions and it passed unanimously.

Mr. Stewart made a motion to approve item numbers 6, 7 & 8. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Anderson discussed the Rt. 21 generator issue that was fixed under warranty by D V Weber. The generator maintenance program was approved for the amount of \$9,171.53.

The Board moved to executive session at 3:15pm.

No motions were made during executive session.

All business having been discussed, Mr. Cothorn made a motion to adjourn. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:35 P.M.

### CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



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Bernard Cothorn, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia